

M.C.C.A.

Richard Dutremble, President
York County

Norm Fournier, Vice President
Aroostook County

George Jabar, Secretary-Treasurer
Kennebec County

Stephen Gorden, Past President
Cumberland County

William Blodgett, Emeritus
Lincoln County



4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.mainecounties.org

Lauren Haven
Administrator

MAINE COUNTY COMMISSIONERS ASSOCIATION

Board of Directors Meeting Agenda

October 11th, 2023, 10:00 am via Zoom

1. Call to Order
2. Consent Agenda:
 - 2.1. Approval of the Agenda
 - 2.2. Approval of the Minutes
 - 2.3. Finance Reports – Lauren Haven
3. Officer Reports:
 - 3.1. Secretary/Treasurer, George Jabar
 - 3.2. Vice President, Norm Fournier
 - 3.3. President Report, Richard Dutremble
4. Standing Committee Reports:
 - 4.1. NACo Update: Peter Baldacci & Sharyn Pohlman
 - 4.2. Convention Planning Committee – Lauren Haven
 - 4.2.1. Convention Evaluation Compilation
 - 4.2.2. Convention Profit and Loss Update
 - 4.3. Budget and Finance Committee – Norm Fournier
 - 4.4. Legislative Policy Committee – Steve Gorden, Chair
 - 4.4.1. James Cohen, Verrill Dana
 - 4.4.1.1. Legislative Update
 - 4.4.1.2. Next Steps
5. Association Reports - MACCAM, MARP, MRODA, MSA, others.
6. Adjournment

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MAINE COUNTY COMMISSIONERS ASSOCIATION

Board of Directors Meeting Minutes

Poland Spring Resort

September 12th, 2023, 10:00 am

1. Call to Order

MCCA President Richard Dutremble called the meeting to order at approximately 10:20 am.

DIRECTORS PRESENT:

Androscoggin – Comm. Andrew Lewis proxy for Comm. Garrett Mason
Aroostook – Comm. Norman Fournier
Cumberland – Comm. Steve Gorden
Franklin – Admin. Amy Bernard proxy for Comm. Bob Carlton
Hancock – Admin. Mike Crooker proxy for Comm. John Wombacher
Lincoln – Admin. Carrie Kipfer, proxy for Comm. William Blodgett
Kennebec – Comm. George Jabar
Oxford – Comm. Steven Merrill
Penobscot – Comm. Peter Baldacci
Piscataquis – Manager Mike Williams proxy for Comm. Paul Davis
Sagadahoc – Admin. Amber Jones proxy for Comm. Carol Grose
Somerset – Comm. Robert Sezak
York – Comm. Richard Dutremble

DIRECTORS ABSENT:

Androscoggin – Comm. Garrett Mason
Franklin – Comm. Bob Carlton
Hancock – Comm. John Wombacher
Knox – Comm. Sharyn Pohlman
Lincoln – Comm. William Blodgett
Sagadahoc – Comm. Carol Grose
Waldo – Comm. Betty Johnson
Washington – Comm. Chris Gardner

OTHERS PRESENT:

Androscoggin – Comm. Roland Poirier
Aroostook – Deeds Melissa Richardson
Cumberland – Comm. Susan Witonis

Kennebec – Comm. Patsy Crockett, Comm. Joe Pietroski
MCCA Risk Pool - Manager Malcolm Ulmer
MCCA - Admin. Lauren Haven
Oxford – Admin. Donald Durrah, Deeds Cherri Crockett
Penobscot – Comm. Andre Cushing, Comm. David Marshall, Admin. Scott Adkins, Dep. Admin/HR
Michelle LaBree, Deeds Susan Bulay, and Treasurer Glenn Mower
Piscataquis – Comm. Wayne Erkkinen
Somerset – Admin. Tim Curtis
Verrill Dana – Lobbyist Jim Cohen
Waldo – Deeds Stacy Grant
York – Comm. Donna Ring, Comm. Richard Clark, Deeds Wendy Caiazzo

2. Consent Agenda:

- 2.1. Approval of the Agenda
- 2.2. Approval of the Minutes
- 2.3. Finance Reports – Lauren Haven

Comm. Gorden **moved** to approve the consent agenda with the **amendment** that the Legislative items in section four would be discussed at the Legislative Workshop at 3:00 pm. The motion was **seconded** by Comm. Fournier, and the motion **passed** with no opposition.

3. Officer Reports:

- 3.1. Secretary/Treasurer, George Jabar
- 3.2. Vice President, Norm Fournier
- 3.3. President Report, Richard Dutremble

President Dutremble thanked the Convention Planning Committee for organizing the event. He said he was looking forward to many of the educational sessions and activities planned for the conference.

4. Standing Committee Reports:

- 4.1. NACo Update: Peter Baldacci & Sharyn Pohlman

Comm. Baldacci announced that following the NACo Annual meeting in Travis County Texas in July, the NACO-endorsed “Disaster Assistance Simplification Act” was passed unanimously by the U.S. Senate. NACo was working to promote the bill, which would create a uniform application for all federal disaster recovery programs. It was passed out of the Senate’s Committee on Homeland Security & Governmental Affairs late last year. Under the bill, FEMA would manage the uniform application system, but other federal agencies would work together to update application questions and would share

application data necessary to administer disaster assistance programs. Importantly, data from each program would continue to be governed by agency data sharing rules, creating the possibility that HUD could share bulk data from the Community Development Block Grant-Disaster Recovery program with researchers via its data licensing system.

4.2. Convention Planning Committee (CPC) – Lauren Haven

4.2.1. Convention Planning Update

Admin. Lauren Haven reported that the Convention Planning Committee had met twice in August and then convened on Monday, September 11th to set up various things for the conference. They were on site and available to help vendors as they arrived. There were approximately 125 participants at last count with fourteen vendors and sponsors signed up to help pay the event expenses. The attendance number was lower this year than it had been in pre-pandemic conventions, but Lauren said she thought it was a good start in returning to the normal annual schedule.

