

# M.C.C.A.

Peter Baldacci, President  
Penobscot County Commissioner

Thomas Coward, Vice President  
Cumberland County Commissioner

Michael Cote, Secretary-Treasurer  
York County Commissioner



Maine County Commissioners Association

4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697

[www.maine counties.org](http://www.maine counties.org)

Lauren Haven  
Office Manager

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## MCCA Board of Directors' Meeting Agenda 10:00 a.m., June 14, 2017

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of May 10, 2017 Meeting Minutes
- IV. Old Business
  - A. Update on Executive Director Replacement
  - B. Consideration of Hiring a Keynote Speaker for the Convention
- V. New Business
  - A. Consideration of a Summer Retreat Meeting
- VI. Reports
  - A. Office Manager's Report
  - B. Financial Report
  - C. Legislative Report
  - D. Association Reports
  - E. Corrections Report
  - F. Annual Convention Report
  - G. NACo Report
- VII. Other Business
- VIII. Adjournment



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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting Minutes *Draft* May 10, 2017

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:10 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

**DIRECTORS PRESENT:** *Androscoggin* – Comm. Sally Christner; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Percy Brown; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Oxford* – Admin. Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. Jim Annis; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; *Washington* – Manager Betsy Fitzgerald proxy for Comm. Chris Gardner; and *York* – Comm. Michael Cote.

**OTHERS PRESENT:** *Cumberland* – Comm. Steve Gordon; *Knox* – Admin. Andrew Hart; *Lincoln* – Admin. Carrie Kipfer; *MACCAM* – Admin. Bill Collins; and Legislative Specialist Charles Pray.

**DIRECTORS ABSENT:** *Franklin* – Comm. Charles Webster; *Kennebec* – Comm. George Jabar, II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf and *Washington* – Comm. Chris Gardner.

**STAFF PRESENT:** Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

#### II. Approval of/Additions to the Agenda

*Comm. Fournier moved and Comm. Cote seconded approving the agenda with no additions. The motion was approved unanimously.*

### III. Approval of April 12, 2017 Board of Directors' Meeting Minutes

Comm. Fournier moved and County Manager Betsy Fitzgerald seconded approving the minutes from the Board of Directors' meeting on April 12, 2017. The motion was passed.

### IV. Old Business

#### A. Update on Executive Director Replacement

Office Manager Lauren Haven reported more than twenty applications from executive director candidates had been received by the deadline of April 15<sup>th</sup>. The Executive Committee planned to meet after the Board of Directors' meeting to review and discuss the candidate pool. They expect to narrow down the list to a few finalists who will be interviewed.

Comm. Fowler asked if Board members could have the list of applicants. Lauren said she would distribute copies of the list for Directors to take with them and follow up with an email.

#### A. Nominations for NACo Steering Committees

President Baldacci asked if there were any other commissioners interested in joining one of the Steering Committees as discussed at the April Board meeting. There were none. Comm. Baldacci agreed to continue serving on the Justice & Public Safety Committee. Comm. Fowler moved and Comm. Fournier seconded re-nominating Comm. Baldacci to the NACo Justice & Public Safety Steering Committee. The motion was approved unanimously.

### V. New Business

#### A. Consideration of Hiring a Keynote Speaker for the Convention

Office Manager Lauren Haven said the Convention Planning Committee was brainstorming ideas to increase attendance in the convention. The committee thought a motivational speaker could inspire the group, kick off the event, and spark interest for future conferences. The group reviewed information provided about professional speaker Barbara Cookson. After some discussion, it was decided the committee would look for a political leader for a keynote speaker. MCCA would pay travel-related expenses only to keep profits at a maximum.

### VI. Reports

#### A. Office Manager's Report

Office Manager Lauren Haven presented her report on the activities of the association in the last month.

#### B. Financial Report

Office Manager Lauren Haven presented the April financial reports. All line items were well within 2017 budget guidelines. Comm. Cote moved and Comm. Blodgett seconded approving the financial reports. The motion was approved with no opposition.

**C. Legislative Report**

Legislative Specialist Charlie Pray advised the group on the status of several bills impacting counties. The discussion continued with ideas to solve the jail funding shortfall. The group agreed the state needed to accept responsibility for a portion of the funding. They could raise funds needed above the base level of support. Other solutions were discussed such as alcohol tax, marijuana tax, lifting the tax cap, adding a fee to tickets, etc. Mr. Pray suggested making the issue more widely known publicly so legislators would be aware and already have background on the issue when legislation or funding is on the table.

**D. Association Reports**

*MACCAM:* Admin. Bill Collins said the group met at the MCCA offices on May 5<sup>th</sup>. Charles Pray was invited to speak with the group about their political interests. A record-breaking 14 out of 16 counties represented at the meeting. The members expect to meet sometime in June.

**E. Corrections Report**

There was no further discussion on this topic.

**F. Annual Convention Report**

Office Manager Lauren Haven reported the Convention Planning Committee met at the MCCA offices on Friday, April 21<sup>st</sup>. Vendor registration is open and we have already received completed registration forms for exhibits. There is also interest in sponsorships. Educational sessions are being set up. Attendee registration by the end of June.

Three venues have been considered for the 2018 convention being hosted by Cumberland County. The committee is recommending the Double Tree by Hilton in South Portland for September 14, 15 and 16, 2018. There is plenty of meeting and breakout space as well as reasonably priced hotel rooms available for attendees to stay on site. *Comm. Fowler moved and Admin. Bill Collins seconded the motion to enter into an agreement with the Double Tree as the venue for the 2018 convention. The motion was passed with no opposition.*

The Convention Planning Committee was scheduled to meet next on Friday, May 19<sup>th</sup> at the Sunday River Resort to work on placement of check in tables, vendor exhibits, association meetings and educational sessions.

**G. NACo Report**

Comm. Baldacci reported the next NACo conference will be the 2017 annual conference in Franklin County Ohio July 21<sup>st</sup> through 24<sup>th</sup>.

**VII. Other Business**

No other business was brought before the board.

**VIII. Adjournment**

*Comm. Cote made a motion to adjourn at approximately 11:15 a.m.; Comm. Baldacci seconded the motion, which was approved with no opposition.* The group adjourned to lunch.

Respectfully submitted,

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MCCA Office Manager, Lauren Haven

Attested:

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MCCA Secretary-Treasurer, Michael Cote

| <b>MCCA Executive Director Candidates</b> |                          |                    |                     |                               |                                  |
|-------------------------------------------|--------------------------|--------------------|---------------------|-------------------------------|----------------------------------|
| <b><u>Last Name</u></b>                   | <b><u>First Name</u></b> | <b><u>City</u></b> | <b><u>State</u></b> | <b>Schedule<br/>Interview</b> | <b>Thank you<br/>letter sent</b> |
| Cole                                      | Scott                    | Bethel             | ME                  | Yes                           |                                  |
| Greenwood                                 | Randall                  | Wales              | ME                  | Yes                           |                                  |
| Pray                                      | Charles                  | Millinocket        | ME                  | Yes                           |                                  |
| Sucy                                      | Alison                   | Augusta            | ME                  | Yes                           |                                  |
| Boardman                                  | Michael                  | Portland           | ME                  |                               | Yes                              |
| Bray                                      | Julie                    | Leeds              | ME                  |                               | Yes                              |
| Cayce                                     | Nadia                    | Mays Landing       | NJ                  |                               | Yes                              |
| Chijarira                                 | Canaan                   | Harare             | Zimbabwe            |                               | Yes                              |
| Field                                     | Zackery                  | Westbrook          | ME                  |                               | Yes                              |
| Foster                                    | Michael                  | Solon              | ME                  |                               | Yes                              |
| Hall                                      | Michael                  | Augusta            | ME                  |                               | Yes                              |
| Laliberte                                 | Jessica                  | Waterville         | ME                  |                               | Yes                              |
| Martin                                    | Thomas                   | Greene             | ME                  |                               | Yes                              |
| McClellan                                 | Michael                  | Raymond            | ME                  |                               | Yes                              |
| Messer                                    | Jessica                  | Oakland            | ME                  |                               | Yes                              |
| Ouellette                                 | Lisa                     | Gilmanton          | NH                  |                               | Yes                              |
| Partridge                                 | Calvin                   | Honea Path         | SC                  |                               | Yes                              |
| Plante                                    | Bradley                  | Poland             | ME                  |                               | Yes                              |
| Seneca                                    | Silviano                 | Windham            | ME                  |                               | Yes                              |
| Shea                                      | John                     | Concord            | NH                  |                               | Yes                              |
| Sullivan                                  | Cindy                    | West Gardiner      | ME                  |                               | Yes                              |
| Wild                                      | Peter                    | Hull               | MA                  |                               | Yes                              |
| Wood                                      | Liane                    | Bar Harbor         | ME                  |                               | Yes                              |





