

M.C.C.A.

Peter Baldacci, President
Penobscot County Commissioner

Thomas Coward, Vice President
Cumberland County Commissioner

Michael Cote, Secretary-Treasurer
York County Commissioner



Rosemary Kulow
Executive Director

Lauren Haven
Office Manager

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.mainecounties.org

MCCA Board of Directors' Meeting Agenda 10:00 a.m., April 13, 2016

- I. **Call to Order, Introductions, Attendance & Pledge of Allegiance**
- II. **Approval of/Additions to the Agenda**
- III. **Approval of March 9, 2016 Board of Directors' Meeting Minutes**
- IV. **Old Business**
- V. **New Business**
 - A. NACo's-FSC Retiree Health Program
 - B. NACo's *FirstNet* Nationwide Wireless Broadband Network for Public Safety's Data Traffic Needs
 - C. Adoption of *National County Government Month Proclamation*
 - D. Schedule First Meeting of the *Professionalism in Management Committee*
 - E. Identify Host County for 2017 Annual MCCA Convention
 - F. Establish an ad hoc Committee to Develop Training Syllabus for Newly Elected Commissioners
 - G. Consideration of Approving NACo Research Training for MCCA Office Manager
- VI. **Reports**
 - A. Executive Director's & Financial Reports
 - B. Legislative Report
 - C. Association Reports
 - D. Corrections Report
 - E. Annual Convention Report
 - F. NACo Report
- VII. **Other Business**
- VIII. **Adjournment**

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MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting Minutes 10:00 a.m., March 9, 2016

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:50 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Comm. Sally Christner proxy for Comm. Beth Bell; *Aroostook* – Comm. Norm Fournier; *Cumberland* – Comm. Thomas Coward; *Franklin* – Comm. Gary McGrane; *Hancock* – Comm. Steven Joy; *Kennebec* – Administrator Bob Devlin proxy for Comm. George Jabar II; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Administrator Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Administrator Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Comm. Steve Gordon, Manager Peter Crichton and Assistant Manager Bill Whitten; *Knox* – Administrator Andy Hart; *Somerset* – Administrator Dawn DiBlasi; *EMAD* – Sean Goodwin; *MACCAM* – Bill Collins; *MACT* – David Parkman; and *MECCA* – Owen Smith.

DIRECTORS ABSENT: *Androscoggin* – Comm. Beth Bell; *Kennebec* – Comm. George Jabar II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; and *Washington* – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Rosemary Kulow (by phone), Risk Pool Manager Malcolm Ulmer, and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Fowler moved and Comm. Joy seconded approving the agenda with as written. The motion was approved unanimously.

III. Approval of February 10, 2016 Board of Directors' Meeting Minutes

Comm. McGrane moved and Comm. Blodgett seconded approving the minutes from the Board of Directors' meeting on February 10, 2016. The motion was passed unanimously.

IV. Old Business

A. Committee Assignments

The group reviewed the committee assignments made by President Baldacci. He noted there may be a few more people added to the Convention Committee as needed.

This summer the group will work on strategies to develop new legislation for the next full session. The tax caps should be reevaluated using realistic numbers and each county will need to provide documentation to support the need to change the current formula.

V. New Business

Comm. Baldacci brought up issues concerning tax increment financing districts created to subsidize wind projects in unorganized territories. Hancock County has already experienced a decreased tax credit due to the reduced value of the land. Hancock is appealing the method of assessing. Penobscot Commissioners may decide to challenge the proposed aggressive depreciation schedule which will rapidly reduce the value quickly as assessed by the Maine State Revenue.

VI. Reports

A. Executive Director's Report

B. Financial Report

The group reviewed the reports. (See attached.) Comm. Fournier made a motion to approve the Executive Director's Report and the Financial Report as written. Comm. Moody seconded the motion which was passed unanimously.

C. Legislative Report

Cumberland County's Assistant Manager Bill Whitten updated the Board on the progress of LD 1614, *Resolve to Provide Funding for the County Jail Operations Fund*. On March 2nd the Criminal Justice and Public Safety Committee voted ten to one in favor of the bill. Committee members who were absent will still be able to vote. However, even if they vote against the bill, it won't affect the outcome. It is still not fully understood how the funds will be distributed. The

language states it will be on an, “as needed” basis. Counties will be required to provide justification for any portion of this money and the jails demonstrating the greatest need will be awarded a share. It was agreed that all county representatives should contact their legislators, and regardless of differences between counties and jail budgets, we should stand together in support of this bill.

Comm. Fournier requested an update on bill 1586, *An Act To Implement Recommendations of the Right To Know Advisory Committee Concerning Remote Participation in Public Proceedings*. On March 2nd the Judiciary Committee voted resulting in a divided report.

D. Association Reports

EMAD: Sean Goodwin – No report was given.

MACCAM: Bill Collins reported the group will meet on March 24th at the Kennebec County offices to recognize folks who have moved on.

MACT: David Parkman – No report was given.

MECCA: Owen Smith – No report was given.

E. Corrections Report - Mark Westrum was absent. No Report was given.

F. Annual Convention Report

The Convention Planning Committee enjoyed a food tasting on February 12th at the convention venue, The Hilton Garden Inn Bangor. All the menu selections chosen for the convention were excellent. The required \$200 deposit was submitted when the committee met. Penobscot County Administrator Bill Collins signed the contract on behalf of MCCA President, Peter Baldacci. There is also a contract with the Hampton Inn across the street guaranteeing a block of rooms for MCCA.

The group will meet next on March 18th at the Penobscot County offices in Bangor to begin work on educational sessions, entertainment and activities.

G. NACo Report

Comm. McGrane reported on the 2016 NACo Legislative Conference he attended with MCCA representative Comm. Baldacci and Executive Director Rosemary Kulow February 20-24 in Washington, DC. The meetings with three out of four of the Maine legislators went well. They did not meet with Congresswoman Pingree. However, they did meet Senator John McCain by chance when talking with Senator King.

Comm. McGrane said he concentrated on three topics in meetings with legislators: medical services in jails, Waters of the US, and the Workforce Innovation Act.

Comm. Baldacci reported the Federal Emergency Management Agency (FEMA) is considering the establishment of a disaster deductible, requiring a predetermined level of financial or other commitment from a recipient (grantee), generally the State, Tribal, or Territorial government,

before FEMA will provide assistance under the Public Assistance Program when authorized by a Presidential major disaster declaration. The overall goal is to reduce the burden on federal taxpayers through mitigation incentives and risk-informed decisions that promote resilience.

VII. Other Business

Kennebec County Administrator Bob Devlin reported that Patsy Crockett has been appointed by Governor LePage as the new commissioner for District 1 in place of the late Beverly Daggett.

VIII. Adjournment

*Comm. Blodgett made a **motion** to adjourn at 11:50 a.m.; Comm. Fowler seconded the **motion**, which was unanimously **approved**.* The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Michael Cote

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Executive Director's Report March 3, 2016

Meetings/Events since the February 10, 2016 Board of Directors' Meeting

Feb. 9	NACo Legislative Conference Call
Feb. 11	Judiciary Committee Work Session at Legislature LD 890
Feb. 11	NACo Agriculture & Rural Affairs Committee Conference Call
Feb. 17	Work Sessions for LD 1473 & LD 1496
Feb. 19	Travel to NACo Legislative Conference in Washington D.C.
Feb. 20-24	NACo Legislative Conference in Washington D.C.
Feb. 20	Steering Committee Meeting Agriculture & Rural Affairs
Feb. 20	State Association Meeting Planners Committee Meeting
Feb. 20	Justice & Public Safety Meeting
Feb. 21	National Council of County Association Executives-Continued Education
Feb. 21	National Association of County Administrators Idea Exchange
Feb. 22	Women of NACo Leadership Network (WON) Breakfast
Feb. 22	NE Region Caucus
Feb. 22	Open General Session featuring Hon. Michael Botticelli, Office of National Drug Control Policy
Feb. 22	NCCAE Meeting
Feb. 22	Meeting with Senator Collins
Feb. 22	Lessons Learned from Counties "Stepping Up" to Reduce Mental Illness in Jails
Feb. 23	Meetings with Senator King and Congressman Poliquin
Feb. 23	Capitol Hill Briefing: Criminal Justice Reform Starts Locally
Feb. 26	LPC Conference Call Meeting
Feb. 29	Public Hearing for LD 1614

Upcoming Planned Meetings/Events (as of this writing):

Mar. 10	NACo Agriculture & Rural Affairs Committee Conference Call
Mar. 18	Convention Planning Committee Meeting
Mar. 23-24	MSA Conference
Mar. 23	Northeast Region Conference Call
Mar. 25	Maine Town, City and County Management Association – Manager Interchange

This list has been extracted from the MCCA calendar. Some items may have been added, deleted, or changed.

Respectfully submitted,

Lauren Haven for Rosemary Kulow, Executive Director

MAINE COUNTY COMMISSIONERS ASSOCIATION

February 2016 Financial Report

Attached please find the monthly financial reports for the month of February 2016. The Balance Sheet shows total assets and liabilities at \$260,646.02. Debits to the bank account in February totaled \$14,528, and \$140,266 income was deposited in the bank account. All membership dues have been received. A money market account was established at Camden National Bank for the surplus MainePERS funds to be used for future contributions to employee retirement benefits. \$152,729.61 was deposited into the account on February 10th leaving the 2016 budgeted amount of \$6,500 in the checking account for payments this year. The bank balance on February 29th was \$109,308.58; two payments totaling \$1,597.17 had not yet cleared the bank by the end of the month.

With about 16% of the year complete, \$140,392 (55.67%) of the \$252,150 budgeted revenue had been received by February 29th.

On the expenditure side, \$31,255 (12.39%) was expended by the end of February. See the *Profit & Loss Budget vs. Actual Month Only* report for details of revenue and expenditures for February 2016.

