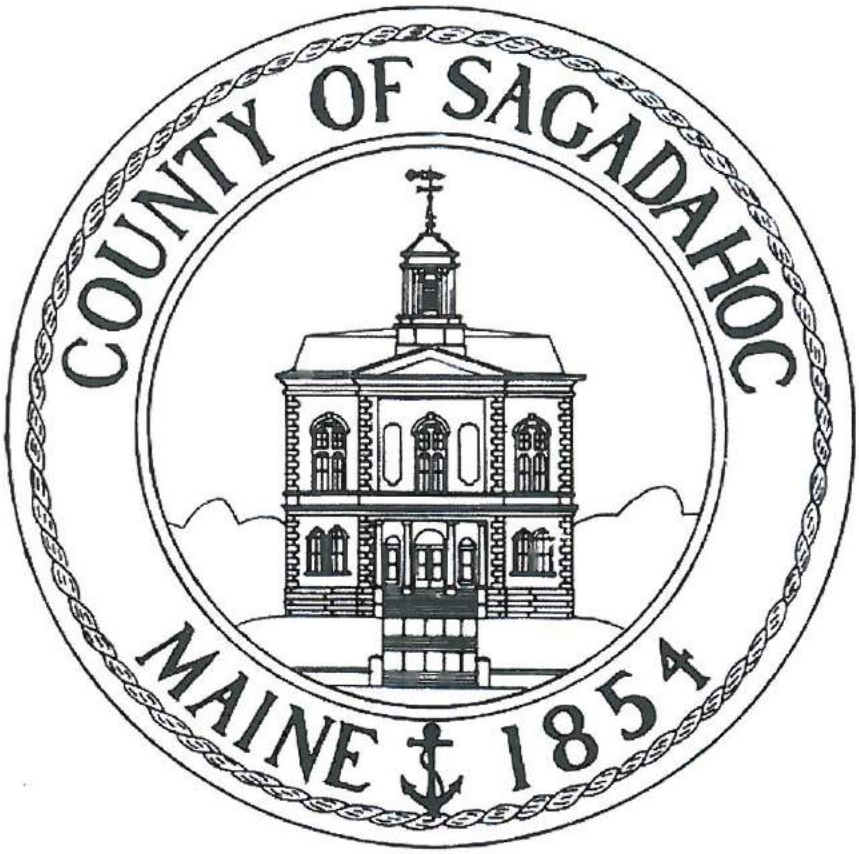


COUNTY OF SAGADAHOC

COMMISSIONERS' FY 2016-17 APPROVED BUDGET

June 14, 2016

Sagadahoc County
Annual Budget
Fiscal Year 2016-2017

Commissioners

Charles E. Crosby III, Chair
Carol A, Grose, Vice Chair
Lawrence M. "Max" Dawson

County Administration

Pamela A. Hile, Administrator
Sharon Hinckley. Human Resources Director
Jane Scease, Treasurer
Joel Merry, Sheriff
Brett Strout, Chief Deputy
Lynn Moore, Registrar of Deeds
John Voorhees, Judge of Probate
Carolyn Bird, Registrar of Probate
Brodie Hinckley, Communications Director
Eric Sawyer, Emergency Management Director
Geoffrey Rushlau, District Attorney
Jonathan Lieberman, Assistant District Attorney

,COUNTY OF SAGADAHOC, MAINE

CHARLES E. CROSBY, III
DISTRICT 1
BOWDOIN & TOPSHAM

CAROL A. GROSE
DISTRICT 3
ARROWSIC, GEORGETOWN, PHIPPSBURG
RICHMOND, WEST BATH & WOOLWICH

LAWRENCE M. DAWSON
DISTRICT 2
BATH & BOWDOINHAM

PAMELA A. HILE
COUNTY ADMINISTRATOR

RESOLUTION NO. 2016-2

AT A REGULAR MEETING OF THE COUNTY OF SAGADAHOC BOARD OF COMMISSIONERS HELD ON TUESDAY, JUNE 14, 2016 AT 3:00 P.M. IN THE MEETING ROOM OF THE COURTHOUSE, 752 HIGH STREET, BATH, MAINE.

A RESOLUTION TO ADOPT THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017.

WHEREAS, Title 30-A, Section 884of the M.R.S.A. requires that a budget be adopted by June 15th for the new fiscal year; and

WHEREAS, the Budget Advisory Committee has held a Public Hearing as required by Title 30-A, Section 884 of the M.R.S.A. and forwarded its recommendations to the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the proposed budget and is of the opinion that County government can operate for the twelve month period beginning July 1, 2016 to June 30, 2017, with the revenues and expenditures contained in the attached budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that the budget for FY 2016-17, as attached, in the amount of $9,439,758, with a total tax levy of $8,185,529, be adopted.

NOW, THEREFORE, BE IT FUTHER RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that the funds necessary to cover the expenditures itemized in the budget for FY 2016-17 be appropriated.

NOW, THEREFORE, BE IT FUTHER RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that all reserve account balances as of June 30, 2016 be carried forward into FY 2016-17.

NOW, THEREFORE, BE IT FUTHER RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that the following reserve/assigned funds be appropriated for use as needed:

a.) Fuel Reserve
b.) Unfunded Liabilities Reserve
d.) Insurance Deductible Reserve
e.) Unemployment Reserve
f.) Communications/EMA Reserves - $12,315 Security; $20,000 Microwave Replacement; $10,848 Richmond Tower
g.) Building Reserve - $16,877 HVAC Replacement; $3,500 Entrance Repairs; $2,000 Probate Security Project
h.) Copiers and Laser Printers
i.) Sheriff's Vehicles
j.) DA Software
k.) Health Insurance
l.) ACO Contracts

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that $2,179 received from MEMA in 2016 compensation for volunteer hours, be transferred into the EMA Vehicle Reserve Fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that $399,237 be taken from the undesignated fund balance and used to offset the FY 2016-17 tax levy.

NOW, THEREFORE, BE IT FUTHER RESOLVED by the Board of Commissioners of the County of Sagadahoc, Maine, that this Resolution takes effect July 1, 2016.

This Resolution was unanimously adopted by the County of Sagadahoc Commissioners on June 14, 2016.

Charles E. Crosby, III, Chair

Carol A. Grose, Vice Chair

Lawrence M. Dawson

Effect of BAC Recommendations on Proposed FY 2016-17 Budget

Expenditures

1. INCREASE Communications by $6,092

2. INCREASE EMA by $6,092

3. INCREASE Benefits (FICA) by $932

Net change in expenditures: $13,116

Revenues

1. INCREASE EMA Revenue by $3,279

2. DECREASE Available Surplus by $40

Net change in revenues: $3,239

Net Change in Amount to be Raised by Taxes: $9,877 0.1%

Proposed Budget:	$9,439,758	
Less Revenues/Surplus:	1,254,229	
Tax Levy:	$8,185,529	
2015-16 Levy:	8,197,291	
Decrease:	**<$11,762>**	**<0.14%>**

Overview

FY 2016-17 Budget Overview

Included herewith is the Commissioners' adopted budget for the County of Sagadahoc for the fiscal year beginning July 1, 2016 and ending June 30, 2017. Submitted herewith, this budget includes the various programs, activities and functions which represent some of the major needs of the County.

There are several factors influencing this budget. The first is the need to maintain a reasonable fund balance that will enable us to maintain our bond ratings and be available for use in unforeseen circumstances. The current budget reflects a 15% undesignated unassigned fund balance reserve, which would provide the County with sufficient operating funds for approximately 1.8 months. While not optimal (and 15.3% less than the maximum allowed by state statute), this falls within GFOA's (and the bond banks') minimum recommendations. The second is the addition of 1.) approximately $300,000 in revenues and expenditures for Two Bridges Regional Jail due to the fact that state corrections funding now passes through the County; and 2.) the addition of approximately $80,500 in salary reimbursement from MDEA. A final important element is an increase in expenditures in a number of categories, including employee benefits ($17,522); debt service ($14,550); capital improvements ($66,135); Commissioners' contingency ($23,045) and wage market adjustments for several non-union employees.

The combined budgets for FY 2016-17 equal $9,439,758 which is an increase of $505,664 **(5.7%)** when compared to the current fiscal year's combined budgets of $8,934,094; *however, without the inclusion of TBRJ funding/expenditure increase (which is a wash), the increase is $205,664* ***(2.3%).*** A further breakdown indicates the following:

	Operating	Debt Service	Capital Reserve	Jail	Combined
2016-17	$5,349,180	$ 941,863	$191,610	$2,957,105	$9,439,758
2015-16	$5,224,201	$ 927,313	$125,475	$2,657,105	$8,934,094
	$ 124,979	$ 14,550	$ 66,135	$ 300,000	$ 505,664

As shown in a subsequent page, **the amount to be raised through taxes has decreased slightly, by $11,762 (-0.14%),** from $8,197,291 in FY 2015-16 to $8,185,529 in FY 2016-17. The primary reason that this amount is significantly less than the increase in the overall budget is related to the amount of surplus available to offset the tax levy. The unassigned fund balance increased from 18% of the tax assessments to 20.4%. Statutorily, any amount over 20% must be used to reduce the levy. When combined with the excess over the 15% budgeted operating reserve (see explanation above), this left a balance of $399,237 to apply to the offset (an increase of 48.7%). Also contributing to this decrease is an increase of $80,500 projected salary reimbursement from MDEA. It is important to stress, however, that this is only a two year agreement. In addition, the use of extremely realistic revenue and expenditure estimates will make it unlikely that this amount of reserves can be counted on for use in future years. Our auditor has also cautioned that we maintain the current level of our unassigned fund balance. Thus the County could possibly be facing a tax increase FY 2017-18.

Undesignated Fund Balance 7/1/15		1,668,567
Projected Net Changes as of 6/30/16		95,370
Projected Undesignated Fund Balance 6/30/16		1,763,937
Proposed Operating/Debt/Jail Budget		9,248,148
Recommended Fund Balance: 15% (1.8 mos)		1,387,222
Amount Available to Offset Tax Levy		376,715
2015-16 Reserve in Excess of 20%		22,522
Total		399,237
Projected Revenues		
State Corrections		297,000
DA		5,000
Administration		20,800
Deeds		280,000
Probate		60,000
MDEA		80,500
Sheriff		6,000
EMA		105,692
	TOTAL:	854,992
Other Funding Sources		
TOTAL AVAILABLE TO OFFSET TAX LEVY		**1,254,229**

Total Proposed FY 2016-17 Budget	**9,439,758**		
Less Non-Tax Revenue	1,254,229		
TAXES TO BE RAISED	**8,185,529**		
FY 2015-16 Tax Levy	8,197,291		
Decrease	-11,762	-0.14%	

2016-17 COMPARATIVE BUDGET SUMMARY

EXPENDITURES	2010-11 Budget Appropriation	2011-12 Budget Appropriation	2012-13 Budget Appropriation	2013-14 Budget Appropriation	2014-15 Budget Appropriation	2015-2016 Appropriation	2016-17 Budget Proposed	% Difference
General Government								
Administration	412,568	430,155	465,628	486,132	473,522	471,658	492,285	4.4%
Employee Benefits	962,870	1,026,297	1,053,022	1,125,084	1,272,690	1,349,142	1,366,694	1.3%
Unemployment Reserve		4,500	7,500	12,000	16,000	0	0	0.0%
Unfunded Liability Reserve	20,000	81,600	0	5,000	2,200	15,000	10,000	-33.3%
Insurance	81,390	177,258	81,300	85,000	84,100	80,466	79,438	-1.3%
County Buildings			169,629	173,426	170,009	172,689	178,272	2.3%
District Attorney (11-12 Combined)	173,149	156,869	184,508	191,938	188,246	188,913	217,864	15.3%
Register of Deeds	159,991	156,869	156,210	156,051	155,588	150,968	156,426	3.6%
Register of Probate	143,776	141,301	138,918	143,225	143,949	143,902	153,601	6.9%
	2,152,969	2,206,800	2,249,215	2,377,856	2,506,204	2,572,738	2,654,580	3.2%
Public Safety								
Sheriff's Department	1,359,202	1,387,634	1,376,034	1,381,568	1,420,911	1,444,811	1,447,444	0.2%
Transport	2.295,847	2,476,477	2,657,105	2,657,105	2,657,105	2,657,105	329,949	
TBRJ							2,497,156	
Programs	0						130,000	
Civil Process	30,886	33,179	27,990	29,690	29,690	30,223	29,380	-2.8%
Communications	851,827	846,500	897,637	896,631	921,461	961,034	994,269	3.5%
Emergency Management Agency	87,404	98,370	118,342	122,323	159,876	163,861	168,323	2.7%
	4,625,146	4,842,160	5,077,108	5,087,317	5,189,043	5,257,034	5,596,521	6.4%
Debt Service								
Principal & Interest Payments	1,073,257	999,413	974,813	950,213	925,613	866,125	880,675	1.7%
Payment on Lease Purchase	24,600	75,000	61,188	61,188	61,188	61,188	61,188	0.0%
	1,097,857	1,074,413	1,036,001	1,011,401	986,801	927,313	941,863	1.6%
Program Grants	43,000	43,562	43,562	39,339	39,414	42,160	43,855	4.0%
Other Uses of Funds								
VOCA/Other Special Uses	6,000	6,700	6,600	37,970	8,616	9,374	11,329	2.1%
Capital Improvements	150,000	108,627	116,840	153,400	137,985	125,475	191,610	52.7%
Fuel Reserve		41,718	0	0	0	0	0	0.0%
Orthoimagry Reserve			2,400	4,267	0	0	0	0.0%
	156,000	153,043	125,840	195,637	146,601	134,849	202,939	50.5%
Overlay	0	0	0	0	0		0	0.0%
TOTAL EXPENDITURES	8,074,972	8,323,978	8,531,726	8,699,550	8,868,063	8,934,094	9,439,758	5.7%
REVENUES	2010-2011 Budgeted Revenues	2011-2012 Budgeted Revenues	2012-2013 Budgeted Revenues	2013-2014 Budgeted Revenues	2014-2015 Budgeted Revenues	2015-2016 Budgeted Revenues	2015-2016 Budgeted Revenues	
Estimated Revenue	306,500	330,000	410,912	409,677	462,884	468,300	477,492	1.9%
MDEA	-	0	0	0	0	0	80,500	100
Surplus	536,240	761,746	425,539	416,083	341,320	268,503	399,237	47.3%
State Corrections	0	0	0	0	0	0	297,000	100.0%
Other Governmental Funds			87,037	31,716	0	0	0	0.0%
TOTAL REVENUES	842,740	1,091,746	923,488	857,476	804,204	736,803	1,254,229	70.2%
TAX CALCULATION								
Total Expenditures	8,074,972	8,323,978	8,531,726	8,699,550	8,868,063	8,934,094	9,439,758	2.7%
Minus Revenues & Other Sources	842,740	1,091,746	923,488	857,476	804,204	736,803	1,254,229	70.2%
TAXES TO BE RAISED	7,232,232	7,232,232	7,608,238	7,842,074	8,063,859	8,197,291	8,185,539	-0.14%

LD 1 CALCULATION HISTORY

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Budget Appropriation						
Plus Overlay						
Less Projected Revenues						
Less Surplus Used						
Total Assessment Raised By Taxes	7,232,232	7,608,238	7,842,074	8,063,859	8,197,291	8,185,539
Total Appropriation						
Less Corrections-Related		2,657,105				
Less Corrections-Related		974,813				
Total Non-corrections Related Appropriation		3,976,320				
Previous Years' LD 1 Limit	9,857,858	10,021,487	10,164,794	10,271,524	10,415,325	10,581,970
Property Growth Factor	Estimated - '0	0	0	0.0031	0.0075	0.0215
Income Growth Factor	0.0166	0.0143	0.0105	0.0109	0.0086	0.0267
Total Growth Factor	.0166	0.0143	0.0105	0.014	0.0161	0.0482
LD 1 Calculation						
Previous Year's LD 1 Limit	9,857,858	10,021,487	10,164,794	10,271,524	10,415,325	10,581,970
Times Total Growth Factor	X 101.66%	X 1.0143	x 1.0105	x 1.0140	x 1.0160	1.0482
TOTAL LD 1 ASSESSMENT LIMIT	10,021,487	10,164,794	10,271,524	10,415,325	10,581,970	11,092,021

