

M.C.C.A.

Peter Baldacci, President
Penobscot County Commissioner

Thomas Coward, Vice President
Cumberland County Commissioner

Michael Cote, Secretary-Treasurer
York County Commissioner

Charles Pray
Executive Director

Lauren Haven
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.maine counties.org

MCCA Board of Directors' Meeting 10:00 am September 8, 2017 Agenda

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of August 9, 2017 Meeting Minutes
- IV. New Business
 - A. Consideration of a December Training for Commissioners Organized by the Professionalism in Management Committee
- V. Reports
 - A. Executive Director Report
 - B. Financial Report
 - C. Legislative Report
 - D. Association Reports
 - E. Corrections Report
 - F. Annual Convention Report
 - G. NACo Report
- VI. Other Business
- VII. Adjournment

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MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting Minutes *Draft* August 9, 2017

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:05 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Percy Brown; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Oxford* – Admin. Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. Jim Annis; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Comm. Steve Gorden; *Knox* – Admin. Andrew Hart; *Lincoln* – Admin. Carrie Kipfer; *Somerset* – Comm. Robert Sezak; *EMAD* – Sean Goodwin; *MACCAM* – Bill Collins; *MACT* – David Parkman and Portland resident Sue Hayes.

DIRECTORS ABSENT: *Androscoggin* – Comm. Sally Christner; *Franklin* – Comm. Charles Webster; *Kennebec* – Comm. George Jabar, II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf and *Washington* – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Fowler moved and Comm. Cote seconded approving the agenda with no additions. The motion was approved unanimously.

included County Manager Peter Crichton who would need to be replaced as he is no longer working for Cumberland County.

Charles has been meeting with MMA's Legislative Advocate Kate Dufour and plans to do so on a regular basis to strategize and improve relations between the associations. The group agreed she should be invited to the convention. Office Manager Lauren Haven offered to send her an invitation.

B. Financial Report

Office Manager Lauren Haven presented the July financial reports and invited questions. Comm. Fournier moved and Comm. Cote seconded approving the financial reports. The motion was approved.

C. Legislative Report

The group reviewed the written report presented by Executive Director Charles Pray.

D. Association Reports

EMAD: Sean Goodwin reported the group is anticipating receiving grant money allotted to the state by the Homeland Security program. The funded amount is expected to be less than originally thought, but the final number is based on certain contributing factors. So they are awaiting the outcome.

MACCAM: Admin. Andy Hart reported the association has not met recently as members are taking vacation time during the summer. Their next meeting date has yet to be determined.

MACT: Treasurer David Parkman stated there was no official report from the association.

E. Corrections Report

There was no further discussion on this topic.

F. Annual Convention Report

Office Manager Lauren Haven reported the Convention Planning Committee met at the MCCA offices on Friday, July 21st to work on event details. Committee intends to meet one last time in August 18th. The planning is going well aside from low attendance numbers. Lauren hopes to receive the bulk of the registration forms in the next few weeks. President Baldacci requested commissioners to encourage attendance and participation within their county.

The 2018 convention will be hosted by Cumberland County. The contract for the Double Tree by Hilton in South Portland for September 14, 15 and 16 has been secured with a \$1,000 deposit.

G. NACo Report

Comm. Baldacci reported both he and Comm. Fowler attended the 2017 Annual Conference July 21st through 24th in Franklin County Ohio. Of particular note, Comm. Fowler learned more about cyber security, jail programs and opiate education grants for elementary age students.

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Executive Director's Report September 8, 2017

Following up on the completion of the First Regular Session of the 128th Maine Legislature which adjourned August 2nd several issues linger on, and in no specific order, first;