# Consideration of a Summer Retreat

V. A.

Wednesday, July 12<sup>th</sup> Budget \$800 + Lunch money from monthly meeting \$270=\$1,070



Time 1:00 to 3:30 for \$30 per person (@25=\$750) Lunch before or snacks during the trip  
Cap'n Combo



### Description

2 1/2 hr. trip (approx.)

Here it is! Our most popular request - Pemaquid Lighthouse and by South Bristol combined in one spectacular cruise. Seals, lighthouses, Pemaquid Beach, Christmas Cove and Ft. William Henry. Don't miss this one!

Date Selected: **07/12/2017 01:00PM**

[Prefer another date? Click here](#)

[Prefer a different Selection? Click here](#)

Adult (ages 13+)

Price: US\$ 30.00

Child (age 12 and under)

Price: US\$ 17.00

dog fare

Price: US\$ 20.00

[Buy Now](#)



An Unforgettable Maine Experience

Squirrel Island Scenic Tour

\$18 per person (@25=\$450)

Times: 1030 to 11:30

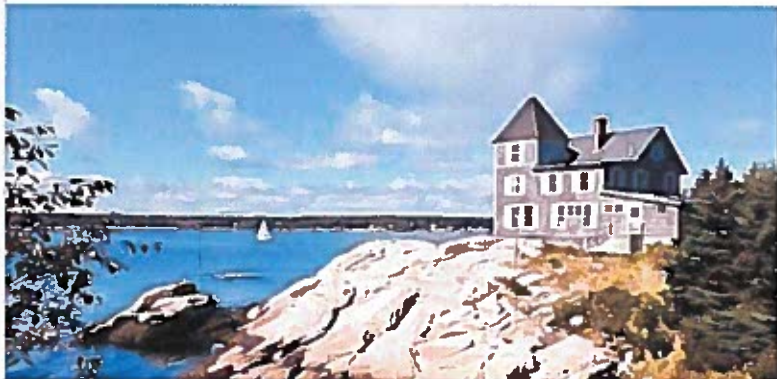
Or 12:30 to 1:30

Lunch before or after

## One Hour Scenic Harbor Tour(Squirrel Is. mailboat)

Boothbay Harbor, ME

Aboard "The Novelty" | Great fun for the family!



### Scenic Harbor Tour Rates

Adults - \$18  
Kids (3-11) - \$9  
Kids (0-2) - \$0

### Scenic Harbor Tour Details

Welcome to the one hour sight-seeing trips on the Squirrel Island "Mail Boat", The Novelty. On this narrated short sightseeing cruise you will see everything Boothbay Harbor has to offer. You will see lighthouses, sea life, the rocky shores of Maine, boats of every kind, and many other sights & sounds that make up the feelings people take home that you can only find in Maine, rain or shine. On this popular short sightseeing cruise you will see:

Nature: the sights and sounds of sea life and sea breezes, gentle waves and some fog now and then

The busy harbor: lobster boats, yachts, sailing boats and even an occasional cruise ship

The working waterfront: shipyards, fishing piers, coast guard station, mannas, oceanographic research lab

## Burnt Island Lighthouse Tour

Time 1:45 to 4:15

\$25 per person (@25=\$625)

Lunch before

or bring picnic lunch

## Burnt Island Lighthouse Tour

📍 Boothbay Harbor, ME

Lighthouse Living | 3 Hour Tour | \$25 Per Adult



### Burnt Island Lighthouse Tour Rates

Adults: \$25.00

Kids (3-11): \$15.00

Kids (0-2): \$0.00

### Burnt Island Lighthouse Tour Details

Enjoy a lighthouse tour of Burnt Island where keeper Joseph Muise and his family will acquaint you with lighthouse living as it was in the 1950's.

Visit their home and climb the spiral staircase into the lantern room. Learn about Maine's fisheries, flora and fauna on your picturesque hike around the 5-acre island.

Enjoy 2-1/2 hours on Burnt Island and a scenic 15 minute boat ride each way.

Get an up-close look at an authentic Maine lighthouse

Hear stories from the residence of this 'living lighthouse'

Enjoy the lovely harbor views aboard the Novelty

Mix activity with sightseeing with this interactive trip

Look for porpoise and seals, sea life, and migrating birds

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Lauren Haven  
Office Manager

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## Office Manager's Report June 9, 2017

In May, the MCCA staff worked to keep county officials apprised of the status of county-related bills through the MCCA website, email and phone correspondence. Our Legislative Specialist, Charles Pray, spent many hours at the State House educating legislators on the MCCA's adopted position on a host of bills. Largely the focus of his attention has been on increasing the state contribution for supplemental funding as well as working on a long-term solution for sustainable jail funding.

I attended the 2017 Municipal Technology Conference on Thursday, May 11<sup>th</sup> at the Double Tree by Hilton in South Portland. The featured keynote speaker, Dr. Kay Potetz, taught about healthy ways to deal with change. The Convention Planning Committee met on May 19<sup>th</sup> at Sunday River to identify areas for our conference layout such as check-in stations, vendor exhibits and breakout sessions. Charlie and I also attended a ceremony on May 26<sup>th</sup> at which Senator Angus King presented veteran Paul Laird of Otisfield with the Humanitarian Service Medal to recognize his work in 1977 cleaning up the Enewetak Atoll, one of several small islands in the Pacific Ocean where the United States conducted multiple nuclear weapons tests from 1948-1952. Mr. Laird never received his recognition, and Senator King's office recently worked with the Department of the Army to help secure it. Senator King is also working to get better health benefits as Mr. Laird has battled cancer three times resulting from radiation exposure during the Enewetak Atoll clean up.

Beyond normal office activities, projects have comprised of preparing to open attendee registration for the convention and arranging for activities and session speakers. Knox County was featured in the May newsletter. The search process continued for an executive director with four candidate finalists being scheduled for interviews on June 27<sup>th</sup>.

Respectfully submitted,  
Lauren Haven  
Office Manager



**MAINE COUNTY COMMISSIONERS ASSOCIATION**  
**May 2017 Financial Report**

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Attached please find the financial reports for the month of May 2017. The Balance Sheet shows total assets and liabilities at \$186,413.85. This total includes the \$38,795.27 money market account for MainePERS employer contributions.

Debits to the bank accounts in May totaled \$15,006.37, and receipts of \$1,550.81 were credited to the account. NACo was responsible for \$540 of the income from the NACo Roster submission and the periodic advertising payment. Convention revenue in the amount of \$1,004 has come in through vendor registration. The general fund checking account balance as of May 31st was \$140,826.58, as some transactions had not yet cleared.

With about 41% of the year elapsed, approximately 56% of the \$258,321 budgeted revenue has been received. On the expenditure side, \$14,087 was expended in May; and \$95,872, or 37%, had been expended year-to-date.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual* report. Finances are well within budget for the year.

Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven  
Office Manager

Accepted by:

Date: June 14, 2017

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Peter Baldacci, President

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Thomas Coward, Vice-President

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Michael Cote, Secretary-Treasurer



**Maine County Commissioners Association  
Reconciliation Summary  
Money Market Account, Period Ending 05/18/2017**

06/05/2017

|                                   | <u>May 18, 17</u> |
|-----------------------------------|-------------------|
| Beginning Balance                 | 38,792.08         |
| Cleared Transactions              |                   |
| Deposits and Credits - 1 item     | 3.19              |
| Total Cleared Transactions        | <u>3.19</u>       |
| Cleared Balance                   | <u>38,795.27</u>  |
| Register Balance as of 05/18/2017 | <u>38,795.27</u>  |
| Ending Balance                    | 38,795.27         |





Maine County Commissioners Association

Reconciliation Summary

06/05/2017

MCCA Checking-Savings Bank, Period Ending 05/31/2017

|                                   | <u>May<br/>2017</u> |
|-----------------------------------|---------------------|
| Beginning Balance                 | 157,736.36          |
| Cleared Transactions              |                     |
| Checks and Payments - 17 items    | -14,516.59          |
| Deposits and Credits - 3 items    | <u>1,550.81</u>     |
| Total Cleared Transactions        | <u>-12,965.78</u>   |
| Cleared Balance                   | <u>144,770.58</u>   |
| Uncleared Transactions            |                     |
| Checks and Payments - 5 items     | <u>-3,944.00</u>    |
| Total Uncleared Transactions      | <u>-3,944.00</u>    |
| Register Balance as of 05/31/2017 | <u>140,826.58</u>   |
| Ending Balance                    | 140,826.58          |



Maine County Commissioners Association

Reconciliation Detail

06/05/2017

MCCA Checking-Savings Bank, Period Ending 05/31/2017

|                                   | Type            | Date  | Name                         | Amount     | Balance    |
|-----------------------------------|-----------------|-------|------------------------------|------------|------------|
| Beginning Balance                 |                 |       |                              |            | 157,736.36 |
| Cleared Transactions              |                 |       |                              |            |            |
| Checks and Payments - 17 items    |                 |       |                              |            |            |
|                                   | Bill Pmt -Check | 4/24  | Maine Farm Bureau            | -1,497.17  | -1,497.17  |
|                                   | Bill Pmt -Check | 4/24  | Country Cafe Catering        | -270.00    | -1,767.17  |
|                                   | Bill Pmt -Check | 4/28  | Charles Pray                 | -2,500.00  | -4,267.17  |
|                                   | Bill Pmt -Check | 5/5   | Bangor Payroll               | -892.80    | -5,159.97  |
|                                   | Bill Pmt -Check | 5/10  | MainePERS                    | -237.38    | -5,397.35  |
|                                   | Bill Pmt -Check | 5/10  | Spectrum Business/TWC        | -167.87    | -5,565.22  |
|                                   | Bill Pmt -Check | 5/10  | Capitol Computers            | -125.00    | -5,690.22  |
|                                   | Bill Pmt -Check | 5/10  | Liberty Mutual Insurance     | -35.20     | -5,725.42  |
|                                   | Bill Pmt -Check | 5/12  | Charles Pray                 | -2,500.00  | -8,225.42  |
|                                   | Bill Pmt -Check | 5/12  | Bangor Payroll               | -892.80    | -9,118.22  |
|                                   | Bill Pmt -Check | 5/12  | Country Cafe Catering        | -270.00    | -9,388.22  |
|                                   | Bill Pmt -Check | 5/12  | Haven, Lauren                | -110.14    | -9,498.36  |
|                                   | Bill Pmt -Check | 5/19  | Bangor Payroll               | -892.80    | -10,391.16 |
|                                   | Bill Pmt -Check | 5/26  | Bangor Payroll               | -2,296.41  | -12,687.57 |
|                                   | Bill Pmt -Check | 5/26  | Maine Farm Bureau            | -1,497.17  | -14,184.74 |
|                                   | Bill Pmt -Check | 5/26  | US Bank                      | -281.57    | -14,466.31 |
|                                   | Bill Pmt -Check | 5/26  | Camden National Bank         | -50.28     | -14,516.59 |
| Total Checks and Payments         |                 |       |                              | -14,516.59 | -14,516.59 |
| Deposits and Credits - 3 items    |                 |       |                              |            |            |
|                                   | Deposit         | 5/8   |                              | 500.00     | 500.00     |
|                                   | Deposit         | 5/23  |                              | 1,044.43   | 1,544.43   |
|                                   | Deposit         | 5/31  |                              | 6.38       | 1,550.81   |
| Total Deposits and Credits        |                 |       |                              | 1,550.81   | 1,550.81   |
| Total Cleared Transactions        |                 |       |                              | -12,965.78 | -12,965.78 |
| Cleared Balance                   |                 |       |                              | -12,965.78 | 144,770.58 |
| Uncleared Transactions            |                 |       |                              |            |            |
| Checks and Payments - 5 items     |                 |       |                              |            |            |
|                                   | Bill Pmt -Check | 11/16 | State of Maine-Hall of Flags | -100.00    | -100.00    |
|                                   | Bill Pmt -Check | 11/16 | NACo Public Emp Benefits LLC | -5.00      | -105.00    |
|                                   | Bill Pmt -Check | 5/26  | Charles Pray                 | -2,500.00  | -2,605.00  |
|                                   | Bill Pmt -Check | 5/26  | Macomber Farr & Whitten      | -847.00    | -3,452.00  |
|                                   | Bill Pmt -Check | 5/26  | Macomber Farr & Whitten      | -492.00    | -3,944.00  |
| Total Checks and Payments         |                 |       |                              | -3,944.00  | -3,944.00  |
| Total Uncleared Transactions      |                 |       |                              | -3,944.00  | -3,944.00  |
| Register Balance as of 05/31/2017 |                 |       |                              | -16,909.78 | 140,826.58 |
| Ending Balance                    |                 |       |                              | -16,909.78 | 140,826.58 |



Maine County Commissioners Association  
**Profit & Loss Budget vs. Actual**  
 January through May 2017