Finances are within budget, and there are no problems in any line item at this time. Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,

Lauren Haven
Office Manager

Accepted by:

Date: _____

Peter Baldacci, President

Thomas Coward, Vice-President

Michael Cote, Secretary-Treasurer

Maine County Commissioners Association
Balance Sheet
As of February 29, 2016

	February 2016
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	107,711.41
Money Market Account	152,734.61
Petty Cash Account	200.00
Total Checking/Savings	<u>260,646.02</u>
Total Current Assets	<u>260,646.02</u>
TOTAL ASSETS	<u><u>260,646.02</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	-398.85
1001-00 · MainePERS Employee Contribution	146.39
Total Other Current Liabilities	<u>-252.46</u>
Total Current Liabilities	<u>-252.46</u>
Total Liabilities	-252.46
Equity	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	210,976.74
Net Income	109,137.74
Total Equity	<u>260,898.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>260,646.02</u></u>

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Maine County Commissioners Association
Reconciliation Summary
MCCA Checking-Savings Bank, Period Ending 02/29/2016

	<u>February 2016</u>
Beginning Balance	138,563.73
Cleared Transactions	
Checks and Payments - 20 items	-169,660.06
Deposits and Credits - 19 Items	140,404.91
Total Cleared Transactions	<u>-29,255.15</u>
Cleared Balance	<u><u>109,308.58</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	<u>-1,597.17</u>
Total Uncleared Transactions	<u>-1,597.17</u>
Register Balance as of 02/29/2016	<u><u>107,711.41</u></u>
Ending Balance	107,711.41

**Maine County Commissioners Association
Reconciliation Detail
MCCA Checking-Savings Bank, Period Ending 02/29/2016**

	Date	Num	Name	Amount	Balance
Beginning Balance					138,563.73
Cleared Transactions					
Checks and Payments - 20 items					
	1/22	3626	National Council of County Assoc Exec	-500.00	-500.00
	1/22	3627	US Bank	-350.00	-850.00
	1/28	3630	Maine Farm Bureau	-1,497.17	-2,347.17
	1/28	3631	Senator Inn	-1,324.50	-3,671.67
	1/28	3632	Staples Credit Plan	-83.82	-3,755.49
	2/5	EFT	Bangor Payroll	-1,873.63	-5,629.12
	2/10			-152,729.61	-158,358.73
	2/10	3640	MainePERS	-479.42	-158,838.15
	2/10	3634	Liberty Mutual Insurance	-364.00	-159,202.15
	2/10	3637	Hilton Garden Inn Bangor	-200.00	-159,402.15
	2/10	3635	Capitol Computers/Main Security	-125.00	-159,527.15
	2/10	3639	Haven, Lauren	-108.30	-159,635.45
	2/10	3633	Maine Municipal Association	-102.21	-159,737.66
	2/10	3638	Kulow, Rosemary	-91.62	-159,829.28
	2/12	EFT	Bangor Payroll	-1,873.63	-161,702.91
	2/18	3643	Camden National Bank	-320.58	-162,023.49
	2/18	3642	US Bank	-275.00	-162,298.49
	2/18	3641	MTCMA	-75.00	-162,373.49
	2/19	EFT	Bangor Payroll	-1,866.78	-164,240.27
	2/26	EFT	Bangor Payroll	-5,419.79	-169,660.06
Total Checks and Payments				-169,660.06	-169,660.06
Deposits and Credits - 19 items					
	2/8	15483	Franklin County	8,765.00	8,765.00
	2/8	31699	Aroostook County	8,765.00	17,530.00
	2/8	65983	Penobscot County	8,765.00	26,295.00
	2/10		Gorham Leasing Group	144.42	26,439.42
	2/10	224878	York County	8,765.00	35,204.42
	2/10	74886	Kennebec County	8,765.00	43,969.42
	2/10	178786	Cumberland County Maine	8,765.00	52,734.42
	2/10	76540	Somerset County	8,765.00	61,499.42
	2/10	94414	Hancock County	8,765.00	70,264.42
	2/17	21966	Waldo County	8,765.00	79,029.42
	2/18		Sagadahoc County	8,765.00	87,794.42
	2/22		US Communities	16.74	87,811.16
	2/22	29140	Piscataquis County	8,765.00	96,576.16
	2/22	55498	Washington County	8,765.00	105,341.16
	2/22	26194	Lincoln County	8,765.00	114,106.16
	2/22	62331	Oxford County	8,765.00	122,871.16
	2/22	90512	Knox County	8,765.00	131,636.16
	2/29			3.75	131,639.91
	2/29	63119	Androscoggin County	8,765.00	140,404.91
Total Deposits and Credits				140,404.91	140,404.91
Total Cleared Transactions				-29,255.15	-29,255.15

Maine County Commissioners Association
Reconciliation Detail
MCCA Checking-Savings Bank, Period Ending 02/29/2016

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
Cleared Balance				-29,255.15	109,308.58
Uncleared Transactions					
Checks and Payments - 2 items					
	11/24	3607	State of Maine-Hall of Flags	-100.00	-100.00
	2/29	3644	Maine Farm Bureau	-1,497.17	-1,597.17
Total Checks and Payments				<u>-1,597.17</u>	<u>-1,597.17</u>
Total Uncleared Transactions				<u>-1,597.17</u>	<u>-1,597.17</u>
Register Balance as of 02/29/2016				<u>-30,852.32</u>	<u>107,711.41</u>
Ending Balance				<u><u>-30,852.32</u></u>	<u><u>107,711.41</u></u>

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through February 2016

	2016 Budget	Feb 2016	Jan-Feb 2016	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4120-00 · Registration	28,000			-28,000	
4130-00 · Sponsorship	8,000			-8,000	
4140-00 · Vendor	11,500			-11,500	
Total 4100-00 · Convention Income	47,500			-47,500	
4300-00 · Dues	140,240	140,240	140,240		100%
4400-00 · Other Income	1,100	17	138	-962	13%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	25,000			-25,000	
4800-00 · MainePERS Surplus Funds	6,500			-6,500	
4810-00 · Interest Earned	45	9	14	-31	31%
4920-00 · Transfer in from Fund Balance	31,265			-31,265	
Total Income	252,150	140,266	140,392	-111,758	56%
Gross Profit	252,150	140,266	140,392	-111,758	56%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,850	136	272	-1,578	15%
5030-00 · FICA	7,800	597	1,207	-6,593	15%
5040-00 · MainePERS Contributions	6,500	479	1,079	-5,421	17%
5050-00 · Salary-Office Manager	38,000	2,912	5,823	-32,177	15%
5060-00 · Salary-Executive Director	74,500	5,649	11,298	-63,202	15%
Total 5000-00 · Payroll Expenses	128,650	9,773	19,679	-108,971	15%
5100-00 · Insurance					
5110-00 · Health Insurance	21,000	1,740	3,481	-17,519	17%
5120-00 · Commercial, Crime, D&O Ins	2,100	364	364	-1,736	17%
5130-00 · Workers Comp	650			-650	
5140-00 · Unemployment Comp Ins	500	102	102	-398	20%
Total 5100-00 · Insurance	24,250	2,206	3,947	-20,303	16%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	4,800			-4,800	
Total 6010-00 · Prof. Services	5,300			-5,300	

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through February 2016

	2016 Budget	Feb 2016	Jan-Feb 2016	\$ Over Budget	% of Budget
6030-00 · Lobbying					
6031-00 · Lobbying Reg	200			-200	
Total 6030-00 · Lobbying	200			-200	
6040-00 · NACO Expenses					
6041-00 · Conferences	8,500			-8,500	
Total 6040-00 · NACO Expenses	8,500			-8,500	
6050-00 · Education and Training	500	75	75	-425	15%
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	6,500			-6,500	
6114-00 · MCCA Staff Registration Expense	1,000			-1,000	
6118-00 · Meeting Exp.	25,000	200	200	-24,800	1%
6121-00 · Supplies	2,500			-2,500	
6124-00 · Commissioner Retirement Plaques	500			-500	
Total 6110-00 · Convention Expense	35,500	200	200	-35,300	1%
6140-00 · Copies-Printing					
6142-00 · Directory	825			-825	
6143-00 · Other Copying or Printing	150			-150	
Total 6140-00 · Copies-Printing	975			-975	
6145-00 · Dues Expense	1,400		1,100	-300	79%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	1,500			-1,500	
6152-00 · IT Services	2,800	125	250	-2,550	9%
6153-00 · Photocopier Lease	2,000	131	481	-1,519	24%
6154-00 · Printer & Supplies	1,200	70	127	-1,073	11%
6155-00 · Telephone System	200			-200	
6156-00 · Other	500		304	-196	61%
Total 6150-00 · Equipment - Office	8,200	326	1,162	-7,038	14%
6160-00 · Fees	100			-100	

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through February 2016

	2016 Budget	Feb 2016	Jan-Feb 2016	\$ Over Budget	% of Budget
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	1,500		1,325	-175	88%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,250	52	52	-3,198	2%
6174-00 · Retreat Meeting	800			-800	
6175-00 · Meetings - Other	800			-800	
Total 6170-00 · Meeting Expense	6,600		1,377	-5,223	21%
6180-00 · Mileage & Travel Expense	5,200	25	195	-5,005	4%
6195-00 · Office Space Rental	18,375	1,497	2,994	-15,381	16%
6215-00 · Postage-Shipping	250			-250	
6230-00 · Advertising	750			-750	
6235-00 · Supplies	2,500	92	129	-2,371	5%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,600	116	231	-1,369	14%
6243-00 · Phone, Fax & Internet	2,000	166	166	-1,834	8%
Total 6240-00 · Telephone, Fax & Internet	3,600	282	397	-3,203	11%
6250-00 · Website	250			-250	
6260-00 · Contingency	1,000			-1,000	
Total Expense	252,150	14,528	31,255	-220,895	12%

Maine County Commissioners Association Transaction Detail by Account February 2016

1:55 PM
03/02/16
Accrual Basis

MCCA Checking-Savings Bank

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	2/5	EFT	Bangor Payroll	Payroll for week 1/25 to 1/31/16	-1,873.63	-1,873.63
Payment	2/8	15483	Franklin County		8,765.00	6,891.37
Payment	2/8	65983	Penobscot County		8,765.00	15,656.37
Payment	2/8	31699	Aroostook County		8,765.00	24,421.37
Deposit	2/10		Gorham Leasing Group	Deposit	144.42	24,565.79
Payment	2/10	94414	Hancock County		8,765.00	33,330.79
Payment	2/10	76540	Somerset County		8,765.00	42,095.79
Payment	2/10	178786	Cumberland County Maine		8,765.00	50,860.79
Payment	2/10	74886	Kennebec County		8,765.00	59,625.79
Payment	2/10	224878	York County		8,765.00	68,390.79
Bill Pmt -Check	2/10	3633	Maine Municipal Association		-102.21	68,288.58
Bill Pmt -Check	2/10	3634	Liberty Mutual Insurance		-364.00	67,924.58
Bill Pmt -Check	2/10	3635	Capitol Computers/Main Security		-125.00	67,799.58
Bill Pmt -Check	2/10	3640	MainePERS		-479.42	67,320.16
Bill Pmt -Check	2/10	3637	Hilton Garden Inn Bangor	Deposit for 2016 MCCA Convention	-200.00	67,120.16
Bill Pmt -Check	2/10	3638	Kulow, Rosemary	Executive Director Expenses	-91.62	67,028.54
Bill Pmt -Check	2/10	3639	Haven, Lauren		-108.30	66,920.24
Transfer	2/10			Funds Transfer	-152,729.61	-85,809.37
Bill Pmt -Check	2/12	EFT	Bangor Payroll	Payroll for week 2/1 to 2/7/16	-1,873.63	-87,683.00
Payment	2/17	21966	Waldo County		8,765.00	-78,918.00
Payment	2/18		Sagadahoc County		8,765.00	-70,153.00
Bill Pmt -Check	2/18	3641	MTCMA		-75.00	-70,228.00
Bill Pmt -Check	2/18	3642	US Bank	Invoice 298044918	-275.00	-70,503.00
Bill Pmt -Check	2/18	3643	Camden National Bank		-320.58	-70,823.58
Bill Pmt -Check	2/19	EFT	Bangor Payroll	Payroll for week 2/8 to 2/14/16	-1,866.78	-72,690.36
Payment	2/22	62331	Oxford County		8,765.00	-63,925.36
Payment	2/22	29140	Piscataquis County		8,765.00	-55,160.36
Payment	2/22	55498	Washington County		8,765.00	-46,395.36
Payment	2/22	90512	Knox County		8,765.00	-37,630.36
Payment	2/22	26194	Lincoln County		8,765.00	-28,865.36
Payment	2/22		US Communitiles		16.74	-28,848.62
Bill Pmt -Check	2/26	EFT	Bangor Payroll	Payroll for week 2/15 to 2/21/16	-5,419.79	-34,268.41
Bill Pmt -Check	2/29	3644	Maine Farm Bureau	Office Rent	-1,497.17	-35,765.58
Payment	2/29	63119	Androscoggin County		8,765.00	-27,000.58
Deposit	2/29			Interest	3.75	-26,996.83
Total MCCA Checking-Savings Bank					-26,996.83	-26,996.83