- **Workforce Development Boards:** - Governor LePage's request seeking a "Single State Local Area Designation" under the Workforce Innovation & Opportunity Act (WIOA) program in a letter dated July 11th. (See attached material),
 - **Jail Funding Appropriations:** - Due to the lack of clarifying language in the Budget the Department of Corrections allocated all funds for Jails through the current formula, thus the additional \$3 million appropriated as a separate line for those Counties with projected shortfalls were shared with all of the Counties,
 - **Jail Funding Working Group:** - At the request of Scott Ferguson, Director, Corrections Service Center, DOC/DAFS, we had an initial meeting August 30th to discuss the intent and to establish a goal or goals. Mary Anne LaMarre, Executive Director, Maine Sheriffs' Association requested Director Ferguson if he would specifically lay out his concern with the existing Statutes for a second meeting, which was held September 6th. LaMarre raised concerns brought to her by several Sheriffs and her concerns several Sheriffs wanted a better understanding of the intent as well as concerns raise by participants of our smaller group I proposed we, Counties needed to have a broader discussion of the impact of Director Ferguson's (*not an Administrations proposal – See attached material).
 - LaMarre, has been working on the **recreational-marijuana** study suggested Counties should request monies be designated for cost related impact on the Counties in enforcement and projected jail costs.
 - Ferguson also raised **Submission for Additional Funding Deadline** is due this month / he advised submission of requests need to be ASAP – if not sooner.
 - **MMA:** Work in progress ... MMA Convention in October.
 - **MSA:** Legislative Meetings – Maine Sheriffs are hosting meetings with Legislators this month.
- 127 days until the 2nd Legislative Session begins. If we desire to bring in any specific legislation we need to be working on it now.

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MAINE COUNTY COMMISSIONERS ASSOCIATION

August 18, 2017

The Honorable R. Alexander Acosta
U.S. Secretary of Labor
U.S. Department of Labor
200 Constitution Ave. NW
Washington, DC 20210

Dear Secretary Acosta:

I am writing on behalf of the Maine County Commissioner Association (MCCA) representing Maine's sixteen Counties in opposition to a request by Maine's Governor, the Honorable Paul R. LePage, seeking a "Single State Local Area Designation" under the Workforce Innovation & Opportunity Act (WIOA) program in a letter dated July 11th to you.

First, Maine Counties, the local chief elected authorities of the WIOA program in the State, were not notified of the request by the State to alter local area designation. Likewise, the Governor, nor the State's Commissioner of Labor, had reached out to the Local Workforce Boards themselves to confirm any of his concerns.

Second, we are concerned with a number of incorrect assumptions in the reasoning in seeking a changed designation.

Third, and foremost, it needs to be pointed out Maine's Local Areas were designated by the Governor on July 6, 2016 complying with the federal WIOA statute. However, there is no allowance in the statute for a Governor to deviate from initial designation even within a scope that would allow a waiver request. For this reason, the MCCA respectfully request you inform and advise Governor LePage his request fails to comply with the statute.

Finally, we also request USDOL to advise and direct the state of Maine to allocate the PY17 full annual WIOA funding to the local workforce areas so the Local Boards can carry out their statutory functions and meet local performance expectations.

Trump Slaps Down LePage's Job Training Takeover bid

By [Erin Rhoda](#) • September 5, 2017

Ashley L. Conti | BDN | BDN Then-presidential nominee Donald Trump (right) talks with Gov. Paul LePage during a campaign rally on June 29 at the Cross Insurance Center in Bangor.



The Trump administration has rejected a request from the LePage administration to eliminate Maine's three business-led workforce boards that help coordinate regional job training programs for laid-off workers and other job seekers.

In [a letter](#) dated July 11, Gov. Paul LePage asked U.S. Secretary of Labor Alexander Acosta to allow Maine to replace the current configuration with just one statewide entity that would oversee job training, supplemented with

volunteer groups throughout the state that would provide information about local workforce needs.

Currently the three regional workforce boards led by businesses, which are based in Brunswick, Lewiston and Bangor, receive federal funding from the federal Workforce Innovation and Opportunity Act to pay for clients' job search assistance, career counseling, classroom training and on-the-job training. They don't receive state funding.

Between July 2015 and June 2016, 2,132 job seekers - 987 low-income adults, 546 laid-off workers and 599 youth - received some type of free, personalized help, according to the State Workforce Development Board's most recent annual report.

In his letter, LePage said replacing the three boards with one would free up money for skills training "versus being used for program administration by multiple pass-thru organizations."

He also argued that having a single board would allow the state to prioritize rural areas.

"There is currently a geographic mismatch: industries in decline are disproportionately in rural regions while industries that are growing are disproportionately in cities," he wrote.

The U.S. Department of Labor [denied LePage's request](#) recently, saying in an undated letter obtained by the BDN that it did not have the authority to change Maine's workforce system structure.

"There are currently no statutory or regulatory procedures for a State with multiple local workforce development areas to become a single-entity State," wrote Byron Zuidema, deputy assistant secretary at the Employment and Training Administration.

Tim Sardano, deputy communications director at the Maine Department of Labor, said the department is disappointed by the decision and is now weighing its options.