06/06/2017  
 Accrual Basis

|                                          | 2017<br>Budget | May<br>2017  | Jan-May<br>2017 | \$ Over<br>Budget | % of<br>Budget |
|------------------------------------------|----------------|--------------|-----------------|-------------------|----------------|
| <b>Income</b>                            |                |              |                 |                   |                |
| 4100-00 · Convention Income              |                |              |                 |                   |                |
| 4120-00 · Registration                   | 22,000         |              |                 | -22,000           |                |
| 4130-00 · Sponsorship                    | 8,000          |              |                 | -8,000            |                |
| 4140-00 · Vendor                         | 17,000         | 1,004        | 1,004           | -15,996           | 6%             |
| <b>Total 4100-00 · Convention Income</b> | <b>47,000</b>  | <b>1,004</b> | <b>1,004</b>    | <b>-45,996</b>    | <b>2%</b>      |
| 4300-00 · Dues                           | 143,200        |              | 143,200         |                   | 100%           |
| 4400-00 · Other Income                   | 750            | 540          | 1,064           | 314               | 142%           |
| 4500-00 · NACo Roster                    | 500            |              |                 | -500              |                |
| 4600-00 · MCCA Risk Pool Assessment      | 26,250         |              |                 | -26,250           |                |
| 4800-00 · MainePERS Surplus Funds        | 7,900          |              |                 | -7,900            |                |
| 4810-00 · Interest Earned                | 100            | 10           | 48              | -52               | 48%            |
| 4920-00 · Transfer in from Fund Balance  | 32,621         |              |                 | -32,621           |                |
| <b>Total Income</b>                      | <b>258,321</b> | <b>1,554</b> | <b>145,316</b>  | <b>-113,005</b>   | <b>56%</b>     |
| <b>Gross Profit</b>                      | <b>258,321</b> | <b>1,554</b> | <b>145,316</b>  | <b>-113,005</b>   | <b>56%</b>     |
| <b>Expense</b>                           |                |              |                 |                   |                |
| 5000-00 · Payroll Expenses               |                |              |                 |                   |                |
| 5020-00 · Payroll Fees                   | 2,000          | 136          | 728             | -1,272            | 36%            |
| 5030-00 · FICA                           | 8,300          | 265          | 2,912           | -5,388            | 35%            |
| 5040-00 · MainePERS Contributions        | 7,900          | 237          | 3,198           | -4,702            | 40%            |
| 5050-00 · Salary-Office Manager          | 47,476         | 3,652        | 19,173          | -28,303           | 40%            |
| 5060-00 · Salary-Executive Director      | 55,740         |              | 23,457          | -32,283           | 42%            |
| <b>Total 5000-00 · Payroll Expenses</b>  | <b>121,416</b> | <b>4,290</b> | <b>49,468</b>   | <b>-71,948</b>    | <b>41%</b>     |
| 5100-00 · Insurance                      |                |              |                 |                   |                |
| 5110-00 · Health Insurance               | 22,900         | 921          | 6,565           | -16,335           | 29%            |
| 5120-00 · Commercial, Crime, D&O Ins     | 2,150          | 1,374        | 1,627           | -523              | 76%            |
| 5130-00 · Workers Comp                   | 600            |              | 139             | -461              | 23%            |
| 5140-00 · Unemployment Comp Ins          | 450            |              | 369             | -81               | 82%            |
| <b>Total 5100-00 · Insurance</b>         | <b>26,100</b>  | <b>2,295</b> | <b>8,700</b>    | <b>-17,400</b>    | <b>33%</b>     |
| 6010-00 · Prof. Services                 |                |              |                 |                   |                |
| 6012-00 · Prof Services - Legal Services | 500            |              |                 | -500              |                |
| 6013-00 · Financial Audit                |                |              | 2,250           |                   |                |
| <b>Total 6010-00 · Prof. Services</b>    | <b>500</b>     |              | <b>2,250</b>    | <b>1,750</b>      | <b>450%</b>    |
| 6030-00 · Lobbying                       |                |              |                 |                   |                |
| 6031-00 · Lobbying Reg                   | 200            |              | 200             |                   | 100%           |
| 6032-00 · Lobbying - Contractual         | 17,700         | 5,000        | 12,700          | -5,000            | 72%            |
| <b>Total 6030-00 · Lobbying</b>          | <b>17,900</b>  | <b>5,000</b> | <b>12,900</b>   | <b>-5,000</b>     | <b>72%</b>     |
| 6040-00 · NACO Expenses                  |                |              |                 |                   |                |
| 6041-00 · Conferences                    | 11,030         |              | 3,962           | -7,068            | 36%            |
| <b>Total 6040-00 · NACO Expenses</b>     | <b>11,030</b>  |              | <b>3,962</b>    | <b>-7,068</b>     | <b>36%</b>     |
| 6050-00 · Education and Training         | 500            |              | 310             | -190              | 62%            |

|                                                      | 2017<br>Budget | May<br>2017    | Jan-May<br>2017 | \$ Over<br>Budget | % of<br>Budget |
|------------------------------------------------------|----------------|----------------|-----------------|-------------------|----------------|
| 6100-00 · Bank Charges                               | 50             |                |                 | -50               |                |
| 6110-00 · Convention Expense                         |                |                |                 |                   |                |
| 6113-00 · Entertainment/Speakers                     | 2,500          |                |                 | -2,500            |                |
| 6114-00 · MCCA Staff Registration Expense            | 1,000          |                |                 | -1,000            |                |
| 6118-00 · Meeting Exp.                               | 30,000         |                | 746             | -29,254           | 2%             |
| 6121-00 · Supplies                                   | 500            |                |                 | -500              |                |
| 6124-00 · Commissioner Retirement Plaques            | 500            |                |                 | -500              |                |
| <b>Total 6110-00 · Convention Expense</b>            | <b>34,500</b>  |                | <b>746</b>      | <b>-33,754</b>    | <b>2%</b>      |
| 6140-00 · Copies-Printing                            |                |                |                 |                   |                |
| 6142-00 · Directory                                  | 100            |                | 95              | -5                | 95%            |
| 6143-00 · Other Copying or Printing                  | 100            |                |                 | -100              |                |
| <b>Total 6140-00 · Copies-Printing</b>               | <b>200</b>     |                | <b>95</b>       | <b>-105</b>       | <b>48%</b>     |
| 6145-00 · Dues Expense                               | 1,225          |                | 1,100           | -125              | 90%            |
| 6150-00 · Equipment - Office                         |                |                |                 |                   |                |
| 6151-00 · Computer Hardware & Software               | 1,000          |                | 325             | -675              | 33%            |
| 6152-00 · IT Services                                | 1,700          | 125            | 625             | -1,075            | 37%            |
| 6153-00 · Photocopier Lease                          | 3,300          | 282            | 1,408           | -1,892            | 43%            |
| 6154-00 · Printer & Supplies                         | 1,000          |                | 462             | -538              | 46%            |
| 6156-00 · Other                                      | 500            |                |                 | -500              |                |
| <b>Total 6150-00 · Equipment - Office</b>            | <b>7,500</b>   | <b>407</b>     | <b>2,820</b>    | <b>-4,680</b>     | <b>38%</b>     |
| 6160-00 · Fees                                       | 100            |                | 47              | -53               | 47%            |
| 6170-00 · Meeting Expense                            |                |                |                 |                   |                |
| 6171-00 · Annual Meeting                             | 1,500          |                | 1,019           | -481              | 68%            |
| 6172-00 · County Officials' Workshop                 | 250            |                |                 | -250              |                |
| 6173-00 · Monthly                                    | 3,500          | 304            | 1,251           | -2,249            | 36%            |
| 6174-00 · Retreat Meeting                            | 800            |                |                 | -800              |                |
| 6175-00 · Meetings - Other                           | 800            |                | 100             | -700              | 13%            |
| <b>Total 6170-00 · Meeting Expense</b>               | <b>6,850</b>   | <b>304</b>     | <b>2,370</b>    | <b>-4,480</b>     | <b>35%</b>     |
| 6180-00 · Mileage & Travel Expense                   | 4,750          |                | 1,387           | -3,363            | 29%            |
| 6195-00 · Office Space Rental                        | 18,000         | 1,497          | 7,486           | -10,514           | 42%            |
| 6215-00 · Postage-Shipping                           | 250            | 40             | 50              | -200              | 20%            |
| 6230-00 · Advertising                                | 500            |                | 203             | -297              | 41%            |
| 6235-00 · Supplies                                   | 2,000          | 26             | 356             | -1,644            | 18%            |
| 6240-00 · Telephone, Fax & Internet                  |                |                |                 |                   |                |
| 6241-00 · Cell Phone                                 | 1,600          | 60             | 522             | -1,078            | 33%            |
| 6243-00 · Phone, Fax & Internet                      | 2,250          | 168            | 838             | -1,412            | 37%            |
| <b>Total 6240-00 · Telephone, Fax &amp; Internet</b> | <b>3,850</b>   | <b>228</b>     | <b>1,360</b>    | <b>-2,490</b>     | <b>35%</b>     |
| 6250-00 · Website                                    | 100            |                |                 | -100              |                |
| 6260-00 · Contingency                                | 1,000          |                | 262             | -738              | 26%            |
| <b>Total Expense</b>                                 | <b>258,321</b> | <b>14,087</b>  | <b>95,872</b>   | <b>-162,449</b>   | <b>37%</b>     |
| <b>Net Income</b>                                    |                | <b>-12,533</b> | <b>49,444</b>   | <b>49,444</b>     | <b>100%</b>    |

Maine County Commissioners Association  
**Balance Sheet (accrual)**  
 As of May 31, 2017

