# M.C.C.A.

William Blodgett, President Lincoln County Commissioner

Peter Baldacci, Vice President Penobscot County Commissioner

Thomas Coward, Secretary-Treasurer Cumberland County Commissioner



Maine County Commissioners Association

4 Gabriel Drive, Suite 2 Augusta, ME 04330 207-623-4697 www.mainecounties.org Rosemary Kulow Executive Director

> Lauren Haven Office Manager

# MCCA Board of Directors' Meeting Agenda 10:00 a.m., March 11, 2015

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of Minutes
  - A. Amended January 14, 2015 Annual General Membership Meeting Minutes
  - B. February 11, 2015 Board of Directors' Meeting Minutes
- IV. Old Business
  - A. Discussion of Position on LD 186 An Act To Reverse Jail Consolidation
- V. New Business
  - A. Consideration of Recording MCCA Meetings
  - **B.** Discuss County Host of 2016 Annual MCCA Convention
- VI. Reports
  - A. Executive Director's & Financial Reports
  - **B.** Legislative Report
  - C. Association Reports
  - **D.** Corrections Report
  - **E.** Annual Convention Report
  - F. NACo Report
- VII. Other Business
- VIII. Adjournment

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#### MAINE COUNTY COMMISSIONERS ASSOCIATION

# MCCA Annual General Membership Meeting Minutes 10:00 a.m., January 14, 2015

# I. Call to Order, Introductions & Attendance

President William Blodgett called the meeting to order at 10:25 a.m. and the attendees introduced themselves.

DIRECTORS PRESENT: Androscoggin – Comm. Beth Bell; Aroostook – Comm. Norman Fournier; Cumberland – Comm. Tom Coward; Franklin – Comm. Gary McGrane; Hancock – Comm. Steve Joy; Kennebec – Comm. George Jabar II; Knox – Comm. Roger Moody; Lincoln – Comm. William Blodgett; Oxford – Comm. Steven Merrill; Penobscot – Comm. Peter Baldacci; Sagadahoc – Comm. Charles Crosby III; Somerset – Newell Graf; Waldo – Comm. Amy Fowler; Washington – Comm. Chris Gardner; York – Comm. Michael Cote; EMAD – Michael Smith; MACCAM – Bill Collins; MACT – David Parkman; MARP – Kathleen Ayers; MCAA – Mark Westrum; MECCA – Owen Smith; MRODA – Susan Bulay; and MSA – Sheriff Todd Brackett.

OTHERS PRESENT: *Androscoggin* – Comm. Alfreda Fournier, Comm. Elaine Makas, Comm. Matthew Roy, Comm. Ron Chicoine, Comm. Sally Christner and County Clerk Pat Fournier, *Cumberland* – Comm. Stephen Gorden, County Manager Peter Crichton and Assistant County Manager Bill Whitten; *Franklin* – Comm. Fred Hardy and Ruby Hardy; *Hancock* – Comm. Percy Brown Jr., *Kennebec* – Comm. Nancy Rines and County Admin. Bob Devlin; *Knox* – County Admin. Andrew Hart, *Oxford* – Comm. Dave Duguay, Admin. Scott Cole; *Sagadahoc* – County Admin. Pamela Hile; *Somerset* – County Administrator Dawn DiBlasi; *York* – Comm. Marston Lovell

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Administrative Assistant Lauren Haven.

# II. Pledge of Allegiance

The attendees said the Pledge of Allegiance.

# III. Approval of/Additions to the Agenda

<u>Comm. Joy moved and Comm. Baldacci seconded accepting the agenda as written. It was approved unanimously with no additions.</u>

# IV. Approval of December 15, 2014 Meeting Minutes

<u>Comm. Gardner made a motion to approve the minutes of the December meeting. Comm. McGrane seconded the motion and the motion was approved unanimously.</u>

# V. President's Report

President Bill Blodgett reported on the activities, progress and accomplishments of 2014.

# VI. Approval of 2015 Directors

# A. County Commissioners Directors

After reviewing the proposed list, Comm. Joy made the **motion** to approve the selected commissioners. The **motion** was seconded by Comm. Moody and it was approved unanimously.

The 2015 County Commissioner Directors are as follows:

1.	Androscoggin	Commissioner Beth Bell
2.	Aroostook	Commissioner Norman Fournier; proxy Paul Underwood
3.	Cumberland	Commissioner Thomas Coward; proxy Peter Crichton
4.	Franklin	Commissioner Gary McGrane
5.	Hancock	Commissioner Steve Joy
6.	Kennebec	Commissioner George Jabar, II; proxy Bob Devlin
7.	Knox	Commissioner Roger Moody; proxy Andrew Hart
8.	Lincoln	Commissioner William Blodgett
9.	Oxford	Commissioner Steven Merrill; proxy Scott Cole
10.	Penobscot	Commissioner Peter Baldacci; proxy Bill Collins
11.	Piscataquis	Commissioner James Annis
12.	Sagadahoc	Commissioner Charles Crosby III; proxy Pamela Hile
13.	Somerset	Commissioner Newell Graf; proxy Dawn DiBlasi
14.	Waldo	Commissioner Amy Fowler
15.	Washington	Commissioner Christopher Gardner; proxy Betsy Fitzgerald
16.	York	Commissioner Michael Cote

#### B. Affiliate Association Directors

<u>Comm. Baldacci made a motion to approve the proposed list of Affiliate Association Directors as submitted. Comm. Fowler seconded the motion and the list was approved with a majority vote.</u>

The 2015 Affiliate Association Directors are as follows:

17. Maine Assn of *Clerks, County Mgrs, & Admins* (MACCAM) Bill Collins, Penobscot Co.

18. Maine Correctional Administrators Assn (MCAA) Mark Westrum, TBRJ

19. Maine Emergency County Communications Assn (MECCA) Owen Smith, Waldo Co.

20. *Emergency Management* Agency Directors (EMAD) Michael Smith, Somerset Co.

21. Maine *Registers of Deeds* Assn (MRDA) Susan Bulay, Penobscot Co.

22. Maine Assn of *Registers of Probate* (MARP) Kathy Ayers, Kennebec Co.

23. Maine *Sheriffs* Assn (MSA) Sheriff Todd Brackett, Lincoln Co.

24. Maine Assn of County *Treasurers* (MACT)

David Parkman, Waldo Co.

#### VII. Nomination & Election of MCCA Officers

The 2015 Nominating Committee appointed by President Bill Blodgett at the December Board of Directors' Meeting consists of Comm. Fournier, Comm. Moody, and Comm. Jabar. After careful consideration, the group decided to nominate the 2014 Executive Officers for a second term. Comm. Fournier moved to close the nominations, seconded by Comm. Fowler, and the motion was passed unanimously. Comm. Joy moved to re-elect Comm. Bill Blodgett as President, Comm. Peter Baldacci as Vice President, and Comm. Tom Coward as Treasurer as recommended by the Nominating Committee. Comm. Fowler seconded the motion and the motion was passed with a unanimous vote.

# VIII. Consideration of Nominating a County Commissioner as Representative to the State Board of Corrections (BOC)

<u>Comm. Gardner moved</u> to table this item until later in the meeting to accommodate attendees who needed to leave early. Comm. Fowler seconded the motion and it passed with a majority vote.

Later in the meeting, President Blodgett re-introduced this topic stating that someone must be nominated. <u>Kathleen Ayers moved that the subject be taken off the table</u>, <u>seconded by Comm. Moody and the motion was passed.</u> Comm. Fournier expressed his thanks to Comm. Fowler for her contribution to the BOC and nominated Comm. Paul Underwood from Aroostook County. Other nominations included Comm. Stephen Gorden from Cumberland County and Comm. Newell Graf from Somerset County. <u>Comm. Joy moved to close nominations</u>, <u>seconded by Comm. Fowler and the motion was passed.</u> <u>Comm. Paul Underwood won the majority vote</u> and his name will be submitted to Governor Paul LePage as MCCA's recommendation to be the County Commissioner representative on the Board of Corrections. Comm. Underwood received 18 votes, Comm. Gorden received four votes, and Comm. Graf also received four votes.

# IX. Approval of 2014 Budget Line Item Transfers

Executive Director Rosemary Kulow explained each of the proposed year end line item transfers. See attached. Comm. Baldacci moved to approve all suggested transfers, seconded by Comm. Coward and the motion was passed.

# X. Approval of 2015 Budget

Comm. Gardner moved to make the following amendments to the proposed budget:

4300-00 Annual Dues

Proposed Budget: 145,840 Reduction: 5,600 Amended Amount: 140,240

6041-00 Conferences

Proposed Budget: 13,000 Reduction: 4,600 Amended Amount: 8,400

6180-00 Mileage & Conference Travel Expenses

Proposed Budget: 5,000 Reduction: 1,000 Amended Amount: 4,000

<u>Comm. Fowler seconded the **motion**</u>. The group discussed the pros and cons of each of these changes. Comm. Blodgett suggested voting on each revision separately. <u>The majority **voted** to make all three of the proposed revisions with a vote of 16 "Yes" and eight "No" votes, and **pass** the budget as amended.</u>

# XI. Reports

A. <u>Executive Director's Report - Rosemary Kulow.</u> See attached.

#### B. Financial Reports - Rosemary Kulow

Ms. Kulow explained her written reports. The group discussed the material briefly. <u>Comm. McGrane moved</u> to accept the Executive Director's Report and the <u>Financial Reports as written, seconded by Comm. Moody and the motion was approved unanimously.</u>

### C. <u>Legislative Report</u>

The group talked about the bills concerning the county borrowing limit, regionalization and revenue sharing, and reversing jail consolidation.

#### D. <u>Association Reports</u>

No formal reports were given.

# E. <u>Corrections Report</u>

Mark Westrum stated the subject had been discussed with the Legislative report, but everyone would be anxious to see list of bills for this legislative session.

Rosemary Kulow said a list would be compiled as soon as the information was available.

### F. <u>Annual Convention Report</u>

The group discussed possible dates for the 2015 convention. The majority agreed to schedule the convention during the work week. Comm. Joy stated there would be a site visit at the Atlantic Oceanside and there would be more to report following that visit.

### G. NACo Report - Peter Baldacci

Comm. Baldacci reported that the annual NACo Legislative Conference will be the last week of February 2015. He and Ms. Kulow were scheduled to attend, along with Cumberland Manager Peter Crichton and Assistant Manager Bill Whitten.

# **B.** Other Business

No other business was brought before the Board.

# C. Adjournment

Comm. Baldacci made a <b>motion</b> to adjourn at 12:31 p.m.; Comm. Fowler seconded the <b>motion</b> which was unanimously approved. The group adjourned to lunch.					
Respectfully submitted,					
MCCA Administrative Assistant, Lauren Haven					
Attested:					
MCCA Secretary-Treasurer, Thomas S. Coward					

# **Attachments:**

2014 Year-End Line Item Transfers

Transfer To Account		Amount		REASON for	Transfer From Account			
Acct. No.	Account Name	Ove	r Budget	OVERAGE	Acct. No.	<b>Account Name</b>	Α	mount
5020-00	Payroll Fees	\$	156	Payroll company posted &	6030-00	Lobbying - Other	\$	156
5050-00	Salary Administrative Asst	\$	596	billed 2015 expenses to 2014.	"	II .	\$	596
5060-00	Salary Executive Director	\$	923	This should be adjusted.	"	II .	\$	923
SUBTOTAL		\$	1,675		SUBTOTAL		\$	1,675
6113-00	Entertainment/Speakers	\$	993	Cost for convention entertainment	6230-00	Advertising	\$	993
6114-00	Exec. Dir. Convention Reg	\$	602	& venue higher than estimated.	6121-00	Supplies	\$	602
6118-00	Meeting Expense	\$	3,135	Line 6114 needs to include enough	6151-00	Computer Hdwr & Sftwr	\$	1,300
				funding for Adm Asst to register	6156-00	Office Eqpt Other	\$	1,835
				for convention, too.				
SUBTOTAL		\$	4,730		SUBTOTAL		\$	4,730
6135-00	Comm. Ret. Plaques	\$	67	More plaques than estimated	6100-00	Bank Charges	\$	67
6152-00	IT Services	\$	260	More charges than estimated	6215-00	Postage-Shipping	\$	260
6175-00	Meetings - Other	\$	483	Extra general membership	6195-00	Office Space Rental	\$	483
				meeting held				
TOTAL of LINES OVER BUDGET \$ 7,2		7,215	•	TOTAL to TRA	ANSFER	\$	7,215	

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

# Executive Director's Report January 9, 2015

### **State Board of Corrections**

I have learned that MCCA's representative to the State Board of Corrections, Amy Fowler, is resigning her position on the board. In addition to that, Executive Director, Ryan Thornell, is resigning effective January 28<sup>th</sup> to take another employment position. The Governor has not and does not intend to appoint members to the board, and I have heard that legislation may be introduced that would eliminate the Board of Corrections. I will not editorialize about the implications of these events in this report, but they are most likely areas of concern for county officials associated with or responsible for jail management and operations.

#### Legislation

Please see the report I prepared for the January 9<sup>th</sup> LPC conference call meeting, which is included in the agenda packet.

#### **Annual Convention**

MCCA staff is working with Host County, Hancock, and the Convention Planning Committee to identify the venue for the 2015 convention. Lauren is scheduling a site visit at Atlantic Oceanside Hotel & Conference Center in Bar Harbor for some time this month. The Planning Committee will be invited to the site visit, as well.

#### NACo Legislative Conference

The NACo Legislative Conference is February 21-25 this year, and I am in the process of scheduling our Capitol Hill visits with Maine legislators. To my knowledge, Peter Baldacci, Peter Crichton, Bill Whitten, and I will attend the conference again this year. There will be many opportunities for continuing education and committee and board meetings for all of us at this conference. Please let us know if there are particular issues you would like us to discuss with our Senators and Representatives.

# Meetings/Events since December 15, 2014 BOD Meeting

12/16/14	State Board of Corrections meeting at Kennebec Co. Office Bldg.
12/17/14	New England Caucus conference call
	Meeting with Susan Smith of MMEHT
12/29/14	Meeting with Speaker of the House, Mark Eves, his staff, Rep. Mark Dion, Sheriff Joel
	Merry, and Asst. County Manager Bill Whitten in Speaker's Office
1/7/15	Meeting with Ryan Thornell in my office
1/8/15	Appropriations & Financial Affairs Committee meeting at State House
1/9/15	MCCA LPC meeting (conference call)
1/12/15	Special SBOC meeting at Tyson Building
1/13/15	York County Delegation meeting at Statehouse

# **Upcoming Planned Meetings/Events:**

1/16/15	MCCA LPC conference call meeting at 10:00 a.m.
1/21/15	New England Caucus conference call meeting at 8:00 a.m.
1/22/15	SBOC Finance Committee meeting at Tyson Bldg. at 10:00 a.m.
1/23/15	MCCA LPC conference call meeting at 10:00 a.m.
	Lunch meeting with Mary-Anne LeMarre, Exec. Dir. of MSA at Noon
1/28/15	SBOC meeting in Kennebec Co. Office Bldg. at 1:00 p.m.
1/30/15	MCCA LPC meeting at 10:00 a.m.
2/6/15	MCCA LPC meeting at 10:00 a.m.
2/11/15	MCCA Risk Pool (9:00 a.m.) and Board of Directors' (10:00 a.m.) meetings

Respectfully submitted,

Rosemary Kulow, Executive Director

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Rosemary Kulow Executive Director

Lauren Haven Administrative Assistant

## MAINE COUNTY COMMISSIONERS ASSOCIATION

# Executive Director's Report February 6, 2015

### **LEGISLATIVE**

The LPC held a conference call meeting Friday, January 30<sup>th</sup> at 1:00 pm, at which time committee members voted on policy positions for several bills. The following members were present on the call: Norman Fournier, Aroostook; Bill Whitten, Cumberland; Gary McGrane, Franklin; Bob Devlin, Kennebec; Roger Moody, Knox; Bill Blodgett, Lincoln; Scott Cole, Oxford; Pam Hile, Sagadahoc; Phil Roy, Somerset; Amy Fowler, Waldo; Betsy Fitzgerald, Washington; and Sheriff Todd Bracket, MSA. Others present on the call included Knox County Administrator Andrew Hart, Somerset County Administrator Dawn DiBlasi, and Lauren Haven and Rosemary Kulow from MCCA.

#### LD 29 - An Act To Establish a Local Option Real Estate Transfer Tax - TAXATION

This bill allows a municipality, by referendum, to establish a local option real estate transfer tax of up to 1% on the transfer of real property that is subject to the state real estate transfer tax.

LPC POSITION: *Oppose the bill because it creates an unfunded mandate.* Vote was unanimously in favor of the motion to oppose the bill. Staff will monitor developments and amendments and report back to the LPC, if necessary.

### LD 82 - An Act Concerning the Salary of Elected Sheriffs - SLG

This bill specifies that the salary of an elected county sheriff may not be reduced during the sheriff's term unless the sheriff voluntarily agrees to the salary reduction.

LPC POSITION: *Neither for, nor against (NFNA)* Vote 11 in favor of the motion; 1 opposed. According to Sheriff Brackett, this bill did not originate with the MSA.

