

M.C.C.A.

Peter Baldacci, President
Penobscot County

Thomas Coward, Vice President
Cumberland County

Michael Cote, Secretary-Treasurer
York County

Rosemary Kulow
Executive Director

Lauren Haven
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.maine counties.org

MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting Minutes 10:00 a.m., July 13, 2016

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:09 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Steve Gordon proxy for Comm. Thomas Coward; *Franklin* – Comm. Gary McGrane; *Kennebec* – Administrator Bob Devlin proxy for Comm. George Jabar II; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Administrator Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Administrator Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Manager Peter Crichton; *Knox* – Administrator Andy Hart; *Lincoln* – Administrator Carrie Kipfer; *Somerset* – Administrator Dawn DiBlasi; *MACCAM* – Bill Collins; *MACT* – David Parkman; *MECCA* – Owen Smith; and *MSA* – Sheriff Troy Morton.

DIRECTORS ABSENT: *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Steven Joy; *Kennebec* – Comm. George Jabar II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; and *Washington* – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Cote **moved** and Comm. Fowler **seconded** approving the agenda as written. The **motion** was **approved** unanimously.

III. Approval of June 8, 2016 Board of Directors' Meeting Minutes

Comm. Blodgett **moved** and Comm. McGrane **seconded** approving the minutes from the Board of Directors' meeting on June 8, 2016. The **motion** was **passed** unanimously.

IV. Old Business

A. Host County for 2017 MCCA Conference

The group discussed potential locations for the 2017 convention. No decision was made at that time. Comm. Gordon suggested the Convention Planning Committee recommend a site for the next convention and a possible rotation schedule for future sites.

V. New Business

A. Nomination of Representatives to NACo Board of Directors

Comm. Fournier **moved** and Comm. Moody **seconded** approving the nominations of Peter Baldacci (Maine State Seat) and Gary McGrane (100% State Seat) to the NACo Board of Directors. The **motion** was **approved** unanimously.

B. Consideration of MCCA's Offering Contracted Work to Counties

Occasionally the opportunity arises for MCCA staff to assist individual counties with special projects. The group discussed the idea of MCCA being contracted to provide services on a limited basis. Time constraints would be a consideration. MCCA is already working to develop a database and conduct a wage and salary survey for the benefit of all counties. Comm. Bell said there should be a fee attached to the contract. Administrator Scott Cole stated we should keep in mind the core mission of the organization. Comm. Gordon **moved** and Comm. Fowler **seconded** MCCA's providing contracted services to counties if time allowed for the current staff to perform the work and if the contract was approved by the MCCA Board of Directors. The motion was passed unanimously.

VI. Reports

A. Executive Director's & Financial Reports

Executive Director Rosemary Kulow presented her reports. Ms. Kulow mentioned while attending the meetings of the county commissioners she was impressed by the professionalism and high quality of work being done at the county level.

Ms. Kulow talked about the Registry of Probate issue pertaining to district courts now mandated to take over certain cases involving the guardianship of minors. The matter was discussed in a meeting of the Maine Commission on Indigent Legal Services. The mandate was virtually unfunded and is expected to slow down proceedings for cases that are in progress and future cases until additional staff is in place. Comm. Gordon suggested he invite a probate judge to an MCCA meeting to provide more information about the issue. Other representatives from the Registry of Probate offices could be invited as well.

Ms. Kulow asked the Board members if they would like to conduct an evaluation of her job performance. This will be the first evaluation conducted by the entire Board instead of the Executive Committee as a result of the change in the MCCA bylaws in January. Copies of the performance evaluation form were distributed. Electronic copies will be sent to Directors in Hancock and Washington who were absent. Completed forms will be sent to President Baldacci at the MCCA offices and will be collected until such time as they can be reviewed by the Executive Committee.

Comm. Fournier made a **motion** to place the reports on file. Comm. Moody seconded the **motion** which was **passed** unanimously.

B. Legislation Development Committee Report

The group reviewed the adopted minutes of the Legislation Development Committee (LDC) meeting on May 26th and the draft of the minutes from the committee meeting on June 20th. The LDC plans to reach out to all boards of County Commissioners to request that they meet with their department heads in July to discuss ideas for new legislation. The information gathered will be considered for development in August. Recommendations will be made to the Board. Talking points will be formulated from proposed legislation to educate legislators.

Board members debated the pros and cons of the tax cap. Sheriff Morton is involved with MSA and the LDC and is hoping the outcome of their respective meetings will mirror each other.

Comm. Fournier **moved** and Comm. Graff **seconded** holding the September Board of Directors' meeting at the convention on the 30th and then discussing the ideas for potential legislation at the October 12th meeting. The motion was **passed** unanimously.

The next LDC meeting is scheduled for Monday, July 18 at the MCCA office in Augusta.

C. Professionalism in Management Committee (PMC) Report

The group reviewed minutes from the meeting on June 8th. The PMC recommends MCCA provide training opportunities and programs for new county officials on their roles and responsibilities. The Committee will continue to pursue this as well as continue working on the development of a new county official handbook. The next meeting is scheduled for July 13th after the Board of Directors' meeting.

D. Association Reports

EMAD: No report was given.

MACCAM: Administrator Bill Collins reported the next meeting will be at the MCCA office on Thursday, July 28th.

MACT: No report was given.

MARP: No report was given.

MECCA: Owen Smith reported the ESCB will be implementing rules on fire protocols in the fall and next year. There is expected to be a battle in the PUC regarding the computer interface piece

that the council is not planning to fund. Individual counties may or may not raise the funds to use this computer interface.

MRDA: No report was given.

MSA: Sheriff Troy Morton reported MSA members will be meeting in Boothbay to work on legislative issues, the focus being new legislation allowing for alternative revenue sources such as a liquor tax. In the future, the Association would like to see medical legalized marijuana regulated and taxed. Ms. Kulow requested that MSA share the results of the meeting and a list of the top proposals for new legislation.

E. Corrections Report No report was given.

F. Annual Convention Report

Administrator Bill Collins reported that the committee will be meeting July 15th at Penobscot Commissioners' Office in Bangor. There are still some details that need to be finalized before attendee registration can open. The target date has been set for August 1st.

G. NACo Report

NACo's Annual Conference will be in Long Beach, CA next week. Comm. McGrane and Executive Director Rosemary Kulow are planning to attend.

VII. Other Business

A. DHHS Rulemaking for Medication-Assisted Treatment (Methodone)

The group discussed whether or not MCCA should take a position. Board members decided to gather more data before making a decision.

B. Appointment to DOC Jail Advisory Committee (Michael Cote is current member)

Comm. Fowler moved and Comm. Graff seconded reappointing Comm. Cote to the DOC Jail Advisory Committee for another year. The motion was passed unanimously.

VIII. Adjournment

Comm. Fowler made a motion to adjourn at 11:32 a.m.; Comm. Cote seconded the motion, which was unanimously approved. The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Michael Cote