

# M.C.C.A.

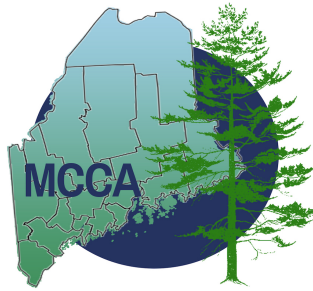
Thomas Coward, President  
Cumberland County

Amy Fowler, Vice President  
Waldo County

William Blodgett, Secretary-Treasurer  
Lincoln County

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697  
[www.maine counties.org](http://www.maine counties.org)

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting

March 13, 2019 at 10:00 am  
MCCA Offices in Augusta

### Agenda

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of February 21, 2019 Meeting Minutes
- IV. Jail Funding Stabilization Bill Presentation by MSA
- V. Bicentennial Project 2020 Update
- VI. Reports
  - A. Executive Director Report and Legislation Discussion
  - B. Financial Reports
  - C. Association Reports
  - D. Annual Convention Report
  - E. NACo Report
- VII. Other Business
- VIII. Adjournment



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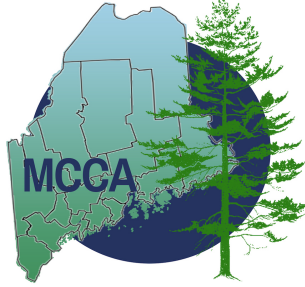
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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Board of Directors' Meeting Minutes

MCCA Offices, February 21, 2019

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Thomas Coward called the meeting to order at approximately 10:02 a.m. following the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance and all present introduced themselves.

**DIRECTORS PRESENT:** *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Knox* – Comm. Sharyn Pohlman; *Lincoln* – Comm. William Blodgett; *Piscataquis* – Manger Tom Lizotte proxy for Comm. James Annis; *Sagadahoc* – Comm. Brian Hobart; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Richard Clark proxy for Comm. Michael Cote.

**OTHERS PRESENT:** *Cumberland* – Comm. Steve Gorden; *Lincoln* – Admin. Carrie Kipfer; and *Sagadahoc* – Admin. Pamela Hile

**DIRECTORS ABSENT:** *Androscoggin* – Comm. John Butler; *Hancock* – Comm. William Clark; *Kennebec* – Comm. George Jabar; *Oxford* – Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Somerset* – Comm. Newell Graf; *Washington* – Comm. Chris Gardner; and *York* – Comm. Michael Cote.

**STAFF PRESENT:** Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

#### II. Approval of/Additions to the Agenda

Comm. Gorden moved and Comm. Fowler seconded approving the agenda with no additions. The motion was approved unanimously.

#### III. Approval of January 9<sup>th</sup> Annual General Membership Meeting Minutes

Comm. Hobart moved to approve the minutes from the Board of Directors' meeting on January 9,

#### **IV. County Government Day April 11<sup>th</sup> Proclamation**

Meeting attendees reviewed the 2019 Proclamation for National County Government Month, April, and Maine County Government Day, April 11<sup>th</sup>, 2019 signed by MCCA President Tom Coward. The group talked about celebrations in the Hall of Flags in past years and inviting counties to participate. Office Manager Lauren Haven said the event is scheduled from 1:00 pm to 4:00 pm with set up beginning at noon. Counties were welcomed to donate money for refreshments. Last year the cost was approximately \$300. The Spirit of America Foundation planned to perform a ceremony honoring the efforts of volunteers directly following our event in the hope some county folks would be able to stay and congratulate award recipients. Comm. Fowler moved to approve the Proclamation. Comm. Hobart seconded the motion and it passed unanimously.

#### **V. Reports**

##### **A. Executive Director and Legislative Report**

Executive Director Charles Pray gave a status report of MCCA activities and passed out a list of bills for the group to review. The bills were discussed one by one. In particular, MCCA will oppose LD 636 An Act To Require Law Enforcement Officers To Wear Body Cameras and LD 264 An Act Regarding the Taking of a Blood Sample from an Operator of a Motor Vehicle Involved in a Fatal Accident.

Many of the bills would be topics for the weekly Legislative Policy Committee conference call now scheduled on Monday at 11:00 at which time the group would determine MCCA's position. Members requested using a different format for the legislative report adding the title, sponsors and status of bills to make it easier to read. Several people present wanted to be updated on hearing dates and times. Office Manager Lauren Haven said she was working on a legislative report and would include the specified information, but she would need help narrowing down which bills to follow. Additionally, the MCCA Tracker phone app was available for download which featured the legislative calendar and there was also an online sign-up form on the MCCA website to join a distribution list for legislative alerts. Lauren passed out a sample of the document she was working on. It was suggested Charlie's notes could be included. Lauren said she would do so and post the report on the MCCA web page, "Legislative Information." It was suggested a smaller group vet out the bills to be discussed on the LPC conference call and concentrate on the bills with hearings in the next two weeks. A number of people volunteered to be in the group and planned to meet at or after lunch to talk about the logistics.

##### **B. Financial Reports**

Office Manager Lauren Haven presented the January financial reports. She highlighted a few points. She applied the payments for the Elected Official Training to the line items, "Other Meetings" and "Professional Services" as the 2019 budget didn't allow for these expenses. Admin. Carrie Kipfer recommended tying the expenses to the 2018 budget.

Other items worth noting were the purchased space for advertisements in the Directory. The goal of \$3,000 was exceeded by \$550. Also, due in part to an error made by the Senator Inn, the bill for the annual meeting was less than it should have been, leaving more than \$900 in the Annual Meeting budgetary line. Lauren requested the Board consider making a one-time line item transfer of the remaining money in the budget to, "Monthly Meetings". Comm. Fournier moved to make the requested line item transfer and accept the monthly financial reports. Comm. Hobart seconded the motion, and it passed with no opposition.

### C. Association Reports

**MACCAM:** Admin. Bob Devlin reported there was no news and the discussion lapsed into legislation.

**MARP and MECCA:** Comm. Amy Fowler mentioned several active bills the probate association and the Kennebec County Register Kathy Ayers was watching including a bill to reorganize the probate court system. Similarly, there were bills MECCA is following, particularly a bill allowing access to E-9-1-1 Call Recordings.

### D. Annual Convention Report

President Tom Coward asked Comm. Fowler for an update on the convention. She stated the Convention Planning Committee (CPC) was working on finding a great keynote speaker. Comm. Gorden recommended inviting the Maine State Economist to give a presentation he had enjoyed seeing. Comm. Coward also thought he might have a suggestion and would look into it. Office Manager Lauren Haven reported venue, Point Lookout, was ready to take reservations for overnight accommodations. An email was distributed with details for making reservations. Comm. Fowler described the venue to the group and mentioned there would be a bowling challenge among other activities and assured them the convention would be well worth attending. Lauren referred to the CPC minutes from the last meeting included in the agenda packet.

### E. NACo Report

Executive Director Charles Pray reminded the group about the upcoming NACo Legislative Conference scheduled for March 2 through March 6, 2019. He and Comm. Baldacci would be attending the event in Washington D.C. where they would participate in educational sessions, interact with federal officials and attend congressional briefings and meetings.

## XIII. Other Business

Office Manager Lauren Haven reported copies of the 2019 Directory of Maine Counties were available for attendees to take back to county offices. She asked folks to report any changes to information in the Directory as they happen to keep the online version and future printings as accurate as possible.

It was requested MCCA staff get a status report of the Bicentennial Project 2020.

## XIV. Adjournment

President Thomas Coward invited a motion to adjourn at approximately 11:45 p.m. Comm. Gorden made the motion seconded by Comm. Fowler, and the motion was unanimously approved. The group adjourned to lunch.