06/06/2017

|                                           | <u>May<br/>2017</u>      |
|-------------------------------------------|--------------------------|
| <b>ASSETS</b>                             |                          |
| Current Assets                            |                          |
| Checking/Savings                          |                          |
| MCCA Checking-Savings Bank                | 140,826.58               |
| Money Market Account                      | 38,795.27                |
| Petty Cash Account                        | 200.00                   |
| Total Checking/Savings                    | <u>179,821.85</u>        |
| Accounts Receivable                       |                          |
| Receivables                               | 1,180.00                 |
| Total Accounts Receivable                 | <u>1,180.00</u>          |
| Total Current Assets                      | <u>181,001.85</u>        |
| Fixed Assets                              |                          |
| RLB0019 · Accumulated Depreciation        | -2,912.00                |
| RLB0028 · Equipment                       | 6,660.00                 |
| RLB0030 · Depreciation                    | 1,664.00                 |
| Total Fixed Assets                        | <u>5,412.00</u>          |
| <b>TOTAL ASSETS</b>                       | <u><u>186,413.85</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>           |                          |
| Liabilities                               |                          |
| Current Liabilities                       |                          |
| Accounts Payable                          |                          |
| Accounts Payable                          | -725.28                  |
| Total Accounts Payable                    | <u>-725.28</u>           |
| Other Current Liabilities                 |                          |
| 1000-00 · Employee Health Insurance Contr | 1,043.11                 |
| 1001-00 · MainePERS Employee Contribution | 111.79                   |
| RLB0032 · Accrued Vacation                | 820.90                   |
| Total Other Current Liabilities           | <u>1,975.80</u>          |
| Total Current Liabilities                 | <u>1,250.52</u>          |
| Total Liabilities                         | 1,250.52                 |
| Equity                                    |                          |
| 3200-00 · Fund Balance to Current Yr Inc  | -78,831.00               |
| 3900-00 · Earnings                        | 214,549.06               |
| Net Income                                | 49,445.27                |
| Total Equity                              | <u>185,163.33</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>     | <u><u>186,413.85</u></u> |





Maine County Commissioners Association  
**Transaction Detail by Account**  
 May 2017

3:48 PM  
 06/06/2017

Accrual Basis  
 Balance

MCCA Checking-Savings Bank

| Type            | Date | Name                     | Memo                             | Amount            | Balance           |
|-----------------|------|--------------------------|----------------------------------|-------------------|-------------------|
| Bill Pmt -Check | 5/5  | Bangor Payroll           | Payroll for week 4/24 to 4/30/17 | -892.80           | -892.80           |
| Deposit         | 5/8  |                          | Deposit                          | 500.00            | -392.80           |
| Bill Pmt -Check | 5/10 | Spectrum Business/TWC    |                                  | -167.87           | -560.67           |
| Bill Pmt -Check | 5/10 | Liberty Mutual Insurance |                                  | -35.20            | -595.87           |
| Bill Pmt -Check | 5/10 | MainePERS                |                                  | -237.38           | -833.25           |
| Bill Pmt -Check | 5/10 | Capitol Computers        |                                  | -125.00           | -958.25           |
| Bill Pmt -Check | 5/12 | Charles Pray             |                                  | -2,500.00         | -3,458.25         |
| Bill Pmt -Check | 5/12 | Haven, Lauren            |                                  | -110.14           | -3,568.39         |
| Bill Pmt -Check | 5/12 | Country Cafe Catering    |                                  | -270.00           | -3,838.39         |
| Bill Pmt -Check | 5/12 | Bangor Payroll           | Payroll for week 5/1 to 5/7/17   | -892.80           | -4,731.19         |
| Bill Pmt -Check | 5/19 | Bangor Payroll           | Payroll for week 5/8 to 5/14/17  | -892.80           | -5,623.99         |
| Deposit         | 5/23 |                          | Deposit                          | 1,044.43          | -4,579.56         |
| Bill Pmt -Check | 5/26 | Charles Pray             |                                  | -2,500.00         | -7,079.56         |
| Bill Pmt -Check | 5/26 | US Bank                  |                                  | -281.57           | -7,361.13         |
| Bill Pmt -Check | 5/26 | Camden National Bank     |                                  | -50.28            | -7,411.41         |
| Bill Pmt -Check | 5/26 | Maine Farm Bureau        |                                  | -1,497.17         | -8,908.58         |
| Bill Pmt -Check | 5/26 | Macomber Farr & Whitten  |                                  | -492.00           | -9,400.58         |
| Bill Pmt -Check | 5/26 | Macomber Farr & Whitten  |                                  | -847.00           | -10,247.58        |
| Bill Pmt -Check | 5/26 | Bangor Payroll           | Payroll for week 5/15 to 5/21/17 | -2,296.41         | -12,543.99        |
| Deposit         | 5/31 |                          | Interest                         | 6.38              | -12,537.61        |
|                 |      |                          |                                  | <b>-12,537.61</b> | <b>-12,537.61</b> |

Total MCCA Checking-Savings Bank  
 Money Market Account

|         |      |  |          |             |             |
|---------|------|--|----------|-------------|-------------|
| Deposit | 5/18 |  | Interest | 3.19        | 3.19        |
|         |      |  |          | <b>3.19</b> | <b>3.19</b> |

Total Money Market Account  
 Accounts Payable

|                 |      |                          |                                  |           |           |
|-----------------|------|--------------------------|----------------------------------|-----------|-----------|
| Bill            | 5/5  | Bangor Payroll           | Payroll for week 4/24 to 4/30/17 | -892.80   | -892.80   |
| Bill Pmt -Check | 5/5  | Bangor Payroll           | Payroll for week 4/24 to 4/30/17 | 892.80    | 0.00      |
| Bill            | 5/10 | Spectrum Business/TWC    |                                  | -167.87   | -167.87   |
| Bill Pmt -Check | 5/10 | Spectrum Business/TWC    |                                  | 167.87    | 0.00      |
| Bill            | 5/10 | Liberty Mutual Insurance |                                  | -35.20    | -35.20    |
| Bill Pmt -Check | 5/10 | Liberty Mutual Insurance |                                  | 35.20     | 0.00      |
| Bill            | 5/10 | Haven, Lauren            |                                  | -110.14   | -110.14   |
| Bill            | 5/10 | MainePERS                |                                  | -237.38   | -347.52   |
| Bill Pmt -Check | 5/10 | MainePERS                |                                  | 237.38    | -110.14   |
| Bill Pmt -Check | 5/10 | Capitol Computers        |                                  | 125.00    | 14.86     |
| Bill            | 5/12 | Charles Pray             |                                  | -2,500.00 | -2,485.14 |
| Bill Pmt -Check | 5/12 | Charles Pray             |                                  | 2,500.00  | 14.86     |
| Bill Pmt -Check | 5/12 | Haven, Lauren            |                                  | 110.14    | 125.00    |
| Bill            | 5/12 | Capitol Computers        |                                  | -125.00   | 0.00      |

