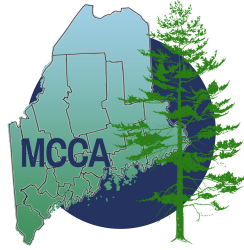


M.C.C.A.

Peter Baldacci, President
Penobscot County Commissioner

Thomas Coward, Vice President
Cumberland County Commissioner

Michael Cote, Secretary-Treasurer
York County Commissioner



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.mainecounties.org

Rosemary Kulow
Executive Director

Lauren Haven
Office Manager

MCCA Board of Directors' Meeting Agenda 10:00 a.m., August 10, 2016

- I. **Call to Order, Introductions, Attendance & Pledge of Allegiance**
- II. **Approval of/Additions to the Agenda**
- III. **Approval of July 13, 2016 Board of Directors' Meeting Minutes**
- IV. **Old Business**
 - A. **Host County for 2017 MCCA Conference**
- V. **New Business**
 - A. **Discussion – Legislation Ideas from Counties**
- VI. **Reports**
 - A. **Executive Director's & Financial Reports**
 - B. **Legislation Development Committee Report**
 - C. **Professionalism in Management Committee Report**
 - D. **Association Reports**
 - E. **Corrections Report**
 - F. **Annual Convention Report**
 - G. **NACo Report**
- VII. **Other Business**
- VIII. **Adjournment**

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MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting Minutes 10:00 a.m., July 13, 2016

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:09 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Steve Gordon proxy for Comm. Thomas Coward; *Franklin* – Comm. Gary McGrane; *Kennebec* – Administrator Bob Devlin proxy for Comm. George Jabar II; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Administrator Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Administrator Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Manager Peter Crichton; *Knox* – Administrator Andy Hart; *Lincoln* – Administrator Carrie Kipfer; *Somerset* – Administrator Dawn DiBlasi; *MACCAM* – Bill Collins; *MACT* – David Parkman; *MECCA* – Owen Smith; and *MSA* – Sheriff Troy Morton.

DIRECTORS ABSENT: *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Steven Joy; *Kennebec* – Comm. George Jabar II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; and *Washington* – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Cote moved and Comm. Fowler seconded approving the agenda as written. The motion was approved unanimously.

III. Approval of June 8, 2016 Board of Directors' Meeting Minutes

Comm. Blodgett moved and Comm. McGrane seconded approving the minutes from the Board of Directors' meeting on June 8, 2016. The motion was passed unanimously.

IV. Old Business

A. Host County for 2017 MCCA Conference

The group discussed potential locations for the 2017 convention. No decision was made at that time. Comm. Gordon suggested the Convention Planning Committee recommend a site for the next convention and a possible rotation schedule for future sites.

V. New Business

A. Nomination of Representatives to NACo Board of Directors

Comm. Fournier moved and Comm. Moody seconded approving the nominations of Peter Baldacci (Maine State Seat) and Gary McGrane (100% State Seat) to the NACo Board of Directors. The motion was approved unanimously.

B. Consideration of MCCA's Offering Contracted Work to Counties

Occasionally the opportunity arises for MCCA staff to assist individual counties with special projects. The group discussed the idea of MCCA being contracted to provide services on a limited basis. Time constraints would be a consideration. MCCA is already working to develop a database and conduct a wage and salary survey for the benefit of all counties. Comm. Bell said there should be a fee attached to the contract. Administrator Scott Cole stated we should keep in mind the core mission of the organization. Comm. Gordon moved and Comm. Fowler seconded MCCA's providing contracted services to counties if time allowed for the current staff to perform the work and if the contract was approved by the MCCA Board of Directors. The motion was passed unanimously.

VI. Reports

A. Executive Director's & Financial Reports

Executive Director Rosemary Kulow presented her reports. Ms. Kulow mentioned while attending the meetings of the county commissioners she was impressed by the professionalism and high quality of work being done at the county level.

Ms. Kulow talked about the Registry of Probate issue pertaining to district courts now mandated to take over certain cases involving the guardianship of minors. The matter was discussed in a meeting of the Maine Commission on Indigent Legal Services. The mandate was virtually unfunded and is expected to slow down proceedings for cases that are in progress and future cases until additional staff is in place. Comm. Gordon suggested he invite a probate judge to an MCCA meeting to provide more information about the issue. Other representatives from the Registry of Probate offices could be invited as well.

Ms. Kulow asked the Board members if they would like to conduct an evaluation of her job performance. This will be the first evaluation conducted by the entire Board instead of the Executive Committee as a result of the change in the MCCA bylaws in January. Copies of the performance evaluation form were distributed. Electronic copies will be sent to Directors in Hancock and Washington who were absent. Completed forms will be sent to President Baldacci at the MCCA offices and will be collected until such time as they can be reviewed by the Executive Committee.

Comm. Fournier made a motion to place the reports on file. Comm. Moody seconded the motion which was passed unanimously.

B. Legislation Development Committee Report

The group reviewed the adopted minutes of the Legislation Development Committee (LDC) meeting on May 26th and the draft of the minutes from the committee meeting on June 20th. The LDC plans to reach out to all boards of County Commissioners to request that they meet with their department heads in July to discuss ideas for new legislation. The information gathered will be considered for development in August. Recommendations will be made to the Board. Talking points will be formulated from proposed legislation to educate legislators.

Board members debated the pros and cons of the tax cap. Sheriff Morton is involved with MSA and the LDC and is hoping the outcome of their respective meetings will mirror each other.

Comm. Fournier moved and Comm. Graff seconded holding the September Board of Directors' meeting at the convention on the 30th and then discussing the ideas for potential legislation at the October 12th meeting. The motion was passed unanimously.

The next LDC meeting is scheduled for Monday, July 18 at the MCCA office in Augusta.

C. Professionalism in Management Committee (PMC) Report

The group reviewed minutes from the meeting on June 8th. The PMC recommends MCCA provide training opportunities and programs for new county officials on their roles and responsibilities. The Committee will continue to pursue this as well as continue working on the development of a new county official handbook. The next meeting is scheduled for July 13th after the Board of Directors' meeting.

