

POINT LOOKOUT

NORTHPORT, MAINE

Maine County Commissioners Association Sept 26-29, 2019

Description	Total Room Nights	Average Cost*	Pretax Total	9% Tax	Total		
Accommodations		Government Per Diem					
One Bedroom Queen Studio Cabin	30	1	\$93.00	\$ 2,790.00	\$ 251.10 \$ 3,041.10		
One Bedroom King Studio Cabin	15	1	\$93.00	\$ 1,395.00	\$ 125.55 \$ 1,520.55		
Two Bedroom Double, One Bath Cabin	18	1	\$186.00	\$ 3,348.00	\$ 301.32 \$ 3,649.32		
Two Bedroom Queen, Two Bath Cabin	64	1	\$186.00	\$ 11,904.00	\$ 1,071.36 \$ 12,975.36		
Three Bedroom Cabin	10	1	\$279.00	\$ 2,790.00	\$ 251.10 \$ 3,041.10		
Lodging Total	15 Cabins Thu/70 Fri/50 Sat			\$ 22,227.00	\$ 24,227.43		
<p style="text-align: center;">Concessions: Group Rate 3 days pre/post, extended Government Per Diem for cabins, 1 Complimentary 1-Bedroom King Cabin, 1 Complimentary 2-Bedroom/2-Bath Cabin (2 nights each)</p> <p style="text-align: center;">Standard Cabin Amenities include: Linens, sheets, towels, microwave, coffee maker, mini fridge, wireless internet, DVD player. While staying with us, guests are encouraged to use the on site fitness center, bowling center and hiking trails.</p>							
			Cost	Food Total	Gratuity/ Svc Chg	Tax	Catering Total
Dining/Catering/Meals						Tax Exempt	
Breakfast: Continental Sat	175	1	\$12.50	\$ 2,187.50	\$ 437.50		\$ 2,625.00
Breakfast: Continental Sun	70	1	\$12.50	\$ 875.00	\$ 175.00		\$ 1,050.00
Coffee Refresh \$32 per gal (150ppl)	10	2	\$32.00	\$ 640.00	\$ 128.00		\$ 768.00
Lunch Buffet:	175	2	\$19.00	\$ 6,650.00	\$ 1,330.00		\$ 7,980.00
Reception Food: Summit/Fri	175	1	\$9.00	\$ 1,575.00	\$ 315.00		\$ 1,890.00
Dinner Buffet: Hedges/Fri	175	1	\$30.00	\$ 5,250.00	\$ 1,050.00		\$ 6,300.00
Reception Food: Hedges/Sat	125	1	\$8.00	\$ 1,000.00	\$ 200.00		\$ 1,200.00
Dinner Buffet: Hedges/Sat	125	1	\$28.00	\$ 3,500.00	\$ 700.00		\$ 4,200.00
Bartenders							\$ 500.00
Bar Options available upon request							
Dining Subtotal				\$ 21,677.50			\$ 26,513.00
<p style="text-align: center;">** Dining Costs are estimated, final menu choices are due 30 days prior to event, price will vary depending on final meal option chosen. ** A service charge of 18% of the total food & beverage revenue will be added, which will be provided to wait staff employees, service employees and/or service bartenders. An admin fee of 2% of total food & beverage revenue & applicable taxes will be added. This admin fee is retained by the resort and is not a tip, gratuity or service charge for any employee and is not the property of the employees providing service to you. An 8% State sales tax will also apply to all food & beverage charges. A 5.5% state tax will apply to AV.</p>							
Conference Fees							
Hedges Hall & Pavilion: Fri, Sat, Sun (Staff Fee charge only if \$24k min F&B)	1	2.5	\$2,500.00	\$ 6,250.00	discounted		\$ 750.00
The Summit: Fri Reception	1	1	\$5,500.00	\$ 5,500.00	discounted		Waived
Bowling Center: Sat for 2 Hours	1	1	\$500.00	\$ 500.00	discounted		\$ 250.00
Vendor Tables \$25 ea includes Power	15	1	\$25.00	\$ 375.00	\$ 1.38		\$ 376.38
Audio-Visual Charges (tbd)				\$ -	\$ -		\$ -
Conference Subtotal							\$ 1,376.38
Shuttle Service per vehicle per hour			\$100.00	\$ -	n/a		\$ -
Transportation Subtotal							\$ -
SUBTOTAL							\$ 27,889.38
Conference & Meals Estimate:							\$ 27,889.38

Lodging Estimate at Top/Conference Estimate at Bottom - both in Green