

M.C.C.A.

Thomas Coward, President
Cumberland County

Amy Fowler, Vice President
Waldo County

William Blodgett, Secretary-Treasurer
Lincoln County



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697

www.mainecounties.org

Charles Pray
Executive Director

Lauren Haven
Office Manager

MAINE COUNTY COMMISSIONERS ASSOCIATION

Board of Directors' Meeting Minutes

MCCA Offices, May 8, 2019

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

MCCA President Thomas Coward called the meeting to order at approximately 10:05 a.m. following the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance and all present introduced themselves. President Coward welcomed Commissioner Wayne Erkinen to the Board of Directors and announced to attendees Comm. Erkinen is replacing Comm. James Annis from Piscataquis County.

DIRECTORS PRESENT: *Androscoggin* – Manager Larry Post proxy for Comm. John Butler; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward. *Hancock* – Admin. Scott Adkins proxy for Comm. William Clark; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Lincoln* – Admin. Carrie Kipfer proxy for Comm. William Blodgett; *Oxford* – Admin. Tom Winsor proxy for Comm. Steven Merrill *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. Wayne Erkinen; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Brian Hobart; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Comm. Steve Gorden; *Piscataquis* – Manager Tom Lizotte; *MACCAM* - Admin. Bill Collins; *MARP* – Kennebec County Register Kathleen Ayers.

DIRECTORS ABSENT: *Androscoggin* – Comm. John Butler; *Cumberland* – Comm. Thomas Coward *Hancock* – Comm. William Clark; *Kennebec* – Comm. George Jabar; *Knox* – Comm. Sharyn Pohlman; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Brian Hobart; *Somerset* – Comm. Newell Graf; and *Washington* – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Charles Pray (via phone conference), Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

President Tom Coward inquired if there were any additions to the agenda. Comm. Amy Fowler made a motion to add an executive session to the agenda to discuss the performance of an employee. Comm. Steve Gorden seconded the motion and it passed. Comm. Fowler made a motion to enter executive session before continuing with other items of business on the agenda. Comm. Cote seconded the motion and it was passed. Non-board members left the room for the duration of the executive session. The Board continued with the agenda at 10:55 am.

III. Approval of April 10th Board of Directors' Meeting Minutes

Comm. Cote moved to approve the minutes from the Board of Directors' meeting on April 10, 2019 with no revisions requested. Comm. Fowler seconded the motion and it passed unanimously.

IV. Reports

A. Executive Director Report and Legislative Discussion

Executive Director Charles Pray presented a brief report highlighting bills being monitored by the Legislative Policy Committee. Mr. Pray commented he would be reporting additions, updates and changes in the status bills more frequently as requested. Kennebec Register of Probate educated the group on several bills expected to impact the probate courts, offices and employees. Many of these bills would have financial implications, yet no fiscal note was being provided as is required. Comm. Fowler made a motion to send a letter on behalf of MCCA and the MARP president (Maine Association of Registers of Probate) with bullet points contributed by Ms. Ayers to the Joint Judiciary Committee and the Legislative leadership. Comm. Cote seconded the motion and it passed unanimously. Ms. Ayers and Charles Pray agreed to collaborate on the letter.

B. Financial Reports

Office Manager Lauren Haven presented the monthly financial reports. As there were no questions, Comm. Baldacci moved to accept the financial reports. Admin. Scott Adkins seconded the motion, and it passed with no opposition.

C. Association Reports

MACCAM: Admin. Bill Collins reported the Association would be meeting in Augusta on Friday, May 10th. The group continued to work on jail budget numbers incorporating changes. It is understood this is a snapshot in time and may vary before and after the report is given. Mr. Pray commented Rep. Charlotte Warren planned to carry over her bill and there was no controversy on the jail funding in the Governor's budget.

MARP: Kennebec County Register Kathleen Ayers thanked commissioners for allowing employees to attend the two-day Bar Association trainings for the new codes and computer systems. The next trainings will be on procedures for e-filing and important upgrades.

D. Annual Convention Report

Office Manager Lauren Haven reported the Committee would be meeting on May 24th. Vendor registration had been opened, exhibitor and sponsor forms were already being received. Lauren mentioned the minutes from the last Convention Planning Committee meeting were included in the agenda packet. Comm. Fowler said Waldo County was hoping to have an educational session about marijuana. Lauren responded the CPC was looking into a speaker for the topic.

E. NACo Report

Comm. Baldacci reported on the upcoming Annual Conference in July 12th to July 15th taking place in Clark County, Nevada. He expected to attend the NACo Conference with Commissioner Fowler, our second MCCA representative.

XIII. Other Business

Office Manager Lauren Haven announced there were 2019 Senate and House Register booklets available for meeting attendees to take home with them courtesy of Senate President Troy Jackson.

XIV. Adjournment

President Tom Coward invited a **motion** to adjourn at approximately 11:25 a.m. Comm. Baldacci made the **motion** seconded by Comm. Fowler, and the **motion** was unanimously **approved**. The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer