

M.C.C.A.

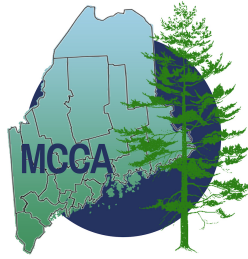
William Blodgett, President
Lincoln County

Peter Baldacci, Vice President
Penobscot County

Thomas Coward, Secretary-Treasurer
Cumberland County

Rosemary Kulow
Executive Director

Lauren Haven
Administrative Assistant



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697

www.mainecounties.org

MCCA Annual General Membership Meeting Agenda 10:00 a.m., January 14, 2015

- I. Call to Order, Introductions and Attendance
- II. Pledge of Allegiance
- III. Approval of/Additions to the Agenda
- IV. Approval of December 15, 2014 Board of Directors' Meeting Minutes
- V. President's Report
- VI. Approval of 2015 Directors
 - A. County Commissioner Directors
 - B. Affiliate Association Directors
- VII. Nomination & Election of MCCA Officers
- VIII. Consideration of Nominating a County Commissioner as Representative to the State Board of Corrections
- IX. Approval of 2014 Budget Line Item Transfers
- X. Approval of 2015 Budget
- XI. Reports
 - A. Executive Director's Report
 - B. Financial Report
 - C. Legislative Report
 - D. Association Reports
 - E. Corrections Report
 - F. Annual Convention Report
 - G. NACo Report
- XII. Other Business
- XIII. Adjournment

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MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting Minutes 10:00 a.m., December 15, 2014

I. Call to Order, Pledge of Allegiance, Introductions & Attendance

President William Blodgett called the meeting to order at 10:17 a.m., and the attendees said the Pledge of Allegiance.

DIRECTORS PRESENT: *Androscoggin* – Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward; *Kennebec* – Comm. George Jabar; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – County Admin. Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Admin. Pam Hile proxy for Comm. Charles Crosby; *Waldo* – Comm. Amy Fowler; *York* – Comm. Michael Cote, proxy for Comm. Sallie Chandler; *MACCAM* - Bill Collins; *MACT* – David Parkman; *MARP* – Kathleen Ayers; *MECCA* – Owen Smith; *MRODA* – Susan Bulay; *MSA* – Sheriff Todd Brackett

OTHERS PRESENT: *Cumberland* – County Manager Peter Crichton and Assistant County Manager Bill Whitten; *Kennebec* – Admin. Bob Devlin; and *Knox* – County Admin. Andrew Hart.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Administrative Assistant Lauren Haven.

II. Approval of/Additions to the Agenda

Administrator Scott Cole **moved** to add to the agenda reconsideration of the approval of the policies which were adopted at the last meeting, Comm. Fowler seconded the **motion** and the **motion** failed with a vote of six to eight. Comm. Moody **moved** and Comm.

Baldacci **seconded** accepting the agenda as written. It was approved unanimously with no additions.

III. Approval of November 12, 2014 Meeting Minutes

Comm. Baldacci made a **motion** to approve the minutes of the November meeting. Comm. Moody seconded the **motion** and the **motion** was approved unanimously.

IV. Old Business

A. MCCA Strategic Plan

The group discussed the level of completeness of the Strategic Plan draft. Comm. Fournier stated that the document would continue to be a work in progress and we should move forward in the direction we want to see the organization to go. Administrator Scott Cole believed the group had not had a chance to review it and was not ready to vote. Register of Deeds President Susan Bulay stated it's a good plan and we should adopt it. Comm. Fournier made the **motion** to accept the Strategic Plan. Comm. Coward seconded the **motion** and the Strategic Plan was adopted with a passing vote.

V. New Business

A. Consideration of Nominating Peter Crichton to the Statewide Coordinating Council for Public Health

Comm. Moody made the **motion** to nominate Peter Crichton to continue serving on the Statewide Coordinating Council for Public Health, seconded by Administrator Bill Collins and the **motion** was approved unanimously.

B. Consideration of the Proposed MCCA 2015 Budget

The group discussed the increase of annual dues which have remained the same for the past four years. Comm. Baldacci commented that the overall budget had decreased. Comm. Fournier added that the Risk Pool assessment was not being increased. Administrator Pam Hile made a **motion** to approve the proposed 2015 budget as written. Comm. Coward seconded the **motion** and the budget was approved with a majority vote. The budget will be presented to the general membership at the annual meeting.

C. Consideration of Legislation to Address County Borrowing Limits

Executive Director Rosemary Kulow explained the idea behind the potential legislation. The group discussed the possibility of using a formula to calculate the borrowing limit for each county. Manager Peter Crichton talked about the advantages such legislation would give to counties. Comm. Baldacci made the **motion** to submit a placeholder for legislation that would determine the borrowing authority using a formula based on

property valuation without the need for a referendum to be passed. Treasurer David Parkman seconded the **motion** and it was approved unanimously. Ms. Kulow will draft the language to submit to the Board of Directors at the next meeting.

D. Consideration of Legislation to Encourage or Mandate Regionalization of Services

Assistant Manager Bill Whitten presented the idea of proposing consolidation and regionalization among county services. He has seen some indication that there may be support from the Governor and MMA for startup funding for this type of a project. The group discussed the many areas where these types of sharing are already taking place and how it could be implemented in other areas. Although practices are already in place, establishing language would help prevent de-organization. Sheriff Todd Brackett made a **motion** to submit a placeholder for legislation that would encourage regionalization of services among counties. The **motion** was seconded by Comm. Baldacci and approved unanimously.

E. Establish Location for Annual Membership Meeting

The group considered the proposals for three available meeting venues. Comm. Baldacci made a **motion** to select the Governor Hill Mansion. The **motion** was seconded by Comm. Fournier and it was approved unanimously.

VI. Reports

A. Executive Director's Report – Rosemary Kulow

B. Financial Reports – Rosemary Kulow

Ms. Kulow explained her written reports. The group discussed the material briefly. Administrator Scott Cole requested a copy of the letter sent on behalf of MCCA regarding the Proposed Rule on the Definition of “Waters of the United States Under the Clean Water Act”. Comm. Fournier **moved** to accept the Executive Director's Report and the Financial Reports as written, seconded by Administrator Pam Hile and the **motion** was approved unanimously.

C. Legislative Report

The group talked about obtaining a list of legislative requests and how soon that would be available. It was noted that MMA had backed off eliminating legislation on LD 1 and MCCA was not leading the charge.

D. Association Reports

MACT: David Parkman talked about people in financial positions who are retiring at the end of the year.

MACCAM: Bill Collins reported that an association meeting is scheduled for the end of January, and that MACCAM is ready to assist MCCA in any way.

MARP: Kathy Ayers reported issues with the new electronic filing system. They are working with attorneys to iron out the problems. Also, there is new legislation involving DHHS adoptions being **moved** to District Court. There are more legislative changes expected sharing information and interfacing with district courts.

MECCA: Owen Smith proposed a bill to decrease the 911 surcharge now that the NexGen is complete. Administrator Bob Devlin thinks the surcharge should be left in place to support revenue.

MRODA: President Susan Bulay reported that there was no association meeting in December due to the weather. They do have three or four new registrars. At this time she is not aware of any new legislation being proposed.

MSA: Sheriff Todd Brackett reported there would be an orientation for newly elected sheriffs at the Senator Inn on Thursday from 9:00 am to 4:00 pm. Risk Pool Manager Malcolm Ulmer will be coming to speak to the group.

E. Corrections Report

Assistant Manager Bill Whitten explained that in his lobbying efforts, he is not representing MCCA, but at the request of Cumberland County, the Board of Corrections (BOC) Chair, Sheriff Joel Merry, and Executive Director Ryan Thornell. The Governor is interested in dissolving the BOC and giving the jails back to the counties. Financial Analyst Mallory Pollard is resigning, and Mr. Thornell may be looking for employment as well. Counties need to take a position and stand together. The group discussed possible points that might or might not be agreed on. Comm. Baldacci stated we should start with the one thing we agree on which is that counties should keep managing the jails and to do that, counties need to continue to get financial support from the State. Comm. Coward **moved** to submit a placeholder for a bill to support jail operations and this should be a priority of the MCCA Joint Corrections Task Force. Treasurer David Parkman seconded the **motion** and it was approved unanimously.

F. Annual Convention Report – York County

Executive Director Rosemary Kulow explained the Convention Planning Committee met on November 21st for the purpose of learning what worked and what didn't work at the last convention as well as starting to plan for the 2015 convention that will be hosted by Hancock County. The group looked at minutes from that meeting and evaluation results from the 2014 convention.

G. NACo Report – Peter Baldacci

Comm. Baldacci reported that the annual NACo Legislative Conference will be in late February 2015.

B. Other Business

President Bill Blodgett announced the members of next Nominating Committee for officers for 2015: Comm. Fournier, Comm. Moody, and Comm. Jabar.

C. Adjournment

*Mr. Parkman made a **motion** to adjourn at 12:15 p.m.; Comm. Fowler seconded the **motion** which was unanimously approved. The group adjourned to lunch.*

Respectfully submitted,

MCCA Administrative Assistant, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Thomas S. Coward

**Maine County Commissioners Association
Proposed List of 2015 Directors**

1. Androscoggin Commissioner [Beth Bell](#)
2. Aroostook Commissioner [Norman Fournier](#); proxy [Paul Underwood](#)
3. Cumberland Commissioner [Thomas Coward](#)
4. Franklin Commissioner [Gary McGrane](#)
5. Hancock Commissioner [Steve Joy](#)
6. Kennebec Commissioner [George Jabar, III](#); proxy [Bob Devlin](#)
7. Knox Commissioner [Roger Moody](#); proxy [Andrew Hart](#)
8. Lincoln Commissioner [William Blodgett](#)
9. Oxford Commissioner [Steven Merrill](#)
10. Penobscot Commissioner [Peter Baldacci](#)
11. Piscataquis Commissioner [James Annis](#)
12. Sagadahoc Commissioner [Charles Crosby](#), proxy [Pamela Hile](#)
13. Somerset Commissioner [Newell Graf](#), proxy [Dawn DiBlasi](#)
14. Waldo Commissioner [Amy Fowler](#)
15. Washington Commissioner [Christopher Gardner](#)
16. York Commissioner [Michael Cote](#)
17. Maine Assn of **Clerks, County Mgrs, & Admins** (MACCAM) [Bill Collins](#)
18. Maine **Correctional Administrators** Assn (MCAA) [Mark Westrum](#)
19. Maine **Emergency County Communications** Assn (MECCA) [Owen Smith](#)
20. **Emergency Management** Agency Directors (EMAD) [Michael Smith](#)
21. Maine **Registers of Deeds** Assn (MRDA) [Susan Bulay](#)
22. Maine Assn of **Registers of Probate** (MARP) [Kathleen Ayers](#)
23. Maine **Sheriffs** Assn (MSA) [Sheriff Todd Brackett](#)
24. Maine Assn of County **Treasurers** (MACT) [David Parkman](#)

**2014 Year-End
Line Item Transfers**

Transfer <i>To</i> Account			REASON for OVERAGE	Transfer <i>From</i> Account		
Acct. No.	Account Name	Amount Over Budget		Acct. No.	Account Name	Amount
5020-00	Payroll Fees	\$ 156	Payroll company posted & billed 2015 expenses to 2014. This should be adjusted.	6030-00	Lobbying - Other	\$ 156
5050-00	Salary Administrative Asst	\$ 596		"	"	\$ 596
5060-00	Salary Executive Director	\$ 923		"	"	\$ 923
SUBTOTAL		\$ 1,675	Cost for convention entertainment & venue higher than estimated. Line 6114 needs to include enough funding for Adm Asst to register for convention, too.	SUBTOTAL		\$ 1,675
6113-00	Entertainment/Speakers	\$ 993		6230-00	Advertising	\$ 993
6114-00	Exec. Dir. Convention Reg	\$ 602		6121-00	Supplies	\$ 602
6118-00	Meeting Expense	\$ 3,135		6151-00	Computer Hdwr & Sftwr	\$ 1,300
SUBTOTAL		\$ 4,730	More plaques than estimated More charges than estimated Extra general membership meeting held	6156-00	Office Eqpt Other	\$ 1,835
6135-00	Comm. Ret. Plaques	\$ 67		SUBTOTAL		\$ 4,730
6152-00	IT Services	\$ 260		6100-00	Bank Charges	\$ 67
6175-00	Meetings - Other	\$ 483		6215-00	Postage-Shipping	\$ 260
TOTAL of LINES OVER BUDGET		\$ 7,215		6195-00	Office Space Rental	\$ 483
				TOTAL to TRANSFER		\$ 7,215

MCCA Executive Director's 2015 Budget Message

It is my pleasure to present for consideration a 2015 budget proposal for the Maine County Commissioners Association that shows a \$500 decrease in the bottom line from the 2014 budget. A draft budget proposal was reviewed and revised by the Budget Committee in November, and the attached document is now presented for approval by the Board of Directors for submission to the full membership in January 2015.