D. Association Reports

EMAD: No report was given.

MACCAM: Administrator Bill Collins reported the next meeting will be at the MCCA office on Thursday, July 28th.

MACT: No report was given.

MARP: No report was given.

MECCA: Owen Smith reported the ESCB will be implementing rules on fire protocols in the fall and next year. There is expected to be a battle in the PUC regarding the computer interface piece

that the council is not planning to fund. Individual counties may or may not raise the funds to use this computer interface.

MRDA: No report was given.

MSA: Sheriff Troy Morton reported MSA members will be meeting in Boothbay to work on legislative issues, the focus being new legislation allowing for alternative revenue sources such as a liquor tax. In the future, the Association would like to see medical legalized marijuana regulated and taxed. Ms. Kulow requested that MSA share the results of the meeting and a list of the top proposals for new legislation.

E. Corrections Report No report was given.

F. Annual Convention Report

Administrator Bill Collins reported that the committee will be meeting July 15th at Penobscot Commissioners' Office in Bangor. There are still some details that need to be finalized before attendee registration can open. The target date has been set for August 1st.

G. NACo Report

NACo's Annual Conference will be in Long Beach, CA next week. Comm. McGrane and Executive Director Rosemary Kulow are planning to attend.

VII. Other Business

A. DHHS Rulemaking for Medication-Assisted Treatment (Methodone)

The group discussed whether or not MCCA should take a position. Board members decided to gather more data before making a decision.

B. Appointment to DOC Jail Advisory Committee (Michael Cote is current member)

Comm. Fowler moved and Comm. Graff seconded reappointing Comm. Cote to the DOC Jail Advisory Committee for another year. The motion was passed unanimously.

VIII. Adjournment

Comm. Fowler made a motion to adjourn at 11:32 a.m.; Comm. Cote seconded the motion, which was unanimously approved. The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Michael Cote

M.C.C.A.

Peter Baldacci, President
Penobscot County

Thomas Coward, Vice President
Cumberland County

Michael Cote, Secretary-Treasurer
York County



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Rosemary Kulow
Executive Director

Lauren Haven
Office Manager

Executive Director's Report August 5, 2016

Activities:

- Attended meeting & prepared meeting minutes for Professionalism in Management Committee
- Attended meeting & prepared meeting minutes for Legislation Development Committee.
- Conducted ongoing financial management and conference planning.
- Visited County Commissioners' meetings.
- Prepared for Board of Directors' meeting, including reports.
- Participated in Annual NACo Conference (*See detail below.*)

Below is a list of the conference events in which I participated at the Annual NACo Conference in Long Beach, CA

Thursday, July 21

Registered; visited Vendors & NACo Store

Friday, July 22

9:00 a.m.	Agriculture & Rural Affairs Steering Committee Subcommittee Meetings
10:30 a.m.	Agriculture & Rural Affairs Steering Committee Business Meeting
12:00 p.m.	Luncheon on the Opioid Epidemic with author, Sam Quinones
4:00 p.m.	Exhibit Hall Reception
8:00 p.m.	Opening Reception – Lights, Leadership, Action

Saturday, July 23

1:45 p.m.	Reducing Mental Illness in Jails: A working Meeting for Stepping Up Counties
1:45 p.m.	State Association Meeting Planners' Meeting
3:15 p.m.	General Session w/ Kareem Abdul-Jabbar , NBA player, author, filmmaker & columnist and Jack Dangermond , founder & president of Esri (inventor of GIS)
5:30 p.m.	Worship Services offsite

Sunday, July 24

9:00 a.m. National Council of County Association Executives (NCCAE) Professional Development Session on Crisis Management
10:30 a.m. NCCAE Professional Development Session on Managing Change
12:00 p.m. NACo Achievement Awards Luncheon
1:50 p.m. NACo 2nd Vice President Candidates' Forum
2:45 p.m. NCCAE Business Meeting
4:00 p.m. Social Security – The Choice of a Lifetime
7:00 p.m. Aetna Reception on the Queen Mary

Monday, July 25

9:30 a.m. NACo Annual Business Meeting & Election
11:45 a.m. Northeast Region Caucus Meeting
2:00 p.m. General Session w/**Diana Nyad**, record-setting athlete, sports broadcaster & author and **Jon Meacham**, presidential historian and Pulitzer prize winner
6:30 p.m. Conference-wide Celebration Event with cover band and guest singer and winner of NBC's "The Voice, Season 10," **Alisan Porter**

Other Meetings/Events since the July 13, 2016 Board of Directors' Meeting

July 14 Waldo County Commissioners' meeting in Belfast
NACo Agriculture & Rural Affairs (AgRA) Steering Committee conference call
July 18 LDC meeting at MCCA in Augusta
July 20-30 In California for Annual NACo Conference & vacation
Aug. 3 Androscoggin County Commissioners' meeting in Auburn
Aug. 9 Maine Commission on Indigent Legal Services meeting at State House
Sagadahoc County Commissioners' meeting in Bath
Aug. 10 MCCA Board meetings in Augusta

Upcoming Planned Meetings/Events (as of this writing):

Aug. 11 MTCMA New England Management Institute at Sunday River
NACo AgRA conference call
Aug. 15 LDC meeting at MCCA in Augusta
Aug. 17 Aroostook County Commissioners' meeting in Houlton
Aug. 24 NACo Northeast Region conference call
Sept. 6 Kennebec County Commissioners' meeting in Augusta
Sept. 8 Washington County Commissioners' meeting in Machias
Sept. 20 Oxford County Commissioners' meeting in South Paris
Sept. 28 NACo Northeast Region conference call
Sept. 29-Oct. 2 MCCA Board Meetings & Annual Convention in Bangor
Oct. 4 Hancock County Commissioners' meeting in Ellsworth
Oct. 4-6 MMA Convention in Bangor
Oct. 12 MCCA Board of Directors' meetings in Augusta

Respectfully submitted,

Rosemary Kulow, Executive Director



MAINE COUNTY COMMISSIONERS ASSOCIATION

July 2016 Financial Report

Attached please find the monthly financial reports for the month of July 2016. The Balance Sheet shows total assets and liabilities at \$201,235.36. Debits to the bank account in July totaled \$17,533.48, and \$1,469.26 income was deposited in the checking account. Convention exhibitor revenue has started to trickle in. The bank balance on July 31st was \$161,597.34, as expenditure of \$2,309 had not yet cleared the bank by the end of the month.