Maine County Commissioners Association
Transaction Detail by Account
February 2016

	Type	Date	Num	Name	Memo	Amount	Balance
Money Market Account	Transfer	2/10			Funds Transfer	152,729.61	152,729.61
	Deposit	2/17			Interest	5.00	152,734.61
Total Money Market Account						152,734.61	152,734.61
Receivables	Payment	2/8	31699	Arroostook County		-8,765.00	-8,765.00
	Payment	2/8	15483	Franklin County		-8,765.00	-17,530.00
	Payment	2/8	65983	Pendbscot County		-8,765.00	-26,295.00
	Payment	2/10	94414	Hancock County		-8,765.00	-35,060.00
	Payment	2/10	76540	Somerset County		-8,765.00	-43,825.00
	Payment	2/10	178786	Cumberland County Maine		-8,765.00	-52,590.00
	Payment	2/10	74886	Kennebec County		-8,765.00	-61,355.00
	Payment	2/10	224878	York County		-8,765.00	-70,120.00
	Payment	2/17	21966	Waldo County		-8,765.00	-78,885.00
	Invoice	2/18	1989	US Communities		16.74	-78,868.26
	Payment	2/18		Sagadahoc County		-8,765.00	-87,633.26
	Payment	2/22		US Communities		-16.74	-87,650.00
	Payment	2/22	26194	Lincoln County		-8,765.00	-96,415.00
	Payment	2/22	29140	Piscataquis County		-8,765.00	-105,180.00
	Payment	2/22	55498	Washington County		-8,765.00	-113,945.00
	Payment	2/22	90512	Knox County		-8,765.00	-122,710.00
	Payment	2/22	62331	Oxford County		-8,765.00	-131,475.00
	Payment	2/29	63119	Androscoggin County		-8,765.00	-140,240.00
Total Receivables						-140,240.00	-140,240.00
Accounts Payable	Bill	2/5	2016-06	Bangor Payroll	Payroll for week 1/25 to 1/31/16	-1,873.63	-1,873.63
	Bill Pmt -Check	2/5	EFT	Bangor Payroll	Payroll for week 1/25 to 1/31/16	1,873.63	0.00
	Bill	2/10		Maine Municipal Association		-102.21	-102.21
	Bill Pmt -Check	2/10	3633	Maine Municipal Association		102.21	0.00
	Bill	2/10		Liberty Mutual Insurance		-364.00	-364.00
	Bill Pmt -Check	2/10	3634	Liberty Mutual Insurance		364.00	0.00
	Bill	2/10		Capitol Computers/Main Security		-125.00	-125.00
	Bill Pmt -Check	2/10	3635	Capitol Computers/Main Security		125.00	0.00
	Bill	2/10		MainePERS		-479.42	-479.42
	Bill Pmt -Check	2/10	3640	MainePERS		479.42	0.00
	Bill	2/10		Hilton Garden Inn Bangor	Deposit for 2016 MCCA Convention	-200.00	-200.00
	Bill Pmt -Check	2/10	3637	Hilton Garden Inn Bangor	Deposit for 2016 MCCA Convention	200.00	0.00

Maine County Commissioners Association Transaction Detail by Account February 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bill	2/10		Kulow, Rosemary	Executive Director Expenses	-91.62	-91.62
Bill Pmt -Check	2/10	3638	Kulow, Rosemary	Executive Director Expenses	91.62	0.00
Bill	2/10		Haven, Lauren		-108.30	-108.30
Bill Pmt -Check	2/10	3639	Haven, Lauren		108.30	0.00
Bill	2/12	2016-07	Bangor Payroll	Payroll for week 2/1 to 2/7/16	-1,873.63	-1,873.63
Bill Pmt -Check	2/12	EFT	Bangor Payroll	Payroll for week 2/1 to 2/7/16	1,873.63	0.00
Bill	2/17		US Bank	Invoice 298044918	-275.00	-275.00
Bill	2/17		MTCMA		-75.00	-350.00
Bill	2/18		Camden National Bank		-320.58	-670.58
Bill Pmt -Check	2/18	3641	MTCMA		75.00	-595.58
Bill Pmt -Check	2/18	3642	US Bank	Invoice 298044918	275.00	-320.58
Bill Pmt -Check	2/18	3643	Camden National Bank		320.58	0.00
Bill	2/19	2016-08	Bangor Payroll	Payroll for week 2/8 to 2/14/16	-1,866.78	-1,866.78
Bill Pmt -Check	2/19	EFT	Bangor Payroll	Payroll for week 2/8 to 2/14/16	1,866.78	0.00
Bill	2/26	2016-09	Bangor Payroll	Payroll for week 2/15 to 2/21/16	-5,419.79	-5,419.79
Bill Pmt -Check	2/26	EFT	Bangor Payroll	Payroll for week 2/15 to 2/21/16	5,419.79	0.00
Bill	2/29		Maine Farm Bureau	Office Rent	-1,497.17	-1,497.17
Bill Pmt -Check	2/29	3644	Maine Farm Bureau	Office Rent	1,497.17	0.00
Total Accounts Payable					0.00	0.00
1000-00 · Employee Health Insurance Contr						
Bill	2/5	2016-06	Bangor Payroll	EE Health Insurance Contributions	-290.68	-290.68
Bill	2/12	2016-07	Bangor Payroll	EE Health Insurance Contributions	-290.68	-581.36
Bill	2/19	2016-08	Bangor Payroll	EE Health Insurance Contributions	-290.68	-872.04
Bill	2/26	2016-09	Bangor Payroll	EE Health Insurance Contributions	1,162.65	290.61
Bill	2/26	2016-09	Bangor Payroll	EE Health Insurance Contributions	-290.61	0.00
Total 1000-00 · Employee Health Insurance Contr					0.00	0.00
1001-00 · MainePERS Employee Contribution						
Bill	2/5	2016-06	Bangor Payroll	Employee Contribution	-160.51	-160.51
Bill	2/12	2016-07	Bangor Payroll	Employee Contribution	-160.51	-321.02
Bill	2/19	2016-08	Bangor Payroll	Employee Contribution	-160.51	-481.53
Bill	2/26	2016-09	Bangor Payroll	Employee Contribution	-160.51	-642.04
Bill	2/26	2016-09	Bangor Payroll	EE MEPRS Retirement Contributions	642.04	0.00
Total 1001-00 · MainePERS Employee Contribution					0.00	0.00
4400-00 · Other Income						
Invoice	2/18	1989	US Communities	Income from any advertising performed by	-16.74	-16.74
Total 4400-00 · Other Income					-16.74	-16.74

Maine County Commissioners Association
Transaction Detail by Account
February 2016

	Type	Date	Num	Name	Memo	Amount	Balance
4810-00 · Interest Earned							
	Deposit	2/17			Interest	-5.00	-5.00
	Deposit	2/29			Interest	-3.75	-8.75
						-8.75	-8.75
Total 4810-00 · Interest Earned							
5000-00 · Payroll Expenses							
5020-00 · Payroll Fees							
	Bill	2/5	2016-06	Bangor Payroll	Processing fee	32.00	32.00
	Bill	2/12	2016-07	Bangor Payroll	Processing fee	32.00	64.00
	Bill	2/19	2016-08	Bangor Payroll	Processing fee	32.00	96.00
	Bill	2/26	2016-09	Bangor Payroll	Processing fee	40.00	136.00
						136.00	136.00
Total 5020-00 · Payroll Fees							
5030-00 · FICA							
	Bill	2/5	2016-06	Bangor Payroll	Taxes	152.58	152.58
	Bill	2/12	2016-07	Bangor Payroll	Taxes	152.58	305.16
	Bill	2/19	2016-08	Bangor Payroll	Taxes	145.73	450.89
	Bill	2/26	2016-09	Bangor Payroll	Taxes	145.61	596.50
						596.50	596.50
Total 5030-00 · FICA							
5040-00 · MainePERS Contributions							
	Bill	2/10		MainePERS	Employer Retirement Contribution	479.42	479.42
						479.42	479.42
Total 5040-00 · MainePERS Contributions							
5050-00 · Salary-Office Manager							
	Bill	2/5	2016-06	Bangor Payroll	Administrative Assistant Salary	727.93	727.93
	Bill	2/12	2016-07	Bangor Payroll	Administrative Assistant Salary	727.93	1,455.86
	Bill	2/19	2016-08	Bangor Payroll	Administrative Assistant Salary	727.93	2,183.79
	Bill	2/26	2016-09	Bangor Payroll	Office Managers Salary	727.93	2,911.72
						2,911.72	2,911.72
Total 5050-00 · Salary-Office Manager							
5060-00 · Salary-Executive Director							
	Bill	2/5	2016-06	Bangor Payroll	Executive Directors Salary	1,412.31	1,412.31
	Bill	2/12	2016-07	Bangor Payroll	Executive Directors Salary	1,412.31	2,824.62
	Bill	2/19	2016-08	Bangor Payroll	Executive Directors Salary	1,412.31	4,236.93
	Bill	2/26	2016-09	Bangor Payroll	Executive Directors Salary	1,412.31	5,649.24
						5,649.24	5,649.24
Total 5060-00 · Salary-Executive Director							

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03/02/16

Accrual Basis

Maine County Commissioners Association

Transaction Detail by Account

February 2016

Type	Date	Num	Name	Memo	Amount	Balance
Total 5000-00 · Payroll Expenses						
5100-00 · Insurance						
5110-00 · Health Insurance						
Bill	2/26	2016-09	Bangor Payroll	ER Health Insurance Contributions	9,772.88	9,772.88
Total 5110-00 · Health Insurance					1,740.37	1,740.37
5120-00 · Commercial, Crime, D&O Ins						
Bill	2/10		Liberty Mutual Insurance	Commercial Insurance Package	364.00	364.00
Total 5120-00 · Commercial, Crime, D&O Ins					364.00	364.00
5140-00 · Unemployment Comp Ins						
Bill	2/10		Maine Municipal Association	Unemployment	102.21	102.21
Total 5140-00 · Unemployment Comp Ins					102.21	102.21
Total 5100-00 · Insurance						
Total 5100-00 · Insurance					2,206.58	2,206.58
6050-00 · Education and Training						
Bill	2/17		MTCMA	Education and Training	75.00	75.00
Total 6050-00 · Education and Training					75.00	75.00
6110-00 · Convention Expense						
6118-00 · Meeting Exp.						
Bill	2/10		Hilton Garden Inn Bangor	Convention Venue Deposit	200.00	200.00
Total 6118-00 · Meeting Exp.					200.00	200.00
Total 6110-00 · Convention Expense						
Total 6110-00 · Convention Expense					200.00	200.00
6150-00 · Equipment - Office						
6152-00 · IT Services						
Bill	2/10		Capitol Computers/Main Security		125.00	125.00
Total 6152-00 · IT Services					125.00	125.00
6153-00 · Photocopier Lease						
Deposit	2/10	114766	Gorham Leasing Group	Surplus Payoff	-144.42	-144.42
Bill	2/17		US Bank	Invoice 298044918	275.00	130.58
Total 6153-00 · Photocopier Lease					130.58	130.58

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03/02/16
Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
February 2016

