

M.C.C.A.

Stephen Gorden, President
Cumberland County

Brian Hobart, Vice President
Sagadahoc County

Norm Fournier, Secretary-Treasurer
Aroostook County

Peter Baldacci, Past President
Penobscot County

William Blodgett, Emeritus
Lincoln County



Lauren Haven
Administrator

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
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MAINE COUNTY COMMISSIONERS ASSOCIATION

Board of Directors Meeting Agenda

Board of Directors' Meeting

December 14th, 2022, 10:00 am via Zoom

1. **Call to Order:** Roll Call - Phone attendees will be requested to introduce themselves.
Welcome to Franklin County.
2. Any additions, changes or deletions to the agenda?
3. **Consent Agenda:**
 - A. **Approval of the Minutes**
 - B. **Administrative Reports:**
 1. **Financial Report - Lauren Haven**
4. **Reports & Presentations:**
 - A. **Legislative**
 1. Leg Policy Report - James Cohen, Verrill Dana
 2. Potential Legislation: Rural Patrol, 911 Fees, Mental Health Diversion, MSAⁱ, Registry of Deeds feeⁱⁱ
 3. MSA legislative proposals?
 - B. **Administrative Report - Lauren**
 - C. **Budget and Finance Committee - Norm Fournier, Treasurer**
 1. Presentation of the 2023 Draft Budget
 2. Recommendation to Present the 2023 Draft Budget at the Annual Meeting
5. **Governmental Committee Reports:**
 - A. Blue Ribbon Commission for EMS Services (Study & Legislation?) - Carrie Kipfer
 - B. County Corrections Professional Standards Council, LD 1654 – Steve Gorden
 - C. Right to Know Advisory Committee – Betsy Fitzgerald

D. Access to Disciplinary Records of Public Employees Subcommittee Report as submitted – Greg Zinser

6. County Commissioner Changes - report by each County Board Member
7. Affiliate Organizational Committee Reports - recognize those in attendance or who submitted Information: MSA, B. MARP, C. MACCAM, D. Others
8. Other Business?
9. Adjournment

ⁱ State Sanctioned Prisoners and Parole have been discussed

ⁱⁱ **4-E. Electronic images, printed images or electronic abstracts from a county registry of deeds website.** Acquiring electronic images, printed images or electronic abstracts from a county registry of deeds website as follows:

A. No charge for the first 500 images or electronic abstracts, or a combination of the first 500 images and electronic abstracts, acquired by a person in a calendar year; and [PL 2013, c. 370, §5 (NEW).]

B. Fifty cents per image or electronic abstract for each subsequent image or electronic abstract after 500 acquired in the same calendar year; and [PL 2013, c. 370, §5 (NEW).]

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MAINE COUNTY COMMISSIONERS ASSOCIATION

Board of Directors Meeting Minutes

Board of Directors' Meeting

November 9th, 2022, 10:00 am via Zoom

1. Call to Order: Roll Call - Phone attendees will be requested to introduce themselves.

MCCA President Steve Gorden called the meeting to order at approximately 10:06 am. Roll call was taken.

DIRECTORS PRESENT:

Aroostook – Comm. Norman Fournier
Cumberland – Comm. Steve Gorden
Kennebec – Comm. George Jabar
Knox –Comm. Sharyn Pohlman
Lincoln – Comm. William Blodgett
Oxford – Admin. Donald Durrah proxy for Comm. Steven Merrill
Penobscot – Comm. Peter Baldacci
Piscataquis – Comm. Wayne Erkkinen
Somerset – Admin. Dawn DiBlasi proxy for Comm. Newell Graf
Waldo – Comm. Betty Johnson
York – Comm. Richard Dutremble

DIRECTORS ABSENT:

Androscoggin – Comm. John Michael
Oxford – Comm. Steven Merrill
Sagadahoc – Comm. Brian Hobart
Somerset – Comm. Newell Graf
Washington – Comm. Chris Gardner

OTHERS PRESENT:

Kennebec – Admin. Scott Ferguson
Lincoln – Admin. Carrie Kipfer
MCCA Risk Pool - Manager Malcolm Ulmer
MCCA - Admin. Lauren Haven
MSA – Sheriff Ken Mason
Piscataquis – Manager Mike Williams
Verrill Dana – Lobbyists Clara McConnell and Jim Cohen

2. Any additions, changes or deletions to the agenda?

President Steve Gorden asked if there were any additions to the agenda. Seeing none, Comm. Fournier **moved** to approve the agenda as presented. The motion was **seconded** by Comm. Pohlman, and the motion **passed** with no objections.

3. **Consent Agenda:**

- A. Approval of the Minutes
- B. Administrative Reports:
 - 1. Financial Report - Lauren Haven

President Steve Gorden requested a motion to move the consent agenda. Comm. Johnson **moved** to approve the consent agenda which included the minutes, the financial report and the Treasurer's report. Comm. Baldacci **seconded** the motion, and it was **passed** with no further comments.

4. Reports & Presentations:

- A. Legislative Policy Report - James Cohen, Verrill Dana
 - 1. Potential Legislation: Rural Patrol, 911 Fees, Mental Health Diversion, MSAⁱ, Registry of Deeds feeⁱⁱ

Lobbyists Jim Cohen and Clara McConnell gave the group a full recap of the election results.

Comm. Gorden mentioned moving forward with legislation to increase funding for rural patrol. Jim said depending on what the price tag is, this could potentially be a heavy lift. We need to bring up the conversation and discuss a strategy. We can expect push back, so it may not happen the first year, but the second, we'll need to get everyone behind it.

Comm. Gorden suggested restructuring the Register of Deeds fees. It would be great if we could get a list of the legislation MSA intends to put forward. Comm. Blodgett said we should work with MSA and the State. We should know what's coming before they announce it. Steve stated that Sheriff Dale Lancaster is amenable to discussing legislation and working together with MCCA. He has been developing a relationship with the MSA President. Their association has the same challenge as MCCA in that the sheriff's have diverse opinions. They constantly work to find common ground to find points they can agree upon.

Comm. Gorden asked Mr. Cohen if he would try to arrange to have the legislative leadership attend our annual meeting in January. We had good representation and participation at the last meeting at the Senator.

B. Administrative Report – Lauren

Ms. Haven reported that business operations were running smoothly, and she had been working on the first draft of the 2023 budget.

C. Budget and Finance Committee - Norm Fournier, Treasurer

Comm. Fournier reported the Budget and Finance Committee which included Comm. Johnson, Comm. Gorden, Comm. Dutremble and Admin. Scott Adkins was scheduled to meet to discuss the draft budget and the membership dues for 2023. He expected to present the committee's recommendations at the December meeting.

5. Governmental Committee Reports:

A. Blue Ribbon Commission for EMS Services - Carrie Kipfer

Admin. Carrie Kipfer reported the Blue Ribbon Commission for EMS Services met on October 25th to discuss the current situation. There were significant EMS funding and staffing issues. The group viewed a presentation by Sellers Dorsey about the proposed Maine Ambulance Medicaid Supplemental Payment Program which would bring millions in federal Medicaid matching funds to Maine ambulance service providers. They also saw a presentation from the Maine Ambulance Association. They discussed the need to make up for the 60 to 70 million shortfall. The proposal was for 70 million each year for five years. They would distribute these funds using a formula to determine the amounts. It was an interesting conversation. The bulk of the funds would go to big companies such as United Northeast, Delta, and Northern Transport. In Ms. Kipfer's opinion, the plan was destined to fail due to the size of the price tag. The group was scheduled to meet again the following Monday. MMA had not been invited.

Steve asked if there were any alternatives proposed. She said there was no recommendation to consolidate. Due to the upcoming elections, opinions had been held back in the last meeting. Monday's meeting should be interesting. She believed the funds should go to towns based on population and promote competition of ambulance services. Presque Isle fire started their own service which ultimately forced the hospital service to close as there was not enough business for both services to stay afloat. Comm. Blodgett agreed with Carrie's assessment.