#### LD 113 - An Act To Reduce the Penalties for Certain Drug Offenses - CJPS

This bill amends the Maine Criminal Code by striking language that defines as trafficking or furnishing the possession of a certain amount of heroin and all permissible inferences based on

possession of schedule W or X drugs. This bill also downgrades felony-level trafficking, furnishing, possession and hypodermic needles offenses.

LPC POSITION: *Table* Wait to see what MSA's position is, as we don't have enough information at this time. Unanimous vote in favor of tabling.

# <u>LD 114 - Resolve, Authorizing the Bureau of General Services To Sell Certain Property to Kennebec County - SLG</u>

This resolve gives the Commissioner of Administrative and Financial Services authority to sell the property identified as the Augusta District Court to Kennebec County to be used to house the Registry of Deeds and other county offices.

LPC POSITION: Support Kennebec County and support the bill. Unanimous vote in favor.

#### LD 116 – An Act To Expand the Use of Tax Increment Financing Revenue – TAXATION

This bill allows a municipality or plantation that forms a tax increment financing district to use the revenue generated by that district to pay for the costs of vital public services, as long as the costs of the services do not exceed 50% of the tax increment revenue and the costs are not paid for more than 2 fiscal years during the life of the tax increment financing district and its development program. Vital public services are fire and rescue, law enforcement and waste disposal services and local road improvements.

LPC POSITION: NFNA Unanimous vote. See how it flushes out.

### LD 162 – An Act To Protect the Rights of Property Owners – JUDICIARY

This bill requires that any entity enacting or enforcing a land use regulation that creates a taking of privately owned land, defined as a reduction in fair market value of the land, provide compensation in the amount of the reduction in fair market value to the owner of the land or repeal or not enforce the regulation against that owner. The bill provides a remedy and cause of action for owners of privately owned land who are subject to a taking by a land use regulation, with a statute of limitations of 3 years of the effective date of this legislation or when a land use regulation creating a taking is used as a criterion for approval of a land use permit application by an owner of privately owned land, whichever comes later. Exceptions to the compensation requirements include common law nuisances, public health and safety protections, regulations enacted prior to the date of acquisition of the property by the owner or a family member of the owner and regulations consistent with the original intent of the United States Constitution and the Constitution of Maine.

LPC POSITION: NFNA Unanimous vote. See how it flushes out.

# <u>LD 166 – An Act To Allow York County To Better Provide Rescue and Ambulance Services – SLG</u>

This bill allows York County Government to provide rescue services pursuant to the law governing counties' provision of ambulance services.

LPC POSITION: *Support York County and support the bill as written.* Unanimous vote in favor, except for one opposed.

#### LD 183 – An Act To Decrease Property Taxes by Increasing the Sales Tax - TAXATION

This bill increases the amount exempt from property tax for homesteads from \$10,000 to \$20,000 and requires that municipalities be reimbursed for 100% of the taxes lost due to the increase.

The bill also increases from 5% to 6% the sales tax on tangible personal property and taxable services and products transferred electronically with a value of \$5,000 or less.

LPC POSITION: *No position*. Unanimous vote in favor of taking no position.

#### LD 186 - An Act To Reverse Jail Consolidation - CJPS

Public Law 2007, chapter 653, the so-called jail consolidation law, enacted changes to the correctional laws, including creating a State Board of Corrections, for the purpose of developing and implementing a unified correctional system. The public law established a cap on tax assessments for correctional services for each county based on the fiscal year 2007-08 county tax assessment for correctional-related expenditures and prohibited the counties from collecting taxes from the municipalities for the purpose of retiring any correctional services debt issued after July 1, 2008.

This bill repeals the changes that were made by Public Law 2007, chapter 653, eliminating the State Board of Corrections and all of its duties, and returns the law to the form it was in prior to jail consolidation. This bill requires that the State continue to provide funding to the counties in the same amount that it did in fiscal year 2014-15, \$12,202,104.

LPC POSITION: *Support MSA position to support the bill, depending on details.* Vote 8 in favor, 0 opposed, 4 abstentions. Many details need to be worked out, so staff will monitor closely and report back to the LPC. MCCA should meet with the MSA to ensure that we clearly understand the details and implications of the legislation.

## LD 195 - An Act Regarding County Jails - CJPS

This bill allows the county jails to apply savings from the county's correctional budget to jail debt service without a reduction in payments from the State Board of Corrections.

LPC POSITION: *NFNA* Unanimous vote in favor, except for one opposed. Staff will monitor the bill.

# <u>LD 206 – An Act To Clarify Restrictions on Disclosure of E-9-1-1 System Information</u> - JUDICIARY

This bill amends the confidentiality provisions regarding the E-9-1-1 system as follows:

- 1. It replaces reference to a law enforcement officer with reference to a criminal justice agency;
- 2. It replaces reference to a criminal investigation with reference to the administration of criminal justice and the administration of juvenile justice; and
- 3. It allows release of audio recordings of E-9-1-1 calls to a person accused of a crime or that person's agent or attorney for the purposes of trial and sentencing if authorized by the prosecutor or prosecutorial office or a rule or order of a court of competent jurisdiction.

LPC POSITION: Will wait to formulate a position until hearing the MSA and Emergency Communications Association position. Motion to *table* was unanimously approved.

#### ANNUAL CONVENTION

On January 22<sup>nd</sup>, Lauren and I met with Convention Planning Committee members, Barbara Arsenault and Owen Smith, for a site visit at the Atlantic Oceanside Hotel & Conference Center in Bar Harbor. Hancock County Commissioner Steve Joy and County Clerk Cynthia DePrenger had planned to meet us there, as well, but they were prevented from attending because a hearing required their presence.

We met with their staff and toured the facility, which revealed a beautiful location, plenty of meeting space, lovely hotel rooms, a great menu, reasonable prices, and nice amenities. The hotel/center is very experienced in handling conferences with large numbers of participants, so we feel comfortable choosing this venue for our annual convention.

The Convention Planning Committee is meeting Friday, February  $6^{th}$  to make a final determination on the site for the 2015 convention and talk about next steps in planning the convention. Lauren will lead the convention planning effort, but planning for the event will certainly be a TEAM effort.

#### STRATEGIC PLAN IMPLEMENTATION

As many of you have noticed, we are moving forward with the implementation of MCCA's Strategic Plan. By now, county folks should have received a link to a questionnaire via email from our office, the answers from which will help us determine how to move forward with MCCA's programs and services. We depend on *you* to help us know what Maine counties want their state association to do, so please complete and submit your questionnaire as soon as possible. If you have not seen the link or questionnaire, please let us know and we'll be sure to get it to you.

Another next step for MCCA is to establish two new committees – an "Ethics Committee" that will formulate an ethics policy and "Professionalism in Management Committee" that will evaluate studies conducted on professional management in county government. The ethics policy will apply to the Board of Directors and other MCCA members. I will seek information from NACo, NCCAE (National Council of County Association Executives) and other sources that addresses professional management and consolidation of programs and services in counties.

We continue to work on many other tasks identified in the Strategic Plan, such as components of our legislative lobbying efforts. However, one thing that needs to be determined is whether members want MCCA to host a Legislative Summit in the near future to educate legislators about county corrections. We should also determine if/when the MCCA Board of Directors will meet with the MSA Board of Directors to discuss a position on LD 186 – An Act To Reverse Jail Consolidation.

# Meetings/Events since January 14, 2015 Annual General Membership Meeting

Jan. 15 Jan. 16	Board of Corrections Finance Committee meeting at Tyson Bldg., Augusta LPC conference call meeting
Jan. 20	AFA Committee with CJPS Committee meeting at State House (SBOC Issues)
Jan. 21	CJPS Committee meeting (SBOC issues) at State House
Jan. 22	Visited Atlantic Oceanside Hotel & Conference Center in Bar Harbor
Jan. 23	LPC conference call meeting
Jan. 28	Farewell get-together for Ryan Thornell at Tyson Bldg., Augusta
Jan. 29	MACCAM meeting at MCCA
Jan. 30	LPC conference call meeting
Feb. 6	LPC conference call meeting at 10:00 am
	Annual Convention Planning Committee meeting at MCCA Offices at 1:00 pm
Feb. 9	PH @ Taxation for LD 29, SH Room 127 at 10:00 am
	Orientation at SLG, Cross Bldg. Room 214 at 1:00 pm

# **Upcoming Planned Meetings/Events:**

Feb. 11	MCCA Meetings
	SLG PH on LD 82 & LD 114, Cross Bldg. Room 214 at 1:00 pm
	Taxation WS on LD 29, SH Room 127 @ 1:30 pm
Feb. 12	Health Insurance Excise Tax webinar at 2:00 pm
Feb. 13	LPC conference call meeting at 10:00 am
Feb. 20	LPC conference call meeting at 10:00 am
Feb. 21-25	NACo Legislative Conference in Washington DC
Feb. 27	LPC conference call meeting at 10:00 am
Mar. 6	LPC conference call meeting at 10:00 am

Respectfully submitted,

Rosemary Kulow, Executive Director

# MAINE COUNTY COMMISSIONERS ASSOCIATION

# January 2015 Financial Report

Attached please find the monthly financial reports for the month of January 2015. The Balance Sheet shows total assets and liabilities at \$240,286.61. Debits to the bank account in January totaled \$16,120.20. \$274.20 was credited to the bank account; and the bank balance on December 31<sup>st</sup> was \$101,804.18. The main difference between the total assets/liabilities and the bank balance is in accounts receivable for membership dues, which have been billed, but not yet received.

With 8% of the year complete, \$274.20 (0.1%) of the \$246,550 budgeted revenue has been received. The counties have been billed for their 2015 MCCA dues; however, at this writing, no payments had yet been received from the counties.

On the expenditure side, \$15,583 (6%) was expended by the end of January. See the *Profit & Loss Budget vs. Actual Month Only* report for details of revenue and expenditures for January 2015.

Finances are within budget, and there are no problems in any line item at this time. Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,	
Hosemary Frelow	
Rosemary E. Kulow	
Executive Director	
A	
Accepted by:	Date:
William Dladgett Duggident	D. (
William Blodgett, President	Peter Baldacci, Vice-President
Thomas Coward, Secretary-Treasurer	
Thomas Comma, Scording Housard	

# **Maine County Commissioners Association** Balance Sheet (accrual) As of January 31, 2015

	January 2015
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	99,851.41
Petty Cash Account	200.00
Total Checking/Savings	100,051.41
Accounts Receivable .	
Receivables	140,235.20
Total Accounts Receivable	140,235.20
Total Current Assets	240,286.61
TOTAL ASSETS	240,286.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-682.49
Total Accounts Payable	-682.49
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	-252.46
Total Other Current Liabilities	-252.46
Total Current Liabilities	-934.95
Total Liabilities	-934.95
Equity	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	175,781.51
Net Income	124,656.05
Total Equity	241,221.56
TOTAL LIABILITIES & EQUITY	240,286.61

# **Maine County Commissioners Association** Reconciliation Summary MCCA Checking-Savings Bank, Period Ending 01/31/2015

	Jan 31 2015
Beginning Balance	117,647.73
Cleared Transactions	
Checks and Payments - 14 items	-16,120.20
Deposits and Credits - 3 items	276.65
<b>Total Cleared Transactions</b>	-15,843.55
Cleared Balance	101,804.18
Uncleared Transactions	
Checks and Payments - 4 items	-1,952.77
Total Uncleared Transactions	-1,952.77
Register Balance as of 01/31/2015	99,851.41
New Transactions	
Deposits and Credits - 1 item	359.25
<b>Total New Transactions</b>	359.25
Ending Balance	100,210.66

# Maine County Commissioners Association Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 01/31/2015

	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						117,647.73
Cleared Transactions						111,047.110
Checks and Payments-14 items						
	12/23/2014	3477	Maine Farm Bureau	$\checkmark$	-1,382.00	-1,382.00
	12/23/2014		Country Cafe Catering	<b>√</b>	-248.50	-1,630.50
	12/31/2014		Time Warner Cable	V	-167.17	-1,797.67
	01/07/2015	3481	Maine Municipal Association	$\sqrt{}$	-600.00	-2,397.67
	01/07/2015	3480	Gorham Leasing Group	$\sqrt{}$	-164.35	-2,562.02
	01/09/2015		Bangor Payroll	$\checkmark$	-1,859.02	-4,421.04
	01/15/2015	3482	Capitol Computers	$\checkmark$	-275.00	-4,696.04
	01/15/2015	3483	Kulow, Rosemary	$\checkmark$	-95.11	-4,791.15
	01/15/2015	3484	Haven, Lauren	$\checkmark$	-70.33	-4,861.48
	01/16/2015		Bangor Payroll	$\checkmark$	-1,773.03	-6,634.51
	01/16/2015	3486	Governor Hill Mansion	$\checkmark$	-1,271.64	-7,906.15
	01/16/2015	3485	Bank of Maine	$\checkmark$	-757.15	-8,663.30
	01/23/2015		Bangor Payroll	$\checkmark$	-1,859.02	-10,522.32
	01/30/2015		Bangor Payroll	$\checkmark$	-5,597.88	-16,120.20
<b>Total Checks and Payments</b>					-16,120.20	-16,120.20
Deposits and Credits - 3 items						
	01/12/2015		National Assoc of Counties	$\checkmark$	204.00	204.00
	01/28/2015	73739	Somerset County	$\checkmark$	70.20	274.20
	01/31/2015			$\checkmark$	2.45	276.65
Total Deposits and Credits					276.65	276.65
Total Cleared Transactions					-15,843.55	-15,843.55
Cleared Balance					-15,843.55	101,804.18
Uncleared Transactions						
Checks and Payments -4 items						
-	01/28/2015	3487	Maine Farm Bureau		-1,382.00	-1,382.00
	01/28/2015	3489	Staples Credit Plan		-228.11	-1,610.11
	01/28/2015	3488	Maine Munic Employ Health Ti	rust	-175.47	-1,785.58
	01/28/2015	3490	Time Warner Cable		-167.19	-1,952.77
Total Checks and Payments					-1,952.77	-1,952.77
Total Uncleared Transactions					-1,952.77	-1,952.77
Register Balance as of 01/31/2015					-17,796.32	99,851.41

# Maine County Commissioners Association Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 01/31/2015

	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Deposits and Credits - 1 item						
	02/02/2015	NACo			359.25	359.25
Total Deposits and Credits					359.25	359.25
Total New Transactions					359.25	359.25
Ending Balance					-17,437.07	100,210.66

# Maine County Commissioners Association Profit & Loss Budget vs. Actual Month Only January 2015

	Budget	Jan 2015	\$ Over Budget	% of Budget
Income				
4100-00 · Convention Income				
4110-00 · Plaques		70		
4120-00 · Registration	30,000		-30,000	
4130-00 · Sponsorship	12,500		-12,500	
4140-00 · Vendor	12,500		-12,500	
Total 4100-00 · Convention Income	55,000	70	-54,930	0%
4300-00 · Dues	140,240		-140,240	
4400-00 · Other Income	500	204	-296	41%
4500-00 · NACo Roster	500		-500	
4600-00 · MCCA Risk Pool Assesssment	25,000		-25,000	
4810-00 · Interest Earned	50	2	-48	4%
4920-00 · Transfer in from Fund Balance	25,260		-25,260	
Total Income	246,550	276	-246,274	0%
Gross Profit	246,550	276	-246,274	0%
Expense				
5000-00 · Payroll Expenses				
5020-00 · Payroll Fees	1,850	136	-1,714	7%
5030-00 · FICA	7,750	617	-7,133	8%
5050-00 · Salary - Administrative Asst	37,000	2,827	-34,173	8%
5060-00 · Salary - Executive Director	74,000	5,538	-68,462	7%
Total 5000-00 · Payroll Expenses	120,600	9,118	-111,482	8%
5100-00 · Insurance				
5110-00 · Health Insurance	20,000	1,731	-18,269	9%
5120-00 · Commercial, Crime, D&O Ins	2,000		-2,000	
5130-00 · Workers Comp	600		-600	
5140-00 · Unemployment Comp Ins	500		-500	
Total 5100-00 · Insurance	23,100	1,731	-21,369	7%
6010-00 · Prof. Services				
6011-00 · Prof Services-Bookkeeping	250		-250	
6012-00 · Prof Services - Legal Services	500		-500	
6013-00 · Financial Audit	1,800		-1,800	
Total 6010-00 · Prof. Services	2,550		-2,550	
6030-00 · Lobbying				
6031-00 · Lobbying Reg	300		-300	
6032-00 · Lobbying - Contractual	2,000		-2,000	
Total 6030-00 · Lobbying	2,300		-2,300	