4.3. Legislative Policy Committee – Steve Gorden, Chair

4.3.1. James Cohen, Verrill Dana

4.3.1.1. Legislative Update

4.3.1.2. Next Steps

The group had voted at the beginning of the meeting to discuss the items in this section at the Legislative Workshop that afternoon. Please see the notes regarding these topics below, following the meeting recess.

5. Association Reports - MACCAM, MARP, MRODA, MSA, others.

Admin. Carrie Kipfer said she did not attend the last MACCAM meeting. Someone mentioned the group may be moving to quarterly meetings instead of monthly meetings.

6. Adjournment

President Dutremble invited a **motion to recess** at approximately 10:45 a.m. Comm. Steve Gorden made the **motion, seconded** by Norm Fournier. The motion was **approved** and

attendees adjourned to engage in other conference activities until the Legislative Workshop at 3:00 pm in the Ballroom of the Poland Spring Resort.

Legislative Workshop: (Minutes Submitted by Comm. Norm Fournier)

President Dutremble reconvened the MCAA meeting at 3:00 pm in the Ballroom at Poland Spring Resort. Steve Gordon invited lobbyist Jim Cohen to update the group on legislation concerning Jail Funding and Rural Patrol.

Jail Funding: After extensive discussion and question and answer period, *it was **moved** by Comm. Fournier and **seconded** by Comm. Sezak to submit a bill in the upcoming legislative session that provides that State funding for the County Jail Operation Fund must be appropriated annually in an amount equal to 20% of the total cost of operations for County Jails and the regional jail as necessary to meet the standards for county jails as established by the Commissioner of Corrections.* The amount appropriated may not be lower than \$20,342,104. This bill would further provide that county jails and the regional jail may provide services that exceed the standards set forth in Maine law, but the cost of providing such services shall be funded by counties or other sources outside the County Jail Operations Fund. *The motion **passed** unanimously.*

Rural Patrol: After much discussion on LD 630, *it was **moved** by Comm. Fournier and **seconded** by Comm. Sezak that we prepare an amendment that permits the State Police to hire or contract with county sheriff departments to fulfill its duty of patrolling state highways and other important ways.* This amendment would further specify that such hiring or contracting by the State Police must be within amounts authorized by the Legislature for the State Police for such patrolling purposes. *The motion **passed** unanimously.*

President Dutremble invited a motion to adjourn at approximately 4:25 pm. *Comm. Gordon made the **motion seconded** by Comm. Fournier, and the motion to adjourn was **approved**.*

Respectfully submitted,



MCCA Administrator, Lauren Haven

Attested:

MCCA Secretary-Treasurer, George Jabar

MAINE COUNTY COMMISSIONERS ASSOCIATION

September 2023 Financial Report

Attached please find the financial reports for the month of September 2023. The Balance Sheet shows the total assets and liabilities at \$168,198.41. This amount includes \$12,466.66 from the money market account MCCA established for MainePERS employer contributions and petty cash of \$200.

Debits to the bank account in September totaled \$29,906.01, and \$6,878.45 was credited to the checking account. The debits to the account were from the usual monthly office and lobbying expenses, and the convention. The credits were deposits of the payments for the convention, NACo endorsements, and accrued interest on the checking account.

All expenses have been paid for the convention and most payments have been collected. Although we did not have as many sponsors, vendors and participants attend the convention this year, the expenses were also lower. This was largely due to the venue. The total income from the convention, barring any other payments, is \$24,616 and the expenses were \$16,037. The outcome is a net profit of \$8,578. I will run the convention profit and loss report at the end of October to review the final numbers.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail, Expenses by Vendor*, and *Profit & Loss Previous Year Comparison* reports. Please don't hesitate to contact me with any questions and let me know if you would like to see anything presented differently or additionally in the financial reports.

Respectfully submitted,



Lauren Haven
Administrator

Accepted by:

Date: September 2023

George Jabar, Secretary-Treasurer

Maine County Commissioners Association
Balance Sheet (accrual)
As of October 1, 2023

	September 2023
ASSETS	
Current Assets	
Checking/Savings	
1000-00 · Bank and Cash Accounts	
1010-00 · MCCA Checking-Savings Bank	154,265.65
1020-00 · Money Market Account	12,466.66
1030-00 · Petty Cash Account	200.00
1000-00 · Bank and Cash Accounts - Other	1,016.10
Total 1000-00 · Bank and Cash Accounts	167,948.41
Total Checking/Savings	167,948.41
Accounts Receivable	
1300-00 · Receivables	250.00
Total Accounts Receivable	250.00
Total Current Assets	168,198.41
TOTAL ASSETS	168,198.41
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts Payable	-45.94
Total Accounts Payable	-45.94
Other Current Liabilities	
2100-00 · Other Current Liabilities	
2120-00 · MainePERS Employee Contribution	389.79
2130-00 · Employee Health Insurance Contr	10.16
Total 2100-00 · Other Current Liabilities	399.95
Total Other Current Liabilities	399.95
Total Current Liabilities	354.01
Total Liabilities	354.01
Equity	
3000-00 · Equity Accounts	
3020-00 · Fund Balance to Current Yr Inc	-86,023.06
Total 3000-00 · Equity Accounts	-86,023.06
3100-00 · Earnings	213,581.53
Net Income	40,285.93
Total Equity	167,844.40
TOTAL LIABILITIES & EQUITY	168,198.41

Maine County Commissioners Association
Reconciliation Summary
1020-00 · Money Market Account, Period Ending 09/18/23

	September 2023
Beginning Balance	12,466.17
Cleared Transactions	
Deposits and Credits - 1 item	0.49
Total Cleared Transactions	0.49
Cleared Balance	12,466.66
Register Balance as of 09/18/23	12,466.66
Ending Balance	12,466.66

Maine County Commissioners Association

Reconciliation Summary

1010-00 · MCCA Checking-Savings Bank, Period Ending 10/01/23

	September 2023
Beginning Balance	185,322.88
Cleared Transactions	
Checks and Payments - 17 items	-29,906.01
Deposits and Credits - 12 items	6,878.45
Total Cleared Transactions	-23,027.56
Cleared Balance	162,295.32
Uncleared Transactions	
Checks and Payments - 5 items	-7,448.02
Total Uncleared Transactions	-7,448.02
Register Balance as of 10/01/23	154,847.30
Ending Balance	154,847.30