It is possible for the workforce boards to combine if it's done in a collaborative manner between the state and local regions, said Joanna Russell, executive director of the North-eastern Workforce Development Board. Her board is the result of a merger in July 2016 between two boards that separately served the Bangor region and Aroostook and Washington counties.

"They're able to do it if everyone is in harmony with that," Russell said. "There are steps that are outlined in the law that have to be followed, and ... to my knowledge, none of the steps were adhered to at all."

Each of the workforce boards, in addition to the Maine County Commissioners Association, opposed the governor's request, saying the LePage administration neither told them of its proposal nor reached out to them directly about any concerns with the current system's setup.

Suggested Language Proposal Jail Funding <> Scott Ferguson*

- Title 34-A: CORRECTIONS - Chapter 1: GENERAL PROVISIONS - Subchapter 2: DEPARTMENT
 - §1210-D. County Jail Operations Fund
 - Sub-section 2 – Community Corrections
 - Sub-section 3 – Prisoner Support
 - Sub-section 4 – Formula; distribution
 - Recommendation
 - Sub-section 2 – Community Corrections
 - Repeal this section as written
 - Split off the \$1,693,968.60 (30% of \$5,646,562) from the \$12,202,104 and create two new sections
 - New Language (suggestion)
 - Community Corrections. The fund must be used for the purpose of establishing and maintaining community corrections. For purposes of this subsection, "community corrections" means the delivery of correctional services for adults in the least restrictive manner that ensures the public safety by the county or for the county under contract with a public or private entity. "Community corrections" includes, but is not limited to, preventive or diversionary correctional programs, pretrial release or conditional release programs, alternative sentencing or housing programs, electronic monitoring, residential treatment and halfway house programs, community correctional centers and temporary release programs from a facility for the detention or confinement of persons convicted of crimes. ~~The following provisions apply to community corrections Funding.~~ **Notwithstanding any provision of law to the contrary, at least \$1,693,968.60 (or you could say \$1,750,000) in state funding must be appropriated annually and used for the purposes of Community Corrections, as established pursuant to this section and distributed according to subsection 4. Formula; distribution. (or any method counties would like).**
 - **A. Each county shall be required to submit appropriate documentation verifying the prior fiscal year expenditure of its distribution for the purpose of community corrections as required by this section to the Department of Corrections by August 1st of each year.**
 - Sub-section 3 – Prisoner Support
 - Repeal this whole section as written
 - Include the remainder of the CCA money (70% - or whatever you decide) with the Jail Operations Funding - \$10,508,135.40
 - For simplicity sake I would make CCA \$1,750,000 and get the Jail Operations bumped up to and even \$11,000,000.
 - New Language (suggestion)
 - **The fund must be used to provide a portion of the counties' costs of the support of prisoners detained or sentenced to county jails. The following provisions apply to prisoner support funding. The county treasurer shall deposit these funds received as distributed under subsection 4 into an account for prisoner support, jail operations and correctional services purposes.**
 - Subsection 4 – Formula Distribution
 - Repeal this whole section – only option E is ever used.
 - New Language (suggestion)
 - **A. By June 15th, and prior to the new fiscal year, the department, in collaboration with a statewide association of sheriffs and a statewide association of county commissioners shall calculate per diem rates for inmate board by county to be used in the next fiscal year.**
If you would like to have a discussion on per diem rates, I would be happy to do so. My view is not popular, however it makes sense and will help those counties who are having funding difficulties with paying boarding rates.
 - **B. Inter-county boarding agreements shall require a formal agreement (Memorandum of Agreement) between the sending and receiving counties. A copy of the agreement shall be provided to the department.**

MAINE COUNTY COMMISSIONERS ASSOCIATION
August 2017 Financial Report

Attached please find the financial reports for the month of August 2017. The Balance Sheet shows total assets and liabilities at \$169,790.95. This total includes \$38,805.37 from the money market account for MainePERS employer contributions.

Debits to the bank account in August totaled \$19,065.97, and receipts of \$20,779.87 were credited to the account. The general fund checking account balance as of August 31st was \$121,661.85 as some transactions had not yet cleared. Deposits included convention revenue in the amount of \$20,586 accumulated through vendor exhibits, sponsorships and attendee registrations. Credits in budget line item 4400-00 *Other Income* consists of advertising proceeds and interest.

