

# M.C.C.A.

William Blodgett, President  
Lincoln County

Peter Baldacci, Vice President  
Penobscot County

Thomas Coward, Secretary-Treasurer  
Cumberland County

Rosemary Kulow  
Executive Director

Lauren Haven  
Administrative Assistant



Maine County Commissioners Association

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Annual General Membership Meeting Minutes 10:00 a.m., January 14, 2015

#### I. Call to Order, Introductions & Attendance

President William Blodgett called the meeting to order at 10:25 a.m. and the attendees introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward; *Franklin* – Comm. Gary McGrane; *Hancock* – Comm. Steve Joy; *Kennebec* – Comm. George Jabar II; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Newell Graf; *Waldo* – Comm. Amy Fowler; *Washington* – Comm. Chris Gardner; *York* – Comm. Michael Cote; *EMAD* – Michael Smith; *MACCAM* – Bill Collins; *MACT* – David Parkman; *MARP* – Kathleen Ayers; *MCAA* – Mark Westrum; *MECCA* – Owen Smith; *MRODA* – Susan Bulay; and *MSA* – Sheriff Todd Brackett.

OTHERS PRESENT: *Androscoggin* – Comm. Alfreda Fournier, Comm. Elaine Makas, Comm. Matthew Roy, Comm. Ron Chicoine, Comm. Sally Christner and County Clerk Pat Fournier, *Cumberland* – Comm. Stephen Gorden, County Manager Peter Crichton and Assistant County Manager Bill Whitten; *Franklin* – Comm. Fred Hardy and Ruby Hardy; *Hancock* – Comm. Percy Brown Jr., *Kennebec* – Comm. Nancy Rines and County Admin. Bob Devlin; *Knox* – County Admin. Andrew Hart, *Oxford* – Comm. Dave Duguay, Admin. Scott Cole; *Sagadahoc* – County Admin. Pamela Hile; *Somerset* – County Administrator Dawn DiBlasi; *York* – Comm. Marston Lovell

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Administrative Assistant Lauren Haven.

## II. Pledge of Allegiance

The attendees said the Pledge of Allegiance.

## III. Approval of/Additions to the Agenda

Comm. Joy **moved** and Comm. Baldacci **seconded** accepting the agenda as written. It was approved unanimously with no additions.

## IV. Approval of December 15, 2014 Meeting Minutes

Comm. Gardner made a **motion** to approve the minutes of the December meeting. Comm. McGrane seconded the **motion** and the **motion** was approved unanimously.

## V. President's Report

President Bill Blodgett reported on the activities, progress and accomplishments of 2014.

## VI. Approval of 2015 Directors

### A. County Commissioners Directors

After reviewing the proposed list, Comm. Joy made the **motion** to approve the selected commissioners. The **motion** was seconded by Comm. Moody and it was approved unanimously.

The 2015 County Commissioner Directors are as follows:

1. Androscoggin      Commissioner [Beth Bell](#)
2. Aroostook        Commissioner [Norman Fournier](#); proxy [Paul Underwood](#)
3. Cumberland      Commissioner [Thomas Coward](#); proxy [Peter Crichton](#)
4. Franklin          Commissioner [Gary McGrane](#)
5. Hancock          Commissioner [Steve Joy](#)
6. Kennebec         Commissioner [George Jabar, II](#); proxy [Bob Devlin](#)
7. Knox              Commissioner [Roger Moody](#); proxy [Andrew Hart](#)
8. Lincoln           Commissioner [William Blodgett](#)
9. Oxford            Commissioner [Steven Merrill](#); proxy [Scott Cole](#)
10. Penobscot       Commissioner [Peter Baldacci](#); proxy [Bill Collins](#)
11. Piscataquis     Commissioner [James Annis](#)
12. Sagadahoc      Commissioner [Charles Crosby III](#); proxy [Pamela Hile](#)
13. Somerset        Commissioner [Newell Graf](#); proxy [Dawn DiBlasi](#)
14. Waldo            Commissioner [Amy Fowler](#)
15. Washington     Commissioner [Christopher Gardner](#); proxy [Betsy Fitzgerald](#)
16. York             Commissioner [Michael Cote](#)

## B. Affiliate Association Directors

Comm. Baldacci made a **motion** to approve the proposed list of Affiliate Association Directors as submitted. Comm. Fowler seconded the **motion** and the list was approved with a majority vote.