The budget as proposed shows expenditures and revenues totaling \$252,150 – a decrease of \$500 from the 2014 budget.

2015 revenues are comprised mainly of county dues which total \$145,840 (\$350 annual increase per county), as well as a \$25,000 assessment from the MCCA Risk Management Pool and a transfer of \$25,260 from the undesignated fund balance, if needed. Other miscellaneous revenue rounds out the total, and more detail can be found on the budget spreadsheet and narratives. Total revenue for the year is projected at \$252,150.

About \$55,000 in Convention revenue is estimated for 2015, which is close to what was raised for the 2014 convention. Expenditures for the convention are estimated to be \$35,850. If achieved, this would provide about \$19,150 more income than expenses for the convention.

Employee salaries and benefits are based on projected salaries and actual benefit factors. Health insurance premiums will increase by 7% in 2015. This is based on the notice MCCA received from the Maine Municipal Employees Health Trust (MMEHT) in November.

All bookkeeping for the MCCA is now done in-house, but a small amount of funding is included in the budget in case professional accounting expertise is ever needed during the year. The Budget & Finance Committee recommends \$2,000 for contracted lobbying in case the need arises.

NACo conference funding pays for two conferences for the MCCA Director who is the NACo representative and three NACo conferences for the Executive Director. This fund also pays for other conferences and workshops the Executive Director and Administrative Assistant are required to attend for professional development and networking.

Additional detail about the budget may be found on the budget spreadsheet and in the account narratives; but as always, I welcome questions and suggestions.

Respectfully submitted,

Rosemary E. Kulow, Executive Director

**2015 MCCA
BUDGET PROPOSAL**

INCOME ACCT. NO.	INCOME ACCOUNT	2014 BUDGET	INCOME As of 10/31/14	BALANCE	% Rcvd To Date	PROPOSED 2015 BUDGET	Budget Difference
4100-00	Convention Income						
4120-00	Registration	\$ 40,000	\$ 31,923	\$ 8,077	80%	\$ 30,000	\$ (10,000)
4130-00	Sponsors	\$ 9,000	\$ 12,480	\$ (3,480)		\$ 12,500	\$ 3,500
4140-00	Vendors/Exhibitors		\$ 12,492	\$ (12,492)	277%	\$ 12,500	\$ 12,500
	<i>Subtotal Convention Income</i>	\$ 49,000	\$ 56,895	\$ (7,895.00)	116%	\$ 55,000	\$ 6,000
4200-00	Meeting Income	\$ -	\$ 65	\$ (65)	#DIV/0!		\$ -
4300-00	Dues	\$ 140,240	\$ 140,240	\$ -		\$ 145,840	\$ 5,600
4400-00	Other Income	\$ 250	\$ 824	\$ (574)	101%	\$ 500	\$ 250
4500-00	NACo Roster	\$ 750	\$ 500	\$ 250	67%	\$ 500	\$ (250)
4600-00	MCCA Risk Pool Asmt	\$ 25,000	\$ 25,000	\$ -	100%	\$ 25,000	\$ -
4810-00	Interest Income	\$ 30	\$ 40	\$ (10)	133%	\$ 50	\$ 20
4920-00	Use of Und. Fund Balance	\$ 37,380		\$ 37,380	0%	\$ 25,260	\$ (12,120)
	TOTAL INCOME	\$ 252,650	\$ 223,564	\$ 29,086	88%	\$ 252,150	\$ (500)

EXPENSE ACCT. NO.	EXPENSE ACCOUNT	2014 BUDGET	EXPENSES 10/31/2014	BALANCE	% Exp To Date	PROPOSED 2015 BUDGET	Budget Difference
5000-00	Payroll Expenses						
5020	Payroll Fees	\$ 1,700	\$ 1,460	\$ 240	86%	\$ 1,850	\$ 150
5030	FICA (Soc Sec & Medicare)	\$ 8,000	\$ 6,180	\$ 1,820	77%	\$ 7,750	\$ (250)
5040	Maine PERS (Retirement)	\$ 975	\$ -	\$ 975	0%	\$ -	\$ (975)
5050	Salary - Admin Assistant	\$ 35,000	\$ 29,269	\$ 5,731	84%	\$ 37,000	\$ 2,000
5060	Salary - Executive Director	\$ 72,000	\$ 60,462	\$ 11,538	84%	\$ 74,000	\$ 2,000
5070	IRS		\$ 572	\$ (572)			\$ -
	<i>Subtotal Payroll Expense</i>	\$ 117,675	\$ 97,943	\$ 19,732	83%	\$ 120,600	\$ 2,925
5100-00	Insurance		\$ 51.00	\$ (51)			
5110	Health Insurance	\$ 19,000	\$ 15,139	\$ 3,861	80%	\$ 20,000	\$ 1,000
5120	Commercial, Crime, D & O Ins	\$ 2,000	\$ 1,788	\$ 212	89%	\$ 2,000	\$ -
5130	Workers Compensation Ins	\$ 850	\$ 558	\$ 292	66%	\$ 600	\$ (250)
5140	Unemployment Comp Ins	\$ 500	\$ 468	\$ 32	94%	\$ 500	\$ -
	<i>Subtotal Insurance</i>	\$ 22,350	\$ 18,004	\$ 4,346	81%	\$ 23,100	\$ 750
6010-00	Professional Services						
6011	Bookkeeping	\$ 500		\$ 500	0%	\$ 250	\$ (250)
6012	Legal Services	\$ 1,000		\$ 1,000	0%	\$ 500	\$ (500)
6013	Audit	\$ 3,600	\$ 3,600	\$ -	100%	\$ 1,800	\$ (1,800)
	<i>Subtotal Professional Service</i>	\$ 5,100	\$ 3,600	\$ 1,500	71%	\$ 2,550	\$ (2,550)
6030-00	Lobbying Expense						
6030	Contractual Lobbying	\$ 2,364		\$ 2,364	0%	\$ 2,000	\$ (364)
6031	Lobbying Registration	\$ 400		\$ 400	0%	\$ 300	\$ (100)
	<i>Subtotal Lobbying Expense</i>	\$ 2,764	\$ -	\$ 2,764	0%	\$ 2,300	\$ (464)
EXPENSE ACCT. NO.	EXPENSE ACCOUNT	2014 BUDGET	EXPENSES 10/31/2014	BALANCE	% Exp To Date	PROPOSED 2015 BUDGET	Budget Difference

**2015 MCCA
BUDGET PROPOSAL**

6040-00	NACo Conferences						
6041	Conferences	\$ 12,500	\$ 8,043	\$ 4,457	64%	\$ 13,000	\$ 500
6042	NACo Database Work	\$ 250		\$ 250	0%	\$ -	\$ (250)
	<i>Subtotal Professional Service</i>	\$ 12,750	\$ 8,043	\$ 4,707	63%	\$ 13,000	\$ 250
6050-00	Education & Training	\$ 1,500	\$ 138	\$ 1,362	9%	\$ 500	\$ (1,000)
6100-00	Bank Charges	\$ 100	\$ 9	\$ 91	9%	\$ 50	\$ (50)
6110-00	Convention Expense						
6113	Entertainment/Speakers	\$ 5,000	\$ 4,635	\$ 365	93%	\$ 5,000	\$ -
6114	MCCA Staff Registration Exp.	\$ 1,000	\$ 672	\$ 328	67%	\$ 1,000	\$ -
6118	Meeting Expense	\$ 25,500	\$ 5,287	\$ 20,213	21%	\$ 26,000	\$ 500
6121	Supplies	\$ 3,000	\$ 27	\$ 2,973	1%	\$ 3,250	\$ 250
6135	Commissioner Retire. Plaques	\$ 500	\$ 567	\$ (67)	113%	\$ 600	\$ 100
	<i>Subtotal Convention Exp</i>	\$ 35,000	\$ 11,188	\$ 23,812	32%	\$ 35,850	\$ 850
6140-00	Copies & Printing						
6142	Directory	\$ 1,000	\$ 739	\$ 261	74%	\$ 825	\$ (175)
6143	Other Copying or Printing	\$ 250		\$ 250	0%	\$ 150	\$ (100)
	<i>Subtotal Copies & Printing</i>	\$ 1,250	\$ 739	\$ 511	59%	\$ 975	\$ (275)
6145-00	Dues Expense	\$ 1,500	\$ 1,300	\$ 200	87%	\$ 1,500	\$ -
6150-00	Office Equipment						
6151	Computer Hrdwr & Sftwr	\$ 2,000	\$ 700	\$ 1,300	35%	\$ 1,500	\$ (500)
6152	IT Services	\$ 3,000	\$ 2,710	\$ 290	90%	\$ 3,250	\$ 250
6153	Photocopier Lease	\$ 1,800	\$ 1,479	\$ 321	82%	\$ 2,000	\$ 200
6154	Printer & Supplies	\$ 1,500	\$ 1,365	\$ 135	91%	\$ 1,700	\$ 200
6155	Telephone System	\$ 500	\$ 93	\$ 407	19%	\$ 200	\$ (300)
6156	Other Office Equipment	\$ 2,000	\$ 40	\$ 1,960	2%	\$ 500	\$ (1,500)
	<i>Subtotal Office Equipment</i>	\$ 10,800	\$ 6,387	\$ 4,413	59%	\$ 9,150	\$ (1,650)
6160-00	Fees	\$ 150	\$ 86	\$ 64	57%	\$ 150	\$ -
6170-00	Meeting Expense						
6171	Annual/Full Membership Mtgs	\$ 1,500	\$ 907	\$ 593	60%	\$ 1,500	\$ -
6172	County Officials Workshop	\$ 250		\$ 250	0%	\$ 250	\$ -
6173	Monthly Meetings	\$ 3,000	\$ 2,074	\$ 926	69%	\$ 3,000	\$ -
6174	Retreat Meeting	\$ 2,136	\$ 2,136	\$ -	100%	\$ 1,500	\$ (636)
6175	Other Meetings	\$ 300	\$ 769	\$ (469)	256%	\$ 800	\$ 500
	<i>Subtotal Meeting Expense</i>	\$ 7,186	\$ 5,886	\$ 1,300	82%	\$ 7,050	\$ (136)
EXPENSE	EXPENSE	2014	EXPENSES	% Exp	PROPOSED	Budget	
ACCT. NO.	ACCOUNT	BUDGET	10/31/2014	Balance	To Date	2015 BUDGET	Difference