# Maine County Commissioners Association Profit & Loss Budget vs. Actual Month Only January 2015

·	Budget	Jan 2015	\$ Over Budget	% of Budget
6040-00 · NACO Expenses				
6041-00 · Conferences	8,400	490	-7,910	6%
Total 6040-00 · NACO Expenses	8,400	490	-7,910	6%
6050-00 · Education and Training	500		-500	
6100-00 · Bank Charges	50		-50	
6110-00 · Convention Exp.				
6113-00 · Entertainment/Speakers	5,000		-5,000	
6114-00 · MCCA Staff Registration Expense	1,000		-1,000	
6118-00 · Meeting Exp.	26,000		-26,000	
6121-00 · Supplies	3,250		-3,250	
Total 6110-00 · Convention Exp.	35,250		-35,250	
6135-00 · Commissioner Retirement Plaques	600		-600	
6140-00 · Copies-Printing				
6142-00 · Directory	825		-825	
6143-00 · Other Copying or Printing	150		-150	
Total 6140-00 · Copies-Printing	975		-975	
6145-00 · Dues Expense				
6147-00 · Dues, Professional Dev - Other		600		
6145-00 · Dues Expense - Other	1,500		-1,500	
Total 6145-00 · Dues Expense	1,500	600	-900	40%
6150-00 · Equipment - Office				
6151-00 · Computer Hardware & Software	1,500		-1,500	
6152-00 · IT Services	3,250	275	-2,975	8%
6153-00 · Photocopier Lease	2,000	164	-1,836	8%
6154-00 · Printer & Supplies	1,700		-1,700	
6155-00 · Telephone System	200		-200	
6156-00 · Other	500		-500	
Total 6150-00 · Equipment - Office	9,150	439	-8,711	5%
6160-00 · Fees	150		-150	
6170-00 · Meeting exp.				
6171-00 · Annual Meeting	1,500	1,272	-228	85%
6172-00 · County Officials' Workshop	250		-250	
6173-00 · Monthly	3,000		-3,000	
6174-00 · Retreat Meeting	1,500		-1,500	
6175-00 · Meetings - Other	800		-800	
Total 6170-00 · Meeting exp.	7,050	1,272	-5,778	18%

# Maine County Commissioners Association Profit & Loss Budget vs. Actual Month Only January 2015

•	Budget	Jan 2015	\$ Over Budget	% of Budget
6180-00 · Mileage & Travel Expense	4,000	20	-3,980	1%
6195-00 · Office Space Rental	18,375	1,382	-16,993	8%
6215-00 · Postage-Shpping	350	1,002	-350	070
6230-00 · Advertising	1,000		-1,000	
6235-00 · Supplies	2,500	516	-1,984	21%
6240-00 · Telephone, Fax & Internet			ŕ	
6241-00 · Cell Phone	1,800	124	-1,676	7%
6242-00 · Conference Call Line	100		-100	
6243-00 · Phone, Fax & Internet	3,000	167	-2,833	6%
Total 6240-00 · Telephone, Fax & Internet	4,900	291	-4,609	6%
6250-00 · Website	250		-250	
6260-00 · Contingency	3,000		-3,000	
Total Expense	246,550	15,859	-230,691	6%
Net Income		-15,583	-15,583	100%

1:10 PM 02/04/15 Accrual Basis

	Date	Num	Name	Мето	Amount
MCCA Checking-Savings Bank					
	1/7	3480	Gorham Leasing Group	Lease #ME1827	-164.35
	1/7	3481	Maine Municipal Association		-600.00
	1/9		Bangor Payroll	Payroll for week 12/29/14 to 1/4/15	-1,859.02
	1/12		National Association of Counties		204.00
	1/15	3482	Capitol Computers	Cloud Backup & IT Services	-275.00
	1/15	3483	Kulow, Rosemary	Executive Director Expenses	-95.11
	1/15	3484	Haven, Lauren		-70.33
	1/16	3485	Bank of Maine	Visa Payment	-757.15
	1/16	3486	Governor Hill Mansion	Annual Meeting	-1,271.64
	1/16		Bangor Payroll	Payroll for week 1/05 to 1/11/15	-1,773.03
	1/23		Bangor Payroll	Payroll for week 1/12 to 1/18/15	-1,859.02
	1/28	73739	Somerset County	Deposit	70.20
	1/28	3487	Maine Farm Bureau Build Assoc	Rent	-1,382.00
	1/28	3488	Maine Municipal Employ. Health Trust	Balance for health insurance payment	-175.47
	1/28	3489	Staples Credit Plan		-228.11
	1/28	3490	Time Warner Cable		-167.19
	1/30		Bangor Payroll	Payroll for week 1/19 to 1/25/15	-5,597.88
	1/31			Interest	2.45
Total MCCA Checking-Savings Bank					-15,998.65
Receivables					
	1/12	1958	National Association of Counties		204.00
	1/12		National Association of Counties		-204.00
	1/28	1942	Androscoggin County		8,765.00
	1/28	1943	Aroostook County		8,765.00
	1/28	1944	Cumberland County Maine		8,765.00
	1/28	1945	Franklin County		8,765.00
	1/28	1946	Hancock County		8,765.00
	1/28	1947	Kennebec County		8,765.00
	1/28	1948	Knox County		8,765.00

1:10 PM 02/04/15 Accrual Basis

Date	EDN	Name	Memo	Amount
1/28	1949	Lincoln County		8,765.00
1/28	1950	Oxford County		8,765.00
1/28	1951	Penobscot County		8,765.00
1/28	1952	Piscataquis County		8,765.00
1/28	1953	Sagadahoc County		8,765.00
1/28	1954	Somerset County		8,765.00
1/28	1955	Waldo County		8,765.00
1/28	1956	Washington County		8,765.00
1/28	1957	York County		8,765.00
				140,240.00
1/7		Gorham Leasing Group	Lease #ME1827	-164.35
1/7	3480	Gorham Leasing Group	Lease #ME1827	164.35
1/7		Maine Municipal Association		-600.00
1/7	3481	Maine Municipal Association		00.009
1/9	2015-02	Bangor Payroll	Payroll for week 12/29/14 to 1/4/15	-1,859.02
1/9		Bangor Payroll	Payroll for week 12/29/14 to 1/4/15	1,859.02
1/15		Capitol Computers	Cloud Backup & IT Services	-275.00
1/15	3482	Capitol Computers	Cloud Backup & IT Services	275.00
1/15		Kulow, Rosemary	Executive Director Expenses	-95.11
1/15	3483	Kulow, Rosemary	Executive Director Expenses	95.11
1/15		Haven, Lauren		-70.33
1/15	3484	Haven, Lauren		70.33
1/16		Bank of Maine	Visa Payment	-757.15
1/16	3485	Bank of Maine	Visa Payment	757.15
1/16		Governor Hill Mansion	Annual Meeting	-1,271.64
1/16	3486	Governor Hill Mansion	Annual Meeting	1,271.64
1/16	2015-03	Bangor Payroll	Payroll for week 1/05 to 1/11/15	-1,773.03
1/16		Bangor Payroll	Payroll for week 1/05 to 1/11/15	1,773.03
1/23	2015-04	Bangor Payroll	Payroll for week 1/12 to 1/18/15	-1,859.02

Accounts Payable

Total Receivables

1:10 PM 02/04/15 Accrual Basis

	Date	Num	Name	Memo	Amount
	1/23	B	Bangor Payroll	Payroll for week 1/12 to 1/18/15	1,859.02
	1/28	Ž	Maine Municipal Employ. Health Trust	Balance for health insurance payment	-175.47
	1/28	Ž	Maine Farm Bureau Build Assoc	Rent	-1,382.00
	1/28	Š	Staples Credit Plan		-228.11
	1/28	Ē	Time Warner Cable		-167.19
	1/28	3487 Ma	Maine Farm Bureau Build Assoc	Rent	1,382.00
	1/28	3488 Ma	Maine Municipal Employ. Health Trust	Balance for health insurance payment	175.47
	1/28	3489 St	Staples Credit Plan		228.11
	1/28	3490 Til	Time Warner Cable		167.19
	1/30 20	2015-05 Ba	Bangor Payroll	Payroll for week 1/19 to 1/25/15	-5,597.88
	1/30	B	Bangor Payroll	Payroll for week 1/19 to 1/25/15	5,597.88
Total Accounts Payable					0.00
1000-00 · Employee Health Insurance Contr					
	1/9 201	5-02	Bangor Payroll	Employee Health Contribution	-268.34
	1/16 201	5-03	Bangor Payroll	Employee Health Contribution	-347.78
	1/23 201	5-04	Bangor Payroll	Employee Health Contribution	-268.34
	1/28	Ÿ	Maine Municipal Employ. Health Trust	EmployEE remaining balance due to short	79.41
	1/30 20	2015-05 Ba	Bangor Payroll	EE Health Insurance Contributions	1,152.80
	1/30 201	2-05	Bangor Payroll	Adjustment	-79.44
Total 1000-00 · Employee Health Insurance Contr					268.31
1001-00 · MainePERS Employee Contribution					
	1/9 20	2015-02 Ba	Bangor Payroll	Payroll deductions for Retirement	-146.39
	1/16 20	2015-03 Ba	Bangor Payroll	Payroll deductions for Retirement	-146.39
	1/23 20	2015-04 Ba	Bangor Payroll	Payroll deductions for Retirement	-146.39
	1/30 20	2015-05 Ba	Bangor Payroll	Payroll deductions for Retirement Jan 30th	-146.39
	1/30 20	2015-05 Ba	Bangor Payroll	EE MEPERS Retirement Contributions	731.95
Total 1001-00 MainePERS Employee Contribution			,		146.39

1:10 PM	02/04/15	Accrual Basis

	Date	Num	Name	Memo	Amount
4100-00 · Convention Income 4110-00 · Plaques					
	1/28	73739	Somerset County	Two Retirement Plaques	-70.20
Total 4110-00 · Plaques					-70.20
Total 4100-00 · Convention Income					-70.20
4300-00 · Dues					
	1/28	1942	Androscoggin County	2015 MCCA Annual Dues	-8,765.00
	1/28	1943	Aroostook County	2015 MCCA Annual Dues	-8,765.00
	1/28	1944	Cumberland County Maine	2015 MCCA Annual Dues	-8,765.00
	1/28	1945	Franklin County	2015 MCCA Annual Dues	-8,765.00
	1/28	1946	Hancock County	2015 MCCA Annual Dues	-8,765.00
	1/28	1947	Kennebec County	2015 MCCA Annual Dues	-8,765.00
	1/28	1948	Knox County	2015 MCCA Annual Dues	-8,765.00
	1/28	1949	Lincoln County	2015 MCCA Annual Dues	-8,765.00
	1/28	1950	Oxford County	2015 MCCA Annual Dues	-8,765.00
	1/28	1951	Penobscot County	2015 MCCA Annual Dues	-8,765.00
	1/28	1952	Piscataquis County	2015 MCCA Annual Dues	-8,765.00
	1/28	1953	Sagadahoc County	2015 MCCA Annual Dues	-8,765.00
	1/28	1954	Somerset County	2015 MCCA Annual Dues	-8,765.00
	1/28	1955	Waldo County	2015 MCCA Annual Dues	-8,765.00
	1/28	1956	Washington County	2015 MCCA Annual Dues	-8,765.00
	1/28	1957	York County	2015 MCCA Annual Dues	-8,765.00
Total 4300-00 · Dues					-140,240.00
4400-00 · Other Income					
	1/12	1958	National Association of Counties	Income from any advertising performed by	-204.00
Total 4400-00 · Other Income					-204.00

10 PN //04/1 crual	=	15	Basis
	10 PM	/04/15	al B

	Date Num Name	Мето	Amount
4810-00 · Interest Earned	1/31	Interest	-2.45
Total 4810-00 · Interest Earned			-2.45
5000-00 · Payroll Expenses			
5020-00 · Payroll Fees			
	1/9 2015-02 Bangor Payroll	Processing fee	32.00
	1/16 2015-03 Bangor Payroll	Processing fee	32.00
	1/23 2015-04 Bangor Payroll	Processing fee	32.00
	1/30 2015-05 Bangor Payroll	Processing fee	40.00
Total 5020-00 · Payroll Fees			136.00
5030-00 · FICA			
	1/9 2015-02 Bangor Payroll	Taxes	150.40
	1/16 2015-03 Bangor Payroll	Taxes	143.85
	1/23 2015-04 Bangor Payroll	Taxes	150.40
	1/30 2015-05 Bangor Payroll	Taxes	172.55
Total 5030-00 · FICA			617.20
5050-00 · Salary - Administrative Asst			
	1/9 2015-02 Bangor Payroll	Administrative Assistant Salary	706.73
	1/16 2015-03 Bangor Payroll	Administrative Assistant Salary	706.73
	1/23 2015-04 Bangor Payroll	Administrative Assistant Salary	706.73
	1/30 2015-05 Bangor Payroll	Administrative Assistant Salary	706.73
Total 5050-00 $\cdot$ Salary - Administrative Asst			2,826.92
5060-00 · Salary - Executive Director			
	1/9 2015-02 Bangor Payroll	Executive Directors Salary	1,384.62
	1/16 2015-03 Bangor Payroll	Executive Directors Salary	1,384.62
	1/23 2015-04 Bangor Payroll	Executive Directors Salary	1,384.62

	Date	Num	Name	Memo	Amount
	1/30 20	2015-05 Ban	Bangor Payroll	Executive Directors Salary	1,384.62
Total 5060-00 · Salary - Executive Director					5,538.48
Total 5000-00 · Payroll Expenses					9,118.60
5100-00 · Insurance 5110-00 · Health Insurance					
	1/28	Mair	Maine Municipal Employ.Health Trust	EmployER remaining balance for health ins	90.96
	1/30 2(	2015-05 Bang 2015-05 Bang	Bangor Payroll Bangor Payroll	ER Health Insurance Contributions Adiustment	1,731.12
Total 5110-00 · Health Insurance					1,731.12
Total 5100-00 · Insurance					1,731.12
6040-00 · NACO Expenses 6041-00 · Conferences					
Total 6041-00 · Conferences	1/16	Bank	Bank of Maine	NACo Conference	490.00
Total 6040-00 · NACO Expenses					490.00
6145-00 · Dues Expense 6147-00 · Dues, Professional Dev · Other	!	:	: :		;
Total 6147-00 · Dues, Professional Dev · Other	1/7	Main	Maine Municipal Association	2014 MMA Convention Hegistration & Mea	00.009
Total 6145-00 · Dues Expense					600.00
6150-00 · Equipment - Office 6152-00 · IT Services	1/15	Capi	Capitol Computers	Cloud Backup	25.00

Page 6 of 8

	10	Basis
1:10 PM	02/04/15	Accrual E

	Date Num	Name	Мето	Amount
	1/15	Capitol Computers	IT Services	250.00
Total 6152-00 · IT Services				275.00
6153-00 · Photocopier Lease				
	1/7	Gorham Leasing Group	Photocopier Lease - Monthly	164.35
Total 6153-00 · Photocopier Lease				164.35
Total 6150-00 · Equipment - Office				439.35
6170-00 · Meeting exp.				
6171-00 · Annual Meeting				
	1/16	Governor Hill Mansion	Annual Meeting	1,271.64
Total 6171-00 · Annual Meeting				1,271.64
Total 6170-00 · Meeting exp.				1,271.64
6180-00 · Mileage & Travel Expense	!			
	1/15	Kulow, Rosemary	Executive Director Mileage	20.11
Total 6180-00 · Mileage & Travel Expense				20.11
6195-00 · Office Space Rental				
	1/28	Maine Farm Bureau Building Association	Rent	1,382.00
Total 6195-00 · Office Space Rental				1,382.00
6235-00 · Supplies				
	1/15	Haven, Lauren	Office Supplies	21.10
	1/16	Bank of Maine	Home Depot Shelves	158.16
	1/16	Bank of Maine	WB Mason - Paper	108.99
	1/28	Staples Credit Plan	Office Supplies	228.11
Total 6235-00 · Supplies				516.36

1:10 PM 02/04/15 Accrual Basis

	Date	Num	Name	Мето	Amount
6240-00 · Telephone, Fax & Internet 6241-00 · Cell Phone					
	1/15	Kul	Kulow, Rosemary	Cell Phone Reimbursement	75.00
	1/15	Hay	Haven, Lauren	Cell Phone Reimbursement	49.23
Total 6241-00 · Cell Phone					124.23
6243-00 · Phone, Fax & Internet					
	1/28	Tim	Time Warner Cable	Phone Fax & Internet	167.19
Total 6243-00 $\cdot$ Phone, Fax & Internet					167.19
Total 6240-00 · Telephone, Fax & Internet					291.42
TOTAL					0.00

# Maine County Commissioners Association Expenses by Vendor Detail January 2015

	Date	Account	Amount	Balance
Bangor Payroll				
	1/9 5050-	00 · Salary - Administrative Asst	706.73	706.73
	1/9 5030-	·00 · FICA	150.40	857.13
	1/9 5020-	·00 · Payroll Fees	32.00	889.13
		00 · Salary - Executive Director	1,384.62	2,273.75
		-00 · Salary - Administrative Asst	706.73	2,980.48
	1/16 5030-		143.85	3,124.33
		-00 · Payroll Fees	32.00	3,156.33
		-00 · Salary - Executive Director	1,384.62	4,540.95
		-00 · Salary - Administrative Asst	706.73	5,247.68
	1/23 5030		150.40	5,398.08
		-00 · Payroll Fees	32.00	5,430.08
		-00 · Salary - Executive Director	1,384.62	6,814.70
		-00 · Salary - Administrative Asst	706.73	7,521.43
	1/30 5030-		172.55	7,693.98
		00 · Payroll Fees	40.00	7,733.98
		-00 · Salary - Executive Director	1,384.62	9,118.60
		-00 · Health Insurance	1,731.12	10,849.72
Total Bangar Bayrall	1/30 5110	-00 · Health Insurance	-96.06	10,753.66
Total Bangor Payroll			10,753.66	10,753.66
Bank of Maine				
Dank or manio	1/16 6235	-00 · Supplies	158.16	158.16
		-00 · Supplies	108.99	267.15
		-00 · Conferences	490.00	757.15
Total Bank of Maine	1,10 0011	or comercines	757.15	757.15
			707.10	101110
Capitol Computers				
•	1/15 6152	-00 · IT Services	25.00	25.00
	1/15 6152	-00 · IT Services	250.00	275.00
Total Capitol Computers			275.00	275.00
Gorham Leasing Group				
	1/7 6153	-00 · Photocopier Lease	164.35	164.35
Total Gorham Leasing Group			164.35	164.35
Governor Hill Mansion				
	1/16 6171	-00 · Annual Meeting	1,271.64	1,271.64
Total Governor Hill Mansion			1,271.64	1,271.64
Haven, Lauren		0 !! =:		
	·	-00 · Cell Phone	49.23	49.23
Tabilitary at a se	1/15 6235	-00 · Supplies	21.10	70.33
Total Haven, Lauren			70.33	70.33