With about 58% of the year elapsed, approximately 67% of the \$258,321 budgeted revenue has been received. On the expenditure side, \$17,544 was expended in August; and \$141,468, or 55%, had been expended year-to-date. One account, 6250-00 *Website*, has exceeded the budget by \$59 as there was a substantial cost savings to buy a two-year contract, instead of one-year for hosting services.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail and Expenses by Vendor* reports. There are no financial concerns at this time.

Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven
Office Manager

Accepted by:

Date: September 8, 2017

Charles Pray, Executive Director

Peter Baldacci, President

Thomas Coward, Vice-President

Michael Cote, Secretary-Treasurer

**Maine County Commissioners Association
Balance Sheet (accrual)
As of August 31, 2017**

09/05/2017

	August 2017
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	124,193.58
Money Market Account	38,805.37
Petty Cash Account	200.00
Total Checking/Savings	<u>163,198.95</u>
Accounts Receivable	
Receivables	1,180.00
Total Accounts Receivable	<u>1,180.00</u>
Total Current Assets	<u>164,378.95</u>
Fixed Assets	
RLB0019 · Accumulated Depreciation	-2,912.00
RLB0028 · Equipment	6,660.00
RLB0030 · Depreciation	1,664.00
Total Fixed Assets	<u>5,412.00</u>
TOTAL ASSETS	<u><u>169,790.95</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-620.28
Total Accounts Payable	<u>-620.28</u>
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	1,043.11
1001-00 · MainePERS Employee Contribution	111.79
RLB0032 · Accrued Vacation	820.90
Total Other Current Liabilities	<u>1,975.80</u>
Total Current Liabilities	<u>1,355.52</u>
Total Liabilities	1,355.52
Equity	
3200-00 · Fund Balance to Current Yr Inc	-78,831.00
3900-00 · Earnings	214,549.06
Net Income	32,717.37
Total Equity	<u>168,435.43</u>
TOTAL LIABILITIES & EQUITY	<u><u>169,790.95</u></u>

Maine County Commissioners Association
Reconciliation Summary
MCCA Checking-Savings Bank, Period Ending 08/31/2

09/05/2017

	August 2017
Beginning Balance	<u>121,367.29</u>
Cleared Transactions	
Checks and Payments - 18 items	-19,065.97
Deposits and Credits - 10 items	20,779.87
Total Cleared Transactions	<u>1,713.90</u>
Cleared Balance	<u><u>123,081.19</u></u>
Uncleared Transactions	
Checks and Payments - 4 items	-1,421.40
Deposits and Credits - 1 item	2.06
Total Uncleared Transactions	<u>-1,419.34</u>
Register Balance as of 08/31/2017	<u><u>121,661.85</u></u>
Ending Balance	121,661.85

