

# M.C.C.A.

Stephen Gorden, President  
Cumberland County

Brian Hobart, Vice President  
Sagadahoc County

Norm Fournier, Secretary-Treasurer  
Aroostook County

Lauren Haven  
Administrator



4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Board of Directors Meeting Agenda

April 13th, 2022, 10:00 am via Zoom

1. Call to Order: Roll Call - Phone attendees will be requested to introduce themselves.
2. Approval of the Agenda
3. **Consent Agenda:**
  - 3.1. **Approval of the Minutes**
  - 3.2. **Officer Reports:**
    - 3.2.1. **Finance**
      - 3.2.1.1. **Financial Report - Lauren Haven**
      - 3.2.1.2. **Treasurer - Norm Fournier**
4. **Administrative Report - Lauren**
5. **Officer Reports:**
  - 5.1. **Budget and Finance Committee – Norm Fournier, Chair**
  - 5.2. **NACo: Peter Baldacci & Sharyn Pohlman – Updates on Federal legislation, national programs, and resources**
  - 5.3. **President Report**
    - 5.3.1. **Consideration of the Convention**
    - 5.3.2. **Consideration of In Person Meetings Starting in May**
    - 5.3.3. **Homelessness Issues in Maine**
    - 5.3.4. **Maine Broadband Discussion: Andrew Butcher and Peggy Schaffer**
6. **Committee Reports:**
  - 6.1. **Standing Committees:**
    - 6.1.1. **Legislative Policy Committee – Brian Hobart, Chair**
      - 6.1.1.1. **James Cohen, Verrill Dana**
        - 6.1.1.1.1. **Legislative Update**
        - 6.1.1.1.2. **Jail Funding Legislation**
        - 6.1.1.1.3. **Ideas for New Legislation**
      - 6.1.1.2. **Jail Funding Legislation**
      - 6.1.1.3. **Ideas for New Legislation**
    - 6.1.2. **Affiliate Organization Committee Reports - recognize those in attendance or submitted Information: MSA, Others**
7. **Adjournment**

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Board of Directors Meeting

March 9th, 2022, 10:00 am via Zoom

1. Call to Order: Roll Call - Phone attendees will be requested to introduce themselves.

MCCA President Steve Gorden called the meeting to order at approximately 10:20 am due to the late adjournment of the Risk pool meeting. Attendees announced themselves.

#### DIRECTORS PRESENT:

Androscoggin – Comm. John Michael  
Aroostook – Comm. Norman Fournier  
Cumberland – Comm. Steve Gorden  
Hancock – Comm. William Clark  
Kennebec – Admin. Scott Ferguson proxy for Comm. George Jabar  
Knox – Comm. Sharyn Pohlman  
Lincoln – Comm. William Blodgett  
Oxford – Admin. Don Durrah proxy for Comm. Steven Merrill  
Penobscot – Comm. Peter Baldacci  
Piscataquis – Comm. Wayne Erkkinen  
Sagadahoc – Comm. Brian Hobart  
Somerset – Admin. Dawn DiBlasi proxy for Comm. Newell Graf  
Waldo – Comm. Betty Johnson  
Washington – Comm. Chris Gardner  
York – Comm. Richard Dutremble

#### DIRECTORS ABSENT:

Kennebec – Comm. George Jabar  
Oxford – Comm. Steven Merrill  
Somerset – Comm. Newell Graf

#### OTHERS PRESENT:

Hancock – Admin. Scott Adkins  
Knox – Admin. Andrew Hart  
Lincoln – Admin. Carrie Kipfer  
Penobscot – Admin. Erika Honey  
Lobbyists – Jim Cohen and Clara McConnell  
MCCA Risk Pool - Manager Malcolm Ulmer  
MCCA - Admin. Lauren Haven

## 2. Approval of the Agenda

President Steve Gorden asked if there were any additions to the agenda. He said he planned to talk about the annual convention in his report. Hearing no other proposed topics, Comm. Baldacci **moved** to approve the agenda. The motion was **seconded** by Comm. Hobart, and the motion **passed** with no objections.

## 3. Consent Agenda:

### 3.1. Approval of the Minutes

### 3.2. Officer Reports:

#### 3.2.1. Finance

##### 3.2.1.1. Financial Report - Lauren Haven

##### 3.2.1.2. Treasurer - Norm Fournier

President Steve Gorden requested a motion to move the consent agenda. Comm. Hobart **moved** to approve the consent agenda which include the agenda, minutes, and financials. Comm. Fournier **seconded** the motion and it was **passed** with no further comments.

Note: The Legislative Update occurred at this point in the meeting as lobbyist, Jim Cohen, needed to leave early.

## 4. Administrative Report – Lauren

Ms. Haven reported on recent projects.

## 5. Officer Reports:

### 5.1. Budget and Finance Committee – Norm Fournier, Chair

Comm. Fournier stated there was nothing to report.

### 5.2. NACo: Peter Baldacci & Sharyn Pohlman – Updates on Federal legislation, national programs, and resources

Due to new COVID-19 mandates in Washington D.C., Comm. Baldacci reported that he and Comm. Pohlman attended the virtual sessions for the NACo legislative conference. U.S. President Joe Biden was a featured speaker at the event. The next NACo conference has been planned for a venue in Anchorage, Alaska and it was unlikely he would attend.

Comm. Baldacci said the infrastructure bill is a priority for NACo.

Comm. Gardner asked for an update on the status of the Medicaid bill. Comm. Baldacci said it's still alive and needs to pass in the Senate. Our delegation is 100% supporting the bill and there would be a fiscal note to the federal government. There were likely to be trade-offs.