Revenues

2016-2017 Revenue History and Projection

	2012-2013		2013-2014		2014-2015		2015-2016			2016-2017	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	1/31/2016	Estmated EOY	Projected	% Change
District Attorney	4,500	5,651	4,500	8,520	4,500	5,903	4,500	4,798	5,000	5,000	10.0%
Deeds	260,291	315,859	260,291	303,165	285,000	339,875	278,500	176,336	280,000	280,000	0.5%
Probate	60,000	80,115	60,000	72,931	60,000	74,134	60,000	38,439	60,000	60,000	0.0%
EMA/EMA Rent	66,671	77,128	66,671	70,265	93,184	98,095	101,750	54,473	101,750	105,692	3.9%
Civil	10,000	15,941	10,000	65,171	10,000	11,414	8,530	3050 est.	6,100	6,000	-42.2%
Sheriff/Home Release	3,500	5,659	3,500	9,181	4,500	11,101	6,000	4,909	6,000	6,000	0.0%
Interest Earned	3,750	5,657	3,750	7,737	4,500	11,146	5,000	9,921	15,500	13,500	63.0%
Fuel Tax	2,200	1,771	2,200	955	1,200	0	0	0	0	0	0.0%
MDEA Reimburse.	0	0	0	0	0	0	0	0	0	80,500	100,0%
Insurance Refunds	0	0	0	0	0	0	0	0	0	0	0.0%
State Corrections	0	0	0	0	0	0	0	288,573	296,383	297,000	100.0%
Misc.	0	13,762	0	3,130	0	0	1,300	1,099	1,600	1,300	0.0%
	410,912	521,543	410,912	541,055	462,884	551,668	465,580	578,548	772,333	854,992	**83.6%**

Comments on Revenues: The County traditionally has been extremely conservative in estimating revenues. As the amount of reserves used to offset the tax levy in the past will not be available in FY 2016-17, a more realistic projection has been used. It should also be noted that last year's Deed's revenue included $75,000 for the sale of Highlands. Without that, the revenue would have been $264,875. **Also, state corrections revenues ($297,000) are now coming to the County rather than directly to TBRJ. Finally, the County has entered into a two year contract with the state that will reimburse personnel costs for one investigator ($80,500).**

ESTIMATED END OF YEAR UNDESIGNATED FUND BALANCE AVAILABLE TO OFFSET TAXES FOR FY 2016-17

A		B	C	D
June 30, 2016 UFB used to offset 2016-17 taxes				
6/30/2015	Undesignated Fund Balance	$ 1,937,070		
7/1/2015	Amount of Surplus Used to Offset Taxes for FY 2015-16	268,503		
7/1/2015	Total Surplus Available after 2015-16 Budget was Approved		**$ 1,668,567**	
Current Budget's Projected Impact on UFB				
6/30/2016	Anticipated appropriated funds not expended	$ 85,000		
6/30/2016	Anticipated Revenues in Excess of Projected	$ 10,370		
6/30/2016	Total Funds to be Returned to UFB		$ 95,370	
Total Projected UFB at the End of 2015-16				**$ 1,763,937**
Maximum UFB Reseve allowed on a $8,185,529 Tax Levy (20%)				$ 1,637,106
Minimum Amount that Must Be Used to Offset 2016-17 Taxes				126,831
Recommended 15% Operating Reserve				$ 1,387,222
Total Amount Available to Offset 2016-17 Tax Levy				**$ 376,715**

Municipality	2015 State Valuation	% of County Tax Levy	2015-16 Municipality's County Tax Assessment		2016 State Valuation	% of County Tax Levy	2016-17 Municipality's County Tax Assessment
Arrowsic	85,650,000	1.99%	163,126		89,650,000	2.04%	166,985
Bath	888,100,000	20.67%	1,694,380		897,900,000	20.42%	1,671,485
Bowdoin	219,500,000	5.11%	418,882		225,650,000	5.13%	419,917
Bowdoinham	237,050,000	5.52%	452,490		247,600,000	5.63%	460,845
Georgetown	473,650,000	11.03%	904,161		478,000,000	10.87%	889,767
Phippsburg	629,500,000	14.65%	1,200,903		634,250,000	14.43%	1,181,172
Richmond	253,950,000	5.91%	484,460		260,750,000	5.93%	485,402
Topsham	816,250,000	19.00%	1,557,485		850,650,000	19.35%	1,583,900
West Bath	328,750,000	7.65%	627,093		336,400,000	7.65%	626,193
Woolwich	363,550,000	8.47%	694,311		376,100,000	8.55%	699,863
TOTAL	4,295,950,000	100.00%	8,197,291		4,396,950,000	100.00%	8,185,529

Based on a $8,185,529 tax levy.

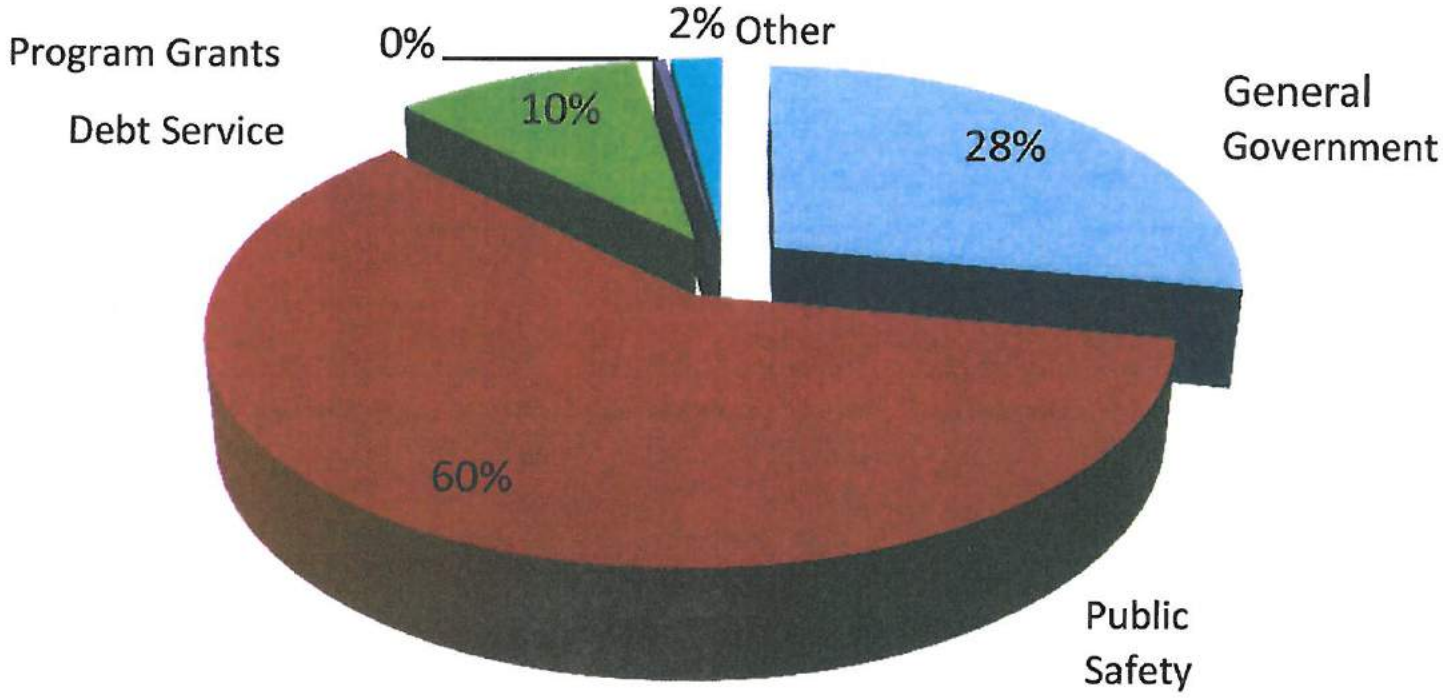
2016-2017
SAGADAHOC COUNTY'S SHORT TERM BORROWING LIMIT

By Statute, a County's short term borrowing limit is capped at 1/5 of 1% of the total valuation of the municipalities within the County.

$4,396,950,000 Valuation
X .01
$ 42,4959,500
Divided by 5
$ 8,793,900 Short Term Borrowing Limit

Appropriations

FY 2016-2017 Appropriations



2016-2017 ADMINISTRATION - 201

		2013-14		2014-15		2015-16			2016-2017						
		BUDGET HISTORY		BUDGET HISTORY		BUDGET HISTORY			DEPARTMENT		Commishioners to BAC		BAC to Public Hearing		Final
		Budget	Actual	Budget	Actual	Budget	YTD Expenditures as of 12/31/15	Anticipated EOY Expenditures	Request	% Change	Comm. Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
51010	Department Head Wage	74,746	74,755	76,533	76,248	78,064	40,168	78,064	79,585	2.0%	79,585	2.0%			
51020	Supervisory Wages	56,215	55,800	57,560	49,250	58,711	30,465	58,711	0	-100.0%	0	-100.0%			
51030	Finance Manager	45,053	45,066	46,130	43,681	50,365	25,926	50,365	54,517	8.2%	54,517	8.2%			
51035	Assistant to Administrator	0		0		0	0	0	41,103	100.0%	41,103	100.0%			
51040	Accounting Clerk	36,862	36,865	37,743	37,591	38,497	19,809	38,497	39,258	2.0%	39,258	2.0%			
51070	Commissioners	21,081	21,100	21,162	21,102	21,582	11,133	21,582	22,071	2.3%	22,071	2.3%			
51070	Treasurer	5,019	5,000	5,038	5,000	5,138	2,643	5,138	5,240	2.0%	5,240	2.0%			
51080	Salary Adjustments	5,000	0	5,000	0	0	0	0	0	0.0%	0	0.0%			
51300	Part-time HR Director	0		0	0	0	0	0	25,704	100.0%	25,704	100.0%			
	Part-time/Temporary	13,000	4,699	13,000	4,178	9,700	0	9,700	9,700	0.0%	9,700	0.0%			
52100	Bd. of Assessment Review	350	45	350	94	350	0	200	300	-14.3%	300	-14.3%			
52500	Wellness/Safety/ Ergonomics	2,500	2,281	2,500	1,568	2,300	281	2,300	2,500	8.7%	2,500	8.7%			
53010	Office Supplies	8,500	4,425	8,000	3,863	7,000	1,499	4,000	5,500	-21.4%	5,500	-21.4%			
53050	Books and Periodicals	410	137	410	137	310	137	310	550	77.4%	550	77.4%			
53060	Postage	1,300	994	1,000	1,199	1,100	368	1,100	1,100	0.0%	1,100	0.0%			
53600	Minor Equipment	2,750	2,750	2,750	1,309	2,700	284	2,700	2,700	0.0%	2,700	0.0%			
54010	Training & Prof. Dev.	3,100	2,517	3,100	4,384	3,400	2,570	3,600	3,600	11.8%	3,600	11.8%			
54020	Dues and Membership	10,700	10,014	10,300	10,029	10,650	378	10,170	10,600	-0.5%	10,600	-0.5%			
54500	Legal Fees	18,000	5,206	18,000	1,983	18,000	7,760	15,500	18,000	0.0%	18,000	0.0%			
54510	Prof. Services - Contracted	27,000	16,357	26,000	16,349	25,000	13,327	22,000	25,000	0.0%	25,000	0.0%			
54520	Auditing Services	13,500	17,730	16,500	18,221	16,000	15,000	15,000	15,000	-6.3%	15,000	-6.3%			
55120	Telephone	5,400	4,263	5,000	4,828	8,300	5,570	10,897	1,380	-83.4%	1,380	-83.4%			
55400	Equip. Maint. Contracts	6,200	4,783	4,600	6,631	4,830	1,541	4,887	4,900	1.4%	4,900	1.4%			
56100	Travel	1,900	2,779	1,900	1,696	1,900	605	1,500	1,900	0.0%	1,900	0.0%			
56200	Advertising	3,500	2,093	3,200	3,040	3,200	192	2,000	3,200	0.0%	3,200	0.0%			
56210	Printing	500		500	0	500	0	300	300	-40.0%	300	-40.0%			
56300	Miscellaneous Expenses	500	1,285	1,000	1,175	1,000	369	750	1,000	0.0%	1,000	0.0%			
57400	Computer Equipment	29,600	28,556	23,400	23,115	21,000	9,062	21,000	21,000	0.0%	21,000	0.0%			
59104	Economic/Community Dev	52,846	52,842	52,846	52,844	52,846	26,422	52,846	44,117	-16.5%	44,117	-16.5%			
59300	Contingency	30,107	10,802	30,000	0	29,215	7,800	15,000	52,260	78.9%	52,260	78.9%			
	TOTALS	475,639	413,144	473,522	389,493	471,658	223,310	448,117	492,285	4.4%	492,285	4.4%			492,285

DETAILS

51010	2% wage increase for the Administrator; plus 52 weeks + 2 days
51020	This position has been eliminated.
51030	Market Adjustment plus 2% increase for the Accounting Manager, 52 weeks + 2 days
51035	2% wage increase plus 52 weeks + 2 days. Full time assistant to Administrator/HR Director
51040	2% increase for the Accounting Clerk, plus 52 wks + 2 days.
51070	2% increase for Commissioners; plus 52 wks + 2 days
51070	2% increase for the Treasurer; plus 52 wks + 2 days
51080	At the discretion of the Commissioners, this account is used for salary adjustments, temporary help, etc.
51300	2% increase;5 2 weeks + 2 days. Part-time position to handle HR issues (16 hours a week).
	Part-time, temporary position to assist with general office duties, bookeeping functions and/or special projects.
52100	Administrative costs, training, advertising and supplies for the Sagadahoc County Board of Assessment Review .
52500	Flu and Hep B shots, ergonomic evaluations, ergonomically correct workspace adjustments and equipment, return-to-work physicals required by management, purchasing and replenishing first aid kits, reasonable accomodation equipment (ADA), Safety Program (repair deficiencies noted in inspections), Wellness Program,/posters.
53010	Paper, W-2s, 1099's, recording tapes, binders, calendars, folders/file hangers, ink stamps, desk supplies, visual display supplies, signage, etc.
53050	Annual Times Record ($149); Human Resource literature ($400)
53060	Postage for outgoing correspondence; supplies for the postal machine (postal machine rental pmts are in building budget). Postage rate will remain flat
53600	$700 of this appropriation is so the Administrative and Finance employees are able to replace small equipment during the budget year. The types of items that might need to be replaced through this line are calculator,; shredders, monitor stands, printers, fax machines, small vacuums, hole punches, paper cutter, etc. $2,000 is for the replacement of chairs, desks, bookshelves, tables, etc. for all County offices, as needed to replace broken furniture or when recommended by an ergonomic specialist.
54010	Safety Training $70; MMA courses $450; MCCA convention $1,650 (including $360 Hannah.s planning Committee lodging plus have added one Commissioner); GFOA convention.and meetings $1,000; MTCMA convention and meetings $500; Treasurer's Assn. $150
54020	MMA dues $600; MCCA dues/convention support $9,030; Maine Treasurers Assn $50; MACCAM $150; GFOA $250; MGFOA $150 ; MTCMA $150; HRASM $75; MLGHRA $50; Notary Renewals $60. (Note: NACO dues moved to EMA department.)
54500	Used for legal representation in legal matters, union matters, legal review of agreements, personnel issues, grievances, abatement appeals and contracts. No anticipated increase in the hourly rate.
54510	The majority of these funds ($15,000) is used for contracted Information Technology work which includes a rapid response contract for emergency SO and Communications related computer problems, as well as computer set up, installation of software, trouble shooting, resolving computer crashes, installing back-up mechanisms, and overseeing several networks. This line item also used for TRIO maintenance costs; to contract for investigations, consulting, and HR issues/studies; website assistance; energy audits; student internships; and special projects.
54520	Independent financial review required annually by law includes preparation of CAFR documents, also required by law, as well as miscellaneous support throughout the year.
55120	Cell phone costs via Verion Wireless for Administrator and Maintenance Supervisor anticipated @ $115 monthly. Landline charges will be covered under the buildings budget.
55400	Copier Maintenance for all County copiers except the copier in Deeds $1,872; website hosting fee $3,015.
56100	Employees utilize County vehicle when practical; if POV is used, mileage is reimbursed per state rate, currently $0.44 per mile. Commissioners and the Treasurer are reimbused at same rate.
56200	Publication of public meeting notices/caucuses, sale of property and advertising to fill board and employee vacancies.
56210	Printing of envelopes, business cards, annual report, etc.
56300	Flowers; food for meetings; plaques; etc. Items not considered to be office supplies.
57400	Countywide Computer hardware and software replacements; servers; anti-virus/fire wall licenses (approx $3,400/yr); 50 computers replaced on a 3 to 4 year rotation. Departments that already know they will need replacement computers in 2016-17 are as follows: SO – 2; Admin – 1; Probate – 1; DA – 2 ; EMA – 1; 3 spare units ; others as needed and/or server replacement , for a total of $17,000.
59104	Contract with the MidCoast Econoimic Development District to provide these services to all of the Towns in Sagadahoc County.
59300	Commissioners' discretionary funds for unanticipated expenses.
	NOTE: INCREASE is due to increase in contingency; without that, this department would *decrease* by 0.5%.