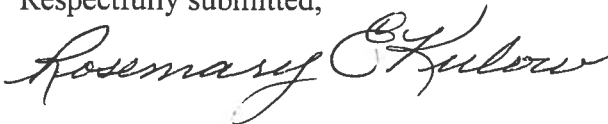
With 58% of the year complete, \$168,803 (67%) of the \$252,150 budgeted revenue had been received by July 31st. On the expenditure side, \$14,654 (6% of the total budget) was expended in July, and a total of \$119,110 (47%) had been expended year-to-date.

You will notice that line item 6153-00 Photocopier Lease is nearing 100% expenditure of the funding in that line. That is because the lease payments for the new photocopier are higher than the previous copier. We changed to a better printer/copier system for a few reasons. First, we paid on average an additional \$20 per month for copies made over the amount allowed in the lease, and the added charge was paid from the Printing Supplies line item. We also wanted to print all our documents in house to avoid paying outside vendors for that service. As a result, we changed the copies to one with many more features than the previous copier. The copier/printer we now use has color and paper punching capabilities which enable us to make all the convention programs and county directories in-house. The money saved from paying contracted companies to assemble these books covers the additional cost of the photocopier lease. We will adjust the line items appropriately in the next budget cycle.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual* report. Finances are within budget, and there are no problems at this time.

Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,



Rosemary E. Kulow
Executive Director

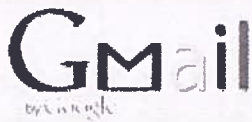
Accepted by:

Date: _____

Peter Baldacci, President

Thomas Coward, Vice-President

Michael Cote, Secretary-Treasurer



Rosemary Kulow <rkulow@mainecounties.org>

Printing Cost Savings

1 message

Lauren Haven <lauren.haven@mainecounties.org>
To: Rosemary Kulow <rkulow@mainecounties.org>

Fri, Aug 5, 2016 at 9:45 AM

Hi Rosi,

To be clear, the old photocopier lease was \$4,242 including overage charges. The lease is now \$4,068 saving \$174 annually.

In addition to that savings, the directory budgeted cost of **\$825** was reduced to **\$69** by printing the booklets in-house. Similarly, the printing of the convention programs was averaging **\$1,100**. This year I'm spending **\$80** for the materials only. The total savings is approximately **\$1,950** for the year.

Thank you!

Lauren Haven

Maine County Commissioners Association
4 Gabriel Drive Suite 2, Augusta, ME 04330
Phone: 207-623-4697 Fax: 207-512-2124
Website: www.mainecounties.org



Maine County Commissioners Association
Balance Sheet (accrual)
As of July 31, 2016

	<u>July 2016</u>
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	161,597.34
Money Market Account	38,763.02
Petty Cash Account	<u>200.00</u>
Total Checking/Savings	200,560.36
Accounts Receivable	
Receivables	<u>675.00</u>
Total Accounts Receivable	<u>675.00</u>
Total Current Assets	<u>201,235.36</u>
TOTAL ASSETS	<u><u>201,235.36</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>-725.28</u>
Total Accounts Payable	-725.28
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	-730.57
1001-00 · MainePERS Employee Contribution	<u>478.11</u>
Total Other Current Liabilities	<u>-252.46</u>
Total Current Liabilities	<u>-977.74</u>
Total Liabilities	-977.74
Equity	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	211,734.23
Net Income	<u>49,694.87</u>
Total Equity	<u>202,213.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>201,235.36</u></u>

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through July 2016

	Budget	July 2016	Jan-July 2016	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4120-00 · Registration	28,000			-28,000	
4130-00 · Sponsorship	8,000			-8,000	
4140-00 · Vendor	11,500	2,162	2,612	-8,888	23%
Total 4100-00 · Convention Income	47,500	2,162	2,612	-44,888	5%
4300-00 · Dues	140,240		140,240		100%
4400-00 · Other Income	1,100		371	-729	34%
4500-00 · NACo Roster	500		500		100%
4600-00 · MCCA Risk Pool Assessment	25,000		25,000		100%
4800-00 · MainePERS Surplus Funds	6,500			-6,500	
4810-00 · Interest Earned	45	10	80	35	178%
4920-00 · Transfer in from Fund Balance	31,265			-31,265	
Total Income	252,150	2,172	168,803	-83,347	67%
Gross Profit	252,150	2,172	168,803	-83,347	67%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,850	136	1,024	-826	55%
5030-00 · FICA	7,800	588	4,373	-3,427	56%
5040-00 · MainePERS Contributions	6,500		3,596	-2,904	55%
5050-00 · Salary-Office Manager	38,000	2,912	21,838	-16,162	57%
5060-00 · Salary-Executive Director	74,500	5,649	42,369	-32,131	57%
Total 5000-00 · Payroll Expenses	128,650	9,285	73,200	-55,450	57%
5100-00 · Insurance					
5110-00 · Health Insurance	21,000	1,740	12,183	-8,817	58%
5120-00 · Commercial, Crime, D&O Ins	2,100	492	1,729	-371	82%
5130-00 · Workers Comp	650	102	147	-503	23%
5140-00 · Unemployment Comp Ins	500		307	-193	61%
Total 5100-00 · Insurance	24,250	2,335	14,366	-9,884	59%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	4,800			-4,800	
Total 6010-00 · Prof. Services	5,300			-5,300	
6030-00 · Lobbying					