### 5.3. President Report

#### 5.3.1. Consideration of the Convention

President Gorden asked Secretary/Treasurer Norm Fournier to comment on the 2022 MCCA convention. Comm. Fournier said Aroostook was on board with attending the convention and asked if other counties were as well. Lauren said she received several favorable responses from county officials. She was able to get dates from Sunday River as well as a preliminary contract. The prices were considerably higher than the last contract that had been drafted, but there might be items that could be negotiated. It was sent to the Executive Committee for their review. She had also polled the vendors which returned an equally split opinion, some vendors planning to participate in live events, and some were not. Admin. Dawn DiBlasi asked if we could send a survey to determine the level of interest for all of the counties. Steve said he particularly enjoyed the thought-provoking futurist who spoke at the last convention, and it would be very interesting to hear new ideas about the future after the pandemic.

#### 5.3.2. Maine State Police Withdrawal from Rural Patrol

According to Comm. Baldacci had been a Zoom meeting to discuss the topic with the Penobscot legislative delegation. The Maine State Police (MSP) was represented at the meeting. The MSP wants to divide Penobscot county into three zones. Currently there are four zones. This was an ultimatum; either change to three zones or there would be no zones patrolled by MSP. The legislature had been notified with concerns about the unrealistic and unreasonable demand.

From the perspective of the MSP, they had asked for additional staffing through the legislature and the request was not granted. This seemed to be a way to fight back by demonstrating they didn't have the manpower to cover those rural areas. Comm. Gardner said regardless of this instance, there had been a slow degradation of service from the MSP over the last decade. Ultimately, the onus is on the MSP. Counties are not required by statute to handle rural patrol. This is an administrative issue; they must compromise by splitting the duties at the very least. The issue has been communicated to Commissioner Mike Sauschuck of the Department of Public Safety who oversees the State Police, and Governor Mills, to whom he reports. Unfortunately, the MSP has also taken over the Criminal Justice Academy in the sense that the tests are geared toward police and not county needs. Comm. Pohlman said this is a good time to bring the issue to the forefront, as it's an election year, and affects everyone. We should take the opportunity to raise awareness. The group agreed.

#### 5.4. ARPA Funding Final Regs: Updates and Discussions Surrounding Projects – No discussion occurred.

### 6. Committee Reports:

#### 6.1. Standing Committees:

##### 6.1.1. Legislative Policy Committee – Brian Hobart, Chair

##### 6.1.1.1. James Cohen, Verrill Dana

Adjournment for the Legislature has been set for April 20<sup>th</sup>.

The Governor is not supportive of LD 1950, "An Act To Implement the Recommendations of the Commission To Create a Plan To Incorporate the Probate Courts into the Judicial Branch". It's likely that the fiscal note will be substantial.

Admin. Scott Adkins asked if there was any progress made on the Washington/Hancock County Bill. This was a reference to LD 272, "An Act To Establish Separate Prosecutorial Districts in Downeast Maine." Jim said, no, he didn't have an update. Comm. Gardner said they were probably waiting it out until after March 15<sup>th</sup> when signatures must be submitted for elections. It's still a hot potato and he didn't know if it would move forward.

6.1.1.1.1.Legislative Update

6.1.1.1.2.Jail Funding Legislation

The outcome of LD 1654, "An Act To Stabilize State Funding for County Corrections" was yet to be determined and more work is needed. The Governor was not supportive of the language in the bill tying a specific number of prisoners to the state. Jim was optimistic that the Democrats in the Criminal Justice and Public Safety (CJPS) Committee were on board. They were trying to get a head count. Negotiations were planned for March 10<sup>th</sup> and then a strategic decision about voting would be made. The bottom line was the money should fix a system that's been broken for a long time.

Steve Gorden asked Comm. Richard Dutremble about his conversation with the Chair of CJPS Senator Susan Deschambault. Comm. Dutremble said the \$50 for state sanctioned inmates is a record keeping problem. He had spoken with the Senator, and that is the sticking point. A percentage is better and would be more consistent. Jim Cohen said he and Clara would be trying to stay together with our other partners on this. Comm. Gardner said he would be willing to call Senator Scott Sirois, who was in opposition. Comm. Baldacci said he'd be okay with taking out the "state sanctioned" inmates as a percentage would be much better. It would be a healthy improvement which would save us many fights over funding in the future.

6.1.2. Affiliate Organization Committee Reports - recognize those in attendance or submitted  
Information: MSA, Others

Comm. Norm Fournier asked President Gorden if he would report on the status of the supplemental funding distribution request to DOC. Comm. Gorden said MCCA submitted the report from MACCAM and quickly received a response from Department of Corrections Commissioner Liberty. As of last Monday (March 7<sup>th</sup>) Comm. Liberty said he planned to get the checks out as identified in the submitted report.

7. Adjournment

MCCA President Steve Gorden invited a **motion** to adjourn at approximately 11:05 p.m. Comm. Gardner made the **motion** seconded by Comm. Fournier, and the **motion** to adjourn was **approved**.

Respectfully submitted,



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MCCA Administrator, Lauren Haven

Attested:

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MCCA Secretary-Treasurer, Comm. Norman Fournier

# **MAINE COUNTY COMMISSIONERS ASSOCIATION**

## **March 2022 Financial Report**

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Attached please find the financial reports for the month of March 2022. The Balance Sheet shows the total assets and liabilities at \$236,127.86. This amount includes \$12,457 from the money market account MCCA established for MainePERS employer contributions, and membership dues of \$151,321. All payments for the association dues have been received and deposited.

