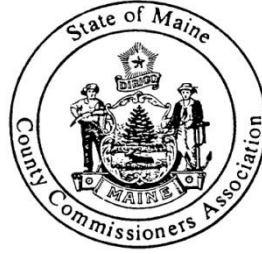


M.C.C.A.

William Blodgett, President
Lincoln County

Peter Baldacci, Vice President
Penobscot County

Thomas Coward, Secretary-Treasurer
Cumberland County



Rosemary Kulow
Executive Director

Lauren Haven
Administrative Assistant

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Annual Meeting Minutes January 8, 2014

I. Call to Order, Introductions and Attendance

President Steve Joy called the meeting to order at 10:15 a.m., and everyone introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Commissioner Beth Bell; *Aroostook* – Commissioner Paul Underwood, proxy for Commissioner Norman Fournier; *Cumberland* – Commissioner Thomas Coward; *Franklin* – Commissioner Gary McGrane; *Hancock* – Commissioner Steven Joy; *Kennebec* – Commissioner George Jabar II; *Knox* – Commissioner Roger Moody; *Lincoln* – Commissioner William Blodgett; *Oxford* – Commissioner Steve Merrill; *Penobscot* – Commissioner Peter Baldacci; *Piscataquis* – Commissioner James Annis; *Sagadahoc* – Commissioner Charles Crosby; *Somerset* – Commissioner Robin Frost; *Waldo* – Commissioner Amy Fowler; *Washington* – Commissioner Chris Gardner; *York* – County Manager Greg Zinser, proxy for Commissioner Sallie Chandler; *MACCAM* – Administrator Bill Collins; *MRDA* – Linda Smith; *MARP* – Kathleen Ayers; *MSA* – Mary-Anne LaMarre, proxy for Sheriff Todd Brackett; *MACT* – David Parkman; and *MECCA* – Owen Smith

OTHERS PRESENT: *Androscoggin* – County Clerk Patricia Fournier; *Commission to study the Board of Corrections* – David Flannigan; *Cumberland* – Assistant County Manager Bill Whitten; *Kennebec* – Commissioner Nancy Rines, Commissioner Beverly Daggett and Administrator Robert Devlin; *Knox* – Administrator Andrew Hart; *Hancock* – Commissioner Percy L. Brown, Jr.; *Lincoln* – Administrator John O’Connell; *Oxford*: Commissioner David Duguay & Administrator Scott Cole; *Penobscot* – Commissioner Tom Davis; *Sagadahoc* – Administrator Pamela Hile; and *Somerset* – Commissioner Phillip Roy, Jr. and Administrator Dawn DiBlasi

STAFF PRESENT: Executive Director, Rosemary Kulow; Risk Pool Manager, Malcolm Ulmer; and Administrative Assistant, Lauren Haven

II. Pledge of Allegiance

Due to absence of a flag, President Steve Joy proceeded to the next agenda item.

III. **Approval of/Additions to the Agenda**

The agenda was approved as presented with the exception of item XI. A., which President Steve Joy moved up in the agenda to follow item VI in order to accommodate Guest Speaker, David Flannigan.

IV. **Approval of December 11, 2013 Meeting Minutes**

*President Steve Joy **moved** and Comm. McGrane seconded approval of the December 11, 2013 minutes. The motion was approved unanimously.*

V. **Designate Directors from Each County**

- A. County Commissioners
- B. Association Representatives

The following list of elected MCCA Directors for 2014 was acknowledged and accepted.

1. Androscoggin - Commissioner [Beth Bell](#)
2. Aroostook - Commissioner [Norman Fournier](#)
3. Cumberland - Commissioner [Thomas Coward](#), with [Bill Whitten](#) as proxy
4. Franklin - Commissioner [Gary McGrane](#)
5. Hancock - Commissioner [Steve Joy](#)
6. Kennebec - Commissioner [George Jabar, II](#)
7. Knox - Commissioner [Roger Moody](#)
8. Lincoln - Commissioner [William Blodgett](#)
9. Oxford - Commissioner [Steven Merrill](#)
10. Penobscot - Commissioner [Peter Baldacci](#), with [Bill Collins](#) as proxy
11. Piscataquis - Commissioner [James Annis](#)
12. Sagadahoc Commissioner [Charles Crosby](#)
13. Somerset - Commissioner [Robin Frost](#)
14. Waldo - Commissioner [Amy Fowler](#)
15. Washington - Commissioner [Christopher Gardner](#)
16. York - Commissioner [Sallie Chandler](#)
17. MACCAM - [Bill Collins](#), with [Andrew Hart](#) as proxy
18. MCAA - [Mark Westrum](#)
19. MECCA - [Owen Smith](#)
20. EMAD - [Richard Beausoleil](#)
21. MRDA - [Linda Smith](#)
22. MARP - [Kathy Ayers](#)
23. MSA - [Sheriff Todd Brackett](#)
24. MACT - [David Parkman](#)

VI. Appoint Nominating Committee

President Steve Joy appointed the following to the Nominating Committee: Comm. Phillip Roy, Comm. Chris Gardiner, and Comm. George Jabar. The committee retired to deliberate and determine its nominations for MCCA officers for 2014.