**2015 MCCA
BUDGET PROPOSAL**

6180-00	Mileage & Conference Travel Exp.	\$ 5,000	\$ 2,713	\$ 2,287	54%	\$ 5,000	\$ -
6195-00	Office Space Rental	\$ 17,100	\$ 13,820	\$ 3,280	81%	\$ 18,375	\$ 1,275
6215-00	Postage & Shipping	\$ 500	\$ 150	\$ 350	30%	\$ 350	\$ (150)
6230-00	Advertising	\$ 2,000	\$ 500	\$ 1,500	25%	\$ 1,000	\$ (1,000)
6235-00	Supplies	\$ 4,300	\$ 1,464	\$ 2,836	34%	\$ 2,500	\$ (1,800)
6240-00	Telephone, Fax & Internet						
6241	Cell Phone	\$ 1,675	\$ 1,195	\$ 480	71%	\$ 1,800	\$ 125
6242	Conference Call Line	\$ 100		\$ 100	0%	\$ 100	\$ -
6243	Phone, Fax, & Internet	\$ 3,600	\$ 2,566	\$ 1,034	71%	\$ 3,000	\$ (600)
	<i>Subtotal Phone, Fax & Inter</i>	\$ 5,375	\$ 3,761	\$ 1,614	70%	\$ 4,900	\$ (475)
6250-00	Website	\$ 250	\$ -	\$ 250	0%	\$ 250	\$ -
6260-00	Contingency					\$ 3,000	\$ 3,000
TOTAL EXPENSE		\$ 252,650	\$ 175,731	\$ 76,919	70%	\$ 252,150	\$ (500)
	Percent Change	-0.2%					\$ (500)

Maine County Commissioners Association

2015 PROJECTED REVENUE

4100-00 CONVENTION INCOME - \$55,000

4120-00 Registrations - \$30,000

This account collects all registration payments for convention registration, meals, and participation in activities.

4130-00 Sponsorships - \$12,500

This account holds revenue from contributions paid by organizations or individuals who donate or sponsor an event. This amount emphasizes the need for an ambitious effort to acquire additional sponsors for the 2015 convention.

4140-00 Vendors/Exhibitors - \$12,500

This income is received from vendors, exhibitors, and advertisers at the convention who are there to market their goods and services. The increased amount illustrates a greater emphasis on vendor income.

4300-00 DUES - \$145,840

This is the income received from member counties' annual dues. A \$350 increase in annual dues per county is proposed by the Budget & Finance Committee for 2015. Because the budget relies on funds from the undesignated fund balance, the Budget & Finance Committee recommends that it be replenished by gradually increasing membership dues. It has been four years since membership dues have increased.

4400-00 OTHER INCOME - \$500

Any other miscellaneous income that MCCA receives during the year that does not fit within listed budgetary categories is shown in this line.

4500-00 NACO ROSTER - \$500

Funds received from the National Association of Counties for MCCA's contribution to preparing the roster are posted to this account.

4600-00 MCCA RISK POOL ASSESSMENT - \$25,000

Funds received from the MCCA Risk Pool are posted to this account. The assessment is calculated according to a cost allocation plan that considers the amount of time and space the Risk Pool utilizes of MCCA resources.

4810-00 INTEREST INCOME - \$50

Income earned on savings investments is shown in this budget line.

4920-00 TRANSFER FROM FUND BALANCE - \$25,260

Funds transferred from the undesignated fund balance to offset budget expenditures are shown in this account.

TOTAL REVENUE PROJECTED FOR 2014 - \$252,150

Maine County Commissioners Association

PROJECTED 2015 EXPENSES

5000-00 PAYROLL EXPENSES - \$120,600

5020-00 Payroll Fees - \$1,850

MCCA pays this to Bangor Payroll for preparing MCCA's payroll and reports for employees, the IRS, Maine Dept. of Revenue, MMEHT, and MainePERS. The budgeted amount includes a seven percent increase levied on MCCA in 2014 and enough to fund an additional small increase, if necessary.

5030-00 Social Security & Medicare (FICA) - \$7,750

This account funds payments for Social Security and Medicare. The contribution for FICA is 7.5% of employee salaries after contributions toward health insurance are deducted from employees' gross salaries. The contribution is 7.5% for both the employer and the employee.

5040-00 Maine PERS - \$0

About \$4,600 is needed to pay the employer's contribution for MainePERS; however, the employer contribution is paid from the PLD surplus account, which currently holds about \$50,000. Therefore, new funding is not needed to pay this anticipated expenditure. MCCA's contribution for this non-COLA-adjusted retirement program is now 4.1% of the employees' gross salary, and the employee's contribution is 7.0%.

5050-00 Administrative Assistant's Salary - \$37,000

The budget for the Administrative Assistant's salary provides for a 3% raise at her anniversary date of hire in October.

5060-00 Executive Director's Salary - \$74,000

The budgeted annual salary for the Executive Director is shown with a \$2,000 increase – slightly less than 3%.

5100-00 INSURANCE - \$23,100

5110-00 Health Insurance - \$20,000

Amounts MCCA pays for employee health insurance are posted to this line, which presumes a seven percent increase over 2014 costs. MCCA utilizes the health insurance services offered through the Maine Municipal Employees Health Trust. MCCA currently pays 90% of the single employee premium for the employee's chosen plan. Employees are allowed to choose one of three plans offered.

In the case of the Executive Director, the board voted to apply an additional \$2,000 per year toward the additional cost of the Husband & Wife plan as compared to the Single Employee plan.

5120-00 Commercial, Crime Protection, & Officers' & Directors' Insurance - \$2,000

This is the account to which payments for premiums for MCCA's commercial policy, crime protection, and directors and officers insurance are posted. The commercial policy covers property and casualty/liability insurance for the MCCA. We also obtained crime protection insurance to insure against employee dishonesty and directors and officers insurance.

Current annual premiums are as follows:

- **Commercial** - \$661 – Liberty Mutual via Macomber, Farr & Whitten; effective 8/23/14 – 8/23/15
- **Crime Protection** - \$492 – Ohio Casualty Group via Macomber, Farr & Whitten, effective 6/19/14 – 6/19/15
- **Directors & Officers** - \$702 – Twin City Fire Insurance Co., via Macomber, Farr & Whitten; effective 4/22/14 – 4/22/15

5130-00 Workers Compensation Insurance - \$600

Amounts paid for workers compensation insurance for employees are posted here and are reduced slightly from the 2014 level to closer reflect the actual premium amount. The annual premium of \$558 was paid to Great Falls Insurance Company via Kristie Rowell Insurance Services, and MCCA received a supplement bill after they did an analysis of projected staff salaries. The policy is effective 7/2/14-7/2/15. An amount for potential increases is in the budget figure.

5140-00 Unemployment Compensation Insurance - \$500

MCCA participates with the MMA Unemployment Compensation Insurance program in an effort to control potential unemployment compensation insurance costs as a member of a large pool. The 2014 annual cost for MCCA's membership is \$468; therefore, a budget of \$500 should be adequate.

6010-00 PROFESSIONAL SERVICES - \$2,550

6011-00 Bookkeeping - \$250

Even though the Administrative Assistant now does all bookkeeping for MCCA, a small amount is budgeted for outside bookkeeping, should the need to contract for some assistance arise. The amount proposed for 2015 is half what it was for 2014.

6012-00 Legal Services - \$500

This line contains an appropriation for legal services, and the amount has been reduced by half to reflect actual usage.

6013-00 Financial Audit - \$1,800

An audit of MCCA's finances is required at least every two years, and this line is where that expense is posted. An appropriation for 2015 is included to ensure that an audit may be done in 2015, if necessary.

6030-00 LOBBYING - \$2,300

6030-00 Contractual Lobbying - \$2,000

In 2013 MCCA contracted for lobbying services from Cumberland County Assistant Manager, Bill Whitten, who was paid an honorary stipend of \$4,000. This service was not used in 2014, but the MCCA Budget & Finance Committee recommends an appropriation for a contracted lobbyist in case MCCA wants to pay for any supplemental lobbying services.

6031-00 Lobbying Registration - \$300

Those who engage in lobbying activities at the Maine Legislature are required to pay a registration fee to the Maine Ethics Commission. The lobbying registration fee for each joint lobbyist registration is \$200, and each lobbyist associate pays a \$100 fee.

6040-00 NACo CONFERENCES - \$13,000

This funding pays expenses for about five conferences – two for Commissioner Baldacci as the MCCA appointed representative to NACo's Annual and Legislative conferences, and three conferences for the Executive Director to attend NACo's Annual and Legislative conferences and the annual conference of the National Council of County Association Executives (NCCAE), a NACo affiliate.

6050-00 EDUCATION & TRAINING - \$500

Payments for staff to attend necessary and beneficial work-related educational sessions are posted to this account.

6100-00 BANK CHARGES - \$50

Bank charges and fees are posted to this account.

6110-00 ANNUAL CONVENTION EXPENSES - \$35,850

6113-00 Entertainment/Speakers - \$5,000

Based on the last conference, it is estimated that up to about \$5,000 may be needed to compensate speakers and entertainment for the 2014 convention.

6114-00 MCCA Staff Registration Expense - \$1,000

The MCCA Executive Director's and Administrative Assistant's registration fees are posted to this convention expense account.

6118-00 Meeting Expense - \$26,000

It is estimated that about \$26,000 will be needed for the venue, including meals, etc.

6121-00 Supplies - \$3,250

Supplies purchased for the convention are shown in this account. This includes beverages and snacks, decorations, signs, paper, equipment, and other supplies.

6135-00 Commissioner Retirement Plaques - \$600

The cost of recognition plaques for retiring county commissioners is posted here. If plaques are also purchased for counties to present to certain employees, counties reimburse the cost of those plaques to MCCA.

6140-00 COPYING & PRINTING - \$975

6142-00 Directory - \$825

The cost of printing the annual county directory is posted to this account.

6143-00 Other Copying or Printing Charges - \$150

Any miscellaneous printing or photocopying charges for documents or books would be posted to this account.

6145-00 DUES EXPENSE - \$1,500

Dues for memberships are posted to this account. Currently, MCCA pays dues to the following organizations: NACo/NCCAE – \$500; MMA – \$575; and ICMA – \$200.

6150-00 OFFICE EQUIPMENT - \$9,150

6151-00 Computer Hardware & Software - \$1,500

Any purchases of computer hardware or software are posted here. One known piece of hardware suggested for 2015 is a laptop for the Executive Director that can be used for off-site work.

6152-00 IT Services - \$3,250

In order to maintain the MCCA computer system and keep its auxiliary hardware operating at maximum performance, it contracts with an information technology

company for routine maintenance and administration, as well as on-call service for problem solving.

6153-00 Photocopier Lease - \$2,000

The MCCA Xerox photocopier is leased through Gorham Leasing Group at a cost of \$164.35 per month. Included in the leasing fee is regular service, charge-per-copy, reduced cost for supplies, and same-day service for problem resolution.

6154-00 Printers & Printer Supplies - \$1,700

The cost of printers and supplies such as toner, ink cartridges, and paper is charged to this account. The increased funding level is a reflection of the high cost of toner.