	Type	Date	Num	Name	Memo	Amount	Balance
6154-00 · Printer & Supplies							
Total 6154-00 · Printer & Supplies	Bill	2/18		Camden National Bank	Toner	70.00	70.00
						70.00	70.00
Total 6150-00 · Equipment - Office						325.58	325.58
6170-00 · Meeting Expense							
6173-00 · Monthly	Bill	2/10		Haven, Lauren		52.08	52.08
Total 6173-00 · Monthly						52.08	52.08
Total 6170-00 · Meeting Expense						52.08	52.08
6180-00 · Mileage & Travel Expense							
Total 6180-00 · Mileage & Travel Expense	Bill	2/10		Kulow, Rosemary	Executive Director Mileage	24.95	24.95
						24.95	24.95
6195-00 · Office Space Rental							
Total 6195-00 · Office Space Rental	Bill	2/29		Maine Farm Bureau	Rent	1,497.17	1,497.17
						1,497.17	1,497.17
6235-00 · Supplies							
	Bill	2/10		Haven, Lauren		6.99	6.99
	Bill	2/18		Camden National Bank		84.60	91.59
Total 6235-00 · Supplies						91.59	91.59
6240-00 · Telephone, Fax & Internet							
6241-00 · Cell Phone							
Total 6241-00 · Cell Phone	Bill	2/10		Kulow, Rosemary	Cell Phone Reimbursement	66.67	66.67
	Bill	2/10		Haven, Lauren	Cell Phone Reimbursement	49.23	115.90
						115.90	115.90
6243-00 · Phone, Fax & Internet							
Total 6243-00 · Phone, Fax & Internet	Bill	2/18		Camden National Bank	Office Equipment	165.98	165.98
						165.98	165.98
Total 6240-00 · Telephone, Fax & Internet						281.88	281.88

Maine County Commissioners Association
Expenses by Vendor Detail
February 2016

	Type	Date	Account	Amount	Balance
Bangor Payroll					
	Bill	2/5	5050-00 · Salary-Office Manager	727.93	727.93
	Bill	2/5	5030-00 · FICA	152.58	880.51
	Bill	2/5	5020-00 · Payroll Fees	32.00	912.51
	Bill	2/5	5060-00 · Salary-Executive Director	1,412.31	2,324.82
	Bill	2/12	5050-00 · Salary-Office Manager	727.93	3,052.75
	Bill	2/12	5030-00 · FICA	152.58	3,205.33
	Bill	2/12	5020-00 · Payroll Fees	32.00	3,237.33
	Bill	2/12	5060-00 · Salary-Executive Director	1,412.31	4,649.64
	Bill	2/19	5050-00 · Salary-Office Manager	727.93	5,377.57
	Bill	2/19	5030-00 · FICA	145.73	5,523.30
	Bill	2/19	5020-00 · Payroll Fees	32.00	5,555.30
	Bill	2/19	5060-00 · Salary-Executive Director	1,412.31	6,967.61
	Bill	2/26	5050-00 · Salary-Office Manager	727.93	7,695.54
	Bill	2/26	5030-00 · FICA	145.61	7,841.15
	Bill	2/26	5020-00 · Payroll Fees	40.00	7,881.15
	Bill	2/26	5060-00 · Salary-Executive Director	1,412.31	9,293.46
	Bill	2/26	5110-00 · Health Insurance	1,740.37	11,033.83
Total Bangor Payroll				11,033.83	11,033.83
Camden National Bank					
	Bill	2/18	6235-00 · Supplies	84.60	84.60
	Bill	2/18	6243-00 · Phone, Fax & Internet	165.98	250.58
	Bill	2/18	6154-00 · Printer & Supplies	70.00	320.58
Total Camden National Bank				320.58	320.58
Capitol Computers/Main Security					
	Bill	2/10	6152-00 · IT Services	125.00	125.00
Total Capitol Computers/Main Security				125.00	125.00
Gorham Leasing Group					
	Deposit	2/10	6153-00 · Photocopier Lease	-144.42	-144.42
Total Gorham Leasing Group				-144.42	-144.42
Haven, Lauren					
	Bill	2/10	6241-00 · Cell Phone	49.23	49.23
	Bill	2/10	6173-00 · Monthly	52.08	101.31
	Bill	2/10	6235-00 · Supplies	6.99	108.30
Total Haven, Lauren				108.30	108.30
Hilton Garden Inn Bangor					
	Bill	2/10	6118-00 · Meeting Exp.	200.00	200.00
Total Hilton Garden Inn Bangor				200.00	200.00

**Maine County Commissioners Association
Expenses by Vendor Detail
February 2016**

	Type	Date	Account	Amount	Balance
Kulow, Rosemary					
	Bill	2/10	6180-00 · Mileage & Travel Expense	24.95	24.95
	Bill	2/10	6241-00 · Cell Phone	66.67	91.62
Total Kulow, Rosemary				91.62	91.62
Liberty Mutual Insurance					
	Bill	2/10	5120-00 · Commercial, Crime, D&O Ins	364.00	364.00
Total Liberty Mutual Insurance				364.00	364.00
Maine Farm Bureau					
	Bill	2/29	6195-00 · Office Space Rental	1,497.17	1,497.17
Total Maine Farm Bureau				1,497.17	1,497.17
Maine Municipal Association					
	Bill	2/10	5140-00 · Unemployment Comp Ins	102.21	102.21
Total Maine Municipal Association				102.21	102.21
MainePERS					
	Bill	2/10	5040-00 · MainePERS Contributions	479.42	479.42
Total MainePERS				479.42	479.42
MTCMA					
	Bill	2/17	6050-00 · Education and Training	75.00	75.00
Total MTCMA				75.00	75.00
US Bank					
	Bill	2/17	6153-00 · Photocopier Lease	275.00	275.00
Total US Bank				275.00	275.00
TOTAL				14,527.71	14,527.71

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03/02/16

Maine County Commissioners Association
Reconciliation Detail
Money Market Account, Period Ending 02/17/2016

	Type	Date	Num	Name	Clr	Amount	Balance
Money Market Beginning Balance							0.00
Cleared Transactions							
Deposits and Credits - 2 Items							
	Transfer	02/10/2016			√	152,729.61	152,729.61
	Deposit	02/17/2016			√	5.00	152,734.61
Total Deposits and Credits						152,734.61	152,734.61
Total Cleared Transactions						152,734.61	152,734.61
Cleared Balance						152,734.61	152,734.61
Register Balance as of 02/17/2016						152,734.61	152,734.61
Ending Balance						152,734.61	152,734.61

----- Forwarded message -----

From: **David Thompson** <DThompson@naco.org>
Date: Fri, Mar 11, 2016 at 9:50 AM
Subject: NACO FSC Retiree Health Care Insurance Update
To: "rkulow@mainecounties.org" <rkulow@mainecounties.org>

Dear Rosemary,

The NACO-FSC Team wants you know how much we have appreciated your input throughout our lengthy Request for Qualifications (RFQ) undertaken to solve one of the pressing challenges counties are facing. As you have expressed, that challenge is providing quality health insurance solutions to our county retirees who are both pre-Medicare and Medicare eligible. Counties want to be able to care for these retirees while removing the long-term financial liability (GASB) from their balance sheets, avoiding the Cadillac Tax, removing retirees from their active employee coverage, and being able to secure coverage regardless of their county's size. We are highly confident that this will be a compelling solution for retirees and their counties! However, this solution will only work if we are able to effectively partner with State Associations.

The NACO-FSC team is pleased to announce that after a thorough RFQ and due diligence process, we have selected United Healthcare/Optum/HealthPlanOne. This will be a strategic joint venture partnership. As we have outlined, this will be our first of many offerings on the USPERS platform of services. We are excited about the flexibility this platform will offer as a multi-carrier private exchange for the exclusive benefit of counties for individual and group retiree needs.

Now that we have the new partner identified and the framework in place, we are prepared to have meaningful discussions with State Associations interested in adopting the USPERS vision, and/or, partnering with NACO in the national retiree health insurance program.

We have heard from many of you in support of this program and the enormous purchasing power we enjoy together. We will be following up with you directly and look forward to building a strong national coalition to bring a much needed retiree health solution to county employees.

As always, we thank you for all you do in partnership with NACO for our counties.

Best regards,

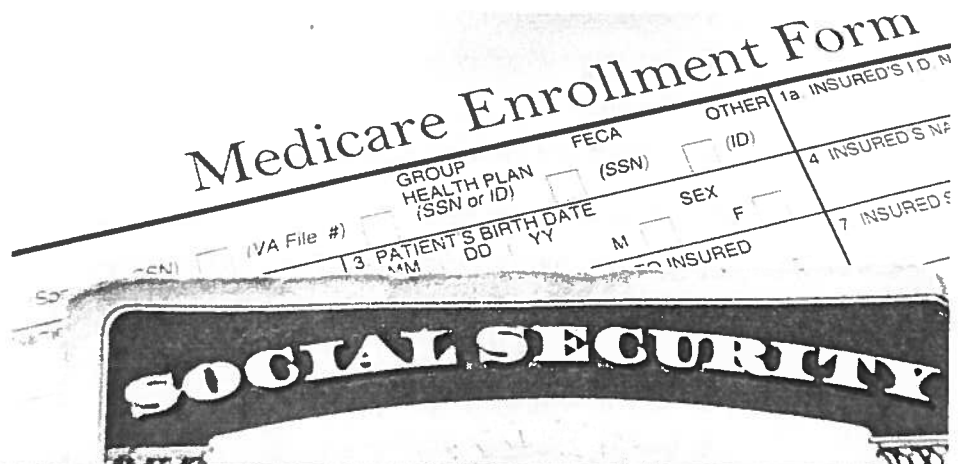


David F. Thompson



Bill Jasien

NACo Financial Services Center



RETIREE PRIVATE HEALTH CARE EXCHANGE SERVICES

Request for Qualifications

September 2015

CONFIDENTIAL: This RFQ process, and all discussions with regard to the NACo Financial Services Center's approach to delivering retiree medical benefits, are completely confidential and should not be discussed with anyone outside of the contacts provided within the RFQ and those members of your organization that will work on this important initiative, without the written consent of the appropriate representatives.

★ Segal Consulting

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Retiree Private Health Care Exchange Services

Request for Qualifications

September 2015

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Section I: Introduction

A. Background

The National Association of Counties (NACo) is exploring the possibility of offering health benefit products to its member counties and other local governmental entities. For many years, NACo Financial Services Center (NACo FSC) has successfully provided retirement and investment products to member counties. NACo FSC is now interested in expanding its product offerings to include health benefit services.

NACo unites America's 3,069 county governments. Founded in 1935, NACo brings county officials together to advocate with a collective voice on national policy, exchange ideas and build new leadership skills, pursue transformational county solutions, enrich the public's understanding of county government, and exercise exemplary leadership in public service.

NACo FSC is a for profit corporation that markets and distributes products to NACo member counties and other governmental entities. NACo-FSC has existing partnerships with 44 state Associations of county officials and 2,278 member counties, which allows them to distribute retirement services to over 350,000 county employees and provide a national cooperative purchasing program with over 68,000 registered governmental entities. NACo FSC's focus is to assist counties and other governmental entities with value-added, cost effective services that provide solutions and savings. Its programs include cooperative purchasing, retirement savings programs for county employees, healthcare, infrastructure and financial programs that offer bond financing, investment management and short-term cash management.

The table below illustrates the reach of NACo FSC. This information shows NACo membership represents over 2 million active full-time employees. While the number of retirees covered by health benefits varies by jurisdiction, in many counties retirees represent 20% to 40% or more of the participants covered by the county's health benefit programs.