Maine County Commissioners Association

Reconciliation Detail

1010-00 - MCCA Checking-Savings Bank, Period Ending 10/01/23

	Type	Date	Name	Amount	Balance
Beginning Balance					185,322.88
Cleared Transactions					
Checks and Payments - 17 items					
	Bill Pmt -Check	8/31	Verrill	-5,416.00	-5,416.00
	Bill Pmt -Check	8/31	Maine Farm Bureau	-1,497.17	-6,913.17
	Bill Pmt -Check	8/31	Pete Kilpatrick	-800.00	-7,713.17
	Bill Pmt -Check	8/31	Lisa's White Flour Catering	-507.40	-8,220.57
	Bill Pmt -Check	8/31	Haven, Lauren	-166.72	-8,387.29
	Bill Pmt -Check	9/1	DCM Livery	-450.00	-8,837.29
	Bill Pmt -Check	9/8	Bangor Payroll	-1,108.68	-9,945.97
	Bill Pmt -Check	9/15	Bangor Payroll	-1,108.68	-11,054.65
	Bill Pmt -Check	9/18	Poland Spring Resort	-13,880.35	-24,935.00
	Bill Pmt -Check	9/18	MainePERS	-705.82	-25,640.82
	Bill Pmt -Check	9/18	Spectrum Business/TWC	-127.96	-25,768.78
	Bill Pmt -Check	9/18	Technology Solutions	-100.00	-25,868.78
	Bill Pmt -Check	9/18	Liberty Mutual Insurance	-63.83	-25,932.61
	Bill Pmt -Check	9/18	Google LLC	-6.00	-25,938.61
	Bill Pmt -Check	9/22	Bangor Payroll	-1,108.68	-27,047.29
	Bill Pmt -Check	9/29	Bangor Payroll	-2,447.73	-29,495.02
	Bill Pmt -Check	9/29	US Bank	-410.99	-29,906.01
Total Checks and Payments				-29,906.01	-29,906.01
Deposits and Credits - 12 items					
	Deposit	9/1		1,074.00	1,074.00
	Deposit	9/6		1,231.00	2,305.00
	Deposit	9/7		150.17	2,455.17
	Deposit	9/8		1,587.00	4,042.17
	Deposit	9/11		410.13	4,452.30
	Deposit	9/13		18.97	4,471.27
	Deposit	9/19		171.00	4,642.27
	Deposit	9/19		1,000.00	5,642.27
	Deposit	9/20		63.00	5,705.27
	Deposit	9/25	National Association of Counties	587.00	6,292.27
	Deposit	10/1		4.53	6,296.80
	Deposit	10/6		581.65	6,878.45
Total Deposits and Credits				6,878.45	6,878.45
Total Cleared Transactions				-23,027.56	-23,027.56
Cleared Balance				-23,027.56	162,295.32
Uncleared Transactions					
Checks and Payments - 5 items					
	Bill Pmt -Check	10/24	Treasurer, State Of Maine	-100.00	-100.00
	Bill Pmt -Check	9/29	Verrill	-5,416.00	-5,516.00
	Bill Pmt -Check	9/29	Maine Farm Bureau	-1,497.17	-7,013.17
	Bill Pmt -Check	9/29	Camden National Bank	-271.75	-7,284.92
	Bill Pmt -Check	9/29	Haven, Lauren	-163.10	-7,448.02
Total Checks and Payments				-7,448.02	-7,448.02
Total Uncleared Transactions				-7,448.02	-7,448.02
Register Balance as of 10/01/23				-30,475.58	154,847.30
Ending Balance				-30,475.58	154,847.30

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January 1 through October 1, 2023

	2023 Budget	Sept 2023	Jan-Sept 2023	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4110-00 · Plaques	400		39	-361	10%
4120-00 · Registration	26,000	3,735	15,379	-10,621	59%
4130-00 · Sponsorship	10,000		3,500	-6,500	35%
4140-00 · Vendor	9,000	1,400	5,117	-3,883	57%
Total 4100-00 · Convention Income	45,400	5,135	24,035	-21,365	53%
4300-00 · Dues	166,425		166,426	1	100%
4400-00 · Other Income	7,000	1,174	8,695	1,695	124%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	24,063			-24,063	
4810-00 · Interest Earned	100	5	48	-52	48%
4920-00 · Transfer in from Fund Balance	647			-647	
Total Income	244,135	6,314	199,204	-44,931	82%
Gross Profit	244,135	6,314	199,204	-44,931	82%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,950	161	1,473	-477	76%
5030-00 · FICA	4,443	330	3,193	-1,250	72%
5040-00 · MainePERS Contributions	4,667	398	3,697	-970	79%
5050-00 · Salary-Administrator	58,074	4,467	43,556	-14,518	75%
Total 5000-00 · Payroll Expenses	69,134	5,356	51,919	-17,215	75%
5100-00 · Insurance					
5110-00 · Health Insurance	11,986	1,073	9,657	-2,329	81%
5120-00 · Commercial, Crime, D&O Ins	2,200	64	2,052	-148	93%
5130-00 · Workers Comp	550		239	-311	43%
5140-00 · Unemployment Comp Ins	350		132	-218	38%
Total 5100-00 · Insurance	15,086	1,137	12,080	-3,006	80%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500		115	-385	23%
6013-00 · Financial Audit	3,500			-3,500	
Total 6010-00 · Prof. Services	4,000		115	-3,885	3%
6030-00 · Lobbying					
6032-00 · Lobbying - Contractual	65,800	5,416	49,244	-16,556	75%
Total 6030-00 · Lobbying	65,800	5,416	49,244	-16,556	75%
6040-00 · NACO Expenses					
6041-00 · Conferences	6,465		4,281	-2,184	66%
Total 6040-00 · NACO Expenses	6,465		4,281	-2,184	66%
6050-00 · Education and Training	500			-500	
6100-00 · Bank Charges	50		8	-42	16%