6155-00 Telephone System - \$200

This funding pays for repairs to the phone system.

6156-00 Other Office Equipment - \$500

The cost of any other office equipment, such as desks, chairs, printer stands, headphones, projectors, paper shredders, safes, etc. is charged to this account.

6160-00 FEES - \$150

Fees charged for filings to the Secretary of State's office, etc. are posted to this account.

6170-00 MEETING EXPENSE - \$7,050

6171-00 Annual & Other Membership Meetings - \$1,500

Costs for the venue and food for the annual meeting and other full membership meetings are posted to this account.

6172-00 County Officials' Workshop - \$250

The associated costs of special workshops for county officials are shown in this line.

6173-00 Monthly Meetings - \$3,000

This account shows the costs for the Board of Directors' regular monthly meetings, including food.

6174-00 Retreat Meeting Expense - \$1,500

This line funds a retreat for planning or other meeting purposes.

6175-00 Other Meeting Expenses - \$800

Any other meeting expenses that do not appropriately fit within any of the categories above are posted here.

6180-00 MILEAGE & CONFERENCE TRAVEL EXPENSE - \$5,000

This line sees no change in funding from 2014. Funds in this account reimburse the Executive Director and Administrative Assistant for mileage associated with use of personal vehicles for work-

related travel and airfare and other transportation costs associated with conferences and continuing education.

6195-00 OFFICE RENTAL - \$18,375

This account pays for MCCA office rent that is paid to the Maine Farm Bureau Association. The current lease expires March 31, 2015, and the new monthly lease amount will be in effect April 1, 2015. The Farm Bureau Director says the monthly rent is increasing from \$1,382 to \$1,581 because of increased costs of insurance, utilities, and property tax. This is a 14.4% increase, and the term of the lease is three years. The square foot cost increases from \$12.00 to \$13.73, which remains within the norm for comparable office space in the Augusta area.

6215-00 POSTAGE - \$350

Amounts paid for postage and shipping are posted here.

6230-00 ADVERTISING - \$1,000

Advertising costs are shown in this account. This account was highly utilized in 2013 due to the hiring processes of employees. Costs to advertise NACo programs will be posted here, as well, if there are any.

6235-00 SUPPLIES - \$2,500

Supplies for the office that do not more appropriately belong within other accounts are posted to this account. This includes regular office supplies, food and related supplies, office décor, paper and file folders, pens, staples, paper clips, calendars, chair mats, etc.

6240-00 TELEPHONE, FAX & INTERNET - \$4,900

6241-00 Cell Phone - \$1,800

Reimbursements to the Executive Director and Administrative Assistant for using their cell phones for work are posted to this account. The current maximum reimbursement rate is \$75 per month for both employees.

6242-00 Conference Call Set-up - \$100

The charge for MCCA to have the ability to host conference calls is posted here.

6243-00 Other Telephone, Fax & Internet - \$3,000

Monthly charges from TWC for telephone, fax, and Internet services are posted to this account. This is a reduction from the previous company's charges.

6250-00 WEBSITE - \$250

Payments for web-hosting service are paid from this account.

6260-00 CONTINGENCY ACCOUNT - \$3,000

With approval from the Executive Committee, pays for emergency expenditures not otherwise accounted for in the budget. Money remaining at year's end reverts to fund balance.

TOTAL EXPENDITURES PROJECTED FOR 2015 - \$252,150

MCCA 2015 EMPLOYEE BENEFITS

Position	Employee	2015 Estimated Annual Salary	Health Insurance				MEPERS Annual Cost		Social Security & Medicare		TOTAL MCCA BENEFIT CONTRIB
			Estimated Monthly Premium	Annual Premium	Employee Annually	MCCA Annually	Employee 7.0%	MCCA 4.1%	Employee 7.65%	MCCA 7.65%	
Executive Director	Rosemary Kulow	74,000.00	1,681.57	20,178.83	10,082.61	10,096.22	5,180.00	3,034.00	4,889.68	4,889.68	18,019.90
Administrative Assistant	Lauren Haven	37,000.00	881.93	10,583.11	1,058.31	9,524.80	2,590.00	1,517.00	2,749.54	2,749.54	13,791.34
TOTAL		111,000.00	2,563.50	30,761.94	11,140.92	19,621.02	7,770.00	4,551.00	7,639.22	7,639.22	31,811.24
2015 Health Insurance premiums increase 7% over 2014 rates.											
Social Security and Medicare contributions are calculated as 7.5% of employees' net salary after payments made for health insurance are deducted from their gross salaries.											

M.C.C.A.

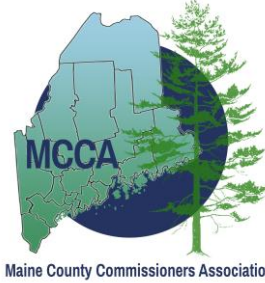
William Blodgett, President
Lincoln County

Peter Baldacci, Vice President
Penobscot County

Thomas Coward, Secretary-Treasurer
Cumberland County

Rosemary Kulow
Executive Director

Lauren Haven
Administrative Assistant



4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.maine counties.org

MAINE COUNTY COMMISSIONERS ASSOCIATION

Executive Director's Report January 9, 2015

[State Board of Corrections](#)

I have learned that MCCA's representative to the State Board of Corrections, Amy Fowler, is resigning her position on the board. In addition to that, Executive Director, Ryan Thornell, is resigning effective January 28th to take another employment position. The Governor has not and does not intend to appoint members to the board, and I have heard that legislation may be introduced that would eliminate the Board of Corrections. I will not editorialize about the implications of these events in this report, but they are most likely areas of concern for county officials associated with or responsible for jail management and operations.

[Legislation](#)

Please see the report I prepared for the January 9th LPC conference call meeting, which is included in the agenda packet.

[Annual Convention](#)

MCCA staff is working with Host County, Hancock, and the Convention Planning Committee to identify the venue for the 2015 convention. Lauren is scheduling a site visit at Atlantic Oceanside Hotel & Conference Center in Bar Harbor for some time this month. The Planning Committee will be invited to the site visit, as well.

[NACo Legislative Conference](#)

The NACo Legislative Conference is February 21-25 this year, and I am in the process of scheduling our Capitol Hill visits with Maine legislators. To my knowledge, Peter Baldacci, Peter Crichton, Bill Whitten, and I will attend the conference again this year. There will be many opportunities for continuing education and committee and board meetings for all of us at

this conference. Please let us know if there are particular issues you would like us to discuss with our Senators and Representatives.

Meetings/Events since December 15, 2014 BOD Meeting

12/16/14	State Board of Corrections meeting at Kennebec Co. Office Bldg.
12/17/14	New England Caucus conference call
	Meeting with Susan Smith of MMEHT
12/29/14	Meeting with Speaker of the House, Mark Eves, his staff, Rep. Mark Dion,
Sheriff Joel	Merry, and Asst. County Manager Bill Whitten in Speaker's Office
1/7/15	Meeting with Ryan Thornell in my office
1/8/15	Appropriations & Financial Affairs Committee meeting at State House
1/9/15	MCCA LPC meeting (conference call)
1/12/15	Special SBOC meeting at Tyson Building
1/13/15	York County Delegation meeting at Statehouse

Upcoming Planned Meetings/Events:

1/16/15	MCCA LPC conference call meeting at 10:00 a.m.
1/21/15	New England Caucus conference call meeting at 8:00 a.m.
1/22/15	SBOC Finance Committee meeting at Tyson Bldg. at 10:00 a.m.
1/23/15	MCCA LPC conference call meeting at 10:00 a.m.
	Lunch meeting with Mary-Anne LeMarre, Exec. Dir. of MSA at Noon
1/28/15	SBOC meeting in Kennebec Co. Office Bldg. at 1:00 p.m.
1/30/15	MCCA LPC meeting at 10:00 a.m.
2/6/15	MCCA LPC meeting at 10:00 a.m.
2/11/15	MCCA Risk Pool (9:00 a.m.) and Board of Directors' (10:00 a.m.) meetings

Respectfully submitted,

Rosemary Kulow, Executive Director

MAINE COUNTY COMMISSIONERS ASSOCIATION

December 2014 Financial Report

Attached please find the monthly financial reports for the month of December 2014. The Balance Sheet shows total assets and liabilities at \$116,045.26. Bank account debits for the month of November totaled \$38,644.81; \$386.10 was credited to the bank account; and the bank balance on December 31st was \$117,647.73.

With 100% of the year complete, \$222,958 (88.25%) of the \$252,650 budgeted revenue has been received. We have not yet transferred any amount from the Fund Balance to offset expenditures; but at this time it looks as if about \$10,048 will be needed from the fund balance to balance the budget. The transfer from the fund balance will occur after all line item transfers and necessary accounting adjustments have been made to ensure accuracy.

The Convention collected \$56,598 in revenue – \$7,598 more than the budgeted \$49,000; and it spent a total of \$38,574 – \$4,074 more than the estimated \$34,500. All in all, the Convention collected **\$18,024** more in revenue than it spent. Please keep in mind that these are unaudited numbers, so they may be subject to change.

On the expenditure side, \$233,006 (92%) was expended by the end of the year, with \$39,065 (15.5% of the budget) paid out in December. A large portion of this was the \$23,292.71 hotel meals bill for the convention. A complete list of budget account lines that have been over-expended is on the agenda to approve year-end line item transfers. The line item transfers total \$7,215, and reasons for the overages are stated on the list.

Account 6114-00 pays for registration fees for the Executive Director and Administrative Assistant at the annual MCCA convention, although the title only says, “Executive Director.” That account was underfunded in 2014, so it should be increased to \$1,600 for 2015. We also exceeded the line estimates for Convention Entertainment/Speakers (6113-00), Meeting Expense (6118-00), and Commissioner Retirement Plaques (6135-00), so we may want to increase funding for those lines, as well. This can be discussed more during the 2015 Budget approval agenda item. I don’t see a need to increase the amount projected for Convention Revenue for 2015, however.

The overall budget looks good and shows that 8% of the budget was not expended in 2014. Another positive note is that 2/3 of the amount appropriated to be used from the Fund Balance to offset budget expenditures can stay right there in the Fund Balance. We conservatively estimated that the 2014 year-end fund balance would be about \$115,000, and it is shown by our year-end report to be about \$116,000.