Debits to the bank account in March totaled \$21,015.12, and \$40,542.39 was credited to the checking account. The credits included MCCA membership dues and payments for NACo endorsements. The debits were from normal operating expenses during the month, and a payment to the Maine Farm Bureau (MFB) in the amount of \$5,988.68 to replace four checks which had been lost by the MFB. Secretary/Treasurer Norm Fournier and I were aware these checks had not been cashed. The next time the MCCA financial management and investment policies are revised, the Budget and Finance Committee will request the Board of Directors approve language to limit the length of time a check will be honored.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail, Expenses by Vendor*, and *Profit & Loss Previous Year Comparison* reports. Please don't hesitate to contact me with any questions and please let me know if you would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven  
Administrator

Accepted by:

Date: April 13, 2022

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Norman Fournier, Secretary-Treasurer

**Maine County Commissioners Association**  
**Balance Sheet (accrual)**  
As of March 31, 2022

	<b>March 2022</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000-00 · Bank and Cash Accounts	
1010-00 · MCCA Checking-Savings Bank	247,745.59
1020-00 · Money Market Account	12,457.27
1030-00 · Petty Cash Account	200.00
<b>Total 1000-00 · Bank and Cash Accounts</b>	<b>260,402.86</b>
<b>Total Checking/Savings</b>	<b>260,402.86</b>
<b>Accounts Receivable</b>	
1300-00 · Receivables	1,000.00
<b>Total Accounts Receivable</b>	<b>1,000.00</b>
<b>Other Current Assets</b>	
1120-00 · Pass Through	-25,275.00
<b>Total Other Current Assets</b>	<b>-25,275.00</b>
<b>Total Current Assets</b>	<b>236,127.86</b>
<b>TOTAL ASSETS</b>	<b>236,127.86</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000-00 · Accounts Payable	-45.94
<b>Total Accounts Payable</b>	<b>-45.94</b>
<b>Other Current Liabilities</b>	
2100-00 · Other Current Liabilities	
2120-00 · MainePERS Employee Contribution	391.40
2130-00 · Employee Health Insurance Contr	49.57
<b>Total 2100-00 · Other Current Liabilities</b>	<b>440.97</b>
<b>Total Other Current Liabilities</b>	<b>440.97</b>
<b>Total Current Liabilities</b>	<b>395.03</b>
<b>Total Liabilities</b>	<b>395.03</b>
<b>Equity</b>	
3000-00 · Equity Accounts	
3020-00 · Fund Balance to Current Yr Inc	-86,023.06
<b>Total 3000-00 · Equity Accounts</b>	<b>-86,023.06</b>
3100-00 · Earnings	216,470.47
<b>Net Income</b>	<b>105,285.42</b>
<b>Total Equity</b>	<b>235,732.83</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>236,127.86</b>

# Maine County Commissioners Association

## Reconciliation Summary

1020-00 · Money Market Account, Period Ending 03/17/22

	<b>March 2022</b>
<b>Beginning Balance</b>	<b>12,456.79</b>
<b>Cleared Transactions</b>	
Deposits and Credits - 1 item	0.48
<b>Total Cleared Transactions</b>	<b>0.48</b>
<b>Cleared Balance</b>	<b>12,457.27</b>
<b>Register Balance as of 03/17/22</b>	<b>12,457.27</b>
<b>Ending Balance</b>	<b>12,457.27</b>

# Maine County Commissioners Association

## Reconciliation Summary

1010-00 · MCCA Checking-Savings Bank, Period Ending 03/31/22

	<b>March 2022</b>
<b>Beginning Balance</b>	<b>235,354.49</b>
<b>Cleared Transactions</b>	
Checks and Payments - 18 items	-21,015.12
Deposits and Credits - 9 items	40,542.39
<b>Total Cleared Transactions</b>	<b>19,527.27</b>
<b>Cleared Balance</b>	<b>254,881.76</b>
<b>Uncleared Transactions</b>	
Checks and Payments - 5 items	-32,411.17
Deposits and Credits - 1 item	25,275.00
<b>Total Uncleared Transactions</b>	<b>-7,136.17</b>
<b>Register Balance as of 03/31/22</b>	<b>247,745.59</b>
<b>Ending Balance</b>	<b>247,745.59</b>

# Maine County Commissioners Association

## Reconciliation Detail

1010-00 · MCCA Checking-Savings Bank, Period Ending 03/31/22

	Type	Date	Name	Amount	Balance
Beginning Balance					235,354.49
Cleared Transactions					
Checks and Payments - 18 items					
	Bill Pmt -Check	2/25	Verrill	-5,000.00	-5,000.00
	Bill Pmt -Check	2/25	Maine Farm Bureau	-1,497.17	-6,497.17
	Bill Pmt -Check	2/25	Haven, Lauren	-243.75	-6,740.92
	Bill Pmt -Check	2/25	Camden National Bank	-81.84	-6,822.76
	Bill Pmt -Check	3/4	Bangor Payroll	-1,025.96	-7,848.72
	Bill Pmt -Check	3/11	Maine Farm Bureau	-5,988.68	-13,837.40
	Bill Pmt -Check	3/11	Bangor Payroll	-1,025.96	-14,863.36
	Bill Pmt -Check	3/11	MainePERS	-647.12	-15,510.48
	Bill Pmt -Check	3/11	Maine Municipal Association	-130.65	-15,641.13
	Bill Pmt -Check	3/11	Unlimited Technology	-100.00	-15,741.13
	Bill Pmt -Check	3/11	Liberty Mutual Insurance	-59.00	-15,800.13
	Bill Pmt -Check	3/18	Bangor Payroll	-1,025.96	-16,826.09
	Bill Pmt -Check	3/25	Bangor Payroll	-2,260.26	-19,086.35
	Bill Pmt -Check	3/25	US Bank	-398.93	-19,485.28
	Bill Pmt -Check	3/25	Camden National Bank	-249.76	-19,735.04
	Bill Pmt -Check	3/25	Spectrum Business/TWC	-179.12	-19,914.16
	Bill Pmt -Check	3/25	Haven, Lauren	-75.00	-19,989.16
	Bill Pmt -Check	3/31	Bangor Payroll	-1,025.96	-21,015.12
Total Checks and Payments				-21,015.12	-21,015.12
Deposits and Credits - 9 items					
	Bill Pmt -Check	2/26	Maine Farm Bureau	0.00	0.00
	Bill Pmt -Check	3/26	Maine Farm Bureau	0.00	0.00
	Bill Pmt -Check	4/29	Maine Farm Bureau	0.00	0.00
	Bill Pmt -Check	7/26	Maine Farm Bureau	0.00	0.00
	Payment	3/2	Knox County	9,956.04	9,956.04
	Deposit	3/17		253.00	10,209.04
	Deposit	3/28		16,796.88	27,005.92
	Deposit	3/31		5.99	27,011.91
	Deposit	3/31		13,530.48	40,542.39
Total Deposits and Credits				40,542.39	40,542.39
Total Cleared Transactions				19,527.27	19,527.27
Cleared Balance				19,527.27	254,881.76
Uncleared Transactions					
Checks and Payments - 5 items					
	Bill Pmt -Check	10/24	Treasurer, State Of Maine	-100.00	-100.00
	Bill Pmt -Check	2/25	NACo	-25,275.00	-25,375.00
	Bill Pmt -Check	3/25	Verrill	-5,500.00	-30,875.00
	Bill Pmt -Check	3/25	Maine Farm Bureau	-1,497.17	-32,372.17
	Bill Pmt -Check	3/25	Eastern Alliance	-39.00	-32,411.17
Total Checks and Payments				-32,411.17	-32,411.17
Deposits and Credits - 1 item					
	General Journal	2/7		25,275.00	25,275.00
Total Deposits and Credits				25,275.00	25,275.00
Total Uncleared Transactions				-7,136.17	-7,136.17
Register Balance as of 03/31/22				12,391.10	247,745.59
Ending Balance				12,391.10	247,745.59