Accrual Basis	2023 Budget	Sept 2023	Jan-Sept 2023	\$ Over Budget	% of Budget
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	6,500		1,250	-5,250	19%
6114-00 · MCCA Staff Registration Expense	500		387	-113	77%
6118-00 · Meeting Exp.	32,500	13,880	14,060	-18,440	43%
6121-00 · Supplies	300	262	262	-38	87%
6124-00 · Commissioner Retirement Plaques	400		78	-322	20%
Total 6110-00 · Convention Expense	40,200	14,142	16,037	-24,163	40%
6140-00 · Copies-Printing					
6142-00 · Directory	100		100	0	100%
Total 6140-00 · Copies-Printing	100		100	0	100%
6145-00 · Dues Expense	625		625		100%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	500	6	207	-293	41%
6152-00 · IT Services	1,800	112	1,008	-792	56%
6153-00 · Photocopier Lease	4,850	411	3,699	-1,151	76%
6154-00 · Printer & Supplies	500		73	-427	15%
6156-00 · Other	400			-400	
Total 6150-00 · Equipment - Office	8,050	529	4,987	-3,063	62%
6160-00 · Fees	100		78	-22	78%
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	2,000		1,573	-427	79%
6172-00 · County Officials' Workshop	4,000			-4,000	
6173-00 · Monthly	2,000		1,276	-724	64%
6175-00 · Meetings - Other	2,000			-2,000	
Total 6170-00 · Meeting Expense	10,000		2,849	-7,151	28%
6180-00 · Mileage & Travel Expense	200	60	179	-21	90%
6195-00 · Office Space Rental	19,000	1,497	13,475	-5,525	71%
6215-00 · Postage-Shipping	225		254	29	113%
6230-00 · Advertising	100			-100	
6235-00 · Supplies	400		141	-259	35%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	900	75	675	-225	75%
6243-00 · Phone, Fax & Internet	2,500	154	1,708	-792	68%
Total 6240-00 · Telephone, Fax & Internet	3,400	229	2,383	-1,017	70%
6250-00 · Website	200		164	-36	82%
6260-00 · Contingency	500			-500	
Total Expense	244,135	28,366	158,919	-85,216	65%

Maine County Commissioners Association
Convention Profit and Loss
January through December 2023

	<u>TOTAL</u>
Income	
4100-00 · Convention Income	
4110-00 · Plaques	38.54
4120-00 · Registration	15,379.19
4130-00 · Sponsorship	3,500.00
4140-00 · Vendor	5,698.62
Total 4100-00 · Convention Income	24,616.35
Total Income	24,616.35
Gross Profit	24,616.35
Expense	
6110-00 · Convention Expense	
6113-00 · Entertainment/Speakers	1,250.00
6114-00 · MCCA Staff Registration Expense	387.00
6118-00 · Meeting Exp.	14,060.45
6121-00 · Supplies	262.24
6124-00 · Commissioner Retirement Plaques	77.90
Total 6110-00 · Convention Expense	16,037.59
Total Expense	16,037.59
Net Income	<u>8,578.76</u>

Maine County Commissioners Association
Expenses by Vendor Detail
September 1 through October 1, 2023

Accrual Basis	Type	Date	Account	Amount	Balance
Bangor Payroll					
	Bill	9/8	5050-00 · Salary-Administrator	1,116.81	1,116.81
	Bill	9/8	5030-00 · FICA	81.56	1,198.37
	Bill	9/8	5020-00 · Payroll Fees	38.00	1,236.37
	Bill	9/15	5050-00 · Salary-Administrator	1,116.81	2,353.18
	Bill	9/15	5030-00 · FICA	81.56	2,434.74
	Bill	9/15	5020-00 · Payroll Fees	38.00	2,472.74
	Bill	9/22	5050-00 · Salary-Administrator	1,116.81	3,589.55
	Bill	9/22	5030-00 · FICA	81.56	3,671.11
	Bill	9/22	5020-00 · Payroll Fees	38.00	3,709.11
	Bill	9/29	5050-00 · Salary-Administrator	1,116.81	4,825.92
	Bill	9/29	5030-00 · FICA	85.49	4,911.41
	Bill	9/29	5020-00 · Payroll Fees	47.00	4,958.41
	Bill	9/29	5110-00 · Health Insurance	1,072.97	6,031.38
Total Bangor Payroll				6,031.38	6,031.38
Camden National Bank					
	Bill	9/29	6152-00 · IT Services	12.00	12.00
	Bill	9/29	6121-00 · Supplies	233.75	245.75
	Bill	9/29	6243-00 · Phone, Fax & Internet	26.00	271.75
Total Camden National Bank				271.75	271.75
Google LLC					
	Bill	9/18	6151-00 · Computer Hardware & Software	6.00	6.00
Total Google LLC				6.00	6.00
Haven, Lauren					
	Bill	9/29	6241-00 · Cell Phone	75.00	75.00
	Bill	9/29	6180-00 · Mileage & Travel Expense	59.61	134.61
	Bill	9/29	6121-00 · Supplies	28.49	163.10
Total Haven, Lauren				163.10	163.10
Liberty Mutual Insurance					
	Bill	9/18	5120-00 · Commercial, Crime, D&O Ins	63.83	63.83
Total Liberty Mutual Insurance				63.83	63.83
Maine Farm Bureau					
	Bill	9/29	6195-00 · Office Space Rental	1,497.17	1,497.17
Total Maine Farm Bureau				1,497.17	1,497.17
MainePERS					
	Bill	9/18	5040-00 · MainePERS Contributions	397.58	397.58
Total MainePERS				397.58	397.58
Poland Spring Resort					
	Bill	9/20	6118-00 · Meeting Exp.	13,880.35	13,880.35
Total Poland Spring Resort				13,880.35	13,880.35
Spectrum Business/TWC					