# Maine County Commissioners Association Expenses by Vendor Detail

January 2015

	Date	Account	Amount	Balance
Kulow, Rosemary				
Rulow, nosemary	1/15 6180-	-00 · Mileage & Travel Expense	20.11	20.11
		-00 · Cell Phone	75.00	95.11
Total Kulow, Rosemary			95.11	95.11
Maine Farm Bureau Build Assoc				
	1/28 6195-	.00 · Office Space Rental	1,382.00	1,382.00
Total Maine Farm Bureau Build Assoc			1,382.00	1,382.00
Maine Municipal Association				
·	1/7 6147-	00 · Dues, Professional Dev - Other	600.00	600.00
Total Maine Municipal Association			600.00	600.00
Maine Municipal Employ. Health Trust				
, , ,	1/28 5110-	-00 · Health Insurance	96.06	96.06
Total ME Municipal Employ. Health Trust			96.06	96.06
Staples Credit Plan				
·	1/28 6235-	·00 · Supplies	228.11	228.11
Total Staples Credit Plan			228.11	228.11
Time Warner Cable				
	1/28 6243-	00 · Phone, Fax & Internet	167.19	167.19
Total Time Warner Cable			167.19	167.19
TOTAL			15,860.60	15,860.60

# M.C.C.A.

William Blodgett, President Lincoln County

Peter Baldacci, Vice President Penobscot County

Thomas Coward, Secretary-Treasurer Cumberland County



Rosemary Kulow Executive Director

> Lauren Haven Office Manager

#### MAINE COUNTY COMMISSIONERS ASSOCIATION

# MCCA Board of Directors' Meeting Minutes 10:00 a.m., February 11, 2015

# I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President William Blodgett called the meeting to order at 10:10 a.m. The attendees introduced themselves and said the Pledge of Allegiance.

DIRECTORS PRESENT: Androscoggin – Comm. Beth Bell; Aroostook – Comm. Paul Underwood proxy for Comm. Norman Fournier; Cumberland – County Manager Peter Crichton proxy for Comm. Tom Coward; Franklin – Comm. Gary McGrane; Hancock – Comm. Steve Joy; Knox – Comm. Roger Moody; Lincoln – Comm. William Blodgett; Oxford – Admin. Scott Cole proxy for Comm. Steven Merrill; Penobscot – Comm. Peter Baldacci; Piscataquis – Comm. James Annis; Sagadahoc – County Admin. Pamela Hile proxy for Comm. Charles Crosby III; Somerset – Comm. Newell Graf; Waldo – Comm. Amy Fowler; York – Comm. Michael Cote; MACCAM – Bill Collins; MACT – David Parkman; MARP – Kathleen Ayers; MECCA – Owen Smith; MRODA – Susan Bulay; and MSA – Sheriff Todd Brackett.

OTHERS PRESENT: *Cumberland* – Comm. Stephen Gorden, Assistant County Manager Bill Whitten; *Knox* – County Admin. Andrew Hart, and *Somerset* – County Administrator Dawn DiBlasi.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Administrative Assistant Lauren Haven.

# II. Approval of/Additions to the Agenda

Comm. Baldacci moved and Comm. Joy seconded tabling the following agenda items

- V. New Business
- A. President's Appointment of an Ethics Committee
- B. President's Appointment of a Professionalism in Management Committee

The motion was approved unanimously.

# III. Approval of January 14, 2014 Meeting Minutes

Admin. Scott Cole made a **motion** to amend the January meeting minutes to reflect each budget change including the proposed amount, the change, and the approved amount. Comm. Blodgett moved to approve the minutes with this amendment. The **motion** was seconded by Manager Peter Crichton and the **motion** was passed. Please see the amended document attached.

# IV. Old Business

No old business was brought before the Board.

#### V. New Business

# C. Determine whether to Hold a "Summit" with State Legislators to Discuss County Jails

The group discussed the possibility of holding a meeting to talk with legislators similar to the informal breakfast that MSA holds at the Senator Inn. Comm. Moody stated we would need to develop a united opinion to avoid giving legislators mixed messages. The meeting should probably not be called a summit, however, as the term is applicable only to leadership. In years past, there was an April event held called, "County Day" in the Hall of Flags. Comm. Fowler stressed the importance of each county meeting separately with their legislators. Comm. Joy said we should have a short written statement on MCCA's position for each LD. No course of action was determined, but Comm. Blodgett reminded everyone to meet with their own legislators and start making connections.

# D. Determine whether to Meet with Maine Sheriffs Association on LD 186 – An Act To Reverse Jail Consolidation

The group talked about the possibility of meeting with MSA after their regular meeting on February 19<sup>th</sup> at the Bangor Savings building in Augusta. Sheriff Brackett indicated representatives from MCCA would be welcome to contact the association to propose this. After some discussion, *Comm. Joy moved and Comm. Annis seconded that the Executive Committee would present the following core principles to the MSA:* 

1. Firstly, the bill should refer to the current statute that governs the Board of Corrections and county jails.

- 2. Counties shall control the jails.
- 3. The State should provide ongoing sustained funding for county jails to pay for state obligations. Funding that the state has already dedicated for corrections programs must continue as originally intended.
- 4. There should be no State Board of Corrections, but counties may establish their own statewide jail authority/board to help achieve efficiencies and economies of scale among county jails.
- 5. The legislation should acknowledge that both sheriffs and jail authorities manage jails, depending on the circumstance.
- 6. Future funding increases at the local level for county jails shall be governed by the LD1 growth factor.

Comm. Bell suggested that the meeting should have more representation. Comm. Blodgett stated that it would probably be a public meeting, and in any event would likely allow more people to attend. *The motion was passed with one vote in opposition*. Executive Director Rosemary Kulow agreed to write a summary of the core principles and share them with MSA as well as the MCCA Board of Directors.

### E. Consider Nominees to Attend the NACo County Leadership Institute

No candidate was nominated.

# F. Consider Changing the Title of the MCCA "Administrative Assistant" Position to "Office Manager"

County Manager Peter Crichton made a motion to change the title of the position to Office Manager. The motion was seconded by Admin. Pamela Hile. The motion passed with a majority vote with nine in favor and seven in opposition.

# VI. Reports

### A. <u>Executive Director's and Financial Reports</u>

Executive Director Rosemary Kulow welcomed any questions regarding the attached reports. <u>Comm. Baldacci moved and Comm. Joy seconded the reports be accepted. The motion passed unanimously.</u>

## B. <u>Legislative Report</u>

The group discussed rescheduling the Legislative Policy Committee conference call meeting. The time was moved to 1:00 pm on Friday afternoon.

#### C. Association Reports

*MARP*: Kathleen Ayers reported the association has taken the position of "Neither For Nor Against" LD 83 - An Act to Strengthen the consent Laws for Abortions Performed on Minors and Incapacitated Persons. The language does not include funding for legal representation for counties.

*MECCA*: Owen Smith reported the association is following three pieces of legislation, one of which is LD 206 - An Act to Clarify Restrictions on Disclosure of E-9-1-1 System Information. The association has made a decision to support LD 339 - An Act to Clarify That the Telephone Number 9-1-1 Is the Primary Number Advertised or Promoted for Emergency Response Services. And, they have taken the position of "Neither For Nor Against" LD 342 - An Act to Reduce the E-9-1-1 Surcharge.

*MRDA*: Susan Bulay reported the association is following LD 29 - An Act to Establish a Local Option Real Estate Transfer Tax. A representative from the Deeds Association testified at a recent work session, and although they have officially taken the position of "Neither For Nor Against", all points they made were against.

MSA: Sheriff Todd Brackett reported the MSA Annual Conference will be held Thursday, March 18 and 19 at the Holiday Inn by the Bay. Doctor Kevin Gilmartin will be speaking and there will be an awards ceremony dinner in the evening on the second day. Lauren Haven will post a link from the MCCA website to the MSA Conference information page.

## D. <u>Corrections Report</u>.

No report was given.

## E. <u>Annual Convention Report</u>

Rosemary Kulow reported the Convention Planning Committee had determined the date and venue for the 2015 convention, September 9, 10 and 11 at the Atlantic Oceanside Hotel and Event Center in Bar Harbor.

It was suggested the Committee should arrange for a new commissioners' training session. The classes should be scheduled in such a way that they don't overlap, with ending time adhered to. Comm. Bell requested the 2014 evaluation form be sent out again. The form remains accessible on the MCCA website as well.

## F. <u>NACo Report</u> - Peter Baldacci

Comm. Baldacci reported that the annual NACo Legislative Conference will be next weekend. He and Ms. Kulow are scheduled to attend, along with Cumberland County Manager, Peter Crichton and Assistant Manager, Bill Whitten. They intend to meet with legislators during the conference.

### VII. Other Business

Comm. McGrane inquired when the 2015 Directory would be ready. Lauren Haven reported that copies would be available at the next meeting.

# VII. Adjournment

seconded the <b>motion,</b> which was unanimously approved.	The group adjourned to lunch
Respectfully submitted,	
MCCA Office Manager, Lauren Haven	
Attested:	
MCCA Secretary-Treasurer, Thomas S. Coward	

Treasurer David Parkman made a **motion** to adjourn at 12:15 p.m.; Comm. McGrane



# 127th MAINE LEGISLATURE

# FIRST REGULAR SESSION-2015

**Legislative Document** 

No. 186

S.P. 61

In Senate, January 27, 2015

#### An Act To Reverse Jail Consolidation

Reference to the Committee on Criminal Justice and Public Safety suggested and ordered printed.

HEATHER J.R. PRIEST Secretary of the Senate

Heath & Buit

Presented by Senator DAVIS of Piscataquis.
Cosponsored by Representative BLACK of Wilton and
Senators: SAVIELLO of Franklin, WHITTEMORE of Somerset, Representatives:
BUCKLAND of Farmington, GILBERT of Jay, HEAD of Bethel, McCABE of Skowhegan,
SKOLFIELD of Weld, STETKIS of Canaan.

#### Be it enacted by the People of the State of Maine as follows:

- **Sec. 1. 1 MRSA §402, sub-§3, ¶Q,** as amended by PL 2013, c. 339, §1, is further amended to read:
  - Q. Security plans, staffing plans, security procedures, architectural drawings or risk assessments prepared for emergency events that are prepared for or by or kept in the custody of the Department of Corrections or a county jail if there is a reasonable possibility that public release or inspection of the records would endanger the life or physical safety of any individual or disclose security plans and procedures not generally known by the general public. Information contained in records covered by this paragraph may be disclosed to state and county officials if necessary to carry out the duties of the officials; or the Department of Corrections or members of the State Board of Corrections under conditions that protect the information from further disclosure;
- Sec. 2. 4 MRSA §1057, sub-§3-A, as amended by PL 2013, c. 598, §1, is repealed.
- Sec. 3. 5 MRSA §1591, sub-§4, as amended by PL 2013, c. 598, §2, is repealed.
- Sec. 4. 5 MRSA §12004-G, sub-§6-C, as enacted by PL 2007, c. 653, Pt. A, §3, is repealed.
  - **Sec. 5. 14 MRSA §5545, 2nd ¶,** as amended by PL 2007, c. 653, Pt. A, §4, is further amended to read:

Whenever, under this section or under any other section in this chapter, a court issues a writ of habeas corpus ordering before it a prisoner confined in any penal or correctional institution under the control of the Department of Health and Human Services or the Department of Corrections, or confined in any county jail, its order as to the transportation of the prisoner to and from the court must be directed to the sheriff of the county in which the court is located. It is the responsibility of the sheriff or any one or more of the sheriff's authorized deputies pursuant to any such order to safely transport a prisoner to and from the court and to provide safe and secure custody of the prisoner during the proceedings, as directed by the court. At the time of removal of a prisoner from an institution, the transporting officer shall leave with the head of the institution an attested copy of the order of the court, and upon return of the prisoner shall note that return on the copy. This paragraph as it relates to the responsibility for transportation is applicable to transfers from the county jail to any other county jail or to a state correctional facility under Title 34-A 30-A, section 1405 1656.

- **Sec. 6. 30-A MRSA §101, sub-§6-B,** as enacted by PL 2007, c. 653, Pt. A, §5, is repealed.
- **Sec. 7. 30-A MRSA §406,** as amended by PL 2011, c. 374, §§1 to 3 and corrected by RR 2011, c. 1, §46, is repealed.

Sec. 8. 30-A MRSA §701, sub-§2, as repealed and replaced by PL 2009, c. 415, Pt. A, §14, is repealed and the following enacted in its place:

- 2. Preparation of estimates. In order to assess a county tax, the county commissioners, prior to November 7th in each year, shall prepare estimates of the sums necessary to pay the expenses that have accrued or may probably accrue for the coming year, including the building and repairing of jails, courthouses and appurtenances, with the debts owed by their counties.
- The estimates must be drawn so as to authorize the appropriations to be made to each department or agency of the county government for the year. The estimates must provide specific amounts for personal services, contractual services, commodities, debt service and capital expenditures.
- Sec. 9. 30-A MRSA §701, sub-§2-A, as amended by PL 2013, c. 598, §3, is repealed.
- Sec. 10. 30-A MRSA §701, sub-§2-B, as enacted by PL 2007, c. 653, Pt. A, §9, is repealed.
- Sec. 11. 30-A MRSA §706-A, sub-§1, as amended by PL 2007, c. 653, Pt. A, §10, is further amended to read:
  - **1. Definitions.** As used in this section, unless the context otherwise indicates, the following terms have the following meanings.
    - A. "Average real personal income growth" has the same meaning as under Title 5, section 1531, subsection 2.
      - B. "County assessment" means: total annual county appropriations reduced by all resources available to fund those appropriations other than the county tax.
        - (1) For the tax year of any county that began prior to January 1, 2009, total annual county appropriations reduced by all resources available to fund those appropriations other than the county tax; or
        - (2) For the tax year of any county that begins on or after January 1, 2009, total annual county appropriations for noncorrectional related services as established in section 701, reduced by all resources available to fund those appropriations other than the county tax.
    - C. "Forecasted inflation" has the same meaning as under Title 5, section 1531, subsection 6.
      - D. "Property growth factor" means the percentage equivalent to a fraction, established by a county, whose denominator is the total valuation of all municipalities, plantations and unorganized territory in the county, and whose numerator is the amount of increase in the assessed valuation of any real or personal property in those jurisdictions that became subject to taxation for the first time, or taxed as a separate parcel for the first time for the most recent property tax year for which information is available, or that has had an increase in its assessed valuation over the prior year's valuation as a result of improvements to or expansion of the

- property. The State Tax Assessor shall provide to the counties forms and a methodology for the calculation of the property growth factor, and the counties shall use those forms and the methodology to establish the property growth factor.
- E. "State and local tax burden" has the same meaning as under Title 5, section 1531, subsection 9.
- **Sec. 12. 30-A MRSA §709,** as amended by PL 2011, c. 374, §4, is repealed.
- **Sec. 13. 30-A MRSA §710,** as amended by PL 2013, c. 598, §§4 to 6, is repealed.
- **Sec. 14. 30-A MRSA §932, sub-§3,** as amended by PL 2009, c. 391, §4, is repealed.
- **Sec. 15. 30-A MRSA §1557-B** is enacted to read:

#### §1557-B. Transfer from jails

- 1. Transfer. A sheriff may transfer a prisoner serving a sentence in a county jail from one jail to another to serve any part of that sentence upon the request of the sheriff of the sending jail and the approval of the sheriff of the receiving jail. A sheriff may transfer a prisoner serving a sentence in a county jail to the Department of Corrections to serve any part of that sentence upon the request of the sheriff and the approval of the Commissioner of Corrections.
- 2. Transfer cost. The county of the sending jail shall pay the cost of the transfer or return of the prisoner.
  - 3. Reimbursement. The county responsible for the support of a prisoner transferred under this section while the prisoner was incarcerated in the county jail shall pay, directly to the receiving county jail or the Department of Corrections upon the request of the sheriff of the receiving jail or the department, an amount computed at a per diem per capita rate established by the receiving county jail or the department. The county also shall reimburse the receiving county jail or the department for any costs incurred in the provision of extraordinary medical or surgical treatment to the person transferred. The payment amount provided for in this section may be adjusted or dispensed with upon terms mutually agreeable to the sheriff of the sending jail and the sheriff of the receiving jail or the department if the sending jail houses any prisoners for the receiving jail or the department.
  - **4. Transferee subject to rules.** A person transferred under this section is subject to the general rules of the facility to which the person is transferred, except that:
- A. The term of the original sentence remains the same unless altered by the court;
  - B. The person becomes eligible for meritorious good time as provided in Title 17-A, section 1253 for a person sentenced to imprisonment in a county jail;
- C. The person becomes eligible for release and discharge as provided in Title 17-A,
   section 1254 for a person sentenced to imprisonment in a county jail;