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through July 2016

	Budget	July 2016	Jan-July 2016	\$ Over Budget	% of Budget
6031-00 · Lobbying Reg	200		200		100%
Total 6030-00 · Lobbying	200		200		100%
6040-00 · NACO Expenses					
6041-00 · Conferences	8,500		5,129	-3,371	60%
Total 6040-00 · NACO Expenses	8,500		5,129	-3,371	60%
6050-00 · Education and Training	500		245	-255	49%
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	6,500			-6,500	
6114-00 · MCCA Staff Registration Expense	1,000			-1,000	
6118-00 · Meeting Exp.	25,000		200	-24,800	1%
6121-00 · Supplies	2,500			-2,500	
6124-00 · Commissioner Retirement Plaques	500			-500	
Total 6110-00 · Convention Expense	35,500		200	-35,300	1%
6140-00 · Copies-Printing					
6142-00 · Directory	825		69	-756	8%
6143-00 · Other Copying or Printing	150			-150	
Total 6140-00 · Copies-Printing	975		69	-906	7%
6145-00 · Dues Expense	1,400		1,423	23	102%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	1,500		339	-1,161	23%
6152-00 · IT Services	2,800	125	918	-1,882	33%
6153-00 · Photocopier Lease	2,000		1,856	-144	93%
6154-00 · Printer & Supplies	1,200	183	447	-753	37%
6155-00 · Telephone System	200			-200	
6156-00 · Other	500		304	-196	61%
Total 6150-00 · Equipment - Office	8,200	308	3,864	-4,336	47%
6160-00 · Fees	100		36	-64	36%
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	1,500		1,325	-175	88%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,250	307	1,825	-1,425	56%
6174-00 · Retreat Meeting	800			-800	
6175-00 · Meetings - Other	800	62	229	-571	29%
Total 6170-00 · Meeting Expense	6,600	368	3,379	-3,221	51%

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through July 2016

	Budget	July 2016	Jan-July 2016	\$ Over Budget	% of Budget
6180-00 · Mileage & Travel Expense	5,200	485	3,763	-1,437	72%
6195-00 · Office Space Rental	18,375	1,497	10,480	-7,895	57%
6215-00 · Postage-Shipping	250	61	127	-123	51%
6230-00 · Advertising	750			-750	
6235-00 · Supplies	2,500	23	584	-1,916	23%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,600	124	863	-737	54%
6243-00 · Phone, Fax & Internet	2,000	168	1,170	-830	59%
Total 6240-00 · Telephone, Fax & Internet	3,600	292	2,033	-1,567	56%
6250-00 · Website	250		12	-238	5%
6260-00 · Contingency	1,000			-1,000	
Total Expense	252,150	14,654	119,110	-133,040	47%

Maine County Commissioners Association Expenses by Vendor Detail

July 2016

Type	Date	Memo	Account	Amount
Bangor Payroll				
Bill	7/8	Administrative Assistant Salary	5050-00 · Salary-Office Manager	727.93
Bill	7/8	Taxes	5030-00 · FICA	141.48
Bill	7/8	Processing fee	5020-00 · Payroll Fees	32.00
Bill	7/8	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	7/15	Administrative Assistant Salary	5050-00 · Salary-Office Manager	727.93
Bill	7/15	Taxes	5030-00 · FICA	141.60
Bill	7/15	Processing fee	5020-00 · Payroll Fees	32.00
Bill	7/15	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	7/22	Administrative Assistant Salary	5050-00 · Salary-Office Manager	727.93
Bill	7/22	Taxes	5030-00 · FICA	141.48
Bill	7/22	Processing fee	5020-00 · Payroll Fees	32.00
Bill	7/22	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	7/29	Office Managers Salary	5050-00 · Salary-Office Manager	727.93
Bill	7/29	Taxes	5030-00 · FICA	163.74
Bill	7/29	Processing fee	5020-00 · Payroll Fees	40.00
Bill	7/29	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	7/29	ER Health Insurance Contributions	5110-00 · Health Insurance	1,740.37
Total Bangor Payroll				11,025.63
Camden National Bank				
Bill	7/19		6235-00 · Supplies	21.08
Bill	7/19		6154-00 · Printer & Supplies	183.47
Bill	7/19		6175-00 · Meetings - Other	61.82
Bill	7/19		6180-00 · Mileage & Travel Expense	5.00
Total Camden National Bank				271.37
Capitol Computers/Main Security				
Bill	7/13		6152-00 · IT Services	125.00
Total Capitol Computers/Main Security				125.00

Maine County Commissioners Association Expenses by Vendor Detail July 2016

	Type	Date	Memo	Account	Amount
Country Cafe Catering					
Total Country Cafe Catering	Bill	7/18	BOD Meeting Lunch	6173-00 · Monthly	270.00 270.00
Haven, Lauren					
	Bill	7/13	Cell Phone Reimbursement	6241-00 · Cell Phone	49.23
	Bill	7/13		6173-00 · Monthly	36.57
	Bill	7/13		6235-00 · Supplies	1.79
	Bill	7/13		6180-00 · Mileage & Travel Expense	92.12
	Bill	7/13		6215-00 · Postage-Shipping	60.60
Total Haven, Lauren					240.31
Kulow, Rosemary					
	Bill	7/13	Executive Director Mileage	6180-00 · Mileage & Travel Expense	387.68
	Bill	7/13	Cell Phone Reimbursement	6241-00 · Cell Phone	75.00
Total Kulow, Rosemary					462.68
Macomber Farr & Whitten					
Total Macomber Farr & Whitten	Bill	7/13	Crime Policy	5120-00 · Commercial, Crime, D&O Ins	492.00 492.00
Maine Farm Bureau					
Total Maine Farm Bureau	Bill	7/18	Rent	6195-00 · Office Space Rental	1,497.17 1,497.17
Maine Municipal Association					
Total Maine Municipal Association	Bill	7/19	3rd Installment	5140-00 · Unemployment Comp Ins	102.21 102.21

Maine County Commissioners Association
Expenses by Vendor Detail
July 2016

	Type	Date	Memo	Account	Amount
NACo					
Total NACo	Deposit	7/13	2007 NCCAE Dues	4140-00 · Vendor	-75.53
					<u>-75.53</u>
Tilson Technology Management					
Total Tilson Technology Management	Deposit	7/6	FirstNet	4140-00 · Vendor	-305.00
					<u>-305.00</u>
Time Warner Cable					
Total Time Warner Cable	Bill	7/13	Phone Fax & Internet	6243-00 · Phone, Fax & Internet	167.79
					<u>167.79</u>
TOTAL					<u><u>14,273.63</u></u>