B. County Corrections Professional Standards Council, LD 1654 – Steve Gorden

1. Next meeting Sheriff Brackett will report on the automated Jail reporting system

Comm. Gorden said Ryan Anderson from the DOC was not available, but he would try to get more information on how incarcerates are handled. The DOC has utilized their IT system to track county jails and state prison numbers.

- C. Sheriffs have completed a Rural Patrol survey: *predicted* number of additional deputies to provide complete coverage for each county.

Comm. Gorden said the Sheriffs estimated the cost to employ one deputy exceeds \$194,000.

Comm. Baldacci clarified this amount would be amortized over four or five years in congruence with the system they pay for law enforcement vehicles. Counties might want to pursue the Cops FAST Program in which the Federal Government would share in the cost. Sheriffs were moving to fill positions and the state police are not expected to resume rural patrols, therefore the FAST program could be an option.

- D. Right to Know Advisory Committee – Betsy Fitzgerald

Admin. Lauren Haven reported Ms. Fitzgerald told her the Right to Know Advisory Committee scheduled a meeting for November 17th. She would keep the board informed of their activity.

- E. Access to Disciplinary Records of Public Employees Subcommittee – Greg Zinser

Manager Greg Zinser was unable to attend and had sent his notes from the last meeting. The group discussed a grievance case in which there was a dispute over the definition of “purge”. Did it mean to remove from the file or did it mean to completely destroy the documents? (Mr. Zinser’s notes will be attached to these minutes.)

6. President Report - We need Board members to fill positions

- A. Legislative, Officers

Comm. Gorden invited members of the Board to consider volunteering for a position as an officer on the Executive Committee (President, VP, Secretary/Treasurer), or the Legislative Policy Committee. We will be looking particularly for directors who have not recently served. He pointed out that Brian Hobart, the current VP was retiring and would not be stepping up to take on the role of president. Interested parties were requested to contact Comm. Norm Fournier, Chair of the Nomination Committee.

7. Affiliate Organizational Committee Reports - recognize those in attendance or who submitted Information: MSA, B. MARP, C. MACCAM, D. Others

Admin. Carrie Kipfer reported that MACCAM had not had a meeting since the last MCCA meeting.

8. Other Business?

President Steve Gorden asked if there was any other business to come before the Board. Admin. Lauren Haven asked if the Board of Directors to consider allowing Franklin County to rejoin the MCCA. The timing was important, as Franklin County had requested a bid from the MCCA Risk Pool and they need to be a member of MCCA to join the Risk Pool. After a brief discussion, Comm. Baldacci made the **motion** to allow Franklin County to rejoin MCCA with the stipulation that Franklin County would also rejoin NACo. The motion was **seconded** by Comm. Pohlman, and the motion **passed** with a unanimous vote.

9. Adjournment

Comm. Steve Gorden asked if there were other comments for the good of the organization. Hearing none, President Gorden invited a motion to adjourn at approximately 11:15 a.m. Comm. Fournier made the motion seconded by Comm. Baldacci, and the motion to adjourn was approved.

Respectfully submitted,

MCCA Administrator, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Norman Fournier

ⁱ State Sanctioned Prisoners and Parole have been discussed

ⁱⁱ **4-E. Electronic images, printed images or electronic abstracts from a county registry of deeds website.** Acquiring electronic images, printed images or electronic abstracts from a county registry of deeds website as follows:

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MAINE COUNTY COMMISSIONERS ASSOCIATION

November 2022 Financial Report

Attached please find the financial reports for the month of November 2022. The Balance Sheet shows the total assets and liabilities at \$141,768.90. This amount includes \$12,461.45 from the money market account MCCA established for MainePERS employer contributions.

Debits to the bank account in November totaled \$14,065.25, and \$666.70 was credited to the checking account. The credits were from a periodic payment from NACo for our endorsement and from accrued interest on the checking account. The debits were all from normal operating expenses during the month.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail, Expenses by Vendor*, and *Profit & Loss Previous Year Comparison* reports. Please don't hesitate to contact me with any questions and please let me know if you would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven
Administrator

Accepted by:

Date: December 2022

Norman Fournier, Secretary-Treasurer

Maine County Commissioners Association
Balance Sheet (accrual)
As of November 30, 2022

| | Nov 2022 |
|--|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000-00 · Bank and Cash Accounts | |
| 1010-00 · MCCA Checking-Savings Bank | 130,319.45 |
| 1020-00 · Money Market Account | 12,461.45 |
| 1030-00 · Petty Cash Account | 200.00 |
| Total 1000-00 · Bank and Cash Accounts | 142,980.90 |
| Total Checking/Savings | 142,980.90 |
| Accounts Receivable | |
| 1300-00 · Receivables | 24,063.00 |
| Total Accounts Receivable | 24,063.00 |
| Other Current Assets | |
| 1120-00 · Pass Through | -25,275.00 |
| Total Other Current Assets | -25,275.00 |
| Total Current Assets | 141,768.90 |
| TOTAL ASSETS | 141,768.90 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000-00 · Accounts Payable | -45.94 |
| Total Accounts Payable | -45.94 |
| Other Current Liabilities | |
| 2100-00 · Other Current Liabilities | |
| 2120-00 · MainePERS Employee Contribution | 292.24 |
| 2130-00 · Employee Health Insurance Contr | 7.62 |
| Total 2100-00 · Other Current Liabilities | 299.86 |
| Total Other Current Liabilities | 299.86 |
| Total Current Liabilities | 253.92 |
| Total Liabilities | 253.92 |
| Equity | |
| 3000-00 · Equity Accounts | |
| 3020-00 · Fund Balance to Current Yr Inc | -86,023.06 |
| Total 3000-00 · Equity Accounts | -86,023.06 |
| 3100-00 · Earnings | 209,481.79 |
| Net Income | 18,056.25 |
| Total Equity | 141,514.98 |
| TOTAL LIABILITIES & EQUITY | 141,768.90 |

Maine County Commissioners Association
Reconciliation Summary
1020-00 · Money Market Account, Period Ending 11/17/22

| | |
|--|------------------|
| | 11/17/22 |
| Beginning Balance | 12,460.94 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 0.51 |
| Total Cleared Transactions | 0.51 |
| Cleared Balance | 12,461.45 |
| Register Balance as of 11/17/22 | 12,461.45 |
| Ending Balance | 12,461.45 |

Maine County Commissioners Association
Reconciliation Summary
1010-00 · MCCA Checking-Savings Bank, Pe

| | <u>Nov 30, 22</u> |
|---------------------------------|-------------------|
| Beginning Balance | 125,115.17 |
| Cleared Transactions | |
| Checks and Payments - 14 items | -14,065.25 |
| Deposits and Credits - 2 items | 666.70 |
| Total Cleared Transactions | <u>-13,398.55</u> |
| Cleared Balance | <u>111,716.62</u> |
| Uncleared Transactions | |
| Checks and Payments - 4 items | -6,672.17 |
| Deposits and Credits - 1 item | 25,275.00 |
| Total Uncleared Transactions | <u>18,602.83</u> |
| Register Balance as of 11/30/22 | <u>130,319.45</u> |
| Ending Balance | 130,319.45 |