Range of Full Time Employees (FTEs)	Number of Jurisdictions	Number of FTEs
0 to 250	1,210	140,448
251 to 1,000	664	325,998
1,001 to 10,000	379	1,015,159
10,001 +	44	881,300

Working with Segal Consulting, NACo FSC has reviewed and analyzed the needs of member counties and the current health benefits marketplace and determined that its initial product offering should be a retiree health insurance private exchange to provide medical and prescription drug coverage to retirees of member counties.

The following provides an outline of the program structure and design.

B. Objective

NACo FSC intends to choose a partner to create a retiree Private Health Care Exchange (PHCE) product as the first step in providing a broader health benefits product platform for member counties and other governmental jurisdictions. Retiree health insurance options should be available for both Medicare eligible and non-Medicare eligible retirees. **It is important to note that NACo FSC is not interested in just endorsing an existing exchange product, but wants a solid business partner that will create value-added products to serve the unique needs of their market.**

Services must be available to all NACo member counties and other eligible participating jurisdictions, regardless of the workforce size or number of covered retirees. Services must be available for jurisdictions that do not currently provide retiree health benefits or do not subsidize costs for retirees that participate in their plans.

NACo FSC desires to implement a program that supports member counties and other public jurisdictions through consolidated buying power and pooling of resources to allow options that are beyond the capability of most member counties on their own.

NACo FSC anticipates the need among NACo member counties and other public jurisdictions for two different levels of service:

1. Pooled Program Services

This level of service would be sponsored and overseen by NACo FSC with a standardized level of services and plan options along with promotional and plan communication materials reflecting the overall NACo FSC branding, and with limited options for customization. The level may appeal most to smaller counties that cannot meet the minimum requirements to purchase private retiree health care exchange services on their own as well as those that do not provide any current retiree health benefit coverage and/or subsidies and would not be interested in adding any contractual relationship or financial liability.

2. County Purchase Model

This product level would be intended to appeal to larger counties and those with established retiree health benefit programs where the county could provide an exchange option or carve all their retirees out to the exchange. This product level would allow full customization of services to fit the plan designs, carriers offered and communications to the county's specific needs. By purchasing through the NACo FSC pipeline, each county could obtain services at a lower cost than if they purchased directly, and could have an option with a lower threshold for numbers of retirees covered than might otherwise be available to them purchasing on their own.

NACo FSC desires a partner that can address both of these outreach models and provide flexibility to meet the varied needs across all member counties and other jurisdictions. As part of your response to the RFQ, please address how your organization will help NACo FSC succeed in implementing these two approaches. Also, please provide your ideas and approaches on any recommended blending of these approaches that could benefit member counties and other public jurisdictions.

C. Scope of Work

Exchange Partner Expectations

NACo FSC seeks an exchange partner that offers:

- A wide variety of carriers providing cost effective coverage
- Ample tools and experienced advisors who limit options to a manageable few high quality plan options that best fit the individual needs of retirees and their eligible dependents
- A tax effective, defined contribution approach
- Consultative retiree support including understanding, evaluation and enrollment into an individual plan
- Plans that are guaranteed issue and guaranteed renewable without medical underwriting, as broadly as possible
- Reduction in each member counties' administration responsibility, while maintaining, through the exchange vendor, the same level of advocacy and ongoing support to retirees that they currently receive
- A technology platform that supports an association-sponsored program and that has the capability to be expanded to include additional NACo FSC sponsored products in the future (i.e. personal lines, long term care, and other financial, insurance or banking products)
- The ability and willingness to co-brand and/or private label products provided under this agreement.
- Support to NACo FSC, member counties and other public jurisdictions with education and educational materials relating to the employee and retiree health products covered.

Program Structure

- NACo FSC sponsors a retiree health exchange that is available for adoption by any member county.
- NACo FSC desires to select a partner that can provide a retiree health insurance private exchange and that can assist in expanding the base of health benefit offerings through the national association over time.
- Based on criteria to be negotiated with the selected vendor, an adopting county may choose either to allow retirees access to a NACo nationally sponsored exchange vendor, or to implement its own retiree health exchange contract for its retirees.
- The national exchange will be available on an individual purchase basis, where a retiree of any member county can individually elect to participate in the program.
- The retiree's county may or may not provide a subsidy toward the cost of the retiree health coverage.
- The vendor will agree to share certain fees, commissions or other remuneration back to NACo FSC for individuals and/or counties or other public jurisdictions that enroll.

- NACo FSC intends to enter into a multi-year contract that provides both time and incentives for successful development and expansion of the retiree private exchange as the first of a number of health benefit products for member counties.
- The retiree health insurance private exchange vendor will work closely with NACo FSC to develop sales and marketing approaches that support NACo's many state associations of counties and the plans and programs they already maintain. The sales and marketing plan will pool the resources of the exchange vendor in conjunction with that of the NACo FSC.

Minimum Requirements

- The selected vendor must be able to offer the retiree health insurance private exchange services to counties of all sizes and in all states.
- Retiree health insurance private exchange must include multiple plan options for Medicare retirees, including Medicare Advantage and Prescription Drug (MAPD) plans under Medicare Part C, and Medigap or Medicare supplement policy options under original Medicare and Medicare Prescription Drug Plans (PDP).
- Options provided for Medicare retirees and eligible dependents must include plans from one or more insurance carriers in every geographic area.
- Selected vendor must also provide options for pre-Medicare retirees and eligible dependents, including private health insurance policy option, facilitation of enrollment in a state and federal health insurance exchanges.
- The selected vendor will be expected to track any pre-Medicare retirees and dependents enrolled and assist in the transition to Medicare retiree exchange options when they are approaching age for eligibility.

Summary of Requested Services

The selected vendor shall provide:

- Access to Medicare Advantage, Medicare supplement, and Medicare Part D plans for Medicare-eligible retirees and their Medicare-eligible dependents
- A variety of plan options for retirees and dependents who are not Medicare-eligible
- A designated sales and marketing team that will work in tandem with the NACo FSC staff
- A designated customer service team to support the needs of NACo member counties
- Full support for annual and ongoing enrollment processes
- Ongoing advocacy service to retirees to assist with claim denials, confusion regarding covered services, explanation of benefit, etc.
- Retiree education and communications support
- Plan comparison tools
- Retiree counseling on plan selection
- Website capabilities
- Call Center capabilities
- Management of billing, premium collection, and remission
- Plan sponsor reporting

- HRA administration
- Educational materials and support to counties, other governmental jurisdictions and NACo FSC.

D. General Conditions

Award or Rejection: Any award will be made to that bidder whose proposal is deemed to be in the best interest of NACo FSC. NACo FSC reserves the right to reject any or all proposals. If NACo FSC decides to move forward with a Private Health Care Exchange (PHCE) product, only one vendor will be selected to become NACo FSC's partner. Once a decision is made on a vendor that can best achieve NACo FSC's objectives, negotiations on acceptable financial and revenue sharing terms will commence. The award of any contract shall be subject to the successful negotiation of any contract terms and conditions and the proper execution of all contract documents. NACo FSC may cancel the RFQ and/or reject any or all proposal(s) at any time prior to the final execution of a contract.

Intent to Bid: All bidders must submit a completed "Intent to Bid" letter no later than Friday, September 11th. The Intent to Bid letter should be submitted via email to the official bid contact shown in Section G below.

Questions: Questions of a substantive nature should be sent via e-mail to the official bid contact shown in Section G below. All questions are to be submitted in writing no later than Monday, September 14th. Responses to bidder questions will be provided to all identified bidders as soon as possible after September 14, 2015.

Costs for Preparation: Any costs incurred by bidders in preparing or submitting proposals are the bidders' sole responsibility. Proposals will not be returned.

Oral Explanations: NACo FSC will not be bound by oral explanations or instructions given at any time during the competitive process or after the award of the contract.

Time for Acceptance: The bidder agrees to be bound by its proposal for a period of at least 180 days, during which time NACo FSC and/or Segal Consulting may request clarification of the proposal for the purpose of evaluation.

Exceptions: Any exceptions to terms, conditions, or other requirements in any part of these specifications must be clearly pointed out in the appropriate section of the proposal. Otherwise, it will be considered that all items offered are in strict compliance with the specifications. Amendments or clarifications shall not affect the remainder of the proposal, but only the portion amended or clarified.

Bidder's Representative: The proposal must be signed by a representative of the bidding firm who is authorized to bind the firm to a contract in the event of the award. All fees and terms presented will be considered legally binding.

General Compliance: All bidder services must adhere to relevant federal and state laws and regulations.

HIPAA Compliance: All bidder systems and services must be in compliance with the HIPAA EDI, Privacy, and Security Regulations. Confirm compliance with the HIPAA requirements in the cover letter to the proposal signed by the Bidder's Representative.

Confidentiality: This RFQ process and all discussions with regard to NACo FSC's approach to delivering retiree medical benefits, are completely confidential and should not be discussed with anyone outside of the contacts provided within the RFQ and those members of your organization that will work on this important initiative, without the written consent of NACo FSC's representatives. Bidder agrees that this RFQ and all products, services, and information contained within this RFQ or obtained by bidder in connection with this RFQ and any related discussions are not to be shared by the bidder with any outside party without prior express written consent of NACo FSC.

Failure to meet any of these conditions may result in disqualification of bids. This RFQ and your response, including all subsequent documents provided during this RFQ process will become the contract between the parties until replaced by a signed written contract.



Rosemary Kulow <rkulow@mainecounties.org>

Latest on FirstNet-county info

1 message

Deborah Cox <dcox@naco.org>
To: Deborah Cox <dcox@naco.org>

Thu, Mar 24, 2016 at 5:40 PM

To: State Association Colleagues

Re: Update on FirstNet and the Nationwide Public Safety Broadband Network

Good afternoon,

We wanted to make sure you all are aware of the latest developments with FirstNet (the First Responder Network Authority) that is currently working to build a interoperable nationwide public safety broadband network (NPSBN) for first responders. Jacob Terrell on the NACo team is lead on this issue if you have questions or need details (jterrell@naco.org).

What is FirstNet?

Congress gave FirstNet dedicated spectrum to deploy a nationwide wireless broadband network for public safety's data traffic needs. The network will provide for mission critical data communications over a dedicated, reliable and hardened connection as well as standard cellular voice at launch. There will be a robust ecosystem of devices and applications available to public safety entities that subscribe for broadband service packages.

1. FirstNet has issued an RFP to build the nationwide network: On January 13, 2016, FirstNet issued a request for private sector proposals to deploy the NPSBN. Proposals are due on May 13, 2016, and FirstNet's goal is to select a winning bidder by the 4th quarter of 2016.

2. The FirstNet state plan and the governor's decision: Following the selection of a winning bidder of the RFP, FirstNet and its partner(s) will deliver 56 individual State Plans to the governors. The plans will detail the deployment of the NPSBN and the Radio Access Network (RAN) within your respective State. Your Governor will have 90 days to decide to either accept the FirstNet State Plan (opt-in) or decide to create an Alternative Plan to build the State's RAN (opt-out).

- **Opt-Out:** This decision requires the State to issue an RFP and develop an Alternative Plan within 180 days to build and pay for the RAN in the State. However, before deployment can begin, the Act requires that the FCC, NTIA and ultimately FirstNet approve the Alternative Plan to ensure interoperability, cost-effectiveness, sustainability and nationwide deployment.

3. How can counties get involved? FirstNet will continue its outreach and education campaign into 2016, and encourages counties to participate in the process (view FirstNet's 2016 State Consultation Video by clicking [here](#)).

➤ County officials can **get involved in the Governor's upcoming decision** by:

- Participating in the Executive Consultation,
- Being aware of the State's Governance Structure, and
- Providing recommendations on the Governor's decision regarding the FirstNet State Plan.