Respectfully submitted,

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MCCA Office Manager, Lauren Haven

Attested:

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MCCA Secretary-Treasurer



**CONCEPT DRAFT**

2/24/2019

**An Act to Stabilize Maine's County and Regional Jails  
("The County Corrections Act of 2019")**

*The goal of this bill is to solidify in statute, State and County funding of Maine's County and Regional Jail(s) as well as to ensure the statewide adherence to recognized best practices for the administration of County Correctional services.*

**Definitions:**

**State Sanctioned Inmate:** Any person held at a County or Regional Jail for: a period of more than that allowed by Title 17-A section 1249 for any non-felony offense (9 months -sentenced); Murder, a Class A,B, or C offense; any consecutive sentence(s) that exceed(s) 9 months in total; any probation violation for anyone whose underlying sentence is to the Dept. of Corrections; anyone sentenced in lieu of fine payment; any period of time beyond the date and time of any Court Ordered mental health evaluation or treatment; contempt of court; crimes against a State Agency or Order such as child support enforcement, Insurance or medical fraud, and tax evasion.

**Community Corrections:** (same as defined in Title 34-A §1210-D) For purposes of this subsection, "community corrections" means the delivery of correctional services for adults in the least restrictive manner that ensures the public safety by the county or for the county under contract with a public or private entity. "Community corrections" includes, but is not limited to, preventive or diversionary correctional programs, pretrial release or conditional release programs, alternative sentencing or housing programs, electronic monitoring, residential treatment and halfway house programs, community correctional centers and temporary release programs from a facility for the detention or confinement of persons convicted of crimes.

**Mental Health Treatment or Services:** (similar to Title 34-B §3601) Mental health services means in or out-patient counseling, other psychological, psychiatric, diagnostic or therapeutic services and other allied services.

**Section 1: State Funding of County and Regional Jails**

Inherent in the creation, interpretation, and governing of law resulting from the administration of the Legislative, Judicial, and Administrative branches of Maine government, is the direct and indirect impact on the cost of operating Maine's County and Regional Jails. Consequently, the Governor shall as part of his/her biennial budget, provide for the funding of and distribution to;

and the Legislature shall appropriate those funds for distribution to, each County (or Maine's County and Regional Jails) as set forth in this section:

- A. For State fiscal year 2020 the State shall raise and appropriate \$18,442,104 or, the equivalent of 20% of the total operating costs of Maine's County and Regional Jails for that year to the County Jail Operation Fund. The distribution of which shall be as set forth in Title 34-A § 1210-D. Prior to July 01, 2019, each County and Regional Jail shall update both the Department of Corrections CRAS and BARS systems or the systems in place at the time with the jail's actual operating costs from their previous fiscal year to allow for the accurate calculation and distribution of State funds as outlined earlier in this section. State funding may be withheld from any County or Regional Jail who fails to do so.
- B. In State fiscal year 2021 and in each biennial budget thereafter, the Governor shall include and provide for the distribution of as set forth in this subsection, except that at no time may that amount be less than 20% of the total of the previous state fiscal years actual expenditures for all County and Regional Jails as reported to CRAS, for the support of Maine's County and Regional Jails to the County Jail Operations Fund. The Legislature shall appropriate for distribution funding as follows:
  1. Beginning in FY 2020 and each fiscal year thereafter the State shall calculate annually the total number of days any State Sanctioned Inmates are housed at any County or Regional Jail during the previous calendar year. The annual calculation shall be completed no later than April 30th of each year.
  2. Each fiscal year the State shall appropriate an amount equal to at least \$50 per day for each State Sanctioned Inmate held in a County or Regional Jail during the previous calendar year to the County Jail Operations Fund or the amount identified in Section B as 20% of the total operating costs of the jails, whichever is greater.
  3. **Formula; distribution.** The State shall establish by rule a formula for the distribution of funds from the fund to the counties for jail operations. Beginning July 1, 2019 and annually thereafter, the State shall distribute to the counties from the fund amounts based on the formula. The formula must be based on the most recent calendar year for which data is available and must:
    - A. Take into consideration total statewide county jail prisoner days for all state sanctioned inmates for all jails;
    - B. Take into consideration and assign to a jail the number of state sanctioned inmate days attributable to each prisoner who was charged with committing a crime in that



county or was committed to the custody of or detained by the sheriff of that county regardless of what county or regional jail that prisoner is housed in;

C. Determine the proportion of state sanctioned inmate county jail prisoner days attributable to each county regardless of what county or regional jail prisoners are held in;

D. Determine the reimbursement amount for each county based on the county's proportion of state sanctioned inmate county jail prisoner days multiplied by the per diem per prisoner rate in subsection 2.

(Rules adopted pursuant to this subsection are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A.)

4. After each State fiscal year, the State shall reimburse each County or Regional Jail for medical expenses that exceed \$25,000 for each inmate confined, regardless of whether the inmate has been sentenced, except that the reimbursement threshold for any state sanctioned inmate is \$10,000. The State shall also reimburse each County or Regional Jail the cost of physical health medications for each state sanctioned inmate.

Additionally, the State shall reimburse each County or Regional Jail for Mental Health treatment or services expenses, including psychotropic medications for each inmate confined, regardless of whether the inmate has been sentenced.

Any County or Regional Jail who wishes to receive reimbursement for medical expenses under this section must submit to the State, no later than April 01 of each year, a written request and documentation of the mental health, medical, pharmaceutical expenses, for the previous calendar year. Reimbursement under this section will be made to the Counties by the State prior to June 30 of each year.

## **Section 2: Local Funding of County and Regional Jails**

Inherent in the duty to keep and provide for a County or Regional Jail, is each County's responsibility to properly fund the services required of and related to the operations thereof, not otherwise provided. Notwithstanding existing law, the County Commissioners or County Budget Committee shall provide appropriate funding as part of the annual County budget adequate for the Sheriff or Jail Authority to administer the County or Regional Jail, except as set forth in this section:

- A. For State fiscal year 2020, each Sheriff or Regional Jail Administrator must submit to the Department of Corrections CRAS program, in the budget format provided by CRAS, their approved County or Regional Jail budgets, including expenses for or revenues from

boarding inmates for fiscal year 2019. Tax assessments (Caps) for correctional services outlined in Title 30-A §701, ¶ 2C shall be amended, if the County Commissioners request, to reflect the budgets submitted by each County. The County Commissioners shall appropriate the amount in or amended in Title 30-A §701 for County and Regional jail operations or the County Commissioners may elect to appropriate the amount permitted by the LD 1 formula in 2019 for their County.

B. In State fiscal year 2021 and in each State fiscal year thereafter the County Commissioners shall appropriate an amount not to exceed the annual tax assessments contained in Title 30-A §701 except in accordance with the provisions provided therein, for County and Regional Jail operations.

C. Each Sheriff in State fiscal year 2023 and every four years thereafter shall submit to the Department of Corrections CRAS program, in the budget format provided by CRAS, their approved County or Regional Jail budgets, including expenses for and revenues from boarding inmates for the previous fiscal year. Tax assessments (Caps) for correctional services outlined in Title 30-A §701, ¶ 2C shall be amended, if the County Commissioners request, to reflect the budgets submitted by each County only in the last year of the four year cycle. The County Commissioners shall appropriate the amount amended in Title 30-A §701 for County and Regional jail operations or the County Commissioners may elect to appropriate the amount permitted by the LD 1 formula for the previous year for their County.

### **Section 3: Adherence to Correctional Best Practices**

Beginning in State fiscal year 2021, and before distributing State funding in support of correctional services as outlined in Section 1, each Sheriff or Regional Jail Administrator must provide either individually or cooperatively, at a minimum, the following correctional services or programs; and these correctional services or programs must serve to reduce the rate of recidivism, or improve efficiencies for the delivery of correctional services in and between County and Regional Jails, and or adhere to State or Nationally recognized best practice in the field of corrections:

- A. **Inmate Transportation Coordination.** Each Sheriff shall participate in an inmate transportation cooperative with other County Sheriffs across the State. The statewide association of Sheriffs will work on a plan to expand current inmate transportation cooperatives with the objective of including all 16 Counties.
- B. **Substance Abuse -Addiction Recovery Treatment.** Each County and Regional Jail shall make available a substance abuse recovery program that at a minimum includes a licensed clinician or licensed professional organization to assist those inmates in need of substance abuse treatment.