Maine County Commissioners Association

Reconciliation Detail

1010-00 · MCCA Checking-Savings Bank, Period Ending 11/30/22

| | Type | Date | Name | Amount | Balance |
|--|-----------------|-------|-----------------------------------|------------|------------|
| Beginning Balance | | | | | 125,115.17 |
| Cleared Transactions | | | | | |
| Checks and Payments - 14 items | | | | | |
| | Bill Pmt -Check | 10/28 | Verrill | -5,000.00 | -5,000.00 |
| | Bill Pmt -Check | 10/28 | Maine Farm Bureau | -1,497.17 | -6,497.17 |
| | Bill Pmt -Check | 10/28 | Haven, Lauren | -75.00 | -6,572.17 |
| | Bill Pmt -Check | 11/4 | Bangor Payroll | -1,033.18 | -7,605.35 |
| | Bill Pmt -Check | 11/10 | Bangor Payroll | -1,033.18 | -8,638.53 |
| | Bill Pmt -Check | 11/15 | MainePERS | -647.12 | -9,285.65 |
| | Bill Pmt -Check | 11/15 | Spectrum Business/TWC | -167.95 | -9,453.60 |
| | Bill Pmt -Check | 11/15 | Technology Solutions | -100.00 | -9,553.60 |
| | Bill Pmt -Check | 11/15 | Liberty Mutual Insurance | -64.00 | -9,617.60 |
| | Bill Pmt -Check | 11/18 | Bangor Payroll | -1,033.18 | -10,650.78 |
| | Bill Pmt -Check | 11/25 | Bangor Payroll | -2,259.75 | -12,910.53 |
| | Bill Pmt -Check | 11/28 | Camden National Bank | -737.73 | -13,648.26 |
| | Bill Pmt -Check | 11/28 | US Bank | -410.99 | -14,059.25 |
| | Bill Pmt -Check | 11/28 | Google LLC | -6.00 | -14,065.25 |
| Total Checks and Payments | | | | -14,065.25 | -14,065.25 |
| Deposits and Credits - 2 items | | | | | |
| | Deposit | 11/8 | NACo Public Employee Benefits LLC | 663.80 | 663.80 |
| | Deposit | 11/30 | | 2.90 | 666.70 |
| Total Deposits and Credits | | | | 666.70 | 666.70 |
| Total Cleared Transactions | | | | -13,398.55 | -13,398.55 |
| Cleared Balance | | | | -13,398.55 | 111,716.62 |
| Uncleared Transactions | | | | | |
| Checks and Payments - 4 items | | | | | |
| | Bill Pmt -Check | 10/24 | Treasurer, State Of Maine | -100.00 | -100.00 |
| | Bill Pmt -Check | 11/28 | Verrill | -5,000.00 | -5,100.00 |
| | Bill Pmt -Check | 11/28 | Maine Farm Bureau | -1,497.17 | -6,597.17 |
| | Bill Pmt -Check | 11/28 | Haven, Lauren | -75.00 | -6,672.17 |
| Total Checks and Payments | | | | -6,672.17 | -6,672.17 |
| Deposits and Credits - 1 item | | | | | |
| | General Journal | 2/7 | | 25,275.00 | 25,275.00 |
| Total Deposits and Credits | | | | 25,275.00 | 25,275.00 |
| Total Uncleared Transactions | | | | 18,602.83 | 18,602.83 |
| Register Balance as of 11/30/22 | | | | 5,204.28 | 130,319.45 |
| Ending Balance | | | | 5,204.28 | 130,319.45 |

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through November 2022

| | 2022 | Nov | Jan - Nov | \$ Over | % of |
|--|----------------|---------------|----------------|----------------|-------------|
| Accrual Basis | Budget | 2022 | 2022 | Budget | Budget |
| Income | | | | | |
| 4100-00 · Convention Income | | | | | |
| 4110-00 · Plaques | 400 | | | -400 | |
| 4120-00 · Registration | 26,000 | | | -26,000 | |
| 4130-00 · Sponsorship | 10,000 | | | -10,000 | |
| 4140-00 · Vendor | 9,000 | | | -9,000 | |
| Total 4100-00 · Convention Income | 45,400 | | | -45,400 | |
| 4300-00 · Dues | 151,321 | | 151,321 | | 100% |
| 4400-00 · Other Income | 7,000 | 664 | 7,661 | 661 | 109% |
| 4500-00 · NACo Roster | 500 | | | -500 | |
| 4600-00 · MCCA Risk Pool Assessment | 24,063 | 24,063 | 24,063 | | 100% |
| 4810-00 · Interest Earned | 100 | 7 | 53 | -47 | 53% |
| 4920-00 · Transfer in from Fund Balance | 5,240 | | | -5,240 | |
| Total Income | 233,624 | 24,734 | 183,098 | -50,526 | 78% |
| Gross Profit | 233,624 | 24,734 | 183,098 | -50,526 | 78% |
| Expense | | | | | |
| 5000-00 · Payroll Expenses | | | | | |
| 5020-00 · Payroll Fees | 2,000 | 148 | 1,717 | -283 | 86% |
| 5030-00 · FICA | 4,152 | 304 | 3,607 | -545 | 87% |
| 5040-00 · MainePERS Contributions | 4,342 | 355 | 4,111 | -231 | 95% |
| 5050-00 · Salary-Administrator | 54,275 | 4,175 | 49,323 | -4,952 | 91% |
| Total 5000-00 · Payroll Expenses | 64,769 | 4,982 | 58,758 | -6,011 | 91% |
| 5100-00 · Insurance | | | | | |
| 5110-00 · Health Insurance | 11,415 | 1,024 | 11,307 | -108 | 99% |
| 5120-00 · Commercial, Crime, D&O Ins | 2,100 | 64 | 2,101 | 1 | 100% |
| 5130-00 · Workers Comp | 550 | | 177 | -373 | 32% |
| 5140-00 · Unemployment Comp Ins | 350 | | 131 | -219 | 37% |
| Total 5100-00 · Insurance | 14,415 | 1,088 | 13,716 | -699 | 95% |
| 6010-00 · Prof. Services | | | | | |
| 6012-00 · Prof Services - Legal Services | 500 | | 1,417 | 917 | 283% |
| 6013-00 · Financial Audit | 5,000 | | 5,000 | | 100% |
| Total 6010-00 · Prof. Services | 5,500 | | 6,417 | 917 | 117% |
| 6030-00 · Lobbying | | | | | |
| 6032-00 · Lobbying - Contractual | 60,400 | 5,000 | 55,500 | -4,900 | 92% |
| Total 6030-00 · Lobbying | 60,400 | 5,000 | 55,500 | -4,900 | 92% |
| 6040-00 · NACO Expenses | | | | | |
| 6041-00 · Conferences | 5,465 | 520 | 520 | -4,945 | 10% |
| Total 6040-00 · NACO Expenses | 5,465 | 520 | 520 | -4,945 | 10% |
| 6050-00 · Education and Training | 600 | 206 | 206 | -394 | 34% |
| 6100-00 · Bank Charges | 50 | | | -50 | |

| Accrual Basis | 2022 Budget | Nov 2022 | Jan - Nov 2022 | \$ Over Budget | % of Budget |
|--|----------------|---------------|-------------------|-------------------|----------------|
| 6110-00 · Convention Expense | | | | | |
| 6113-00 · Entertainment/Speakers | 6,500 | | | -6,500 | |
| 6114-00 · MCCA Staff Registration Expense | 500 | | | -500 | |
| 6118-00 · Meeting Exp. | 32,500 | | | -32,500 | |
| 6121-00 · Supplies | 300 | | | -300 | |
| 6124-00 · Commissioner Retirement Plaques | 400 | | | -400 | |
| Total 6110-00 · Convention Expense | 40,200 | | | -40,200 | |
| 6140-00 · Copies-Printing | | | | | |
| 6142-00 · Directory | 100 | | 100 | | 100% |
| Total 6140-00 · Copies-Printing | 100 | | 100 | | 100% |
| 6145-00 · Dues Expense | 625 | | 625 | | 100% |
| 6150-00 · Equipment - Office | | | | | |
| 6151-00 · Computer Hardware & Software | 300 | 6 | 368 | 68 | 123% |
| 6152-00 · IT Services | 1,800 | 112 | 1,232 | -568 | 68% |
| 6153-00 · Photocopier Lease | 4,700 | 411 | 4,400 | -300 | 94% |
| 6154-00 · Printer & Supplies | 500 | | 98 | -402 | 20% |
| 6156-00 · Other | 400 | | | -400 | |
| Total 6150-00 · Equipment - Office | 7,700 | 529 | 6,098 | -1,602 | 79% |
| 6160-00 · Fees | 100 | | 53 | -47 | 53% |
| 6170-00 · Meeting Expense | | | | | |
| 6172-00 · County Officials' Workshop | 5,000 | | 3,103 | -1,897 | 62% |
| 6173-00 · Monthly | 2,600 | | 224 | -2,376 | 9% |
| 6175-00 · Meetings - Other | 2,000 | | | -2,000 | |
| Total 6170-00 · Meeting Expense | 9,600 | | 3,327 | -6,273 | 35% |
| 6180-00 · Mileage & Travel Expense | 200 | | | -200 | |
| 6195-00 · Office Space Rental | 19,000 | 1,497 | 16,469 | -2,531 | 87% |
| 6215-00 · Postage-Shipping | 200 | | 169 | -31 | 85% |
| 6230-00 · Advertising | 100 | | | -100 | |
| 6235-00 · Supplies | 500 | | 201 | -299 | 40% |
| 6240-00 · Telephone, Fax & Internet | | | | | |
| 6241-00 · Cell Phone | 900 | 75 | 825 | -75 | 92% |
| 6243-00 · Phone, Fax & Internet | 2,500 | 168 | 1,894 | -606 | 76% |
| Total 6240-00 · Telephone, Fax & Internet | 3,400 | 243 | 2,719 | -681 | 80% |
| 6250-00 · Website | 200 | | 164 | -36 | 82% |
| 6260-00 · Contingency | 500 | | | -500 | |
| Total Expense | 233,624 | 14,065 | 165,042 | -68,582 | 71% |