Maine County Commissioners Association Transaction Detail by Account July 2016

MCCA Checking-Savings Bank

Date	Num	Name	Memo	Amount
7/6		Tilson Technology Management	Deposit	305.00
7/8	EFT	Bangor Payroll	Payroll for week 6/27 to 7/3/16	-1,851.83
7/13	3693	Capitol Computers/Main Security		-167.79
7/13	EFT	Time Warner Cable		-167.79
7/13	3694	Macomber Farr & Whitten		-492.00
7/13	3695	Kulow, Rosemary	Executive Director Expenses	-462.68
7/13	3696	Haven, Lauren		-240.31
7/13	Square	NACo	2007 NCCAE Dues	75.53
7/15	EFT	Bangor Payroll	Payroll for week 7/4 to 7/10/16	-1,851.95
7/19	3697	Country Cafe Catering	BOD Meeting Lunch	-270.00
7/19	EFT	Camden National Bank		-271.37
7/19	3698	Maine Farm Bureau	Office Rent	-1,497.17
7/19	3699	Maine Municipal Association	Technology Conference	-102.21
7/22	EFT	Bangor Payroll	Payroll for week 7/11 to 7/17/16	-1,851.83
7/25	Square	Voya Financial	Deposit	524.50
7/29		Acadia Benefits	Deposit	557.00
7/29	EFT	Bangor Payroll	Payroll for week 7/18 to 7/24/16	-5,931.91
7/31			Interest	7.23
				<u>-13,689.58</u>

Total MCCA Checking-Savings Bank

Money Market Account

7/20			Interest	2.97
				<u>2.97</u>

Total Money Market Account

Receivables

7/26	1993	Rudman & Winchell, LLC		700.00
				<u>700.00</u>

Total Receivables

Accounts Payable

7/8	2016-28	Bangor Payroll	Payroll for week 6/27 to 7/3/16	-1,851.83
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Maine County Commissioners Association Transaction Detail by Account July 2016

Date	Num	Name	Memo	Amount
7/8	EFT	Bangor Payroll	Payroll for week 6/27 to 7/3/16	1,851.83
7/13		Capitol Computers/Main Security		-125.00
7/13	3693	Capitol Computers/Main Security		167.79
7/13		Time Warner Cable		-167.79
7/13	EFT	Time Warner Cable		167.79
7/13		Macomber Farr & Whitten		-492.00
7/13	3694	Macomber Farr & Whitten		492.00
7/13		Kulow, Rosemary	Executive Director Expenses	-462.68
7/13	3695	Kulow, Rosemary	Executive Director Expenses	462.68
7/13		Haven, Lauren		-240.31
7/13	3696	Haven, Lauren		240.31
7/15	2016-29	Bangor Payroll	Payroll for week 7/4 to 7/10/16	-1,851.95
7/15	EFT	Bangor Payroll	Payroll for week 7/4 to 7/10/16	1,851.95
7/18		Maine Farm Bureau	Office Rent	-1,497.17
7/18		Country Cafe Catering	BOD Meeting Lunch	-270.00
7/19	3697	Country Cafe Catering	BOD Meeting Lunch	270.00
7/19		Camden National Bank		-271.37
7/19	EFT	Camden National Bank		271.37
7/19	3698	Maine Farm Bureau	Office Rent	1,497.17
7/19		Maine Municipal Association	Technology Conference	-102.21
7/19	3699	Maine Municipal Association	Technology Conference	102.21
7/22	2016-30	Bangor Payroll	Payroll for week 7/11 to 7/17/16	-1,851.83
7/22	EFT	Bangor Payroll	Payroll for week 7/11 to 7/17/16	1,851.83
7/29	2016-31	Bangor Payroll	Payroll for week 7/18 to 7/24/16	-5,931.91
7/29	EFT	Bangor Payroll	Payroll for week 7/18 to 7/24/16	5,931.91
Total Accounts Payable				42.79
1000-00 - Employee Health Insurance Contr				
7/8	2016-28	Bangor Payroll	EE Health Insurance Contributions	-290.68
7/15	2016-29	Bangor Payroll	EE Health Insurance Contributions	-290.68
7/22	2016-30	Bangor Payroll	EE Health Insurance Contributions	-290.68

Maine County Commissioners Association Transaction Detail by Account July 2016

	Date	Num	Name	Memo	Amount
Total 1000-00 · Employee Health Insurance	7/29	2016-31	Bangor Payroll	EE Health Insurance Contributions	1,333.86
	7/29	2016-31	Bangor Payroll	EE Health Insurance BP Adjustment	0.07
					<u>461.89</u>
1001-00 · MainePERS Employee Contribution					
	7/8	2016-28	Bangor Payroll	Employee Contribution	-171.21
	7/15	2016-29	Bangor Payroll	Employee Contribution	-171.21
	7/22	2016-30	Bangor Payroll	Employee Contribution	-171.21
	7/29	2016-31	Bangor Payroll	Employee Contribution	-171.21
	7/29	2016-31	Bangor Payroll	EE MEPEERS Retirement Contributions	684.84
Total 1001-00 · MainePERS Employee Contrib					<u>0.00</u>
4100-00 · Convention Income					
4140-00 · Vendor					
	7/6	653695	Tilson Technology Management	FirstNet	-305.00
	7/13	Square	NACo	2007 NCCAE Dues	-75.53
	7/25	Square	Voya Financial	Deposit	-524.50
	7/26	1993	Rudman & Winchell, LLC	1/2 Page Advertisement in the Convention	-700.00
	7/29	28602	Acadia Benefits	Deposit	-557.00
Total 4140-00 · Vendor					<u>-2,162.03</u>
Total 4100-00 · Convention Income					-2,162.03
4810-00 · Interest Earned					
	7/20			Interest	-2.97
	7/31			Interest	-7.23
Total 4810-00 · Interest Earned					<u>-10.20</u>
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees					