2016-2017 EMPLOYEE BENEFITS - 204

		2013-14		2014-2015		2015-2016			2016-2017							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT		COMMISSIONERS		BAC to Public Hearing		FINAL	
		Budget	Actual	Budget	Actual	Budget	YTD expended as of 12/31/15	Antic EOY Expend.	Request	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved	DETAILS
52020	Workers Compensation	44,000	49,896	84,500	72,345	78,500	47,979	78,500	64,000	-18.5%	64,000	-18.5%				Workers Comp is estimated on a calendar year basis. We have continued to have little to no workers compensation claims, which has reduced our modifer from 1.57% to 1.24%, and we anticipate this will continue to decrease in 2017.
52030	Short Term Disability (UNUM)	11,100	7,152	11,350	11,347	11,300	5,016	10,600	10,800	-4.4%	10,800	-4.4%				The County pays for short term disability for all full time employees. The benefit pays 50% of a disabled employee's weekly wages not to exceed $300 (provided the injury is not covered by Workers Comp.) Cost for total County does not include Transport and VOCA. We pay a contract price monthly for each employee. FY2016-17 is budgeted based on full staffing.
52040	MePers Life Insurance	19,750	20,767	22,850	22,798	24,000	10,962	21,000	24,093	0.4%	24,093	0.4%				The County covers the cost of premiums for each full time employee based on 2 times their prior year salary and dependant A coverage. (Dependant coverage up to $5,000) The budgeted cost does not include Transport and VOCA.
52110	457s - Deferred Compensation	12,750	15,012	15,840	9,117	17,015	3,734	14,500	15,200	-10.7%	15,200	-10.7%				For employees who do not participate in MePERS, the County will match the employee's contribution (up to 6% match) if the employee choses to participate in one of the two 457 plans sponsored by the County. This figure is based on current enrollment.
52120	MePers MSR Retirement	141,150	171,793	171,100	151,567	207,592	109,777	207,592	227,393	9.5%	227,393	9.6%				Due to the current low yield on investments, the MePers retirement program has increased all employers' contributions. The county's contribution for non-union employees was increased to 9.5% from 8.9% Increases in the employer's portion for other employees range from .5 to 1.3% depending upon the specific plan(s) . County's total projected cost for 2016-17 is $225,000 (includes OT and credit, excludes Transport and VOCA). In June of 2015 MePERS issued the county a check for the balance of their "surplus". For FY 2016 budget we reduced the County's contribution to MePERS by $33,156. For FY 2017 we will reduce the County's contribution by $36,308. *This will cause a sharp increase for the FY 2018 budget as the credit will be fully expended by June 2017.*
52200	Health Insurance	669,670	617,758	748,850	760,910	781,000	373,913	781,000	786,000	0.6%	786,000	0.6%				In April 2015 the County switched to a self-funded health insurance plan. As there is a three month overlap of the plan year to our fiscal year, the first 9 months were budgeted at an increase of 3% and the last three months were budgeted at a 5% increase. This is based on full staff plus one extra family policy, excluding transportation and VOCA and including full payment for the Chief Deputy's policy.
52300	FICA	209,792	209,600	212,800	206,957	222,125	112,982	225,000	229,598	3.4%	229,598	3.4%				Based on 7.65% of all wages budgeted, excluding Transportation and VOCA
51570	Health Insurance Buy-Out	3,600	3,900	4,000	5,500	6,000	3,000	6,500	8,000	33.3%	8,000	33.3%				FY 2017 Budget is based upon the current number of employees who have opted out.
52530	YMCA Passes	1,272	1,272	1,400	1,400	1,610	1,400	1,400	1,610	0.0%	1,610	0.0%				Two passes plus ten one-time use passes. Based upon usage, two passes appear sufficient. They are not projecting an increase in fees for FY 2017
	TOTALS	1,113,084	1,097,150	1,272,690	1,241,941	1,349,142	668,763	1,346,092	1,366,694	1.3%	1,366,694	1.3%			1,366,694	

2016-2017 INSURANCE - 206

		2013-14		2014-15			2015-2016				2016-2017								
		BUDGET HISTORY		BUDGET HISTORY			CURRENT BUDGET				DEPT. REQUEST			COMMISSIONERS		BAC to Public Hearing		FINAL	
		Budget	Actual	Budget	Actual	Result. Deduct. Reserve	Budget	YTD Expend. as of 12/31/15	Antic. EOY Expend.	Resulting Deductible Reserve	Original Request	% Change	Resulting Deductible Reserve	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved	DETAILS
56010	Property & Casualty Insurance	82,200	75,333	80,600	74,202	N/A	76,946	0	73,108	N/A	76,738	-0.6%	N/A	76,738	-0.6%				Most recent annual premium for the Risk Pool (for calendar year 2016) = $72,583. The Risk Pool advises that Sagadahoc anticipatse an increase of 5% effective 1 Jan 2017, with payment for the entire year due at that time. This line also includes $525 for the West Bath Tower.
56020	Surety Bonds	1,500	1,311	1,500	1,298	N/A	1,500	0	1,311	N/A	1,500	0.0%	N/A	1,500	0.0%				Blanket coverage in the amount of $250,000 which is in excess of blanket crime coverage in the amount of $100,000 through the MCCA Risk Pool. (Estimates 10% increase of the ACTUAL premium.)
Fund 20	Deductible Reserve	1,300	1298	2,002	661	1,341	2,000	448	1,448	1,893	1,200	-40.0%	3,093	1,200	4.0%				This Reserve Account was established in the 2010-2011 Budget to offset deductibles that the County may have to pay as a result of losses, or uncovered losses. This reserve helps to reduce the need for departments to budget for "what if" losses. The resulting reserve total would cover three accident deductibles, which is the type of claim that is most often made by the County.
	TOTALS	**85,000**	**77,942**	**84,102**	**76,161**	**1,341**	**80,446**	**448**	**75,867**	**1,893**	**79,438**	**-1.3%**	**3,093**	**79,438**	**-1.3%**			**79,438**	

History of Pool Expenses (By calendar year)	
2008	81,052
2009	74,934
2010	74,706
2011	73,742
2012	75,099
2013	74,303
2014	74,202
2015	73,283
2016	72,583

2016-2017 BUILDINGS - 210

		2013-14		2014-15		2015-16			2016-17							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			Commr's Budget to BAC		BAC to Public Hearing		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. As of 12/31/15	Antic. EOY Expend.	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
51020	Supervisory	41,168	41,178	42,152	42,000	42,995	22,129	42,995	43,426	45,022	4.7%	45,022	4.7%			
51300	PT Wages	4,213	4,191	5,967	5,285	6,204	3,211	6,204	6,266	6,330	1.0%	6,330	2.0%			
51500	Overtime	1,800	1,627	1,900	1,760	2,500	138	1,000	2,500	2,500	0.0%	2,500	z			
53020	General Supplies	7,750	8,249	7,750	5,416	5,600	4,918	5,600	5,700	5,700	1.8%	5,700	1.8%			
53100	Sand and Salt	700	885	700	525	700	70	500	700	700	0.0%	700	0.0%			
53400	Heating Fuel (Propane)	16,100	8,441	12,700	10,148	11,500	564	8,000	10,500	10,500	-8.7%	10,500	-8.7%			
53600	Minor Equipment	1,000	661	1,000	829	1,000	344	1,000	1,000	1,000	0.0%	1,000	0.0%			
53700	Vehicle Consum. & Gas	2,000	1,212	1,900	1,204	1,900	297	925	1,570	1,570	-17.4%	1,570	-17.4%			
55010	Vehicles R&M	2,500	1,700	2,500	2,521	3,500	2,991	4,479	4,500	4,500	28.6%	4,500	28.6%			
55100	Electricity	37,750	32,485	35,750	37,549	38,600	15,406	36,000	38,600	38,600	0.0%	38,600	0.0%			
55110	Water and Sewer	3,100	3,163	3,750	2,785	3,240	1,540	3,150	4,000	4,000	23.5%	4,000	23.5%			
55120	Telephone	0	0	0	0	0	0	0	8,500	8,500	100.0%	8,500	100.0%			
55200	Building Repair & Maintenance	16,950	7,878	16,000	13,848	16,000	1,867	14,000	16,000	16,000	0.0%	16,000	0.0%			
55300	Rental-Land/Bldgs	3,200	1,914	3,200	2,088	3,200	0	2,600	2,600	2,600	-18.8%	2,600	-18.8%			
55340	Rental of Equip.	3,500	2,092	3,500	2,037	3,100	1,076	1,800	2,000	2,000	-35.5%	2,000	-35.5%			

DETAILS

51020	Market Adjustment plus2% increase - Facilities Supervisor; plus 52 weeks + 2 days
51300	2% increase - PT Custodian (9 hrs/wk based on need, plus covering for absences of supervisor)
51500	Plowing of two parking lots, emergency calls after hours
53020	Cleaning and general maintenance products, spray disinfectants, keyboard air canisters, paper towels, toilet paper, soaps, disinfectants, small hand tools, small replacement parts, paint and painting supplies, keys, hardware, interior signage, lawn care products, parts neccessary for minor repairs, gravel, chipseal, small lawn tools, exit and safety signs, etc.
53100	Sand and salt for the parking lots at 33 Court and 752 High; usage based on 8-9 plowable storms. Increased due to consumption for Ice storms.
53400	Both propane contracts renegoatiated. 6700 gal. @ 1.399 = 9373. Also 700 gal @ 1.55 = 1085 for reserve heating oil. If this is not adequate, there are additional funds available in the fuel reserve account.
53600	Purchase or repair of electrical tools, portable steam cleaners, vacuums, floor buffers, heat sensor guns, handcards, motion sensors, digital thermometers, ceiling fans, etc.
53700	The facilities vehicle travels about 6,200 miles per year and gets approx. 10 miles per gallon. Administrative staff also utilizes the County van (approx. 13 mpg). Calculation is based on an average per gallon purchase price of $2.25 per gallon. This vehicle is parked at the Courthouse overnight and on weekends unless there is the threat of ice or snow. In addition to this line item, the Commissioners have placed funds in a reserve account for all fuel purchases.
55010	New tires for County truck, regular maintenance and repairs on the facility vehicle, plow and sander, as well as the car used by all departments by employees traveling on County business. Both vehicles are aging, which necessitates additional maintenance.
55100	The KWHs used for 752 High and 33 Court in 2015 (303,500) are up 10% from 2014. We are in year two of a three year contract with Constellation New Energy which increased our supplier fee by 2.8%.
55110	The City is anticipating a 3% increase in sewer rates for FY 17. Effective October 15 the water district increased their rates by 19% per cubic foot. This figure is based on an average of 2,000 cubic feet a month for 752 High Street, equating to $297 and a quarterly average of 500 cubic feet for 33 Court Sreett, equating to $108.
55120	New contract with GWI for phone, local and long distance, fax services and back up internet in the event of a outage. Anticiapted flat cost of $665.00 monthly with long distance alotment of 3,330 minutes. Overages will be billed at .29 per minutes. Due to new billing it will be difficult to allocate to each department. Total cost savings from prior years is anticipated to be in excess of $7,000.
55200	Covers unanticipated electrical, plumbing, locksmith, telephone system, and roof repairs, plus repairs by HVAC, Pine Tree Elevator; Northeast Security and other vendors that are not covered by any maintenance contracts. There are several maintenance needs throughout the Courthouse and at 33 Court Street.
55300	$175/mo rental of space at the District Court for the DA's use (required by state law). This also includes $500 for storage of the plow, sander and mobile radar speed unit.
55340	Postal Machine rental from Pitney Bose with an anticipated 6% increase ($800 annually); rental of riding mower ($700) and misc. rental of equipment ($300); $200 for rental of carpet cleaners.

BUILDINGS

		2013-14		2014-15		2015-16			2016-2017							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. As of 1/30/14	Antic. EOY Expend.	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
55400	Equipment R&M (Contracted)	25,395	24,769	24,940	24,804	26,500	12,149	25,000	22,500	22,500	-15.1%	22,500	-15.1%			
55530	Waste Collection	2,300	1,689	2,300	1,967	2,350	838	2,300	2,450	2,450	4.3%	2,450	4.3%			
55500	Special Projects	4,000	2,245	4,000	4,000	3,800	90	3,800	3,800	3,800	0.0%	3,800	0.0%			
	TOTALS	173,426	144,379	170,009	158,766	172,689	67,629	159,353	176,612	178,272	3.2%	178,272	3.2%			178,272

DETAILS

New England Communications	Support and training for phone system	5,800
Northeast Security	Fire, camera and security alarm support	3500
Pine State Elevator	Monthly inspection of elevator system & annual maint.	3,000
National (Smith) Elevators	Annual inspection of elevator	200
State of Maine	Annual elevator licenese from State	100
Cummings Northeast	Annual maintenance and certificaiton of generator	800
HVAC	System support and quarterly maintenance including filters	2,100
Bardons Water Service	Monitoring of chemicals in HVAC loop	3,100
Backflow Prevention	Required annually by sewer district	75
G&E Roofing	Annual maintenance agreement for 752 High St. roof	3,000
Taco Simplex-Grinnel	Annual fire extinguisher inspections	700
		$22,375

Includes $1,992 (which includes a predicted 3% increase) Pinetree contract, plus landfill license and special disposal fees (shredding, etc.)

Expected Special Projects: Tree work ($2,000); misc.

NOTE: This department has increased primarily due to the inclusion of land line phone costs which were previously charged to each department.