- (XI. A.) At this time President Steve Joy commenced with item XI. A. Corrections Commission Report, introducing the Commission Chairman, David Flannigan. Mr. Flannigan presented a summary of the report on the workings of the Commission. During and following the presentation, many theories and opinions were offered by Commissioners. In conclusion, Vice President Gary McGrane stated that suggested changes going forward must pass the legislature to work. Everyone acknowledged the time and effort of Mr. Flannigan and the entire Corrections Commission.

President Steve Joy then spoke about MCCA accomplishments in 2013. Some accomplishments mentioned included the hiring of an Administrative Assistant and Executive Director, the retention of representation from affiliate groups on the Board of Directors, establishment of employee benefit programs for MCCA employees, revision of the MCCA Bylaws, override of the Governor's veto of the Deeds bill and participation in the Legislative process.

VII. Nominate & Elect MCCA Officers

The Nominating Committee nominated Comm. William Blodgett as President, Comm. Peter Baldacci as Vice-President, and Comm. Thomas Coward as Secretary/Treasurer. *The slate of officers for the 2014 Executive Committee was unanimously approved.*

At this time, newly elected President, William Blodgett, assumed chairmanship of the meeting.

VIII. Approval of Bylaws

Comm. Roger Moody presented the final draft of the Bylaws including all changes. *Comm. Steve Joy **moved** to approve the revised bylaws, Comm. Amy Fowler seconded the **motion**, and the changes were approved unanimously.*

IX. Approval of 2013 Budget Line Item Transfers

Executive Director Rosemary Kulow explained the end of year line item transfers necessary to close out the 2013 budget. *Comm. Roger Moody **moved** to approve the transfers, Comm. Amy Fowler seconded the **motion**, and the line item transfers were approved unanimously.*

X. Approval of 2014 Budget

Executive Director Rosemary Kulow explained the items on the 2014 budget. *Comm. George Jabar **moved** to approve the budget, Comm. Steve Joy seconded the **motion**, and the 2014 budget was unanimously adopted.*

XI. Reports

A. Corrections Commission Report – *David Flannigan* (See page 3.)

B. Executive Director's & Financial Reports

The Commissioners reviewed the reports. Executive Director Rosemary Kulow offered to answer any questions, but none were expressed. *The reports were approved unanimously.*

C. Legislative Report

Administrator Scott Cole summarized LD 211 and the issues surrounding it. Administrator Bob Devlin said that almost all counties would see a reduced ability to raise revenue if this bill were to become law as a result of increased scrutiny on levy limits during budget review. Administrator Bill Collins explained that the growth rate formula as proposed would create levy limits that would then need to be constantly overridden by counties. President Bill Blodgett encouraged everyone to contact legislators and become involved with the legislative process.

D. Association Reports

- **MACCAM** – No report was given.
- **MCAA** – Comm. Amy Fowler reported that Ryan Thornell is the new Executive Director of the Board of Corrections.
- **MECCA** – Comm. Owen Smith reported that Peter Crichton is facilitating a pilot project for fire dispatch protocols.
- **EMA** – No report was given.
- **MRDA** – Register of Deeds representative, Linda Smith, reported the following:
 1. Web site revenue has decreased because the public is getting documents on line, but total revenue from document fees has increased.
 2. They are in the process of archiving documents for the future.
 3. Two members will be attending the PRIA Winter Conference (Property Records Industry Association).
 4. Four members are doing webinar training for e-recording documents.
- **MSA** – Executive Director Mary-Anne LaMarre mentioned that the annual Sheriff's conference will be held at the Holiday Inn by the Bay in Portland on January 15th and 16th. There will be a vendor show, training sessions, guest speakers and an awards banquet.
- **MACT** – President of MACT, David Parkman, reported that the December meeting was held at a casino and no business was discussed. *Everyone laughed heartily.*
- **MARP** – Register of Probate representative, Kathy Ayers, said that electronic filing will be implemented by October of 2014.

E. Corrections Report – No report was given.

F. Annual Convention Report (*York County*) - County Manager Greg Zinser confirmed York County's plans to host the 2014 Annual Convention at the Cliff House in Ogunquit on October 10, 11, and 12, 2014.

G. NACo Report – Vice President, Peter Baldacci, reported that he will be attending the 2014 NACo Legislative Conference in March.

XII. Other Business

No other business was brought before the board.

XIII. Adjournment

Motion for adjournment was made by Comm. Gary McGrane, seconded by Comm. Amy Fowler, and approved unanimously at 11:55 a.m. The group adjourned to lunch.

Respectfully submitted,

Lauren Haven, Administrative Assistant

Date: _____

Attested:

Thomas Coward, Secretary/Treasurer

Date: _____