Accrual Basis	Type	Date	Account	Amount	Balance
	Bill	9/18	6243-00 · Phone, Fax & Internet	127.96	127.96
Total Spectrum Business/TWC				127.96	127.96
Technology Solutions					
	Bill	9/18	6152-00 · IT Services	100.00	100.00
Total Technology Solutions				100.00	100.00
Trinity Services Group					
	Deposi	9/6	4140-00 · Vendor	-1,000.00	-1,000.00
Total Trinity Services Group				-1,000.00	-1,000.00
US Bank					
	Bill	9/29	6153-00 · Photocopier Lease	410.99	410.99
Total US Bank				410.99	410.99
Verrill					
	Bill	9/29	6032-00 · Lobbying - Contractual	5,416.00	5,416.00
Total Verrill				5,416.00	5,416.00
TOTAL				27,366.11	27,366.11

Maine County Commissioners Association
Transaction Detail by Account
September 1 through October 1, 2023

Accrual Basis	Type	Date	Name	Amount	Balance
1000-00 · Bank and Cash Accounts					
1010-00 · MCCA Checking-Savings Bank					
	Bill Pmt -Check	9/1	DCM Livery	-450.00	-450.00
	Deposit	9/1		1,074.00	624.00
	Deposit	9/6		1,231.00	1,855.00
	Deposit	9/7		150.17	2,005.17
	Deposit	9/8		1,587.00	3,592.17
	Bill Pmt -Check	9/8	Bangor Payroll	-1,108.68	2,483.49
	Deposit	9/11		410.13	2,893.62
	Deposit	9/13		18.97	2,912.59
	Bill Pmt -Check	9/15	Bangor Payroll	-1,108.68	1,803.91
	Bill Pmt -Check	9/18	Google LLC	-6.00	1,797.91
	Bill Pmt -Check	9/18	Liberty Mutual Insurance	-63.83	1,734.08
	Bill Pmt -Check	9/18	MainePERS	-705.82	1,028.26
	Bill Pmt -Check	9/18	Spectrum Business/TWC	-127.96	900.30
	Bill Pmt -Check	9/18	Technology Solutions	-100.00	800.30
	Bill Pmt -Check	9/18	Poland Spring Resort	-13,880.35	-13,080.05
	Deposit	9/19		171.00	-12,909.05
	Deposit	9/19		1,000.00	-11,909.05
	Deposit	9/20		63.00	-11,846.05
	Bill Pmt -Check	9/22	Bangor Payroll	-1,108.68	-12,954.73
	Deposit	9/25	National Association of Counties	587.00	-12,367.73
	Bill Pmt -Check	9/29	Camden National Bank	-271.75	-12,639.48
	Bill Pmt -Check	9/29	US Bank	-410.99	-13,050.47
	Bill Pmt -Check	9/29	Verrill	-5,416.00	-18,466.47
	Bill Pmt -Check	9/29	Maine Farm Bureau	-1,497.17	-19,963.64
	Bill Pmt -Check	9/29	Haven, Lauren	-163.10	-20,126.74
	Bill Pmt -Check	9/29	Bangor Payroll	-2,447.73	-22,574.47
	Deposit	10/1		4.53	-22,569.94
Total 1010-00 · MCCA Checking-Savings Bank				-22,569.94	-22,569.94
1020-00 · Money Market Account					
	Deposit	9/18		0.49	0.49
Total 1020-00 · Money Market Account				0.49	0.49
1000-00 · Bank and Cash Accounts - Other					
	Deposit	9/11	Square	210.27	210.27
	Deposit	9/11	Square	199.86	410.13
	Deposit	9/13	Square	18.97	429.10
	Deposit	9/25	National Association of Counties	587.00	1,016.10
Total 1000-00 · Bank and Cash Accounts - Other				1,016.10	1,016.10
Total 1000-00 · Bank and Cash Accounts				-21,553.35	-21,553.35
1300-00 · Receivables					
	Payment	9/20	Consolidated Communications	-1,000.00	-1,000.00
Total 1300-00 · Receivables				-1,000.00	-1,000.00
1110-00 · Undeposited Funds					
	Deposit	9/19	Consolidated Communications	-1,000.00	-1,000.00
	Payment	9/20	Consolidated Communications	1,000.00	0.00
Total 1110-00 · Undeposited Funds				0.00	0.00
2000-00 · Accounts Payable					

Accrual Basis	Type	Date	Name	Amount	Balance
	Bill Pmt -Check	9/1	DCM Livery	450.00	450.00
	Bill	9/8	Bangor Payroll	-1,108.68	-658.68
	Bill Pmt -Check	9/8	Bangor Payroll	1,108.68	450.00
	Bill	9/15	Bangor Payroll	-1,108.68	-658.68
	Bill Pmt -Check	9/15	Bangor Payroll	1,108.68	450.00
	Bill	9/18	MainePERS	-705.82	-255.82
	Bill	9/18	Liberty Mutual Insurance	-63.83	-319.65
	Bill	9/18	Technology Solutions	-100.00	-419.65
	Bill	9/18	Google LLC	-6.00	-425.65
	Bill	9/18	Spectrum Business/TWC	-127.96	-553.61
	Bill Pmt -Check	9/18	Google LLC	6.00	-547.61
	Bill Pmt -Check	9/18	Liberty Mutual Insurance	63.83	-483.78
	Bill Pmt -Check	9/18	MainePERS	705.82	222.04
	Bill Pmt -Check	9/18	Spectrum Business/TWC	127.96	350.00
	Bill Pmt -Check	9/18	Technology Solutions	100.00	450.00
	Bill Pmt -Check	9/18	Poland Spring Resort	13,880.35	14,330.35
	Bill	9/20	Poland Spring Resort	-13,880.35	450.00
	Bill	9/22	Bangor Payroll	-1,108.68	-658.68
	Bill Pmt -Check	9/22	Bangor Payroll	1,108.68	450.00
	Bill	9/29	Verrill	-5,416.00	-4,966.00
	Bill	9/29	Maine Farm Bureau	-1,497.17	-6,463.17
	Bill	9/29	Camden National Bank	-271.75	-6,734.92
	Bill	9/29	US Bank	-410.99	-7,145.91
	Bill	9/29	Haven, Lauren	-163.10	-7,309.01
	Bill Pmt -Check	9/29	Camden National Bank	271.75	-7,037.26
	Bill Pmt -Check	9/29	US Bank	410.99	-6,626.27
	Bill Pmt -Check	9/29	Verrill	5,416.00	-1,210.27
	Bill Pmt -Check	9/29	Maine Farm Bureau	1,497.17	286.90
	Bill Pmt -Check	9/29	Haven, Lauren	163.10	450.00
	Bill	9/29	Bangor Payroll	-2,447.73	-1,997.73
	Bill Pmt -Check	9/29	Bangor Payroll	2,447.73	450.00
Total 2000-00 · Accounts Payable				450.00	450.00
2100-00 · Other Current Liabilities					
2120-00 · MainePERS Employee Contribution					
	Bill	9/8	Bangor Payroll	-77.06	-77.06
	Bill	9/15	Bangor Payroll	-77.06	-154.12
	Bill	9/18	MainePERS	308.24	154.12
	Bill	9/22	Bangor Payroll	-77.06	77.06
	Bill	9/29	Bangor Payroll	-77.06	0.00
Total 2120-00 · MainePERS Employee Contribution				0.00	0.00
2130-00 · Employee Health Insurance Contr					
	Bill	9/8	Bangor Payroll	-50.63	-50.63
	Bill	9/15	Bangor Payroll	-50.63	-101.26
	Bill	9/22	Bangor Payroll	-50.63	-151.89
	Bill	9/29	Bangor Payroll	202.52	50.63
	Bill	9/29	Bangor Payroll	0.00	50.63
Total 2130-00 · Employee Health Insurance Contr				50.63	50.63
Total 2100-00 · Other Current Liabilities				50.63	50.63
4100-00 · Convention Income					
4120-00 · Registration					
	Deposit	9/1	Lincoln County	-452.00	-452.00