2016-2017 DISTRICT ATTORNEY/SUPERIOR COURT - 220

		2013-14		2014-15		2015-16			2016-17							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC to Public Hearing		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. as of 12/31/15	Antic. EOY Expend.	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
51020	Supervisory Wages	37,526	36,515	35,126	34,993	35,829	18,439	35,829	36,180	41,815	1.0%	41,815	1.0%			
51030	Non-Supervisory Wages	32,010	32,144	32,775	32,650	33,431	17,198	33,431	33,765	39,656	1.0%	39,656	1.0%			
51040	Clerical Wages	28,433	28,435	29,113	29,008	29,694	15,288	29,694	29,998	31,356	1.0%	31,356	1.0%			
51100	DV Investigator	47,707	47,710	48,847	48,667	49,824	25,646	49,824	50,323	51,918	1.0%	51,918	1.0%			
51300	Part-Time Clerk	0	0	0	0	0	0	0	12,184	12,184	100.0%	12,184	100.0%			
53010	Office Supplies	2,900	3,119	2,900	3,048	2,900	1,896	3,200	3,200	3,200	10.3%	3,200	10.3%			
53050	Books & Periodicals	3,400	1,670	3,200	3,185	3,200	1,534	3,200	3,200	3,200	0.0%	3,200	0.0%			
53060	Postage	2,100	1,761	2,100	2,167	2,100	1,055	2,500	2,500	2,500	19.0%	2,500	19.0%			
53600	Minor Equipment	800	174	800	1,073	800	0	400	800	800	0.0%	800	0.0%			
53700	Vehicles Gasoline	1,600	1,400	1,600	1,066	1,400	309	900	1,000	1,000	-28.6%	1,000	-28.6%			
54010	Training	1,800	1,775	1,900	2,842	2,500	2,366	2,500	2,500	2,500	0.0%	2,500	0.0%			
54020	Dues & Membership	850	711	750	817	750	422	700	750	750	0.0%	750	0.0%			
54110	Juror Refreshments	225	173	225	79	175	0	175	175	175	0.0%	175	0.0%			
54510	Professional Service	12,750	8,450	12,750	14,774	12,750	5,834	11,000	12,750	12,750	0.0%	12,750	0.0%			
55010	Vehicles Repairs & Maint	1,000	1,116	1,000	654	1,000	60	1,000	1,000	1,000	0.0%	1,000	0.0%			
55120	Telephone	3,000	3,535	3,200	3,395	2,700	1,092	2,200	1,800	1,800	-33.3%	1,800	-33.3%			
55130	Fax/Mode,/Internet	2,500	695	800	777	800	187	850	1,600	1,600	100.0%	1,600	100.0%			
55400	Equip Repair/Maintenance	4,025	3,970	4,250	4,563	4,400	432	4,400	6,100	6,100	38.6%	6,100	38.6%			
56010	Judicial Liability Insurance	212	207	210	207	210	207	207	210	210	0.0%	210	0.0%			
56100	Travel	2,900	2,478	2,000	2,222	2,000	756	1,600	1,400	1,400	-30.0%	1,400	-30.0%			
56200	Advertising	200	347	200	0	200	0	0	200	200	0.0%	200	0.0%			
54510	Superior Court Witness Fees	5,000	2,724	4,000	163	2,000	89	1,500	1,500	1,500	-25.0%	1,500	-25.0%			
54511	District Court Witness Fees	1,000	131	500	0	250	452	250	250	250	0.0%	250	0.0%			
TOTALS		191,938	179,240	188,246	186,350	188,913	93,262	185,360	203,385	217,864	15.3%	217,864	15.3%			217,864

DETAILS

Market adjustment plus 2% increase for Paralegal; plus 52 weeks + 2 days.
Market adjustment plus2% increase for Victim Witness Advocate; plus 52 weeks +2 days
Market adjustment plus 2% increase for Administrative Clerk; plus 52 weeks +2 days
Market adjustment plus2% increase for Domestic Violence Investigator plus; 52 weeks +2 days
Part-time clerical employee @ 20 hrs/ per week.
Includes regular office supplies, and copier/printer supplies.
First year using on-line research ($2,325). Printed material includes Ferdico, court rules and Maine Reporter ($875).
The department provides large amounts of Discovery to defendants, including police reports, photos, CDs and DV's. When cases are appealed ten copies of briefs are sent to the Law Court and two to the defendant.
For replacement of equipment such as fax machines, printers, and shredders which do not qualify as capital items because of short life span or low cost.
Gasoline for Domestic Violence Investigator, reduced due to current lower price.
Most expenses are related to the annual Prosecutors Conference (includes registration fee, lodging, travel and meals.)
Annual Bar Registration fees for attorneys, plus dues for Maine Prosectors' Association and National District Attorneys' Association.
Grand Jury refreshments.
Includes computer consulting and overhead ($7,900), payment to Knox County for database management ($2,500), transcripts ($750), laboratory tests ($1,500), and shredding ($100).
Includes regular maintenance for vehicle used by Domestic Violence Investigator, including oil changes, tire replacement and minor repairs.
Includes office telephone lines in West Bath as well as reimbursement to Knox County for District Attorney cell phone. Domestic Violence Investigator and Asst. DA stipends of $30.00 each per month for use of personal cell phone for business.
Includes monthly email ($43), annual cost of Messanger licenses ($343), and monthly fees for the West Bath internet.
Annual maintenance contract for New Dawn Prosecution software and share of centralized servers at MeDATS . Includes 1x cost of JustWare license ($1,100).
Liability coverage for State employees.
Travel costs for court appearances, largely by shared Juvenile Attorney and shared Sagadahoc/Lincoln Prosecutor.
For vacancy when employee resigns.
The county is required to pay a "Bill of Costs" or witness fees for Superior Court appearances by law enforcement officers on their day off, civilian witnesses and any testimony required of a professional witness, such as a doctor or chemist. Reduced based on experience with Unified Criminal Docket, and potential reimbursement from forfeited bail.
District Court witness fees. Reduced based on experience with Unified Criminal Docket.

2016-2017 DEEDS - 230

		2014-15		2015-16			2016-2017								
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC TO Public Hearing		FINAL	
		Budget	Actual	Budget	Actual	Budget	YTD Expend. as of 12/31/15	Antic. EOY Expend.	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved	DETAILS
51020	Non-Supervisory	37,558	37,405	38,446	36,104	31,864	16,406	31,864	32,182	35,134	10.3%	35,134	10.3%				Market adjustment plus 2% wage increase - Deputy Registrar; plus 52 wks + 2 days.
51030	Clerk	26,955	26,951	27,600	25,843	25,470	13,074	25,470	25,801	30,281	18.9%	30,281	18.9%				Market adjustment plus 2% wage increase - Deeds Clerk; plus 52 wks + 2 days.
51070	Elected Official	37,995	37,998	38,902	36,955	43,684	22,484	43,684	44,121	44,561	2.0%	44,561	2.0%				2% wage increase - Register of Deeds; plus 52 wks + 2 days.
53010	Office Supplies	2,200	708	2,200	699	2,000	821	1,500	2,000	2,000	0.0%	2,000	0.0%				Office supplies including paper, general supplies and forms. Had an excess of cases of paper last year but will need to purchase multiple cases this year.
53060	Postage - Office	1,800	603	1,800	808	1,500	253	800	1,000	1,000	-33.3%	1,000	-33.3%				General office and document mailings.
53600	Minor Equipment	300	218	300	76	300	0	0	300	300	0.0%	300	0.0%				Miscellaneous small equipment.
55400	Equip R& M Maint. Contracts	39,600	36,282	40,500	26,149	40,500	30,375	39,000	39,000	39,000	-3.7%	39,000	-3.7%				Fidlar 30,000 Iron Mountain (repository/imaging) 9,000 Increase in fees. Total $ 39,000
55401	Equipment R&M (Ad hoc maintenance)	1,000	1,000	1,000	0	1,000	0	0	1,000	1,000	0.0%	1,000	0.0%				These funds are budgeted to cover non-contracted repairs and maintenance. We anticipate needing to purchase a replacement sonicwall and router.
54010	Training	1,000	202	1,000	503	1,000	80	600	1,000	1,000	0.0%	1,000	0.0%				County Commissioners Conference; Fidlar Conference; training for staff.
54020	Dues & Membership	150	150	150	150	150	0	150	150	150	0.0%	150	0.0%				Registrar's Association dues.
55120	Telephone	1,240	966	1,240	1,098	1,200	186	1,000	0	0	-100.0%	0	-100.0%				This expense has been moved to buildings.
56100	Travel	500	502	450	437	500	205	500	500	500	0.0%	500	0.0%				Mileage reimbursement for employee travel to meetings or the MCCA conference when van not available.
56210	General Supplies & Printing	3,500	2,546	2,000	1,178	1,800	77	900	1,500	1,500	-16.7%	1,500	-16.7%				Printing and making books of indexes; toners for stamp printing machines.
	TOTALS	**153,798**	**145,531**	**155,588**	**130,000**	**150,968**	**83,961**	**145,468**	**148,554**	**156,426**	**3.6%**	**156,426**	**3.6%**			**156,426**	

2016 -2017 PROBATE COURT- 235

		2013-14		2014-15		2015-16			2016-17							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC to Public		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. 12/31/15	Antic. EOY	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
51030	Non-Supervisory Wages	34,243	34,237	35,073	34,922	35,763	18,399	35,763	36,121	36,451	1.9%	36,451	1.9%			
51070	Elected Official - Register	40,103	65,130	41,061	61,222	40,579	34,082	66,203	40,985	41,396	2.0%	41,396	2.0%			
51070	Elected Official - Judge	25,024		25,121		25,624			25,891	27,919	8.2%	27,919	8.2%			
51300	Part-time Wages	12,715	12,468	13,019	12,181	12,561	6,486	12,561	12,692	15,825	26.0%	15,825	26.0%			
53010	Office Supplies	2,600	2,422	2,600	2,298	2,500	951	2,300	2,300	2,300	-8.0%	2,300	-8.0%			
53050	Books & Periodicals	665	414	700	706	700	412	730	750	750	7.1%	750	7.1%			
53060	Postage	2,500	1,869	2,500	2,412	2,500	417	2,500	2,500	2,500	0.0%	2,500	0.0%			
54010	Training	3,000	1,366	3,000	3,257	3,000	2,527	3,500	4,000	4,000	33.3%	4,000	33.3%			
54020	Dues & Membership	375	375	375	375	375	560	560	560	560	49.3%	560	49.3%			
54530	Document Management	2,500	2,240	2,500	2,840	2,500	2,240	2,500	2,500	2,500	0.0%	2,500	0.0%			
54510	Professional Service	8,000	3,364	8,000	507	8,000	1,564	4,000	8,000	8,000	0.0%	8,000	0.0%			
55120	Telephone	850	947	1,050	1,010	400	184	400	0	0	-100.0%	0	-100.0%			
55400	Equipment Repair & Maintenance	350	0	200	107	200	0	200	200	200	0.0%	200	0.0%			
56020	Judicial Liability Coverage	1,650	125	150	125	150	138	138	150	150	0.0%	150	0.0%			
56100	Travel	650	291	600	294	550	142	400	550	550	0.0%	550	0.0%			
56200	Advertising	8,000	8,513	8,000	10,332	8,500	3,782	10,000	10,500	10,500	23.5%	10,500	23.5%			
	TOTALS	**143,225**	**133,761**	**143,949**	**132,588**	**143,902**	**71,884**	**141,755**	**147,699**	**153,601**	**6.7%**	**153,601**	**6.7%**			**153,601**

DETAILS

2% wage increase for Deputy Register, plus 52 weeks + 2 days.
2% wage increase for Register, plus 52 weeks + 2 days).
Market adjustment plus 2% wage increase for Probate Judge, plus 52 weeks + 2 days.
Market adjustment plus 2% wage increase for PT Clerk, plus 52 weeks + 2 days.
Costs have been reduced by using the list of County preferred vendors.
This fund covers the cost of two Maine Estate and Probate Law books issued each year after the Legislature adjourns ($325); the Maine Court Rules (also a annual publication) ($40); and annual updates to the Mitchell Probate Rules and Forms and Probate Procedures books ($365) for a total of $730. Twenty dollars has been added to cover anticipated increases next year.
Mailing expenses.
This fund covers costs associated with attendance at the following: MCCA Convention (for both Deputy and Register this year) and NCPJ Conventions in May and November in AL and SC (for Judge Voorhees). Note: the Judge pays some of his own convention costs. This fund also pays for some probate related CLE classes for the Register, who is an attorney.
Yearly dues for Judge Voorhees and Register: Maine Probate Judges Assembly ($275); Maine Association of Registers of Probate ($100) and MSBA membership in CLE club (saves 50% on CLE classes).
This is the yearly cost of the ICON system of probate docketing and includes support and web-hosting services. It is anticipated that another state wide 5-year contract will be signed in 12/2016 at the same yearly cost.
This fund covers the mandated costs of court-appointed Visitors, Guardian ad litems and Attorneys for clients who are indigent. It is impossible to predict the yearly costs of these required services. Visitors are usually paid for by petitioners, but not always. Our Court matches the State's reimbursement rate for these services: $40 per hour for Visitors and $60 per hour for a Guardian ad litems or Attorneys. More and more of these services are needed because of the rise of illegal drug use, the housing crisis and the poor economy. There are several cases in our current docket that will result in payment by our Court.
This expense will now be under the County buildings budget and will no longer be allocated to each department.
We use this fund to have the typewriter cleaned and/or repaired yearly. New and replacement printers (not covered by BEU) and scanners will be purchased with funds from the Records Preservation account.
This fund pays for liability insurance for the Judge at a cost of $150. This insurance is purchased through the Maine Administrative Office of the Courts, a State agency.
This fund pays for mileage, tolls, parking and meals for Judge Voorhees and the Probate staff for professional meetings. The Maine Probate Judges' Assembly meets two times a year and the Maine Association of Registers of Probate meets six times a year. Note: mileage costs to the MCCA convention are reimbursed out of this fund, as are meals consumed on single travel days. Registration, meals and lodging costs for the MCCA convention are reimbursed out of the Training fund listed above.
This fund is completely self-funded. It pays for the legal notices which we are required to publish twice each month. We charge each Estate $70.00 to publish in a local paper. That $70 charge covers the full cost of the legal notice. The number of legal notices published varies from year to year but has been increasing steadily over the last few years.

2016-2017 CIVIL - 415

	2013-14		2014-15		2015-16			2016-17								
	BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPT. REQUEST			COMMISSIONERS		BAC to Public Hearing		FINAL	
	Budget	Actual	Budget	Actual	Budget	YTD Expend. As of 12/31/15	Projected End of Year	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved	DETAILS
Supervisory Wages	20,800	21,071	21,810	19,711	22,243	10,236	21,270	22,462	22,679	1.0%	22,679	2.0%				2% salary increase; 52 wks. + 2 days.
Part-time Wages	4,000	5,719	3,300	3,906	3,800	2,280	3,628	3,800	3,876	0.0%	3,876	2.0%				2% increase; One of the part time Civil Deputies steps in to manage the civil department when the department supervisor is absent.
Office Supplies	250	109	225	155	225	43	225	225	225	0.0%	225	0.0%				General supplies - stationary, toner, staples, clips, etc
Postage	40	61	50	542	50	1	10	50	50	0.0%	50	0.0%				**Non-reimbursed postage only.**
Minor Equipment	250	96	200	227	200	0	100	100	100	-50.0%	100	-50.0%				This line is used to replace or repair office equipment such as printer or computer components not covered by BEU or other administrative lines
Clothing/Safety	350	322	300	250	300		300	300	300	0.0%	300	0.0%				Polo shirts, outerwear, etc for three part-time deputies
Telephone	1,200	970	1,050	695	1,050	594	1,180	900	900	-14.3%	900	-14.3%				Cells phones for two Civil Deputies
Equipment	200	0	200	165	200	54	100	100	100	-50.0%	100	-50.0%				Formerly used for pagers, now used for non-office equipment such as radios, flashlights, etc.
Travel	100	42	55	36	55	0	50	50	50	-9.1%	50	-9.1%				**Only the mileage reimbursement as may be required for non-service related responsibilities** is included in this line item. Actual mileage driven for delivery of civil service papers is reimbursed to the Civil Deputies out of different fund (pass through fund) since mileage reimbursement for service of civil papers is paid by the attorney, business or individual requesting that the papers be served.
Printing	500	982	500	643	100	0	100	100	100	0.0%	100	0.0%				Printing expense for service invoicing forms, copy paper, envelopes, etc.
Allowance for Uncollectables	2,000	0	2,000	1,892	2,000	0	2,000	1,000	1,000	-50.0%	1,000	-50.0%				Based upon current eligible debts.
TOTALS	29,690	29,372	29,690	28,222	30,223	13,207	28,963	29,087	29,380	-2.8%	29,380	-2.8%				

The total request for general funds for the Civil Office is $29,829 and the total amount of civil processing pass through funds is expected to be approximately $78,000, making the total budget for Civil $107,829.