Maine County Commissioners Association
Expenses by Vendor Detail
November 2022

12/01/2022

Accrual Basis

| | Date | Account | Amount | Balance |
|--|-------|--|----------|----------|
| Bangor Payroll | | | | |
| | 11/4 | 5050-00 · Salary-Administrator | 1,043.75 | 1,043.75 |
| | 11/4 | 5030-00 · FICA | 76.06 | 1,119.81 |
| | 11/4 | 5020-00 · Payroll Fees | 36.00 | 1,155.81 |
| | 11/10 | 5050-00 · Salary-Administrator | 1,043.75 | 2,199.56 |
| | 11/10 | 5030-00 · FICA | 76.06 | 2,275.62 |
| | 11/10 | 5020-00 · Payroll Fees | 36.00 | 2,311.62 |
| | 11/18 | 5050-00 · Salary-Administrator | 1,043.75 | 3,355.37 |
| | 11/18 | 5030-00 · FICA | 76.06 | 3,431.43 |
| | 11/18 | 5020-00 · Payroll Fees | 36.00 | 3,467.43 |
| | 11/25 | 5050-00 · Salary-Administrator | 1,043.75 | 4,511.18 |
| | 11/25 | 5030-00 · FICA | 76.06 | 4,587.24 |
| | 11/25 | 5020-00 · Payroll Fees | 40.00 | 4,627.24 |
| | 11/25 | 5110-00 · Health Insurance | 1,024.29 | 5,651.53 |
| Total Bangor Payroll | | | 5,651.53 | 5,651.53 |
| Camden National Bank | | | | |
| | 11/28 | 6152-00 · IT Services | 12.00 | 12.00 |
| | 11/28 | 6041-00 · Conferences | 520.00 | 532.00 |
| | 11/28 | 6050-00 · Education and Training | 205.73 | 737.73 |
| Total Camden National Bank | | | 737.73 | 737.73 |
| Google LLC | | | | |
| | 11/28 | 6151-00 · Computer Hardware & Software | 6.00 | 6.00 |
| Total Google LLC | | | 6.00 | 6.00 |
| Haven, Lauren | | | | |
| | 11/28 | 6241-00 · Cell Phone | 75.00 | 75.00 |
| Total Haven, Lauren | | | 75.00 | 75.00 |
| Liberty Mutual Insurance | | | | |
| | 11/15 | 5120-00 · Commercial, Crime, D&O Ins | 64.00 | 64.00 |
| Total Liberty Mutual Insurance | | | 64.00 | 64.00 |
| Maine Farm Bureau | | | | |
| | 11/28 | 6195-00 · Office Space Rental | 1,497.17 | 1,497.17 |
| Total Maine Farm Bureau | | | 1,497.17 | 1,497.17 |
| MainePERS | | | | |
| | 11/15 | 5040-00 · MainePERS Contributions | 354.88 | 354.88 |
| Total MainePERS | | | 354.88 | 354.88 |
| NACo Public Employee Benefits LLC | | | | |
| | 11/8 | 4400-00 · Other Income | -663.80 | -663.80 |
| Total NACo Public Employee Benefits LLC | | | -663.80 | -663.80 |
| Spectrum Business/TWC | | | | |
| | 11/15 | 6243-00 · Phone, Fax & Internet | 167.95 | 167.95 |
| Total Spectrum Business/TWC | | | 167.95 | 167.95 |
| Technology Solutions | | | | |

| | Date | Account | Amount | Balance |
|----------------------------|-------------|----------------------------------|------------------|------------------|
| | 11/15 | 6152-00 · IT Services | 100.00 | 100.00 |
| Total Technology Solutions | | | 100.00 | 100.00 |
| US Bank | | | | |
| | 11/28 | 6153-00 · Photocopier Lease | 410.99 | 410.99 |
| Total US Bank | | | 410.99 | 410.99 |
| Verrill | | | | |
| | 11/28 | 6032-00 · Lobbying - Contractual | 5,000.00 | 5,000.00 |
| Total Verrill | | | 5,000.00 | 5,000.00 |
| TOTAL | | | 13,401.45 | 13,401.45 |

Maine County Commissioners Association
Transaction Detail by Account
November 2022

| Accrual Basis | Type | Date | Name | Amount | Balance |
|---|-----------------|-------|-----------------------------------|------------|------------|
| 1000-00 · Bank and Cash Accounts | | | | | |
| 1010-00 · MCCA Checking-Savings Bank | | | | | |
| | Deposit | 11/2 | | 3.10 | 3.10 |
| | Bill Pmt -Check | 11/4 | Bangor Payroll | -1,033.18 | -1,030.08 |
| | Deposit | 11/8 | NACo Public Employee Benefits LLC | 663.80 | -366.28 |
| | Bill Pmt -Check | 11/10 | Bangor Payroll | -1,033.18 | -1,399.46 |
| | Bill Pmt -Check | 11/15 | Liberty Mutual Insurance | -64.00 | -1,463.46 |
| | Bill Pmt -Check | 11/15 | MainePERS | -647.12 | -2,110.58 |
| | Bill Pmt -Check | 11/15 | Spectrum Business/TWC | -167.95 | -2,278.53 |
| | Bill Pmt -Check | 11/15 | Technology Solutions | -100.00 | -2,378.53 |
| | Bill Pmt -Check | 11/18 | Bangor Payroll | -1,033.18 | -3,411.71 |
| | Bill Pmt -Check | 11/25 | Bangor Payroll | -2,259.75 | -5,671.46 |
| | Bill Pmt -Check | 11/28 | Camden National Bank | -737.73 | -6,409.19 |
| | Bill Pmt -Check | 11/28 | Google LLC | -6.00 | -6,415.19 |
| | Bill Pmt -Check | 11/28 | US Bank | -410.99 | -6,826.18 |
| | Bill Pmt -Check | 11/28 | Verrill | -5,000.00 | -11,826.18 |
| | Bill Pmt -Check | 11/28 | Maine Farm Bureau | -1,497.17 | -13,323.35 |
| | Bill Pmt -Check | 11/28 | Haven, Lauren | -75.00 | -13,398.35 |
| | Deposit | 11/30 | | 2.90 | -13,395.45 |
| Total 1010-00 · MCCA Checking-Savings Bank | | | | -13,395.45 | -13,395.45 |
| 1020-00 · Money Market Account | | | | | |
| | Deposit | 11/17 | | 0.51 | 0.51 |
| Total 1020-00 · Money Market Account | | | | 0.51 | 0.51 |
| Total 1000-00 · Bank and Cash Accounts | | | | -13,394.94 | -13,394.94 |
| 1300-00 · Receivables | | | | | |
| | Invoice | 11/8 | MCCA Risk Management Pool | 24,063.00 | 24,063.00 |
| Total 1300-00 · Receivables | | | | 24,063.00 | 24,063.00 |
| 2000-00 · Accounts Payable | | | | | |
| | Bill | 11/4 | Bangor Payroll | -1,033.18 | -1,033.18 |
| | Bill Pmt -Check | 11/4 | Bangor Payroll | 1,033.18 | 0.00 |
| | Bill | 11/10 | Bangor Payroll | -1,033.18 | -1,033.18 |
| | Bill Pmt -Check | 11/10 | Bangor Payroll | 1,033.18 | 0.00 |
| | Bill | 11/15 | MainePERS | -647.12 | -647.12 |
| | Bill | 11/15 | Liberty Mutual Insurance | -64.00 | -711.12 |
| | Bill | 11/15 | Spectrum Business/TWC | -167.95 | -879.07 |
| | Bill | 11/15 | Technology Solutions | -100.00 | -979.07 |
| | Bill Pmt -Check | 11/15 | Liberty Mutual Insurance | 64.00 | -915.07 |
| | Bill Pmt -Check | 11/15 | MainePERS | 647.12 | -267.95 |
| | Bill Pmt -Check | 11/15 | Spectrum Business/TWC | 167.95 | -100.00 |
| | Bill Pmt -Check | 11/15 | Technology Solutions | 100.00 | 0.00 |
| | Bill | 11/18 | Bangor Payroll | -1,033.18 | -1,033.18 |
| | Bill Pmt -Check | 11/18 | Bangor Payroll | 1,033.18 | 0.00 |
| | Bill | 11/25 | Bangor Payroll | -2,259.75 | -2,259.75 |
| | Bill Pmt -Check | 11/25 | Bangor Payroll | 2,259.75 | 0.00 |
| | Bill | 11/28 | Maine Farm Bureau | -1,497.17 | -1,497.17 |
| | Bill | 11/28 | Verrill | -5,000.00 | -6,497.17 |
| | Bill | 11/28 | Camden National Bank | -737.73 | -7,234.90 |
| | Bill | 11/28 | Google LLC | -6.00 | -7,240.90 |
| | Bill | 11/28 | US Bank | -410.99 | -7,651.89 |
| | Bill | 11/28 | Haven, Lauren | -75.00 | -7,726.89 |