Maine County Commissioners Association Transaction Detail by Account July 2016

Date	Num	Name	Memo	Amount
7/8	2016-28	Bangor Payroll	Processing fee	32.00
7/15	2016-29	Bangor Payroll	Processing fee	32.00
7/22	2016-30	Bangor Payroll	Processing fee	32.00
7/29	2016-31	Bangor Payroll	Processing fee	40.00
Total 5020-00 · Payroll Fees				136.00
5030-00 · FICA				
7/8	2016-28	Bangor Payroll	Taxes	141.48
7/15	2016-29	Bangor Payroll	Taxes	141.60
7/22	2016-30	Bangor Payroll	Taxes	141.48
7/29	2016-31	Bangor Payroll	Taxes	163.74
Total 5030-00 · FICA				588.30
5050-00 · Salary-Office Manager				
7/8	2016-28	Bangor Payroll	Administrative Assistant Salary	727.93
7/15	2016-29	Bangor Payroll	Administrative Assistant Salary	727.93
7/22	2016-30	Bangor Payroll	Administrative Assistant Salary	727.93
7/29	2016-31	Bangor Payroll	Office Managers Salary	727.93
Total 5050-00 · Salary-Office Manager				2,911.72
5060-00 · Salary-Executive Director				
7/8	2016-28	Bangor Payroll	Executive Directors Salary	1,412.31
7/15	2016-29	Bangor Payroll	Executive Directors Salary	1,412.31
7/22	2016-30	Bangor Payroll	Executive Directors Salary	1,412.31
7/29	2016-31	Bangor Payroll	Executive Directors Salary	1,412.31
Total 5060-00 · Salary-Executive Director				5,649.24
Total 5000-00 · Payroll Expenses				9,285.26
5100-00 · Insurance				

Maine County Commissioners Association Transaction Detail by Account July 2016

	Date	Num	Name	Memo	Amount
5110-00 · Health Insurance					
Total 5110-00 · Health Insurance	7/29	2016-31	Bangor Payroll	ER Health Insurance Contributions	1,740.37
					<u>1,740.37</u>
5120-00 · Commercial, Crime, D&O Ins					
Total 5120-00 · Commercial, Crime, D&O Ins	7/13		Macomber Farr & Whitten	Crime Policy	492.00
					<u>492.00</u>
5140-00 · Unemployment Comp Ins					
Total 5140-00 · Unemployment Comp Ins	7/19		Maine Municipal Association	3rd Insallment	102.21
					<u>102.21</u>
					<u>2,334.58</u>
6150-00 · Equipment - Office					
6152-00 · IT Services	7/13		Capitol Computers/Main Security		125.00
Total 6152-00 · IT Services					<u>125.00</u>
6154-00 · Printer & Supplies					
Total 6154-00 · Printer & Supplies	7/19		Camden National Bank		183.47
					<u>183.47</u>
Total 6150-00 · Equipment - Office					308.47
6170-00 · Meeting Expense					
6173-00 · Monthly	7/13		Haven, Lauren		36.57
Total 6173-00 · Monthly	7/18		Country Cafe Catering	BOD Meeting Lunch	270.00
					<u>306.57</u>

Maine County Commissioners Association
Transaction Detail by Account
July 2016

	Date	Num	Name	Memo	Amount
6175-00 · Meetings - Other					
Total 6175-00 · Meetings - Other	7/19		Camden National Bank		<u>61.82</u> <u>61.82</u>
Total 6170-00 · Meeting Expense					368.39
6180-00 · Mileage & Travel Expense					
	7/13		Kulow, Rosemary	Executive Director Mileage	387.68
	7/13		Haven, Lauren		92.12
	7/19		Camden National Bank		<u>5.00</u> <u>484.80</u>
Total 6180-00 · Mileage & Travel Expense					
6195-00 · Office Space Rental					
Total 6195-00 · Office Space Rental	7/18		Maine Farm Bureau	Rent	<u>1,497.17</u> <u>1,497.17</u>
6215-00 · Postage-Shipping					
Total 6215-00 · Postage-Shipping	7/13		Haven, Lauren		<u>60.60</u> <u>60.60</u>
6235-00 · Supplies					
Total 6235-00 · Supplies	7/13		Haven, Lauren		1.79
	7/19		Camden National Bank		<u>21.08</u> <u>22.87</u>
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone					
	7/13		Kulow, Rosemary	Cell Phone Reimbursement	75.00
	7/13		Haven, Lauren	Cell Phone Reimbursement	<u>49.23</u>

Maine County Commissioners Association
Transaction Detail by Account
July 2016

Date	Num	Name	Memo	Amount
Total 6241-00 · Cell Phone				124.23
6243-00 · Phone, Fax & Internet				
Total 6243-00 · Phone, Fax & Internet				167.79
7/13		Time Warner Cable	Phone Fax & Internet	167.79
Total 6240-00 · Telephone, Fax & Internet				292.02
TOTAL				0.00

M.C.C.A.

Peter Baldacci, President
Penobscot County Commissioner

Thomas Coward, Vice President
Cumberland County Commissioner

Michael Cote, Secretary-Treasurer
York County Commissioner

Rosemary Kulow
Executive Director

Lauren Haven
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.mainecounties.org

MCCA Legislation Development Committee

DRAFT Meeting Minutes

10:00 a.m., Monday, July 18, 2016

I. Call to Order & Attendance

The meeting began at 10:00 a.m., and the following people were present: Chairman/Cumberland County Commissioner Steve Gorden, Somerset County Jail Administrator Cory Swope, Somerset County Commissioner Newell Graf, Penobscot County Sheriff Troy Morton, Lincoln County Commissioner Bill Blodgett, Executive Director Rosemary Kulow and Office Manager Lauren Haven. MCCA President/Penobscot County Commissioner Peter Baldacci and York County Commissioner Mike Cote were absent.

II. Discussion of County Jail History

Rosemary distributed a history of county jails she compiled and a narrative from Cory Swope entitled, "*Purpose, Role, and Characteristics of Jails*" for review as educational material that might help educate legislators and/or the public about Maine's county jails.