The Civil Dept. serves an average of 2000 sets of civil papers per year, which are served by two part-time civil process servers (Civil Deputies). The department also employs a part-time Administrator.

2016-2017 SHERIFF'S OFFICE - 401

	2013-14		2014-15		2015-16			2016-2017							
	BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC to Public Hearing		FINAL
	Budget	Actual	Budget	Actual	Budget	YTD Expend. as of 12/31/15	Projected End of Year	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
Chief Deputy	58,952	58,711	60,353	60,048	61,569	31,687	61,057	62,168	62,796	2.0%	62,796	2.0%			
Supervisory Wages	37,914	39,682	34,968	18,915	37,841	18,612	37,388	31,849	31,849	-15.8%	31,849	-15.8%			
Administrative Clerk	30,283	30,347	31,007	31,007	31,627	16,360	32,130	32,095	34,699	9.8%	34,699	9.8%			
Data Entry/Records Clerk	28,233	28,278	28,908	26,760	29,466	15,171	29,465	29,766	31,215	5.9%	31,215	5.9%			
Sheriff	70,964	71,100	72,661	72,310	74,114	38,150	74,156	74,848	75,603	2.0%	75,603	2.0%			
Investigator Wages	154,908	146,619	161,571	155,921	167,097	83,419	166,173	167,097	167,097	0.0%	167,097	0.0%			
Patrol Supervisors	214,364	215,348	223,060	210,676	229,332	117,252	230,570	229,404	229,404	0.0%	229,404	0.0%			
Patrol Deputies	406,497	415,268	427,605	423,027	442,615	212,562	428,330	445,626	445,626	0.7%	445,626	0.7%			
Deputy Outside Assignment	1,000	0	0	0	0	0	0	0	0	0.0%	0	0.0%			
Part-time Wages	15,000	6,328	14,000	3,148	12,000	2,613	5,650	11,000	11,000	-8.3%	11,000	-8.3%			
Overtime Wages	65,000	63,177	67,300	74,593	69,300	51,939	84,500	75,000	75,000	8.2%	75,000	8.2%			
Holiday Pay	54,778	53,869	57,578	55,483	59,300	30,428	51,950	59,900	59,900	1.0%	59,900	1.0%			
Training Wages	18,000	15,677	19,000	17,759	17,000	8,616	16,500	17,000	17,000	0.0%	17,000	0.0%			
Other Non-classified	4,000	3,836	4,000	3,859	4,000	2,052	4,032	4,100	4,100	2.5%	4,100	2.5%			
Community Policing	15,000	15,702	12,500	8,506	12,000	4,238	8,325	10,000	10,000	-16.7%	10,000	-16.7%			
Medical/Fitness Program	3,300	478	3,000	1,142	3,000	100	1,200	2,500	2,500	-16.7%	2,500	-16.7%			
Office Supplies	5,200	5,277	5,200	5,229	5,500	2,682	5,460	5,750	5,750	4.5%	5,750	4.5%			
Pub.Safety Consumables	14,000	7,911	16,000	15,939	15,000	2,080	14,000	15,000	15,000	0.0%	15,000	0.0%			
Postage	350	360	350	356	350	71	250	325	325	-7.1%	325	-7.1%			
Minor Equipment	1,250	1,208	1,200	300	1,200	116	800	1,200	1,200	0.0%	1,200	0.0%			
Vehicles Gasoline	74,175	68,542	70,950	55,808	64,500	15,628	37,200	56,800	56,800	-11.9%	56,800	-11.9%			
Uniforms & Safety	15,000	12,206	15,500	13,676	15,000	6,494	13,580	15,500	15,500	3.3%	15,500	3.3%			
Firearms	3,500	3,492	3,000	2,017	3,000		2,376	3,000	3,000	0.0%	3,000	0.0%			
Public Safety Equipment	12,000	9,915	12,000	4,870	12,000	661	8,660	12,000	12,000	0.0%	12,000	0.0%			
Training & Prof. Dev.	13,000	10,152	14,000	13,159	13,000	5,854	13,000	14,000	14,000	7.7%	14,000	7.7%			
Dues and Membership	900	951	900	954	900	359	984	950	950	5.6%	950	5.6%			
Laundry Services	6,500	6,567	6,500	5,843	6,500	2,599	5,585	6,500	6,500	0.0%	6,500	0.0%			
Prof. Services - Contracted	1,500	104	1,500	500	1,500	734	734	1,500	1,500	0.0%	1,500	0.0%			
Vehicles R & M	31,700	33,013	32,500	34,042	33,000	18,055	34,500	34,000	34,000	3.0%	34,000	3.0%			
Telephone	11,000	9,751	10,500	9,193	10,000	3,941	7,860	10,000	9,280	-7.2%	9,280	-7.2%			
K-9 Support	1,000	164	1,000	812	1,000	786	816	1,000	1,000	%	1,000	0.0%			
Contract Services	4,600	4,815	4,600	5,214	4,600	2,107	4,350	5,150	5,150	12.0%	5,150	12.0%			
Equip. Repair & Maint.	5,200	3,460	5,200	4,607	5,000	2,808	4,940	5,000	5,000	0.0%	5,000	0.0%			
Advertising	500	637	500	249	500	277	277	500	500	0.0%	500	0.0%			
Community Policing	2,000	80	2,000	990	2,000	285	1,827	2,200	2,200	10.0%	2,200	10.0%			
TOTALS	**1,387,634**	**1,343,025**	**1,420,911**	**1,338,911**	**1,444,811**	**698,718**	**1,388,625**	**1,442,728**	**1,447,444**	**0.2%**	**1,447,444**	**0.2%**			**1,447,444**

Note: Approximately 87% of SO budget is payroll; Payroll includes 52 weeks plus 2 days

DETAILS

2% wage increase; 52 weeks plus 2 days
52 weeks + 2 day. s 50% SO/50% Transport split for this salary to align the distribution to more accurately reflect job functions and responsibilities.
Market adjustment plis 2% wage increase; 52 weeks plus 2 days
Market adjustment plus 2% wage increase; 52 weeks plus 2 days
2% wage increase; 52 weeks plus 2 days
Detectives (3); Det./Sgt. plus 2 FT Dets.; includes longevity; 52 weeks plus 2 days
Supervisors (4); 2 Sgts, 2 Cpls; includes longevity; 52 weeks plus 2 days
Patrol Deputies (10); includes step increases and longevity; 52 weeks plus 2 days
To cover outside jobs; special detail requests
Cover full-time patrol leave, court time, special assignments, shift replacement, mandatory training
Cover leave for open shifts, vacation, illness, special assignments, court time, additional patrol and investigative coverage
Union Contract
Supports all state and federal mandated training above normal duty time, mandatory training, K-9 training, field training duties
K-9 Stipend and other non-classified assignments
Supports all community related events, i.e. DARE, Project Alert, Camp Postcard, TRIAD, etc. (90% FTE paid out of Transport Program Wages)
Physicals, fitness programs per union contract
General office supplies, paper, case folders, DVD/CD, memory sticks, etc.
Firearms ammunition, CID materials, batteries, blankets, first aid kits, flares, etc. All consumables, Tasers and equipment, repellant issues
Postage cost
Equipment not considered to be capital expenses, i.e. calculators, cameras, cabinets, etc.
Gasoline for vehicles. The Sheriff's Department fleet includes the following vehicles: Patrol 13; Detective 2; SO Administration 2; Spare Patrol 1. Calculation based on 25,250 gallons at $2.25 per gallon. (Plus Commissioners fuel reserve)
All uniform and clothing, union contracted related items, boots, gun belts, holsters, badges, traffic safety vest, etc.
Updated all weapons, new hires, rifles for cruisers, other specialized equipment, etc.
New equipment, replacement equip.for vehicles, radios, radars, bullet proof vests, cameras, etc.
Training related expenses: meals, lodging, registration fees
Dues for NESPIN, Maine Sheriff's Association, Maine Chiefs of Police, IACP, NSA, etc.
Uniform, clothing care and maintenance
Polygraphs, psychological testing consultant fees, etc.
Repairs, major and minor. Tires, oil changes, general vehicle maintenance, etc.
Cellular and long distance. Land lines moved to Buildings account.
K-9 Veterinary Insurance ($600) & boarding fees
LexisNexis Contract - reflects increase in contract
Repair & maintenance contracts for equipment, radar units, cameras, mobile radio repairs, computer maintenance, portable maintenance, etc.
New positions and other ads
Promotional and educational materials, PR materials.

TRANSPORT

	2013-14		2014-15		2015-2016			2016-2017
	BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			BUDGET
	Budget	Actual	Budget	Actual	Budget	YTD 12/31/15	Projected End of Year	
Shift Supervisor	18,900	17,006	23,300	11,508	25,227	12,986	25,503	31,849
Program Staff	0	0	32,260	31,455	33,060	16,858	33,198	37,426
Transportation Officers	140,094	137,288	118,000	110,122	119,300	50,396	109,364	119,300
Part-time Wages	3,500	0	2,000	0	1,900	0	0	1,500
Overtime Wages	9,000	8,962	8,000	9,305	8,000	6,157	9,500	9,500
Night Differential	6,000	1,000	5,200	2,320	5,000	1,400	4,800	6,000
Fringe Benefits (see details below)	65,977	61,209	69,706	70,955	82,974	34,898	74,375	94,214
Office Supplies	850	433	750	713	700	367	700	700
General Supplies	200	313	200	43	200	38	195	200
Security Equipment	900	1,208	700	0	700		500	700
Postage	90	46	75	53	75	25	70	60
Minor Equipment	1,800	517	1,000	109	1,000		700	750
Vehicle Consum/Gas	13,000	10,394	11,700	7,182	12,000	2,564	6,350	8,200
Uniforms & Safety	3,000	876	2,500	2,115	2,500	1,290	2,500	2,500
Firearms	1,000	1,378	500	909	500	0	500	500
Maintenance	3,500	1,106	3,000	1,684	3,000	516	2,600	2,800
Training	1,750	514	1,200	1,180	1,200	140	875	1,200
Dues & Membership	0	0	0	0	0		0	100
Laundry Service	2,100	1,704	2,000	1,127	2,000	557	1,312	1,800
Meal Allowance	575	421	500	503	500	40	250	450
Tools and Implement	3,200	657	2,700	1,002	2,600	33	1,200	2,500
Professional Service	500	0	250	0	250	0	0	250
Vehicles R&M	5,000	2,644	4,000	4,844	4,000	566	1,250	4,000
Telephone	3,200	3,237	3,000	3,412	3,200	1,251	2,250	3,000
Fax/Modem/Internet	0	0	0	0	0		0	0
Rental of Equipment	0	0	0	10	0		0	0
Equipment R&M	250	0	200	160	200		150	200
Advertising	300	0	300	607	300	207	0	250
SUB TOTAL-TRANSPORT	284,686	250,913	293,041	261,318	310,386	130,289	278,142	329,949

Revenues

	2013-14		2014-15		2015-2016		2016-2017
	BUDGET HISTORY		BUDGET HISTORY		CURRENT YEAR		BUDGET
	Budget	Actual	Budget	Actual	Budget	Projected EOY	
TBRJ CAP	2,657,105	2,657,105	2,657,105	2,657,105	2,657,105	2,657,105	2,657,105
State Contribution	153,257	152,519	154,957	153,651	154,957	284,383	285,000
Court Surcharge & Fines	0	0	0	0	0	12,000	12,000
Home Revenue	0	0	0	0	2,500	2,700	3,000
Total Revenue	**2,810,362**	**2,809,624**	**2,812,062**	**2,810,756**	**2,814,562**	**2,956,188**	**2,957,105**

Expenses

Transport Assessment	284,686	286,803	293,041	264,732	293,041	278,142	329,949
Alternative Sentencing	145,000	146,954	133,000	133,000	133,000	133,000	130,000
TBRJ	2,380,676	2,380,676	2,386,021	2,386,021	2,388,521	2,517,360	2,497,156
Total Expenses	**2,810,362**	**2,814,433**	**2,812,062**	**2,783,753**	**2,814,562**	**2,928,502**	**2,957,105**
Surplus/Deficit	**0**	**(4,809)**	**0**	**27,003**	**0**	**27,686**	**0**

Fringe Benefits	2016-2017
Health Insurance	56,107
Medicare - 1.45%	2,981
FICA - 6.20%	12,746
Life Insurance	1,492
Benefits	750
MSRS	12,180
Workers Comp	7,958
Unemployment	0
Total F/B	94,214

2016-2017 COMMUNICATIONS - 430

		2013-14		2014-15		2015-16			2016-17							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC to Public Hearing		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. as of 12/31/15	Antic. EOY Expend.	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
51010	Dept Head	53,790	53,900	57,452	57,232	63,798	32,707	63,798	64,442	65,081	1.0%	65,081	2.0%			
51020	Supervisory	187,550	184,030	196,797	186,654	204,505	101,776	204,505	210,108	210,108	2.7%	210,108	2.7%			
51120	Dispatchers	423,684	381,463	432,917	402,176	450,011	202,468	425,000	462,648	462,648	2.8%	462,648	2.8%			
	Adm. Asst.	-	0	-	0	-	0	0	6,092	6,092	100.0%	-	0.0%	6,092	100.0%	6,092
51500	Overtime Wages	40,000	48,182	40,000	50,996	48,000	33,890	60,000	48,950	48,950	2.0%	48,950	2.0%			
	Holiday Pay	57,500	54,145	57,500	60,285	60,000	34,276	60,000	62,000	62,000	3.3%	62,000	3.3%			
51530	Training Wages	14,500	9,924	14,500	7,979	14,500	3,799	14,000	14,500	14,500	0.0%	14,500	0.0%			
52500	Medical & Fitness	1,800	1,678	1,800	1,440	1,800	615	1,800	1,800	1,800	0.0%	1,800	0.0%			
53010	Office Supplies	5,000	4,801	5,000	3,914	5,000	2,013	4,500	5,000	5,000	0.0%	5,000	0.0%			
53020	General Supplies	500	632	1,000	1,026	1,000	0	1,000	1,000	1,000	0.0%	1,000	0.0%			
53060	Postage	100	24	100	18	50	10	25	50	50	0.0%	50	0.0%			
53700	Vehicle Gasoline	0	0	0	0	0	0	0	1,200	1,200	100.0%	1,200	100.0%			
53800	Uniforms & Safety	3,000	2,968	3,000	2,995	3,000	2,512	3,000	3,000	3,000	0.0%	3,000	0.0%			
	Minor Equipment	2,500	2,406	2,500	2,186	2,500	1,319	2,500	2,500	2,500	0.0%	2,500	0.0%			
54010	Training	14,750	11,476	14,750	11,260	14,750	6,160	13,000	14,750	14,750	0.0%	14,750	0.0%			

DETAILS

2% increase, plus 52 weeks + 2 days.
There are four supervisors. 2% salary increase plus steps per union contract; 52 weeks plus 2 days
2% salary increase plus steps per union contract; 52 weeks plus 2 days;
Department averages 33 hrs overtime per week. The average OT rate is ~$32.27/hr = $1,064.91/wk. x 52 = $55,375.32. This amount is offset by unexpended salaries for vacant positions. OT is used to cover vacation, sick and personal leave, plus CTO and vacancies..
There are 12 holidays/year, per the union contract. This calculation assumes that 2/3 of the dispatchers will work each holiday earning 1 1/2 and that 1/3 of employees will not work the holiday but will receive straight time for the holiday. The budget is formulated by taking the average between the cost of full and minimum staffing levels.
24 hours of CE per person (CPR, Stress Management, Integrity/Liability, Suicide Calls, etc) Spillman and Navigator Conferences, Maine NENA Conference. Within this budget the State has mandated that all PSAPs utilize the Fire Protocols much like the EMD Protocols. This will require each dispatcher to attend 3 days of classes to be certified. This also covers other classes that are requested.
Predict 6 of 15 will take this $300 benefit offered as part of the union contract.
General office supplies
Public Education materials for community outreach at Bath Safety Days, fire department open houses and other public safety events. Purchases are typically coloring books, crayons, book marks, 911 tattoos, pencils, etc.
Historically, we have never spent more then $50 for postage.
Based on the SUV with 13 mpg at $2.25 per gallon and using 7,000 miles
Uniform allowance to $200 per employee due to uniform requirement that the employee wear a clothing item that clearly identifies her or him as a Sag Comms employee. (15 X $200 = $3,000.)
Replace office equipment and furniture on an "as needed" basis.
Covers the registration and lodging costs for one employee to attend the Spillman Users Conference in Salt Lake City (cost approx **$1,500**), the National EMD Conference (**$1,500**), JPMA (**$800**) and Police Legal Sciences (**$1,800**) online training, CPR Classes,and Maine NENA Conference. The remainder of these training costs reflect the cost of state-mandated 24 hours of continuing education classes.