- C. Mental Health Treatment.** Each County and Regional Jail shall make available a mental health treatment that at a minimum includes a licensed clinician or licensed professional organization to assist those inmates in need of mental health treatment.
- D. Community Corrections.** Each County and Regional Jail independently or cooperatively shall make available community corrections programs that at a minimum include; pretrial release or conditional release programs, alternative sentencing or housing programs, and electronic monitoring. Programs under this paragraph may be provided by the County or Regional Jail, or by a private organization.

Before distributing to a county that county's annual funding allocation under this section, the State shall require the Sheriff or Regional Jail Administrator to submit appropriate documentation verifying that the county or regional jail does provide correctional best practices as required by this section.

If a Sheriff or Regional Jail Administrator fails to submit appropriate documentation verifying that the county does provide correctional best practices under this section, the State shall withhold from that county or regional jail its distribution. The department shall hold in escrow the amount not distributed to a county or regional jail to give the Sheriff or Regional Jail Administrator an opportunity to comply with the requirements of this section and qualify for disbursement of the withheld funds.





Lauren Haven <lauren.haven@mainecounties.org>

## RE: [EXTERNAL SENDER] Bicentennial Project 2020

1 message

**Cheever, David** <David.Cheever@maine.gov>  
**To:** Lauren Haven <lauren.haven@mainecounties.org>

Tue, Mar 5, 2019 at 4:19 PM

Lauren,

Here's hoping....

The Appropriations Committee unanimously endorse the Governor's Supplemental Budget request, and could have a full Legislative vote on it by 3/13. If so, the Bicentennial will be infused with \$1 million, and the major projects – such as the Tall Ships piece – will go forward with a certain vigor.

Since that is primarily an education and training venture, and one that is visually spectacular, we will be looking for young adult Mainers to be on board, and we will be reaching out to the whitewater rafting people for the freshwater experience so that we will have a minimum need of 64 student trainees, age 14-21. We hope that is where you can come in, just to engage with the Bicentennial. At the rate we are going, we may have the positions sponsored, but we still need the participants.

How's that for an update? Close enough?

This could be such fun..... Thanks for the ask.

Dave

**From:** Lauren Haven [mailto:lauren.haven@mainecounties.org]  
**Sent:** Tuesday, March 05, 2019 3:58 PM  
**To:** Cheever, David  
**Subject:** Re: [EXTERNAL SENDER] Bicentennial Project 2020

Hello Dave!

Do you happen to have an update about the Bicentennial project I can bring to the Board of Directors meeting on March 13th?

Thank you!

**Lauren Haven**

Maine County Commissioners Association

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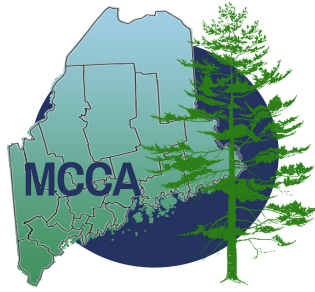
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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### The Executive Director's Report

The agenda packet will be updated to include the Executive Director's Report next week. Copies will also be available at the Board of Directors' meeting.





# MAINE COUNTY COMMISSIONERS ASSOCIATION

## February 2019 Financial Report

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Attached please find the financial reports for the month of February 2019. The Balance Sheet shows total assets and liabilities at \$182,048.38. This amount includes \$22,431 from the money market account for MainePERS employer contributions.

Debits to the bank account in February totaled \$18,995.84, and receipts of \$134,014 were credited to the account. The debits were from normal operating expenses during the month, the final payment to the auditors, and the Senator Inn for the annual meeting.

The deposits consisted of payments for advertisements in the 2019 Directory, MCCA membership dues, and NACo endorsements. The *Profit & Loss Budget vs. Actual* report shows membership dues in the amount of \$141,043, almost all of these funds were received in February.

The general fund checking account balance as of February 28 was \$109,833.18 as some transactions had not yet cleared. With approximately 16% of the year elapsed, 57% of the \$257,062 budgeted revenue will have been received when all invoiced payments have been posted. On the expenditure side, \$40,092 or approximately 16% had been expended year-to-date.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual*, *Transaction Detail*, *Expenses by Vendor*, and *Profit & Loss Previous Year Comparison* reports. Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven  
Office Manager

Accepted by:

Date: March 13, 2019

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Charles Pray, Executive Director

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Thomas Coward, President

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Amy Fowler, Vice-President

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William Blodgett, Secretary-Treasurer



**Maine County Commissioners Association**  
**Balance Sheet (accrual)**  
As of February 28, 2019

03/07/2019

**February  
2019**

**ASSETS**

**Current Assets**

**Checking/Savings**

MCCA Checking-Savings Bank 145,068.88

Money Market Account 22,431.41

Petty Cash Account 200.00

**Total Checking/Savings 167,700.29**

**Accounts Receivable**

Receivables 8,936.09

**Total Accounts Receivable 8,936.09**

**Total Current Assets 176,636.38**

**Fixed Assets**

RLB0019 · Accumulated Depreciation -2,912.00

RLB0028 · Equipment 6,660.00

RLB0030 · Depreciation 1,664.00

**Total Fixed Assets 5,412.00**

**TOTAL ASSETS**

**182,048.38**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

1000-00 · Employee Health Insurance Contr 1,090.57

1010-00 · MainePERS Employee Contribution 309.30

RLB0032 · Accrued Vacation 820.90

**Total Other Current Liabilities 2,220.77**

**Total Current Liabilities 2,220.77**

**Total Liabilities 2,220.77**

**Equity**

3020-00 · Fund Balance to Current Yr Inc -141,282.00

3030-00 · Earnings 215,380.42

Net Income 105,729.19

**Total Equity 179,827.61**

**TOTAL LIABILITIES & EQUITY**

**182,048.38**



# **Maine County Commissioners Association Reconciliation Summary**

**Money Market Account, Period Ending 02/19/19**

	<b>February 2019</b>
<b>Beginning Balance</b>	<b>22,430.55</b>
<b>Cleared Transactions</b>	
<b>Deposits and Credits - 1 item</b>	<b>0.86</b>
<b>Total Cleared Transactions</b>	<b>0.86</b>
<b>Cleared Balance</b>	<b>22,431.41</b>
<b>Register Balance as of 02/19/19</b>	<b>22,431.41</b>
<b>Ending Balance</b>	<b>22,431.41</b>



**Maine County Commissioners Association**  
**Reconciliation Summary**  
**MCCA Checking-Savings Bank, Period Endi**

	<b>February 2019</b>
<b>Beginning Balance</b>	<b>35,235.70</b>
<b>Cleared Transactions</b>	
<b>Checks and Payments - 17 items</b>	<b>-18,995.84</b>
<b>Deposits and Credits - 6 items</b>	<b>134,014.03</b>
<b>Total Cleared Transactions</b>	<b>115,018.19</b>
<b>Cleared Balance</b>	<b>150,253.89</b>
<b>Uncleared Transactions</b>	
<b>Checks and Payments - 6 items</b>	<b>-5,185.01</b>
<b>Total Uncleared Transactions</b>	<b>-5,185.01</b>
<b>Register Balance as of 02/28/19</b>	<b>145,068.88</b>
<b>Ending Balance</b>	<b>145,068.88</b>