| Accrual Basis | Type | Date | Name | Amount | Balance |
|--|-----------------|-------|-----------------------------------|------------|------------|
| | Bill Pmt -Check | 11/28 | Camden National Bank | 737.73 | -6,989.16 |
| | Bill Pmt -Check | 11/28 | Google LLC | 6.00 | -6,983.16 |
| | Bill Pmt -Check | 11/28 | US Bank | 410.99 | -6,572.17 |
| | Bill Pmt -Check | 11/28 | Verrill | 5,000.00 | -1,572.17 |
| | Bill Pmt -Check | 11/28 | Maine Farm Bureau | 1,497.17 | -75.00 |
| | Bill Pmt -Check | 11/28 | Haven, Lauren | 75.00 | 0.00 |
| Total 2000-00 · Accounts Payable | | | | 0.00 | 0.00 |
| 2100-00 · Other Current Liabilities | | | | | |
| 2120-00 · MainePERS Employee Contribution | | | | | |
| | Bill | 11/4 | Bangor Payroll | -73.06 | -73.06 |
| | Bill | 11/10 | Bangor Payroll | -73.06 | -146.12 |
| | Bill | 11/15 | MainePERS | 292.24 | 146.12 |
| | Bill | 11/18 | Bangor Payroll | -73.06 | 73.06 |
| | Bill | 11/25 | Bangor Payroll | -73.06 | 0.00 |
| Total 2120-00 · MainePERS Employee Contribution | | | | 0.00 | 0.00 |
| 2130-00 · Employee Health Insurance Contr | | | | | |
| | Bill | 11/4 | Bangor Payroll | -49.57 | -49.57 |
| | Bill | 11/10 | Bangor Payroll | -49.57 | -99.14 |
| | Bill | 11/18 | Bangor Payroll | -49.57 | -148.71 |
| | Bill | 11/25 | Bangor Payroll | 198.28 | 49.57 |
| | Bill | 11/25 | Bangor Payroll | -49.57 | 0.00 |
| Total 2130-00 · Employee Health Insurance Contr | | | | 0.00 | 0.00 |
| Total 2100-00 · Other Current Liabilities | | | | 0.00 | 0.00 |
| 4400-00 · Other Income | | | | | |
| | Deposit | 11/8 | NACo Public Employee Benefits LLC | -663.80 | -663.80 |
| Total 4400-00 · Other Income | | | | -663.80 | -663.80 |
| 4600-00 · MCCA Risk Pool Assessment | | | | | |
| | Invoice | 11/8 | MCCA Risk Management Pool | -24,063.00 | -24,063.00 |
| Total 4600-00 · MCCA Risk Pool Assessment | | | | -24,063.00 | -24,063.00 |
| 4810-00 · Interest Earned | | | | | |
| | Deposit | 11/2 | | -3.10 | -3.10 |
| | Deposit | 11/17 | | -0.51 | -3.61 |
| | Deposit | 11/30 | | -2.90 | -6.51 |
| Total 4810-00 · Interest Earned | | | | -6.51 | -6.51 |
| 5000-00 · Payroll Expenses | | | | | |
| 5020-00 · Payroll Fees | | | | | |
| | Bill | 11/4 | Bangor Payroll | 36.00 | 36.00 |
| | Bill | 11/10 | Bangor Payroll | 36.00 | 72.00 |
| | Bill | 11/18 | Bangor Payroll | 36.00 | 108.00 |
| | Bill | 11/25 | Bangor Payroll | 40.00 | 148.00 |
| Total 5020-00 · Payroll Fees | | | | 148.00 | 148.00 |
| 5030-00 · FICA | | | | | |
| | Bill | 11/4 | Bangor Payroll | 76.06 | 76.06 |
| | Bill | 11/10 | Bangor Payroll | 76.06 | 152.12 |
| | Bill | 11/18 | Bangor Payroll | 76.06 | 228.18 |
| | Bill | 11/25 | Bangor Payroll | 76.06 | 304.24 |
| Total 5030-00 · FICA | | | | 304.24 | 304.24 |
| 5040-00 · MainePERS Contributions | | | | | |
| | Bill | 11/15 | MainePERS | 354.88 | 354.88 |
| Total 5040-00 · MainePERS Contributions | | | | 354.88 | 354.88 |
| 5050-00 · Salary-Administrator | | | | | |
| | Bill | 11/4 | Bangor Payroll | 1,043.75 | 1,043.75 |
| | Bill | 11/10 | Bangor Payroll | 1,043.75 | 2,087.50 |

