

# M.C.C.A.

Thomas Coward, President  
Cumberland County

Amy Fowler, Vice President  
Waldo County

William Blodgett, Secretary-Treasurer  
Lincoln County



Maine County Commissioners Association

4 Gabriel Drive, Suite 2

Augusta, ME 04330

207-623-4697

[www.maine counties.org](http://www.maine counties.org)

Charles Pray  
Executive Director

Lauren Haven  
Office Manager

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Board of Directors' Meeting Minutes

MCCA Offices, August 14, 2019

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

MCCA President Thomas Coward called the meeting to order at approximately 10:10 a.m. following the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance and all present introduced themselves.

**DIRECTORS PRESENT:** *Androscoggin* – Manager Larry Post proxy for Comm. Noel Madore; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward. *Hancock* – Comm. William Clark; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Lincoln* – Comm. William Blodgett; *Oxford* – Manager Tom Winsor proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Brian Hobart; *Waldo* – Comm. Amy Fowler; *Washington* – Comm. Chris Gardner; and *York* – Comm. Michael Cote.

**OTHERS PRESENT:** *Cumberland* – Comm. Steve Gorden; *Hancock* – Admin. Scott Adkins; *Knox* – Admin. Andy Hart; *Lincoln* – Admin. Carrie Kipfer; *MACCAM* - Admin. Bill Collins; *MACT* – Kathy Robinson; *MSA* – Sheriff Ken Mason.

Special guests included Auburn City Manager Peter Crichton, Maine Department of the Secretary of State Communications Director Kristen Muszynski and Maine Bicentennial Business Manager Brad Sawyer.

**DIRECTORS ABSENT:** *Androscoggin* – Comm. Noel Madore; *Kennebec* – Comm. George Jabar; *Knox* – Comm. Sharyn Pohlman; *Oxford* – Comm. Steven Merrill; *Piscataquis* – Comm. Wayne Erkinen; *Sagadahoc* – Comm. Brian Hobart; *Somerset* – Comm. Newell Graf

**STAFF PRESENT:** Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

## II. Approval of/Additions to the Agenda

President Tom Coward inquired if there were any additions to the agenda. Comm. Fowler made a motion to advance item IV. 2020 Bicentennial Parade Presentation to the top of the agenda and have the Executive Committee discuss item VI. Performance Evaluation of the Executive Director. Comm. Cote seconded the motion and it passed with no opposition.

## III. Approval of July 10<sup>th</sup> Board of Directors' Meeting Minutes

Comm. Fournier moved to approve the minutes from the Board of Directors' meeting on July 10<sup>th</sup>, 2019. Comm. Blodgett seconded the motion and it passed unanimously. Admin. Bob Devlin submitted attachments which will be included in the record of the June meeting minutes.

## IV. 2020 Bicentennial Parade Presentation by Auburn City Manager Peter Crichton

Special guests Auburn City Manager Peter Crichton, Maine Department of the Secretary of State Communications Director Kristen Muszynski and Maine Bicentennial Business Manager Brad Sawyer invited county officials to participate in the Maine State Parade. There are grants available through the Maine Arts Commission for approximately \$375 per county to be utilized to build floats. The hope is every Maine county will have a float in the parade scheduled for Saturday, May 16, 2020 in Auburn and Lewiston.

## V. Consideration of Long-Term Funding for MCCA

Comm. Norm Fournier chaired the Long-Term Finance Committee which included himself, Comm. Amy Fowler, Comm. Steve Gorden and Admin. Pam Hile. Comm. Fournier summarized the report developed by the Committee which had been presented at the July meeting. The conclusion at the last meeting had been to request the board of commissioners in each county discuss the recommended formula to increase membership dues which would use a base rate, county valuation and population to determine the amount. Each county was asked to be prepared to vote for or against the proposed formula.

Some of the conversation included a desire to see more value or additional services from MCCA if the membership dues increase. President Coward stated the decision was not whether to add services, but whether to continue the Association or close. Policies developed and other ideas for program expansion adopted in the strategic plan had been quashed for lack of funding.

Members suggested adding a second vote for counties paying significantly more than other counties. This change would need an amendment in the by-laws proposed to all Commissioners of member counties at least twenty days prior to such a meeting when the vote would take place.

Comm. Gardner suggested counties might be able to legally withdraw from MCCA and remain members of the Risk Pool. Admin. Bob Devlin commented the by-laws of the Risk Pool clearly state the members need to belong to MCCA. Comm. Gardner moved the MCCA get a formal legal opinion to determine if the point in question was enforceable. Comm. Fowler seconded the motion. The motion failed with eight opposed and five for the motion.

