

M.C.C.A.

Peter Baldacci, President
Penobscot County

Thomas Coward, Vice President
Cumberland County

Michael Cote, Secretary-Treasurer
York County



Maine County Commissioners Association

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Executive Director
Rosemary Kulow

Lauren Haven
Office Manager

MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Annual General Membership Meeting Minutes 10:00 a.m., January 20, 2016 Senator Inn Augusta

I. Call to Order, Introductions, Attendance II. Pledge of Allegiance

President William Blodgett called the meeting to order at 10:00 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Franklin* – Comm. Gary McGrane; *Hancock* – Comm. Steven Joy; *Kennebec* – Comm. George Jabar II; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; *Washington* – Comm. Chris Gardner; *York* – Comm. Michael Cote; *MCCAM* – Bill Collins; *MACT* – David Parkman; *MECCA* – Owen Smith; *MRDA* – Susan Bulay; *MSA* – Sheriff Troy Morton.

OTHERS PRESENT: *Androscoggin* – Comm. Elaine Makas, and Comm. Matthew Roy; *Aroostook* – Comm. Paul Underwood; *Cumberland* – Commissioner Stephen Gorden, Manager Peter Crichton and Assistant Manager Bill Whitten; *Hancock* – Comm. Percy (Joe) Brown; *Kennebec* – Comm. Nancy Rines, Administrator Bob Devlin, Register of Deeds Beverly Bustin-Hathaway; and Treasurer Richard Davies; *Knox* – Administrator Andy Hart; *Oxford* – Comm. David Duguay, Comm. Timothy Turner and Administrator Scott Cole; *Penobscot* – Comm. Thomas Davis Jr.; *Piscataquis* – Interim County Manager Tom Lizotte; *Sagadahoc* – Administrator Pamela Hile; *Somerset* – Comm. Dean Cray, Comm. Lloyd Trafton, and Administrator Dawn DiBlasi; *Waldo* – Comm. William Shorey; *Washington* – Comm. Vinton Cassidy; *York* – Comm. Sallie Chandler, Comm. Richard Dutremble, Comm. Marston Lovell, and County Manager Gregory Zinser.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Office Manager Lauren Haven.

III. Approval of/Additions to the Agenda

Comm. Gardner **moved** and Comm. Fowler **seconded** approving the agenda as presented. The **motion** was approved unanimously.

IV. Approval of December 9, 2015 Board of Directors' Meeting Minutes

Administrator Bill Collins **moved** and Comm. Fowler **seconded** approving the minutes from the Board of Directors' meeting on December 9, 2015 with one correction. The date for the MACCAM meeting should be changed to January 28. The **motion** was **passed** and the minutes were **approved** as amended.

V. President's Report

President Bill Blodgett reported on the activities, progress and accomplishments of 2015. Executive Director Rosemary Kulow presented Comm. Blodgett with a commemorative plaque to honor him for two years of dedicated service he's given to the office. Comm. Blodgett was also the MCCA president in the year 2000.

VI. Approval of 2016 Directors

A. County Commissioner Directors

The group reviewed the proposed list. Comm Gardner requested to add Comm. Cassidy along with Manager Betsy Fitzgerald as a proxy in the event of his absence. Comm. Bell asked to add Comm. Christner or Comm. Makas as her proxy. Comm. Fowler made a **motion** to approve the selections. The motion was **seconded** by Comm. Moody and it was approved **unanimously**. The bylaw changes approved later in the meeting immediately amended the list to exclude association representatives as board members. Therefore, the 2016 Board of Directors is as follows:

1. Androscoggin Commissioner [Beth Bell](#); proxy Comm. [Sally Christner](#) or Comm. [Elaine Makas](#)
2. Aroostook Commissioner [Norman Fournier](#); proxy Comm. [Paul Underwood](#)
3. Cumberland Commissioner [Tom Coward](#); proxy Comm. [Steve Gorden](#)
4. Franklin Commissioner [Gary McGrane](#)
5. Hancock Commissioner [Steve Joy](#)
6. Kennebec Commissioner [George Jabar II](#); proxy Comm. [Nancy Rines](#) or [Bob Devlin](#)
7. Knox Commissioner [Roger Moody](#); proxy [Andrew Hart](#)
8. Lincoln Commissioner [William Blodgett](#)
9. Oxford Commissioner [Steven Merrill](#); proxy [Scott Cole](#)
10. Penobscot Commissioner [Peter Baldacci](#); proxy [Bill Collins](#)
11. Piscataquis Commissioner [James Annis](#); proxy [Tom Lizotte](#)
12. Sagadahoc Commissioner [Charles Crosby III](#); proxy [Pamela Hile](#)
13. Somerset Commissioner [Newell Graf](#); proxy [Dawn DiBlasi](#)
14. Waldo Commissioner [Amy Fowler](#); proxy Comm. [William Shorey](#) or Comm. [Betty Johnson](#)
15. Washington Commissioner [Christopher Gardner](#); proxy Comm. [Vin Cassidy](#) or [Betsy Fitzgerald](#)
16. York Commissioner [Michael Cote](#)

B. Affiliate Association Directors

VII. Nomination and Election of Officers

The Nominating Committee appointed by President Bill Blodgett at the November 2015 Board of Directors’ Meeting consisted of commissioners Norman Fournier, Thomas Coward, George Jabar II, Roger Moody, and Peter Baldacci.