2	deducted from the sentence; and
3	E. A person transferred under this section becomes eligible for furloughs, work or
4	other release programs, participation in public works and charitable projects and
5	home-release monitoring as authorized by sections 1556, 1605, 1606 and 1659-A and
6	may apply pursuant to the rules governing the sending jail.
7	5. Return of prisoner. A prisoner transferred pursuant to this section must be
8	returned to the sending jail upon the request of the sheriff of the sending jail, the sheriff
9	of the receiving jail or the Commissioner of Corrections.
10	6. Commissioner of Corrections to determine temporary housing assignments.
11	If a county that does not have a jail or has a jail that is not fully certified is unable to
12	locate space in any other county facility for an adult or juvenile, that county may contact
13	the Commissioner of Corrections for approval to obtain temporary housing in a
14	correctional or detention facility operated by the Department of Corrections. The sending
15	county shall contact each other county facility in a continuing effort to locate placement
16	in a county facility. When the sending county locates available space in a county facility,
17	the sheriff of the sending county shall transfer the person from the department's
18	correctional or detention facility and place the person in the county facility.
19 20	<b>Sec. 16. 30-A MRSA §1558,</b> as repealed by PL 2007, c. 653, Pt. A, §15, is reenacted to read:
21	§1558. Transfer from state correctional facilities
22	The sheriffs may accept custody of prisoners transferred to their jail from state
23	correctional facilities under Title 34-A, section 3063.
24	Sec. 17. 30-A MRSA §1656, as repealed by PL 2007, c. 653, Pt. A, §16, is
25	reenacted to read:
26	§1656. Transfer of prisoners when jail unfit or insecure
27	1. Transfer of prisoners when jail unfit or insecure. Whenever complaint on oath
28	is made to a Justice of the Superior Court that a prisoner or prisoners should be removed
29	from a jail to another jail or to the Department of Corrections because that jail is unfit for
30	occupation or is insufficient for the secure keeping of a person charged with a crime and
31	committed to await trial or awaiting sentencing, the Justice of the Superior Court shall:
32	A. Schedule the time and place for a hearing on this complaint;
33	B. Have not less than 3 days' notice of that hearing given to the sheriff or sheriffs of
34	the county jail or jails involved and, if transfer to the Department of Corrections is
35	anticipated, to the Commissioner of Corrections;
36	C. Order removal, at the expense of the sending county, of the prisoner or prisoners
37	to the Department of Corrections pending hearing, as long as the Commissioner of
38	Corrections and the sending sheriff agree; and
39	D. Conduct a hearing and if the matter complained of is found true:
J)	2. Conduct a nearing and if the matter complained of is found true.

D. The person is entitled to have the time served in the facility under this section

1 (1) Issue a warrant for the transfer of the prisoner or prisoners, at the expense of the sending county, to any jail; or

(2) Issue a warrant for the transfer of the prisoner or prisoners, at the expense of the sending county, to the Department of Corrections.

A warrant for transfer may be issued only when the Justice of the Superior Court finds that the receiving jail or the Department of Corrections is able to resolve the problem causing the need to transfer, the nature of the offense committed or alleged to have been committed by the prisoner is so severe that it requires transfer and the security of the sending facility is inadequate to handle the problem.

- 2. Emergency. In the event of an emergency, regardless of whether a complaint on oath has been made to a Justice of the Superior Court, the sheriff, with the agreement of the Commissioner of Corrections, may immediately, at the expense of the sending county, remove a person charged with a crime and committed to await trial or awaiting sentencing from the county jail to the Department of Corrections. If removal is made under this section, a complaint on oath must be made to a Justice of the Superior Court within 24 hours, excluding Saturdays, Sundays and legal holidays, and a hearing must be conducted in accordance with the requirements in subsection 1, paragraph D.
- 3. Transfer of prisoners when jail unfit due to casualty. If by fire or other casualty any jail is destroyed or rendered unfit for use, any Justice of the Superior Court may, upon being notified by the district attorney of the county where the jail was or is located, issue an order to the sheriff and the deputies and constables of that county to have all prisoners who might be liable to imprisonment in that county imprisoned in the jail of some adjoining county or in any other place of confinement. The order must be printed in the newspapers having general circulation in that county.
- 4. Reimbursement for transferred prisoners. The county responsible for the support of the person transferred under this section while incarcerated in the county jail shall pay directly to the receiving county jail or the Department of Corrections upon the request of the receiving sheriff or the department an amount computed at a per diem per capita rate established by the receiving county jail or the department. The county shall also reimburse the receiving county jail or the department for any costs incurred in the provision of extraordinary medical or surgical treatment to the person transferred.
- 5. Review of information prior to transfer. If a prisoner is transferred to the Department of Corrections, the Commissioner of Corrections or the commissioner's designee shall review all relevant information, including any available mental health information, prior to determining the prisoner's initial place of confinement.
- **Sec. 18. 30-A MRSA §1659-A, first ¶,** as enacted by PL 2009, c. 391, §6, is amended to read:

The sheriff of each county shall establish a program to permit certain inmates to serve a portion of their sentence of imprisonment in community confinement monitored by the county or a contract agency or another county or its contract agency. The county may contract only with a community confinement monitoring agency approved by the State Board Department of Corrections.

1 2	<b>Sec. 19. 30-A MRSA §1659-A, sub-§2, ¶D,</b> as enacted by PL 2009, c. 391, §6, is amended to read:
3 4 5	D. The inmate has a verified security classification level of "medium" or "minimum" and scores "moderate" or "less" on a validated risk assessment tool as defined by the State Board Department of Corrections;
6 7	<b>Sec. 20. 30-A MRSA §1659-A, sub-§§6 and 7,</b> as enacted by PL 2009, c. 391, §6, are amended to read:
8 9 10 11	<b>6. Minimum standards supervision of inmates in the community confinement monitoring program.</b> The <u>State Board Department</u> of Corrections shall establish minimum policy standards for the monitoring of inmates in the community confinement monitoring program.
12 13 14 15	<b>7. Program funding.</b> Funds collected pursuant to this section must be forwarded to an account designated by the <u>State Board Department</u> of Corrections for the purpose of supporting pretrial, diversion or reentry activities. Community confinement monitoring program funds must be accounted for by the county through the normal budget process.
16 17	<b>Sec. 21. 30-A MRSA §1671, sub-§1,</b> as amended by PL 2007, c. 653, Pt. A, §17, is further amended to read:
18 19 20 21 22 23	1. Establishment. Each county, or each county working jointly with another county or other counties or with the Department of Corrections, may establish a local criminal justice planning committee, referred to in this subchapter as "the committee." Only a county that establishes or participates as a member of a criminal justice planning committee may apply for funds from the Community Corrections Incentive Fund distributed pursuant to Title 34-A, section 1210-D.
24 25	<b>Sec. 22. 30-A MRSA §1671, sub-§3, ¶A,</b> as amended by PL 2007, c. 653, Pt. A, §18, is repealed.
26 27	<b>Sec. 23. 30-A MRSA §1671, sub-§5,</b> as repealed by PL 2007, c. 653, Pt. A, §20, is reenacted to read:
28 29 30 31	5. Collaboration. Regardless of how a criminal justice planning committee is established pursuant to subsection 1, a county may collaborate with another county or counties with which it has not formed a committee to work together to seek grants or establish community corrections programs or initiatives.
32	Sec. 24. 34-A MRSA §1210-D is enacted to read:
33	§1210-D. Community Corrections Incentive Fund
34 35 36 37 38	There is established the nonlapsing Community Corrections Incentive Fund. The department shall approve applications and award and administer to counties competitive grants from the fund. Grants must be used for initiatives to expand community corrections, regional programs and other efforts to improve the efficiency and effectiveness of the correctional system. Awards must be made in correctional areas that

include but are not limited to pretrial diversion, pretrial release, transition, specialty jails, regional cooperation and deferred disposition programs. Grants must also be awarded based on considerations of improved efficiency, offender and court docket reduction, consolidation of resources, reduced recidivism and improved methods for the delivery of services. When applicable, grant applications and awards must be based on established evidence-based correctional practices. Only a county that establishes or participates as a member of a criminal justice planning committee under Title 30-A, section 1671 may apply for grants distributed pursuant to this section.

#### Sec. 25. 34-A MRSA §1210-E is enacted to read:

#### §1210-E. Community Corrections Fund and County Jail Prisoner Support Fund

- 1. Establishment of Community Corrections Fund. The Community Corrections Fund is established for the purpose of providing state funding for establishing and maintaining community corrections. Notwithstanding any provision of law to the contrary, at least \$12,202,104 in state funding must be appropriated annually. For purposes of this subsection, "community corrections" means the delivery of correctional services for adults in the least restrictive manner that ensures the public safety by the county or for the county under contract with a public or private entity. "Community corrections" includes, but is not limited to, preventive or diversionary correctional programs, pretrial release or conditional release programs, alternative sentencing or housing programs, electronic monitoring, residential treatment and halfway house programs, community correctional centers and temporary release programs from a facility for the detention or confinement of persons convicted of crimes. Twenty percent of the funds collected from surcharges under Title 4, section 1057 that are appropriated pursuant to subsection 3 must be dedicated to the purpose of community corrections and deposited in the Community Corrections Fund.
- 2. Establishment of County Jail Prisoner Support Fund. The County Jail Prisoner Support Fund is established for the purpose of providing state funding for a portion of the counties' costs of the support of prisoners detained or sentenced to county jails. Eighty percent of the funds collected from surcharges under Title 4, section 1057 that are appropriated pursuant to subsection 3 must be dedicated to the purpose of subsidizing the counties' costs of the support of prisoners detained or sentenced to county jails and deposited in the County Jail Prisoner Support Fund.
- 3. Distribution. Beginning October 1, 2015 and annually thereafter, the department shall distribute to the counties amounts dedicated to the Community Corrections Fund under subsection 1 and to the County Jail Prisoner Support Fund under subsection 2. The department may distribute amounts to each county based on each county's percentage of statewide jail inmate days, which must be calculated for the last fiscal year for which data is available.
- 4. Cost-of-living adjustment for equitable distribution. In addition to funds received pursuant to subsection 3, a 3% cost-of-living adjustment on the annual appropriation for the community corrections county jail prisoner support funds must be dedicated to the County Jail Prisoner Support Fund until each county has achieved the appropriate subsidy in this fund based on its percentage of statewide jail inmate days.

- Once equity has been achieved, the cost-of-living adjustment must be distributed between the Community Corrections Fund and County Jail Prisoner Support Fund pursuant to subsections 1 and 2.
- 5. County community corrections fund. Each county treasurer shall place the funds received from the department pursuant to subsection 1 into a separate community fund. A county may use funds placed in this account only for community corrections as defined in subsection 1.
  - Before distributing to a county that county's entire distribution from the collection of surcharges pursuant to Title 4, section 1057, the department shall require that county to submit appropriate documentation verifying that the county expended 20% of its prior distribution for the purpose of community corrections as defined in subsection 1. If a county fails to submit appropriate documentation verifying that the county expended 20% of its prior distribution for the purpose of community corrections, the department shall distribute to that county only 80% of its distribution. The department shall distribute the 20% not distributed to that county to all other counties that submit appropriate documentation verifying compliance with the 20% expenditure requirement for the purpose of community corrections. The department shall distribute these funds to those qualifying counties in an amount equal to each county's percent distribution pursuant to subsection 3.
  - 6. Surcharge imposed. In addition to the 14% surcharge collected pursuant to Title 4, section 1057, an additional 1% surcharge must be added to every fine, forfeiture or penalty imposed by any court in this State, which for the purposes of collection and collection procedures is considered a part of the fine, forfeiture or penalty. All funds collected pursuant to this subsection are nonlapsing and must be deposited monthly in the County Jail Prisoner Support Fund under subsection 2 and the Community Corrections Fund under subsection 1.
  - **Sec. 26. 34-A MRSA §1404,** as amended by PL 2013, c. 598, §7, is repealed.
- **Sec. 27. 34-A MRSA §1405**, as amended by PL 2009, c. 142, §15 and c. 391, §10, is repealed.
- 30 Sec. 28. 34-A MRSA c. 1, sub-c. 5, as amended, is repealed.
- Sec. 29. 34-A MRSA §3063, as repealed by PL 2007, c. 653, Pt. A, §31, is reenacted to read:
- **§3063.** Transfer to jails

- 1. Transfer of prisoner. The commissioner may transfer a prisoner serving a sentence in a correctional facility to a county jail, upon the request of the chief administrative officer and the approval of the sheriff of the jail.
- 2. Cost of transfer. The department shall pay the cost of the transfer or the return of
   the prisoner.

1 **3. Reimbursement.** Upon the request of the sheriff of the jail receiving a prisoner 2 pursuant to this section, the department shall pay directly to the jail an amount computed 3 at a per diem per capita rate established by the jail. The department shall reimburse the jail for costs incurred in the provision of extraordinary medical or surgical treatment to 4 the person transferred. The payment amount provided for in this section may be adjusted 5 6 or dispensed with on terms mutually agreeable to the department and the sheriff, if the 7 department houses any prisoners for the jail. 8 **4.** Transferee subject to rules. A person transferred under this section is subject to the general rules of the facility to which the person is transferred, except that: 9 10 A. The term of the original sentence remains the same unless altered by the court; 11 B. The person becomes eligible for meritorious good time as provided in Title 17-A, section 1253 for a person committed to the department; 12 C. The person becomes eligible for release and discharge as provided in Title 17-A, 13 14 section 1254 for a person committed to the department; D. The person is entitled to have the time served in the jail under this section 15 deducted from the sentence; and 16 17 E. A person transferred under this section becomes eligible for furloughs, work or other release programs, and supervised community confinement as authorized by 18 19 sections 3035 and 3036-A and may apply pursuant to the rules governing the 20 correctional facility from which the prisoner was transferred. 21 5. Return of prisoner. A prisoner transferred pursuant to this section must be returned to the department upon the request of the commissioner or the sheriff. 22 Sec. 30. 34-A MRSA §3063-B is enacted to read: 23 24 §3063-B. Transfer from jails 25 The commissioner may accept custody of persons transferred to the department from county jails under Title 30-A, section 1557-B. 26 27 **SUMMARY** 28 Public Law 2007, chapter 653, the so-called jail consolidation law, enacted changes 29 to the correctional laws, including creating a State Board of Corrections, for the purpose 30 of developing and implementing a unified correctional system. The public law 31 established a cap on tax assessments for correctional services for each county based on 32 the fiscal year 2007-08 county tax assessment for correctional-related expenditures and 33 prohibited the counties from collecting taxes from the municipalities for the purpose of

This bill repeals the changes that were made by Public Law 2007, chapter 653, eliminating the State Board of Corrections and all of its duties, and returns the law to the form it was in prior to jail consolidation. This bill requires that the State continue to

retiring any correctional services debt issued after July 1, 2008.

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- provide funding to the counties in the same amount that it did in fiscal year 2014-15, \$12,202,104. 1 2

### **MCCA Past Host Counties**

2002 - Hosted by	Cumberland
------------------	------------

- 2003 Hosted by York
- 2004 Hosted by Franklin and Somerset
- 2005 Hosted by Androscoggin
- 2006 Hosted by Oxford
- 2007 Hosted by Knox
- 2008 Hosted by Aroostook
- 2009 Hosted by Waldo
- 2010 Hosted by Cumberland
- 2011 Hosted by Penobscot
- 2012 Hosted by Lincoln
- 2013 Hosted by Franklin
- 2014 Hosted by York
- 2015 Hosted by Hancock

### Counties that have not hosted:

- Kennebec
- Piscataquis
- Sagadahoc
- Washington

# M.C.C.A.

William Blodgett, President Lincoln County

Peter Baldacci, Vice President Penobscot County

Thomas Coward, Secretary-Treasurer Cumberland County



4 Gabriel Drive, Suite 2 Augusta, ME 04330 207-623-4697 www.mainecounties.org Rosemary Kulow Executive Director

> Lauren Haven Office Manager

## MAINE COUNTY COMMISSIONERS ASSOCIATION

# Executive Director's Report March 6, 2015

#### **LEGISLATIVE**

Please see the attached summaries that show the status of county-related bills.

### **NACo LEGISLATIVE CONFERENCE**

After getting off to a slow start because of cancelled flights and bad weather in Washington DC Saturday, we were all at the conference site by late Sunday afternoon. Monday morning brought an early meeting with the Northeast Caucus, then the opening session with keynote speaker, Vice-President Joe Biden. After the Vice-President's speech, I attended a meeting of my professional association, the National Council of County Association Executives (NCCAE), and then ate lunch at the Attendees Luncheon where several awards were presented. That afternoon, I participated in a leadership training session sponsored by the NCCAE, and after that I met my fellow Mainers to go to Capitol Hill to visit with Senator Collins.

