

# M.C.C.A.

Peter Baldacci, President  
Penobscot County

Thomas Coward, Vice President  
Cumberland County

Michael Cote, Secretary-Treasurer  
York County



Lauren Haven  
Office Manager

Maine County Commissioners Association  
4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697  
[www.mainecounties.org](http://www.mainecounties.org)

---

## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting Minutes *Draft* June 14, 2017

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:18 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

**DIRECTORS PRESENT:** *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Percy Brown; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. Jim Annis; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

**OTHERS PRESENT:** *Cumberland* – Comm. Steve Gordon, County Manager Jim Gailey; *EMAD* – Sean Goodwin; *Knox* – Admin. Andrew Hart; *Lincoln* – Admin. Carrie Kipfer; *Somerset* – Comm. Robert Sezak; and Legislative Specialist Charles Pray.

**DIRECTORS ABSENT:** *Androscoggin* – Comm. Sally Christner; *Franklin* – Comm. Charles Webster; *Kennebec* – Comm. George Jabar, II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf and *Washington* – Comm. Chris Gardner.

**STAFF PRESENT:** Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

#### II. Approval of/Additions to the Agenda

*Comm. Fowler moved and Comm. Cote seconded approving the agenda with no additions. The motion was approved unanimously.*

### III. Approval of May 10, 2017 Board of Directors' Meeting Minutes

Comm. Fournier **moved** and Comm. Fowler **seconded** approving the minutes from the Board of Directors' meeting on May 10, 2017 with no changes. The **motion** was **passed**.

### IV. Old Business

#### A. Update on Executive Director Replacement

President Baldacci reported the Executive Committee has scheduled interviews for the four finalists on June 27<sup>th</sup>. The group reviewed the candidate list with Scott Cole, Randall Greenwood, Charles Pray and Alison Sucky marked as the finalists. Comm. Fournier made a **motion** to authorize the Executive Committee to conduct the interviews with the four final candidates and make a recommendation to the Board of Directors. The motion was **seconded** by Comm. Fowler and was **approved** unanimously. The Executive Committee will make the recommendation to the Board of Directors at the July meeting.

#### B. Consideration of Hiring a Keynote Speaker for the Convention

Office Manager Lauren Haven reported Oxford County has offered to secure a keynote speaker for lunch on September 8<sup>th</sup>. Senator Collins has been invited to speak, but her scheduler has not confirmed.

### V. New Business

#### A. Consideration of a Summer Retreat

Office Manager Lauren Haven stated there is \$800 in the budget for a summer retreat meeting and offered to make the necessary arrangements if the Board of Directors would like to take advantage of it. The group reviewed several options for cruises on July 12<sup>th</sup> in Boothbay Harbor. Comm. Fournier said if we planned to have lunch, we should charge a fee to help with the expense. Comm. Baldacci made a **motion** to charge \$25 per person for both lunch and the cruise. The motion was **seconded** by Comm. Cote and was **approved** with no opposition. Lauren will send an email invitation with the details.

### VI. Reports

#### A. Office Manager's Report

Office Manager Lauren Haven presented her report on the activities of the association in the last month.

#### B. Financial Report

Office Manager Lauren Haven presented the May financial reports. All line items were well within 2017 budget guidelines. Comm. Blodgett **moved** and Comm. Cote **seconded** approving the financial reports. The **motion** was **approved**.

**C. Legislative Report**

Legislative Specialist Charlie Pray advised the group on the status of several bills impacting counties focusing on LD 463, “*An Act to Improve the Funding of County Jails*”, LD 516, “*An Act to Reduce the Cost of Pre-trial Detention*”, and LD 1490, “*An Act Regarding Community Correction Funds*.” The discussion continued about the jail funding shortfall and the effort to raise the tax cap. Mr. Pray said there is a likelihood of a government shutdown if an agreement is not reached. Board members thanked Charlie for his continued lobbyist work on MCCA’s behalf. All agreed he’s doing a great job.

**D. Association Reports**

*EMAD*: Sean Goodwin reported paperwork for Homeland Security monies will be due in July. Funds are expected to be used for special projects as they were last year.

*MACCAM*: Admin. Andy Hart reported the association members are standing by to assist commissioners as needed. Their next meeting date has yet to be determined.

**E. Corrections Report**

There was no further discussion on this topic.

**F. Annual Convention Report**

Office Manager Lauren Haven reported the Convention Planning Committee met at the Sunday River Resort on Friday, May 19<sup>th</sup> to work on placement of check-in tables, vendor exhibits, association meetings and educational sessions. Attendee registration is expected to be open at the end of June after session speakers have been confirmed. The group will meet again on Friday, June 16<sup>th</sup> at the MCCA offices to continue to work on convention details.

The contract for the Double Tree by Hilton for September 14, 15 and 16, 2018 has been signed. The \$1,000 deposit will be paid in an upcoming warrant.

**G. NACo Report**

Comm. Baldacci reported 2017 Annual Conference is scheduled for July 21<sup>st</sup> through 24<sup>th</sup> in Franklin County Ohio. Both he and Comm. Fowler plan to attend.

**VII. Other Business**

Comm. Coward announced Cumberland County Commissioners voted to hire Jim Gailey as their County Manager. He has been acting as the interim manager since Peter Crichton resigned. Tom hopes an assistant manager will be hired as his first point of business.

Comm. Fournier stated Aroostook has also hired a new Administrator to replace retiring Administrator Doug Beaulieu. Ryan Pelletier is set to start on Monday, June 19<sup>th</sup>.

Admin. Bob Devlin reported a county corrections officer was shot and wounded Monday night by another officer in a vehicle parked outside the Maine Criminal Justice Academy in Vassalboro. Maine State Police are investigating what was described as an accidental shooting. Both officers were attending a five-week basic corrections training program at the academy.

Lauren Haven stated a letter has been sent to Maria Jacques, Director of Emergency Services Communications Bureau, on behalf of the MCCA Board of Directors regarding Comm. Fowler's re-nomination to serve on the E-9-1-1 Advisory Committee.

**VIII. Adjournment**

Comm. Fowler made a ***motion*** to adjourn at approximately 11:20 a.m.; Comm. Brown seconded the ***motion***, which was ***approved***. The group adjourned to lunch.

Respectfully submitted,

---

MCCA Office Manager, Lauren Haven

Attested:

---

MCCA Secretary-Treasurer, Michael Cote