**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through March 2022

Accrual Basis	2022 Budget	March 2022	Jan - Mar 2022	\$ Over Budget	% of Budget
<b>Income</b>					
4100-00 · Convention Income					
4110-00 · Plaques	400			-400	
4120-00 · Registration	26,000			-26,000	
4130-00 · Sponsorship	10,000			-10,000	
4140-00 · Vendor	9,000			-9,000	
<b>Total 4100-00 · Convention Income</b>	<b>45,400</b>			<b>-45,400</b>	
4300-00 · Dues	151,321		151,321		100%
4400-00 · Other Income	7,000	253	4,470	-2,530	64%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	24,063			-24,063	
4810-00 · Interest Earned	100	6	15	-85	15%
4920-00 · Transfer in from Fund Balance	5,240			-5,240	
<b>Total Income</b>	<b>233,624</b>	<b>259</b>	<b>155,806</b>	<b>-77,818</b>	<b>67%</b>
<b>Gross Profit</b>	<b>233,624</b>		<b>155,806</b>	<b>-77,818</b>	<b>67%</b>
<b>Expense</b>					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	179	459	-1,541	23%
5030-00 · FICA	4,152	380	1,010	-3,142	24%
5040-00 · MainePERS Contributions	4,342	334	1,095	-3,247	25%
5050-00 · Salary-Administrator	54,275	5,219	13,836	-40,439	25%
<b>Total 5000-00 · Payroll Expenses</b>	<b>64,769</b>	<b>6,112</b>	<b>16,400</b>	<b>-48,369</b>	<b>25%</b>
5100-00 · Insurance					
5110-00 · Health Insurance	11,415	1,027	3,103	-8,312	27%
5120-00 · Commercial, Crime, D&O Ins	2,100	59	177	-1,923	8%
5130-00 · Workers Comp	550	39	39	-511	7%
5140-00 · Unemployment Comp Ins	350	131	131	-219	37%
<b>Total 5100-00 · Insurance</b>	<b>14,415</b>	<b>1,256</b>	<b>3,450</b>	<b>-10,965</b>	<b>24%</b>
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500		1,139	639	228%
6013-00 · Financial Audit	5,000			-5,000	
<b>Total 6010-00 · Prof. Services</b>	<b>5,500</b>		<b>1,139</b>	<b>-4,361</b>	<b>21%</b>
6030-00 · Lobbying	60,400	5,500	15,500	-44,900	26%
6040-00 · NACO Expenses					
6041-00 · Conferences	5,465			-5,465	
<b>Total 6040-00 · NACO Expenses</b>	<b>5,465</b>			<b>-5,465</b>	
6050-00 · Education and Training	600			-600	
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	6,500			-6,500	
6114-00 · MCCA Staff Registration Expense	500			-500	

Accrual Basis	2022 Budget	March 2022	Jan - Mar 2022	\$ Over Budget	% of Budget
6118-00 · Meeting Exp.	32,500			-32,500	
6121-00 · Supplies	300			-300	
6124-00 · Commissioner Retirement Plaques	400			-400	
<b>Total 6110-00 · Convention Expense</b>	<b>40,200</b>			<b>-40,200</b>	
6140-00 · Copies-Printing					
6142-00 · Directory	100	100	100		100%
<b>Total 6140-00 · Copies-Printing</b>	<b>100</b>	<b>100</b>	<b>100</b>		<b>100%</b>
6145-00 · Dues Expense	625		625		100%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	300	105	105	-195	35%
6152-00 · IT Services	1,800	112	336	-1,464	19%
6153-00 · Photocopier Lease	4,700	399	1,197	-3,503	25%
6154-00 · Printer & Supplies	500	32	32	-468	6%
6156-00 · Other	400			-400	
<b>Total 6150-00 · Equipment - Office</b>	<b>7,700</b>	<b>648</b>	<b>1,670</b>	<b>-6,030</b>	<b>22%</b>
6160-00 · Fees	100		53	-47	53%
6170-00 · Meeting Expense					
6172-00 · County Officials' Workshop	5,000			-5,000	
6173-00 · Monthly	2,600			-2,600	
6175-00 · Meetings - Other	2,000			-2,000	
<b>Total 6170-00 · Meeting Expense</b>	<b>9,600</b>			<b>-9,600</b>	
6180-00 · Mileage & Travel Expense	200			-200	
6195-00 · Office Space Rental	19,000	7,486	10,480	-8,520	55%
6215-00 · Postage-Shipping	200		169	-31	85%
6230-00 · Advertising	100			-100	
6235-00 · Supplies	500		171	-329	34%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	900	75	225	-675	25%
6243-00 · Phone, Fax & Internet	2,500	179	539	-1,961	22%
<b>Total 6240-00 · Telephone, Fax &amp; Internet</b>	<b>3,400</b>	<b>254</b>	<b>764</b>	<b>-2,636</b>	<b>22%</b>
6250-00 · Website	200			-200	
6260-00 · Contingency	500			-500	
<b>Total Expense</b>	<b>233,624</b>	<b>21,356</b>	<b>50,521</b>	<b>-183,103</b>	<b>22%</b>