Please don’t hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,

Rosemary E. Kulow
Executive Director

Accepted by:

Date: _____

William Blodgett, President

Peter Baldacci, Vice-President

Thomas Coward, Secretary-Treasurer

01/06/15

Maine County Commissioners Association
Balance Sheet (accrual)
As of December 31, 2014

	<u>Dec 31, 2014</u>
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	115,850.06
Petty Cash Account	200.00
Total Checking/Savings	116,050.06
Accounts Receivable	
Receivables	-4.80
Total Accounts Receivable	-4.80
Total Current Assets	116,045.26
TOTAL ASSETS	116,045.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-682.49
Total Accounts Payable	-682.49
Other Current Liabilities	
1000-00 - Employee Health Insurance Contr	15.85
1001-00 - MainePERS Employee Contribution	146.39
Total Other Current Liabilities	162.24
Total Current Liabilities	-520.25
Total Liabilities	-520.25
TOTAL LIABILITIES & EQUITY	116,045.26

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Maine County Commissioners Association
Reconciliation Summary
MCCA Checking-Savings Bank, Period Ending 12/31/2014

	<u>Dec 31, 2014</u>
Beginning Balance	155,903.63
Cleared Transactions	
Checks and Payments - 17 items	-38,644.89
Deposits and Credits - 4 items	388.99
Total Cleared Transactions	-38,255.90
 Cleared Balance	 117,647.73
 Uncleared Transactions	
Checks and Payments - 3 items	-1,797.67
Total Uncleared Transactions	-1,797.67
 Register Balance as of 12/31/2014	 115,850.06
 Ending Balance	 115,850.06

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01/05/15

Maine County Commissioners Association
Reconciliation Detail
MCCA Checking-Savings Bank, Period Ending 12/31/2014

	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						155,903.63
Cleared Transactions						
Checks and Payments - 17 items						
	11/25	3466	Maine Farm Bureau	√	-1,382.00	-1,382.00
	11/25	3467	Staples Credit Plan	√	-20.34	-1,402.34
	12/2	3468	York County Office	√	-298.08	-1,700.42
	12/2	3470	Time Warner Cable	√	-167.15	-1,867.57
	12/2	3469	Gorham Leasing Group	√	-164.35	-2,031.92
	12/5		Bangor Payroll	√	-1,869.45	-3,901.37
	12/10	3473	The Cliff House	√	-23,292.71	-27,194.08
	12/10	3471	Capitol Computers	√	-275.00	-27,469.08
	12/10	3472	American Awards	√	-34.93	-27,504.01
	12/12		Bangor Payroll	√	-1,869.50	-29,373.51
	12/17	3474	Bank of Maine	√	-264.75	-29,638.26
	12/17	3476	Haven, Lauren	√	-101.11	-29,739.37
	12/17	3475	Kulow, Rosemary	√	-89.01	-29,828.38
	12/19		Bangor Payroll	√	-1,869.45	-31,697.83
	12/26		Bangor Payroll	√	-5,087.96	-36,785.79
	12/31		Bangor Payroll	√	-1,859.02	-38,644.81
	12/31			√	-0.08	-38,644.89
Total Checks and Payments					-38,644.89	-38,644.89
Deposits and Credits - 4 items						
	12/16			√	105.30	105.30
	12/22			√	210.60	315.90
	12/29			√	70.20	386.10
	12/31			√	2.89	388.99
Total Deposits and Credits					388.99	388.99
Total Cleared Transactions					-38,255.90	-38,255.90
Cleared Balance					-38,255.90	117,647.73
Uncleared Transactions						
Checks and Payments - 3 items						
	12/23	3477	Maine Farm Bureau		-1,382.00	-1,382.00
	12/23	3478	Country Cafe Catering		-248.50	-1,630.50
	12/31	3479	Time Warner Cable		-167.17	-1,797.67
Total Checks and Payments					-1,797.67	-1,797.67
Total Uncleared Transactions					-1,797.67	-1,797.67
Register Balance as of 12/31/2014					-40,053.57	115,850.06
Ending Balance					-40,053.57	115,850.06

01/06/15
Accrual Basis

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through December 2014

	Budget	Dec 2014	Jan - Dec 2014	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4110-00 · Plaques		386	456		
4120-00 · Registration	40,000		31,170	-8,830	78%
4130-00 · Sponsorship	9,000		12,480	3,480	139%
4140-00 · Vendor			12,492		
Total 4100-00 · Convention Income	49,000	386	56,598	7,598	116%
4200-00 · Meeting Income			65		
4300-00 · Dues	140,240		140,240		100%
4400-00 · Other Income	250		1,009	759	404%
4500-00 · NACo Roster	750			-750	
4600-00 · MCCA Risk Pool Assessment	25,000		25,000		100%
4810-00 · Interest Earned	30	3	46	16	153%
4920-00 · Transfer in from Fund Balance	37,380			-37,380	
Total Income	252,650	389	222,958	-29,692	88%
Gross Profit	252,650	389	222,958	-29,692	88%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,700	260	1,856	156	109%
5030-00 · FICA	8,000	714	7,455	-545	93%
5040-00 · MainePERS Contributions	975			-975	
5050-00 · Salary - Administrative Asst	35,000	3,534	35,596	596	102%
5060-00 · Salary - Executive Director	72,000	6,923	72,923	923	101%
5070-00 · IRS			572		
Total 5000-00 · Payroll Expenses	117,675	11,431	118,402	727	101%
5100-00 · Insurance					
5110-00 · Health Insurance	19,000	1,539	18,269	-731	96%
5120-00 · Commercial, Crime, D&O Ins	2,000		1,959	-41	98%
5130-00 · Workers Comp	850		453	-397	53%
5140-00 · Unemployment Comp Ins	500		468	-32	94%
Total 5100-00 · Insurance	22,350	1,539	21,149	-1,201	95%
6010-00 · Prof. Services					
6011-00 · Prof Services-Bookkeeping	500			-500	
6012-00 · Prof Services - Legal Services	1,000			-1,000	
6013-00 · Financial Audit	3,600		3,600		100%
Total 6010-00 · Prof. Services	5,100		3,600	-1,500	71%

01/06/15
Accrual Basis

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through December 2014

	Budget	Dec 2014	Jan - Dec 2014	\$ Over Budget	% of Budget
6030-00 - Lobbying					
6031-00 - Lobbying Reg	400			-400	
6030-00 - Lobbying - Other	2,364			-2,364	
Total 6030-00 - Lobbying	2,764			-2,764	
6040-00 - NACO Expenses					
6041-00 - NACo Conference	12,500		8,043	-4,457	64%
6042-00 - NACo Database work	250			-250	
Total 6040-00 - NACO Expenses	12,750		8,043	-4,707	63%
6050-00 - Education and Training	1,500		138	-1,362	9%
6100-00 - Bank Charges	100		10	-90	10%
6110-00 - Convention Exp.					
6113-00 - Entertainment/Speakers	5,000	298	5,993	993	120%
6114-00 - Executive Director - Conv Reg	1,000		1,602	602	160%
6118-00 - Meeting Exp.	25,500	23,293	28,635	3,135	112%
6121-00 - Supplies	3,000		2,309	-691	77%
6124-00 - Commissioner Retirement Plaques		35	35		
Total 6110-00 - Convention Exp.	34,500	23,626	38,574	4,074	112%
6135-00 - Commissioner Retirement Plaques	500		567	67	113%
6140-00 - Copies-Printing					
6142-00 - Directory	1,000		739	-261	74%
6143-00 - Other Copying or Printing	250			-250	
Total 6140-00 - Copies-Printing	1,250		739	-511	59%
6145-00 - Dues Expense	1,500		1,300	-200	87%
6150-00 - Equipment - Office					
6151-00 - Computer Hardware & Software	2,000		700	-1,300	35%
6152-00 - IT Services	3,000	275	3,260	260	109%
6153-00 - Photocopier Lease	1,800	164	1,808	8	100%
6154-00 - Printer & Supplies	1,500	70	1,505	5	100%
6155-00 - Telephone System	500		93	-407	19%
6156-00 - Other	2,000		40	-1,960	2%
Total 6150-00 - Equipment - Office	10,800	509	7,406	-3,394	69%
6160-00 - Fees	150		86	-64	57%
6170-00 - Meeting exp.					
6171-00 - Annual Meeting	1,500		907	-593	60%
6172-00 - County Officials' Workshop	250			-250	
6173-00 - Monthly	3,000	277	2,640	-360	88%

01/06/15
Accrual Basis

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through December 2014

	Budget	Dec 2014	Jan - Dec 2014	\$ Over Budget	% of Budget
6174-00 · Retreat Meeting	2,136		2,136	0	100%
6175-00 · Meetings - Other	300		783	483	261%
Total 6170-00 · Meeting exp.	7,186	277	6,466	-720	90%
6180-00 · Mileage & Travel Expense	5,000	21	2,827	-2,173	57%
6195-00 · Office Space Rental	17,100	1,382	16,584	-516	97%
6215-00 · Postage-Shpping	500	6	232	-268	46%
6230-00 · Advertising	2,000		500	-1,500	25%
6235-00 · Supplies	4,300	38	1,871	-2,429	44%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,675	124	1,444	-231	86%
6242-00 · Conference Call Line	100			-100	
6243-00 · Phone, Fax & Internet	3,600	501	3,068	-532	85%
Total 6240-00 · Telephone, Fax & Internet	5,375	625	4,512	-863	84%
6250-00 · Website	250			-250	
Total Expense	252,650	39,065	233,006	-19,644	92%
Net Income			-10,048	-10,048	100%

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01/06/15
Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

	Date	Num	Name	Memo	Amount
MCCA Checking-Savings Bank					
	12/2	3468	York County Office	Reimbursements for Convention Expenses	-298.08
	12/2	3469	Gorham Leasing Group	Lease #ME1827	-164.35
	12/2	3470	Time Warner Cable		-167.15
	12/5		Bangor Payroll	Payroll for week 11/24 to 11/30/14	-1,869.45
	12/10	3471	Capitol Computers	Cloud Backup & IT Services	-275.00
	12/10	3472	American Awards	Invoice 6147	-34.93
	12/10	3473	The Cliff House	Account 20061042308	-23,292.71
	12/12		Bangor Payroll	Payroll for week 12/1 to 12/7/14	-1,869.50
	12/16			Funds Transfer	105.30
	12/17	3474	Bank of Maine	Visa Payment	-264.75
	12/17	3475	Kulow, Rosemary	Executive Director Expenses	-89.01
	12/17	3476	Haven, Lauren		-101.11
	12/19		Bangor Payroll	Payroll for week 12/8 to 12/14/14	-1,869.45
	12/22			Funds Transfer	210.60
	12/23	3477	Maine Farm Bureau+H73	Rent	-1,382.00
	12/23	3478	Country Cafe Catering	BOD Meeting Lunch	-248.50
	12/26		Bangor Payroll	Payroll for week 12/15 to 12/21/14	-5,087.96
	12/29			Deposit	70.20
	12/31	3479	Time Warner Cable		-167.17
	12/31		Bangor Payroll	Payroll for week 12/22 to 12/28/14	-1,859.02
	12/31			Service Charge	-0.08
	12/31			Interest	2.89
Total MCCA Checking-Savings Bank					-38,651.23
Receivables					
	12/3	2015	Cumberland County Maine		70.20
	12/4	2016	Hancock County		70.20
	12/4	2017	Penobscot County		70.20
	12/4	2018	Sagadahoc County		35.10
	12/4	2019	Somerset County		70.20
	12/4	2020	Waldo County		70.20

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

Date	Num	Name	Memo	Amount
12/4	2021	York County		35.10
12/10	2022	Franklin County		35.10
12/16	220606	York County		-35.10
12/16	169674	Cumberland County Maine		-70.20
12/22	63046	Penobscot County	Received 12-22-14	-70.20
12/22	13815	Franklin County	Received 12-22-14	-35.10
12/22	14418	Sagadahoc County	Received 12-22-14	-35.10
12/22	20045	Waldo County	Received 12-22-14	-70.20
12/29	91044	Hancock County	Retirement Plaques	-70.20

Total Receivables

70.20

1499-00 - Undeposited Funds

12/16	169674	Cumberland County Maine		70.20
12/16	220606	York County		35.10
12/16			Funds Transfer	-105.30
12/22	63046	Penobscot County	Received 12-22-14	70.20
12/22	13815	Franklin County	Received 12-22-14	35.10
12/22	14418	Sagadahoc County	Received 12-22-14	35.10
12/22	20045	Waldo County	Received 12-22-14	70.20
12/22			Funds Transfer	-210.60
12/29	91044	Hancock County	Retirement Plaques	70.20
12/29	91044	Hancock County	Retirement Plaques	-70.20