| Accrual Basis | Type | Date | Name | Amount | Balance |
|---|------|-------|--------------------------|----------|----------|
| | Bill | 11/18 | Bangor Payroll | 1,043.75 | 3,131.25 |
| | Bill | 11/25 | Bangor Payroll | 1,043.75 | 4,175.00 |
| Total 5050-00 · Salary-Administrator | | | | 4,175.00 | 4,175.00 |
| Total 5000-00 · Payroll Expenses | | | | 4,982.12 | 4,982.12 |
| 5100-00 · Insurance | | | | | |
| 5110-00 · Health Insurance | | | | | |
| | Bill | 11/25 | Bangor Payroll | 1,024.29 | 1,024.29 |
| Total 5110-00 · Health Insurance | | | | 1,024.29 | 1,024.29 |
| 5120-00 · Commercial, Crime, D&O Ins | | | | | |
| | Bill | 11/15 | Liberty Mutual Insurance | 64.00 | 64.00 |
| Total 5120-00 · Commercial, Crime, D&O Ins | | | | 64.00 | 64.00 |
| Total 5100-00 · Insurance | | | | 1,088.29 | 1,088.29 |
| 6030-00 · Lobbying | | | | | |
| 6032-00 · Lobbying - Contractual | | | | | |
| | Bill | 11/28 | Verrill | 5,000.00 | 5,000.00 |
| Total 6032-00 · Lobbying - Contractual | | | | 5,000.00 | 5,000.00 |
| Total 6030-00 · Lobbying | | | | 5,000.00 | 5,000.00 |
| 6040-00 · NACO Expenses | | | | | |
| 6041-00 · Conferences | | | | | |
| | Bill | 11/28 | Camden National Bank | 520.00 | 520.00 |
| Total 6041-00 · Conferences | | | | 520.00 | 520.00 |
| Total 6040-00 · NACO Expenses | | | | 520.00 | 520.00 |
| 6050-00 · Education and Training | | | | | |
| | Bill | 11/28 | Camden National Bank | 205.73 | 205.73 |
| Total 6050-00 · Education and Training | | | | 205.73 | 205.73 |
| 6150-00 · Equipment - Office | | | | | |
| 6151-00 · Computer Hardware & Software | | | | | |
| | Bill | 11/28 | Google LLC | 6.00 | 6.00 |
| Total 6151-00 · Computer Hardware & Software | | | | 6.00 | 6.00 |
| 6152-00 · IT Services | | | | | |
| | Bill | 11/15 | Technology Solutions | 100.00 | 100.00 |
| | Bill | 11/28 | Camden National Bank | 12.00 | 112.00 |
| Total 6152-00 · IT Services | | | | 112.00 | 112.00 |
| 6153-00 · Photocopier Lease | | | | | |
| | Bill | 11/28 | US Bank | 410.99 | 410.99 |
| Total 6153-00 · Photocopier Lease | | | | 410.99 | 410.99 |
| Total 6150-00 · Equipment - Office | | | | 528.99 | 528.99 |
| 6195-00 · Office Space Rental | | | | | |
| | Bill | 11/28 | Maine Farm Bureau | 1,497.17 | 1,497.17 |
| Total 6195-00 · Office Space Rental | | | | 1,497.17 | 1,497.17 |
| 6240-00 · Telephone, Fax & Internet | | | | | |
| 6241-00 · Cell Phone | | | | | |
| | Bill | 11/28 | Haven, Lauren | 75.00 | 75.00 |
| Total 6241-00 · Cell Phone | | | | 75.00 | 75.00 |
| 6243-00 · Phone, Fax & Internet | | | | | |
| | Bill | 11/15 | Spectrum Business/TWC | 167.95 | 167.95 |
| Total 6243-00 · Phone, Fax & Internet | | | | 167.95 | 167.95 |
| Total 6240-00 · Telephone, Fax & Internet | | | | 242.95 | 242.95 |

Maine County Commissioners Association
Profit & Loss Prev Year Comparison
November 2022

| | Accrual Basis | Nov 2022 | Nov 2021 | \$ Change | % Change |
|--|---------------|------------------|------------------|------------------|------------------|
| Income | | | | | |
| 4400-00 · Other Income | | 663.80 | 916.59 | -252.79 | -27.58% |
| 4600-00 · MCCA Risk Pool Assessment | | 24,063.00 | 0.00 | 24,063.00 | 100.0% |
| 4810-00 · Interest Earned | | 6.51 | 3.56 | 2.95 | 82.87% |
| Total Income | | 24,733.31 | 920.15 | 23,813.16 | 2,587.97% |
| Gross Profit | | 24,733.31 | 920.15 | 23,813.16 | 2,587.97% |
| Expense | | | | | |
| 5000-00 · Payroll Expenses | | | | | |
| 5020-00 · Payroll Fees | | 148.00 | 140.00 | 8.00 | 5.71% |
| 5030-00 · FICA | | 304.24 | 295.32 | 8.92 | 3.02% |
| 5040-00 · MainePERS Contributions | | 354.88 | 405.36 | -50.48 | -12.45% |
| 5050-00 · Salary-Administrator | | 4,175.00 | 4,053.56 | 121.44 | 3.0% |
| Total 5000-00 · Payroll Expenses | | 4,982.12 | 4,894.24 | 87.88 | 1.8% |
| 5100-00 · Insurance | | | | | |
| 5110-00 · Health Insurance | | 1,024.29 | 1,006.70 | 17.59 | 1.75% |
| 5120-00 · Commercial, Crime, D&O Ins | | 64.00 | 59.00 | 5.00 | 8.48% |
| Total 5100-00 · Insurance | | 1,088.29 | 1,065.70 | 22.59 | 2.12% |
| 6030-00 · Lobbying | | | | | |
| 6032-00 · Lobbying - Contractual | | 5,000.00 | 4,500.00 | 500.00 | 11.11% |
| Total 6030-00 · Lobbying | | 5,000.00 | 4,500.00 | 500.00 | 11.11% |
| 6040-00 · NACO Expenses | | | | | |
| 6041-00 · Conferences | | 520.00 | 0.00 | 520.00 | 100.0% |
| Total 6040-00 · NACO Expenses | | 520.00 | 0.00 | 520.00 | 100.0% |
| 6050-00 · Education and Training | | 205.73 | 299.63 | -93.90 | -31.34% |
| 6150-00 · Equipment - Office | | | | | |
| 6151-00 · Computer Hardware & Software | | 6.00 | 0.00 | 6.00 | 100.0% |
| 6152-00 · IT Services | | 112.00 | 212.00 | -100.00 | -47.17% |
| 6153-00 · Photocopier Lease | | 410.99 | 398.93 | 12.06 | 3.02% |
| Total 6150-00 · Equipment - Office | | 528.99 | 610.93 | -81.94 | -13.41% |
| 6195-00 · Office Space Rental | | 1,497.17 | 1,497.17 | 0.00 | 0.0% |
| 6240-00 · Telephone, Fax & Internet | | | | | |
| 6241-00 · Cell Phone | | 75.00 | 75.00 | 0.00 | 0.0% |
| 6243-00 · Phone, Fax & Internet | | 167.95 | 180.89 | -12.94 | -7.15% |
| Total 6240-00 · Telephone, Fax & Internet | | 242.95 | 255.89 | -12.94 | -5.06% |
| Total Expense | | 14,065.25 | 13,123.56 | 941.69 | 7.18% |

MCCA BOARD OF DIRECTORS

Enclosed are the MCCA draft budget for 2023 and the MCCA's Dues Formula for 2023 as reviewed and approved by the Budget and Finance Committee (Comm. Betty Johnson, Comm. Richard Dutremble, Comm. Steve Gorden, Admin. Scott Adkins and Comm. Norm Fournier) on November 14th.

The budget has a minimal increase of \$10,511 or 4% increase from our 2022 budget.

The major increases are our lobbying expense of 9% (\$5,400) as approved by the Board a couple of months ago and a 7% (\$3,799) increase for our Administrator.

The MCCA Dues Formula document reflects a 4% increase (\$6,053) from 2022. To keep the dues at a minimum we are using \$9,698 from our Fund balance. If Franklin County becomes a member, this number will be significantly reduced. We have added an extra column to the document to show the actual increase for each County. Keep in mind that we used the most updated census figures as well as Counties most recent valuation.

The Budget and Finance Committee recommends both documents for your approval.

Thank you for your consideration.

Norman Fournier
Treasurer

Budget Draft 2023

2023 Budget Draft
Last Update 11-14-22

Income

4100-00 · Convention Income

| | 2022 Budget | As of 10-1-22 | Balance Remain | % of 2022 Budget | Proposed 2023 Budget | Change | Percent of Change from 2022 Budget | Budget and Finance Committee Notes for the 2023 Budget |
|---|----------------|------------------|-------------------|------------------------|----------------------------|--------|---|--|
| 4110-00 - Plaques | 400 | | 400 | 0% | 400 | 0 | 0% | Same |
| 4120-00 · Registration | 26,000 | | 26,000 | 0% | 26,000 | 0 | 0% | Same |
| 4130-00 · Sponsorship | 10,000 | | 10,000 | 0% | 10,000 | 0 | 0% | Same |
| 4140-00 · Vendor | 9,000 | | 9,000 | 0% | 9,000 | 0 | 0% | Same |
| Total 4100-00 · Convention Income | 45,400 | | 45,400 | 0% | 45,400 | 0 | 0% | Same |
| 4300-00 · Dues | 151,321 | 151,321 | 0 | 100% | 157,374 | 6,053 | 4% | Same Formula 80% Base+10% Value & 10% Pop with a 4% increase |
| 4400-00 · Other Income | 7,000 | 6,265 | 735 | 90% | 7,000 | 0 | 0% | Endorsements, Advertising, Grants |
| 4500-00 · NACo Roster | 500 | | 500 | 0% | 500 | 0 | 0% | Payment for updating NACo's Maine Contacts |
| 4600-00 · MCCA Risk Pool Assessment | 24,063 | | 24,063 | 0% | 24,063 | 0 | 0% | Same as 2022 |
| 4810-00 · Interest Earned | 100 | 46 | 54 | 46% | 100 | 0 | 0% | Same as 2022 |
| 4920-00 · Transfer in from Fund Balance | 5,240 | | | 0% | 9,698 | 4,458 | 100% | Utilizing Fund Balance |
| Total Income | 233,624 | 157,632 | 75,992 | 67% | 244,135 | 10,511 | 4% | |