# Maine County Commissioners Association

## Expenses by Vendor Detail

March 2022

	Type	Date	Memo	Account	Amount	Balance
<b>Bangor Payroll</b>						
	Bill	3/4	Administrator's Salary	5050-00 · Salary-Administrator	1,043.75	1,043.75
	Bill	3/4	Taxes	5030-00 · FICA	76.06	1,119.81
	Bill	3/4	Processing fee	5020-00 · Payroll Fees	34.00	1,153.81
	Bill	3/11	Administrator's Salary	5050-00 · Salary-Administrator	1,043.75	2,197.56
	Bill	3/11	Taxes	5030-00 · FICA	76.06	2,273.62
	Bill	3/11	Processing fee	5020-00 · Payroll Fees	34.00	2,307.62
	Bill	3/18	Administrator's Salary	5050-00 · Salary-Administrator	1,043.75	3,351.37
	Bill	3/18	Taxes	5030-00 · FICA	76.06	3,427.43
	Bill	3/18	Processing fee	5020-00 · Payroll Fees	34.00	3,461.43
	Bill	3/25	Administrator's Salary	5050-00 · Salary-Administrator	1,043.75	4,505.18
	Bill	3/25	Taxes	5030-00 · FICA	76.25	4,581.43
	Bill	3/25	Processing fee	5020-00 · Payroll Fees	43.00	4,624.43
	Bill	3/25	ER Health Insurance Contributions	5110-00 · Health Insurance	1,026.83	5,651.26
	Bill	3/31	Administrator's Salary	5050-00 · Salary-Administrator	1,043.75	6,695.01
	Bill	3/31	Taxes	5030-00 · FICA	76.06	6,771.07
	Bill	3/31	Processing fee	5020-00 · Payroll Fees	34.00	6,805.07
Total Bangor Payroll					6,805.07	6,805.07
<b>Camden National Bank</b>						
	Bill	3/25		6142-00 · Directory	100.00	100.00
	Bill	3/25		6151-00 · Computer Hardware & Software	105.49	205.49
	Bill	3/25		6152-00 · IT Services	12.00	217.49
	Bill	3/25		6154-00 · Printer & Supplies	32.27	249.76
Total Camden National Bank					249.76	249.76
<b>Eastern Alliance</b>						
	Bill	3/25		5130-00 · Workers Comp	39.00	39.00
Total Eastern Alliance					39.00	39.00
<b>Haven, Lauren</b>						
	Bill	3/25		6241-00 · Cell Phone	75.00	75.00
Total Haven, Lauren					75.00	75.00

	Type	Date	Memo	Account	Amount	Balance
<b>Liberty Mutual Insurance</b>						
	Bill	3/11		5120-00 · Commercial, Crime, D&O Ins	59.00	59.00
Total Liberty Mutual Insurance					59.00	59.00
<b>Maine Farm Bureau</b>						
	Bill	3/11	Replacing checks 4134,4139,4143,4162	6195-00 · Office Space Rental	5,988.68	5,988.68
	Bill	3/25	April 2022	6195-00 · Office Space Rental	1,497.17	7,485.85
Total Maine Farm Bureau					7,485.85	7,485.85
<b>Maine Municipal Association</b>						
	Bill	3/11		5140-00 · Unemployment Comp Ins	130.65	130.65
Total Maine Municipal Association					130.65	130.65
<b>MainePERS</b>						
	Bill	3/11		5040-00 · MainePERS Contributions	334.00	334.00
Total MainePERS					334.00	334.00
<b>Spectrum Business/TWC</b>						
	Bill	3/25		6243-00 · Phone, Fax & Internet	179.12	179.12
Total Spectrum Business/TWC					179.12	179.12
<b>Unlimited Technology</b>						
	Bill	3/11		6152-00 · IT Services	100.00	100.00
Total Unlimited Technology					100.00	100.00
<b>US Bank</b>						
	Bill	3/25		6153-00 · Photocopier Lease	398.93	398.93
Total US Bank					398.93	398.93
<b>Verrill</b>						
	Bill	3/25	Lobbying Services	6032-00 · Lobbying - Contractual	5,500.00	5,500.00
Total Verrill					5,500.00	5,500.00
<b>TOTAL</b>					<b>21,356.38</b>	<b>21,356.38</b>