Total 1499-00 - Undeposited Funds

0.00

Accounts Payable

12/2		York County Office	Reimbursements for Convention Expenses	-298.08
12/2	3468	York County Office	Reimbursements for Convention Expenses	298.08
12/2	3469	Gorham Leasing Group	Lease #ME1827	164.35
12/2	3470	Time Warner Cable		167.15
12/5	Week 49	Bangor Payroll	Payroll for week 11/24 to 11/30/14	-1,869.45
12/5		Bangor Payroll	Payroll for week 11/24 to 11/30/14	1,869.45
12/10		American Awards	Invoice 6147	-34.93

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

Date	Num	Name	Memo	Amount
12/10		Capitol Computers	Cloud Backup & IT Services	-275.00
12/10	HS02	The Cliff House	Account 20061042308	-23,292.71
12/10	3471	Capitol Computers	Cloud Backup & IT Services	275.00
12/10	3472	American Awards	Invoice 6147	34.93
12/10	3473	The Cliff House	Account 20061042308	23,292.71
12/12	Week 50	Bangor Payroll	Payroll for week 12/1 to 12/7/14	-1,869.50
12/12		Bangor Payroll	Payroll for week 12/1 to 12/7/14	1,869.50
12/17		Bank of Maine	Visa Payment	-264.75
12/17	3474	Bank of Maine	Visa Payment	264.75
12/17		Kulow, Rosemary	Executive Director Expenses	-89.01
12/17	3475	Kulow, Rosemary	Executive Director Expenses	89.01
12/17		Haven, Lauren		-101.11
12/17	3476	Haven, Lauren		101.11
12/19	Week 51	Bangor Payroll	Payroll for week 12/8 to 12/14/14	-1,869.45
12/19		Bangor Payroll	Payroll for week 12/8 to 12/14/14	1,869.45
12/23		Maine Farm Bureau	Rent	-1,382.00
12/23	3477	Maine Farm Bureau	Rent	1,382.00
12/23		Country Cafe Catering	BOD Meeting Lunch	-248.50
12/23	3478	Country Cafe Catering	BOD Meeting Lunch	248.50
12/26	Week 52	Bangor Payroll	Payroll for week 12/15 to 12/21/14	-5,087.96
12/26		Bangor Payroll	Payroll for week 12/15 to 12/21/14	5,087.96
12/31		Time Warner Cable		-167.17
12/31	3479	Time Warner Cable		167.17
12/31	Week 1 20	Bangor Payroll	Payroll for week 12/22 to 12/28/14	-1,859.02
12/31		Bangor Payroll	Payroll for week 12/22 to 12/28/14	1,859.02
Total Accounts Payable				331.50

1000-00 - Employee Health Insurance Contr

12/5	Week 49	Bangor Payroll	Employee Health Contribution	-248.48
12/12	Week 50	Bangor Payroll	Employee Health Contribution	-248.48
12/19	Week 51	Bangor Payroll	Employee Health Contribution	-248.48
12/26	Week 52	Bangor Payroll	Employee Health Contribution	-248.48

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

Date	Num	Name	Memo	Amount
12/26	Week 52	Bangor Payroll	EE Health Insurance Contributions	993.92
12/31	Week 1 20	Bangor Payroll	Employee Health Contribution	-268.34
Total 1000-00 · Employee Health Insurance Contr				-268.34

1001-00 · MainePERS Employee Contribution

12/5	Week 49	Bangor Payroll	Payroll deductions for Retirement	-146.39
12/12	Week 50	Bangor Payroll	Payroll deductions for Retirement	-146.39
12/19	Week 51	Bangor Payroll	Payroll deductions for Retirement	-146.39
12/26	Week 52	Bangor Payroll	Payroll deductions for Retirement	-146.39
12/26	Week 52	Bangor Payroll	EE MEPERS Retirement Contributions	585.56
12/31	Week 1 20	Bangor Payroll	Payroll deductions for Retirement	-146.39
Total 1001-00 · MainePERS Employee Contribution				-146.39

4100-00 · Convention Income

4110-00 · Plaques

12/3	2015	Cumberland County Maine	2014 Retirement Plaques from American Awards,	-70.20
12/4	2016	Hancock County	2014 Retirement Plaques from American Awards,	-70.20
12/4	2017	Penobscot County	2014 Retirement Plaques from American Awards,	-70.20
12/4	2018	Sagadahoc County	2014 Retirement Plaques from American Awards,	-35.10
12/4	2019	Somerset County	2014 Retirement Plaques from American Awards,	-70.20
12/4	2020	Waldo County	2014 Retirement Plaques from American Awards,	-70.20
12/4	2021	York County	2014 Retirement Plaques from American Awards,	-35.10
12/10	2022	Franklin County	2014 Retirement Plaques from American Awards,	-35.10
Total 4110-00 · Plaques				-456.30

Total 4100-00 · Convention Income

-456.30

4810-00 · Interest Earned

12/31			Interest	-2.89
Total 4810-00 · Interest Earned				-2.89

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

	Date	Num	Name	Memo	Amount
5000-00 - Payroll Expenses					
5020-00 - Payroll Fees					
	12/5	Week 49	Bangor Payroll	Processing fee	32.00
	12/12	Week 50	Bangor Payroll	Processing fee	32.00
	12/19	Week 51	Bangor Payroll	Processing fee	32.00
	12/26	Week 52	Bangor Payroll	Processing fee	132.00
	12/31	Week 1 20	Bangor Payroll	Processing fee	32.00
Total 5020-00 - Payroll Fees					<u>260.00</u>
5030-00 - FICA					
	12/5	Week 49	Bangor Payroll	Taxes	140.97
	12/12	Week 50	Bangor Payroll	Taxes	141.02
	12/19	Week 51	Bangor Payroll	Taxes	140.97
	12/26	Week 52	Bangor Payroll	Taxes	140.97
	12/31	Week 1 20	Bangor Payroll	Taxes	150.40
Total 5030-00 - FICA					<u>714.33</u>
5050-00 - Salary - Administrative Asst					
	12/5	Week 49	Bangor Payroll	Administrative Assistant Salary	706.73
	12/12	Week 50	Bangor Payroll	Administrative Assistant Salary	706.73
	12/19	Week 51	Bangor Payroll	Administrative Assistant Salary	706.73
	12/26	Week 52	Bangor Payroll	Administrative Assistant Salary	706.73
	12/31	Week 1 20	Bangor Payroll	Administrative Assistant Salary	706.73
Total 5050-00 - Salary - Administrative Asst					<u>3,533.65</u>
5060-00 - Salary - Executive Director					
	12/5	Week 49	Bangor Payroll	Executive Directors Salary	1,384.62
	12/12	Week 50	Bangor Payroll	Executive Directors Salary	1,384.62
	12/19	Week 51	Bangor Payroll	Executive Directors Salary	1,384.62
	12/26	Week 52	Bangor Payroll	Executive Directors Salary	1,384.62
	12/31	Week 1 20	Bangor Payroll	Executive Directors Salary	1,384.62

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

	Date	Num	Name	Memo	Amount
Total 5060-00 · Salary - Executive Director					<u>6,923.10</u>
Total 5000-00 · Payroll Expenses					11,431.08
5100-00 · Insurance					
5110-00 · Health Insurance					
	12/26	Week 52	Bangor Payroll	ER Health Insurance Contributions	<u>1,539.03</u>
Total 5110-00 · Health Insurance					<u>1,539.03</u>
Total 5100-00 · Insurance					1,539.03
6100-00 · Bank Charges					
	12/31			Service Charge	<u>0.08</u>
Total 6100-00 · Bank Charges					0.08
6110-00 · Convention Exp.					
6113-00 · Entertainment/Speakers					
	12/2		York County Office	Dog Handlers K-9 Demo Reimbursement	<u>298.08</u>
Total 6113-00 · Entertainment/Speakers					298.08
6118-00 · Meeting Exp.					
	12/10	HS02	The Cliff House	2014 Convention of Maine Counties Meeting Exp	<u>23,292.71</u>
Total 6118-00 · Meeting Exp.					23,292.71
6124-00 · Commissioner Retirement Plaques					
	12/10		American Awards	Cherry Finish Plaque with engraving Mary Frank,	<u>34.93</u>
Total 6124-00 · Commissioner Retirement Plaques					<u>34.93</u>
Total 6110-00 · Convention Exp.					23,625.72
6150-00 · Equipment - Office					

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

	Date	Num	Name	Memo	Amount
6152-00 · IT Services					
	12/10		Capitol Computers	Cloud Backup	25.00
	12/10		Capitol Computers	IT Services	250.00
Total 6152-00 · IT Services					<u>275.00</u>
6154-00 · Printer & Supplies					
	12/17		Bank of Maine	Printer Toner	70.00
Total 6154-00 · Printer & Supplies					<u>70.00</u>
Total 6150-00 · Equipment - Office					345.00
6170-00 · Meeting exp.					
6173-00 · Monthly					
	12/17		Haven, Lauren	Monthly Meeting	28.55
	12/23		Country Cafe Catering	BOD Meeting Lunch	248.50
Total 6173-00 · Monthly					<u>277.05</u>
Total 6170-00 · Meeting exp.					277.05
6180-00 · Mileage & Travel Expense					
	12/17		Kulow, Rosemary	Executive Director Mileage	14.01
	12/17		Haven, Lauren	Mileage	6.89
Total 6180-00 · Mileage & Travel Expense					<u>20.90</u>
6195-00 · Office Space Rental					
	12/23		Maine Farm Bureau	Rent	1,382.00
Total 6195-00 · Office Space Rental					<u>1,382.00</u>
6215-00 · Postage-Shpping					
	12/17		Haven, Lauren	Postage and Shipping	5.95
Total 6215-00 · Postage-Shpping					<u>5.95</u>

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
December 2014

	Date	Num	Name	Memo	Amount
6235-00 · Supplies					
	12/17		Bank of Maine	Office Supplies	27.65
	12/17		Haven, Lauren	Office Supplies	10.49
Total 6235-00 · Supplies					<u>38.14</u>
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone					
	12/17		Kulow, Rosemary	Cell Phone Reimbursement	75.00
	12/17		Haven, Lauren	Cell Phone Reimbursement	49.23
Total 6241-00 · Cell Phone					<u>124.23</u>
6243-00 · Phone, Fax & Internet					
	12/17		Bank of Maine	Time Warner Cable	167.10
	12/31		Time Warner Cable	Phone Fax & Internet	167.17
Total 6243-00 · Phone, Fax & Internet					<u>334.27</u>
Total 6240-00 · Telephone, Fax & Internet					<u>458.50</u>
TOTAL					<u><u>0.00</u></u>