➤ Also, counties can **prepare for the option to adopt FirstNet services** through:

- Understanding the difference between LMR and LTE,
- Participating in Consultation Task Teams to help provide input to network operations, and
- Sharing specifics of technical, operational, budgeting, and procurement requirements.

4. Information for State Associations: FirstNet would like to engage your state association to make sure that counties are aware of developments and engage with the State Single Points of Contact (SPOCs) and FirstNet. FirstNet's staff has offered to help state associations with the following:

- Appearing as guest speakers at your conferences,
- Participating on conference calls or webinars for your members, and
- Scheduling one-on-one meetings with locally elected officials.
- [Click here](#) to see the list of state single point of contact (SPOC) for FirstNet

Please feel free to contact FirstNet's NACo point of contact, Justin Shore, Senior Counsel for Government Affairs, at Justin.Shore@FirstNet.gov for more information. FirstNet staff may also reach out to you directly when they are in your state, and we encourage you to invite them to any upcoming state meetings.

Deborah Cox | Legislative Director
National Association of Counties (NACo)

OFFICE 202.942.4286 | CELL 202.680.4963

M.C.C.A.

Peter Baldacci, President
Penobscot County

Thomas Coward, Vice President
Cumberland County

Michael Cote, Secretary-Treasurer
York County

Executive Director
Rosemary Kulow

Lauren Haven
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697

www.maine counties.org

MAINE COUNTY COMMISSIONERS ASSOCIATION PROCLAMATION

National County Government Month – April 2016

“Safe and Secure Counties”

WHEREAS, the nation’s 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, the Maine County Commissioners Association and all counties take pride in our responsibility to protect and enhance the health, well-being and safety of our residents in efficient and cost-effective ways; and

WHEREAS, through National Association of Counties (NACo) President Sallie Clark’s “Safe and Secure Counties’ initiative, NACo is encouraging counties to focus on strengthening the safety and security of their communities; and

WHEREAS, in order to remain healthy, vibrant, safe, and economically competitive, America’s counties provide public health, justice, emergency management and economic services that play a key role in everything from residents’ daily health to disaster response; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote programs and services to the public we serve; and

WHEREAS, all Maine counties are showcased Wednesday, April 27, 2016 at the Maine State House Hall of Flags;

NOW, THEREFORE, BE IT RESOLVED THAT I, Peter K. Baldacci, President of the Maine County Commissioners Association and Chairman of the Board of Penobscot County Commissioners, do hereby proclaim April 2016 as **National County Government Month** and Wednesday, April 27, 2016 as **“County Government Day”** at the Maine State House Hall of Flags and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

Date: April 13, 2016

The Honorable Commissioner, Peter K. Baldacci
MCCA President

Andrew Hart

Work ahart@knoxcountymaine.gov

Work 594-0402

Notes Knox Cty Administrator

*Professionalism in
Management Com.*

Dawn DiBlasi

County Administrator, Somerset County

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Notes Penobscot County Commissioner

Peter Crichton

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Notes Cumberland Cty Mgr

Thomas S. Coward

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Mobile 329-8637

Notes Cumberland Cty Commissioner

From: **Bill Peterson** <bpeterson@iowacounties.org>

Date: Tue, Mar 29, 2016 at 9:54 AM

Subject: NACo/NCCAE Research Discussion and Training Day - August 16, 2016 - Tuesday - Washington, DC

To: saes <saes@lists.naco.org>

Cc: "eistrate@naco.org" <eistrate@naco.org>

Good Morning:

I want to tell you about a great opportunity for you and/or a member of your staff research team to get together with Emilia Istrate, NACo Director of Research and Outreach, and members of her team for a day of discussion and training on research and information gathering methods taking places at NACo and across the country. **Please mark down the date and location as Tuesday, August 16, 2016 at the NACo Headquarters in Washington, DC.** There will be no charge for this event.

You are probably wondering what the day will include. Here is a brief description of this very interesting day:

Morning – Participants will spend the morning sharing information about their current issues, main challenges facing them in their legislature or what problems their counties are facing. This session will help participants to understand what drives the information collection/narratives in each states. We will take a 15 minute break at some point in the morning.

Lunch – Provided by NACo. We will have a brief presentations by some key NACo staff on their latest activities.

Afternoon – A series of shorter sessions in which Emilia and her team will talk about how they do perform various tasks, such as: how they fulfill research requests; how they go about data/stats calculation in different areas; how they do a trends analysis; how they do a study on the role of counties in X: how they build surveys and determine who to send them; how do we do different types of profiles; and how they do county administration research. Also, Emilia has agreed to do a session at some point about different types of research and the types of writing, specific audiences, goals, and how to build narratives and different type of products for different needs.

We will hopefully have some time for discussion during this process to see if participants want to volunteer how they do perform these functions with the hope that we can all do things better and more efficiently.

While we are still working out the final schedule details, I anticipate the session will start around 9:00 am and conclude around 4:30 pm. While lunch and snacks will be provided during the day, participants will be on their own for breakfast and dinner. We will send out a registration form in the near future and indicate possible lodging options.

This event has been authorized and sanctioned by the wonderful and great NCCAE Executive Committee led by President Tim McGuire. Who knows, maybe we can even get credits from our NCCAE continuing education program.

If you have any questions, please don't hesitate to contact me (bpeterson@iowacounties.org) or Emilia Istrate (eistrate@naco.org).

Thanks and have a nice day, Bill.

Bill Peterson, Executive Director
Iowa State Association of Counties
E-mail: bpeterson@iowacounties.org
Direct: [515.369.7009](tel:515.369.7009), Fax [515.244.6397](tel:515.244.6397)
Cell: [515.240.1562](tel:515.240.1562)

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Executive Director's Report April 8, 2016

Activities:

- Invited NACo President Sallie Clark to speak at our 2016 Annual Convention. Have not yet received a response.
- Responded to NACo phone survey about county revenue limitations.
- Lobbied legislature, including contacts with the AFA Committee and State legislators about LD 1614, 1606, and 1473; attendance at committee meetings; mass email to all legislators regarding jail funding; continually updated and communicated status of bills.
- Managed finances, approved bills & warrants, prepared report, etc.
- Filed MCCA Annual Report to the Secretary of State.
- Completed & signed Audit engagement letter.
- Contacted all state legislators by email to ask again for their support for supplemental funding for county jails.

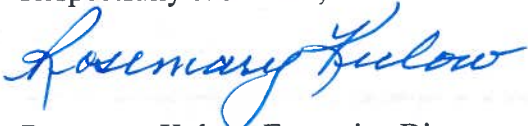
Meetings/Events since the March 9, 2016 Board of Directors' Meeting

March 14	Public hearing & work session in Judiciary Committee LD 1639
March 15	Work sessions in JUD on LD 1639 & in CJPS on LD 440
March 17	County Adm. John O'Connell's retirement party in Wiscasset
March 18	Convention Planning Committee meeting in Bangor
March 22	Meeting with legislators; work sessions in JUD on LDs 1488, 1528 & 1586
March 23	New England Region conference call; Legislature re: LD 1614
March 24	MACCAM meeting at Kennebec Co. Building
March 25	LPC conference call
March 29	House & Senate
March 31	Amendment language review of LD 440 in CJPS
April 1	LPC conference call, then State House
April 4	House & Senate
April 5	CJPS for public hearing & work session on S.P. 695
April 6	At CJPS consideration of a Joint Order to submit a bill for Oxford County to increase its local tax cap; attended House Democratic Caucus and House & Senate sessions regarding the budget bill – LD 1606.
April 7	Legislature - lobbying
April 8	Legislature - lobbying

Upcoming Planned Meetings/Events (as of this writing):

April 13	MCCA Board of Directors' Meetings
April 14	NACo Agriculture & Rural Affairs Steering Com conference call
April 18	Patriots' Day Holiday – Office Closed
April 22	Convention Planning Committee meeting in Bangor
April 27	County Government Day – Hall of Flags, State House
May 3-5	Maine NENA Conference
May 11	MCCA Board of Directors' Meetings

Respectfully submitted,



Rosemary Kulow, Executive Director

MAINE COUNTY COMMISSIONERS ASSOCIATION

March 2016 Financial Report

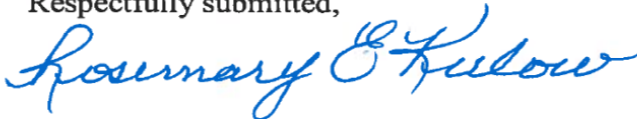
Attached please find the monthly financial reports for the month of March 2016. The Balance Sheet shows total assets and liabilities at \$265,182.36. Debits to the bank account in March totaled \$20,559.86, and \$114,105.50 income was deposited in the bank account. The bank balance on March 31st was \$202,854.22, as expenditure of \$1,597.17 had not yet cleared the bank by the end of the month.

With 25% of the year complete, \$165,513 (66%) of the \$252,150 budgeted revenue had been received by March 31st. Annual dues from all counties have been received, and we have invoiced the Risk Management Pool for the assessment payment. Thank you, all for being so prompt with your payments.

On the expenditure side, \$18,696 (7% of the total budget) was expended in March, and a total of \$52,266 (21%) had been expended year-to-date. See the *Profit & Loss Budget vs. Actual Month Only* report for details of revenue and expenditures for March 2016.

Finances are within budget, and there are no problems in any line item at this time. Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,



Rosemary E. Kulow
Executive Director

Accepted by:

Date: _____

Peter Baldacci, President

Thomas Coward, Vice-President

Michael Cote, Secretary-Treasurer

Maine County Commissioners Association
Balance Sheet (accrual)
As of March 31, 2016

	<u>March 2016</u>
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	201,257.05
Money Market Account	38,750.31
Petty Cash Account	200.00
Total Checking/Savings	<u>240,207.36</u>
Accounts Receivable	
Receivables	24,975.00
Total Accounts Receivable	<u>24,975.00</u>
Total Current Assets	<u>265,182.36</u>
TOTAL ASSETS	<u><u>265,182.36</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-2,545.14
Total Accounts Payable	<u>-2,545.14</u>
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	-398.85
1001-00 · MainePERS Employee Contribution	146.39
Total Other Current Liabilities	<u>-252.46</u>
Total Current Liabilities	<u>-2,797.60</u>
Total Liabilities	-2,797.60
Equity	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	211,634.23
Net Income	115,561.73
Total Equity	<u>267,979.96</u>
TOTAL LIABILITIES & EQUITY	<u><u>265,182.36</u></u>

Maine County Commissioners Association
Reconciliation Summary
MCCA Checking-Savings Bank, Period Ending 03/31/2016

	<u>Mar 31, 16</u>
Beginning Balance	109,308.58
Cleared Transactions	
Checks and Payments - 15 items	-20,559.86
Deposits and Credits - 3 items	114,105.50
Total Cleared Transactions	<u>93,545.64</u>
Cleared Balance	<u><u>202,854.22</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-1,597.17
Total Uncleared Transactions	<u>-1,597.17</u>
Register Balance as of 03 31 2016	<u><u>201,257.05</u></u>
Ending Balance	201,257.05

Maine County Commissioners Association
Reconciliation Detail
MCCA Checking-Savings Bank, Period Ending 03/31/2016