**Maine County Commissioners Association
Reconciliation Detail**

09/05/2017

MCCA Checking-Savings Bank, Period Ending 08/31/2017

	Type	Date	Name	Amount	Balance
Beginning Balance					121,367.29
Cleared Transactions					
Checks and Payments - 18 items					
	Bill Pmt -Check	7/27	US Bank	-281.57	-281.57
	Bill Pmt -Check	7/27	Capitol Computers	-125.00	-406.57
	Bill Pmt -Check	8/4	Bangor Payroll	-2,531.73	-2,938.30
	Bill Pmt -Check	8/10	Country Cafe Catering	-270.00	-3,208.30
	Bill Pmt -Check	8/10	Spectrum Business/TWC	-167.12	-3,375.42
	Bill Pmt -Check	8/10	Haven, Lauren	-143.00	-3,518.42
	Bill Pmt -Check	8/10	Capitol Computers	-125.00	-3,643.42
	Bill Pmt -Check	8/10	Tower Publishing	-92.00	-3,735.42
	Bill Pmt -Check	8/10	Liberty Mutual Insurance	-57.50	-3,792.92
	Bill Pmt -Check	8/11	Bangor Payroll	-2,531.73	-6,324.65
	Bill Pmt -Check	8/11	MainePERS	-255.64	-6,580.29
	Bill Pmt -Check	8/18	Bangor Payroll	-2,531.73	-9,112.02
	Bill Pmt -Check	8/24	Maine Farm Bureau	-1,497.17	-10,609.19
	Bill Pmt -Check	8/24	Camden National Bank	-1,306.14	-11,915.33
	Bill Pmt -Check	8/24	2017 Convention of Maine Counties	-402.00	-12,317.33
	Bill Pmt -Check	8/24	US Bank	-281.57	-12,598.90
	Bill Pmt -Check	8/25	Bangor Payroll	-3,935.34	-16,534.24
	Bill Pmt -Check	9/1	Bangor Payroll	-2,531.73	-19,065.97
Total Checks and Payments				-19,065.97	-19,065.97
Deposits and Credits - 10 items					
	Deposit	8/2		1,460.00	1,460.00
	Deposit	8/10		2,346.90	3,806.90
	Deposit	8/14		666.00	4,472.90
	Deposit	8/21		4,797.83	9,270.73
	Deposit	8/24		2,021.00	11,291.73
	Deposit	8/29		1,809.67	13,101.40
	Deposit	8/31		5.21	13,106.61
	Deposit	8/31	Square	776.50	13,883.11
	Deposit	8/31	Square	2,817.70	16,700.81
	Deposit	8/31	Square	4,079.06	20,779.87
Total Deposits and Credits				20,779.87	20,779.87
Total Cleared Transactions				1,713.90	1,713.90
Cleared Balance				1,713.90	123,081.19
Uncleared Transactions					
Checks and Payments - 4 items					
	Bill Pmt -Check	7/13	NACo Public Employee Benefits LLC	-5.00	-5.00
	Bill Pmt -Check	8/30	Abracadabra Productions	-800.00	-805.00
	Bill Pmt -Check	8/30	Daniel Taylor	-425.00	-1,230.00
	Bill Pmt -Check	8/30	American Awards	-191.40	-1,421.40
Total Checks and Payments				-1,421.40	-1,421.40
Deposits and Credits - 1 Item					
	Sales Receipt	8/9	Baldacci, Peter K.	2.06	2.06
Total Deposits and Credits				2.06	2.06
Total Uncleared Transactions				-1,419.34	-1,419.34
Register Balance as of 08/31/2017				294.56	121,661.85
Ending Balance				294.56	121,661.85

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
 January through August 2017

09/05/2017

Accrual Basis

	2017 Budget	August 2017	Jan-Aug 2017	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4120-00 · Registration	22,000	13,119	13,689	-8,311	62%
4130-00 · Sponsorship	8,000	3,277	4,777	-3,223	60%
4140-00 · Vendor	17,000	4,188	8,974	-8,026	53%
4100-00 · Convention Income - Other		2	2		
Total 4100-00 · Convention Income	47,000	20,586	27,442	-19,558	58%
4200-00 · Meeting Income					
4210-00 · Annual Mtg			376		
Total 4200-00 · Meeting Income			376		
4300-00 · Dues	143,200		143,200		100%
4400-00 · Other Income	750	192	3,094	2,344	413%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	26,250			-26,250	
4800-00 · MainePERS Surplus Funds	7,900			-7,900	
4810-00 · Interest Earned	100	9	74	-26	74%
4920-00 · Transfer in from Fund Balance	32,621			-32,621	
Total Income	258,321	20,787	174,186	-84,135	67%
Gross Profit	258,321	20,787	174,186	-84,135	67%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	147	1,200	-800	60%
5030-00 · FICA	8,300	731	4,360	-3,940	53%
5040-00 · MainePERS Contributions	7,900	256	3,988	-3,912	50%
5050-00 · Salary-Office Manager	47,476	3,652	31,042	-16,434	65%
5060-00 · Salary-Executive Director	53,240	6,080	31,057	-22,183	58%
Total 5000-00 · Payroll Expenses	118,916	10,866	71,647	-47,269	60%
5100-00 · Insurance					
5110-00 · Health Insurance	22,900	921	9,329	-13,571	41%
5120-00 · Commercial, Crime, D&O Ins	2,150	58	1,755	-395	82%
5130-00 · Workers Comp	600		279	-321	47%
5140-00 · Unemployment Comp Ins	450		369	-81	82%
Total 5100-00 · Insurance	26,100	979	11,732	-14,368	45%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit			2,250		
Total 6010-00 · Prof. Services	500		2,250	1,750	450%
6030-00 · Lobbying					
6031-00 · Lobbying Reg	200		200		100%
6032-00 · Lobbying - Contractual	20,200		20,200		100%
Total 6030-00 · Lobbying	20,400		20,400		100%