Tuesday's General Session was followed by our Capitol Hill visit with Congressman Poliquin, a tour of the Library of Congress, and meetings with Senator King and Congresswoman Pingree. The meetings with our Congressional delegation were very productive, as we discussed the federal issues, programs, and funding that are of importance to county government. Our legislators were very attentive, willing to help, and glad to see us. They spent a significant amount of time with us and treated us with utmost respect and consideration. Our meetings definitely helped forge the relationships necessary to influence public policy.

Our conference concluded with the President's Reception Tuesday evening. Although we had to miss some educational sessions throughout the day because of our Capitol Hill schedule, valuable work was accomplished with the Maine Congressional delegation.

### MCCA/MSA EXECUTIVE COMMITTEES' MEETING about PROPOSED JAIL LEGISLATION

The Maine Sheriffs Association sponsored a conference call meeting of the executive boards of the MSA and the MCCA to discuss proposed legislation that would "reverse jail consolidation." This legislation currently appears in L.D. 186. The meeting, which was originally planned to be held at the Maine Criminal Justice Academy, was conducted via conference call due to a snow storm.

Sheriff Donna Dennison, Sheriff Joel Merry, Sheriff Todd Brackett, Sheriff Wayne Gallant, Sheriff Kevin Joyce, Sheriff Randy Liberty, Commissioner Bill Blodgett, Commissioner Tom Coward, Commissioner Peter Baldacci, Commissioner Steve Joy, MSA Executive Director Mary-Anne LeMarre, MCCA Office Manager Lauren Haven, and MCCA Executive Director Rosemary Kulow were present on the conference call.

Commissioner Blodgett shared the "core principles" that the MCCA Board of Directors agreed to at its last meeting and asked MSA officers if the sheriffs agreed with them. The core principles agreed to by MCCA include the following:

- 1. The bill should refer to the *current* statute that governs the Board of Corrections and county jails, not the statute that was adopted in 2008/2009.
- 2. Counties should control the jails.
- 3. The state should provide ongoing sustained funding for county jails to pay for obligations of the state. Funding that the state has already dedicated for corrections programs must continue as originally intended.
- 4. There should be no State Board of Corrections, but counties may establish their own statewide jail authority/board to help achieve efficiencies and economies of scale among county jails.
- 5. The legislation should acknowledge that both sheriffs and jail authorities manage jails, depending on the circumstance.
- 6. Future funding increases at the local level for county jails shall be governed by the LD1 growth factor.

Sheriff Merry said that MSA has already taken steps to request that "jail authorities" be included in the legislation. MSA and MCCA are united on the issue of continued state funding and itemization of program funding types. There is some division about whether a statewide county-based governing board would be acceptable, however. Sheriff Joyce said that Cumberland County supports working with the existing new law, but if there is not enough support for that, it would support the majority position. MSA wants full control of jail operations to return to counties. York County does not want a county-based board. Sheriff Liberty said that Kennebec's support depends on the level of state funding.

Sheriff Merry mentioned that there might be a move to privatize the jails and lease them back to the state. The group agreed that this idea must be exposed and debunked to the state legislators. Commissioner Joy said that the issues of jail debt and the value of the investment must be resolved.

Sheriff Liberty asked who would make the decisions about allocations of funding to the counties and what would happen if changes are made in operations and costs by county. Commissioner Baldacci asserted that therein lay the need for the board of county directors to make decisions about such matters. Sheriff Brackett repeated that the sheriffs don't want a board, and he suggested that funding allocations be based on the number of inmates in each jail per year. Commissioner Baldacci recommended that someone "run the numbers" to determine how it would work.

It was mentioned that the funding cap would move from the counties/property tax to the state government and that board rates should be established by the counties via a governing board, presumably. It was stated that the language about when to move a pre-trial inmate should be softened. It was also stated that this legislation should not be considered "emergency" legislation as long as the \$2.5 million 2015 supplemental funding is approved. Sheriff Merry expressed concern about how new state funding appropriations would be distributed in lieu of the differences in fiscal year among counties. Even though counties agree that \$12 million is not enough state funding to enable the jails to operate at their optimum effectiveness, they also agree that more should not be requested.

The sheriffs said they would discuss the issues further with their full board and get their points back to Ms. Kulow. Today Sheriff Merry supplied the sheriffs' core principles, which appear below.

The MSA met yesterday with fourteen Sheriffs in attendance. We have agreed on the follow core principles:

- 1. Jail operations and jail oversight, based on correctional best practices, will be the responsibility of the Sheriff as governed by M.R.S.A. Title 30-A, Chapter 13.
- 2. The legislation should include references to "regional jails" in addition to use of the term "a county jail."
- 3. The State should provide ongoing sustained funding for county jail operations and community corrections programs at a minimum of what was provided prior to consolidation. The Community Corrections fund should be bolstered to allow county budgets to adjust for any structural funding gaps created by the repeal of the Operations Support Fund.
- 4. The transfer of pretrial or pre-sentenced inmates between a county jail or regional jail and a state facility should be worked through an agreement between the Sheriff and the Commissioner of Corrections and not have to go through the Superior Court.
- 5. The transfer of prisoners between county jails should include pretrial inmates as well as sentenced inmates. The payment amount should be mutually agreeable to the Sheriffs of the respective jails involved.
- 6. Future funding increases at the local level for county jail operations should be capped at a level consistent with an annual cost-of-living adjustment or the LD-1 growth factor.

If you have any questions about any of these items, please feel free to contact me.

#### Sheriff Joel A. Merry

Sagadahoc County Sheriff's Office 752 High Street Bath, ME 04530 (207) 443-8228 (voice) (207) 443-8224 (fax)

### **COUNTY DAY**

In order to recognize that April is National County Government Month and showcase Maine counties, we have arranged to hold "County Day" in the Hall of Flags at the Maine State House Wednesday, April  $22^{nd}$  from 9:00 am - 1:00 pm. This event will provide an opportunity for counties to highlight their unique communities, resources, attractions, and sights. Tables will be available for set-up, and refreshments will be available for exhibitors and visitors.

We encourage every Maine county government to arrange for table space to show off their particular county's special attributes and offerings. Please contact Lauren Haven to reserve your spot.

### ANNUAL CONVENTION

The Convention Planning Committee met March 6<sup>th</sup> at the MCCA office, and a few committee members joined the meeting via conference call. Lauren Haven led the meeting and provided project management work sheets to use during the planning process. She also informed the group that the food tasting will most likely be held at the convention facility May 1st.

Lauren provided information to the committee about possible convention themes and activities in the Bar Harbor area. The Hancock County subcommittee will brainstorm about a convention theme and provide at least three ideas for the committee to consider in the next couple of weeks. Hancock County folks will work on the golf outing, talk with area musicians, think about local speakers, and identify local sponsors and vendors.

The group discussed continuing education sessions, speakers, activities and entertainment, sponsors and vendors, meals, and the schedule. Committee members will do "homework" between meetings and report back to the committee. Lauren will be sending letters to vendors to solicit their interest soon. The committee's next meeting is scheduled for 1:00 pm, Friday, April 3<sup>rd</sup> at the MCCA office.

# Meetings/Events since February 11, 2015 Board of Directors' Meeting

Feb. 11	Public hearing on LD 82 (sheriffs' salaries) and 114 (Kennebec Co. property
	acquisition) in State & Local Government Committee
	Public hearing on LD 29 (local option R.E. transfer tax) in Taxation Committee
Feb. 13	Public hearing on LD 234 (supplemental 2015 jail funding) in Appropriations &
	Financial Affairs Committee
	LPC conference call meeting
Feb. 18	NACo Northeast Caucus conference call meeting
Feb. 19	MCCA & MSA Executive Committees' conference call meeting to discuss position on
	full return of jails to counties
Feb. 22-25	NACo Legislative Conference
Feb. 27	LPC conference call meeting
March 4	LD 114 Work Session in State & Local Government Committee (Kennebec Co.
	property acquisition)
March 5	LD 339 Public Hearing in Energy, Utilities, & Technology (9-1-1 as primary
	emergency number)
	LR 1852 Public Hearing in Appropriations & Financial Affairs (Methadone funding)
March 6	LPC conference call meeting
	MCCA Annual Convention Planning Committee meeting

# Upcoming Planned Meetings/Events (as of this writing):

MCCA Board of Directors' meetings		
2:00 pm	LD 339 Work session in Taxation, State House 211	
Cumberland (	County Delegation meeting in Cross Building	
Executive Dir	rector's Vacation	
MSA Annual	Conference at Holiday Inn by the Bay, Portland	
10:00 am	LPC conference call meeting	
1:00 pm	Public hearing on LD 186 in CJPS, State House 436	
1:00 pm	Work session on LD 186 in CJPS, State House 436	
10:00 am	MACCAM meeting in Bangor	
10:00 am	LPC conference call meeting	
1:00 pm	Work session on LD 186 in CJPS, State House 436	
10:00 am	LPC conference call meeting	
1:00 pm	MCCA Annual Convention Planning Committee meeting	
	2:00 pm Cumberland G Executive Din MSA Annual 10:00 am 1:00 pm 1:00 pm 10:00 am 1:00 pm 1:00 pm	

Respectfully submitted,

Rosemary Kulow, Executive Director

# MAINE COUNTY COMMISSIONERS ASSOCIATION

# February 2015 Financial Report

Attached please find the monthly financial reports for the month of February 2015. The Balance Sheet shows total assets and liabilities at \$226,277.25. Debits to the bank account in January totaled \$14,588.52. \$132,089.25 was deposited to the bank account, mostly from dues paid by counties; and the bank balance on February 27 was \$219,307.04.

With approximately 16% of the budget year completed, \$132,371 (54%) of the \$246,550 budgeted revenue has been received. At this point, all counties except one have paid their 2015 MCCA dues. Thank you for your promptness!

On the expenditure side, \$14,587 (6%) was expended in February, for a total of \$30,448 (12%) expended year-to-date. See the *Profit & Loss Budget vs. Actual Month Only* report for details of revenue and expenditures for the year.

Finances are within budget, and there are no problems in any line item at this time. Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,  Rosemary E. Kulow Executive Director	
Accepted by:	Date:
William Blodgett, President	Peter Baldacci, Vice-President
Thomas Coward, Secretary-Treasurer	

# Maine County Commissioners Association Balance Sheet (accrual)

As of February 28, 2015

	February 2015
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	217,362.25
Petty Cash Account	200.00
Total Checking/Savings	217,562.25
Accounts Receivable	
Receivables	8,715.00
Total Accounts Receivable	8,715.00
Total Current Assets	226,277.25
TOTAL ASSETS	226,277.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-717.42
Total Accounts Payable	-717.42
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	-252.46
Total Other Current Liabilities	-252.46
Total Current Liabilities	-969.88
Total Liabilities	-969.88
Equity	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	175,844.25
Net Income	110,618.88
Total Equity	227,247.13
TOTAL LIABILITIES & EQUITY	226,277.25

# Maine County Commissioners Association Reconciliation Summary

MCCA Checking-Savings Bank, Period Ending 02/28/2015

	February 2015
Beginning Balance	101,804.18
Cleared Transactions	
Checks and Payments - 17 items	-14,589.38
Deposits and Credits - 19 items	132,092.24
<b>Total Cleared Transactions</b>	117,502.86
Cleared Balance	219,307.04
Uncleared Transactions	
Checks and Payments - 6 items	-1,950.13
Deposits and Credits - 2 items	5.34
<b>Total Uncleared Transactions</b>	-1,944.79
Register Balance as of 02/28/2015	217,362.25
Ending Balance	217,362.25

# Maine County Commissioners Association Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 02/28/2015

	Date	Num	Name	Amount	Balance
Beginning Balance				101,804.18	
Cleared Transactions				•	
Checks and Payments - 17 items					
•	1/28	3487	Maine Farm Bureau Building Assoc	-1,382.00	-1,382.00
	1/28	3489	Staples Credit Plan	-228.11	-1,610.11
	1/28	3488	MMEHT	-175.47	-1,785.58
	1/28	3490	Time Warner Cable	-167.19	-1,952.77
	2/6		Bangor Payroll	-1,858.44	-3,811.21
	2/11		Bangor Payroll	-1,852.08	-5,663.29
	2/12	3492	Capitol Computers	-275.00	-5,938.29
	2/12	3495	Country Cafe Catering	-270.00	-6,208.29
	2/12	3493	Kulow, Rosemary	-237.61	-6,445.90
	2/12	3496	Liberty Mutual Insurance	-171.25	-6,617.15
	2/12	3491	Gorham Leasing Group	-164.35	-6,781.50
	2/12	3494	Haven, Lauren	-101.82	-6,883.32
	2/18	3497	Bank of Maine	-587.31	-7,470.63
	2/18	3498	Maine Municipal Association	-111.75	-7,582.38
	2/20		Bangor Payroll	-1,852.08	-9,434.46
	2/27		Bangor Payroll	-5,154.06	-14,588.52
	2/28			-0.86	-14,589.38
Total Checks and Payments				-14,589.38	-14,589.38
Deposits and Credits - 19 items					
	2/2		National Association of Counties	0.32	0.32
	2/2		NACo	359.25	359.57
	2/9	170846	Cumberland County Maine	8,765.00	9,124.57
	2/9	23884	Lincoln County	8,765.00	17,889.57
	2/9	53747	Washington County	8,765.00	26,654.57
	2/9	14720	Sagadahoc County	8,765.00	35,419.57
	2/9	71596	Kennebec County	8,765.00	44,184.57
	2/9	29462	Aroostook County	8,765.00	52,949.57
	2/13	60145	Oxford County	8,765.00	61,714.57
	2/18	92111	Hancock County	8,765.00	70,479.57
	2/18	221385	York County	8,765.00	79,244.57
	2/20	292774	US Communities	254.68	79,499.25
	2/20	27801	Piscataquis County	8,765.00	88,264.25
	2/20	20383	Waldo County	8,765.00	97,029.25
	2/23		Androscoggin County	8,765.00	105,794.25
	2/23		Knox County	8,765.00	114,559.25
	2/23		Franklin County	8,765.00	123,324.25
	2/23		Somerset County	8,765.00	132,089.25
	2/28			2.99	132,092.24

# Maine County Commissioners Association Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 02/28/2015

	Date	Num	Name	Amount	Balance
Total Deposits and Credits				132,092.24	132,092.24
Total Cleared Transactions				117,502.86	117,502.86
Cleared Balance				117,502.86	219,307.04
Uncleared Transactions					
Checks and Payments - 6 items					
	12/31			-0.08	-0.08
	2/26	3499	Maine Farm Bureau Building Assoc	-1,382.00	-1,382.08
	2/26	3501	Staples Credit Plan	-225.46	-1,607.54
	2/26	3502	Time Warner Cable	-167.59	-1,775.13
	2/26	3500	State of Maine_Hall of Flags	-100.00	-1,875.13
	2/26	3503	Maine Sheriffs Association	-75.00	-1,950.13
Total Checks and Payments				-1,950.13	-1,950.13
Deposits and Credits - 2 items					
	12/31			2.89	2.89
	1/31			2.45	5.34
Total Deposits and Credits				5.34	5.34
Total Uncleared Transactions				-1,944.79	-1,944.79
Register Balance as of 02/28/2015				115,558.07	217,362.25
Ending Balance				115,558.07	217,362.25

# Maine County Commissioners Association Profit & Loss Budget vs. Actual

January through February 2015

	Budget 2015	February 2015	Year to Date	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4110-00 · Plaques			70		
4120-00 · Registration	30,000			-30,000	
4130-00 · Sponsorship	12,500			-12,500	
4140-00 · Vendor	12,500			-12,500	
Total 4100-00 · Convention Income	55,000		70	-54,930	0%
4300-00 · Dues	140,240	131,475	131,475	-8,765	94%
4400-00 · Other Income	500	614	818	318	164%
4500-00 ⋅ NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assesssment	25,000			-25,000	
4810-00 · Interest Earned	50	3	8	-42	16%
4920-00 · Transfer in from Fund Balance	25,260			-25,260	
Total Income	246,550	132,092	132,371	-114,179	54%
Gross Profit	246,550	132,092	132,371	-114,179	54%
Expense					
5000-00 ⋅ Payroll Expenses					
5020-00 · Payroll Fees	1,850	136	272	-1,578	15%
5030-00 · FICA	7,750	580	1,197	-6,553	15%
5050-00 · Salary - Administrative Asst	37,000	2,827	5,654	-31,346	15%
5060-00 · Salary - Executive Director	74,000	5,538	11,077	-62,923	15%
Total 5000-00 · Payroll Expenses	120,600	9,082	18,200	-102,400	15%
5100-00 · Insurance					
5110-00 · Health Insurance	20,000	1,635	3,366	-16,634	17%
5120-00 · Commercial, Crime, D&O Ins	2,000	171	171	-1,829	9%
5130-00 · Workers Comp	600			-600	
5140-00 · Unemployment Comp Ins	500	112	112	-388	22%
Total 5100-00 · Insurance	23,100	1,918	3,649	-19,451	16%
6010-00 · Prof. Services					
6011-00 · Prof Services-Bookkeeping	250			-250	
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	1,800			-1,800	
Total 6010-00 · Prof. Services	2,550			-2,550	
6030-00 · Lobbying					
6031-00 · Lobbying Reg	300			-300	