Expense

5000-00 · Payroll Expenses

| | | | | | | | | |
|--|--------|--------|--------|------|--------|--------|------|---|
| 5020-00 · Payroll Fees | 2,000 | 1,421 | 579 | 71% | 1,950 | -50 | -3% | Payroll Rep not aware of any increase-slight decrease based on usage |
| 5030-00 · FICA | 4,152 | 2,999 | 1,153 | 72% | 4,443 | 291 | 7% | 7.65% of Taxable Wages - one employee |
| 5040-00 · MainePERS Contributions | 4,342 | 3,313 | 1,029 | 76% | 4,667 | 325 | 7% | 8.5% through 6/23-estimate Jul-Dec increase .5% per year (7% increase) |
| 5050-00 · Salary-Administrator | 54,275 | 40,973 | 13,302 | 75% | 58,074 | 3,799 | 7% | 7% = \$3,799.25 + \$54,275 = \$58,074 (as recommended B&F Committee) |
| Total 5000-00 · Payroll Expenses | 64,769 | 48,706 | 16,063 | | 69,134 | 4,365 | 7% | |
| 5100-00 · Insurance | | | | | 0 | | | |
| 5110-00 · Health Insurance | 11,415 | 9,259 | 2,156 | 81% | 11,986 | 571 | 5% | MMEHT 5% possible rate increase |
| 5120-00 · Commercial, Crime, D&O Ins | 2,100 | 1,973 | 127 | 94% | 2,200 | 100 | 5% | Expected 3% increase. Policies renew in summer Actual 2022 \$2,140 |
| 5130-00 · Workers Comp | 550 | 177 | 373 | 32% | 550 | 0 | 0% | Workers Compensation estimate |
| 5140-00 · Unemployment Comp Ins | 350 | 131 | 219 | 37% | 350 | 0 | 0% | One employee |
| Total 5100-00 · Insurance | 14,415 | 11,540 | 2,875 | 80% | 15,086 | 671 | 5% | |
| 6010-00 · Prof. Services | | | | | | | | |
| 6012-00 · Prof Services-Legal Services | 500 | 1,417 | -917 | 283% | 500 | 0 | 0% | FOA Expenses-Not expected to recur |
| 6013-00 · Financial Audit | 5,000 | 4,900 | 100 | 98% | 3,500 | -1,500 | -30% | 2022/23 Audit Contract \$7,000 1/2 2023 half 2024-Approved BOD 10/12/22 |
| Total 6010-00 · Prof. Services | 5,500 | 6,317 | -817 | 115% | 4,000 | -1,500 | -27% | |
| 6030-00 · Lobbying | | | | | | | | |
| 6031-00 · Lobbying Reg | | | | | | | | |
| 6032-00 · Lobbying - Contractual | 60,400 | 45,500 | 14,900 | 75% | 65,800 | 5,400 | 9% | 2023/24 contract-Jim Cohen-Verrill \$65,000 Reg \$800-Approved BOD 10/12/22 |
| Total 6030-00 · Lobbying | 60,400 | 45,500 | 14,900 | 75% | 65,800 | 5,400 | 9% | |
| 6040-00 · NACO Expenses | | | | | | | | |

2023 Budget Draft
Last Update 11-14-22

| | 2022 Budget | As of 10-1-22 | Balance Remain | % of 2022 Budget | Proposed 2023 Budget | Change | Percent of Change from 2022 Budget | Budget and Finance Committee Notes for the 2023 Budget |
|--|----------------|------------------|-------------------|------------------------|----------------------------|--------|---|---|
| 6041-00 · Conferences | 5,465 | | 5,465 | 0% | 5,465 | 0 | 0% | NACo two representatives |
| Total 6040-00 · NACO Expenses | 5,465 | | 5,465 | 0% | 5,465 | 0 | 0% | |
| 6050-00 · Education and Training | 600 | | 600 | 0% | 500 | -100 | -17% | MCCA staff training |
| 6100-00 · Bank Charges | 50 | | 50 | 0% | 50 | 0 | 0% | same as 2022 |
| 6110-00 · Convention Expense | | | | | | | | |
| 6113-00 · Entertainment/Speakers | 6,500 | | 6,500 | 0% | 6,500 | 0 | 0% | same as 2022 |
| 6114-00 · MCCA Staff Registration | 500 | | 500 | 0% | 500 | 0 | 0% | |
| 6118-00 · Meeting Exp. | 32,500 | | 32,500 | 0% | 32,500 | 0 | 0% | same as 2022 |
| 6121-00 · Supplies | 300 | | 300 | 0% | 300 | 0 | 0% | same as 2022 |
| 6124-00 · Comm Retirement Plaques | 400 | | 400 | 0% | 400 | 0 | 0% | Same as 2022 |
| Total 6110-00 · Convention Expense | 40,200 | | 40,200 | 0% | 40,200 | 0 | 0% | |
| 6140-00 · Copies-Printing | | | | | | | | |
| 6142-00 · Directory | 100 | 100 | 0 | 100% | 100 | 0 | 0% | Same as 2022 |
| Total 6140-00 · Copies-Printing | 100 | 100 | 0 | 100% | 100 | 0 | 0% | Same as 2022 |
| 6145-00 · Dues Expense | 625 | 625 | 0 | 100% | 625 | 0 | 0% | MMA membership only |
| 6150-00 · Equipment - Office | | | | | | | | |
| 6151-00 · Computer Hard/Software | 300 | 357 | -57 | 119% | 500 | 200 | 67% | minor increase due to usage |
| 6152-00 · IT Services | 1,800 | 1,008 | 792 | 56% | 1,800 | 0 | 0% | Same as 2022 |
| 6153-00 · Photocopier Lease | 4,700 | 3,590 | 1,110 | 76% | 4,850 | 150 | 3% | Includes estimated overage coverage |
| 6154-00 · Printer & Supplies | 500 | 98 | 402 | 20% | 500 | 0 | 0% | Same as 2022 |
| 6156-00 · Other | 400 | | 400 | 0% | 400 | 0 | 0% | Same as 2022 |
| Total 6150-00 · Equipment - Office | 7,700 | 5,053 | 2,647 | 66% | 8,050 | 350 | 5% | |
| 6160-00 · Fees | 100 | 53 | 47 | 53% | 100 | 0 | 0% | Same as 2022 |
| 6170-00 · Meeting Expense | | | | | | | | |
| 6171-00 · Annual Meeting | 0 | | 0 | | 3,000 | 3,000 | | This Annual General Membership meeting is scheduled to be in person |
| 6172-00 · County Officials' Workshop | 5,000 | 3,103 | 1,897 | 62% | 4,000 | -1,000 | -20% | Leave the option open |
| 6173-00 · Monthly | 2,600 | 224 | 2,376 | 9% | 2,000 | -600 | -23% | 3 in person meetings this being 2nd, 3rd will be Sept conference |
| 6175-00 · Meetings - Other | 2,000 | | 2,000 | 0% | 2,000 | 0 | 0% | Leave enough for one unexpected meeting |
| Total 6170-00 · Meeting Expense | 9,600 | 3,327 | 6,273 | 35% | 11,000 | 1,400 | 15% | |
| 6180-00 · Mileage & Travel Expense | 200 | | 200 | 0% | 200 | 0 | 0% | Decreased as only one employee |
| 6195-00 · Office Space Rental | 19,000 | 13,475 | 5,525 | 71% | 19,000 | 0 | 0% | Same as 2022 |
| 6215-00 · Postage-Shipping | 200 | 169 | 31 | 85% | 225 | 25 | 13% | Increased based on usage |
| 6230-00 · Advertising | 100 | | 100 | 0% | 100 | 0 | 0% | Same as 2022 |
| 6235-00 · Supplies | 500 | 201 | 299 | 40% | 400 | -100 | -20% | Decreased based on usage |
| 6240-00 · Telephone, Fax & Internet | | | | | | | | |
| 6241-00 · Cell Phone | 900 | 675 | 225 | 75% | 900 | 0 | 0% | Administrator's Cell Phone only |
| 6243-00 · Phone, Fax & Internet | 2,500 | 1,558 | 942 | 62% | 2,500 | 0 | 0% | Same as 2022 |
| Total 6240-00 · Telephone/Fax/Internet | 3,400 | 2,233 | 1,167 | 66% | 3,400 | 0 | 0% | |
| 6250-00 · Website | 200 | 164 | 36 | 82% | 200 | 0 | 0% | Same as 2022 |
| 6260-00 · Contingency | 500 | | 500 | 0% | 500 | 0 | 0% | Same as 2022 |
| Total Expense | 233,624 | 137,463 | 96,161 | 59% | 244,135 | 10,511 | 4% | Overall Four Percent Increase |