| Type                                        | Date | Name                             | Memo                             | Amount    | Balance   |
|---------------------------------------------|------|----------------------------------|----------------------------------|-----------|-----------|
| Bill                                        | 5/12 | Country Cafe Catering            |                                  | -270.00   | -270.00   |
| Bill Pmt -Check                             | 5/12 | Country Cafe Catering            |                                  | 270.00    | 0.00      |
| Bill                                        | 5/12 | Bangor Payroll                   | Payroll for week 5/1 to 5/7/17   | -892.80   | -892.80   |
| Bill Pmt -Check                             | 5/12 | Bangor Payroll                   | Payroll for week 5/1 to 5/7/17   | 892.80    | 0.00      |
| Bill                                        | 5/19 | Bangor Payroll                   | Payroll for week 5/8 to 5/14/17  | -892.80   | -892.80   |
| Bill Pmt -Check                             | 5/19 | Bangor Payroll                   | Payroll for week 5/8 to 5/14/17  | 892.80    | 0.00      |
| Bill                                        | 5/26 | Charles Pray                     |                                  | -2,500.00 | -2,500.00 |
| Bill                                        | 5/26 | Macomber Farr & Whitten          |                                  | -492.00   | -2,992.00 |
| Bill                                        | 5/26 | Macomber Farr & Whitten          |                                  | -847.00   | -3,839.00 |
| Bill                                        | 5/26 | Maine Farm Bureau                |                                  | -1,497.17 | -5,336.17 |
| Bill                                        | 5/26 | Camden National Bank             |                                  | -50.28    | -5,386.45 |
| Bill Pmt -Check                             | 5/26 | Charles Pray                     |                                  | 2,500.00  | -2,886.45 |
| Bill                                        | 5/26 | US Bank                          |                                  | -281.57   | -3,168.02 |
| Bill Pmt -Check                             | 5/26 | US Bank                          |                                  | 281.57    | -2,886.45 |
| Bill Pmt -Check                             | 5/26 | Camden National Bank             |                                  | 50.28     | -2,836.17 |
| Bill Pmt -Check                             | 5/26 | Maine Farm Bureau                |                                  | 1,497.17  | -1,339.00 |
| Bill Pmt -Check                             | 5/26 | Macomber Farr & Whitten          |                                  | 492.00    | -847.00   |
| Bill                                        | 5/26 | Bangor Payroll                   | Payroll for week 5/15 to 5/21/17 | 847.00    | 0.00      |
| Bill Pmt -Check                             | 5/26 | Bangor Payroll                   | Payroll for week 5/15 to 5/21/17 | -2,296.41 | -2,296.41 |
|                                             |      |                                  |                                  | 2,296.41  | 0.00      |
|                                             |      |                                  |                                  | 0.00      | 0.00      |
| Total Accounts Payable                      |      |                                  |                                  |           |           |
| 1000-00 · Employee Health Insurance Contr   |      |                                  |                                  |           |           |
|                                             | 5/5  | Bangor Payroll                   | EE Health Insurance Contrib.     | -45.52    | -45.52    |
|                                             | 5/12 | Bangor Payroll                   | EE Health Insurance Contrib.     | -45.52    | -91.04    |
|                                             | 5/19 | Bangor Payroll                   | EE Health Insurance Contrib.     | -45.52    | -136.56   |
|                                             | 5/26 | Bangor Payroll                   | EE Health Insurance Contrib.     | 182.02    | 45.46     |
|                                             | 5/26 | Bangor Payroll                   | EE Health Insurance Contrib.     | -45.46    | 0.00      |
|                                             |      |                                  |                                  | 0.00      | 0.00      |
| Total 1000-00 · Employee Health Insur Contr |      |                                  |                                  |           |           |
| 1001-00 · MainePERS Employee Contrib.       |      |                                  |                                  |           |           |
|                                             | 5/5  | Bangor Payroll                   | Employee Contrib.                | -73.04    | -73.04    |
|                                             | 5/12 | Bangor Payroll                   | Employee Contrib.                | -73.04    | -146.08   |
|                                             | 5/19 | Bangor Payroll                   | Employee Contrib.                | -73.04    | -219.12   |
|                                             | 5/26 | Bangor Payroll                   | Employee Contrib.                | -73.04    | -292.16   |
|                                             | 5/26 | Bangor Payroll                   | EE MEPERS Retirement Contrib     | 292.16    | 0.00      |
|                                             |      |                                  |                                  | 0.00      | 0.00      |
| Total 1001-00 · MainePERS Employee Contrib. |      |                                  |                                  |           |           |
| 4100-00 · Convention Income                 |      |                                  |                                  |           |           |
| 4140-00 · Vendor                            |      |                                  |                                  |           |           |
|                                             | 5/23 | Maine Municipal Emp Health Trust | Exhibit                          | -554.00   | -554.00   |
|                                             | 5/23 | Securus Technologies             | Exhibit                          | -450.00   | -1,004.00 |
|                                             |      |                                  |                                  | -1,004.00 | -1,004.00 |
|                                             |      |                                  |                                  | -1,004.00 | -1,004.00 |
| Total 4140-00 · Vendor                      |      |                                  |                                  |           |           |
| Total 4100-00 · Convention Income           |      |                                  |                                  |           |           |
| 4400-00 · Other Income                      |      |                                  |                                  |           |           |
|                                             | 5/8  | NACo                             | NACo Roster                      | -500.00   | -500.00   |
|                                             | 5/23 | US Communities                   | Advertising                      | -40.43    | -540.43   |

| Type                                       | Date | Name                     | Memo                         | Amount   | Balance  |
|--------------------------------------------|------|--------------------------|------------------------------|----------|----------|
| Total 4400-00 · Other Income               |      |                          |                              | -540.43  | -540.43  |
| 4810-00 · Interest Earned                  |      |                          |                              |          |          |
|                                            | 5/18 |                          | Interest                     | -3.19    | -3.19    |
|                                            | 5/31 |                          | Interest                     | -6.38    | -9.57    |
|                                            |      |                          |                              | -9.57    | -9.57    |
| Total 4810-00 · Interest Earned            |      |                          |                              |          |          |
| 5000-00 · Payroll Expenses                 |      |                          |                              |          |          |
| 5020-00 · Payroll Fees                     |      |                          |                              |          |          |
|                                            | 5/5  | Bangor Payroll           | Processing fee               | 32.00    | 32.00    |
|                                            | 5/12 | Bangor Payroll           | Processing fee               | 32.00    | 64.00    |
|                                            | 5/19 | Bangor Payroll           | Processing fee               | 32.00    | 96.00    |
|                                            | 5/26 | Bangor Payroll           | Processing fee               | 40.00    | 136.00   |
|                                            |      |                          |                              | 136.00   | 136.00   |
| Total 5020-00 · Payroll Fees               |      |                          |                              |          |          |
| 5030-00 · FICA                             |      |                          |                              |          |          |
|                                            | 5/5  | Bangor Payroll           | Taxes                        | 66.36    | 66.36    |
|                                            | 5/12 | Bangor Payroll           | Taxes                        | 66.36    | 132.72   |
|                                            | 5/19 | Bangor Payroll           | Taxes                        | 66.36    | 199.08   |
|                                            | 5/26 | Bangor Payroll           | Taxes                        | 66.37    | 265.45   |
|                                            |      |                          |                              | 265.45   | 265.45   |
| Total 5030-00 · FICA                       |      |                          |                              |          |          |
| 5040-00 · MainePERS Contrib.               |      |                          |                              |          |          |
|                                            | 5/10 | MainePERS                |                              | 237.38   | 237.38   |
|                                            |      |                          |                              | 237.38   | 237.38   |
| Total 5040-00 · MainePERS Contrib.         |      |                          |                              |          |          |
| 5050-00 · Salary-Office Manager            |      |                          |                              |          |          |
|                                            | 5/5  | Bangor Payroll           | Office Managers Salary       | 913.00   | 913.00   |
|                                            | 5/12 | Bangor Payroll           | Office Managers Salary       | 913.00   | 1,826.00 |
|                                            | 5/19 | Bangor Payroll           | Office Managers Salary       | 913.00   | 2,739.00 |
|                                            | 5/26 | Bangor Payroll           | Office Managers Salary       | 913.00   | 3,652.00 |
|                                            |      |                          |                              | 3,652.00 | 3,652.00 |
|                                            |      |                          |                              | 4,290.83 | 4,290.83 |
| Total 5050-00 · Salary-Office Manager      |      |                          |                              |          |          |
| Total 5000-00 · Payroll Expenses           |      |                          |                              |          |          |
| 5100-00 · Insurance                        |      |                          |                              |          |          |
| 5110-00 · Health Insurance                 |      |                          |                              |          |          |
|                                            | 5/26 | Bangor Payroll           | ER Health Insurance Contrib. | 921.36   | 921.36   |
|                                            |      |                          |                              | 921.36   | 921.36   |
| Total 5110-00 · Health Insurance           |      |                          |                              |          |          |
| 5120-00 · Commercial, Crime, D&O Ins       |      |                          |                              |          |          |
|                                            | 5/10 | Liberty Mutual Insurance |                              | 35.20    | 35.20    |
|                                            | 5/26 | Macomber Farr & Whitten  |                              | 492.00   | 527.20   |
|                                            | 5/26 | Macomber Farr & Whitten  |                              | 847.00   | 1,374.20 |
|                                            |      |                          |                              | 1,374.20 | 1,374.20 |
|                                            |      |                          |                              | 2,295.56 | 2,295.56 |
| Total 5120-00 · Commercial, Crime, D&O Ins |      |                          |                              |          |          |
| Total 5100-00 · Insurance                  |      |                          |                              |          |          |
| 6030-00 · Lobbying                         |      |                          |                              |          |          |
| 6032-00 · Lobbying - Contractual           |      |                          |                              |          |          |
|                                            | 5/12 | Charles Pray             |                              | 2,500.00 | 2,500.00 |
|                                            | 5/26 | Charles Pray             |                              | 2,500.00 | 5,000.00 |
|                                            |      |                          |                              | 5,000.00 | 5,000.00 |
|                                            |      |                          |                              | 5,000.00 | 5,000.00 |
| Total 6032-00 · Lobbying - Contractual     |      |                          |                              |          |          |
| Total 6030-00 · Lobbying                   |      |                          |                              |          |          |