	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						109,308.58
Cleared Transactions						
Checks and Payments - 15 items						
	2/29	3644	Maine Farm Bureau	√	-1,497.17	-1,497.17
	3/4	EFT	Bangor Payroll	√	-1,866.65	-3,363.82
	3/10	3646	MainePERS	√	-479.42	-3,843.24
	3/10	3649	Haven, Lauren	√	-275.61	-4,118.85
	3/10	3647	Country Cafe Catering	√	-270.00	-4,388.85
	3/10	3648	Kulow, Rosemary	√	-149.89	-4,538.74
	3/10	3645	Capitol Computers/Main Security	√	-125.00	-4,663.74
	3/11	EFT	Bangor Payroll	√	-1,866.65	-6,530.39
	3/18	3651	Camden National Bank	√	-2,909.10	-9,439.49
	3/18	EFT	Bangor Payroll	√	-1,863.34	-11,302.83
	3/18	3650	Gary McGrane	√	-1,646.58	-12,949.41
	3/22	3653	US Bank	√	-275.00	-13,224.41
	3/22	3654	Staples Credit Plan	√	-53.13	-13,277.54
	3/25	EFT	Bangor Payroll	√	-5,419.67	-18,697.21
	3/31	EFT	Bangor Payroll	√	-1,862.65	-20,559.86
Total Checks and Payments					-20,559.86	-20,559.86
Deposits and Credits - 3 items						
	3/10				113,998.61	113,998.61
	3/28	EFT	National Association of Counties	√	99.20	114,097.81
	3/31			√	7.69	114,105.50
Total Deposits and Credits				√	114,105.50	114,105.50
Total Cleared Transactions					93,545.64	93,545.64
Cleared Balance					93,545.64	202,854.22
Uncleared Transactions						
Checks and Payments - 2 items						
	11/24	3607	State of Maine-Hall of Flags		-100.00	-100.00
	3/22	3652	Maine Farm Bureau		-1,497.17	-1,597.17
Total Checks and Payments					-1,597.17	-1,597.17
Total Uncleared Transactions					-1,597.17	-1,597.17
Register Balance as of 03/31/2016					91,948.47	201,257.05
Ending Balance					91,948.47	201,257.05

11:19 AM
04/04/16

Maine County Commissioners Association
Reconciliation Summary
Money Market Account, Period Ending 03/20/2016

	<u>March 2016</u>
Beginning Balance	152,734.61
Cleared Transactions	
Checks and Payments - 1 item	-113,998.61
Deposits and Credits - 1 item	14.31
Total Cleared Transactions	<u>-113,984.30</u>
Cleared Balance	<u><u>38,750.31</u></u>
Register Balance as of 03/20/2016	38,750.31
Ending Balance	38,750.31

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January 1 through April 4, 2016

	Budget	March	Jan - March	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4120-00 · Registration	28,000			-28,000	
4130-00 · Sponsorship	8,000			-8,000	
4140-00 · Vendor	11,500			-11,500	
Total 4100-00 · Convention Income	47,500			-47,500	
4300-00 · Dues	140,240		140,240		100%
4400-00 · Other Income	1,100	99	237	-863	22%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	25,000		25,000		100%
4800-00 · MainePERS Surplus Funds	6,500			-6,500	
4810-00 · Interest Earned	45	22	36	-9	80%
4920-00 · Transfer in from Fund Balance	31,265			-31,265	
Total Income	252,150	121	165,513	-86,637	66%
Gross Profit	252,150	121	165,513	-86,637	66%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,850	140	444	-1,406	24%
5030-00 · FICA	7,800	575	1,923	-5,877	25%
5040-00 · MainePERS Contributions	6,500	479	1,558	-4,942	24%
5050-00 · Salary-Office Manager	38,000	2,912	9,463	-28,537	25%
5060-00 · Salary-Executive Director	74,500	5,649	18,360	-56,140	25%
Total 5000-00 · Payroll Expenses	128,650	9,755	31,748	-96,902	25%
5100-00 · Insurance					
5110-00 · Health Insurance	21,000	1,740	5,221	-15,779	25%
5120-00 · Commercial, Crime, D&O Ins	2,100		364	-1,736	17%
5130-00 · Workers Comp	650			-650	
5140-00 · Unemployment Comp Ins	500		102	-398	20%
Total 5100-00 · Insurance	24,250	1,740	5,687	-18,563	23%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	4,800			-4,800	
Total 6010-00 · Prof. Services	5,300			-5,300	

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January 1 through April 4, 2016

	Budget	March	Jan - March	\$ Over Budget	% of Budget
6030-00 · Lobbying					
6031-00 · Lobbying Reg	200	200	200		100%
Total 6030-00 · Lobbying	200	200	200		100%
6040-00 · NACO Expenses					
6041-00 · Conferences	8,500	3,415	3,415	-5,085	40%
Total 6040-00 · NACO Expenses	8,500	3,415	3,415	-5,085	40%
6050-00 · Education and Training	500		75	-425	15%
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	6,500			-6,500	
6114-00 · MCCA Staff Registration Expense	1,000			-1,000	
6118-00 · Meeting Exp.	25,000		200	-24,800	1%
6121-00 · Supplies	2,500			-2,500	
6124-00 · Comm. Retirement Plaques	500			-500	
Total 6110-00 · Convention Expense	35,500		200	-35,300	1%
6140-00 · Copies-Printing					
6142-00 · Directory	825	69	69	-756	8%
6143-00 · Other Copying or Printing	150			-150	
Total 6140-00 · Copies-Printing	975	69	69	-906	7%
6145-00 · Dues Expense	1,400		1,100	-300	79%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	1,500	149	149	-1,351	10%
6152-00 · IT Services	2,800	125	375	-2,425	13%
6153-00 · Photocopier Lease	2,000	275	756	-1,244	38%
6154-00 · Printer & Supplies	1,200		127	-1,073	11%
6155-00 · Telephone System	200			-200	
6156-00 · Other	500		304	-196	61%
Total 6150-00 · Equipment - Office	8,200	549	1,711	-6,489	21%
6160-00 · Fees	100			-100	
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	1,500		1,325	-175	88%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,250	536	588	-2,662	18%
6174-00 · Retreat Meeting	800			-800	
6175-00 · Meetings - Other	800			-800	
Total 6170-00 · Meeting Expense	6,600	536	1,913	-4,687	29%

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January 1 through April 4, 2016

	Budget	March	Jan - March	\$ Over Budget	% of Budget
6180-00 · Mileage & Travel Expense	5,200	483	678	-4,522	13%
6195-00 · Office Space Rental	18,375	1,497	4,492	-13,883	24%
6215-00 · Postage-Shipping	250	66	66	-184	26%
6230-00 · Advertising	750			-750	
6235-00 · Supplies	2,500	78	207	-2,293	8%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,600	142	373	-1,227	23%
6243-00 · Phone, Fax & Internet	2,000	166	332	-1,668	17%
Total 6240-00 · Telephone, Fax & Internet	3,600	308	705	-2,895	20%
6250-00 · Website	250			-250	
6260-00 · Contingency	1,000			-1,000	
Total Expense	252,150	18,696	52,266	-199,884	21%

Maine County Commissioners Association Transaction Detail by Account March 2016

MCCA Checking-Savings Bank

Date	Num	Name	Memo	Amount
03/04/2016	EFT	Bangor Payroll	Payroll for week 2/22 to 2/28/16	-1,866.65
03/10/2016	3645	Capitol Computers/Main Security		-125.00
03/10/2016	3646	MainePERS		-479.42
03/10/2016	3647	Country Cafe Catering	BOD Meeting Lunch	-270.00
03/10/2016	3648	Kulow, Rosemary	Executive Director Expenses	-149.89
03/10/2016	3649	Haven, Lauren		-275.61
03/10/2016			Funds Transfer	113,998.61
03/11/2016	EFT	Bangor Payroll	Payroll for week 2/29 to 3/6/16	-1,866.65
03/18/2016	3650	Gary McGrane		-1,646.58
03/18/2016	3651	Camden National Bank		-2,909.10
03/18/2016	EFT	Bangor Payroll	Payroll for week 3/7 to 3/13/16	-1,863.34
03/22/2016	3652	Maine Farm Bureau	Office Rent	-1,497.17
03/22/2016	3653	US Bank	Invoice 298044918	-275.00
03/22/2016	3654	Staples Credit Plan		-53.13
03/25/2016	EFT	Bangor Payroll	Payroll for week 3/14 to 3/20/16	-5,419.67
03/28/2016	EFT	National Association of Counties		99.20
03/31/2016	EFT	Bangor Payroll	Payroll for week 3/21 to 3/27/16	-1,862.65
03/31/2016			Interest	7.69
				<u>93,545.64</u>

Total MCCA Checking-Savings Bank

Money Market Account

03/10/2016		Funds Transfer		-113,998.61
03/20/2016		Interest		14.31
				<u>-113,984.30</u>

Total Money Market Account

Receivables

03/10/2016	1990	National Association of Counties		99.20
03/28/2016	EFT	National Association of Counties		-99.20
				<u>0.00</u>

Total Receivables

Accounts Payable

Maine County Commissioners Association Transaction Detail by Account March 2016

Date	Num	Name	Memo	Amount
03/04/2016	2016-10	Bangor Payroll	Payroll for week 2/22 to 2/28/16	-1,866.65
03/04/2016	EFT	Bangor Payroll	Payroll for week 2/22 to 2/28/16	1,866.65
03/10/2016		Capitol Computers/Main Security		-125.00
03/10/2016	3645	Capitol Computers/Main Security		125.00
03/10/2016		MainePERS		-479.42
03/10/2016	3646	MainePERS		479.42
03/10/2016		Country Cafe Catering	BOD Meeting Lunch	-270.00
03/10/2016	3647	Country Cafe Catering	BOD Meeting Lunch	270.00
03/10/2016		Kulow, Rosemary	Executive Director Expenses	-149.89
03/10/2016	3648	Kulow, Rosemary	Executive Director Expenses	149.89
03/10/2016		Haven, Lauren		-275.61
03/10/2016	3649	Haven, Lauren		275.61
03/11/2016	2016-11	Bangor Payroll	Payroll for week 2/29 to 3/6/16	-1,866.65
03/11/2016	EFT	Bangor Payroll	Payroll for week 2/29 to 3/6/16	1,866.65
03/18/2016		Gary McGrane		-1,646.58
03/18/2016	3650	Gary McGrane		1,646.58
03/18/2016		Camden National Bank		-2,909.10
03/18/2016	3651	Camden National Bank		2,909.10
03/18/2016	2016-12	Bangor Payroll	Payroll for week 3/7 to 3/13/16	-1,863.34
03/18/2016	EFT	Bangor Payroll	Payroll for week 3/7 to 3/13/16	1,863.34
03/22/2016		Maine Farm Bureau	Office Rent	-1,497.17
03/22/2016	3652	Maine Farm Bureau	Office Rent	1,497.17
03/22/2016		US Bank	Invoice 298044918	-275.00
03/22/2016	3653	US Bank	Invoice 298044918	275.00
03/22/2016		Staples Credit Plan		-53.13
03/22/2016	3654	Staples Credit Plan		53.13
03/25/2016	2016-13	Bangor Payroll	Payroll for week 3/14 to 3/20/16	-5,419.67
03/25/2016	EFT	Bangor Payroll	Payroll for week 3/14 to 3/20/16	5,419.67
03/31/2016	EFT	Bangor Payroll	Payroll for week 3/21 to 3/27/16	1,862.65
Total Accounts Payable				1,862.65

