

# M.C.C.A.

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Convention Planning Committee Meeting Minutes

Conference Call Meeting

11:00 am Monday, March 30, 2020

Welcome Meeting Attendees:

Barbara Arseneau, Diana Messina, Abby Shanor, Owen Smith, and Lauren Haven

2021 Convention

1. Potential Host and Venue

Lauren will find out if Hancock County would be willing. We can then check Availability for Atlantic Oceanside in Bar Harbor. The group will also research The Village Inn (Kennebec County), The Ramada Inn (Androscoggin County) and the Cliff House or other venue in York County. Linda Corliss was planning to see if York County would be willing to host again. This could be one of the three sites in the rotation for future conventions.

Discuss 2020 Convention

2. Vendor and Attendee Discussion

There was some concern money may not be available in county budgets to send attendees to the convention. Lauren will check with the Executive Committee and see if they will commit to sending people or let us poll the Board of Directors before we put much more money into the arrangements.

3. Audio Visual Cost Estimates

The group looked at the audio/visual prices. As experienced with other venues, the cost to use Sunday River's equipment would be many thousands of dollars on top of the other venue costs which are described in our contract. Lauren will try to negotiate a flat fee with our new contact, Rick Rose, as we did with the Manager

Gerry at Point Lookout. This is preferable, of course. Otherwise we will bring our own equipment if necessary. The fine print on the price list also states Sunday River will charge \$250 per day if we use our own equipment, and \$20 per day per room as an electricity usage fee.

4. Educational Sessions

The group reviewed the current list of session titles and speakers. We agreed to wait for a decision about the convention by MCCA officials before reaching out to other speakers.

5. Conference Menu

The group sketched out the meal plan for the conference. Lauren will draft the menu with the selections so we can move forward with registration forms.

6. Schedule April Meeting

The group will meet next on April 24<sup>th</sup> at 11:00 am via conference call.