# Maine County Commissioners Association

## Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 02/28/19

	Type	Date	Name	Amount	Balance
Beginning Balance					35,235.70
Cleared Transactions					
Checks and Payments - 17 items					
	Bill Pmt -Check	1/29	Maine Farm Bureau	-1,497.17	-1,497.17
	Bill Pmt -Check	1/29	The Senator Inn & Spa	-999.60	-2,496.77
	Bill Pmt -Check	1/29	US Bank	-296.75	-2,793.52
	Bill Pmt -Check	1/29	Staples Credit Plan	-57.86	-2,851.38
	Bill Pmt -Check	2/8	Bangor Payroll	-2,443.15	-5,294.53
	Bill Pmt -Check	2/14	Ron Beaulieu & Co.	-2,500.00	-7,794.53
	Bill Pmt -Check	2/14	MainePERS	-736.53	-8,531.06
	Bill Pmt -Check	2/14	Camden National Bank	-323.47	-8,854.53
	Bill Pmt -Check	2/14	Maine Municipal Association	-289.88	-9,144.41
	Bill Pmt -Check	2/14	Capitol Computers	-125.00	-9,269.41
	Bill Pmt -Check	2/14	Tower Publishing	-92.00	-9,361.41
	Bill Pmt -Check	2/14	Liberty Mutual Insurance	-56.83	-9,418.24
	Bill Pmt -Check	2/15	Bangor Payroll	-2,443.15	-11,861.39
	Bill Pmt -Check	2/15	Spectrum Business/TWC	-169.80	-12,031.19
	Bill Pmt -Check	2/22	Bangor Payroll	-4,408.40	-16,439.59
	Bill Pmt -Check	2/25	Haven, Lauren	-113.10	-16,552.69
	Bill Pmt -Check	2/28	Bangor Payroll	-2,443.15	-18,995.84
Total Checks and Payments				-18,995.84	-18,995.84
Deposits and Credits - 6 items					
	Deposit	2/1		700.00	700.00
	Deposit	2/4		28,208.61	28,908.61
	Deposit	2/8		28,608.61	57,517.22
	Deposit	2/11		47,014.35	104,531.57
	Deposit	2/22		29,478.17	134,009.74
	Deposit	2/28		4.29	134,014.03
Total Deposits and Credits				134,014.03	134,014.03
Total Cleared Transactions				115,018.19	115,018.19
Cleared Balance				115,018.19	150,253.89
Uncleared Transactions					
Checks and Payments - 6 items					
	Bill Pmt -Check	3/27	Maine Farm Bureau	-1,497.17	-1,497.17
	Bill Pmt -Check	4/25	Maine Farm Bureau	-1,497.17	-2,994.34
	Bill Pmt -Check	12/7	State of Maine-Hall of Flags	-100.00	-3,094.34
	Bill Pmt -Check	2/14	US Bank	-296.75	-3,391.09
	Bill Pmt -Check	2/25	Maine Farm Bureau	-1,497.17	-4,888.26
	Bill Pmt -Check	2/25	US Bank	-296.75	-5,185.01
Total Checks and Payments				-5,185.01	-5,185.01
Total Uncleared Transactions				-5,185.01	-5,185.01
Register Balance as of 02/28/19				109,833.18	145,068.88

Ending Balance

Type	Date	Name	Amount	Balance
			109,833.18	145,068.88

	2019 Budget	Feb 2019	Jan-Feb 2019	\$ Over Budget	% of Budget
6050-00 · Education and Training	600			-600	
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	2,500			-2,500	
6114-00 · MCCA Staff Registration Expense	1,100			-1,100	
6118-00 · Meeting Exp.	30,000			-30,000	
6121-00 · Supplies	500	1	1	-499	0%
6124-00 · Commissioner Retirement Plaques	400			-400	
Total 6110-00 · Convention Expense	34,500	1	1	-34,499	0%
6140-00 · Copies-Printing					
6142-00 · Directory	100	100	100		100%
Total 6140-00 · Copies-Printing	100	100	100		100%
6145-00 · Dues Expense	1,400		600	-800	43%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	250			-250	
6152-00 · IT Services	1,700	125	250	-1,450	15%
6153-00 · Photocopier Lease	3,696	594	890	-2,806	24%
6154-00 · Printer & Supplies	1,000		536	-464	54%
6156-00 · Other	400			-400	
Total 6150-00 · Equipment - Office	7,046	719	1,676	-5,370	24%
6160-00 · Fees	100			-100	
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	1,100		1,015	-85	92%
6173-00 · Monthly	3,900	38	38	-3,862	1%
6175-00 · Meetings - Other	1,500		1,500		100%
Total 6170-00 · Meeting Expense	6,500	38	2,553	-3,947	39%
6180-00 · Mileage & Travel Expense	600			-600	
6195-00 · Office Space Rental	19,000	1,497	2,994	-16,006	16%
6215-00 · Postage-Shipping	250		50	-200	20%
6230-00 · Advertising	250			-250	
6235-00 · Supplies	2,000	114	180	-1,820	9%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,830	75	150	-1,680	8%
6243-00 · Phone, Fax & Internet	2,200	170	339	-1,861	15%
Total 6240-00 · Telephone, Fax & Internet	4,030	245	489	-3,541	12%
6250-00 · Website	200			-200	
6260-00 · Contingency	500			-500	
Total Expense	257,062	18,236	40,092	-216,970	16%

**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through February 2019

03/07/2019  
Accrual Basis

	2019 Budget	Feb 2019	Jan-Feb 2019	\$ Over Budget	% of Budget
<b>Income</b>					
4100-00 · Convention Income					
4110-00 · Plaques	400			-400	
4120-00 · Registration	22,000			-22,000	
4130-00 · Sponsorship	9,000			-9,000	
4140-00 · Vendor	11,500			-11,500	
<b>Total 4100-00 · Convention Income</b>	<b>42,900</b>			<b>-42,900</b>	
4300-00 · Dues	141,043		141,043		100%
4400-00 · Other Income	7,500	1,670	4,770	-2,730	64%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	27,038			-27,038	
4800-00 · MainePERS Surplus Funds	9,997			-9,997	
4810-00 · Interest Earned	100	5	8	-92	8%
4920-00 · Transfer in from Fund Balance	27,985			-27,985	
<b>Total Income</b>	<b>257,063</b>	<b>1,675</b>	<b>145,821</b>	<b>-111,242</b>	<b>57%</b>
<b>Gross Profit</b>	<b>257,063</b>	<b>1,675</b>	<b>145,821</b>	<b>-111,242</b>	<b>57%</b>
<b>Expense</b>					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	144	322	-1,678	16%
5030-00 · FICA	9,897	741	1,684	-8,213	17%
5040-00 · MainePERS Contributions	9,997	737	1,450	-8,547	15%
5050-00 · Salary-Office Manager	49,574	3,796	8,754	-40,820	18%
5060-00 · Salary-Executive Director	81,332	6,080	13,680	-67,652	17%
<b>Total 5000-00 · Payroll Expenses</b>	<b>152,800</b>	<b>11,498</b>	<b>25,890</b>	<b>-126,910</b>	<b>17%</b>
5100-00 · Insurance					
5110-00 · Health Insurance	11,752	977	1,955	-9,797	17%
5120-00 · Commercial, Crime, D&O Ins	2,050	57	114	-1,936	6%
5130-00 · Workers Comp	564			-564	
5140-00 · Unemployment Comp Ins	450	290	290	-160	64%
<b>Total 5100-00 · Insurance</b>	<b>14,816</b>	<b>1,324</b>	<b>2,359</b>	<b>-12,457</b>	<b>16%</b>
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500		500		100%
6013-00 · Financial Audit	3,000	2,500	2,500	-500	83%
<b>Total 6010-00 · Prof. Services</b>	<b>3,500</b>	<b>2,500</b>	<b>3,000</b>	<b>-500</b>	<b>86%</b>
6030-00 · Lobbying					
6031-00 · Lobbying Reg	200	200	200		100%
<b>Total 6030-00 · Lobbying</b>	<b>200</b>	<b>200</b>	<b>200</b>		<b>100%</b>
6040-00 · NACO Expenses					
6041-00 · Conferences	8,620			-8,620	
<b>Total 6040-00 · NACO Expenses</b>	<b>8,620</b>			<b>-8,620</b>	