Accrual Basis	Type	Date	Name	Amount	Balance
	Deposit	9/1	Sagadahoc County	-171.08	-623.08
	Deposit	9/1	Sagadahoc County	-450.92	-1,074.00
	Deposit	9/6	Lincoln County	-231.00	-1,305.00
	Deposit	9/7	William Gagne	-150.17	-1,455.17
	Deposit	9/8	Penobscot County	-1,587.00	-3,042.17
	Deposit	9/11	Square	-210.27	-3,252.44
	Deposit	9/11	Matthew Boucher	-210.27	-3,462.71
	Deposit	9/13	Square	-18.97	-3,481.68
	Deposit	9/13	Hillary Nadeau	-18.97	-3,500.65
	Deposit	9/19	Somerset County	-171.00	-3,671.65
	Deposit	9/20	sandra Berube	-63.00	-3,734.65
Total 4120-00 · Registration				-3,734.65	-3,734.65
4140-00 · Vendor					
	Deposit	9/6	Trinity Services Group	-1,000.00	-1,000.00
	Deposit	9/11	Square	-199.86	-1,199.86
	Deposit	9/11	Consolidated Communications	-199.86	-1,399.72
Total 4140-00 · Vendor				-1,399.72	-1,399.72
Total 4100-00 · Convention Income				-5,134.37	-5,134.37
4400-00 · Other Income					
	Deposit	9/25	National Association of Counties	-587.00	-587.00
	Deposit	9/25	National Association of Counties	-587.00	-1,174.00
Total 4400-00 · Other Income				-1,174.00	-1,174.00
4810-00 · Interest Earned					
	Deposit	9/18		-0.49	-0.49
	Deposit	10/1		-4.53	-5.02
Total 4810-00 · Interest Earned				-5.02	-5.02
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees					
	Bill	9/8	Bangor Payroll	38.00	38.00
	Bill	9/15	Bangor Payroll	38.00	76.00
	Bill	9/22	Bangor Payroll	38.00	114.00
	Bill	9/29	Bangor Payroll	47.00	161.00
Total 5020-00 · Payroll Fees				161.00	161.00
5030-00 · FICA					
	Bill	9/8	Bangor Payroll	81.56	81.56
	Bill	9/15	Bangor Payroll	81.56	163.12
	Bill	9/22	Bangor Payroll	81.56	244.68
	Bill	9/29	Bangor Payroll	85.49	330.17
Total 5030-00 · FICA				330.17	330.17
5040-00 · MainePERS Contributions					
	Bill	9/18	MainePERS	397.58	397.58
Total 5040-00 · MainePERS Contributions				397.58	397.58
5050-00 · Salary-Administrator					
	Bill	9/8	Bangor Payroll	1,116.81	1,116.81
	Bill	9/15	Bangor Payroll	1,116.81	2,233.62
	Bill	9/22	Bangor Payroll	1,116.81	3,350.43
	Bill	9/29	Bangor Payroll	1,116.81	4,467.24
Total 5050-00 · Salary-Administrator				4,467.24	4,467.24
Total 5000-00 · Payroll Expenses				5,355.99	5,355.99
5100-00 · Insurance					
5110-00 · Health Insurance					

