

# M.C.C.A.

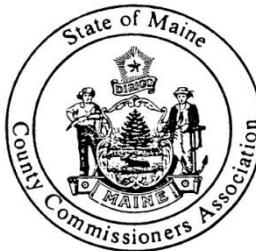
William Blodgett, President  
Lincoln County

Peter Baldacci, Vice-President  
Penobscot County

Thomas Coward, Secretary-Treasurer  
Cumberland County

Rosemary Kulow  
Executive Director

Lauren Haven  
Administrative Assistant



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## MCCA Board of Directors' Meeting Minutes 10:00 a.m., July 9, 2014

### I. Call to Order, Pledge of Allegiance, Introductions & Attendance

President William Blodgett called the meeting to order at 10:05 a.m., and the attendees said the Pledge of Allegiance.

DIRECTORS PRESENT: *Androscoggin* – Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward; *Franklin* – Comm. Gary McGrane; *Kennebec* – Comm. George Jabar; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Admin. Scott Cole, *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – County Manager Marilyn Tourtelotte, proxy for Comm. Jim Annis; *Sagadahoc* – Admin. Pam Hile, proxy for Comm. Charles Crosby; *Waldo* – Comm. Amy Fowler; *MACCAM* - Bill Collins; *MACT* – David Parkman; *MARP* – Kathleen Ayers; *MECCA* – Owen Smith, *MRDA* – Linda Smith

OTHER MANAGERS/ADMINISTRATORS PRESENT: *Cumberland* – County Manager, Peter Crichton and Assistant Manager Bill Whitten; *Knox* – County Admin. Andrew Hart

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Administrative Assistant Lauren Haven.

### II. Approval of/Additions to the Agenda

Comm. Fowler moved and Comm. Fournier seconded accepting the agenda as written. It was approved unanimously with no additions.

### III. Approval of June 11, 2014 Meeting Minutes

Comm. McGrane made a motion to approve the minutes as presented. Comm. Fowler seconded the motion and the motion was approved with one abstention.

## **IV. Old Business**

No old business was brought before the Board.

## **V. New Business**

### **A. Audit Presentation by RHR Smith & Company**

Ron Smith, who is the Managing Partner at RHR Smith & Company, presented highlights from the 18 month audit of MCCA's financial records. Board members reviewed the provided report. *Comm. Moody moved to refer the audit report to the Finance Committee for further follow up. Comm. Fowler seconded the motion and it was approved unanimously.*

### **B. Approval of Contract with Facilitator for Strategic Planning Retreat**

Executive Director Rosemary Kulow introduced the proposals submitted by potential facilitators. After some discussion about the proposals Ms. Kulow was asked to advise the Board on the best candidate for this project. *Comm. Coward moved to accept her recommendation of Leigh Tillman as the facilitator. Comm. Fournier seconded the motion and it was approved unanimously.*

### **C. Approval of Expenses for Strategic Planning Retreat**

Executive Director Rosemary Kulow explained to the Board several options for paying for the retreat expenses such as the cost of the hall rental, the facilitator and food.

*Comm. Fournier moved for MCCA to pay these related retreat costs. Comm. Baldacci seconded the motion and it was approved unanimously.*

### **D. Approval of Fund Transfers, if Necessary**

The Strategic Planning Retreat is an addition to the current budget. Therefore, E.D. Rosemary Kulow suggested transferring funds to account 6175 from the Lobbying Account 6030 to cover these expenses. *Comm. Moody moved proceed with the line item transfer. Comm. McGrane seconded the motion and it was approved unanimously.*

## **VI. Reports**

### **A. Executive Director's & Financial Reports – Rosemary Kulow**

The Executive Director presented her reports (see attached).

Assistant County Manager, Bill Whitten will be inviting Senate candidates to speak at the MCCA convention. A window of time will be set up and they can come and go according to their own schedule limitations. He will request that no one send a proxy or video in lieu of being physically present.

At this time President Bill Blodgett introduced Ryan Thornell, Executive Director of the Board of Corrections. Mr. Thornell talked about some of the many budget challenges he has been dealing with since he was hired. Mallory Pollard has been welcomed aboard as the new Financial Analyst for the BOC, hired June 2, 2014. He also shared with the Board members copies of the Emergency Rules which will be worked on by the Board of Corrections and adopted by the Legislature.

**B. Financial Reports - Rosemary Kulow**

Executive Director Rosemary Kulow offered to explain her report further. *Comm. McGrane moved to accept the financial reports as presented, seconded by Comm. Baldacci and the motion was approved unanimously.*

**C. Legislative Report - Rosemary Kulow, et al**

Ms. Kulow stated that there was no legislative activity to report.

**D. Association Reports**

*MRDA:* Linda Smith spoke about the issue of property fraud and is forwarding a report to the Convention Planning Committee for consideration as a possible training session.

Approximately half of the counties are e-recording now. The proactive practice to help avoid property fraud is "Level 2" recording. This requires that a paper copy be signed and notarized before scanning.

*MACT:* David Parkman reported their August meeting will be held at the Trade Winds in Rockland.

*MARP:* Kathy Ayers reported at their June meeting, the beta version of the electronic filing was previewed from the attorney's perspective. This system turned out to be a nearly foolproof. As the information is entered, questions populate that are applicable and require answers. She thinks it is going well.

Also to note, a fee increase is expected to be requested in the next legislative session. All should monitor the proposed legislation. She will keep the Board updated on that.

There is an alternate dispute resolution process being implemented concerning the guardianship of adults and minors.

Kathy announced that Joanne Carpenter is retiring at the end of this year.

*MACCAM:* Bill Collins reported their next meeting is scheduled for 1:00 pm on July 23rd at the MCCA office.

*MECCA:* Owen Smith reported Jim Ryan has now retired and Mike Smith is the new VP of MECCA. They have welcomed a new member Chad Labree from Penobscot to their association, and they are working on some one-day trainings to be offered in October about customer service and stress management in dispatch.

**E. Corrections Report**

No additional Corrections report was given.

**F. Annual Convention Report - York County**

MACT representative David Parkman posed the question of Association meetings being held at the Convention. Executive Director Rosemary Kulow confirmed they were being held, but were working to avoid conflict with the MCCA meeting.

**G. NACo Report - Peter Baldacci**

Comm. Baldacci reported that he would be attending the annual NACo conference which starts this Friday in New Orleans. He explained as a member of the Justice and Public Safety Steering Committee they would be discussing money available for grants designated for EMA funding which could be competing with terrorism applications. It's important that they vote to keep them separate. Also NACo will be fighting at congress to put a cap on compensatory amounts, in effect reducing the right to sue. The argument is that counties deserve the same protection as states for damages. Comm. Baldacci will support this in the best interest of counties.

**VII. Other Business**

No other business was brought before the Board.

**VIII. Adjournment**

*Comm. Fowler made a motion to adjourn at 11:34 a.m., and Comm. Fournier seconded the motion, which was unanimously approved. Lunch was served.*

Respectfully submitted,

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MCCA Administrative Assistant, Lauren Haven

Attested:

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MCCA Secretary-Treasurer, Thomas S. Coward