COMMUNICATIONS

		2013-14		2014-15		2015-16			2016-2017							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expenditures as of 1/30/14	Antic. EOY Expend.	Dept. Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
54020	Dues & Membership	400	404	400	429	400	92	400	400	400	0.0%	400	0.0%			
54510	Professional Service	500	995	500	500	500	470	470	720	720	44.0%	720	44.0%			
55010	Vehicle R&M	0	0	0	0	0	0	0	750	750	100.0%	750	100.0%			
55120	Telephone 911System	10,050	8,491	10,050	6,138	8,500	1,730	5,000	3,500	3,500	-58.8%	3,500	-58.8%			
55340	Rental of Equipment (Fiberoptics)	13,870	12,690	13,870	12,690	13,870	12,690	12,690	13,870	13,870	0.0%	13,870	0.0%			
55400	Equipment R&M - Spillman	31,812	29,318	34,000	33,633	34,000	33,668	35,000	42,500	42,500	25.0%	42,500	25.0%			
55410	Equipment R&M - Electronic	23,550	20,740	23,550	23,222	23,550	9,501	23,000	23,550	23,550	0.0%	23,550	0.0%			
56100	Travel	3,000	2,154	2,900	1,373	2,500	595	1,800	1,500	1,500	-40.0%	1,500	-40.0%			
56200	Advertising	225	464	225	249	250	249	498	250	250	0.0%	250	0.0%			
	911 Computer Equipment	8,550	8,025	8,550	8,568	8,550	1,701	8,550	8,550	8,550	0.0%	8,550	0.0%			
	TOTALS	**896,631**	**838,910**	**921,361**	**874,963**	**961,034**	**482,240**	**940,536**	**993,630**	**994,269**	**3.4%**	**988,177**	**2.8%**	**994,269**	**3.5%**	**994,269**

DETAILS

Professional organization memberships to NENA. MECCA, APCO, Maine Chiefs of Police.

Two polygraph exams for assumed two new hires at $250 each. Pre-Employment Testing with OHA at $110 each.

The amount requested is for maintenance of the Communicatation Directors SUV. This is a new line item.

Covers METRO **$1440** and Fairpoint **$960** lines and replacement parts for the phone system.

Fiber rental (Comcast) from Comm. Center to Bath and Topsham PDs for intercom, video and internet. The monthly cost of the Bath PD link is $243, and Topsham is $814.50, totaling **$12,690** annually. The remaining reflects the estimated cost of repairing the video and line equipment paired with the fiber cables.

Spillman RMS maintenance (**$40,500**) increase due to adding Richmond to our contract; UPS replacement **$500**); OpenFox contract (**$800**); Spillman Service Calls (**$500**); When to Work scheduling software (**$200**)

AT&T Mobility for MDC air cards (**$15,000**); Acorn Recording annual maintenance contract **$2,500**); computer repairs and installs not covered by mainentance contract **$1,350**); minor radio repairs and radio license renewals (**$1,500**); ESRI CAD Mapping annual (**$500**); Text a Tip annual (**$1,700**); IBM Server for Spillman annual maintenance (**$1,000**).

This line covers reimbursement for travel (at the state rate), when employees use their own vehicles to travel to meetings, seminars and trainings. All employees are required to use the County vehicle whenever it is available and as logistics permit.

Cost of advertising in Jobs in Maine. Three of the last four hires came from this website.

Replacement of two computers (based upon recent replacement schedule/history), ancillary devices (monitors, etc.) and software for computers and equipment. Also includes updates to the firewall system.

2016-2017 EMERGENCY MANAGEMENT - 440

		2013-14		2014-15		2015-16			2016-2017							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend 12/31/15	Antic. EOY	Dept. Request	Admin. Recom'd	% Change (Admin. Recom'd)	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
51010	Department Head	48,893	41,549	50,385	49,632	51,393	26,455	51,393	51,907	54,307	5.7%	54,307	5.7%			
51030	Non-surpv Wgs	0		45,346	35,192	46,253	23,801	46,253	46,253	46,253	0.0%	46,253	0.0%			
	Adm Asst.	0	0	0	0	0	0	0	6,092	6,092	100.0%	0	0.0%	6,092	100.0%	6,092
53010	Office Supplies	2,490	2,260	2,500	1,619	2,500	1,439	2,500	2,500	2,500	0.0%	2,500	0.0%			
53060	Postage	500	244	400	88	250	26	201	200	200	-20.0%	200	-20.0%			
53400	Heating Oil (Propane)	2,400	2,400	2,400	2,400	625	9	9	0	0	-100.0%	0	-100.0%			
53600	Minor Equipment	1,000	274	1,000	945	1,000	973	981	1,000	1,000	0.0%	1,000	0.0%			
53700	Vehicles Gasoline	2,500	2,398	2,950	2,381	6,100	986	2,945	3,050	3,050	-50.0%	3,050	-50.0%			
53800	Uniforms/Safty Equip	-	0	0	0	250		250	300	300	20.0%	300	20.0%			
53900	Pub. Safety Equip.	18,858	18,858	18,858	18,858	15,250	15,250	15,250	12,500	12,500	-18.0%	12,500	-18.0%			
54010	Training	2,650	1,286	3,000	2,482	6,475	3,040	5,900	6,475	6,475	0.0%	6,475	0.0%			
54020	Dues and Memberships	1,267	1,181	1,350	1,338	1,130	0	950	1,130	1,130	0.0%	1,130	0.0%			
54500	Professional Services	2,000	2,000	2,000	724	0	0	0	0	0	0.0%	0	0.0%			
55010	Vehicle R & M	500	2077	1,500	2795.67	2,000	172	1,915	1,500	1,500	-25.0%	1,500	-25.0%			
55120	Telephone	1,900	1,768	2,300	1,853	1,560	602	1,446	1,140	1,140	-26.9%	1,140	-26.9%			
	Tower Leases	17,041	29,396	18,727	16,421	19,745	8,335	19,745	20,367	20,367	3.2%	20,367	3.2%			
55400	Equip Repair & Maintenance	6,326	4,999	6,500	9,208	8,600	3,818	8,600	10,706	10,706	24.5%	10,706	24.5%			
55430	Storage Lease	660	600	660	450	730	330	730	803	803	10.0%	803	10.0%			
	TOTALS	**108,985**	**111,291**	**159,876**	**146,386**	**163,861**	**85,235**	**159,068**	**165,923**	**168,323**	**2.8%**	**162,186**	**0.7%**	**168,323**	**2.8%**	**168,323**

DETAILS

51010	Maket adjustment plus 2% increase, plus 52 weeks +2 days
51030	52 weeks +2 days
53010	General office supplies, material for making identification cards, supplies for public education
53060	Postage
53400	Propane tank rental & propane moved to buildings
53600	Upgrades for mobile/portable radios, radio programming software
53700	18,730 miles divided by 15 mpg x $2.25 = $2,810 fuel for vehicles; plus portable generator fuel and EZ-Pass
53800	Uniform shirts and jackets for EMA staff
53900	Reverse E-911 emergency notification system. Negotiated lower rates based on actual services needed, 3-year contract, includes IPAWS
54010	Includes registration fees for training and meals at EMI ($754); Annual dinner for Local EMA Directors ($250); Awards ($200); BOH/LHO meetings ($450); Bi-monthly Local EMA Directors meetings ($402); NIMS/other training ($600); Training materials ($394); Public Health & You DVD copies ($100); Ongoing training for EMA personnel ($350); IAEM Annual conference for one staff ($2,400); IAEM Region 1 conference for two staff ($275); Meals for sponsored training ($300)
54020	Maine EMA association ($50); National Association of County & City Health Officials ($180); National Association of Counties (NACo) ($715); International Association of Emergency Managers (IAEM) ($185). (NACo membership allows the County to participate in the prescription drug card program that is available to all Sagadahoc County residents.)
54500	Funding for Brunswick Haz-Mat Team no longer needed.
55010	Maintenance on the EMA SUV, MCI trailer, and CRI trailer
55120	Cell phone for Director ($780), Cell phone allowance for Deputy Director ($360), Expense for landline telephones moved to administration
	Tower Leases: Richmond ($1); Phippsburg [4% increase, per contract] ($3,037); West Bath [4% increase, per contract] ($11,520); Sky Hy - Tophsam [3% increase, per contract] ($5,809)
55400	Towers & equipment maintenance: Electricity at four sites ($2,616); Periodic generator maintenance ($1,315); Propane for generators ($800); Snow clearing for Topsham & Richmond ($1,800); Equipment repair ($4,175)
55430	Per contract, reflecting 10% increase
	NOTE: One-half of expenses will be reimbursed by MEMA through EMPG (Emergency Management Performance Grant)

2016-2017 PROGRAM GRANTS - 920

		2013-14		2014-15		2015-16			2016-17							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT		COMMISSIONERS		BAC to Public Hearing		FINAL	DETAILS
		Budget	Actual	Budget	Actual	Budget	YTD Expend. as of 12/31/15	Antic. EOY Expend.	Original Request	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved	
59101	Androscoggin-Sagadahoc County Extension Service	25,714	25,714	25,714	25,714	28,410	14,205	28,410	29,105	2.4%	29,105	2.4%				Statutorily required; Androscoggin County is now funding its full share.
59102	Androscoggin Valley Soil & Water	10,000	10,000	10,000	10,000	10,000	5,000	10,000	11,000	10.0%	11,000	10.0%				
59103	Time & Tide Conservation	3,625	3,625	3,700	3,700	3,750	0	3,750	3,750	0.0%	3,750	0.0%				
	Totals	**39,339**	**39,339**	**39,414**	**39,414**	**42,160**	**19,205**	**42,160**	**43,855**	**4.0%**	**43,855**	**4.0%**			**43,855**	

2016-2017 UNFUNDED LIABILITY RESERVE

	2013-14		2014-15			2015-16			2016-2017								
	BUDGET HISTORY		BUDGET HISTORY			CURRENT BUDGET			DEPT. REQUEST			COMMISSIONERS		BAC to Public Hearing		FINAL	DETAILS
	Budget	Actual Transferred to Reserve	Budget	Actual Transferred to Reserve	Resulting Reserve Balance	Budget	Estimated Transfer to Reserve	Estimated Reserve Balance	Original Request (Dept)	% Change	Estimated Reserve Balance	Comm. Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved	
	5,000	47,844	2,200	13,645	36,399	15,000	5,269	46,120	10,000	-33.3%	56,130	10,000	-33.3%				
UNFUNDED LIABILITY RESERVE	**5,000**	**47,844**	**2,200**	**13,645**	**36,399**	**15,000**	**5,269**	**46,130**	**10,000**	**-33.3%**	**56,130**	10,000	**-33.3%**			**10,000**	Accrued compensated absences.

The County's unfunded liability as of the financial audit for the year ending 6/30/15 was **$232,990.**

2016-2017 UNEMPLOYMENT RESERVE

	2013-14		2014-2015				2015-16				2016-2017							
7500	BUDGET HISTORY		BUDGET HISTORY				CURRENT BUDGET				DEPT. REQUEST			COMMISSIONERS		BAC to Public Hearing		FINAL
	Budget	Reserve Balance	Budget	Actual	Amount Transfered to Reserve	Resulting Reserve Balance	Budget	Est. Used EOY	Estimated Transfered to Reserve	Estimated Reserve Balance	Original Request (Dept)	% Change	Estimated Starting Reserve Balance	Commissioners Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
	12,000	30,050	16,000	(37)	0	46,087	0	0	0	46,087	0	0.0%	46,087	0	0.0%	46,087		
Reserve	**12,000**	**30,050**	**16,000**	**(37)**	**0**	**46,087**	**0**	**0**	**0**	**46,087**	**0**	**0.0%**	**46,087**	**0**	**0.0%**	**46,087**	**0**	**0**

DETAILS

This account is used to pay unemployment claims made against the County. One claim is still open, one is pending, and one is eligible. Assuming no new claims in FY 2016-17 the maximumn liability we could face is approximately $15,600.

2016-2017 FUEL RESERVE

	2013-14		2014-15			2015-2016				2016-2017								
	BUDGET HISTORY		BUDGET HISTORY			CURRENT BUDGET				DEPT. REQUEST			COMMISSIONERS		BAC to Public Hearing		FINAL	
	Budget	Actual	Budget	Actual Transfered to Reserve	Resulting Reserve Balance	Budget	Anticipated EOY Expend.	Carry Forward	Resulting Reserve Balance	Original Request (Dept)	% Change	Resulting Reserve Balance	Commissioners to BAC	% Change	BAC Recom-mendation	% Change	Approved	DETAILS
	0	0	0	0	10,000	0	0	10,000	10,000	0	0.0%	10,000	0	0.0%	10,000			
FUEL RESERVE	**0**	**0**	**0**	**0**	**10,000**	**0**	**0**	**10,000**	**10,000**	**0**	**0.0%**	**10,000**	**0**	**0.0%**	**10,000**		**0**	The reserve will be used for unanticipated price increases in propane, gas and oil if needed.

2016-2017 OTHER GENERAL FUND USES - 9500

		2013-14		2014-15		2015-16			2016-17							
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPARTMENT			COMMISSIONERS		BAC to Public Hearing		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. As of 1/15/16	Antic. EOY Expend.	DEPT Request	Admin. Recom'd	% Change	Commr's Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
9520	Transfer to Child Victim Advocate Grant	7,175	7,175	8,616	8,616	9,374	9,374	9,374	11,329	11,329	20.9%	11,329	20.9%			
9540	Transfer to Capital	153,400	153,400	137,985	137,985	125,475	125,475	125,475	191,610	191,610	52.7%	191,610	52.7%			
	Repay Emergency Contingency	30,795	30,795	0	0	0	0	0	0	0	0.0%	0	0.0%			
	TOTALS	**191,370**	**191,370**	**146,601**	**146,601**	**134,849**	**134,849**	**134,849**	**202,939**	**202,939**	**50.5%**	**202,939**	**50.5%**			**202,939**

DETAILS

The Child Victim Advocate is funded primarily through Federal grant money and the position is shared by Sagadahoc and Lincoln Counties. This represents Sagadahoc County's share of the match and expenses in excess of the grant . (The grant has been increased by 25% this year).
See Capital Improvement Plan for details
Required statutorily.

