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MAINE COUNTY COMMISSIONERS ASSOCIATION

Convention Planning Committee Meeting Minutes

MCCA Offices in Augusta
10:00 am Friday, March 22, 2019

Attendance:

Owen Smith, Diana Messina, Abby Shanor, Barbara Arseneau, and Lauren Haven

Updates:

1. Educational Sessions

Now that Simon Anderson was confirmed as the keynote speaker, the group was able to build the event around him, and decide the number, placement, and content for other educational sessions.

Most will want to go to the keynote speaker session. However, the Deeds and Probate folks have requested their sessions on Friday afternoon, so we think this will not be a conflict with the keynote speaker as they would likely not stay to hear him, but will go to sessions specifically applicable to their jobs.

Decisions made were to offer two HR trainings concurrent with the association meetings as we did last year. Topics we're looking into are:

- Best Practices for Onboarding and Offboarding
- How to Work with Unions

FirstNet Maine is not going to present during one of the scheduled slots, but rather will give us an abbreviated version of their update for 20 minutes at lunch.

Saturday is still in the air. We're waiting to hear back from Malcolm as to whether or not Peter Marchesi will be speaking. The retirement options forum is definite although we're still filling the panel. The group decided to have two concurrent sessions. The other topics which

have been very popular are the tax abatement and appeals. We might get a different person to teach on this to get a different take on the subject matter.

The other was an active shooter segment which was standing room only when it was offered a couple of years ago.

2. Entertainment

Friday night: Comedian Luke Hanbury is confirmed.

Saturday night: Games - we have Lynn Patten, maybe Todd Charles, still need one more person to facilitate a game.

3. Activities

- Golf will be the only off-site activity unless people choose to do their own thing.
- Bowling was written into the contract at half price.
- Scavenger hunt will be managed by Judy Neally and Cari Emrich.
- Other free activities available on site are the fitness center, squash, racquetball, tennis, gym, billiards, ping pong, hiking trails, and private beach access.

4. Keynote Speaker

Waldo County hired futurist, Simon J. Anderson. From his website, the session might include: Foresight 20/20 A Futurist Explores the Trends Transforming Tomorrow.

His fee is \$7,500 plus traveling expenses \$1,500. He usually speaks for two hours, but he has agreed to four hours for the same price. Waldo county is paying for most of his fee. The CPC will try to get a sponsor for the balance.

NACo, per our contract, will speak to the entire group on Saturday at lunch. We've not been notified who will be coming.

5. Event Schedule

Lauren drew up a draft of the schedule although we still have some decisions to make. She will update the document with decisions from this meeting and post it on the CPC webpage.

6. Other Updates – Owen said he can get a bag piper to accompany the color guard at the opening ceremony on Friday night.

7. Next Steps

Lauren has created the vendor invitation and is working on the vendor page on the website, the registration form, online registration form, and online payment portal. She expects to send out the invitations next week via mail and email. She will also send the list to Waldo County so we don't duplicate efforts. Anyone can suggest a vendor by emailing Lauren or submitting a name and contact information on the CPC webpage.

8. Schedule April Meeting

The next Convention Planning Committee meeting will occur on April 19th, at 10:00 am.