**Maine County Commissioners Association**  
**Expenses by Vendor Detail**  
February 2019

03/07/2019

Accrual Basis

	Type	Date	Memo	Account	Amount	Balance
<b>Bangor Payroll</b>						
	Bill	2/6	Office Managers Salary	5050-00 · Salary-Office Manager	948.88	948.88
	Bill	2/6	Taxes	5030-00 · FICA	185.24	1,134.12
	Bill	2/6	Processing fee	5020-00 · Payroll Fees	34.00	1,168.12
	Bill	2/6	ED Salary	5060-00 · Salary-Executive Director	1,520.00	2,688.12
	Bill	2/15	Office Managers Salary	5050-00 · Salary-Office Manager	948.88	3,637.00
	Bill	2/15	Taxes	5030-00 · FICA	185.24	3,822.24
	Bill	2/15	Processing fee	5020-00 · Payroll Fees	34.00	3,856.24
	Bill	2/15	ED Salary	5060-00 · Salary-Executive Director	1,520.00	5,376.24
	Bill	2/22	Office Managers Salary	5050-00 · Salary-Office Manager	948.88	6,325.12
	Bill	2/22	Taxes	5030-00 · FICA	185.24	6,510.36
	Bill	2/22	Processing fee	5020-00 · Payroll Fees	42.00	6,552.36
	Bill	2/22	ER Health Insurance Contributions	5110-00 · Health Insurance	977.37	7,529.73
	Bill	2/22	Payroll for week 2/11 to 2/17/19	5060-00 · Salary-Executive Director	1,520.00	9,049.73
	Bill	2/28	Office Managers Salary	5050-00 · Salary-Office Manager	948.88	9,998.61
	Bill	2/28	Taxes	5030-00 · FICA	185.24	10,183.85
	Bill	2/28	Processing fee	5020-00 · Payroll Fees	34.00	10,217.85
	Bill	2/28	ED Salary	5060-00 · Salary-Executive Director	1,520.00	11,737.85
					11,737.85	11,737.85
<b>Total Bangor Payroll</b>						
<b>Camden National Bank</b>						
	Bill	2/14	Spread over various accounts	6031-00 · Lobbying Reg	200.00	200.00
	Bill	2/14	Spread over various accounts	6235-00 · Supplies	22.19	222.19
	Bill	2/14	Spread over various accounts	6121-00 · Supplies	1.28	223.47
	Bill	2/14	Spread over various accounts	6142-00 · Directory	100.00	323.47
					323.47	323.47
<b>Total Camden National Bank</b>						
<b>Capitol Computers</b>						
	Bill	2/14		6152-00 · IT Services	125.00	125.00
					125.00	125.00
<b>Total Capitol Computers</b>						
<b>Haven, Lauren</b>						
	Bill	2/25		6173-00 · Monthly	38.10	38.10

	Type	Date	Memo	Account	Amount	Balance
Total Haven, Lauren	Bill	2/25		6241-00 · Cell Phone	75.00	113.10
<b>Liberty Mutual Insurance</b>					113.10	113.10
Total Liberty Mutual Insurance	Bill	2/14		5120-00 · Commercial, Crime, D&O Ins	56.83	56.83
<b>Maine Farm Bureau</b>					56.83	56.83
Total Maine Farm Bureau	Bill	2/25	Printed by MCCA	6195-00 · Office Space Rental	1,497.17	1,497.17
<b>Maine Municipal Association</b>					1,497.17	1,497.17
Total Maine Municipal Association	Bill	2/14		5140-00 · Unemployment Comp Ins	289.88	289.88
<b>MainePERS</b>					289.88	289.88
Total MainePERS	Bill	2/14		5040-00 · MainePERS Contributions	736.53	736.53
<b>Ron Beaulieu &amp; Co.</b>					736.53	736.53
Total Ron Beaulieu & Co.	Bill	2/14		6013-00 · Financial Audit	2,500.00	2,500.00
<b>Spectrum Business/TWC</b>					2,500.00	2,500.00
Total Spectrum Business/TWC	Bill	2/14		6243-00 · Phone, Fax & Internet	169.80	169.80
<b>Tower Publishing</b>					169.80	169.80
Total Tower Publishing	Bill	2/14	ME Register	6235-00 · Supplies	92.00	92.00
<b>US Bank</b>					92.00	92.00
Total US Bank	Bill	2/14		6153-00 · Photocopier Lease	296.75	296.75
<b>TOTAL</b>	Bill	2/25		6153-00 · Photocopier Lease	296.75	593.50
					593.50	593.50
					18,235.13	18,235.13

# Maine County Commissioners Association Transaction Detail by Account

February 2019

## MCCA Checking-Savings Bank

Type	Date	Name	Memo	Amount	Accrual Basis Balance
Deposit	2/1		Deposit	700.00	700.00
Deposit	2/4		Deposit	28,208.61	28,908.61
Deposit	2/8		Deposit	28,608.61	57,517.22
Bill Pmt -Check	2/8	Bangor Payroll	Payroll for week 1/18 to 2/3/19	-2,443.15	55,074.07
Deposit	2/11		Deposit	47,014.35	102,088.42
Bill Pmt -Check	2/14	MainePERS		-736.53	101,351.89
Bill Pmt -Check	2/14	Liberty Mutual Insurance		-56.83	101,295.06
Bill Pmt -Check	2/14	Maine Municipal Association		-289.88	101,005.18
Bill Pmt -Check	2/14	Ron Beaulieu & Co.		-2,500.00	98,505.18
Bill Pmt -Check	2/14	Capitol Computers		-125.00	98,380.18
Bill Pmt -Check	2/14	US Bank		-296.75	98,083.43
Bill Pmt -Check	2/14	Tower Publishing		-92.00	97,991.43
Bill Pmt -Check	2/14	Camden National Bank	Spread over various accounts	-323.47	97,667.96
Bill Pmt -Check	2/15	Spectrum Business/TWC		-169.80	97,498.16
Bill Pmt -Check	2/15	Bangor Payroll	Payroll for week 2/4 to 2/10/19	-2,443.15	95,055.01
Deposit	2/22		Deposit	29,478.17	124,533.18
Bill Pmt -Check	2/22	Bangor Payroll	Payroll for week 2/11 to 2/17/19	-4,408.40	120,124.78
Bill Pmt -Check	2/25	US Bank		-296.75	119,828.03
Bill Pmt -Check	2/25	Maine Farm Bureau	Printed by MCCA	-1,497.17	118,330.86
Bill Pmt -Check	2/25	Haven, Lauren		-113.10	118,217.76
Bill Pmt -Check	2/28	Bangor Payroll	Payroll for week 2/18 to 2/24/19	-2,443.15	115,774.61
Deposit	2/28		Interest	4.29	115,778.90
				115,778.90	115,778.90

## Total MCCA Checking-Savings Bank

### Money Market Account

Deposit	2/18		Interest	0.86	0.86
				0.86	0.86

## Total Money Market Account

### Receivables

Payment	2/1	Info Quick Solutions, Inc.		-700.00	-700.00
Payment	2/4	Kennebec County		-9,402.87	-10,102.87
Payment	2/4	Hancock County		-9,402.87	-19,505.74
Payment	2/4	Cumberland County Maine		-9,402.87	-28,908.61
Invoice	2/8	SMRT, Inc.		400.00	-28,508.61
Payment	2/8	SMRT, Inc.		-400.00	-28,908.61
Payment	2/8	Penobscot County		-9,402.87	-38,311.48
Payment	2/8	Piscataquis County		-9,402.87	-47,714.35

Type	Date	Name	Memo	Amount	Balance
Payment	2/8	Aroostook County		-9,402.87	-57,117.22
Payment	2/11	Somerset County		-9,402.87	-66,520.09
Payment	2/11	York County		-9,402.87	-75,922.96
Payment	2/11	Androscoggin County		-9,402.87	-85,325.83
Payment	2/11	Washington County		-9,402.87	-94,728.70
Payment	2/11	Oxford County		-9,402.87	-104,131.57
Payment	2/22	Knox County		-9,402.87	-113,534.44
Payment	2/22	Sagadahoc County		-9,402.87	-122,937.31
Invoice	2/22	Nationwide Retire Solutions		1,269.56	-121,667.75
Payment	2/22	Nationwide Retire Solutions		-1,269.56	-122,937.31
Payment	2/22	Waldo County		-9,402.87	-132,340.18
<b>Total Receivables</b>				<b>-132,340.18</b>	<b>-132,340.18</b>