After much discussion, it was agreed that the pretrial population is too large, and in many cases inmates are in jail far too long prior to conviction of any crime. The committee decided to develop a concise bulletized list of issues that shows county jail responsibilities and causes for the state's portion of jail costs, such as the following: Judicial system court scheduling, psychological evaluations, DA and/or defense attorney continuances, probation violations, warrants, etc. The Judiciary should be more fully informed about the situation in county jails, and all counties should track data showing each inmate's cause for arrest, duration of incarceration, and when possible, the cause of continued incarceration.

III. Discussion of Mental Health Issues in County Jails

The group discussed the stress that inmates with mental illness place on jail operations and how separate facilities to house mentally ill inmates by category of crime are needed.

IV. Tasks & Homework

Sheriff Morton will ask the sheriffs to provide data from their county jails that shows number of inmates, their incarceration time, charges, and reasons for length of stay. A report from the gathered statistics will be presented and discussed at the annual MCCA conference Sept. 30 – Oct. 1. MCCA and MSA's working together in this manner is an effective way to develop ideas for appropriate legislation for county jails.

Comm. Blodgett will draft legislation to redefine CCA funding and separate it from other state funding for jails.

V. Schedule Next Meeting

changed to 10:30
The next meeting will be at **10:00 a.m., Monday, August 15, 2016** at the MCCA office in Augusta. The agenda will include at least the following items:

- A. Review of draft legislation for CCA funding
- B. Review of County Commissioners' and department heads' ideas for legislation
- C. Review of the bullet points that show jail responsibilities and the costs attributable to the State of Maine
- D. Review of MSA jail legislation ideas

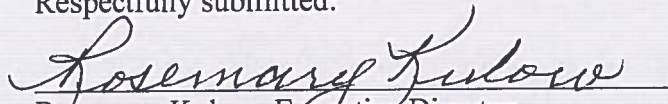
VI. Other Business

No other business was brought before the committee.

VII. Adjournment

The committee adjourned at 12:30 p.m.

Respectfully submitted:


Rosemary Kulow, Executive Director

M.C.C.A.

Peter Baldacci, President
Penobscot County

Thomas Coward, Vice President
Cumberland County

Michael Cote, Secretary-Treasurer
York County

Executive Director
Rosemary Kulow

Lauren Haven
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2

Augusta, ME 04330

207-623-4697

www.mainecounties.org

MAINE COUNTY COMMISSIONERS ASSOCIATION

Professionalism in Management Committee

July 13, 2016 DRAFT Meeting Minutes

I. Call to Order and Attendance

Chairman Cote called the meeting to order at 12:20 p.m. **Present:** York County Commissioner, Mike Cote; Cumberland County Manager, Peter Crichton; Kennebec County Administrator, Bob Devlin; Somerset County Administrator, Dawn DiBlasi; and Executive Director, Rosemary Kulow. **Absent:** Penobscot County Commissioner, Peter Baldacci; Cumberland County Commissioner, Tom Coward; and Knox County Administrator, Andrew Hart.

II. Meeting Minutes

The minutes were approved as presented.

III. Training Program

Bob Devlin explained his training program for newly elected officials and provided a handout for reference. He highlighted that the training should take at least a full day in order to provide ample time to cover all topics. The syllabus for the training program includes the following subjects:

- Freedom of Access & Open Meeting Law
- Union Contracts and Contract Negotiation
- Risk Management Pool
- County Government Structure
- Tax appeals, Abatements, Poverty Abatements
- Unorganized Territories
- County Budget Process
- Purchasing & Bid Process
- LD 1 & Tax Caps
- History of Jail Consolidation
- County Charters
- Sewer Districts

- Airports
- County Administrators/Clerks/Managers
- Sewer Districts
- Risk Management Pool
- Legislative Relations & Political Activity
- Media Contacts
- Sheriffs' statutes
- Constitutional Officers
- Constitution of the State of Maine
- Article IV Judicial Power, Section 6, Judges & Registers of Probate, Election & Tenure; Vacancies
- Article IX, General Provisions, Section 10. Tenure of Sheriffs
- Departments (BF): sheriff, district attorney, deeds, probate, emergency management agency, treasurer/finance, administration, facilities, airports
- Commissioners' Authority: duties, acting as a board; conflicts of interest; personnel board; employment and dismissal of county employees
- Case Study Exercise
- Encourage counties to provide tours of facilities and departments to newly elected officials.

The group decided that this type of program should be provided to newly elected officials for at least one full day. Training on new laws that affect counties should also be included in the training, as appropriate. Rosemary was asked to prepare a draft of the committee's training and orientation recommendations that will be presented to the Board of Directors after they are formally approved by the committee in August.

IV. **Ethics Policies**

MCCA staff will place sample ethics policies on the MCCA website in the data bank for use by member counties.

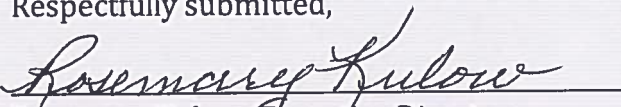
V. **Next Meeting**

The next committee meeting will be held after lunch on Wednesday, August 10th (the next MCCA Board of Directors' meeting day). It is anticipated that this will be the last committee meeting until and unless another meeting is needed in the future.

VI. **Adjournment**

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,


Rosemary Kulow, Executive Director

M.C.C.A.

Peter Baldacci, President
Penobscot County

Thomas Coward, Vice President
Cumberland County

Michael Cote, Secretary-Treasurer
York County

Rosemary Kulow
Executive Director

Lauren Haven
Office Manager



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MAINE COUNTY COMMISSIONERS ASSOCIATION

2016 Convention of Maine Counties Registration Form

Hilton Garden Inn Bangor September 30th, October 1st and 2nd

Attendee Name: _____ Title: _____
(Please Print)

County: _____ Date: _____

Mailing Address: _____

Email Address: _____
(Please enter an email address for each guest for the purpose of convention information updates.)