Admin. Bill Collins moved the Board of Directors adopt the Long-Term Finance Committee's recommendation of formula number eight (#8) to be implemented in MCCA's 2020 budget. The motion was seconded by Comm. Blodgett. President Coward requested a roll call vote. The motion passed

with eleven counties in favor, one county against and three counties undecided. The roll call was as follows:

**Counties Supporting Formula #8:** Androscoggin, Aroostook, Cumberland, Hancock, Kennebec, Knox (via letter), Lincoln, Oxford, Penobscot, Sagadahoc, and Somerset.

**Counties Opposed:** Waldo County

**Members Undecided:** Piscataquis, Washington and York

President Coward and meeting attendees thanked the Committee for their hard work on this project.

## **VI. Performance Evaluation of Executive Director Charles Pray**

President Tom Coward requested the Executive Committee convene after the conclusion of the meeting.

## **VII. Reports**

### **A. Executive Director Report and Legislative Discussion**

Executive Director Charles Pray presented his report highlighting the legislative activities and session follow up items from the session which adjourned June 20<sup>th</sup>. Some of these included carry overs, jail funding and jail appropriations. One ongoing process improvement was a template being developed for fiscal notes attached to bills.

Members suggested the Legislative Policy Committee should be proactive and continue to meet on a regular basis to be ready to propose legislation in the next session. Mr. Pray will schedule a meeting.

### **B. Financial Reports**

Office Manager Lauren Haven presented the July financial reports. There were no surprises. Debits were associated with normal operating expenses and credits were largely from vendors registering for the upcoming convention. As there were no questions, Comm. Baldacci **moved** to accept the financial reports, **seconded** by Admin. Mike Cote and it **passed** with no opposition.

### **C. Association Reports**

**MACCAM:** Admin. Bill Collins stated there was no report.

**MACT:** Treasurer Kathy Robinson stated there was no report.

**MSA:** Sheriff Mason reported the Association met in Eastport recently and discussed the tracking of Narcan. This is a national project as well developing a database to track usage statistics including where and how often it's used. He mentioned the MSA conference in Bangor at the Cross Center and the Medication-assisted treatment (MAT) programs offered in county facilities more and more including opioid treatment programs. There would be a stakeholder meeting Friday from 9-4pm at the Public Utilities Commission in Hallowell on 911 protocols and fire protocols.

#### D. Annual Convention Report

Office Manager Lauren Haven reported the Committee met on July 19<sup>th</sup>. Vendor registration forms continued to be processed and attendee registration forms were now being submitted. There were 24 vendors, exhibitors, advertisers and sponsors signed up. Lauren mentioned the minutes from the last Convention Planning Committee meeting were included in the agenda packet for further detail of their progress. The Committee planned to meet on Friday, August 16<sup>th</sup> at the venue Point Lookout to meet with the staff and work out logistics.

#### E. NACo Report

Comm. Baldacci spoke to the group about the Annual Conference July 12<sup>th</sup> to July 15<sup>th</sup> which took place in Las Vegas, Clark County Nevada. He and Comm. Fowler attended different meetings during the NACo Conference. Comm. Fowler mentioned in speaking with representatives from county reps in states where marijuana has been legalized, there is little or no money to be made by trying to tax products. Some other information was brought back about Medicaid eligibility on the national level like Maine's LD 761 Medicaid Eligibility for Incarcerated Individuals. And they learned more about the legislative priorities developed by NACo's Legislative Policy Committee.

#### XIII. Other Business

Comm. Fowler **moved** to approve the nomination of Androscoggin Commissioner Noel Madore who will replace Comm. John Butler effective immediately on the MCCA Board of Directors. Comm. Butler passed recently. The **motion** was seconded by Comm. Cote and **passed** with a unanimous vote. MCCA staff will send a card on behalf of the organization.

Office Manager Lauren Haven reminded members the next meeting would be at the convention at Point Lookout in Northport on Friday September 27<sup>th</sup> at 9:00 am.

#### XIV. Adjournment

President Tom Coward invited a **motion** to adjourn at approximately 11:50 a.m. Comm. Gardner made the **motion** seconded by Comm. Fowler, and the **motion** was unanimously **approved**. The group adjourned to lunch.

Respectfully submitted,

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MCCA Office Manager, Lauren Haven

Attested:

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MCCA Secretary-Treasurer