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Accrual Basis

Maine County Commissioners Association Transaction Detail by Account March 2016

Date	Num	Name	Memo	Amount
03/04/2016	2016-10	Bangor Payroll	EE Health Insurance Contributions	-290.68
03/11/2016	2016-11	Bangor Payroll	EE Health Insurance Contributions	-290.68
03/18/2016	2016-12	Bangor Payroll	EE Health Insurance Contributions	-290.68
03/25/2016	2016-13	Bangor Payroll	EE Health Insurance Contributions	1,162.65
03/25/2016	2016-13	Bangor Payroll	EE Health Insurance Contributions	-290.61
				0.00
Total 1000-00 · Employee Health Insurance Contr				
1001-00 · MainePERS Employee Contribution				
03/04/2016	2016-10	Bangor Payroll	Employee Contribution	-160.51
03/11/2016	2016-11	Bangor Payroll	Employee Contribution	-160.51
03/18/2016	2016-12	Bangor Payroll	Employee Contribution	-160.51
03/25/2016	2016-13	Bangor Payroll	Employee Contribution	-160.51
03/25/2016	2016-13	Bangor Payroll	EE MEPPERS Retirement Contributions	642.04
				0.00
Total 1001-00 · MainePERS Employee Contribution				
4400-00 · Other Income				
03/10/2016	1990	National Association of Counties	Income from any advertising performed by	-99.20
				-99.20
Total 4400-00 · Other Income				
4810-00 · Interest Earned				
03/20/2016			Interest	-14.31
03/31/2016			Interest	-7.69
				-22.00
Total 4810-00 · Interest Earned				
5000-00 · Payroll Expenses				
5020-00 · Payroll Fees				
03/04/2016	2016-10	Bangor Payroll	Processing fee	32.00
03/11/2016	2016-11	Bangor Payroll	Processing fee	32.00
03/18/2016	2016-12	Bangor Payroll	Processing fee	32.00
03/25/2016	2016-13	Bangor Payroll	Processing fee	44.00
				140.00
Total 5020-00 · Payroll Fees				

Maine County Commissioners Association
Transaction Detail by Account
March 2016

	Date	Num	Name	Memo	Amount
5030-00 · FICA	03/04/2016	2016-10	Bangor Payroll	Taxes	145.60
	03/11/2016	2016-11	Bangor Payroll	Taxes	145.60
	03/18/2016	2016-12	Bangor Payroll	Taxes	142.29
	03/25/2016	2016-13	Bangor Payroll	Taxes	141.49
	Total 5030-00 · FICA				574.98
5040-00 · MainePERS Contributions					
	03/10/2016		MainePERS	EmployER Retirement Contribution	479.42
Total 5040-00 · MainePERS Contributions					479.42
5050-00 · Salary-Office Manager					
	03/04/2016	2016-10	Bangor Payroll	Administrative Assistant Salary	727.93
	03/11/2016	2016-11	Bangor Payroll	Administrative Assistant Salary	727.93
	03/18/2016	2016-12	Bangor Payroll	Administrative Assistant Salary	727.93
	03/25/2016	2016-13	Bangor Payroll	Office Managers Salary	727.93
Total 5050-00 · Salary-Office Manager					2,911.72
5060-00 · Salary-Executive Director					
	03/04/2016	2016-10	Bangor Payroll	Executive Directors Salary	1,412.31
	03/11/2016	2016-11	Bangor Payroll	Executive Directors Salary	1,412.31
	03/18/2016	2016-12	Bangor Payroll	Executive Directors Salary	1,412.31
	03/25/2016	2016-13	Bangor Payroll	Executive Directors Salary	1,412.31
Total 5060-00 · Salary-Executive Director					5,649.24
Total 5000-00 · Payroll Expenses					9,755.36
5100-00 · Insurance					
	03/25/2016	2016-13	Bangor Payroll	ER Health Insurance Contributions	1,740.37
Total 5100-00 · Health Insurance					1,740.37

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
March 2016

	Date	Num	Name	Memo	Amount
Total 5100-00 · Insurance					1,740.37
6030-00 · Lobbying					
6031-00 · Lobbying Reg					
Total 6031-00 · Lobbying Reg	03/18/2016		Camden National Bank		200.00
					<u>200.00</u>
Total 6030-00 · Lobbying					200.00
6040-00 · NACO Expenses					
6041-00 · Conferences					
Total 6041-00 · Conferences	03/10/2016		Kulow, Rosemary	Meals	31.46
	03/18/2016		Gary McGrane	NACo Conference	1,499.80
	03/18/2016		Camden National Bank		1,883.55
					<u>3,414.81</u>
Total 6040-00 · NACO Expenses					3,414.81
6140-00 · Copies-Printing					
6142-00 · Directory					
Total 6142-00 · Directory	03/18/2016		Camden National Bank		69.16
					<u>69.16</u>
Total 6140-00 · Copies-Printing					69.16
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software					
Total 6151-00 · Computer Hardware & Software	03/18/2016		Camden National Bank		149.00
					<u>149.00</u>
6152-00 · IT Services					

Maine County Commissioners Association
Transaction Detail by Account
March 2016

	Date	Num	Name	Memo	Amount
Total 6152-00 · IT Services	03/10/2016		Capitol Computers/Main Security	IT Services/Data Backup	125.00
					<u>125.00</u>
6153-00 · Photocopier Lease					
Total 6153-00 · Photocopier Lease	03/22/2016		US Bank	Invoice 298044918	275.00
					<u>275.00</u>
Total 6150-00 · Equipment - Office					549.00
6170-00 · Meeting Expense					
6173-00 · Monthly					
Total 6173-00 · Monthly	03/10/2016		Country Cafe Catering	BOD Meeting Lunch	270.00
	03/10/2016		Haven, Lauren		36.89
	03/18/2016		Camden National Bank		228.80
					<u>535.69</u>
Total 6170-00 · Meeting Expense					535.69
6180-00 · Mileage & Travel Expense					
Total 6180-00 · Mileage & Travel Expense	03/10/2016		Kulow, Rosemary	Executive Director Mileage	51.76
	03/10/2016		Haven, Lauren		82.62
	03/18/2016		Gary McGrane		146.78
	03/18/2016		Camden National Bank		201.97
					<u>483.13</u>
6195-00 · Office Space Rental					
Total 6195-00 · Office Space Rental	03/22/2016		Maine Farm Bureau	Rent	1,497.17
					<u>1,497.17</u>
6215-00 · Postage-Shipping					
Total 6215-00 · Postage-Shipping	03/10/2016		Haven, Lauren		66.30
					<u>66.30</u>

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Accrual Basis

Maine County Commissioners Association
Transaction Detail by Account
March 2016

	Date	Num	Name	Memo	Amount
6235-00 · Supplies					
	03/10/2016		Haven, Lauren		14.80
	03/18/2016		Camden National Bank		10.54
	03/22/2016		Staples Credit Plan	Office Supplies	53.13
Total 6235-00 · Supplies					<u>78.47</u>
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone					
	03/10/2016		Kulow, Rosemary	Cell Phone Reimbursement	66.67
	03/10/2016		Haven, Lauren	Cell Phone Reimbursement	75.00
Total 6241-00 · Cell Phone					<u>141.67</u>
6243-00 · Phone, Fax & Internet					
	03/18/2016		Camden National Bank		166.08
Total 6243-00 · Phone, Fax & Internet					<u>166.08</u>
6240-00 · Telephone, Fax & Internet					
					307.75
TOTAL					<u><u>0.00</u></u>

Maine County Commissioners Association Expenses by Vendor Detail

March 2016

Type	Date	Memo	Account	Amount
Bangor Payroll				
Bill	3/4	Administrative Assistant Salary	5050-00 · Salary-Office Manager	727.93
Bill	3/4	Taxes	5030-00 · FICA	145.60
Bill	3/4	Processing fee	5020-00 · Payroll Fees	32.00
Bill	3/4	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	3/11	Administrative Assistant Salary	5050-00 · Salary-Office Manager	727.93
Bill	3/11	Taxes	5030-00 · FICA	145.60
Bill	3/11	Processing fee	5020-00 · Payroll Fees	32.00
Bill	3/11	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	3/18	Administrative Assistant Salary	5050-00 · Salary-Office Manager	727.93
Bill	3/18	Taxes	5030-00 · FICA	142.29
Bill	3/18	Processing fee	5020-00 · Payroll Fees	32.00
Bill	3/18	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	3/25	Office Managers Salary	5050-00 · Salary-Office Manager	727.93
Bill	3/25	Taxes	5030-00 · FICA	141.49
Bill	3/25	Processing fee	5020-00 · Payroll Fees	44.00
Bill	3/25	Executive Directors Salary	5060-00 · Salary-Executive Director	1,412.31
Bill	3/25	ER Health Insurance Contributions	5110-00 · Health Insurance	1,740.37
Total Bangor Payroll				11,016.31
Camden National Bank				
Bill	3/18		6235-00 · Supplies	10.54
Bill	3/18		6243-00 · Phone, Fax & Internet	166.08
Bill	3/18		6031-00 · Lobbying Reg	200.00
Bill	3/18		6142-00 · Directory	69.16
Bill	3/18		6173-00 · Monthly	228.80
Bill	3/18		6151-00 · Computer Hardware & Software	149.00
Bill	3/18		6041-00 · Conferences	1,883.55
Bill	3/18		6180-00 · Mileage & Travel Expense	201.97
Total Camden National Bank				2,909.10
Capitol Computers/Main Security				

Maine County Commissioners Association Expenses by Vendor Detail March 2016

	Type	Date	Memo	Account	Amount
Total Capitol Computers/Main Security	Bill	3/10	IT Services/Data Backup	6152-00 · IT Services	125.00
					<u>125.00</u>
Country Cafe Catering					
Total Country Cafe Catering	Bill	3/10	BOD Meeting Lunch	6173-00 · Monthly	270.00
					<u>270.00</u>
Gary McGrane					
Total Gary McGrane	Bill	3/18	NACo Conference	6041-00 · Conferences	1,499.80
	Bill	3/18		6180-00 · Mileage & Travel Expense	146.78
					<u>1,646.58</u>
Haven, Lauren					
Total Haven, Lauren	Bill	3/10	Cell Phone Reimbursement	6241-00 · Cell Phone	75.00
	Bill	3/10		6173-00 · Monthly	36.89
	Bill	3/10		6235-00 · Supplies	14.80
	Bill	3/10		6180-00 · Mileage & Travel Expense	82.62
	Bill	3/10		6215-00 · Postage-Shipping	66.30
					<u>275.61</u>
Kulow, Rosemary					
Total Kulow, Rosemary	Bill	3/10	Executive Director Mileage	6180-00 · Mileage & Travel Expense	51.76
	Bill	3/10	Cell Phone Reimbursement	6241-00 · Cell Phone	66.67
	Bill	3/10	Meals	6041-00 · Conferences	31.46
					<u>149.89</u>
Maine Farm Bureau					
Total Maine Farm Bureau	Bill	3/22	Rent	6195-00 · Office Space Rental	1,497.17
					<u>1,497.17</u>
MainePERS					
	Bill	3/10	EmployER Retirement Contribution	5040-00 · MainePERS Contributions	479.42
					<u>479.42</u>

Maine County Commissioners Association
Expenses by Vendor Detail
March 2016

Type	Date	Memo	Account	Amount
Total MainePERS				479.42
Staples Credit Plan				
Total Staples Credit Plan				
Bill	3/22	Office Supplies	6235-00 · Supplies	53.13
				<u>53.13</u>
US Bank				
Total US Bank				
Bill	3/22	Invoice 298044918	6153-00 · Photocopier Lease	275.00
				<u>275.00</u>
TOTAL				<u><u>18,697.21</u></u>