Accrual Basis	Type	Date	Name	Amount	Balance
	Bill	9/29	Bangor Payroll	1,072.97	1,072.97
Total 5110-00 · Health Insurance				1,072.97	1,072.97
5120-00 · Commercial, Crime, D&O Ins					
	Bill	9/18	Liberty Mutual Insurance	63.83	63.83
Total 5120-00 · Commercial, Crime, D&O Ins				63.83	63.83
Total 5100-00 · Insurance				1,136.80	1,136.80
6030-00 · Lobbying					
6032-00 · Lobbying - Contractual					
	Bill	9/29	Verrill	5,416.00	5,416.00
Total 6032-00 · Lobbying - Contractual				5,416.00	5,416.00
Total 6030-00 · Lobbying				5,416.00	5,416.00
6110-00 · Convention Expense					
6118-00 · Meeting Exp.					
	Bill	9/20	Poland Spring Resort	13,880.35	13,880.35
Total 6118-00 · Meeting Exp.				13,880.35	13,880.35
6121-00 · Supplies					
	Bill	9/29	Camden National Bank	233.75	233.75
	Bill	9/29	Haven, Lauren	28.49	262.24
Total 6121-00 · Supplies				262.24	262.24
Total 6110-00 · Convention Expense				14,142.59	14,142.59
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software					
	Bill	9/18	Google LLC	6.00	6.00
Total 6151-00 · Computer Hardware & Software				6.00	6.00
6152-00 · IT Services					
	Bill	9/18	Technology Solutions	100.00	100.00
	Bill	9/29	Camden National Bank	12.00	112.00
Total 6152-00 · IT Services				112.00	112.00
6153-00 · Photocopier Lease					
	Bill	9/29	US Bank	410.99	410.99
Total 6153-00 · Photocopier Lease				410.99	410.99
Total 6150-00 · Equipment - Office				528.99	528.99
6180-00 · Mileage & Travel Expense					
	Bill	9/29	Haven, Lauren	59.61	59.61
Total 6180-00 · Mileage & Travel Expense				59.61	59.61
6195-00 · Office Space Rental					
	Bill	9/29	Maine Farm Bureau	1,497.17	1,497.17
Total 6195-00 · Office Space Rental				1,497.17	1,497.17
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone					
	Bill	9/29	Haven, Lauren	75.00	75.00
Total 6241-00 · Cell Phone				75.00	75.00
6243-00 · Phone, Fax & Internet					
	Bill	9/18	Spectrum Business/TWC	127.96	127.96
	Bill	9/29	Camden National Bank	26.00	153.96
Total 6243-00 · Phone, Fax & Internet				153.96	153.96
Total 6240-00 · Telephone, Fax & Internet				228.96	228.96

Maine County Commissioners Association
Profit & Loss Prev Year Comparison
September 1 through October 1, 2023

	Accrual Basis	September 2023	September 2022	\$ Change	% Change
Income					
4100-00 · Convention Income					
4120-00 · Registration		3,734.65	0.00	3,734.65	100.0%
4140-00 · Vendor		1,399.72	0.00	1,399.72	100.0%
Total 4100-00 · Convention Income		5,134.37	0.00	5,134.37	100.0%
4400-00 · Other Income		1,174.00	138.00	1,036.00	750.73%
4810-00 · Interest Earned		5.02	0.53	4.49	847.17%
Total Income		6,313.39	138.53	6,174.86	4,457.42%
Gross Profit		6,313.39	138.53	6,174.86	4,457.42%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees		161.00	189.00	-28.00	-14.82%
5030-00 · FICA		330.17	384.02	-53.85	-14.02%
5040-00 · MainePERS Contributions		397.58	354.88	42.70	12.03%
5050-00 · Salary-Administrator		4,467.24	5,218.75	-751.51	-14.4%
Total 5000-00 · Payroll Expenses		5,355.99	6,146.65	-790.66	-12.86%
5100-00 · Insurance					
5110-00 · Health Insurance		1,072.97	1,026.83	46.14	4.49%
5120-00 · Commercial, Crime, D&O Ins		63.83	64.00	-0.17	-0.27%
Total 5100-00 · Insurance		1,136.80	1,090.83	45.97	4.21%
6010-00 · Prof. Services					
6013-00 · Financial Audit		0.00	1,600.00	-1,600.00	-100.0%
Total 6010-00 · Prof. Services		0.00	1,600.00	-1,600.00	-100.0%
6030-00 · Lobbying					
6032-00 · Lobbying - Contractual		5,416.00	5,000.00	416.00	8.32%
Total 6030-00 · Lobbying		5,416.00	5,000.00	416.00	8.32%
6110-00 · Convention Expense					
6118-00 · Meeting Exp.		13,880.35	0.00	13,880.35	100.0%
6121-00 · Supplies		262.24	0.00	262.24	100.0%
Total 6110-00 · Convention Expense		14,142.59	0.00	14,142.59	100.0%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software		6.00	0.00	6.00	100.0%
6152-00 · IT Services		112.00	112.00	0.00	0.0%
6153-00 · Photocopier Lease		410.99	398.93	12.06	3.02%
Total 6150-00 · Equipment - Office		528.99	510.93	18.06	3.54%
6170-00 · Meeting Expense					
6172-00 · County Officials' Workshop		0.00	3,103.00	-3,103.00	-100.0%
Total 6170-00 · Meeting Expense		0.00	3,103.00	-3,103.00	-100.0%
6180-00 · Mileage & Travel Expense		59.61	0.00	59.61	100.0%
6195-00 · Office Space Rental		1,497.17	1,497.17	0.00	0.0%

	Accrual Basis	September 2023	September 2022	\$ Change	% Change
6235-00 · Supplies		0.00	5.28	-5.28	-100.0%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone		75.00	75.00	0.00	0.0%
6243-00 · Phone, Fax & Internet		153.96	138.94	15.02	10.81%
Total 6240-00 · Telephone, Fax & Internet		228.96	213.94	15.02	7.02%
Total Expense		28,366.11	19,167.80	9,198.31	47.99%