Total Receivables

**1030-00 - Undeposited Funds**

Payment	2/1	Info Quick Solutions, Inc.		700.00	700.00
Deposit	2/1	Info Quick Solutions, Inc.	Deposit	-700.00	0.00
Payment	2/4	Cumberland County Maine		9,402.87	9,402.87
Payment	2/4	Hancock County		9,402.87	18,805.74
Payment	2/4	Kennebec County		9,402.87	28,208.61
Deposit	2/4	Cumberland County Maine	Deposit	-9,402.87	18,805.74
Deposit	2/4	Hancock County	Deposit	-9,402.87	9,402.87
Deposit	2/4	Kennebec County	Deposit	-9,402.87	0.00
Payment	2/8	SMRT, Inc.		400.00	400.00
Payment	2/8	Penobscot County		9,402.87	9,802.87
Payment	2/8	Piscataquis County		9,402.87	19,205.74
Payment	2/8	Aroostook County		9,402.87	28,608.61
Deposit	2/8	SMRT, Inc.	Deposit	-400.00	28,208.61
Deposit	2/8	Penobscot County	Deposit	-9,402.87	18,805.74
Deposit	2/8	Piscataquis County	Deposit	-9,402.87	9,402.87
Deposit	2/8	Aroostook County	Deposit	-9,402.87	0.00
Payment	2/11	Somerset County		9,402.87	9,402.87
Payment	2/11	York County		9,402.87	18,805.74
Payment	2/11	Androscoggin County		9,402.87	28,208.61
Payment	2/11	Washington County		9,402.87	37,611.48
Payment	2/11	Oxford County		9,402.87	47,014.35
Deposit	2/11	Somerset County	Deposit	-9,402.87	37,611.48
Deposit	2/11	York County	Deposit	-9,402.87	28,208.61
Deposit	2/11	Androscoggin County	Deposit	-9,402.87	18,805.74
Deposit	2/11	Washington County	Deposit	-9,402.87	9,402.87
Deposit	2/11	Oxford County	Deposit	-9,402.87	0.00



Type	Date	Name	Memo	Amount	Balance
Payment	2/22	Knox County		9,402.87	9,402.87
Payment	2/22	Sagadahoc County		9,402.87	18,805.74
Payment	2/22	Nationwide Retire Solutions		1,269.56	20,075.30
Deposit	2/22	Knox County	Deposit	-9,402.87	10,672.43
Deposit	2/22	Sagadahoc County	Deposit	-9,402.87	1,269.56
Deposit	2/22	Nationwide Retire Solutions	Deposit	-1,269.56	0.00
Payment	2/22	Waldo County		9,402.87	9,402.87
Deposit	2/22	Waldo County	Deposit	-9,402.87	0.00
				0.00	0.00

Total 1030-00 - Undeposited Funds

#### Accounts Payable

Bill	2/6	Bangor Payroll	Payroll for week 1/18 to 2/3/19	-2,443.15	-2,443.15
Bill Pmt -Check	2/8	Bangor Payroll	Payroll for week 1/18 to 2/3/19	2,443.15	0.00
Bill	2/14	MainePERS		-736.53	-736.53
Bill Pmt -Check	2/14	MainePERS		736.53	0.00
Bill	2/14	Liberty Mutual Insurance		-56.83	-56.83
Bill Pmt -Check	2/14	Liberty Mutual Insurance		56.83	0.00
Bill	2/14	Maine Municipal Association		-289.88	-289.88
Bill Pmt -Check	2/14	Maine Municipal Association		289.88	0.00
Bill	2/14	Ron Beaulieu & Co.		-2,500.00	-2,500.00
Bill Pmt -Check	2/14	Ron Beaulieu & Co.		2,500.00	0.00
Bill	2/14	Capitol Computers		-125.00	-125.00
Bill Pmt -Check	2/14	Capitol Computers		125.00	0.00
Bill	2/14	US Bank		-296.75	-296.75
Bill Pmt -Check	2/14	US Bank		296.75	0.00
Bill	2/14	Tower Publishing		-92.00	-92.00
Bill Pmt -Check	2/14	Tower Publishing		92.00	0.00
Bill	2/14	Spectrum Business/TWC		-169.80	-169.80
Bill	2/14	Camden National Bank	Spread over various accounts	-323.47	-493.27
Bill Pmt -Check	2/14	Camden National Bank	Spread over various accounts	323.47	-169.80
Bill Pmt -Check	2/15	Spectrum Business/TWC		169.80	0.00
Bill	2/15	Bangor Payroll	Payroll for week 2/4 to 2/10/19	-2,443.15	-2,443.15
Bill Pmt -Check	2/15	Bangor Payroll	Payroll for week 2/4 to 2/10/19	2,443.15	0.00
Bill	2/22	Bangor Payroll	Payroll for week 2/11 to 2/17/19	-4,408.40	-4,408.40
Bill Pmt -Check	2/22	Bangor Payroll	Payroll for week 2/11 to 2/17/19	4,408.40	0.00
Bill	2/25	Maine Farm Bureau	Printed by MCCA	-1,497.17	-1,497.17
Bill	2/25	Haven, Lauren		-113.10	-1,610.27
Bill	2/25	US Bank		-296.75	-1,907.02
Bill Pmt -Check	2/25	US Bank		296.75	-1,610.27
Bill Pmt -Check	2/25	Maine Farm Bureau	Printed by MCCA	1,497.17	-113.10

	Type	Date	Name	Memo	Amount	Balance
Total Accounts Payable	Bill Pmt -Check	2/25	Haven, Lauren		113.10	0.00
	Bill	2/28	Bangor Payroll	Payroll for week 2/18 to 2/24/19	-2,443.15	-2,443.15
	Bill Pmt -Check	2/28	Bangor Payroll	Payroll for week 2/18 to 2/24/19	2,443.15	0.00
					0.00	0.00
1000-00 - Employee Health Insurance Contr						
Total 1000-00 - Employee Health Insurance Contr	Bill	2/6	Bangor Payroll	EE Health Insurance Contributions	-47.46	-47.46
	Bill	2/15	Bangor Payroll	EE Health Insurance Contributions	-47.46	-94.92
	Bill	2/22	Bangor Payroll	EE Health Insurance Contributions	189.81	94.89
	Bill	2/22	Bangor Payroll	EE Health Ins Contrib	-47.43	47.46
	Bill	2/28	Bangor Payroll	EE Health Insurance Contributions	-47.46	0.00
					0.00	0.00
1010-00 - MainePERS Employee Contribution						
Total 1010-00 - MainePERS Employee Contrib	Bill	2/6	Bangor Payroll	Employee Contribution	-197.51	-197.51
	Bill	2/15	Bangor Payroll	Employee Contribution	-197.51	-395.02
	Bill	2/22	Bangor Payroll	Employee Contribution	-197.51	-592.53
	Bill	2/22	Bangor Payroll	EE MEPERS Retirement Contributions	790.04	197.51
	Bill	2/28	Bangor Payroll	Employee Contribution	-197.51	0.00
					0.00	0.00
4400-00 - Other Income						
Total 4400-00 - Other Income	Invoice	2/8	SMRT, Inc.	advertising performed by MCCA	-400.00	-400.00
	Invoice	2/22	Nationwide Retire Solutions	advertising performed by MCCA	-1,269.56	-1,669.56
					-1,669.56	-1,669.56
4810-00 - Interest Earned						
Total 4810-00 - Interest Earned	Deposit	2/18		Interest	-0.86	-0.86
	Deposit	2/28		Interest	-4.29	-5.15
					-5.15	-5.15
5000-00 - Payroll Expenses						
5020-00 - Payroll Fees						
Total 5020-00 - Payroll Fees	Bill	2/6	Bangor Payroll	Processing fee	34.00	34.00
	Bill	2/15	Bangor Payroll	Processing fee	34.00	68.00
	Bill	2/22	Bangor Payroll	Processing fee	42.00	110.00
	Bill	2/28	Bangor Payroll	Processing fee	34.00	144.00
					144.00	144.00
5030-00 - FICA						
Total 5030-00 - FICA	Bill	2/6	Bangor Payroll	Taxes	185.24	185.24
	Bill	2/15	Bangor Payroll	Taxes	185.24	370.48
	Bill	2/22	Bangor Payroll	Taxes	185.24	555.72
	Bill	2/28	Bangor Payroll	Taxes	185.24	740.96
					740.96	740.96