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Accrual Basis

Maine County Commissioners Association
Expenses by Vendor Detail
December 2014

	Date	Account	Amount
American Awards			
	12/10	6124-00 · Commissioner Retirement Plaques	34.93
Total American Awards			34.93
Bangor Payroll			
	12/5	5050-00 · Salary - Administrative Asst	706.73
	12/5	5030-00 · FICA	140.97
	12/5	5020-00 · Payroll Fees	32.00
	12/5	5060-00 · Salary - Executive Director	1,384.62
	12/12	5050-00 · Salary - Administrative Asst	706.73
	12/12	5030-00 · FICA	141.02
	12/12	5020-00 · Payroll Fees	32.00
	12/12	5060-00 · Salary - Executive Director	1,384.62
	12/19	5050-00 · Salary - Administrative Asst	706.73
	12/19	5030-00 · FICA	140.97
	12/19	5020-00 · Payroll Fees	32.00
	12/19	5060-00 · Salary - Executive Director	1,384.62
	12/26	5050-00 · Salary - Administrative Asst	706.73
	12/26	5030-00 · FICA	140.97
	12/26	5020-00 · Payroll Fees	132.00
	12/26	5060-00 · Salary - Executive Director	1,384.62
	12/26	5110-00 · Health Insurance	1,539.03
	12/31	5050-00 · Salary - Administrative Asst	706.73
	12/31	5030-00 · FICA	150.40
	12/31	5020-00 · Payroll Fees	32.00
	12/31	5060-00 · Salary - Executive Director	1,384.62
Total Bangor Payroll			12,970.11
Bank of Maine			
	12/17	6235-00 · Supplies	27.65
	12/17	6243-00 · Phone, Fax & Internet	167.10
	12/17	6154-00 · Printer & Supplies	70.00
Total Bank of Maine			264.75
Capitol Computers			
	12/10	6152-00 · IT Services	25.00
	12/10	6152-00 · IT Services	250.00
Total Capitol Computers			275.00
Country Cafe Catering			
	12/23	6173-00 · Monthly	248.50
Total Country Cafe Catering			248.50

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Accrual Basis

Maine County Commissioners Association
Expenses by Vendor Detail
December 2014

	Date	Account	Amount
Haven, Lauren			
	12/17	6241-00 · Cell Phone	49.23
	12/17	6173-00 · Monthly	28.55
	12/17	6235-00 · Supplies	10.49
	12/17	6215-00 · Postage-Shpping	5.95
	12/17	6180-00 · Mileage & Travel Expense	6.89
Total Haven, Lauren			101.11
Kulow, Rosemary			
	12/17	6180-00 · Mileage & Travel Expense	14.01
	12/17	6241-00 · Cell Phone	75.00
Total Kulow, Rosemary			89.01
Maine Farm Bureau			
	12/23	6195-00 · Office Space Rental	1,382.00
Total Maine Farm Bureau			1,382.00
The Cliff House			
	12/10	6118-00 · Meeting Exp.	23,292.71
Total The Cliff House			23,292.71
Time Warner Cable			
	12/31	6243-00 · Phone, Fax & Internet	167.17
Total Time Warner Cable			167.17
York County Office			
	12/2	6113-00 · Entertainment/Speakers	298.08
Total York County Office			298.08
TOTAL			39,123.37

Legislative Report

January 9, 2015

County Borrowing via Loans

Representative Chuck Kruger of Thomaston has submitted a bill on behalf of MCCA to amend **Title 30-A Sec. 934. Loans.** (*Copy attached.*) The legislators I spoke to require language for the bills before they agree to sponsor them, so I did the research to help develop draft language.

Current law forces counties to ask voters via county-wide referendum for permission to borrow more than \$10,000 if the county is not otherwise authorized by county charter or another vehicle. The MCCA wants to replace the unrealistic limit that inhibits counties' ability to do business efficiently with a more realistic limit on their borrowing authority.

To achieve this end, MCCA recommends that the amount of \$10,000 be replaced with the following: *"1/10 of one mil based upon the county's property valuation, or greater, upon approval of the electorate in a county-wide referendum."* This mirrors Cumberland County's charter language.

Rep. Kruger submitted this as a bill request to the Revisor's Office on December 31st. He said he'll keep us apprised of any responses and begin the search for co-sponsors, especially Republic senators on the State & Local Government Committee. He said he will also ask Dave Miramant and Jeff Evangelos to co-sponsor.

The new bills will not be available until next week, and the list of LRs on the State Legislature has not changed since December 11th.

Encouraging Regionalization of Public Services

Senator Roger Katz of Augusta was happy to resubmit LD 312 that he sponsored back in 2011 and excited that counties support the idea of a fund to help promote the regionalization of public services. He thinks the bill could go farther with support from counties. This bill reestablishes the Fund for the Efficient Delivery of Local and Regional Services originally established by Initiated Bill 2003, chapter 2 and eliminated in 2009. (*A copy of LD 312 is attached for your information.*)

This bill was previously supported by municipalities, and Senator Katz has asked the MMA LPC to support it once again. 1% of state Revenue Sharing money would be used to reestablish the Local Government Fund which would provide additional support for local governments experiencing a higher-than-average property tax burden. This fund would assist those municipalities that collaborate with other municipalities, **counties** or state agencies to obtain savings in the cost of delivering local and regional governmental services.

Senator Katz asked us to let him know by mid-January if we think further "tweaking" of the language is needed to make the bill more suitable for MCCA's purposes.

Legislative Report

January 9, 2015

Corrections

At the end of December, Bill Whitten, Sheriff Joel Merry, and I met with the Speaker of the House Eves, his staff, and Representative Mark Dion via conference call for an hour to discuss the corrections situation and potential legislative solutions. I had previously spoken to Rep. Dion at length before Christmas about corrections and his potential sponsorship of legislation. He, for one, was very hesitant to submit a bill when it isn't clear what position the counties support.

In speaking with Rep. Dion and Speaker Eves, it became clear to us that it would be wiser to wait to see what Republicans and/or the Governor submit for corrections legislation than to submit new legislation on behalf of the counties. The main reasons for this are (1) MCCA has not yet developed a *new* position that the majority of counties agree with; (2) without the language for a bill, legislators are highly reluctant to sponsor a bill or even put in a "placeholder" LR; and (3) we'll know better how to respond and what to propose ourselves after we see what else is on the table.

Furthermore, with (1) the resignation of Amy Fowler as the MCCA representative on the State Board of Corrections, which makes the board completely non-functional for at least the near term and (2) the resignations of the SBOC Executive Director and Financial Analyst, the state of the BOC and its associated funding is greatly jeopardized.

At the conclusion of our meeting, all agreed to watch proposed legislation and work together to determine the best position, strategy, and response. We did not submit any placeholders for corrections legislation on behalf of the MCCA before the January 2nd deadline.

Legislative Report
January 9, 2015

Based on titles on the December 11, 2014 list, counties may want to watch the following, depending on actual language:

- | | |
|--------|--|
| LR 485 | Resolve, Authorizing the State Tax Assessor To Convey the Interest of the State in Certain Real Estate in the Unorganized Territory. |
| LR 566 | Resolve, To Ensure the Authority and Independence of the Office of the Attorney General |
| LR 517 | An Act To Amend the Laws Regarding the Department of Corrections |
| LR 489 | An Act To Amend the Maine Emergency Management Agency Laws |
| LR 477 | An Act To Expand Opportunities for Economic Development in Maine |
| LR 534 | An Act To Extend the Funding Period for Landfill Closure Costs |
| LR 553 | An Act To Further Increase the Availability of Mental Health Services |
| LR 558 | An Act To Reform Maine's Welfare Programs |
| LR 461 | An Act To Ensure that Membership of Public Employees in Unions is Voluntary |
| LR 491 | An Act To Protect the Privacy and Dignity of Persons Calling E-9-1-1 for Help |
| LR 495 | An Act To Make the Law Regarding Critical Incident Stress Management Teams More Beneficial and Effective |
| LR 500 | An Act Regarding the Use of Mobile Telephones and Handheld Electronic Devices while Operating a Motor Vehicle |
| LR 567 | An Act To Reduce the E-9-1-1 Surcharge |
| LR 568 | An Act To Clarify That the Number 9-1-1 is the Primary Number Advertised or Promoted for Emergency Response Services |
| LR 571 | An Act To Create a Position at the Public Utilities Commission |

We also need to pay close attention to the Governor's budget proposal and new bills that come out.

Legislative Report January 9, 2015

I received this from MMA lobbyist, Kate Dufour.

MMA's Legislative Agenda 2015-2016

Overarching Goal: Preserve/restore municipal revenue sharing primarily by educating Maine's lawmakers and general public about what revenue sharing stand for and accomplishes.

- The "Partnership Program" Report
- Educational/Media Campaign
- 2015 State-Municipal Summit

Legislative Initiatives: In light of deeply violated revenue sharing program, redesign/redefine the state-local relationship.

Nine separate legislative initiatives in four categories:

Back off state mandates:

- Give General Assistance Program over to the State Government to administer.
- Make enforcement of the Maine Uniform Building and Energy Code voluntary for the municipalities over 4,000 in population, where it is currently mandatory.

Additional tools for municipalities to preserve tax base and improve local tax burden equity:

- Authority to form fire districts and establish fees for fire service
- Authority to preserve abandoned properties to avoid condemnation, capturing costs by lien

Pushing back on the 2013-2014 shifts onto the property tax:

- Return the teacher retirement obligation to state government.
- Implement state funding for charter schools.

Ensuring sustainable investments in transportation infrastructure:

- Sustain the Highway Fund, index fuel taxes to mileage performance standards.
- Advance adequate transportation bond.
- Restore Local Road Assistance Program.

Legislation submitted with MMA's assistance but not as part of the Association's agenda:

- Incentivize municipal investments in Internet infrastructure.
- Authorize municipal school systems to forego school budget referendum adoption procedures.

Maine Revised Statutes

- ▼ §934 PDF
- ▼ §934 MS-WORD
- STATUTE SEARCH
- ◀ CH. 3 CONTENTS
- ◀ TITLE 30-A CONTENTS
- ◀ LIST OF TITLES
- DISCLAIMER
- ◀ MAINE LAW
- ◀ REVISOR'S OFFICE
- ◀ MAINE LEGISLATURE

§933 **Title 30-A:** **§935**
MUNICIPALITIES AND COUNTIES HEADING:
PL 1987, C. 737, PT. A, §2 (NEW)
Part 1: COUNTIES HEADING: PL 1987, C. 737, PT. A,
§2 (NEW)
Chapter 3: COUNTY BUDGET AND FINANCES
HEADING: PL 1987, C. 737, PT. A, §2 (RP)
Subchapter 2: COUNTY FISCAL MATTERS HEADING:
PL 1987, C. 737, PT. A, §2 (NEW)
Article 3: DEBTS AND BORROWING HEADING: PL
1987, C. 737, PT. A, §2 (NEW)

§934. Loans

The county commissioners may obtain loans of money for the use of their county and cause notes, obligations or bonds, with coupons for lawful interest, to be issued for payment of the loans. These loans may not exceed \$10,000, except in Franklin County and Aroostook County as provided in sections 935 and 935-A and except to the extent authorized pursuant to Title 10, chapter 110, without first obtaining the consent of the county, substantially as provided in section 122 or by countywide referendum pursuant to section 938. [2009, c. 517, §14 (AMD).]

SECTION HISTORY

1987, c. 737, §SA2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §SC8,10 (AMD). 1991, c. 778, §1 (AMD). 1999, c. 717, §1 (AMD). 2009, c. 517, §14 (AMD).

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The Revisor's Office cannot provide legal advice or
interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes
 7 State House Station
 State House Room 108
 Augusta, Maine 04333-0007



125th MAINE LEGISLATURE

FIRST REGULAR SESSION-2011

Legislative Document

No. 312

S.P. 92

In Senate, February 8, 2011

An Act To Reinstate the Fund for the Efficient Delivery of Local and Regional Services

Reference to the Committee on Appropriations and Financial Affairs suggested and ordered printed.

Joseph G. Carleton Jr.

JOSEPH G. CARLETON, JR.
Secretary of the Senate

Presented by Senator KATZ of Kennebec.