The 2015 Affiliate Association Directors are as follows:

- |   |                                    |
|---|------------------------------------|
| 17. Maine Assn of <i>Clerks, County Mgrs, &amp; Admins</i> (MACCAM) | Bill Collins, Penobscot Co.        |
| 18. Maine <i>Correctional Administrators</i> Assn (MCAA)            | Mark Westrum, TBRJ                 |
| 19. Maine <i>Emergency County Communications</i> Assn (MECCA)       | Owen Smith, Waldo Co.              |
| 20. <i>Emergency Management</i> Agency Directors (EMAD)             | Michael Smith, Somerset Co.        |
| 21. Maine <i>Registers of Deeds</i> Assn (MRDA)                     | Susan Bulay, Penobscot Co.         |
| 22. Maine Assn of <i>Registers of Probate</i> (MARP)                | Kathy Ayers, Kennebec Co.          |
| 23. Maine <i>Sheriffs</i> Assn (MSA)                                | Sheriff Todd Brackett, Lincoln Co. |
| 24. Maine Assn of County <i>Treasurers</i> (MACT)                   | David Parkman, Waldo Co.           |

## VII. Nomination & Election of MCCA Officers

The 2015 Nominating Committee appointed by President Bill Blodgett at the December Board of Directors' Meeting consists of Comm. Fournier, Comm. Moody, and Comm. Jabar. After careful consideration, the group decided to nominate the 2014 Executive Officers for a second term. Comm. Fournier **moved** to close the nominations, **seconded** by Comm. Fowler, and the **motion** was passed unanimously. Comm. Joy **moved** to re-elect Comm. Bill Blodgett as President, Comm. Peter Baldacci as Vice President, and Comm. Tom Coward as Treasurer as recommended by the Nominating Committee. Comm. Fowler **seconded** the motion and the **motion** was passed with a unanimous vote.

## VIII. Consideration of Nominating a County Commissioner as Representative to the State Board of Corrections (BOC)

Comm. Gardner **moved** to table this item until later in the meeting to accommodate attendees who needed to leave early. Comm. Fowler seconded the **motion** and it passed with a majority vote.

Later in the meeting, President Blodgett re-introduced this topic stating that someone must be nominated. Kathleen Ayers **moved** that the subject be taken off the table, **seconded** by Comm. Moody and the **motion** was passed. Comm. Fournier expressed his thanks to Comm. Fowler for her contribution to the BOC and nominated Comm. Paul Underwood from Aroostook County. Other nominations included Comm. Stephen Gorden from Cumberland County and Comm. Newell Graf from Somerset County. Comm. Joy **moved** to close nominations, **seconded** by Comm. Fowler and the **motion** was passed. Comm. Paul Underwood won the majority vote and his name will be submitted to Governor Paul LePage as MCCA's recommendation to be the County Commissioner representative on the Board of Corrections. Comm. Underwood received 18 votes, Comm. Gorden received four votes, and Comm. Graf also received four votes.

**IX. Approval of 2014 Budget Line Item Transfers**

Executive Director Rosemary Kulow explained each of the proposed year end line item transfers. See attached. Comm. Baldacci moved to approve all suggested transfers, seconded by Comm. Coward and the motion was passed.

**X. Approval of 2015 Budget**

Comm. Gardner moved to make the following amendments to the proposed budget:

4300-00 Annual Dues

Proposed Budget: 145,840    Reduction: 5,600    Amended Amount: 140,240

6041-00 Conferences

Proposed Budget: 13,000    Reduction: 4,600    Amended Amount: 8,400

6180-00 Mileage & Conference Travel Expenses

Proposed Budget: 5,000    Reduction: 1,000    Amended Amount: 4,000

Comm. Fowler seconded the **motion**. The group discussed the pros and cons of each of these changes. Comm. Blodgett suggested voting on each revision separately. **The majority voted to make all three of the proposed revisions with a vote of 16 "Yes" and eight "No" votes, and pass the budget as amended.**

**XI. Reports**

A. **Executive Director's Report – Rosemary Kulow.** See attached.

B. **Financial Reports – Rosemary Kulow**

Ms. Kulow explained her written reports. The group discussed the material briefly. Comm. McGrane **moved to accept the Executive Director's Report and the Financial Reports as written, seconded by Comm. Moody and the motion was approved unanimously.**

C. **Legislative Report**

The group talked about the bills concerning the county borrowing limit, regionalization and revenue sharing, and reversing jail consolidation.

D. **Association Reports**

No formal reports were given.

E. **Corrections Report**

Mark Westrum stated the subject had been discussed with the Legislative report, but everyone would be anxious to see list of bills for this legislative session.

Rosemary Kulow said a list would be compiled as soon as the information was available.

**F. Annual Convention Report**

The group discussed possible dates for the 2015 convention. The majority agreed to schedule the convention during the work week. Comm. Joy stated there would be a site visit at the Atlantic Oceanside and there would be more to report following that visit.

**G. NACo Report - Peter Baldacci**

Comm. Baldacci reported that the annual NACo Legislative Conference will be the last week of February 2015. He and Ms. Kulow were scheduled to attend, along with Cumberland Manager Peter Crichton and Assistant Manager Bill Whitten.

**B. Other Business**

No other business was brought before the Board.

**C. Adjournment**

*Comm. Baldacci made a **motion** to adjourn at 12:31 p.m.; Comm. Fowler seconded the **motion** which was unanimously approved. The group adjourned to lunch.*

Respectfully submitted,

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MCCA Administrative Assistant, Lauren Haven

Attested:

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MCCA Secretary-Treasurer, Thomas S. Coward

## Attachments:

### 2014 Year-End Line Item Transfers

Transfer To Account			REASON for OVERAGE	Transfer From Account		
Acct. No.	Account Name	Amount Over Budget		Acct. No.	Account Name	Amount
5020-00	Payroll Fees	\$ 156	Payroll company posted & billed 2015 expenses to 2014. This should be adjusted.	6030-00	Lobbying - Other	\$ 156
5050-00	Salary Administrative Asst	\$ 596		"	"	\$ 596
5060-00	Salary Executive Director	\$ 923		"	"	\$ 923
<b>SUBTOTAL</b>		<b>\$ 1,675</b>		<b>SUBTOTAL</b>		<b>\$ 1,675</b>
6113-00	Entertainment/Speakers	\$ 993	Cost for convention entertainment & venue higher than estimated. Line 6114 needs to include enough funding for Adm Asst to register for convention, too.	6230-00	Advertising	\$ 993
6114-00	Exec. Dir. Convention Reg	\$ 602		6121-00	Supplies	\$ 602
6118-00	Meeting Expense	\$ 3,135		6151-00	Computer Hdwr & Sftwr	\$ 1,300
<b>SUBTOTAL</b>		<b>\$ 4,730</b>		6156-00	Office Eqpt Other	\$ 1,835
<b>SUBTOTAL</b>		<b>\$ 4,730</b>		<b>SUBTOTAL</b>		<b>\$ 4,730</b>
6135-00	Comm. Ret. Plaques	\$ 67	More plaques than estimated	6100-00	Bank Charges	\$ 67
6152-00	IT Services	\$ 260	More charges than estimated	6215-00	Postage-Shipping	\$ 260
6175-00	Meetings - Other	\$ 483	Extra general membership meeting held	6195-00	Office Space Rental	\$ 483
<b>TOTAL of LINES OVER BUDGET</b>			<b>\$ 7,215</b>	<b>TOTAL to TRANSFER</b>		<b>\$ 7,215</b>

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Executive Director's Report January 9, 2015

#### [State Board of Corrections](#)

I have learned that MCCA's representative to the State Board of Corrections, Amy Fowler, is resigning her position on the board. In addition to that, Executive Director, Ryan Thornell, is resigning effective January 28<sup>th</sup> to take another employment position. The Governor has not and does not intend to appoint members to the board, and I have heard that legislation may be introduced that would eliminate the Board of Corrections. I will not editorialize about the implications of these events in this report, but they are most likely areas of concern for county officials associated with or responsible for jail management and operations.

#### [Legislation](#)

Please see the report I prepared for the January 9<sup>th</sup> LPC conference call meeting, which is included in the agenda packet.

#### [Annual Convention](#)

MCCA staff is working with Host County, Hancock, and the Convention Planning Committee to identify the venue for the 2015 convention. Lauren is scheduling a site visit at Atlantic Oceanside Hotel & Conference Center in Bar Harbor for some time this month. The Planning Committee will be invited to the site visit, as well.

#### [NACo Legislative Conference](#)

The NACo Legislative Conference is February 21-25 this year, and I am in the process of scheduling our Capitol Hill visits with Maine legislators. To my knowledge, Peter Baldacci, Peter Crichton, Bill Whitten, and I will attend the conference again this year. There will be many opportunities for continuing education and committee and board meetings for all of us at this conference. Please let us know if there are particular issues you would like us to discuss with our Senators and Representatives.

*Meetings/Events since December 15, 2014 BOD Meeting*

12/16/14 State Board of Corrections meeting at Kennebec Co. Office Bldg.  
12/17/14 New England Caucus conference call  
Meeting with Susan Smith of MMEHT  
12/29/14 Meeting with Speaker of the House, Mark Eves, his staff, Rep. Mark Dion, Sheriff Joel Merry, and Asst. County Manager Bill Whitten in Speaker's Office  
1/7/15 Meeting with Ryan Thornell in my office  
1/8/15 Appropriations & Financial Affairs Committee meeting at State House  
1/9/15 MCCA LPC meeting (conference call)  
1/12/15 Special SBOC meeting at Tyson Building  
1/13/15 York County Delegation meeting at Statehouse

*Upcoming Planned Meetings/Events:*

1/16/15 MCCA LPC conference call meeting at 10:00 a.m.  
1/21/15 New England Caucus conference call meeting at 8:00 a.m.  
1/22/15 SBOC Finance Committee meeting at Tyson Bldg. at 10:00 a.m.  
1/23/15 MCCA LPC conference call meeting at 10:00 a.m.  
Lunch meeting with Mary-Anne LeMarre, Exec. Dir. of MSA at Noon  
1/28/15 SBOC meeting in Kennebec Co. Office Bldg. at 1:00 p.m.  
1/30/15 MCCA LPC meeting at 10:00 a.m.  
2/6/15 MCCA LPC meeting at 10:00 a.m.  
2/11/15 MCCA Risk Pool (9:00 a.m.) and Board of Directors' (10:00 a.m.) meetings

Respectfully submitted,

Rosemary Kulow, Executive Director