**Maine County Commissioners Association
Expenses by Vendor Detail
August 2017**

3:42 PM

09/05/2017

Accrual Basis

Type	Date	Memo	Account	Amount	Balance
Bill	8/23		6114-00 · MCCA Staff Registration Expens	402.00	402.00
				402.00	402.00
Bill	8/30	Saturday Conv Entertainment	6113-00 · Entertainment/Speakers	800.00	800.00
				800.00	800.00
Bill	8/30	Invoice 8730	6124-00 · Commissioner Retirement Plaqu	191.40	191.40
				191.40	191.40
Bill	8/4	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	913.00
Bill	8/4	Taxes	5030-00 · FICA	182.64	1,095.64
Bill	8/4	Processing fee	5020-00 · Payroll Fees	34.65	1,130.29
Bill	8/4	ED Salary	5060-00 · Salary-Executive Director	1,520.00	2,650.29
Bill	8/11	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	3,563.29
Bill	8/11	Taxes	5030-00 · FICA	182.64	3,745.93
Bill	8/11	Processing fee	5020-00 · Payroll Fees	34.65	3,780.58
Bill	8/11	ED Salary	5060-00 · Salary-Executive Director	1,520.00	5,300.58
Bill	8/18	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	6,213.58
Bill	8/18	Taxes	5030-00 · FICA	182.64	6,396.22
Bill	8/18	Processing fee	5020-00 · Payroll Fees	34.65	6,430.87
Bill	8/18	ED Salary	5060-00 · Salary-Executive Director	1,520.00	7,950.87
Bill	8/25	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	8,863.87
Bill	8/25	Taxes	5030-00 · FICA	182.65	9,046.52
Bill	8/25	Processing fee	5020-00 · Payroll Fees	42.65	9,089.17
Bill	8/25	ER Health Insurance Contributions	5110-00 · Health Insurance	921.36	10,010.53
Bill	8/25	Payroll for week 8/14 to 8/20/17	5060-00 · Salary-Executive Director	1,520.00	11,530.53
				11,530.53	11,530.53
Bill	8/23		6235-00 · Supplies	105.91	105.91
Bill	8/23		6174-00 · Retreat Meeting	732.84	838.75
Bill	8/23		6121-00 · Supplies	113.37	952.12
Bill	8/23		6250-00 · Website	159.00	1,111.12
Bill	8/23		6173-00 · Monthly	9.71	1,120.83
Bill	8/23	Charlie Hotel	6114-00 · MCCA Staff Registration Expens	184.88	1,305.71
Bill	8/23		6160-00 · Fees	0.43	1,306.14
				1,306.14	1,306.14
Bill	8/10		6152-00 · IT Services	125.00	125.00

2017 Convention of Maine Counties

Total 2017 Convention of Maine Counties

Abracadabra Productions

Total Abracadabra Productions

American Awards

Total American Awards

Bangor Payroll

Total Bangor Payroll

Camden National Bank

Total Camden National Bank

Capitol Computers

**Maine County Commissioners Association
Transaction Detail by Account
August 2017**

4:15 PM
09/05/2017

Accrual Basis
Balance

MCCA Checking-Savings Bank

Date	Name	Memo	Amount	Balance
8/2		Deposit	1,460.00	1,460.00
8/4	Bangor Payroll	Payroll for week 7/24 to 7/30/17	-2,531.73	-1,071.73
8/9	Baldacci, Peter K.	Meal cost adjustment	2.06	-1,069.67
8/10		Deposit	2,346.90	1,277.23
8/10	Haven, Lauren		-143.00	1,134.23
8/10	Capitol Computers		-125.00	1,009.23
8/10	Country Cafe Catering		-270.00	739.23
8/10	Tower Publishing		-92.00	647.23
8/10	Liberty Mutual Insurance		-57.50	589.73
8/10	Spectrum Business/TWC		-167.12	422.61
8/11	MainePERS		-255.64	166.97
8/11	Bangor Payroll	Payroll for week 7/31 to 8/6/17	-2,531.73	-2,364.76
8/14		Deposit	666.00	-1,698.76
8/18	Bangor Payroll	Payroll for week 8/7 to 8/13/17	-2,531.73	-4,230.49
8/21		Deposit	4,797.83	567.34
8/24	Camden National Bank		-1,306.14	-738.80
8/24	2017 Convention of Maine Counties		-402.00	-1,140.80
8/24	US Bank		-281.57	-1,422.37
8/24	Maine Farm Bureau		-1,497.17	-2,919.54
8/24		Deposit	2,021.00	-898.54
8/25	Bangor Payroll	Payroll for week 8/14 to 8/20/17	-3,935.34	-4,833.88
8/29		Deposit	1,809.67	-3,024.21
8/30	Daniel Taylor	MCCA Created Invoice	-425.00	-3,449.21
8/30	Abracadabra Productions	MCCA Created Invoice	-800.00	-4,249.21
8/30	American Awards		-191.40	-4,440.61
8/31	Square	Deposit	4,079.06	-361.55
8/31	Square	Deposit	776.50	414.95
8/31	Square	Deposit	2,817.70	3,232.65
8/31		Interest	5.21	3,237.86
			3,237.86	3,237.86