**5040-00 · MainePERS Contributions**

Total 5040-00 · MainePERS Contributions

**5050-00 · Salary-Office Manager**

Type	Date	Name	Memo	Amount	Balance
Bill	2/14	MainePERS		736.53	736.53
				736.53	736.53
Bill	2/6	Bangor Payroll	Office Managers Salary	948.88	948.88
Bill	2/15	Bangor Payroll	Office Managers Salary	948.88	1,897.76
Bill	2/22	Bangor Payroll	Office Managers Salary	948.88	2,846.64
Bill	2/28	Bangor Payroll	Office Managers Salary	948.88	3,795.52
				3,795.52	3,795.52

Total 5050-00 · Salary-Office Manager

**5060-00 · Salary-Executive Director**

Bill	2/6	Bangor Payroll	ED Salary	1,520.00	1,520.00
Bill	2/15	Bangor Payroll	ED Salary	1,520.00	3,040.00
Bill	2/22	Bangor Payroll	Payroll for week 2/11 to 2/17/19	1,520.00	4,560.00
Bill	2/28	Bangor Payroll	ED Salary	1,520.00	6,080.00
				6,080.00	6,080.00
				11,497.01	11,497.01

Total 5060-00 · Salary-Executive Director

Total 5000-00 · Payroll Expenses

**5100-00 · Insurance****5110-00 · Health Insurance**

Bill	2/22	Bangor Payroll	ER Health Insurance Contributions	977.37	977.37
				977.37	977.37

Total 5110-00 · Health Insurance

**5120-00 · Commercial, Crime, D&O Ins**

Bill	2/14	Liberty Mutual Insurance		56.83	56.83
				56.83	56.83

Total 5120-00 · Commercial, Crime, D&amp;O Ins

**5140-00 · Unemployment Comp Ins**

Bill	2/14	Maine Municipal Association		289.88	289.88
				289.88	289.88
				1,324.08	1,324.08

Total 5140-00 · Unemployment Comp Ins

Total 5100-00 · Insurance

**6010-00 · Prof. Services****6013-00 · Financial Audit**

Bill	2/14	Ron Beaulieu & Co.		2,500.00	2,500.00
				2,500.00	2,500.00
				2,500.00	2,500.00

Total 6013-00 · Financial Audit

Total 6010-00 · Prof. Services

**6030-00 · Lobbying****6031-00 · Lobbying Reg**

Bill	2/14	Camden National Bank	Spread over various accounts	200.00	200.00
				200.00	200.00
				200.00	200.00

Total 6031-00 · Lobbying Reg

Total 6030-00 · Lobbying

**6110-00 · Convention Expense**

	Type	Date	Name	Memo	Amount	Balance
<b>6121-00 · Supplies</b>						
Total 6121-00 · Supplies					1.28	1.28
Total 6110-00 · Convention Expense				Spread over various accounts	1.28	1.28
<b>6140-00 · Copies-Printing</b>						
<b>6142-00 · Directory</b>					1.28	1.28
Total 6142-00 · Directory					100.00	100.00
Total 6140-00 · Copies-Printing				Spread over various accounts	100.00	100.00
<b>6150-00 · Equipment - Office</b>					100.00	100.00
<b>6152-00 · IT Services</b>						
Total 6152-00 · IT Services					125.00	125.00
<b>6153-00 · Photocopier Lease</b>					125.00	125.00
Total 6153-00 · Photocopier Lease					296.75	296.75
Total 6150-00 · Equipment - Office					296.75	593.50
<b>6170-00 · Meeting Expense</b>					593.50	593.50
<b>6173-00 · Monthly</b>					718.50	718.50
Total 6173-00 · Monthly					38.10	38.10
Total 6170-00 · Meeting Expense					38.10	38.10
<b>6195-00 · Office Space Rental</b>					38.10	38.10
Total 6195-00 · Office Space Rental				Printed by MCCA	1,497.17	1,497.17
<b>6235-00 · Supplies</b>					1,497.17	1,497.17
Total 6235-00 · Supplies					92.00	92.00
<b>6240-00 · Telephone, Fax &amp; Internet</b>					22.19	114.19
<b>6241-00 · Cell Phone</b>					114.19	114.19
Total 6241-00 · Cell Phone				ME Register	75.00	75.00
<b>6243-00 · Phone, Fax &amp; Internet</b>					75.00	75.00
Total 6243-00 · Phone, Fax & Internet				Spread over various accounts	169.80	169.80
Total 6240-00 · Telephone, Fax & Internet					169.80	169.80
					244.80	244.80

**Maine County Commissioners Association**  
**Profit & Loss Prev Year Comparison**  
February 2019

03/07/2019  
Accrual Basis

	Feb 2019	Feb 2018	\$ Change	% Change
<b>Income</b>				
4400-00 · Other Income	1,669.56	1,106.91	562.65	50.83%
4810-00 · Interest Earned	5.15	7.82	-2.67	-34.14%
<b>Total Income</b>	<b>1,674.71</b>	<b>1,114.73</b>	<b>559.98</b>	<b>50.24%</b>
<b>Gross Profit</b>	<b>1,674.71</b>	<b>1,114.73</b>	<b>559.98</b>	<b>50.24%</b>
<b>Expense</b>				
5000-00 · Payroll Expenses				
5020-00 · Payroll Fees	144.00	144.00	0.00	0.0%
5030-00 · FICA	740.96	733.09	7.87	1.07%
5040-00 · MainePERS Contributions	736.53	689.55	46.98	6.81%
5050-00 · Salary-Office Manager	3,795.52	3,688.52	107.00	2.9%
5060-00 · Salary-Executive Director	6,080.00	6,080.00	0.00	0.0%
<b>Total 5000-00 · Payroll Expenses</b>	<b>11,497.01</b>	<b>11,335.16</b>	<b>161.85</b>	<b>1.43%</b>
5100-00 · Insurance				
5110-00 · Health Insurance	977.37	939.79	37.58	4.0%
5120-00 · Commercial, Crime, D&O Ins	56.83	57.50	-0.67	-1.17%
5140-00 · Unemployment Comp Ins	289.88	121.03	168.85	139.51%
<b>Total 5100-00 · Insurance</b>	<b>1,324.08</b>	<b>1,118.32</b>	<b>205.76</b>	<b>18.4%</b>
6010-00 · Prof. Services				
6013-00 · Financial Audit	2,500.00	0.00	2,500.00	100.0%
<b>Total 6010-00 · Prof. Services</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>100.0%</b>
6030-00 · Lobbying				
6031-00 · Lobbying Reg	200.00	0.00	200.00	100.0%
<b>Total 6030-00 · Lobbying</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>100.0%</b>
6110-00 · Convention Expense				
6118-00 · Meeting Exp.	0.00	500.00	-500.00	-100.0%
6121-00 · Supplies	1.28	0.00	1.28	100.0%
<b>Total 6110-00 · Convention Expense</b>	<b>1.28</b>	<b>500.00</b>	<b>-498.72</b>	<b>-99.74%</b>
6140-00 · Copies-Printing				
6142-00 · Directory	100.00	0.00	100.00	100.0%
<b>Total 6140-00 · Copies-Printing</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.0%</b>
6145-00 · Dues Expense	0.00	600.00	-600.00	-100.0%
6150-00 · Equipment - Office				
6151-00 · Computer Hardware & Software	0.00	42.19	-42.19	-100.0%
6152-00 · IT Services	125.00	125.00	0.00	0.0%
6153-00 · Photocopier Lease	593.50	288.80	304.70	105.51%
<b>Total 6150-00 · Equipment - Office</b>	<b>718.50</b>	<b>455.99</b>	<b>262.51</b>	<b>57.57%</b>
6160-00 · Fees	0.00	14.50	-14.50	-100.0%
6170-00 · Meeting Expense				
6173-00 · Monthly	38.10	50.00	-11.90	-23.8%