Comm. Coward and Comm. Baldacci recused themselves sua sponte recognizing they were potential nominees. After careful consideration, the group decided to nominate Comm. Baldacci as President, Comm. Coward as Vice President, Comm. Cote as Secretary/Treasurer, and Comm. Bill Blodgett as the immediate past president. Comm. Moody made a motion to approve the list of executive officers as nominated, seconded by Comm. Fournier and was passed with a unanimous vote. Comm. Peter Baldacci presided over the remainder of the meeting as the 2016 MCCA President.

VIII. Approval of 2015 Budget Line Item Transfers

Executive Director Rosemary Kulow presented the list of proposed year end line item transfers. Comm. Moody moved to approve all suggested transfers, seconded by Comm. Fowler and the motion was passed.

2015 Year-End Line Item Transfers		
Amount To Transfer	Transfer to Account	Transfer from Account
\$ 14.00	5020-00 Payroll Fees	5030-00 FICA
\$ 57.00	5120-00 Commercial, Crime, D&O Insurance	5110-00 Health Insurance
\$ 97.00	5130-00 Workers Compensation Insurance	5110-00 Health Insurance
\$ 1,443.00	6113-00 Convention Entertainment/Speakers	6121-00 Supplies
\$ 17.00	6173-00 Monthly Meetings	6175-00 Meetings - Other
\$ 211.00	6180-00 Mileage & Travel Expense	6041-00 NACo Conferences
\$ 1,839.00		
	Total from 5030-00 FICA:	\$ 14.00
	Total from 5110-00 Health Insurance:	\$ 154.00
	Total from 6121-00 Convention Supplies:	\$ 1,443.00
	Total from 6175 Other Meetings:	\$ 17.00
	Total from 6041 NACo Conferences:	\$ 211.00
	TOTAL	\$ 1,839.00

IX. Approval of 2016 Budget

The Budget and Finance Committee appointed by President Blodgett at the November 2015 Board of Directors’ meeting, consisted of Commissioners Norman Fournier, Thomas Coward, Gary McGrane, Roger Moody and Administrator Bill Collins. The Committee presented the proposed

2016 budget and Ms. Kulow invited questions. Comm. Fournier made a **motion** to approve the proposed budget as presented, seconded by Comm. Gardner, and the 2016 Budget was **passed** unanimously.

X. Consideration of Approving Changes to MCCA Bylaws

The group discussed arguments for and against the proposed bylaw changes. Comm. Cote **moved** to approve the changes as presented, seconded by Comm. Merrill. Comm. Baldacci clarified the rule of one county, one vote also applies to the general membership meeting. Comm. Fournier explained according to *Robert's Rules of Order*, the changes could be voted on separately. Comm. Gardner made a **motion** to vote on the changes as a package, seconded by Comm. Fowler and the motion was **passed**. The group then voted on the original **motion** to approve the changes as presented. The **motion** was passed with 22 for and 10 against. Comm. Fournier clarified the approved changes are effective immediately after the formal vote according to Article VIII Section 2 of the MCCA Bylaws.

XI. Reports

A. Executive Director's Report

B. Financial Report

Executive Director Rosemary Kulow presented her reports. Comm. Fournier commended MCCA staff on careful use of 2015 budgeted funds and on the completeness of year-end financial reporting. Comm. Moody made a **motion** to approve the Executive Director's Report and the Financial Report as written. Comm. Fournier seconded the **motion** which was **passed** unanimously.

C. Legislative Report

The group considered whether or not to support LD 1206 (HP 824) "An Act To Allow County Corrections Officers To Participate in the Retired County and Municipal Law Enforcement Officers and Municipal Firefighters Health Insurance Program." Ms. Kulow explained the program would not financially impact counties. It is funded by employee contributions only. Comm. Fowler **moved** and Comm. McGrane **seconded** supporting LD 1206. Each county conferred and submitted one vote. The motion was **passed** unanimously.

D. Association Reports

MACCAM: Bill Collins reported the group will meet on January 28th in Bangor.

MACT: David Parkman thanked commissioners for their support of treasurers.

MECCA: Owen Smith mentioned that NACo created the Maine Emergency County Communications Association and the state of Maine formed NINA, the Maine Chapter of the National Emergency Number Association.

MSA: Sheriff Troy Morton said he volunteered to represent MSA at MCCA Board of Directors' meetings. He supports keeping an open dialog among MSA and MCCA members looks forward to working together on common goals.

E. Corrections Report

Comm. Cote reported that the Jail Standards Board met in December and was very close to completing the task of combining redundant standards and omitting obsolete standards. The board is advocating replacing more inmate visitations with video conferencing to reduce the amount of jail contraband.

F. Annual Convention Report

Rosemary Kulow reported the decision was made at the last Convention Planning Committee Meeting to hold the 2016 convention at the Hilton Garden Inn Bangor on September 30, October 1st and 2nd. The next meeting will be held at the venue on February 12th to enjoy a food tasting for the purpose of quality assurance.

G. NACo Report

Comm. Baldacci spoke about attending the upcoming 2016 NACo Legislative Conference with MCCA representative Comm. McGrane and Executive Director Rosemary Kulow February 20-24 in Washington, DC.

One of the important topics is the loss of healthcare benefits for people who are arrested. Currently, inmates lose their Federal healthcare benefits regardless of whether they are convicted of a crime. Upon release the person needs to re-apply for coverage. The goal is to have coverage continue for jail inmates until and unless they are convicted of a crime and sentenced to a prison term.

Ms. Kulow reported that Senator Susan Collins will have a video conference at the federal building. She will attend this meeting and report back to the membership.

XII. Other Business - No other business was brought before the Board.

XIII. Adjournment

Comm. Blodgett made a **motion** to adjourn at 11:25 a.m.; Comm. Coward seconded the **motion, which was unanimously approved.** The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Michael Cote