Total MCCA Checking-Savings Bank
Money Market Account

	Interest	3.62	3.62
		3.62	3.62

Total Money Market Account
Accounts Payable

8/3	US Bank		0.00	0.00
8/4	Bangor Payroll	Payroll for week 7/24 to 7/30/17	-2,531.73	-2,531.73

Total 1000-00 · Employee Health Insurance Contr
 1001-00 · MainePERS Employee Contribution

Date	Name	Memo	Amount	Balance
8/25	Bangor Payroll	Employee Contribution	-45.49	0.00
8/4	Bangor Payroll	Employee Contribution	-73.04	-73.04
8/11	Bangor Payroll	Employee Contribution	-73.04	-146.08
8/18	Bangor Payroll	Employee Contribution	-73.04	-219.12
8/25	Bangor Payroll	Employee Contribution	-73.04	-292.16
8/25	Bangor Payroll	EE MEPEERS Retirement Contributions	292.16	0.00
			0.00	0.00

Total 1001-00 · MainePERS Employee Contribution
 4100-00 · Convention Income
 4120-00 · Registration

8/2	Androscoggin Bank	Meals	-36.00	-36.00
8/2	Waldo County	Shorey, Parkman, Arseneau, Johnson	-624.00	-660.00
8/2	Shorey, Jean	Guest	-136.00	-796.00
8/2	Parkman, David	Guest	-60.00	-856.00
8/2	Arseneau, Barbara L.	Guest	-154.00	-1,010.00
8/10	Knox County	Linwood Lothrop	-346.90	-1,356.90
8/14	Smith, Owen	Guest	-171.00	-1,527.90
8/14	Hancock County	Deposit	-55.00	-1,582.90
8/14	Waldo County	Smith, Trussell, Fowler	-440.00	-2,022.90
8/21	Linda Smith	Deposit	-55.00	-2,077.90
8/21	Sagadahoc County	Moore, Oliver	-110.00	-2,187.90
8/21	Hancock County	Eldridge	-117.00	-2,304.90
8/21	Kennebec County	KA, PC, BD, AF, GJ, NR	-1,467.00	-3,771.90
8/21	Androscoggin County	Post, Boucher	-282.00	-4,053.90
8/21	York County	MC, SC, ML, LC, VN, CD, DA, KD, GZ, WC, RD	-2,575.00	-6,628.90
8/24	Haven, Lauren	Kalina Kaminski	-146.00	-6,774.90
8/24	Lincoln County	DT, CM, CK, HM, MT, WB, GC, AF	-1,356.00	-8,130.90
8/24	Hancock County	Janice Eldridge	-117.00	-8,247.90
8/24	Maine County Commissioner's Association Charlie & Lauren		-402.00	-8,649.90
8/29	Virtual Towns & Schools	Deposit	-95.00	-8,744.90
8/29	Sagadahoc County	Pam Hile	-73.00	-8,817.90
8/29	Kennebec County	Beverly Bustin Hathaway	-73.00	-8,890.90
8/29	Kofile Preservation	Meals	-79.00	-8,969.90
8/29	Flaherty, Bruce	Deposit	-31.00	-9,000.90
8/29	Baldacci, Peter K.	adjustment	-2.06	-9,002.96
8/29	NewVision Systems Corporation	meals	-36.61	-9,039.57
8/31	Square	Deposit	-4,079.06	-13,118.63
			-13,118.63	-13,118.63