|                                           | Type | Date | Name                  | Memo         | Amount          | Balance         |
|-------------------------------------------|------|------|-----------------------|--------------|-----------------|-----------------|
| 6150-00 · Equipment - Office              |      |      |                       |              |                 |                 |
| 6152-00 · IT Services                     |      |      |                       |              |                 |                 |
|                                           | Bill | 5/12 | Capitol Computers     | IT Services  | 100.00          | 100.00          |
|                                           | Bill | 5/12 | Capitol Computers     | Cloud Backup | 25.00           | 125.00          |
|                                           |      |      |                       |              | <u>125.00</u>   | <u>125.00</u>   |
| Total 6152-00 · IT Services               |      |      |                       |              |                 |                 |
| 6153-00 · Photocopier Lease               |      |      |                       |              |                 |                 |
|                                           | Bill | 5/26 | US Bank               |              | 281.57          | 281.57          |
|                                           |      |      |                       |              | <u>281.57</u>   | <u>281.57</u>   |
|                                           |      |      |                       |              | <u>406.57</u>   | <u>406.57</u>   |
| Total 6153-00 · Photocopier Lease         |      |      |                       |              |                 |                 |
| Total 6150-00 · Equipment - Office        |      |      |                       |              |                 |                 |
| 6170-00 · Meeting Expense                 |      |      |                       |              |                 |                 |
| 6173-00 · Monthly                         |      |      |                       |              |                 |                 |
|                                           | Bill | 5/10 | Haven, Lauren         |              | 34.39           | 34.39           |
|                                           | Bill | 5/12 | Country Cafe Catering |              | 270.00          | 304.39          |
|                                           |      |      |                       |              | <u>304.39</u>   | <u>304.39</u>   |
|                                           |      |      |                       |              | <u>304.39</u>   | <u>304.39</u>   |
| Total 6173-00 · Monthly                   |      |      |                       |              |                 |                 |
| Total 6170-00 · Meeting Expense           |      |      |                       |              |                 |                 |
| 6195-00 · Office Space Rental             |      |      |                       |              |                 |                 |
|                                           | Bill | 5/26 | Maine Farm Bureau     |              | 1,497.17        | 1,497.17        |
|                                           |      |      |                       |              | <u>1,497.17</u> | <u>1,497.17</u> |
| Total 6195-00 · Office Space Rental       |      |      |                       |              |                 |                 |
| 6215-00 · Postage-Shipping                |      |      |                       |              |                 |                 |
|                                           | Bill | 5/26 | Camden National Bank  |              | 39.74           | 39.74           |
|                                           |      |      |                       |              | <u>39.74</u>    | <u>39.74</u>    |
| Total 6215-00 · Postage-Shipping          |      |      |                       |              |                 |                 |
| 6235-00 · Supplies                        |      |      |                       |              |                 |                 |
|                                           | Bill | 5/10 | Haven, Lauren         |              | 15.74           | 15.74           |
|                                           | Bill | 5/26 | Camden National Bank  |              | 10.54           | 26.28           |
|                                           |      |      |                       |              | <u>26.28</u>    | <u>26.28</u>    |
| Total 6235-00 · Supplies                  |      |      |                       |              |                 |                 |
| 6240-00 · Telephone, Fax & Internet       |      |      |                       |              |                 |                 |
| 6241-00 · Cell Phone                      |      |      |                       |              |                 |                 |
|                                           | Bill | 5/10 | Haven, Lauren         |              | 60.01           | 60.01           |
|                                           |      |      |                       |              | <u>60.01</u>    | <u>60.01</u>    |
| Total 6241-00 · Cell Phone                |      |      |                       |              |                 |                 |
| 6243-00 · Phone, Fax & Internet           |      |      |                       |              |                 |                 |
|                                           | Bill | 5/10 | Spectrum Business/TWC |              | 167.87          | 167.87          |
|                                           |      |      |                       |              | <u>167.87</u>   | <u>167.87</u>   |
| Total 6243-00 · Phone, Fax & Internet     |      |      |                       |              |                 |                 |
| Total 6240-00 · Telephone, Fax & Internet |      |      |                       |              |                 |                 |
|                                           |      |      |                       |              | <u>227.88</u>   | <u>227.88</u>   |

Maine County Commissioners Association  
**Expenses by Vendor Detail**  
 May 2017

3:44 PM

06/06/2017

|                              |                                   | Accrual Basis                    |                          |
|------------------------------|-----------------------------------|----------------------------------|--------------------------|
| Date                         | Memo                              | Account                          | Amount Balance           |
| <b>Bangor Payroll</b>        |                                   |                                  |                          |
| 5/5                          | Office Managers Salary            | 5050-00 · Salary-Office Manager  | 913.00 913.00            |
| 5/5                          | Taxes                             | 5030-00 · FICA                   | 66.36 979.36             |
| 5/5                          | Processing fee                    | 5020-00 · Payroll Fees           | 32.00 1,011.36           |
| 5/12                         | Office Managers Salary            | 5050-00 · Salary-Office Manager  | 913.00 1,924.36          |
| 5/12                         | Taxes                             | 5030-00 · FICA                   | 66.36 1,990.72           |
| 5/12                         | Processing fee                    | 5020-00 · Payroll Fees           | 32.00 2,022.72           |
| 5/19                         | Office Managers Salary            | 5050-00 · Salary-Office Manager  | 913.00 2,935.72          |
| 5/19                         | Taxes                             | 5030-00 · FICA                   | 66.36 3,002.08           |
| 5/19                         | Processing fee                    | 5020-00 · Payroll Fees           | 32.00 3,034.08           |
| 5/26                         | Office Managers Salary            | 5050-00 · Salary-Office Manager  | 913.00 3,947.08          |
| 5/26                         | Taxes                             | 5030-00 · FICA                   | 66.37 4,013.45           |
| 5/26                         | Processing fee                    | 5020-00 · Payroll Fees           | 40.00 4,053.45           |
| 5/26                         | ER Health Insurance Contributions | 5110-00 · Health Insurance       | 921.36 4,974.81          |
|                              | <b>Total Bangor Payroll</b>       |                                  | <b>4,974.81 4,974.81</b> |
| <b>Camden National Bank</b>  |                                   |                                  |                          |
| 5/26                         |                                   | 6235-00 · Supplies               | 10.54 10.54              |
| 5/26                         |                                   | 6215-00 · Postage-Shipping       | 39.74 50.28              |
|                              | <b>Total Camden National Bank</b> |                                  | <b>50.28 50.28</b>       |
| <b>Capitol Computers</b>     |                                   |                                  |                          |
| 5/12                         | IT Services                       | 6152-00 · IT Services            | 100.00 100.00            |
| 5/12                         | Cloud Backup                      | 6152-00 · IT Services            | 25.00 125.00             |
|                              | <b>Total Capitol Computers</b>    |                                  | <b>125.00 125.00</b>     |
| <b>Charles Pray</b>          |                                   |                                  |                          |
| 5/12                         |                                   | 6032-00 · Lobbying - Contractual | 2,500.00 2,500.00        |
| 5/26                         |                                   | 6032-00 · Lobbying - Contractual | 2,500.00 5,000.00        |
|                              | <b>Total Charles Pray</b>         |                                  | <b>5,000.00 5,000.00</b> |
| <b>Country Cafe Catering</b> |                                   |                                  |                          |
| 5/12                         |                                   | 6173-00 · Monthly                | 270.00 270.00            |