**Maine County Commissioners Association**  
**Transaction Detail by Account**  
**March 2022**

	Accrual Basis	Type	Date	Name	Memo	Amount	Balance
<b>1000-00 · Bank and Cash Accounts</b>							
<b>1010-00 · MCCA Checking-Savings Bank</b>							
		Payment	3/2	Knox County		9,956.04	9,956.04
		Bill Pmt -Check	3/4	Bangor Payroll	Payroll for week 2/21 to 2/27/22	-1,025.96	8,930.08
		Bill Pmt -Check	3/11	Liberty Mutual Insurance		-59.00	8,871.08
		Bill Pmt -Check	3/11	MainePERS		-647.12	8,223.96
		Bill Pmt -Check	3/11	Unlimited Technology		-100.00	8,123.96
		Bill Pmt -Check	3/11	Maine Municipal Association		-130.65	7,993.31
		Bill Pmt -Check	3/11	Maine Farm Bureau	Replacing checks 4134,4139,4143,4162	-5,988.68	2,004.63
		Bill Pmt -Check	3/11	Bangor Payroll	Payroll for week 2/28 to 3/6/22	-1,025.96	978.67
		Deposit	3/17		Deposit	253.00	1,231.67
		Bill Pmt -Check	3/18	Bangor Payroll	Payroll for week 3/7 to 3/13/22	-1,025.96	205.71
		Bill Pmt -Check	3/25	Camden National Bank		-249.76	-44.05
		Bill Pmt -Check	3/25	Spectrum Business/TWC		-179.12	-223.17
		Bill Pmt -Check	3/25	US Bank		-398.93	-622.10
		Bill Pmt -Check	3/25	Eastern Alliance		-39.00	-661.10
		Bill Pmt -Check	3/25	Verrill		-5,500.00	-6,161.10
		Bill Pmt -Check	3/25	Maine Farm Bureau	April 2022	-1,497.17	-7,658.27
		Bill Pmt -Check	3/25	Haven, Lauren		-75.00	-7,733.27
		Bill Pmt -Check	3/25	Bangor Payroll	Payroll for week 3/14 to 3/20/22	-2,260.26	-9,993.53
		Deposit	3/28		Deposit	16,796.88	6,803.35
		Deposit	3/31		Deposit	13,530.48	20,333.83
		Bill Pmt -Check	3/31	Bangor Payroll	Payroll for week 3/21 to 3/27/22	-1,025.96	19,307.87
		Deposit	3/31		Interest	5.99	19,313.86
Total 1010-00 · MCCA Checking-Savings Bank						19,313.86	19,313.86
<b>1020-00 · Money Market Account</b>							
		Deposit	3/17		Interest	0.48	0.48
Total 1020-00 · Money Market Account						0.48	0.48
Total 1000-00 · Bank and Cash Accounts						19,314.34	19,314.34
<b>1300-00 · Receivables</b>							
		Payment	3/2	Knox County		-9,956.04	-9,956.04
		Payment	3/28	York County		-3,943.00	-13,899.04
		Payment	3/28	Kennebec County		-12,853.88	-26,752.92
		Payment	3/30	York County		-13,530.48	-40,283.40
Total 1300-00 · Receivables						-40,283.40	-40,283.40
<b>1110-00 · Undeposited Funds</b>							

Accrual Basis	Type	Date	Name	Memo	Amount	Balance
	Payment	3/28	Kennebec County		12,853.88	12,853.88
	Payment	3/28	York County		3,943.00	16,796.88
	Deposit	3/28	Kennebec County	Deposit	-12,853.88	3,943.00
	Deposit	3/28	York County	Deposit	-3,943.00	0.00
	Payment	3/30	York County		13,530.48	13,530.48
	Deposit	3/31	York County	Deposit	-13,530.48	0.00
Total 1110-00 · Undeposited Funds					0.00	0.00
<b>2000-00 · Accounts Payable</b>						
	Bill	3/4	Bangor Payroll	Payroll for week 2/21 to 2/27/22	-1,025.96	-1,025.96
	Bill Pmt -Check	3/4	Bangor Payroll	Payroll for week 2/21 to 2/27/22	1,025.96	0.00
	Bill	3/11	MainePERS		-647.12	-647.12
	Bill	3/11	Liberty Mutual Insurance		-59.00	-706.12
	Bill	3/11	Maine Municipal Association		-130.65	-836.77
	Bill	3/11	Unlimited Technology		-100.00	-936.77
	Bill	3/11	Maine Farm Bureau	Replacing checks 4134,4139,4143,4162	-5,988.68	-6,925.45
	Bill Pmt -Check	3/11	Liberty Mutual Insurance		59.00	-6,866.45
	Bill Pmt -Check	3/11	MainePERS		647.12	-6,219.33
	Bill Pmt -Check	3/11	Unlimited Technology		100.00	-6,119.33
	Bill Pmt -Check	3/11	Maine Municipal Association		130.65	-5,988.68
	Bill Pmt -Check	3/11	Maine Farm Bureau	Replacing checks 4134,4139,4143,4162	5,988.68	0.00
	Bill	3/11	Bangor Payroll	Payroll for week 2/28 to 3/6/22	-1,025.96	-1,025.96
	Bill Pmt -Check	3/11	Bangor Payroll	Payroll for week 2/28 to 3/6/22	1,025.96	0.00
	Bill	3/18	Bangor Payroll	Payroll for week 3/7 to 3/13/22	-1,025.96	-1,025.96
	Bill Pmt -Check	3/18	Bangor Payroll	Payroll for week 3/7 to 3/13/22	1,025.96	0.00
	Bill	3/25	Maine Farm Bureau	April 2022	-1,497.17	-1,497.17
	Bill	3/25	Eastern Alliance		-39.00	-1,536.17
	Bill	3/25	Verrill		-5,500.00	-7,036.17
	Bill	3/25	Camden National Bank		-249.76	-7,285.93
	Bill	3/25	US Bank		-398.93	-7,684.86
	Bill	3/25	Haven, Lauren		-75.00	-7,759.86
	Bill	3/25	Spectrum Business/TWC		-179.12	-7,938.98
	Bill Pmt -Check	3/25	Camden National Bank		249.76	-7,689.22
	Bill Pmt -Check	3/25	Spectrum Business/TWC		179.12	-7,510.10
	Bill Pmt -Check	3/25	US Bank		398.93	-7,111.17
	Bill Pmt -Check	3/25	Eastern Alliance		39.00	-7,072.17
	Bill Pmt -Check	3/25	Verrill		5,500.00	-1,572.17
	Bill Pmt -Check	3/25	Maine Farm Bureau	April 2022	1,497.17	-75.00
	Bill Pmt -Check	3/25	Haven, Lauren		75.00	0.00
	Bill	3/25	Bangor Payroll	Payroll for week 3/14 to 3/20/22	-2,260.26	-2,260.26