Cosponsored by Senator: RECTOR of Knox, Representatives: HINCK of Portland, KESCHL of Belgrade, MALONEY of Augusta.

**127th Maine State Legislature
First Regular Session
Agency and Department Bills
As of Thursday, December 11, 2014**

Department of Administrative and Financial Services

- LR 480 An Act To Amend the Tax Laws
- LR 481 An Act To Update the Laws Relating to Liquor Licensing and Enforcement
- LR 482 Resolve, Authorizing the Commissioner of Administrative and Financial Services To Sell or Lease the Interests of the State in Certain Real Property Located in Augusta, Bangor and Thomaston
- LR 483 An Act To Update Maine Purchasing Laws
- LR 484 An Act To Conform the Maine Tax Laws to the United States Internal Revenue Code
- LR 485 Resolve, Authorizing the State Tax Assessor To Convey the Interest of the State in Certain Real Estate in the Unorganized Territory

Department of Agriculture, Conservation and Forestry

- LR 438 An Act To Clarify Maine's Fertilizer Quality Control Laws
- LR 439 An Act To Amend the Penalties for Cruelty to Animals
- LR 443 An Act To Revise the Animal Welfare Laws
- LR 444 An Act Regarding Pesticide Aerial Spray Projects
- LR 445 An Act To Amend the Maine Spruce Budworm Management Laws
- LR 446 An Act To Amend the Membership of the Maine Outdoor Heritage Fund Board

Department of the Attorney General

- LR 560 An Act To Amend the Law Pertaining to Staff in the Attorney General's Office
- LR 561 Resolve, To Strengthen the Ability of the State To Perform Investigations of Deaths
- LR 562 Resolve, To Strengthen the Protections for Senior Citizens in the State
- LR 563 Resolve, To Strengthen the Laws Pertaining to the Trafficking of Methamphetamine and Other Drugs
- LR 564 Resolve, To Strengthen the Administrative Provisions Relating to MaineCare Providers
- LR 565 Resolve, To Increase Prosecutorial Functions in the State
- LR 566 Resolve, To Ensure the Authority and Independence of the Office of the Attorney General

Department of Audit

- LR 153 An Act To Make Minor Nonsubstantive Changes to the Laws Affecting the Office of the State Auditor

Department of Corrections

- LR 517 An Act To Amend the Laws Regarding the Department of Corrections
- LR 518 An Act To Amend the Laws Related to the Bolduc Correctional Facility

Department of Defense, Veterans and Emergency Management

- LR 487 An Act To Improve the Veterans' Services Laws
- LR 488 An Act To Amend the Military Bureau Laws
- LR 489 An Act To Amend the Maine Emergency Management Agency Laws

Department of Economic and Community Development

LR 477 An Act To Expand Opportunities for Economic Development in Maine

Department of Education

LR 519 An Act To Amend and Clarify Public Charter School Laws

LR 520 To Act To Amend and Clarify Education Laws Related to Special Education and Enrollment of Students

LR 521 An Act To Amend Laws Pertaining to Collection of and Authority for Rulemaking Regarding Body Mass Index Data and Clarification of Rulemaking for Transportation of Public School Students

Department of Environmental Protection

LR 534 An Act To Extend the Funding Period for Landfill Closure Costs

LR 535 An Act To Modernize Major Substantive Rule Submission Requirements

LR 536 An Act To Stabilize and Streamline the Department of Environmental Protection's Ground Water Oil Clean-up Fund and Maine Coastal and Inland Surface Oil Clean-up Fund

LR 537 An Act To Reduce Carbon Emissions from Residential Heating

LR 538 An Act To Make Minor Changes and Corrections to Statutes Administered by the Department of Environmental Protection

LR 539 An Act To Amend Laws Concerning Water Quality Standards

LR 540 An Act To Amend Environmental Permitting Standards for Facilities in Maine

LR 541 An Act To Promote Recycling Program Integration and Efficiencies

Finance Authority of Maine

LR 452 An Act To Amend the Maine Economic Development Venture Capital Revolving Investment Program

LR 454 An Act To Create the Maine STEM Loan Repayment Program

LR 455 An Act To Enhance Educational Outreach

LR 456 An Act To Encourage College Savings

LR 457 An Act To Provide for the 2015 and 2016 Allocations of the State Ceiling on Private Activity Bonds

LR 478 An Act To Improve Access to Capital

LR 479 An Act To Promote Economic Development

Department of Health and Human Services

LR 545 An Act To Allow the Release of Child Protective Records to Certain Providers of Adult Services

LR 546 An Act To Enhance the Efficiency of Collection of Child Support Obligations

LR 547 An Act To Affirm the Obligation To Support One's Children

LR 548 An Act Regarding the Filing, Correction and Amendment of Birth, Death and Marriage Records

LR 549 An Act To Amend the Charity Care Guidelines To Align with the Federal Patient Protection and Affordable Care Act

LR 550 An Act To Amend the Maine Medical Use of Marijuana Act

LR 551 An Act To Establish a Secure Web-based Background Check Center for Providers of Long-term Care, Child Care and In-home and Community-based Services

LR 552 An Act To Consolidate the Investigation of Out-of-home Child Abuse and Neglect

LR 553 An Act To Further Increase the Availability of Mental Health Services

LR 554 An Act Regarding Licensed Children's Programs

LR 555 An Act To Amend the Maine Registry of Certified Nursing Assistants and Direct Care Workers

- LR 556 An Act To Repeal a Major Substantive Rule Requirement
- LR 557 An Act To Repeal Language Relating to Adult Day Health Care
- LR 558 An Act To Reform Maine's Welfare Programs

Department of Inland Fisheries and Wildlife

- LR 578 An Act To Correct and Clarify Maine's Fish and Wildlife Laws
- LR 579 An Act To Strengthen Maine's Fisheries Laws
- LR 580 An Act To Clarify and Simplify Maine's Licensing and Registration Laws
- LR 581 An Act To Clarify and Enhance Maine's Fish and Wildlife Enforcement Laws
- LR 582 An Act To Amend Maine's Threatened and Endangered Species List
- LR 583 An Act To Restructure the Permitting Process for Wildlife and Exotic Species in Captivity

Department of Labor

- LR 447 An Act To Update Maine Law To Conform to New Federal Occupational Safety and Health Administration Regulations
- LR 449 An Act To Clarify the Laws Governing the Bureau of Rehabilitation Services
- LR 450 An Act To Clarify Filing Methods for Quarterly Payroll Reports
- LR 453 An Act To Modify Unemployment Insurance Successor Law
- LR 459 An Act To Correct Verbiage in the Procedures for the Industry Partnership Grant Program
- LR 460 An Act To Conform Maine Law to Federal Law Regarding Closings and Mass Layoffs and Strengthen Employee Severance Pay Protections
- LR 461 An Act To Ensure that Membership of Public Employees in Unions is Voluntary
- LR 462 An Act To Prohibit Mandatory Membership in a Union or Payment of Agency Fees as a Condition of Employment
- LR 463 An Act Regarding the Work Permitting Process for Minors
- LR 577 An Act To Encourage Greater Efficiency in the Unemployment Insurance System

Maine Commission for Community Service

- LR 490 An Act To Establish a Private Support Organization for the Maine Commission for Community Service

Department of Marine Resources

- LR 507 An Act To Create a Spat Collection License
- LR 508 An Act To Create an Elver Exporter's License
- LR 509 An Act To Make the E-mail Addresses of Department of Marine Resources License Holders Confidential
- LR 510 An Act To Amend the Emergency Rule-making Authority of the Department of Marine Resources
- LR 511 An Act To Improve Enforcement of Maine's Marine Resources Laws
- LR 512 An Act To Add Atlantic Sturgeon and Atlantic Salmon to the List of State Endangered and Threatened Marine Species
- LR 515 An Act To Provide for Improved Reporting of Marine Resources Landings
- LR 516 An Act To Make Technical Changes to Maine's Marine Resources Laws

Department of Professional and Financial Regulation

- LR 525 An Act To Amend Licensing Laws of the Maine Fuel Board
- LR 526 An Act To Amend the Boiler Inspection Statute

- LR 527 An Act To Amend the Laws Relating to Group Trusts Established by Group Self-insurers of Workers' Compensation Benefits
- LR 528 An Act Relating to Insurance Licensing
- LR 529 Act To Amend Maine Law Relating to the Use of Consumer Reports in Insurance Underwriting
- LR 530 An Act To Amend the Maine Property Insurance Cancellation Control Laws
- LR 531 An Act To Increase Efficiency of Non-bank Financial Regulation
- LR 532 An Act Regarding the Board of Dental Examiners

Office of the Public Advocate

- LR 559 An Act To Address Recommendations from the Report by the Office of Program Evaluation and Government Accountability Regarding the Public Utilities Commission

Department of Public Safety

- LR 491 An Act To Protect the Privacy and Dignity of Persons Calling E-9-1-1 for Help
- LR 492 An Act To Add Acetylfentanyl to the List of Schedule W Drugs
- LR 493 An Act To Amend Maine's Motor Vehicle Statutes
- LR 494 An Act To Permit Law Enforcement Officers To Use Preliminary Breath Testing Devices To Enforce the State's Operating under the Influence Laws
- LR 495 An Act To Make the Law Regarding Critical Incident Stress Management Teams More Beneficial and Effective
- LR 496 An Act To Amend the Maine Emergency Medical Services Act of 1982
- LR 497 An Act To Establish a Marijuana Chemical Test Level To Determine Whether a Motor Vehicle Operator Is Operating under the Influence of Marijuana
- LR 498 An Act Regarding Community Paramedicine Pilot Projects
- LR 499 An Act To Amend the Polygraph Examiners Act
- LR 500 An Act Regarding the Use of Mobile Telephones and Handheld Electronic Devices while Operating a Motor Vehicle
- LR 501 An Act Regarding Pawn Transactions Involving Gift Cards
- LR 502 An Act To Ensure the State Bureau of Identification Is Reimbursed Costs Associated with Conducting Criminal History Records Checks
- LR 503 An Act To Amend the Sex Offender Registration and Notification Laws
- LR 504 An Act To Amend the Administrative Procedures Law To Situate the State Trauma Prevention and Control Advisory Committee within the Field of Public Safety
- LR 505 An Act To Protect Maine's Children from Sexual Abuse and Exploitation
- LR 506 Resolve, To Allow the Department of Public Safety To Transfer Certain Property to the LifeFlight Foundation

Public Utilities Commission

- LR 567 An Act To Reduce the E-9-1-1 Surcharge
- LR 568 An Act To Clarify That the Number 9-1-1 Is the Primary Number Advertised or Promoted for Emergency Response Services
- LR 569 An Act To Repeal the Sunset of the Green Power Offer
- LR 570 An Act To Amend the Law Regarding Nontransmission Alternatives Investigations Required for Proposed Transmission Line Projects
- LR 571 An Act To Create a Position at the Public Utilities Commission
- LR 572 An Act Regarding the Use of Remote-access Technology at Public Meetings at the Public Utilities Commission

NO

LR 573 An Act To Change the Name of the Public Utilities Commission's Consumer Assistance Division
LR 574 An Act To Repeal Outdated Statutory Sections Relating to Regional Ride Share Programs

Secretary of State

LR 575 An Act To Amend the Motor Vehicle Laws
LR 576 An Act To Amend the Election Laws

Department of Transportation

LR 522 An Act To Repeal Outdated Aviation Regulations
LR 523 An Act To Preserve the Efficiency of Transportation Maintenance and Construction Activities