| Date | Memo                           | Account                              | Amount           | Balance          |
|------|--------------------------------|--------------------------------------|------------------|------------------|
|      | Total Country Cafe Catering    |                                      | 270.00           | 270.00           |
|      | Haven, Lauren                  |                                      |                  |                  |
| 5/10 |                                | 6235-00 · Supplies                   | 15.74            | 15.74            |
| 5/10 |                                | 6241-00 · Cell Phone                 | 60.01            | 75.75            |
| 5/10 |                                | 6173-00 · Monthly                    | 34.39            | 110.14           |
|      |                                |                                      | <u>110.14</u>    | <u>110.14</u>    |
|      | Total Haven, Lauren            |                                      |                  |                  |
|      | Liberty Mutual Insurance       |                                      |                  |                  |
| 5/10 |                                | 5120-00 · Commercial, Crime, D&O In: | 35.20            | 35.20            |
|      |                                |                                      | <u>35.20</u>     | <u>35.20</u>     |
|      | Total Liberty Mutual Insurance |                                      |                  |                  |
|      | Macomber Farr & Whitten        |                                      |                  |                  |
| 5/26 |                                | 5120-00 · Commercial, Crime, D&O In: | 492.00           | 492.00           |
| 5/26 |                                | 5120-00 · Commercial, Crime, D&O In: | 847.00           | 1,339.00         |
|      |                                |                                      | <u>1,339.00</u>  | <u>1,339.00</u>  |
|      | Total Macomber Farr & Whitten  |                                      |                  |                  |
|      | Maine Farm Bureau              |                                      |                  |                  |
| 5/26 |                                | 6195-00 · Office Space Rental        | 1,497.17         | 1,497.17         |
|      |                                |                                      | <u>1,497.17</u>  | <u>1,497.17</u>  |
|      | Total Maine Farm Bureau        |                                      |                  |                  |
|      | MainePERS                      |                                      |                  |                  |
| 5/10 |                                | 5040-00 · MainePERS Contributions    | 237.38           | 237.38           |
|      |                                |                                      | <u>237.38</u>    | <u>237.38</u>    |
|      | Total MainePERS                |                                      |                  |                  |
|      | NACo                           |                                      |                  |                  |
| 5/8  | NACo Roster                    |                                      | -500.00          | -500.00          |
|      |                                |                                      | <u>-500.00</u>   | <u>-500.00</u>   |
|      | Total NACo                     |                                      |                  |                  |
|      | Spectrum Business/TWC          |                                      |                  |                  |
| 5/10 |                                | 6243-00 · Phone, Fax & Internet      | 167.87           | 167.87           |
|      |                                |                                      | <u>167.87</u>    | <u>167.87</u>    |
|      | Total Spectrum Business/TWC    |                                      |                  |                  |
|      | US Bank                        |                                      |                  |                  |
| 5/26 |                                | 6153-00 · Photocopier Lease          | 281.57           | 281.57           |
|      |                                |                                      | <u>281.57</u>    | <u>281.57</u>    |
|      | Total US Bank                  |                                      |                  |                  |
|      | TOTAL                          |                                      | <u>13,588.42</u> | <u>13,588.42</u> |

## Monthly Report MCCA Legislative Liaison

June 9, 2017

The final days of every legislative session is said to be all about Appropriations. 2017 is very much so, and foremost remains the outcome of funding by the Appropriation & Financial Committee (AFA). Criminal Justice & Public Safety (CJPS) convey the unanimous support of the committee for three bills addressing county jails' operations and funding. The letter stated, "... the bills are:

1. LD 463, *An Act to Improve the Funding of County Jails*. The Committee voted to support an amended bill to clarify the base assessment limit that applies to county correctional services tax assessments increases in each year that the tax assessment increases, reflecting the amount collected in that year, provided that annual tax increases are limited by the cap of the LD 1 growth limitation factor or 3%, whichever is less.
2. LD 516, *An Act to Reduce the Cost of Pre-trial Detention*. The Criminal Justice Committee voted to support an amended bill that will address lengthy pre-trial detention and provide data for better management of jail populations. As amended, this bill: (1) will require probation violation hearings to be held within 45 days of a probationer being held without bail; (2) will require reporting to the Department of Corrections and the CJPS Committee of inter-jail boarding rates and financial audits; (3) will require the Department of Corrections to offer technical assistance and advice to the county jails on achieving and maintaining compliance with the federal Prison Rape Elimination Act; and (4) will require the county jails to report twice monthly to the courts on their pre-trial detention populations.
3. LD 1490, *An Act Regarding Community Corrections Funds*. The Criminal Justice Committee voted to support an amended bill that will establish within the state budget a separate County Jail Community Corrections Fund, providing funding for it from existing funding within the County Jail Operations Fund. In addition, the Criminal Justice Committee amendment to the bill provides additional on-going funding for the county jails from the General Fund of \$3,800,000 per year."

From here to the conclusion of the legislative session it will be a slow, painful process of balancing as all of you known and understand the budgetary process of getting to the final agreed document, with it's dotted and t's crossed.

Not addressed in the CJPS letter was any references to the current year's shortfall of \$1.5 million in jail operations for several counties but committee members are aware of it, and Rep. Frey, Bangor, a member of the AFA Committee, has said he will raise the issue on the Supplemental. Since a number of other issues are up in the air, non-county, what the possibilities of funds being available and any outcome is difficult to assess at this point. The recent announcement by the U.S.DHHS directing the State to return \$51 million the State spent on the State's mental health facility, Riverview. The status of this and the timeline the State has in addressing it has not yet been decided. The State can appeal DDHS's ruling which could take up to a year but without a favorable ruling on appeal interest would/could be charged (DHHS could waive interests). It clouds the current situation.

Timeline, giving the Governor ten working days for consideration of vetoing the budget, which most believe he will, the Legislature needs to enact with a 2/3 vote in each House by either June 16<sup>th</sup>, or the 17<sup>th</sup> at the latest. The 17<sup>th</sup> could well force the Legislature to be in session on July 1<sup>st</sup>, a Saturday, of the 4<sup>th</sup> of July weekend to address such a veto.

Of course, if the Governor vetoed the budget immediately and the Legislature failed in overriding a veto, the Legislature would still need to meet the June 30<sup>th</sup>, end of the fiscal year deadline to enact another budget to prevent a shutdown. At the moment, most options do not look good for anyone.

AFA members have been told to be around for the weekend. I have adjusted my schedule to be around the State House and I have two members who have committed to letting me know if there are continuing discussions between the two sides, one from each side of the political aisle... So, I hope we are at least there to remind them the impact of not being fully funded at the recommendation of CJPS.

If an agreement is reached I will send out an email quickly when I get back to the office.

A shout out to Lauren for all she is doing in keeping you loop on the status of other issues as they work their way through the process.

Continued inquires remind legislators of your concerns, and I do appreciate the number of members who have mentioned county officials have reached out to them on this issue.

Charlie

Charles P. Pray  
Maine County Commissioners Association