Accrual Basis	Type	Date	Name	Memo	Amount	Balance
	Bill	Pmt -Check	3/25 Bangor Payroll	Payroll for week 3/14 to 3/20/22	2,260.26	0.00
	Bill		3/31 Bangor Payroll	Payroll for week 3/21 to 3/27/22	-1,025.96	-1,025.96
	Bill	Pmt -Check	3/31 Bangor Payroll	Payroll for week 3/21 to 3/27/22	1,025.96	0.00
Total 2000-00 · Accounts Payable					0.00	0.00
<b>2100-00 · Other Current Liabilities</b>						
<b>2120-00 · MainePERS Employee Contribution</b>						
	Bill		3/4 Bangor Payroll	Employee Contribution	-78.28	-78.28
	Bill		3/11 MainePERS		313.12	234.84
	Bill		3/11 Bangor Payroll	Employee Contribution	-78.28	156.56
	Bill		3/18 Bangor Payroll	Employee Contribution	-78.28	78.28
	Bill		3/25 Bangor Payroll	EE MEPERS Retirement Contributions	-78.28	0.00
	Bill		3/31 Bangor Payroll	Employee Contribution	-78.28	-78.28
Total 2120-00 · MainePERS Employee Contribution					-78.28	-78.28
<b>2130-00 · Employee Health Insurance Contr</b>						
	Bill		3/4 Bangor Payroll	EE Health Insurance Contributions	-49.57	-49.57
	Bill		3/11 Bangor Payroll	EE Health Insurance Contributions	-49.57	-99.14
	Bill		3/18 Bangor Payroll	EE Health Insurance Contributions	-49.57	-148.71
	Bill		3/25 Bangor Payroll	EE Health Insurance Contributions	195.74	47.03
	Bill		3/25 Bangor Payroll	EE Health Insurance Contributions	-47.03	0.00
	Bill		3/31 Bangor Payroll	EE Health Insurance Contributions	-49.57	-49.57
Total 2130-00 · Employee Health Insurance Contr					-49.57	-49.57
Total 2100-00 · Other Current Liabilities					-127.85	-127.85
<b>4400-00 · Other Income</b>						
	Deposit		3/17 National Association of Counties	Deposit	-77.40	-77.40
	Deposit		3/17 National Association of Counties	Deposit	-175.60	-253.00
Total 4400-00 · Other Income					-253.00	-253.00
<b>4810-00 · Interest Earned</b>						
	Deposit		3/17	Interest	-0.48	-0.48
	Deposit		3/31	Interest	-5.99	-6.47
Total 4810-00 · Interest Earned					-6.47	-6.47
<b>5000-00 · Payroll Expenses</b>						
<b>5020-00 · Payroll Fees</b>						
	Bill		3/4 Bangor Payroll	Processing fee	34.00	34.00
	Bill		3/11 Bangor Payroll	Processing fee	34.00	68.00
	Bill		3/18 Bangor Payroll	Processing fee	34.00	102.00
	Bill		3/25 Bangor Payroll	Processing fee	43.00	145.00
	Bill		3/31 Bangor Payroll	Processing fee	34.00	179.00
Total 5020-00 · Payroll Fees					179.00	179.00
<b>5030-00 · FICA</b>						

Accrual Basis	Type	Date	Name	Memo	Amount	Balance
	Bill	3/4	Bangor Payroll	Taxes	76.06	76.06
	Bill	3/11	Bangor Payroll	Taxes	76.06	152.12
	Bill	3/18	Bangor Payroll	Taxes	76.06	228.18
	Bill	3/25	Bangor Payroll	Taxes	76.25	304.43
	Bill	3/31	Bangor Payroll	Taxes	76.06	380.49
Total 5030-00 · FICA					380.49	380.49
<b>5040-00 · MainePERS Contributions</b>						
	Bill	3/11	MainePERS		334.00	334.00
Total 5040-00 · MainePERS Contributions					334.00	334.00
<b>5050-00 · Salary-Administrator</b>						
	Bill	3/4	Bangor Payroll	Administrator's Salary	1,043.75	1,043.75
	Bill	3/11	Bangor Payroll	Administrator's Salary	1,043.75	2,087.50
	Bill	3/18	Bangor Payroll	Administrator's Salary	1,043.75	3,131.25
	Bill	3/25	Bangor Payroll	Administrator's Salary	1,043.75	4,175.00
	Bill	3/31	Bangor Payroll	Administrator's Salary	1,043.75	5,218.75
Total 5050-00 · Salary-Administrator					5,218.75	5,218.75
Total 5000-00 · Payroll Expenses					6,112.24	6,112.24
<b>5100-00 · Insurance</b>						
<b>5110-00 · Health Insurance</b>						
	Bill	3/25	Bangor Payroll	ER Health Insurance Contributions	1,026.83	1,026.83
Total 5110-00 · Health Insurance					1,026.83	1,026.83
<b>5120-00 · Commercial, Crime, D&amp;O Ins</b>						
	Bill	3/11	Liberty Mutual Insurance		59.00	59.00
Total 5120-00 · Commercial, Crime, D&O Ins					59.00	59.00
<b>5130-00 · Workers Comp</b>						
	Bill	3/25	Eastern Alliance		39.00	39.00
Total 5130-00 · Workers Comp					39.00	39.00
<b>5140-00 · Unemployment Comp Ins</b>						
	Bill	3/11	Maine Municipal Association		130.65	130.65
Total 5140-00 · Unemployment Comp Ins					130.65	130.65
Total 5100-00 · Insurance					1,255.48	1,255.48
<b>6030-00 · Lobbying</b>						
<b>6032-00 · Lobbying - Contractual</b>						
	Bill	3/25	Verrill	Lobbying Services	5,500.00	5,500.00
Total 6032-00 · Lobbying - Contractual					5,500.00	5,500.00
Total 6030-00 · Lobbying					5,500.00	5,500.00
<b>6140-00 · Copies-Printing</b>						
<b>6142-00 · Directory</b>						
	Bill	3/25	Camden National Bank		100.00	100.00