# Maine County Commissioners Association Profit & Loss Budget vs. Actual

January through February 2015

	Budget 2015	February 2015	Year to Date	\$ Over Budget	% of Budget
6032-00 · Lobbying - Contractual	2,000			-2,000	
Total 6030-00 · Lobbying	2,300			-2,300	
6040-00 · NACO Expenses					
6041-00 · Conferences	8,400	225	715	-7,685	9%
Total 6040-00 · NACO Expenses	8,400	225	715	-7,685	9%
COEO CO. Education and Training	500	7.5	75	405	450/
6050-00 · Education and Training	500	75	75	-425	15%
6100-00 · Bank Charges	50	1	1	-49	2%
6110-00 · Convention Exp.	F 000			5.000	
6113-00 · Entertainment/Speakers	5,000			-5,000	
6114-00 · MCCA Staff Registration Expense	1,000	70	70	-1,000	00/
6118-00 · Meeting Exp.	26,000	79	79	-25,921	0%
6121-00 · Supplies	3,250	=-		-3,250	201
Total 6110-00 · Convention Exp.	35,250	79	79	-35,171	0%
6135-00 · Commissioner Retirement Plaques	600			-600	
6140-00 · Copies-Printing					
6142-00 · Directory	825			-825	
6143-00 - Other Copying or Printing	150			-150	
Total 6140-00 · Copies-Printing	975			-975	
6145-00 · Dues Expense					
6147-00 · Dues, Professional Dev - Other			600		
6145-00 · Dues Expense - Other	1,500			-1,500	
Total 6145-00 · Dues Expense	1,500		600	-900	40%
6150-00 - Equipment - Office					
6151-00 · Computer Hardware & Software	1,500	99	99	-1,401	7%
6152-00 · IT Services	3,250	275	550	-2,700	17%
6153-00 · Photocopier Lease	2,000	164	329	-1,671	16%
6154-00 · Printer & Supplies	1,700	140	140	-1,560	8%
6155-00 · Telephone System	200			-200	
6156-00 · Other	500			-500	
Total 6150-00 - Equipment - Office	9,150	678	1,118	-8,032	12%
• •	•		•		
6160-00 · Fees	150			-150	
6170-00 · Meeting exp.					
6171-00 - Annual Meeting	1,500		1,272	-228	85%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,000	308	308	-2,692	10%

# **Maine County Commissioners Association** Profit & Loss Budget vs. Actual January through February 2015

	Budget 2015	February 2015	Year to Date	\$ Over Budget	% of Budget
6174-00 · Retreat Meeting	1,500			-1,500	
6175-00 · Meetings - Other	800	100	100	-700	13%
Total 6170-00 ⋅ Meeting exp.	7,050	408	1,680	-5,370	24%
6180-00 · Mileage & Travel Expense	4,000	163	183	-3,817	5%
6195-00 · Office Space Rental	18,375	1,382	2,764	-15,611	15%
6215-00 · Postage-Shpping	350	2	2	-348	1%
6230-00 · Advertising	1,000			-1,000	
6235-00 · Supplies	2,500	283	799	-1,701	32%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,800	124	248	-1,552	14%
6242-00 · Conference Call Line	100			-100	
6243-00 · Phone, Fax & Internet	3,000	168	335	-2,665	11%
Total 6240-00 · Telephone, Fax & Internet	4,900	292	583	-4,317	12%
6250-00 · Website	250			-250	
6260-00 · Contingency	3,000			-3,000	
Total Expense	246,550	14,587	30,448	-216,102	12%
Net Income		117,506	101,923	101,923	100%

#### MCCA Checking-Savings Bank

Date	Name	Memo	Amount	Balance
2/2 N	IACo	Deposit	359.25	359.25
2/2 N	lational Assoc of Counties		0.32	359.57
2/6 B	angor Payroll	Payroll for week 1/26 to 2/01/15	-1,858.44	-1,498.87
2/9 S	agadahoc County	Dues	8,765.00	7,266.13
2/9 W	Vashington County		8,765.00	16,031.13
2/9 Li	incoln County		8,765.00	24,796.13
2/9 A	roostook County	Dues	8,765.00	33,561.13
2/9 C	cumberland County Maine	Dues	8,765.00	42,326.13
2/9 K	ennebec County	Dues	8,765.00	51,091.13
2/11 B	angor Payroll	Payroll for week 2/02 to 2/08/15	-1,852.08	49,239.05
2/12 G	Sorham Leasing Group	Lease #ME1827	-164.35	49,074.70
2/12 C	Capitol Computers	Cloud Backup & IT Services	-275.00	48,799.70
2/12 K	ulow, Rosemary	Executive Director Expenses	-237.61	48,562.09
2/12 H	laven, Lauren		-101.82	48,460.27
2/12 C	Country Cafe Catering	BOD Meeting Lunch	-270.00	48,190.27
2/12 Li	iberty Mutual Insurance	Policy # 601314830	-171.25	48,019.02
2/13 O	oxford County	Annual Dues	8,765.00	56,784.02
2/18 H	lancock County	Annual Dues	8,765.00	65,549.02
2/18 Y	ork County	Annual Dues	8,765.00	74,314.02
2/18 B	ank of Maine	Visa Payment	-587.31	73,726.71
2/18 M	laine Municipal Assoc		-111.75	73,614.96
2/20 W	Valdo County	Annual Dues	8,765.00	82,379.96
2/20 P	riscataquis County	Annual Dues	8,765.00	91,144.96
2/20 U	IS Communities	Advertising	254.68	91,399.64
2/20 B	angor Payroll	Payroll for week 2/09 to 2/15/15	-1,852.08	89,547.56
2/23 A	ndroscoggin County		8,765.00	98,312.56
2/23 K	nox County		8,765.00	107,077.56
2/23 F	ranklin County		8,765.00	115,842.56
2/23 S	somerset County		8,765.00	124,607.56
2/26 M	laine Farm Bureau Building Assoc	Rent	-1,382.00	123,225.56
2/26 S	tate of Maine_Hall of Flags	County Day April 22, 2015	-100.00	123,125.56

Receivables

**Total Receivables** 

**Accounts Payable** 

Total MCCA Checking-Savings Bank

February 2015 Pate Name	Memo	Amount	Balance
2/26 Staples Credit Plan		-225.46	122,900.10
2/26 Time Warner Cable		-167.59	122,732.51
2/26 Maine Sheriffs Assoc		-75.00	122,657.51
2/27 Bangor Payroll	Payroll for week 2/16 to 2/22/15	-5,154.06	117,503.45
2/28	Service Charge	-0.86	117,502.59
2/28	Interest	2.99	117,505.58
		117,505.58	117,505.58
2/2 National Assoc of Counties		-0.32	-0.32
2/9 Sagadahoc County	Dues	-8,765.00	-8,765.32
2/9 Washington County		-8,765.00	-17,530.32
2/9 Lincoln County		-8,765.00	-26,295.32
2/9 Aroostook County	Dues	-8,765.00	-35,060.32
2/9 Cumberland County Maine	Dues	-8,765.00	-43,825.32
2/9 Kennebec County	Dues	-8,765.00	-52,590.32
2/13 Oxford County	Annual Dues	-8,765.00	-61,355.32
2/18 Hancock County	Annual Dues	-8,765.00	-70,120.32
2/18 York County	Annual Dues	-8,765.00	-78,885.32
2/20 Waldo County	Annual Dues	-8,765.00	-87,650.32
2/20 Piscataquis County	Annual Dues	-8,765.00	-96,415.32
2/20 US Communities		254.68	-96,160.64
2/20 US Communities	Advertising	-254.68	-96,415.32
2/23 Androscoggin County		-8,765.00	-105,180.32
2/23 Knox County		-8,765.00	-113,945.32
2/23 Franklin County		-8,765.00	-122,710.32
2/23 Somerset County		-8,765.00	-131,475.32
2/27 National Assoc of Counties		0.32	-131,475.00
		-131,475.00	-131,475.00
2/6 Bangor Payroll	Payroll for week 1/26 to 2/01/15	-1,858.44	-1,858.44

February 2015 Date Name	Memo	Amount	Balance
2/6 Bangor Payroll	Payroll for week 1/26 to 2/01/15	1,858.44	0.00
2/11 Bangor Payroll	Payroll for week 2/02 to 2/08/15	-1,852.08	-1,852.08
2/11 Bangor Payroll	Payroll for week 2/02 to 2/08/15	1,852.08	0.00
2/12 Gorham Leasing Group	Lease #ME1827	-164.35	-164.35
2/12 Capitol Computers	Cloud Backup & IT Services	-275.00	-439.35
2/12 Kulow, Rosemary	Executive Director Expenses	-237.61	-676.96
2/12 Haven, Lauren		-101.82	-778.78
2/12 Country Cafe Catering	BOD Meeting Lunch	-270.00	-1,048.78
2/12 Liberty Mutual Insurance	Policy # 601314830	-171.25	-1,220.03
2/12 Gorham Leasing Group	Lease #ME1827	164.35	-1,055.68
2/12 Capitol Computers	Cloud Backup & IT Services	275.00	-780.68
2/12 Kulow, Rosemary	Executive Director Expenses	237.61	-543.07
2/12 Haven, Lauren		101.82	-441.25
2/12 Country Cafe Catering	BOD Meeting Lunch	270.00	-171.25
2/12 Liberty Mutual Insurance	Policy # 601314830	171.25	0.00
2/18 Bank of Maine	Visa Payment	-587.31	-587.31
2/18 Bank of Maine	Visa Payment	587.31	0.00
2/18 Maine Municipal Assoc		-111.75	-111.75
2/18 Maine Municipal Assoc		111.75	0.00
2/20 Bangor Payroll	Payroll for week 2/09 to 2/15/15	-1,852.08	-1,852.08
2/20 Bangor Payroll	Payroll for week 2/09 to 2/15/15	1,852.08	0.00
2/26 Maine Farm Bureau Building Assoc	Rent	-1,382.00	-1,382.00
2/26 Maine Farm Bureau Building Assoc	Rent	1,382.00	0.00
2/26 State of Maine_Hall of Flags	County Day April 22, 2015	-100.00	-100.00
2/26 State of Maine_Hall of Flags	County Day April 22, 2015	100.00	0.00
2/26 Staples Credit Plan		-225.46	-225.46
2/26 Staples Credit Plan		225.46	0.00
2/26 Time Warner Cable		-167.59	-167.59
2/26 Time Warner Cable		167.59	0.00
2/26 Maine Sheriffs Assoc		-75.00	-75.00
2/26 Maine Sheriffs Assoc		75.00	0.00
2/27 Bangor Payroll	Payroll for week 2/16 to 2/22/15	-5,154.06	-5,154.06

	Date	Name	Memo	Amount	Balance
	2/27 Bangor Payroll		Payroll for week 2/16 to 2/22/15	5,154.06	0.00
Total Accounts Payable			-	0.00	0.00
1000-00 · Employee Health Insurance Contr					
	2/6 Bangor Payroll		EE Health Insurance Contributions	-268.34	-268.34
	2/11 Bangor Payroll		EE Health Insurance Contributions	-268.34	-536.68
	2/20 Bangor Payroll		EE Health Insurance Contributions	-268.34	-805.02
	2/27 Bangor Payroll		EE Health Insurance Contributions	1,073.36	268.34
	2/27 Bangor Payroll		EE Health Insurance Contributions	-268.34	0.00
Total 1000-00 · Employee Health Insurance Contr			-	0.00	0.00
1001-00 · MainePERS Employee Contribution					
	2/6 Bangor Payroll		Employee Contribution	-146.39	-146.39
	2/11 Bangor Payroll		Employee Contribution	-146.39	-292.78
	2/20 Bangor Payroll		Employee Contribution	-146.39	-439.17
	2/27 Bangor Payroll		Employee Contribution	-146.39	-585.56
	2/27 Bangor Payroll		EE MEPERS Retirement Contributions	585.56	0.00
Total 1001-00 · MainePERS Employee Contribution			-	0.00	0.00
4400-00 ⋅ Other Income					
	2/2 NACo		Membership Bonus Program	-359.25	-359.25
	2/20 US Communitie	es	Income from any advertising performed by N	-254.68	-613.93
	2/27 National Assoc	of Counties	Income from any advertising performed by N	-0.32	-614.25
Total 4400-00 · Other Income			-	-614.25	-614.25
4810-00 ⋅ Interest Earned					
	2/28		Interest	-2.99	-2.99
Total 4810-00 · Interest Earned			_	-2.99	-2.99

5000-00 · Payroll Expenses 5020-00 · Payroll Fees

	Date	Name	Memo	Amount	Balance
	2/6 Bangor Payroll		Processing fee	32.00	32.00
	2/11 Bangor Payroll		Processing fee	32.00	64.00
	2/20 Bangor Payroll		Processing fee	32.00	96.00
	2/27 Bangor Payroll		Processing fee	40.00	136.00
Total 5020-00 ⋅ Payroll Fees				136.00	136.00
5030-00 · FICA					
	2/6 Bangor Payroll		Taxes	149.82	149.82
	2/11 Bangor Payroll		Taxes	143.46	293.28
	2/20 Bangor Payroll		Taxes	143.46	436.74
	2/27 Bangor Payroll		Taxes	143.46	580.20
Total 5030-00 · FICA				580.20	580.20
5050-00 · Salary - Administrative Asst					
	2/6 Bangor Payroll		Administrative Assistant Salary	706.73	706.73
	2/11 Bangor Payroll		Administrative Assistant Salary	706.73	1,413.46
	2/20 Bangor Payroll		Administrative Assistant Salary	706.73	2,120.19
	2/27 Bangor Payroll		Administrative Assistant Salary	706.73	2,826.92
Total 5050-00 · Salary - Administrative Asst				2,826.92	2,826.92
5060-00 · Salary - Executive Director					
	2/6 Bangor Payroll		Executive Directors Salary	1,384.62	1,384.62
	2/11 Bangor Payroll		Executive Directors Salary	1,384.62	2,769.24
	2/20 Bangor Payroll		Executive Directors Salary	1,384.62	4,153.86
	2/27 Bangor Payroll		Executive Directors Salary	1,384.62	5,538.48
Total 5060-00 · Salary - Executive Director				5,538.48	5,538.48

5100-00 · Insurance

5110-00 · Health Insurance

6151-00 · Computer Hardware & Software

### Maine County Commissioners Association Transaction Detail by Account

	Date	Name	Memo	Amount	Balance
	2/27 Bangor I	Payroll	ER Health Insurance Contributions	1,635.06	1,635.06
Total 5110-00 · Health Insurance				1,635.06	1,635.06
5120-00 · Commercial, Crime, D&O Ins					
	2/12 Liberty N	Mutual Insurance	Commercial Package: Terrorism Risk Insura	171.25	171.25
Total 5120-00 ⋅ Commercial, Crime, D&O Ins				171.25	171.25
5140-00 · Unemployment Comp Ins					
	2/18 Maine M	lunicipal Assoc	Unemployment Installment	111.75	111.75
Total 5140-00 · Unemployment Comp Ins			_	111.75	111.75
Total 5100-00 ⋅ Insurance				1,918.06	1,918.06
6040-00 · NACO Expenses					
6041-00 · Conferences					
	2/18 Bank of	Maine	NACo Conference	225.20	225.20
Total 6041-00 · Conferences			_	225.20	225.20
Total 6040-00 · NACO Expenses				225.20	225.20
6050-00 · Education and Training					
	2/26 Maine S	heriffs Assoc	MSA Annual Conference	75.00	75.00
Total 6050-00 · Education and Training				75.00	75.00
6100-00 · Bank Charges					
	2/28		Service Charge	0.86	0.86
Total 6100-00 ⋅ Bank Charges				0.86	0.86
6110-00 · Convention Exp.					
6118-00 ⋅ Meeting Exp.					
	2/12 Haven, L	_auren		12.96	12.96
	2/18 Bank of	Maine	Convention Planning Meeting	65.78	78.74
Total 6118-00 · Meeting Exp.			_	78.74	78.74
Total 6110-00 · Convention Exp.				78.74	78.74
6150-00 · Equipment - Office					

	Date Name	Memo	Amount	Balance
	2/18 Bank of Maine	LogMeIn	99.00	99.00
Total 6151-00 · Computer Hardware & Software		_	99.00	99.00
6152-00 · IT Services				
	2/12 Capitol Computers	Cloud Backup	25.00	25.00
	2/12 Capitol Computers	IT Services	250.00	275.00
Total 6152-00 · IT Services			275.00	275.00
6153-00 · Photocopier Lease				
	2/12 Gorham Leasing Group	Photocopier Lease - Monthly	164.35	164.35
Total 6153-00 · Photocopier Lease			164.35	164.35
6154-00 · Printer & Supplies				
	2/18 Bank of Maine	Toner	140.00	140.00
Total 6154-00 · Printer & Supplies		-	140.00	140.00
Total 6150-00 · Equipment - Office			678.35	678.35
6170-00 · Meeting exp.				
6173-00 · Monthly				
	2/12 Haven, Lauren	BOD Meeting	37.81	37.81
	2/12 Country Cafe Catering	BOD Meeting Lunch	270.00	307.81
Total 6173-00 · Monthly			307.81	307.81
6175-00 · Meetings - Other				
	2/26 State of Maine_Hall of Flags	Change-non profit corp commercial registers	100.00	100.00
Total 6175-00 · Meetings - Other		-	100.00	100.00
Total 6170-00 · Meeting exp.			407.81	407.81
6180-00 · Mileage & Travel Expense				
	2/12 Kulow, Rosemary	Executive Director Mileage	162.61	162.61
Total 6180-00 · Mileage & Travel Expense			162.61	162.61
6195-00 · Office Space Rental				
	2/26 Maine Farm Bureau Building Assoc	Rent -	1,382.00	1,382.00
Total 6195-00 · Office Space Rental			1,382.00	1,382.00