Total 4120-00 · Registration
 4130-00 · Sponsorship

8/10	Libby O'Brien Kingsley & Champion, LLC	Deposit	-2,000.00	-2,000.00
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	Date	Name	Memo	Amount	Balance
Total 5050-00 · Salary-Office Manager				3,652.00	3,652.00
5060-00 · Salary-Executive Director					
	8/4	Bangor Payroll	ED Salary	1,520.00	1,520.00
	8/11	Bangor Payroll	ED Salary	1,520.00	3,040.00
	8/18	Bangor Payroll	ED Salary	1,520.00	4,560.00
	8/25	Bangor Payroll	Payroll for week 8/14 to 8/20/17	1,520.00	6,080.00
Total 5060-00 · Salary-Executive Director				6,080.00	6,080.00
Total 5000-00 · Payroll Expenses				10,864.81	10,864.81
5100-00 · Insurance					
5110-00 · Health Insurance					
	8/25	Bangor Payroll	ER Health Insurance Contributions	921.36	921.36
Total 5110-00 · Health Insurance				921.36	921.36
5120-00 · Commercial, Crime, D&O Ins					
	8/10	Liberty Mutual Insurance		57.50	57.50
Total 5120-00 · Commercial, Crime, D&O Ins				57.50	57.50
5100-00 · Convention Expense					
6113-00 · Entertainment/Speakers					
	8/30	Daniel Taylor	Friday Conv Entertainment	425.00	425.00
	8/30	Abracadabra Productions	Saturday Conv Entertainment	800.00	1,225.00
Total 6113-00 · Entertainment/Speakers				1,225.00	1,225.00
6114-00 · MCCA Staff Registration Expense					
	8/23	Camden National Bank	Charlie Hotel	184.88	184.88
	8/23	2017 Convention of Maine Counties		402.00	586.88
Total 6114-00 · MCCA Staff Registration Expense				586.88	586.88
6121-00 · Supplies					
	8/9	Haven, Lauren	Banner Hangers	12.73	12.73
	8/23	Camden National Bank		113.37	126.10
Total 6121-00 · Supplies				126.10	126.10
6124-00 · Commissioner Retirement Plaques					
	8/30	American Awards	Invoice 8730	191.40	191.40
Total 6124-00 · Commissioner Retirement Plaques				191.40	191.40
6110-00 · Convention Expense					
6150-00 · Equipment - Office					
6152-00 · IT Services					
	8/10	Capitol Computers		125.00	125.00
Total 6152-00 · IT Services				125.00	125.00
6153-00 · Photocopier Lease					
	8/3	US Bank		0.00	0.00
	8/23	US Bank		281.57	281.57
Total 6153-00 · Photocopier Lease				281.57	281.57

2017 Convention of Maine Counties Evaluation Form

Sunday River Resort September 8, 9 & 10

Please rate the convention sessions and activities by placing a number from 1 to 5 (1 being the lowest rating and 5 being the highest rating) in the corresponding box to indicate your overall satisfaction.

1:30 pm Friday, September 8

- "EMA Q&A Panel"* by Darren Woods (Aroostook EMA), Allyson Hill (Oxford EMA) and Tim Hardy (Franklin EMA)
- "Surviving Floods"* by Sue Baker, CFM, NFIP State Coordinator, Dept. of Agriculture, Conservation & Forestry
- "Nationwide - Planning for Disaster and Preparing for the Future"* by Steven M. Calandra, Vice President, Nationwide Retirement Institute

3:15 pm Friday, September 8

- "Easy and Inexpensive Interactive Maps for Emergency Planning and Response"* by Dr. Tora Johnson, Director of the GIS Laboratory University of Maine at Machias
- "Cyber Attack Recovery and Prevention"* Eugene Kipniss, Senior Program Specialist, MS-ISAC, Center for Internet Security
- "One Voice - Emergency Management and the Media - Not Your Grandparent's News,"* by Sharon Deveau Handy, Assignment Editor, WMTW

5:00 pm Friday, September 8

- "K-9 Disaster Response"* by Deputy Steve Witham and K-9 Samson

8:15 am Saturday, September 9

- "Active Shooters"* by Erik Ulmen, Protective Security Advisor, Rhode Island, Department of Homeland Security
- "The Local Update of Census Addresses (LUCA)"* by James Crisp, Geographer, U.S. Census Bureau
- "Weather Analysis - Understanding Maine's Weather Threats"* by John Jensenius, Warning Coordination Meteorologist at the National Weather Service

10:00 am Saturday, September 9

- "Leadership in the Employment Setting: Maximizing Productivity"* by Peter Marchesi from Wheeler & Arey and MCCA Risk Pool Manager Malcolm Ulmer

Lunch Speakers

- Secretary of State Matthew Dunlap

Comments: _____

- NACo First Vice President Greg Cox, Supervisor of San Diego County, CA

Comments: _____