Guest Names as they should appear on their badge: _____

Phone Number: _____ Cell Phone: _____

Billing Contact if different from Attendee: _____ Phone: _____

Registration and Payment can be submitted **online** at the MCCA website: www.maine counties.org. Click on Convention of Maine Counties. The convention schedule and updates will be posted on the same page. Or

Mail your completed registration form and check to: Maine County Commissioners Association
4 Gabriel Drive, Suite 2
Augusta, Maine 04330

Checks should be made payable to: **Maine County Commissioners Association**

Door Prizes: Each county is asked to provide two door prize gifts to be raffled during the convention.

The Venue: The Hilton Garden Inn is located at 250 Haskell Road, Bangor, Maine 04401

Hotel Accommodations: (Please mention the MCCA Convention to get the group rate.)

- Hilton Garden Inn is the convention venue on 250 Haskell Road. Please call 207-262-0099 for reservations.
- The Hampton Inn is right across the road on 261 Haskell Road. Please call 990-4400 to make reservations.
- The Courtyard Marriott, 236 Sylvan Road, is three minutes from the venue. Call 262-0070 for reservations.
- TownePlace Suites, 240 Sylvan Road, is by the Marriott. Please call 207-262-4000 to make reservations.

MCCA Annual Convention Refund Policy:

To receive a refund MCCA staff must be notified of any cancellations at least two weeks prior to the convention. The 2016 Convention of Maine Counties cancellation deadline is September 1, 2016. The transfer of registration from county representative to another is acceptable. Please coordinate all registration transfers with MCCA staff.

Note: The online prices are 2.75% more than paying by check. This is the exact fee charged by the payment processor.

Attendees	Check Price	Online Price	Number #	Total \$
County Representative Registration	\$55.00	\$56.51		
Guest Registration	\$25.00	\$25.69		
Meals Priced Per Person				
Friday Sept 30 th Lunch	\$21.00	\$21.58		
Friday Sept 30 th Plated Dinner Choices	\$36.00	\$36.99		
Spinach & Feta Pork Loin	Name(s)			
Crab Stuffed Haddock	Name(s)			
Vegetable Napoleon	Name(s)			
Saturday October 1 st Lunch	\$19.00	\$19.52		
Saturday October 1 st Buffet Dinner	\$31.00	\$31.85		

2016 Convention of Maine Counties
County Government at Your Service



Grand Total \$_____

Deadline: Registration forms and payments should be received by September 1st, 2016.

Thank you!

Please direct questions to Lauren Haven.

Phone: 207-623-4697

Cell: 207-213-3384

email: lauren.haven@mainecounties.org

*We look forward to seeing you at the
2016 Convention of Maine Counties!*

2016 Convention of Maine Counties Activity and Educational Session Sign-up Form

Hilton Garden Inn Bangor September 30, October 1, & 2

Please indicate your preference of educational sessions and fun activities below. These choices do not lock you into attending a specific activity or educational session. This will simply provide an estimate of how many will attend each session.

Name: _____

Friday

1:30 pm Friday, September 30 (Please check one.)

- ☐ "Retirement Health Insurance Options" by David Thompson, NACo and a partner from Optum, and United Health Retiree Group
- ☐ "Integrating GIS and Mapping into County Government" by Louis Morin, UMaine
- ☐ "Understanding Maine County Jail Inspections" by Ryan Anderson, Department of Corrections

2:45 pm Friday, September 30 (Please check one.)

- ☐ "Affordable Care Act Update" by Anne Wright, MMEHT
- ☐ "Closing the Hunger Gap with Local Food" by Jim Hanna, Food Security Council
- ☐ "EMA 101 - What Every Commissioner Should Know" by Darren Woods, Aroostook County EMA

4:00 pm Friday, September 30 (Please check one.)

- ☐ "Contract Negotiations" by Linda McGill, Bernstein Shur
 - ☐ "Reversing an Overdose - Law Enforcement & Corrections Use of Narcan" by Sheriff Ryan Reardon, Kennebec County
 - ☐ "Social Media from the County Perspective" by John Hamer, Rudman Winchell
-

Saturday

8:30 am Saturday, October 1 (Please check one.)

- ☐ "Delivering Services Differently" by Peter Crichton, Cumberland County Manager and Nat Tupper, Yarmouth Town Manager
- ☐ "FirstNet Update" by Elissa Tracey and David Maxwell, FirstNetME
- ☐ "Stepping Up: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails" by Sheriff Troy Morton, Penobscot County and Jenna Mehnert, Executive Director NAMI

9:45 am Saturday, October 1

- ☐ *"STRESS: Just Deal With IT"* Part 1, Peter Marchesi, Wheeler & Arey, P.A. and Malcolm Ulmer, MCCA Risk Pool

11:00 am Saturday, October 1

- ☐ *"STRESS: Just Deal With IT"* Part 2, Peter Marchesi, Wheeler & Arey, P.A. and Malcolm Ulmer, MCCA Risk Pool



Activities Saturday afternoon, October 1 (Please check one.)

- ☐ **Bowling:** Form a team and bowl with us at the Sports Arena in Hermon. The winning county takes home the trophy for the year!
- ☐ **Target Shooting** at Maine Military Supply, 179 Maine Road, Holden – We may have a competition for expert shooters, but no experience is necessary for this sponsored activity. Any level of gun enthusiast will be able to participate. Take this opportunity to try different firearms with help from professional instructors.
- ☐ **Golf:** Commissioner Peter Baldacci is organizing a golf outing at the Penobscot County Country Club. The cost has not been determined, as the activity may be sponsored.
- ☐ **Do Your Own Thing:** "Free Play" (or free money to play games) is being offered at Hollywood Slots; Blackbeard's offers mini-golf, arcades, go-carts and batting cage; visit the Cole Land Transportation Museum; shop your heart out at the 60 acre Bangor Mall; or just relax.

Questions should be directed to Lauren Haven at phone: 207-623-4697, cell phone: 207-213-3384, or by email: lauren.haven@mainecounties.org. *We look forward to seeing you at the 2016 Convention of Maine Counties!*