* Transferred from General Fund appropriation to Fund 20 - Grant match
** Transferred from General Fund appropriation to Fund 30 - Capital Reserve

2016-2017 Budget VOCA Position
Child Victim-Witness Advocate

VOCA GRANT POSITION	SAGADAHOC COUNTY Child Victim-Witness Advocate	2013-14 Budget	2014-15 Budget	2015-16 Budget	2016-2017 Budget Proposed	Increase
2220 - 9210	**Sub-Total Salaries & Wages**	$30,847.00	$31,465.00	$32,094.00	$39,531.00	23.2%
EXPENSES 9211						
4105	Mileage	$1,200.00	$1,250.00	$1,250.00	$1,250.00	0.0%
4724	Health Insurance		$0.00	$0.00	$0.00	0.0%
4726	Life Insurance	$250.00	$214.00	$336.00	$371.00	1.0%
4727	Wage Protection	$216.00	$218.00	$218.00	$216.00	0.9%
4729	EAP	$20.00	$0.00	$0.00	$0.00	0.0%
4734	Deferred Comp		$0.00	$0.00	$0.00	0.0%
4735	Maine State Retirement	$1,600.00	$2,473.00	$2,878.00	$3,755.00	30.5%
4750	Social Security	$2,337.00	$2,407.00	$2,474.00	$3,024.00	22.2%
4755	Workers Comp	$154.00	$154.00	$198.00	$160.00	-19.20%
4945	Professional Development	$200.00	$200.00	$200.00	$500.00	150.0%
	Sub-Total Mileage,Benefits,Training	**$5,977.00**	**$6,916.00**	**$7,554.00**	**$9,276.00**	**23.0%**
5335	Office Supplies	$100.00	$100.00	$100.00	$100.00	0.0%
	Sub-Total Supplies	**$100.00**	**$100.00**	**$100.00**	**$100.00**	0.0%
	Total Department	**$36,924.00**	**$38,481.00**	**$39,748.00**	**$48,907.00**	**23.0%**
8120	Grant Revenue (increased by $5,250)	($22,272.00)	($21,250.00)	($21,000.00)	($26,250.00)	25.0%
	Balance to be budgeted	**$14,652.00**	**$17,231.00**	**$18,748.00**	**$22,657.00**	20.8%
8121	Lincoln County Revenue	($7,326.00)	($8,616.00)	($9,374.00)	($11,328.00)	20.8%
	Sagadahoc County Net	**$7,326.00**	**$8,616.00**	**$9,374.00**	**$11,328.00**	**20.8%**

* Includes extra two days, market adjustment plus 2%.

Capital Outlay

CAPITAL RESERVE BUDGET
FY 2016-2017

CAPITAL IMPROVEMENTS

Facilities

A.	HVAC	$ 5,000
B.	Elevator Upgrade	$ 6,000
C.	Roof Replacement	$ 6,500
D.	Probate Security Project	$ 2,000
E.	Building Maintenance	$ 2,000
F.	Exterior Wall Sealant	$ 5,000
	SUBTOTAL:	**$ 26,500**

Communications/EMA

A.	Spillman Software	$ 5,000
B.	Richmond Antenna Relocation	$ 10,848
C.	Security	$ 5,000
D.	Microwave Equipment Replacement	$ 14,400
E.	Tower Project	$ 10,000
F.	Spillman Server	$ 7,000
	SUBTOTAL:	**$ 52,248**

DA

A.	Software	$ 8,162
	SUBTOTAL:	**$ 8,162**

CAPITAL EQUIPMENT

A.	Sheriff's Vehicles		$ 87,000
B.	EMA Vehicle		$ 3,000
C.	Maintenance Vehicle		$ 6,500
D.	Copiers		$ 8,200
		SUBTOTAL:	**$104,700**
		TOTAL:	**$191,610**

RECOMMENDED CAPITAL OUTLAY FY 2016-17

Facilities

A.	Exterior Entrance Site Improvements		$ 3,500
B.	HVAC		$ 16,877
C.	Probate Security Project		$ 2,000
		Subtotal:	**$ 22,377**

Communications/EMA

A.	Security		$ 12,315
B.	Microwave Replacement		$ 20,000
C.	Richmond Antenna		$ 10,848
		Subtotal:	**$ 43,163**

DA

A.	Software		$ 8,162
		Subtotal:	**$ 8,162**

Equipment

A.	Copiers and Printers		$ 8,200
B.	Sheriff's Vehicles		$ 87,000
		Subtotal:	**$ 95,200**

TOTAL: **$168,902**

Summary

County of Sagadahoc, Maine Revised: March 14, 2016

2016 - 2017 Capital Improvement Plan

Administrative Department

1. Copier Project. The Administrative Department is requesting $8,2000 to purchase a new color copier for the front office of the Sheriff's Department. The new copier will replace not only the existing copier but will also eliminate the need for an existing color printer and fax machine. The existing copier purchased in 2015 will be transferred to the Patrol Division to replace an obsolete copier. The County owns a total of 11 copiers and has been following an annual replacement plan and schedule.

Communications Department

1. Radio Reserve. The Department is not requesting an appropriation this year; however, beginning in 2017-18, they will ask that $17,500 be placed in the radio reserve for the future upgrade/replacement of 4 radio consoles in dispatch. The total project cost is estimated to cost $100,000.

The current radio system was purchased in 2010 at a price of $114,000. The average life span of this system is 10 years. This is the hub of our radio system. The system is already changing into an IP type system. In 10 years this system could be obsolete. We upgraded from Windows XP to Windows 7 in 2014-2015 budget.

2. Spillman Server. The current Spillman Server was purchased in 2009 at a price of $42,000.00. The average life span of this server is 5-10 years. The server is for our CAD system in dispatch and holds all of our vital records for dispatching. It is recommended that $7,000 be appropriated in 2017 and placed in the reserve fund.

3. Spillman Software. Spillman is our CAD system. Software is updated and or changed on a constant basis and this funding ($5,000) would help us keep up with these changes. These funds would allow purchase of modules as required to enhance the system such as software that would allow the 9-1-1, EMD and Fire Protocols interface with Spillman. Currently these are all running individually and is time consuming and also increases errors in data entry.

4. Spillman Geobase Server. Geobase is the background mapping system to Spillman. We purchased the module from Spillman in 2015. We now need to purchase a new server and the mapping (ESRI) software to support it. An appropriation of $10,000 is recommended in 2017 which together with existing reserve funds should provide sufficient funding to replace the server.

5. Network Security Upgrades. This project covers state and federal mandatory securities within our system. We need second hand authentication for all remote computer access which includes laptops. We need new fire walls from our fiber links to Bath and Topsham, that are encrypted. We need to install a new in-house firewall to support these new updates. A $5,000 appropriation is recommended for 2017.

6. Recording Equipment Reserve. The County will not need replacement of recording equipment for several years. Funding for replacement is anticipated to be requested beginning in the 2019-2020 capital budget.

Emergency Management Agency

1. Tower Project. This project is to add one additional tower site to the County's existing simulcast radio system which serves Police, Fire, and EMS. A 'tower site' includes VHF radios, simulcast interface equipment, microwave transmission equipment and the tower itself. This system was designed for county-wide coverage however, there is poor coverage in Bowdoin. A quote has been obtained from the County's radio vendor, RCM. As part of the quote, RCM conducted site and RF engineering. Two avenues are currently being explored: option 1 includes obtaining space on a newly constructed Verizon Wireless tower in Bowdoin; option 2 includes the construction of a tower at the Bowdoin Fire Department. Letters of support are included from RCM and the Town of Bowdoin.

The cost of this project is estimated at $58,723.00. The Department has obtained a Homeland Security grant of $12,000.00 The Department is requesting an appropriation and expenditure of $46,722 in this budget to provide the County's share of the project. Up to $23,361 may be recouped via a Emergency Management Performance Grant (EMPG) (50% match on the balance); however, the County must expend the funds first and then seek reimbursement.

There is a known issue of radio coverage in the Bowdoin area especially on the boundary lines of Sabattus and Litchfield. In addition to RCM, the Communications Director has personally conducted testing and in many areas along the boundaries there is little to no coverage at all.

Several years ago, EMA requested a grant to cover the addition of a tower site however the grant was not received. The addition of a tower site in Bowdoin would also improve the radio coverage in the Pleasant Pond area of Richmond, another area which currently has poor coverage.

Adding a tower site to the County's existing simulcast system would vastly improve coverage in the above mentioned areas and will ultimately aid Public Safety responders in their response.

A net appropriation of $10,000 is recommended in this and next fiscal years and will also utilize grant funding available from MEMA in the same year of the expenditure.

2. Vehicle Reserve. The EMA Department obtained a Homeland Security grant in 2015 to replace the 2006 Ford Expedition. The Department purchased a 2015 Dodge Durango with a heavy duty towing package at a cost of $32,914 plus the cost of additional equipment installation such as lights, radio and other communications equipment bringing the total cost to $38,386.00 The estimated useful life of the new vehicle is 6 years (or 2021) based on a projected 17,000 miles per year. The County retained the 2006 Ford Expedition and has transferred it to the Communications Department.

The Department is requesting a capital project reserve be established for the eventual replacement of the new vehicle. Based on a future estimated replacement cost of $43,920 (allowing for a 10% increase), an annual appropriation of $8,745 is requested each year over the next 6 years to establish adequate funding for replacement in 2021. When the next vehicle replacement is purchased, the County intends to collect 50% reimbursement from FEMA over the subsequent years. We'll be able to recoup ½ of the actual costs, estimated to be $21,960.

3. Microwave Equipment Replacement Reserve. The existing microwave equipment is approaching the end of its useful life (currently over 5 years into a 10-year useful life). This project would provide funding to upgrade and replace the (3) existing 4.9 GHz public safety microwave links with fully FCC licensed 23 GHz microwave radio links (2 radios per set) at a total estimated cost of $60,180.00. This estimate is based on a quotation from Radio Communications Management, Inc. (RCM) of Portland, Maine dated March 3, 2015 (attached).

The EMA Director recommends that this project be completed in three phase (one set every two years over the next several years.) The County began a capital reserve for this project in the FY2015-2016 capital budget setting aside $5,600.00.

It is recommended that the County appropriate $14,400 in the FY16-17 budget to provide a total of $20,000 for the first installation next year. Over the subsequent 4 year period, it is recommended that the County appropriate $10,000 each year with a phase 2 installation occurring in FY2018-2019 and phase 3 in FY2020-2021.

4. Richmond Antenna Relocation Project. Radio Communications Management, Inc. (RCM) of Portland, Maine, the County's radio vendor, recommends changing the existing antenna elevation on the Richmond tower (owned by American Tower) from the current height of 160 feet to 235 feet to improve radio coverage for fire and law enforcement. The existing configuration is blocking transmission and reception from the north and increasing the elevation should improve coverage to the north and provide separation from other equipment on the tower. A quote is attached from the vendor. The estimated cost of this project is $10,848. The Department requests funds be appropriated and expended in the FY2016-2017 capital budget to complete the project in the upcoming year.

Facilities Department

1. Courthouse Entrance Project. This project would expand on the work completed by Reno's Excavation completed in 2012 to correct frost heaves in front of the Centre Street entrance to the court house. The Facilities Manager met with the contractor and they recommend additional work to correct the problem. The work is estimated to cost $3,500 for the Centre Street entrance. In the meantime, the Facilities Manager applied a rubber crack sealer to the joint which may correct the problem. In any event, the reserve is fully funded and no appropriation is requested.

2. Exterior Wall Sealant Project. Knowles Industries recommends that the County reapply a moisture barrier protective coating to the building exterior at a minimum of every 10-12 years to protect the building envelope from water infiltration and to protect the investment made in 2012

to the exterior of the building.

According to Knowles, it is almost impossible to prevent 100% moisture penetration due to a lack of expansion joints, however periodic sealing should address most of the moisture problems. Knowles estimates a stone and sealant budget of $40,000 - $60,000 for the 1869 building and $30,000 - $35,000 for sealant and CMU coating on the 1986 structure. (See quotation letter dated January 21, 2013 submitted by Knowles Industrial Services, Gorham, Maine.) An exterior wall sealant reserve was established in 2013. It is recommended that the County appropriate $5,000 annually over a 10 year period to address this project. It is recommended that $5,000 be appropriated in the FY2016-17 capital budget for this project.

3. Roof Maintenance Reserve. Recommendations for future roof upgrades for the Courthouse were provided by G & E Roofing Co, Inc. of Augusta, Maine on January 18, 2012. Their recommendations were broken into three separate components. The third component, which has not been completed is outlined below:

> Long-term improvements to various sections (3a, 4, 5, and 6) of the court house roof with a forecast need of 2015 at a total cost for budget purposes of $26,000. Section 3a may have been repaired in 2012 which would leave $23,000 of work to be completed. See the attached map for exact locations.
>
> Funds ($3,000) were expended last year for restoration of the steeple. Given that a leak developed this year under the cooling tower, it may be wise to follow the previous recommendation of the contractor and begin a reserve to be used for future roof maintenance projects. It is recommended that the County set aside $6,500 per year for the next three years to fund the budget.

4. HVAC Reserve. This project continues the process of removing and replacing the remaining 7 heat pumps.

On January 24, 2012, HVAC Services, Inc. submitted a proposal to replace the remaining heat pumps in the Courthouse. The project would include the removal and replacement of (14) water source heat pumps presently serving the remainder of the building at a cost of $72,500. The total project includes: (13) new high efficiency R410A 14+ SEER WSHP'S W/5 year compressor, warranties, (1) new high efficiency (12 SEER) WSHP to replace the unit in the communications center, and (1) 10 TON 11,95 EER unit to replace the court room unit, new stainless steel hose kits, auto flow circuit setters, new condensate drain piping, line and low voltage power reconnection wiring, refrigerant recovery, demo and disposal of old heat pumps, new insulated apply and return duct transitions, and a complete start up test out to assure correct operation.

To replace units on a individual basis, a budget of $2000 per ton is recommended (the unit in the communication center had to remain standard efficiency due to space limitations). This estimate is for budgeting purposes only and the actual cost may vary depending on vendors' bids.

There are a net of 6 units (excluding the court room) @ $5,000 = $30,000 to replace the remaining units. A $5,000 appropriation to the HVAC reserve is recommended toward replacement.

5. Elevator Upgrade Project. Funding is requested for the elevator capital reserve to fund the modernization and replacement of the elevator controller unit within the next 3 to 6 years.

According to Pine State Elevator Company, the elevator at the courthouse is in good condition and running well. From an operational or reliability perspective, Pine State expects to see at least 5 years of reliable operation and perhaps more. See their letter dated January 25, 2012 attached. Their recommendations are as follows:

A. Project #3: Modern Controller Upgrade - $63,900
Intermediate-term: Within 5 - 10 years
The controller is a simple relay logic controller. Components are still available and should remain so for the foreseeable future. The pump unit, which includes the motor, pump and valve is old, but the components appear in good condition and are of the same type that would be used to replace them. The same is true of the door equipment and fixtures. The estimated cost is $56,160 (in 2012 dollars) or $63,900 (in 2017 dollars). A $6,000 appropriation is recommended next year toward the eventual upgrade of the controller.

B. Project #4: Jack Replacement - $45,000
Long-term: Within 8 - 15 years
There is currently no sign that the hydraulic jack is leaking. However, if in the future this needs to be replaced, the cost is $35,000 (in 2012 dollars) or approximately $45,000 (8 to 12 years out). No funding recommendation is requested.

These estimates are for budget purposes only and the actual cost will depend on bid results at the time of purchase. The appropriation to this reserve is funding only the controller upgrade, not the jack replacement. See vendor recommendations attached.

6. Truck Reserve. The County owns a 2006 GMC pickup equipped with an 8-foot Fisher plow and a 1 3/4 yd. Fisher electric poly sander. The vehicle has approximately 46,000 miles and is in basically good working condition. The Fisher plow is in excellent condition. A new sander motor, electric control module and bearings were replaced on the sander in 2011 and a new starter installed in 2016.