Accrual Basis	Type	Date	Name	Memo	Amount	Balance
Total 6142-00 · Directory					100.00	100.00
Total 6140-00 · Copies-Printing					100.00	100.00
<b>6150-00 · Equipment - Office</b>						
<b>6151-00 · Computer Hardware &amp; Software</b>						
	Bill	3/25	Camden National Bank		105.49	105.49
Total 6151-00 · Computer Hardware & Software					105.49	105.49
<b>6152-00 · IT Services</b>						
	Bill	3/11	Unlimited Technology		100.00	100.00
	Bill	3/25	Camden National Bank		12.00	112.00
Total 6152-00 · IT Services					112.00	112.00
<b>6153-00 · Photocopier Lease</b>						
	Bill	3/25	US Bank		398.93	398.93
Total 6153-00 · Photocopier Lease					398.93	398.93
<b>6154-00 · Printer &amp; Supplies</b>						
	Bill	3/25	Camden National Bank		32.27	32.27
Total 6154-00 · Printer & Supplies					32.27	32.27
Total 6150-00 · Equipment - Office					648.69	648.69
<b>6195-00 · Office Space Rental</b>						
	Bill	3/11	Maine Farm Bureau	Replacing checks 4134,4139,4143,4162	5,988.68	5,988.68
	Bill	3/25	Maine Farm Bureau	April 2022	1,497.17	7,485.85
Total 6195-00 · Office Space Rental					7,485.85	7,485.85
<b>6240-00 · Telephone, Fax &amp; Internet</b>						
<b>6241-00 · Cell Phone</b>						
	Bill	3/25	Haven, Lauren		75.00	75.00
Total 6241-00 · Cell Phone					75.00	75.00
<b>6243-00 · Phone, Fax &amp; Internet</b>						
	Bill	3/25	Spectrum Business/TWC		179.12	179.12
Total 6243-00 · Phone, Fax & Internet					179.12	179.12
Total 6240-00 · Telephone, Fax & Internet					254.12	254.12
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

**Maine County Commissioners Association**  
**Profit & Loss Prev Year Comparison**  
**March 2022**

	Accrual Basis	March 2022	March 2021	\$ Change	% Change
<b>Income</b>					
4400-00 · Other Income		253.00	0.00	253.00	100.0%
4810-00 · Interest Earned		6.47	5.71	0.76	13.31%
<b>Total Income</b>		<b>259.47</b>	<b>5.71</b>	<b>253.76</b>	<b>4,444.13%</b>
<b>Gross Profit</b>		<b>259.47</b>	<b>5.71</b>	<b>253.76</b>	<b>4,444.13%</b>
<b>Expense</b>					
<b>5000-00 · Payroll Expenses</b>					
5020-00 · Payroll Fees		179.00	144.00	35.00	24.31%
5030-00 · FICA		380.49	295.32	85.17	28.84%
5040-00 · MainePERS Contributions		334.00	308.07	25.93	8.42%
5050-00 · Salary-Administrator		5,218.75	4,053.56	1,165.19	28.75%
<b>Total 5000-00 · Payroll Expenses</b>		<b>6,112.24</b>	<b>4,800.95</b>	<b>1,311.29</b>	<b>27.31%</b>
<b>5100-00 · Insurance</b>					
5110-00 · Health Insurance		1,026.83	1,006.70	20.13	2.0%
5120-00 · Commercial, Crime, D&O Ins		59.00	60.16	-1.16	-1.93%
5130-00 · Workers Comp		39.00	119.00	-80.00	-67.23%
5140-00 · Unemployment Comp Ins		130.65	0.00	130.65	100.0%
<b>Total 5100-00 · Insurance</b>		<b>1,255.48</b>	<b>1,185.86</b>	<b>69.62</b>	<b>5.87%</b>
<b>6030-00 · Lobbying</b>					
6032-00 · Lobbying - Contractual		5,500.00	4,500.00	1,000.00	22.22%
<b>Total 6030-00 · Lobbying</b>		<b>5,500.00</b>	<b>4,500.00</b>	<b>1,000.00</b>	<b>22.22%</b>
<b>6140-00 · Copies-Printing</b>					
6142-00 · Directory		100.00	0.00	100.00	100.0%
<b>Total 6140-00 · Copies-Printing</b>		<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.0%</b>
<b>6150-00 · Equipment - Office</b>					
6151-00 · Computer Hardware & Software		105.49	105.49	0.00	0.0%
6152-00 · IT Services		112.00	149.00	-37.00	-24.83%
6153-00 · Photocopier Lease		398.93	387.96	10.97	2.83%
6154-00 · Printer & Supplies		32.27	0.00	32.27	100.0%
<b>Total 6150-00 · Equipment - Office</b>		<b>648.69</b>	<b>642.45</b>	<b>6.24</b>	<b>0.97%</b>
6160-00 · Fees		0.00	35.00	-35.00	-100.0%
6195-00 · Office Space Rental		7,485.85	0.00	7,485.85	100.0%
6215-00 · Postage-Shipping		0.00	1.06	-1.06	-100.0%
6235-00 · Supplies		0.00	30.89	-30.89	-100.0%
<b>6240-00 · Telephone, Fax &amp; Internet</b>					
6241-00 · Cell Phone		75.00	75.00	0.00	0.0%
6243-00 · Phone, Fax & Internet		179.12	181.86	-2.74	-1.51%
<b>Total 6240-00 · Telephone, Fax &amp; Internet</b>		<b>254.12</b>	<b>256.86</b>	<b>-2.74</b>	<b>-1.07%</b>
<b>Total Expense</b>		<b>21,356.38</b>	<b>11,453.07</b>	<b>9,903.31</b>	<b>86.47%</b>