	Feb 2019	Feb 2018	\$ Change	% Change
<b>Total 6170-00 · Meeting Expense</b>	38.10	50.00	-11.90	-23.8%
<b>6195-00 · Office Space Rental</b>	1,497.17	1,497.17	0.00	0.0%
<b>6215-00 · Postage-Shipping</b>	0.00	50.00	-50.00	-100.0%
<b>6235-00 · Supplies</b>	114.19	33.45	80.74	241.38%
<b>6240-00 · Telephone, Fax &amp; Internet</b>				
6241-00 · Cell Phone	75.00	75.00	0.00	0.0%
6243-00 · Phone, Fax & Internet	169.80	167.85	1.95	1.16%
<b>Total 6240-00 · Telephone, Fax &amp; Internet</b>	244.80	242.85	1.95	0.8%
<b>Total Expense</b>	18,235.13	15,897.44	2,337.69	14.71%

# M.C.C.A.

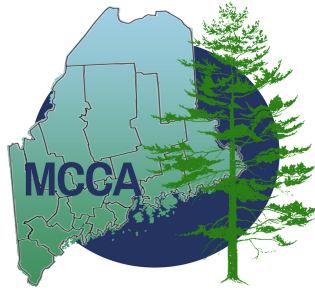
Thomas Coward, President  
Cumberland County

Amy Fowler, Vice President  
Waldo County

William Blodgett, Secretary-Treasurer  
Lincoln County

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



Maine County Commissioners Association

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Convention Planning Committee Meeting Minutes

MCCA Offices in Augusta

10:00 am Friday, February 15, 2019

Attendance: Amy Fowler, Barbara Arseneau, Lynn Patten, Abby Shanor, Diana Messina, Owen Smith and Lauren Haven

#### Educational Session Updates and Keynote Speaker:

Lauren confirmed NACo Public Retirement will participate in the retirement option panel on Saturday Morning. Barbara and Lynn will check on ICMA and MainePERS. We think Charlie was inviting someone from Maine Association of Retirees. Lauren will check with him.

Maine Registry of Deeds wants to bring in a speaker for their group on Friday after lunch. This would probably not detract from any other speakers as this will be very specific to the Deeds and Probate groups. Others who are interested could attend as well.

Probate Judge Susan Longley is coming to make a presentation on trusts and wills. This would go along nicely with the retirement option idea. She would prefer to come Friday afternoon.

Still looking into sessions for Sheriff's, Treasurers, and Human Resources. The committee discussed having a keynote speaker after lunch on Friday and then three concurrent sessions from 2:30 to 4:30 OR a full afternoon or all day Saturday. We could also schedule one session or two sessions in the morning while association meetings are in progress.

Travis Mills will not be coming to speak at the convention. Waldo County has offered to pay for a keynote speaker and would like to hire Gorden Graham who would talk about risk analysis and hazard prevention. Barb Arseneau will find out if he's available either Friday or Saturday.

We need to look into a couple more options in case Mr. Graham is not available. She'll also ask about his availability in 2020 if he books that far ahead.

#### Activities:

Lauren verified with Point Lookout, we can have a fire pit and smores on Saturday night after games.

Waldo County folks have a couple of ideas for someone to manage and set up the scavenger hunt on Saturday.

Boating may not be available. Owen is still looking into it.

#### Entertainment:

Comedian Luke Hanberry has been hired for Friday night. He and his friends can do a one-hour show for \$1,500 which includes travel. We will offer them dinner before the show.

Saturday night, in following with the game activities in the afternoon we will have three games in separate rooms for folks to enjoy: Team Charades, Family Feud and Name that Tune. Lynn offered to organize one of the games. Lauren emailed Todd Charles to see if he'd be willing to help us again. Everyone had a great time last year. Then we need one more person for the third game.

#### Audio/Video Equipment Options:

The group reviewed the A/V price list for services and equipment provided by Point Lookout. Lauren negotiated with Gerry Hill, explaining to him we would need to bring our own equipment if we couldn't come to an agreement. After some deliberation, it came down to a flat price of \$1,200 for all equipment and services needed for A/V at our event. The big advantage of using Point Lookout would be they do this every day. They know their venue and the obstacles and challenges we might face as well as how to overcome them. The group agreed it would be worth the money.

#### Other Updates:

Jim Sweeney from Libby O'Brien Kingsley and Champion mentioned in an email to Lauren the firm would be interested in being a sponsor again. Also, Keefe Group has merged with another company and is planning to participate in the convention this year.

#### Next Steps:

Lauren asked if members of the committee were in favor of sending an invitation for everyone to make their hotel reservations. All agreed and Lauren will find out if we need a group code or other information to give attendees in the invitation.

#### Schedule March Meeting

The next meeting was set for Friday, March 22<sup>nd</sup> at 10:00 am at the MCCA offices.



## REPORT ON NACo LEGISLATIVE CONFERENCE, 2019

*By MCCA's NACo Representative, Commissioner Peter Baldacci*

March 2, to March 6, 2019

The annual Legislative Conference of NACo in Washington, D.C. was held at the Washington Hilton.

I arrived on Saturday, March 2<sup>nd</sup> & departed on March 6<sup>th</sup>.

On Saturday, after registration I attended a session on the “Disaster Recovery Reform Act” as part of the Justice & Public Safety Comm. The presenters were the Asst. Administrator of FEMA and their Chief Counsel. They informed us that FEMA is putting more dollars into flood insurance mitigation programs. Also, the Act limits FEMA’s audit review of their projects to 3 years from the end of the project. There have been problems with FEMA auditing counties 10+ years after a project and requiring repayment for errors discovered.

Later the committee heard from Homeland Security and the DEA about sharing information and intelligence among local and state authorities. Brian Villenella of the DEA informed us of the worldwide activities of DEA. They pursue illegal activities around the globe. He also spoke about drug cartel activity in the U.S. In New England he stated that cartels are operating in 2 cities, Boston and New Haven. The most dangerous drug they are dealing with is Fentanyl, the cause of most deaths in this country. DEA has outlawed Fentanyl but it is temporary until 2020, and will require congressional approval to continue.

Our committee unanimously passed a resolution urging states to reform bail to replace money bail with non-financial conditions and only detain the most serious cases. A Federal Court has recently ruled that money bail can violate the Equal Protection clause of the Constitution.

Sunday I attended the Membership Committee, I serve as a vice-chair. It was announced that 2400 counties are now members of NACo. The highest number in its history. There was a report on the “High Performance Leadership Academy”. Every NACo county can choose a candidate for the program and NACo will pay \$1000 toward the cost, leaving a balance of \$495 for the county. The counties that have participated have given positive

reviews. They have sent department heads, commissioners, and HR and finance people to the program.

There is also a Cyber Security Training program for county IT people now available.

Monday I attended a meeting of the Northeast Region Caucus to discuss issues that affect our region. Many of the counties expressed a need for an infrastructure bill to assist with roads, bridges and airports in our region.

Later we heard from the Sec. of Labor, Alexander Acosta, who spoke about the Workforce Training programs that his department oversees. The Sec. of Agriculture, Sonny Perdue spoke about the Farm bill. Kelly Ann Conway spoke about the administrations efforts to hear from local officials. She said that the President met with county officials from all 50 states in the last 2 years and they are open to hearing from local officials about the challenges they are facing.

On Tuesday, Charlie Pray and I met with our new congressman, Jared Golden. We discussed a bill in Congress to allow arrestees to retain their Medicaid and Medicare prior to conviction. There is strong support in Congress for this policy to finally be repealed. We also discussed retaining funding for the PILT program and resolution of the issue of Waters of the U.S. policies that have been burdensome to many in rural areas. We also stopped by Sen. King's office and spoke with his staff about these issues.

Charlie and I attended a session at the Capital on bail reform and the effort to have mentally ill individuals treated outside of jail instead of relying only on the jail's resources. The speakers included Commissioners, the sheriff from Suffolk County, NY, and Congressman Paul Tonko from New York. They discussed the impact of the opioid epidemic on county jails. Congressman Tonko has sponsored a bill, H.R. 1329, with bipartisan support, to amend the Social Security Act to allow Medicaid services to inmates beginning 30 days prior to release from a public institution. This would be a great help to our jails by getting an inmate into treatment prior to release and decrease the chances of reoffending.