

M.C.C.A.

Thomas Coward, President
Cumberland County

Amy Fowler, Vice President
Waldo County

Carol Maines, Secretary-Treasurer
Knox County

Charles Pray
Executive Director

Lauren Haven
Office Manager



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MAINE COUNTY COMMISSIONERS ASSOCIATION MCCA Board of Directors' Meeting Minutes MCCA Offices Augusta, April 11, 2018

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Thomas Coward called the meeting to order at approximately 10:20 a.m. following the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Androscoggin* – Admin. Larry Post proxy for Comm. Zachary Maher; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Percy Brown; *Kennebec* – Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Comm. Steve Gorden and Manager Jim Gailey; *Kennebec* – Admin. Bob Devlin; *Knox* – Admin. Andrew Hart; *Lincoln* – Admin. Carrie Kipfer; *MACCAM* – Bill Collins; *MACT* – David Parkman; and *MECCA* – Owen Smith

DIRECTORS ABSENT: *Androscoggin* – Comm. Zachary Maher; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; and *Washington* – Comm. Chris Gardner

STAFF PRESENT: Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Cote moved and Comm. Fowler seconded approving the agenda with no additions. The motion was approved unanimously.

III. Approval of March 15, 2018 Board of Directors' Meeting Minutes

Comm. Baldacci **moved** to approve the minutes from the Board of Directors' meeting on March 15, 2018 with no additions. Comm. Cote **seconded** the **motion** and it was **passed**.

IV. Plan for Jail Financing Reform

Executive Director Charles Pray referred to his Legislative Report. The group discussion included ideas around new legislation which could be crafted and ready to introduce in the next legislative session. Specific tasks to raise awareness might be to make a presentation to DHS about mental health issues in county jails, create a report showing how pre-trial delays occur and consecutive sentences exceed the nine-month limit. Maine could adopt a speedy trial act which starts tracking the number of days from the day arraigned to the actual trial conclusion. This is not yet in Maine law.

Comm. Fournier **moved** to approve an all-day workshop for June 13th for commissioners to work with MSA and MACCAM on the long-term plan and language for potential legislation. Office Manager Lauren Haven agreed to make the necessary arrangements and requested Mr. Pray be granted authority to sign a contract for the off-site event. Comm. Gorden **seconded** the **motion** and it **passed** unanimously.

V. Strategic Plan Review

President Tom Coward recommended Board members review and evaluate the strategic plan adopted in December of 2014. This is something the Board may want to do every few years allowing the group an opportunity to re-align the vision, goals, and priorities. Does the plan still make sense? Is the organization on course for the direction the Board would like to see MCCA go? Should changes be made to the existing document?

After some discussion, Comm. Fournier suggested Lauren might assist the group by identifying developments since the adoption of the plan, and report on the progress made on established objectives. Lauren agreed. The topic will be revisited at the May Board of Directors' meeting.

VI. MS-ISAC Multi-State Information Sharing & Analysis Center

Comm. and NACo representative Peter Baldacci attended an informational session at the NACo conference regarding cybersecurity services provided to counties by the organization, MS-ISAC. Membership is free to all state, local, tribal, and territorial governments as it is federally funded. Assistance is also available to non-members who experience a cyber attack. The eventual goal is to have the entire country participate. This is a \$50,000 benefit to counties.

VII. Reports

A. Executive Director and Legislative Report

The group continued conversations prompted by the report presented by Executive Director Charles Pray including a letter regarding the potential collaboration with the Muskie School to implement an internship at MCCA, requesting assistance in developing a program to educate middle/high school students about county government, and inviting a Muskie School representative to speak at the annual convention. Mr. Pray will report on future developments.

A. Financial Report

Office Manager Lauren Haven presented the March financial reports and highlighted one or item updates. The MCCA website has been approved by Google for AdSense which may accumulate some additional revenue. One new report had been included, a previous year comparison showing March 2018 and March of 2017 respectively. If this is helpful, the report can be distributed monthly. She invited questions about the reports. Hearing none, *Comm. Cote moved and Comm. Fowler seconded approving the financial reports. The motion was approved.*

B. Legislative Report

There was no further discussion on legislative matters at this point in the meeting.

C. Association Reports

MACCAM: Admin. Bill Collins stated their association members have been actively involved in developing and explaining jail budget numbers everyone can agree on. It will be important going forward to keep everyone on board to prevent confusion.

Office Manager Lauren Haven thanked the group for the \$250 contribution to the Legislative Breakfast which was an unbudgeted expense.

MACT: Treasurer David Parkman said the association will meet next week in Franklin County.

MECCA: Communications Director Owen Smith said the association met on Tuesday. At this time 100% of dues have been collected. Mandatory fire protocols were nearly complete. There will be two-days of sponsored training in October. Expect the unexpected. The Maine NENA Annual Conference will be held May 1-3 at the Double Tree by Hilton Portland.

D. Annual Convention Report

Office Manager Lauren Haven reported the Convention Planning Committee met on April 5th at the MCCA offices in Augusta. The committee working on educational sessions and speakers. Vendor registration will be open by the end of the month. It was suggested MSA and MECCA vendors might be invited to participate. Mr. Smith said he might be able to provide contacts. The Committee is scheduled to meet next on May 31st at the MCCA offices. More details can be found in the meeting minutes enclosed in the agenda packet.

E. NACo Report

Comm. Baldacci spoke more about his trip to the NACo Legislative Conference March 3rd through March 7th in Washington D.C. He met with Maine delegates and attended various meetings during the event. He highlighted some memorable takeaways for the group including a justice bill on bail issues, training improvements for corrections officers, children's defense fund, workforce boards, and more. Comm. Fowler mentioned she's been in touch with Bridgett Shea from Austin TX who may be able to share grant information for purchasing equipment.

XIII. Other Business

Office Manager Lauren Haven reminded attendees of Maine County Government Day the following day in the Hall of Flags from 1:00 to 4:00 pm. Set up can occur any time after noon. She thanked Cumberland County for their generous offer to sponsor refreshments for the event.

President Tom Coward asked if the Professional Management Committee members would please stay after for a brief meeting.

Comm. Brown mentioned some schools are requesting deputies. Following was some discussion about the appropriateness of this, and the job duties of a school resource officer. Comm. Fowler said Mount View High School has a resource officer. She offered to get additional information.

XIV. Adjournment

President Thomas Coward invited a **motion** to adjourn at approximately 11:55 a.m. Comm. Cote made the **motion** seconded by Comm. Blodgett, and the **motion** was unanimously **approved**. The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Carol Maines