MCCA Dues Formula 2023

Adopted Model: 80% Base Amount plus 10% **Valuation** and 10% **Population** for Each County
2022 Total \$151,321 and 2023 Total \$157,374

| COUNTY | MUNICIPALITY VALUE | UNORGANIZED VALUE | TOTAL | % of Total Value | Pop 2022 | % of Total Pop | 2022 | | | | | 2023 | | | | |
|--------------|-----------------------|----------------------|-------------------|------------------------|-------------|----------------------|------------|-----------|-----------|-----------------|----------------|------------|-----------|-----------|---------------------|----------------|
| | | | | | | | \$151,321 | VALUE | POP | Amt Increase | 2022 Amount | \$157,374 | VALUE | POP | Increased Amount | 2023 Amount |
| | | | | | | | 80% | 10% | 10% | 2% | 100% | 80% | 10% | 10% | 4% | 100% |
| | | | | | | | \$121,057 | \$15,132 | \$15,132 | \$2,967 | \$ 151,321 | \$ 125,899 | \$15,737 | \$15,737 | \$6,053 | \$ 157,374 |
| ANDROSCOGGIN | \$9,539,650,000 | | \$9,539,650,000 | 4.72% | 111,827 | 8.35% | \$ 8,070 | \$ 716 | \$ 1,262 | \$ 197 | \$ 10,048 | \$ 8,393 | \$ 743 | \$ 1,313 | \$ 402 | \$ 10,450 |
| AROOSTOOK | \$4,954,450,000 | \$821,550,000 | \$5,776,000,000 | 2.86% | 66,153 | 4.94% | \$ 8,070 | \$ 446 | \$ 762 | \$ 182 | \$ 9,278 | \$ 8,393 | \$ 450 | \$ 777 | \$ 343 | \$ 9,620 |
| CUMBERLAND | \$56,590,050,000 | | \$56,590,050,000 | 28.02% | 307,349 | 22.94% | \$ 8,070 | \$ 4,221 | \$ 3,441 | \$ 308 | \$ 15,732 | \$ 8,393 | \$ 4,410 | \$ 3,610 | \$ 681 | \$ 16,413 |
| HANCOCK | \$14,630,400,000 | \$247,650,000 | \$14,878,050,000 | 7.37% | 55,690 | 4.16% | \$ 8,070 | \$ 1,126 | \$ 630 | \$ 193 | \$ 9,826 | \$ 8,393 | \$ 1,159 | \$ 654 | \$ 381 | \$ 10,207 |
| KENNEBEC | \$12,555,200,000 | \$6,650,000 | \$12,561,850,000 | 6.22% | 123,940 | 9.25% | \$ 8,070 | \$ 937 | \$ 1,404 | \$ 204 | \$ 10,411 | \$ 8,393 | \$ 979 | \$ 1,456 | \$ 417 | \$ 10,828 |
| KNOX | \$8,266,550,000 | \$22,000,000 | \$8,288,550,000 | 4.10% | 40,781 | 3.04% | \$ 8,070 | \$ 630 | \$ 461 | \$ 180 | \$ 9,161 | \$ 8,393 | \$ 646 | \$ 479 | \$ 357 | \$ 9,518 |
| LINCOLN | \$8,559,850,000 | \$16,700,000 | \$8,576,550,000 | 4.25% | 35,393 | 2.64% | \$ 8,070 | \$ 642 | \$ 400 | \$ 179 | \$ 9,112 | \$ 8,393 | \$ 668 | \$ 416 | \$ 365 | \$ 9,477 |
| OXFORD | \$8,022,300,000 | \$324,100,000 | \$8,346,400,000 | 4.13% | 57,765 | 4.31% | \$ 8,070 | \$ 623 | \$ 656 | \$ 183 | \$ 9,350 | \$ 8,393 | \$ 650 | \$ 678 | \$ 373 | \$ 9,722 |
| PENOBSCOT | \$12,407,250,000 | \$410,650,000 | \$12,817,900,000 | 6.35% | 151,855 | 11.33% | \$ 8,070 | \$ 955 | \$ 1,728 | \$ 211 | \$ 10,753 | \$ 8,393 | \$ 999 | \$ 1,783 | \$ 422 | \$ 11,176 |
| PISCATAQUIS | \$1,951,600,000 | \$904,450,000 | \$2,856,050,000 | 1.41% | 16,652 | 1.24% | \$ 8,070 | \$ 219 | \$ 191 | \$ 166 | \$ 8,480 | \$ 8,393 | \$ 223 | \$ 196 | \$ 332 | \$ 8,811 |
| SAGadahoc | \$5,440,700,000 | | \$5,440,700,000 | 2.69% | 36,981 | 2.76% | \$ 8,070 | \$ 416 | \$ 417 | \$ 175 | \$ 8,903 | \$ 8,393 | \$ 424 | \$ 434 | \$ 349 | \$ 9,252 |
| SOMERSET | \$5,066,150,000 | \$895,500,000 | \$5,961,650,000 | 2.95% | 50,127 | 3.74% | \$ 8,070 | \$ 458 | \$ 573 | \$ 178 | \$ 9,102 | \$ 8,393 | \$ 465 | \$ 589 | \$ 345 | \$ 9,447 |
| WALDO | \$5,218,600,000 | \$2,300,000 | \$5,220,900,000 | 2.59% | 39,771 | 2.97% | \$ 8,070 | \$ 391 | \$ 450 | \$ 175 | \$ 8,911 | \$ 8,393 | \$ 407 | \$ 467 | \$ 356 | \$ 9,267 |
| WASHINGTON | \$3,600,950,000 | \$406,500,000 | \$4,007,450,000 | 1.98% | 30,743 | 2.29% | \$ 8,070 | \$ 301 | \$ 353 | \$ 171 | \$ 8,724 | \$ 8,393 | \$ 312 | \$ 361 | \$ 343 | \$ 9,067 |
| YORK | \$41,072,950,000 | | \$41,072,950,000 | 20.34% | 214,940 | 16.04% | \$ 8,070 | \$ 3,054 | \$ 2,406 | \$ 265 | \$ 13,530 | \$ 8,393 | \$ 3,201 | \$ 2,524 | \$ 588 | \$ 14,119 |
| Total | \$197,876,650,000 | \$4,058,050,000 | \$201,934,700,000 | 100% | 1,339,967 | 100% | \$ 121,057 | \$ 15,132 | \$ 15,132 | \$ 2,967 | \$ 151,321 | \$ 125,899 | \$ 15,737 | \$ 15,737 | \$ 6,053 | \$ 157,374 |