Convention Evaluation Results 2023

Category	Average Score Followed by Comments and Suggestions
Educational Session Choices and Speakers	Educational Choices Rating: Very Good Session Speakers Rating: Excellent Comments and Suggestions:
	Peter Marchesi was very good. His suggestions could possibly save Counties a lawsuit & money. He did a good job.
	Excellent
	I like that the sessions were a mix of professional education/guidance pertaining to our positions in county government, as well as working tools for everyday office management.
	Would be nice to see educational on topics that deal more towards commissioners duties. Maybe see what MMA can provide
	Would like to see additional offerings and multiple sections of each so that if there are two interesting topics at the same time that someone can choose to go to both.
	First timers to the convention from my county relayed to me that they found the classes to be basic with information they already knew. They were hoping for some higher-level classes. However, I enjoyed Attorney Amy Dieterich's class and learned some things.
	Sheriff King & Major Thayer good information on the MAT program very important to all counties that have a jail,
	All well prepared and willing to answer any questions
	Amy does a wonderful job presenting on communication. Robin was very good at keeping on task with the rules/regulations of RULONA. Their presentation was very well put together.
	Some speakers were difficult to hear.
	Only heard speaker for Mondays dinner
	Major Nathan Thayer's presentation was great and very informative. The S.O.'s office who did the "dog" presentation was also very informative.
	County Departments: Great Presentation! Next year this could go a step further and tell what counties could/should be doing.
	Social Media: Good Tips, timely presentation
	Legislative Workshop: Very beneficial to have ALL counties participating in this.
	Social Media was great and the Legislative workshop: great speaker. K-9 Unit was Excellent as well as Effective Communications, MAT and the Drone Presentation
	Great job by Tim and Scott on County Departments. Facing Challenging Employee Issues was well prepared and informative. The Legislative workshop and the K-9 Unit was excellent as well as the Contracts, MAT and the Drone Presentation.
	The BOD meeting, Not Surviving but Thriving and the Legislative Workshop were very good. Effective Communication Skills was excellent. Retirement Readiness was not great, but the MAT session was excellent.
	Tax abatement was very good and the Legislative Workshop was excellent.
	County Departments was excellent. I've never attended before so for me it was very beneficial to see how it "all works" Good networking as well. Facing Challenging Employee Issues was poor. The presenter read from the slides - little interaction - very dull. Not Surviving, but Thriving was excellent - speaker and topic - would love to hear again. Can we get the PowerPoint?? Effective Communication skills was very good and the MAT and Drone Presentations were excellent.
Fun Activities Options (Golf, Mini Golf, Museums, etc.)	Rating: Very Good Comments and Suggestions:
	No fault of anyone the weather took control,
	Need to have other activities or education sessions during the activities portion the second day of the convention so we can keep people for the evening meal and presentations.
	If I would have been able to participate I would have enjoyed all these options. The grounds at Poland Spring Resort are fantastic.
	The rain was troublesome.

Category	Average Score Followed by Comments and Suggestions	
	Raining, and too much down time.	
	The Poland Spring Museum was excellent	
	The Library was Excellent	
Evening Entertainment Options (Musician, Casino, Trivia Game, Movie Night):	Rating: Very Good Comments and Suggestions:	
	Rain did not help matters	
	I did not participate, but heard from those who did and they enjoyed.	
	Only heard Mondays dinner entertainment p	
	n/a I left after dinner.	
	I received a few comments from people who missed having dancing.	
	Pete Kilpatrick was excellent	
	Pete Kilpatrick was very good.	
	Pete Kilpatrick was excellent	
Convention Venue Event Space:	Rating: Acceptable Comments and Suggestions:	
	Facility old but clean. Staff very helpful	
	The age of the building was very evident in the smell of the carpeting/fixtures.	
	The overnight rooms had stale smells, as well as the library. It was aggravating to the allergies.	
	Would have preferred a more modern venue, having sessions on the fourth floor of a hotel w/o elevators wasn't super.	
	I like Poland Springs Resort and go there with friends once a year but lots of my co-workers felt it was old and needed updating. Some spoke of their air conditioning units smelling badly. My unit did smell stale.	
	OK - Liked previous venues more	
	Beautiful!	
Conference Food Choices and Food Quality:	Food Choices Rating: Very Good Comments and Suggestions:	Food Quality Rating: Very Good
	Good selection.	
	I would like to see more options for those who are intolerant to gluten/dairy. More vegetables and stand alone meats.	
	Only did Monday night dinner	
	For the price, was expecting more.	
	The food choices were great.	
	Food was Excellent	
	Very good and tasty.	
	The food was delicious.	
	Same as above. For the price, was expecting more	
	I thought the food was very good.	
Venue Hotel Room Accommodations:	Rating: Acceptable Comments and Suggestions:	
	The hotel smelled of mold, and the beds were sagging terribly in the middle which led to basically no sleep. Disappointed in the accommodations.	
	Old facility but rooms very clean	
	I did not stay over.	
	The overnight rooms had stale smells, as well as the library. It was aggravating to the allergies.	
	Didn't stay	
	n/a didn't stay overnight	

Category	Average Score Followed by Comments and Suggestions
	Attendees from my county did not enjoy the accommodations.
	Very outdated - beds low and hard
What would have made the convention even better?	Responses
	THE UNCONTROLLABLE WEATHER
	More activities or education programs 2nd afternoon.
	Many of the topics appeared to be thrown together at the last minute. Having more sincere information and/or speakers would be more engaging.
	It would be nice to maybe have more with others who have their own conventions. Maybe we could combine MMA/Sheriffs Office with the commissioners convention as we kinda of all work together. Early in my tenure more attended
	Different venue, more educational session, plenary sessions at the beginning of the day, better equipment so that presentations are easier to see.
	More in-depth classes, new classes that have not been included at the MCCA conferences before.
What was your favorite part of the convention?	Responses
	By far the amazing K-9 unit. k-9 Sampson & Deputy Barr. Evert Deputy & every K-9 Officer were just wonderful I could listen to them explain all they do and how and why they do it for twice a long as we had them to see them show us was great.
	Chance to inner act with staff and commissioners of other Counties. Also education programs that we can apply in our own Counties
	Interactive sessions; Amy, Betsy and the Administrators reviewing department function.
	The session on MAT Treatment. The speaker was knowledgeable and engaging.
	I can be flexible
	Getting to spend facetime with colleagues and learning best practices from leaders.
	My favorite part was getting to converse and be with my fellow county people. Ideas being exchanged with other counties was also a highlight. It was great to have the conference again! Lauren did an amazing job as usual!
	As always, Lauren, you did an awesome job. I wish I could give more insight, but I was not able to attend most meetings. I would prefer the convention be held on a weekend.
	Good Convention. Well organized. Kudos to Lauren and the planning committee.
	Nice Work! Thank You!!
	Great musician, great downtime to network
When would it be the most convenient to attend?	Wednesday-Friday Received the Most Votes
1 Vote	Monday-Wednesday
3 Votes	Tuesday-Thursday
5 Votes	Wednesday-Friday
1 Vote	Thursday-Saturday
3 Votes	Friday-Sunday