The Facilities Manager submitted a quote of $33,329.00 from a local dealership in January 2014 to replace the 2006 GMC with a 2014 Dodge Ram 2500 ($23,639), a Fisher V Plow ($4,791), and a Fisher 8ft sander ($4,899). The 2006 GMC had a trade value at that time of $10,000. He submitted a report prepared by Newcastle Chrysler dated January 17, 2014 that states that the 2006 GMC is "quite rusty but still pretty solid". Front brakes, steering box, and rusted fuel lines need to be replaced and the manifold repaired all estimated to cost $2,620.00. Brake lines were replaced in 2014. The transmission and engine are okay. The sander was upgraded three years ago with a new electrical module, gear replacement, etc. and an additional $712.66 was spent on 10/22/13 for new bearings, spinner, cables, etc. as the unit was inoperative.

It is recommended that the County appropriate funding in the building operations budget for maintenance of the truck and begin an annual reserve appropriation of $6,500 over the

next 3 years to replace the truck assuming that a new truck will cost $30,500 at an inflation rate of 5% annually and a $4,000 salvage value in 4 years (net cost of $26,500).

7. Soffit/Trim Repair. A reserve fund was established in FY12-13 for anticipated future repair of the soffit and trim on the Court House. In 2013 Exterior Project Clerk Mel Cole reported that an inspection of the Courthouse soffit most easily inspected revealed soft wood on the bottom layer. The scaffolding was not high enough to inspect the entire building. His recommendation was that $5,000 be included in the FY2013-2014 budget for the purpose of hiring a contractor (on a time and materials basis) to bring in a lift, open problem areas, undertake some initial repairs, and identify the full scope of work needed. This will allow the County to establish funding in subsequent budgets to address any needed repairs; however, due to 3 phase power around the building, the use of an aerial ladder for inspection would not be possible.

The following comments were obtained from a prior CIP plan and may be relevant:
"Extensive deterioration of wood molding and trim was apparently found during 1998 renovations and repaired as funds permitted. The cornice molding on the south side of the building were temporarily repaired at that time but will require the molding to eventually be replaced. It is uncertain how much deterioration there may be to the structure supporting the cornice molding until it is removed. The work was planned for the FY 2007 budget year. However, due to the emergency replacement of the very old fuel tank in the basement, money had been diverted in order to cap the current 1,000 gallon fuel tank and install 3 new 330 gallon tanks. With completion of that project, money was to continue to be appropriated towards exterior maintenance."

It is recommended that the soffit and trim be examined and a budget developed for repairing this maintenance issue. As it t is expensive to examine the condition due to the height of the structure, it may be prudent to wait and have a full inspection done at the time scaffolding is set up to complete phase one of the re-sealing project. In the meantime, there is a reserve balance of $5,000 in this account which will be used to repair those areas which are readily identifiable and accessible. No additional appropriation is recommended pending a complete inspection.

8. Building Maintenance Reserve. The administrator recommends a $2,000 appropriation to the building maintenance reserve to replenish funds which were used last year for miscellaneous projects.

9. Security Improvements. The Register of Probate is requesting funding for office security improvements including the installation of a door control system with a keypad entry and a wireless door release for the staff ($1,500) and to change the existing door to a Dutch door using the existing door ($500) for a total estimated cost of $2,000.

Sheriff's Department

1. Vehicle Reserve. The Sheriff's Department generally replaces three vehicles annually on a rotating basis to maintain their fleet. It is the policy of the Department to replace equipment when its total cost (depreciation, operating, maintenance and repair cost), averaged over its useful life, is at a minimum. Front-line cruisers typically have a useful life of approximately 125,000 to 150,000 miles and are typically replaced at that time.

This year the department is requesting funds for the replacement of 3 older units at a net cost (after trade) of $89,500. This includes the cost of detailing the vehicles and mounting of equipment such as lights, siren, radio, radars, and computer systems. Two of the vehicles will be SUV-AWD type units and one will likely be a sedan program vehicle.

District Attorney

1. JusticeWeb Software Licenses. DA's offices throughout Maine are participating in a one-time purchase of a product called JusticeWeb. We have already received funding from the three other counties in our district. It works as an adjunct to our existing prosecution software, which is called JustWare.

JusticeWeb has several features, but the most important is that it allows us to provide "discovery", meaning police reports and other documents, electronically rather than in paper form. It also creates a record when the recipient gets discovery, which eliminates arguments about whether we have provided it.

The purchase price has been discounted because of expected volume of state-wide purchases. The total is $1166 per license. We now have six JustWare licenses, another part-time employee has been requested so will need seven JusticeWeb licenses. The total cost is therefore $8,162.

CIP 2016-2017 through 2021-2022

CAPITAL IMPROVEMENT RESERVE FIVE YEAR PROJECTION

					2016-17				2017-2018			2018-2019			2019-2020			2020-2021			2021-2022		
		Anticipated Future Needs and Cost	Estimated carry over from FY 2015-16	Recommended Appropriation as of July 1, 2016	Available Balance as of July 1, 2016	Expenditure	EOY Balance	Appropriation	Expenditure	EOY Balance	Appropriation	Expenditure	EOY Balance	Apropriation	Expenditure	EOY Balance	Appropriation	Expenditure	EOY Balance	Appropriation	Expenditure	EOY Balance
	59402 Roof Replacement	G&E Roofing re-evaluated the roof's condition and felt that problems addressed during the annual maintenance inspections have resolved most of the outstanding issues and should not need any major work for the next 2 years.	3,500	6,500	10,000	0	10,000	6,500	0	16,500	6,500	(23,000)	0	3,000	0	3,000	3,000	0	6,000	3,000	0	9,000
	Exterior Entance Site Improvements	The pavement on the side Courthouse entrance experienced significant "frost Heaves"and may need to be redone.	3,500	0	3,500	(3,500)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HVAC	7 heat pumps still need replacing ($40,500), as well as the large attic courtroom unit; however, as that unit is so infrequesntly used and is in good condition (and costs approximately $15,500 to replace) it has not been factored in until all of the other units are replaced.	11,877	5,000	16,877	(16,877)	0	7,500	0	7,500	7,500	0	15,000	8,623	(23,623)	0	5,000	0	5,000	5,000	0	10,000
	Probate Security Upgrade Project	This will provide increased security for the probate staff by installing a door system similar to that in the Sheriff's Admin. office.	0	2,000	2,000	(2,000)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Generator Replacement	The County will have to replace the existing generator in 10-14 years at a cost of approximately $100,000.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0	10,000	10,000	0	20,000
	Elevator Upgrade	The County has been advised that the analog control panel for the elevator is obscolete and in the near future the technicians will not be able to remedy problems. Funds are now being aside to fund a $63,900 modern controller upgrade in FY 21-22.	16,000	6,000	22,000	0	22,000	7,000	0	29,000	8,000	0	37,000	8,000	0	45,000	8,000	0	53,000	10,900	(63,900)	0
	Soffit/Trim Replacement	Soffit/Trim Repair at Courthouse. The extent of the repairs cannot be determined until scaffolding is in place; however, several areas have been identified during a preliminary inspection as needing replacement.	5,000	0	5,000	0	5,000	TBD	TBD	TDB			0			0			0			0
	Building Maintenance	Building Maintenance Reserve (Roof, generator, building safety, ADA, codes, etc.)	3,010	2,000	5,010	0	5,010	2,000	(5,010)	2,000	1,500	0	3,500	1,000	(2,000)	2,500	2,500	(1,500)	3,500	1,500	(1,500)	3,500
	Exterior Wall Sealent	It is recommended that both the original courthouse and the 1986 addition be resealed every 10-12 years. The total cost is estimated at 75,000.	15,000	5,000	20,000	0	20,000	5,000	0	25,000	5,000	0	30,000	5,000	0	35,000	5,000	0	40,000	5,000	0	45,000
	Security	We are not compliant with state and federal security mandates for operations within the police network. These upgrades will include new encripted firewalls and will allow second-hand authentication for all remote computer access. Money will be set aside in future years for additional upgrades.	7,315	5,000	12,315	(12,315)	0	5,000	0	5,000	5,000	0	10,000	5,000	0	15,000	5,000	0	20,000	5,000	0	25,000
COMMUNICATIONS	59435 Communications GeoBase Server	GeoBase is the foundation for all Spillman modules. It will need to be ujpgraded with a new operating system and windows based server within 5 years as support will not be available for the older system.	20,000	0	20,000	0	20,000	10,000	(30,000)	0	0	0	0	0	0	0	0	0	0	0	0	0
	59431 Communications Spillman Software	Software purchased in 2010-2011. Additional and/or upgraded modules include but are not limited to Medical Interface; Mobile Interview; ERS Fire Interface.	5,000	5,000	10,000	0	10,000	10,000	(20,000)	0	10,000	0	10,000	10,000	(20,000)	0	10,000	0	10,000	10,000	(20,000)	0
	Communications Spillman Server	Server purchased in 2009-2010 and is expected to have a life span of no longer than 5-7 years. Replacement cost will be approx. $45,000.	28,000	7,000	35,000	0	35,000	7,500	0	42,500	7,500	(50,000)	0	0	0	0	0	0	0	0	0	0
	Communications Recording System	All Public Safety Answering Points must have recording systems that are capable of recording voice, text, and video. Funding for replacemennt is anticipated to be requested beginning in FY 2019-20.	0	0	0	0	0	0	0	0	0	0	0	5000	0	5,000	5,000	0	10,000	5,000	0	15,000
	Communications Radio System	The average life of the radio system is 10 years and it will likely need replacement by 2022. The projected cost is $100,000.	12,488	0	12,488	0	12,488	17,500	0	29,988	17,500	0	47,488	17,500	0	64,988	17,500	0	82,488	17,500	0	99,988
	SUB-TOTALS		130,690	43,500	174,190	(34,692)	139,498	78,000	(55,010)	162,488	68,500	(73,000)	157,988	62,500	(45,623)	174,865	71,000	(1,500)	244,365	72,900	(85,400)	231,865

CAPITAL EQUIPMENT RESERVE HISTORY

CAPITAL EQUIPMENT RESERVE FIVE YEAR PROJECTION

			Anticipated Future Need and Cost	Estimated carry over from FY 2015-16	2016-2017 Recommended Appropriation as of July 1, 2016	2016-2017 Available Balance as of July 1, 2016	2016-2017 Expenditure	2016-2017 EOY Balance	2017-2018 Appropriation	2017-2018 Expenditure	2017-2018 EOY Balance	2018-2019 Appropriation	2018-2019 Expenditure	2018-2019 EOY Balance	2019-2020 Appropriation	2019-2020 Expenditure	2019-2020 EOY Balance	2020-2021 Appropriation	2020-2021 Expenditure	2020-2021 EOY Balance	2021-2022 Appropriation	2021-2022 Expenditure	2021-2022 EOY Balance
		Tower Project (excludes grant reimbursement)	Establish a new tower to address coverage problems in the event that the Richmond Antennae Relocation doen's solve the problem. Grant funding has been secured to cover the remaining $23,362 of the total cost.	0	10,000	10,000	0	10,000	13,362	(23,362)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	EMA	Microwave Equipment Replacement	There are three pairs of microwave dishes/radios which need to be replaced over the next five years.	5,600	14,400	20,000	(20,000)	0	10,000	0	10,000	10,000	(20,000)	0	10,000	0	10,000	10,000	(20,000)	0	0	0	0	0
		Richmond Antennae Relocation	Relocate this equipment so thatg it is not blocked by other devices. This should improve coverage throughout the area.	0	10,848	10,848	(10,848)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		DA Software	JusticeWeb software, seven licenses	0	8,162	8,162	(8,162)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		Copiers & Laser Printers	Copiers are replaced on a rotational basis.	0	8,200	8,200	(8,200)	0	9,000	(9,000)	0	9,000	(9,000)	0	8,000	(8,000)	0	8,500	(8,500)	0	9,000	(9,000)	0	0
	VEHICLES	Maintenance Vehicle	It is anticipated the maintenance vehicle will have to be replaced in approximately 2018-19 due to its age. Projected costincluding new sander and plow, is $26,500.	6,500	6,500	13,000	0	13,000	6,500	0	19,500	7,000	(26,500)	0	0	0	0	0	0	0	0	0	0	0
		EMA Vehicle	It is anticipated this vehicle will need to be replaced in approximately sis years.	2,940	3,000	5,940	0	5,940	6,500	0	12,440	7,500	0	19,940	7,500	0	27,440	6,500	0	33,940	6,500	(40,440)	0	0
		Sheriff's Vehicles	The Sheriff's 5 yr. vehicle replacement schedule shows the purchase of 3 new vehicles in FY 2016-17.	0	87,000	87,000	(87,000)	0	87,000	(87,000)	0	87,000	(87,000)	0	87,000	(87,000)	0	87,000	(87,000)	0	87,000	(87,000)	0	0
		SUB-TOTALS		**15,040**	**148,110**	**163,150**	**(134,210)**	**28,940**	**132,362**	**(119,362)**	**41,940**	**120,500**	**(142,500)**	**19,940**	**112,500**	**(95,000)**	**37,440**	**112,000**	**(115,500)**	**33,940**	**102,500**	**(136,440)**	**0**	**0**
		GRAND TOTALS	TOTALS	**145,730**	**191,610**	**337,340**	**(168,902)**	**168,438**	**210,362**	**(174,372)**	**204,428**	**189,000**	**(215,500)**	**177,928**	**175,000**	**(140,623)**	**212,305**	**183,000**	**(117,000)**	**278,305**	**175,400**	**(221,840)**	**231,865**	**0**

Debt Service

2016-2017 DEBT SERVICE - 801

		2013-14		2014-15		2015-2016			2016-2017						
		BUDGET HISTORY		BUDGET HISTORY		CURRENT BUDGET			DEPT. REQUEST		COMMISSIONERS		BAC to Public Hearing		FINAL
		Budget	Actual	Budget	Actual	Budget	YTD Expend. As of 12/31/15	Antic. EOY Expend.	Original Request (Dept)	% Change	Commissioners Budget to BAC	% Change	BAC Recom-mendation	% Change	Approved
	TWO BRIDGES REGIONAL JAIL														
58013	Principal - Jail Bond	615,000	615,000	615,000	674,626	600,000	600,000	600,000	630,000	5.0%	630,000	5.0%			
58053	Interest - Jail Bond	334,963	335,213	310,363	220,071	265,750	135,875	265,750	250,300	-5.8%	250,300	-5.8%			
	Jail Bond Admin Fee	250		250	375	375	0	375	375	0.0%	375	0.0%			
	Subtotal	950,213	950,213	925,613	895,072	866,125	735,875	866,125	880,675	1.7%	880,675	1.7%			
	COURTHOUSE RESTORATION														
	Principal	42,050	42,050	44,069	44,069	46,184	46,184	46,184	48,402		48,402				
	Interest	19,138	19,138	17,119	17,119	15,004	15,004	15,004	12,786		12,786				
	Subtotal	61,188	61,188	61,188	61,188	61,188	61,188	61,188	61,188		61,188				
	TOTALS	1,011,401	1,011,401	986,801	956,259	927,313	797,063	927,313	941,863	1.6%	941,863	1.6%			941,863

DETAILS

The revenue bond was sold in June 2005 in the amount of $24.6 million to build the regional jail. It was refinanced in 2014 Sagadahoc County is obligated to pay 1/2 of the bond. The Bond runs through 2025.

ORIGINAL COURTHOUSE: The County considers the Courthouse to be a priceless historical structure that should be properly maintained in perpetuity. However, except for the replacement of the granite steps, restoration of the Bell Tower and painting of the roof and window trim, the exterior of the Courthouse was neglected for many decades. As a consequence, large chunks of sandstone and brick often fall from the original portion of the building, further enabling water to penetrate cracks and freeze. . **BORROWING:** The Commissioners secured a lease/purchase construction loan to supplement the $267,874 already set aside in the capital reserve account for the exterior of the Courthouse. Gorham Bank issued a loan of $500,000 for 10 years at 4.8%. The loan runs through 2/1/2021.