3:16 PM 03/03/15 **Accrual Basis** 

	Date Na	ame Memo	Amount	Balance
6215-00 · Postage-Shpping				
	2/12 Haven, Lauren	IRS 1099s & 1096	1.82	1.82
Total 6215-00 · Postage-Shpping			1.82	1.82
6235-00 · Supplies				
	2/18 Bank of Maine	KJ	57.33	57.33
	2/26 Staples Credit Plan	Office Supplies	225.46	282.79
Total 6235-00 · Supplies			282.79	282.79
6240-00 · Telephone, Fax & Internet				
6241-00 · Cell Phone				
	2/12 Kulow, Rosemary	Cell Phone Reimbursement	75.00	75.00
	2/12 Haven, Lauren	Cell Phone Reimbursement	49.23	124.23
Total 6241-00 · Cell Phone			124.23	124.23
6243-00 · Phone, Fax & Internet				
	2/26 Time Warner Cable	Phone Fax & Internet	167.59	167.59
Total 6243-00 · Phone, Fax & Internet			167.59	167.59
Total 6240-00 · Telephone, Fax & Internet			291.82	291.82
TOTAL			0.00	0.00

2:45 PM 03/03/15 Accrual Basis

### Maine County Commissioners Association Expenses by Vendor Detail

	Date	Memo	Accou	nt	Amount	Balance
Bangor Payroll						
	2/6 Adminis	strative Assistant Salary	5050-00 · Salary - Adm	inistrative Asst	706.73	706.73
	2/6 Taxes		5030-00 · FICA		149.82	856.55
	2/6 Process	sing fee	5020-00 · Payroll Fees		32.00	888.55
	2/6 Executiv	ve Directors Salary	5060-00 ⋅ Salary - Exec	utive Director	1,384.62	2,273.17
	2/11 Adminis	strative Assistant Salary	5050-00 ⋅ Salary - Adm	inistrative Asst	706.73	2,979.90
	2/11 Taxes		5030-00 · FICA		143.46	3,123.36
	2/11 Process	sing fee	5020-00 · Payroll Fees		32.00	3,155.36
	2/11 Executi	ve Directors Salary	5060-00 · Salary - Exec	utive Director	1,384.62	4,539.98
	2/20 Adminis	strative Assistant Salary	5050-00 · Salary - Adm	inistrative Asst	706.73	5,246.71
	2/20 Taxes		5030-00 · FICA		143.46	5,390.17
	2/20 Process	sing fee	5020-00 · Payroll Fees		32.00	5,422.17
	2/20 Executiv	ve Directors Salary	5060-00 · Salary - Exec	utive Director	1,384.62	6,806.79
	2/27 Adminis	strative Assistant Salary	5050-00 · Salary - Adm	inistrative Asst	706.73	7,513.52
	2/27 Taxes		5030-00 · FICA		143.46	7,656.98
	2/27 Process	sing fee	5020-00 · Payroll Fees		40.00	7,696.98
	2/27 Executiv	ve Directors Salary	5060-00 · Salary - Exec	utive Director	1,384.62	9,081.60
	2/27 ER Hea	Ith Insurance Contributions	5110-00 · Health Insura	ince	1,635.06	10,716.66
Total Bangor Payroll					10,716.66	10,716.66
Bank of Maine						
	2/18 KJ		6235-00 · Supplies		57.33	57.33
	2/18 Toner		6154-00 · Printer & Sup	plies	140.00	197.33
	2/18 NACo 0	Conference	6041-00 · Conferences		225.20	422.53
	2/18 LogMel	n	6151-00 · Computer Ha	rdware & Software	99.00	521.53
	2/18 Conven	tion Planning Meeting	6118-00 · Meeting Exp.		65.78	587.31
Total Bank of Maine				_	587.31	587.31

### Maine County Commissioners Association Expenses by Vendor Detail

	Date Memo	Account	Amount	Balance
Capitol Computers	2/12 Cloud Backup	6152-00 ⋅ IT Services	25.00	25.00
	2/12 IT Services	6152-00 · IT Services	250.00	275.00
Total Capitol Computers		0.02 00 1.1 00.11.000	275.00	275.00
Country Cafe Catering				
	2/12 BOD Meeting Lunch	6173-00 · Monthly	270.00	270.00
Total Country Cafe Catering			270.00	270.00
Gorham Leasing Group				
	2/12 Photocopier Lease - Monthly	6153-00 · Photocopier Lease	164.35	164.35
Total Gorham Leasing Group			164.35	164.35
Haven, Lauren				
	2/12 Cell Phone Reimbursement	6241-00 · Cell Phone	49.23	49.23
	2/12 BOD Meeting	6173-00 · Monthly	37.81	87.04
	2/12	6118-00 ⋅ Meeting Exp.	12.96	100.00
	2/12 IRS 1099s & 1096	6215-00 · Postage-Shpping	1.82	101.82
Total Haven, Lauren			101.82	101.82
Kulow, Rosemary				
	2/12 Executive Director Mileage	6180-00 · Mileage & Travel Expense	162.61	162.61
	2/12 Cell Phone Reimbursement	6241-00 · Cell Phone	75.00	237.61
Total Kulow, Rosemary			237.61	237.61
Liberty Mutual Insurance				
•	2/12 Commercial Package: Terrorism Ri	sk Insui 5120-00 · Commercial, Crime, D&O Ins	171.25	171.25
Total Liberty Mutual Insurance			171.25	171.25

### Maine County Commissioners Association Expenses by Vendor Detail

	Date	Memo	Account	Amount	Balance
					_
Maine Farm Bureau Building Assoc					
mano i ann Daroad Danamg / 18886	2/26 Rent		6195-00 · Office Space Rental	1,382.00	1,382.00
Total Maine Farm Bureau Building Assoc				1,382.00	1,382.00
Maine Municipal Assoc					
·	2/18 Unemp	ployment Installment	5140-00 · Unemployment Comp Ins	111.75	111.75
Total Maine Municipal Assoc				111.75	111.75
Maine Sheriffs Assoc					
	2/26 MSA	Annual Conference	6050-00 · Education and Training	75.00	75.00
Total Maine Sheriffs Assoc				75.00	75.00
NACo					
	2/2 Member	ership Bonus Program	4400-00 · Other Income	-359.25	-359.25
Total NACo				-359.25	-359.25
Staples Credit Plan					
Chapter Creater hair	2/26 Office	Supplies	6235-00 · Supplies	225.46	225.46
Total Staples Credit Plan				225.46	225.46
State of Maine_Hall of Flags					
State of Manie_Han of Flags	2/26 Chang	ge-non profit corp commercial regis	ste 6175-00 · Meetings - Other	100.00	100.00
Total State of Maine_Hall of Flags				100.00	100.00
Time Warner Cable					
Time Warner Cable	2/26 Phone	Fax & Internet	6243-00 · Phone, Fax & Internet	167.59	167.59
Total Time Warner Cable				167.59	167.59
TOTAL				44.000.55	44.000.55
TOTAL				14,226.55	14,226.55

### **Current Bills Related to Counties**

### **Updated 3/6/15**

(Newest Updates in Blue)

BILL	Title	Committee	MCCA LPC Position	STATUS
LD 29	An Act To Establish a Local Option Real Estate Transfer Tax	Taxation	OPPOSE	Taxation recommends ONTP
LD 82	An Act Concerning Salary of Eelcted Sheriffs	SLG	NFNA	Divided report; bill amended & committee will reconsider
LD 113	An Act to Reduce Penalties for Certain Drug Offenses	CJPS	TABLE	
LD 114	Resolve, Authorizing the Bureau of General Services To Sell Certain Property to Kennebec County	SLG	SUPPORT	Tabled again at Mar. 4th Work Session
LD 116	An Act to Expand the Use of TIF Revenue	Taxation	NFNA	
LD 166	An Act To Allow York County To Better Provide Rescue and Ambulance Services	SLG	SUPPORT	Public Hearing held Feb. 25
LD 186	An Act To Reverse Jail Consolidation	CJPS	SUPPORT with conditions	PH Mon., Mar. 23 WS Wed., Mar. 25 WS Fri., Mar. 27, all at 1:00 pm State House 438
LD 195	An Act Regarding County Jails	CJPS	NFNA	
LD 206	An Act To Clarify Restrictions on Disclosure of E-9-1-1 System Information	Judiciary	TABLE	
LD 234	An Act To Adjust Appropriations and Allocations from the General Fund and Other Funds for the Expenditures of State Government for the Fiscal Year Ending June 30, 2015	AFA	SUPPORT SUPPLEMENTAL EMERGENCY 2015 FUNDING FOR JAILS	AFA recommends OTP; full Legis should consider within a week
LD 339	An Act To Clarify That the Telephone Number 9-1-1 Is the Primary Number Advertised or Promoted for Emergency Response Services	EUT	SUPPORT	Public Hearing held March 5th
LD 342	An Act To Reduce the E-9-1-1 Surcharge	EUT	OPPOSE	
LD 450	An Act To Amend the Laws Regarding the Fund for the Efficient Delivery of Local and Regional Services	SLG	SUPPORT with conditions	

### **Current Bills Related to Counties**

### **Updated 3/6/15**

(Newest Updates in Blue)

BILL	Title	Committee	MCCA LPC Position	STATUS
LD 519	An Act To Allow Telecommunications Infrastructure Investment in Development Districts for Municipalities and Plantations	Taxation	SUPPORT with conditions	
LD 530	An Act To Improve Public Sector Collective Bargaining Laws	LCRED	OPPOSE	
LD 542	An Act To Reduce Property Taxes	Taxation		
LD 564	An Act To Establish Appropriate Parameters for County Borrowing Authority	SLG	SUPPORT	
LD 594	An Act To Allow the Creation of a Local Option Sales Tax by Referendum	Taxation	SUPPORT with conditions	
LD 632	An Act To Require the State To Administer and Fund the General Assistance Program	HHS	Tabled until add'l information is available	
LD 657	An Act To Provide Enhanced Mental Health Services to the County Prison Population	CJPS	OPPOSE	
LD 658	An Act To Allow Text Messaging for Reporting Emergencies	CJPS	SUPPORT	
LD 698	An Act To Establish a Presumption of Impairment in the Line of Duty for Corrections Officers under the Workers' Compensation Laws	LCRED	OPPOSE	
LD 767	An Act To Create Jobs in Aroostook and Washington Counties	LCRED	NO POSITION	
LR 1852	The Governor's Porposed Biennial Budget, HHS-VII Substance Abuse & Adult Mental Health	AFA & DHHS	OPPOSE	Public Hearing held March 5th

# <u>LD 29 – An Act To Establish a Local Option Real Estate Transfer Tax</u> – TAXATION COMMITTEE (TAX) (OPPOSE)

This bill allows a municipality, by referendum, to establish a local option real estate transfer tax of up to 1% on the transfer of real property that is subject to the state real estate transfer tax. (*TAX recommends ONTP*)

# <u>LD 82 – An Act Concerning the Salary of Elected Sheriffs</u> – STATE & LOCAL GOVERNMENT COMMITTEE (SLG) (NFNA)

This bill specifies that the salary of an elected county sheriff may not be reduced during the sheriff's term unless the sheriff voluntarily agrees to the salary reduction. (*Divided report; bill has been amended, and SLG will reconsider.*)

# <u>LD 113 – An Act To Reduce the Penalties for Certain Drug Offenses</u> – CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE (CJPS) (TABLE)

This bill amends the Maine Criminal Code by striking language that defines as trafficking or furnishing the possession of a certain amount of heroin and all permissible inferences based on possession of schedule W or X drugs. This bill also downgrades felony-level trafficking, furnishing, possession and hypodermic needles offenses.

# <u>LD 114 – Resolve, Authorizing the Bureau of General Services To Sell Certain Property to Kennebec County – SLG (SUPPORT)</u>

This resolve gives the Commissioner of Administrative and Financial Services authority to sell the property identified as the Augusta District Court to Kennebec County to be used to house the Registry of Deeds and other county offices.

SLG tabled to rework language; will work more at another work session.

## <u>LD 116 – An Act To Expand the Use of Tax Increment Financing Revenue</u> – TAX (NFNA)

This bill allows a municipality or plantation that forms a tax increment financing district to use the revenue generated by that district to pay for the costs of vital public services, as long as the costs of the services do not exceed 50% of the tax increment revenue and the costs are not paid for more than 2 fiscal years during the life of the tax increment financing district and its development program. Vital public services are fire and rescue, law enforcement and waste disposal services and local road improvements.

#### <u>LD 166 – An Act To Allow York County To Better Provide Rescue and Ambulance</u> <u>Services – SLG</u> (SUPPORT)

This bill allows York County Government to provide rescue services pursuant to the law governing counties' provision of ambulance services.

#### <u>LD 186 – An Act To Reverse Jail Consolidation – CJPS (SUPPORT, with conditions)</u>

Public Law 2007, chapter 653, the so-called jail consolidation law, enacted changes to the correctional laws, including creating a State Board of Corrections, for the purpose of developing and implementing a unified correctional system. The public law established a cap on tax assessments for correctional services for each county based on the fiscal year 2007-08 county tax assessment for correctional-related expenditures and prohibited the counties from collecting taxes from the municipalities for the purpose of retiring any correctional services debt issued after July 1, 2008.

This bill repeals the changes that were made by Public Law 2007, chapter 653, eliminating the State Board of Corrections and all of its duties, and returns the law to the form it was in prior to jail consolidation. This bill requires that the State continue to provide funding to the counties in the same amount that it did in fiscal year 2014-15, \$12,202,104.

#### <u>LD 195 – An Act Regarding County Jails</u> – CJPS (NFNA)

This bill allows the county jails to apply savings from the county's correctional budget to jail debt service without a reduction in payments from the State Board of Corrections.

#### <u>LD 206 – An Act To Clarify Restrictions on Disclosure of E-9-1-1 System Information</u> – <u>JUD (TABLE)</u>

This bill amends the confidentiality provisions regarding the E-9-1-1 system as follows:

- 1. It replaces reference to a law enforcement officer with reference to a criminal justice agency;
- 2. It replaces reference to a criminal investigation with reference to the administration of criminal justice and the administration of juvenile justice; and
- 3. It allows release of audio recordings of E-9-1-1 calls to a person accused of a crime or that person's agent or attorney for the purposes of trial and sentencing if authorized by the prosecutor or prosecutorial office or a rule or order of a court of competent jurisdiction.

LD 234 – An Act To Adjust Appropriations and Allocations from the General Fund and Other Funds for the Expenditures of State Government for the Fiscal Year Ending June 30, 2015 – APPROPRIATIONS & FINANCIAL AFFAIRS COMMITTEE (AFA) (SUPPORT SUPPLEMENTAL 2015 EMERGENCY FUNDING FOR JAILS)

This bill is an emergency bill which includes **supplemental funding for county jails** and a Governor's appointment of a "receiver" to hold and distribute the funds. It also contains funding for several other state departments, including Governmental Ethics & Election Practices, Office of Policy & Management, Maine Human Rights Commission, Maine Indian Tribal-State Commission, Dept. of Labor, Dept. of Professional & Financial Regulation, and the Office of the Treasurer. (*AFA recommends OTP. Legislature should take care of it within a week.*)

<u>LD 339 – An Act To Clarify That the Telephone Number 9-1-1 Is the Primary Number Advertised or Promoted for Emergency Response Services – ENERGY, UTILITIES, & TECHNOLOGY (EUT) (SUPPORT)</u>

This bill clarifies that the telephone number 9-1-1 is the primary number advertised or promoted for emergency response services. The bill also eliminates certain outdated language regarding the publication of the 9-1-1 number in telephone directories.

LD 342 – An Act To Reduce the E-9-1-1 Surcharge – EUT (OPPOSE)

This bill reduces the E-9-1-1 surcharge from 45 cents to 40 cents beginning January 1, 2016.

LD 450 – An Act To Amend the Laws Regarding the Fund for the Efficient Delivery of Local and Regional Services – SLG (SUPPORT, as long as counties are included as entities eligible to receive funds for collaboration.)

This bill changes the funding for the Fund for the Efficient Delivery of Local and Regional Services from General Fund appropriations to monthly transfers of 2% of all receipts transferred to the Local Government Fund before the distributions to municipalities.

LD 519 – An Act To Allow Telecommunications Infrastructure Investment in Development

Districts for Municipalities and Plantations – TAX (SUPPORT, as long as counties are eligible to use TIF district funding in this manner, as well.)

This bill adds cellular telephone towers and broadband infrastructure to the list of authorized project costs in the laws governing development districts for municipalities and plantations.

LD 530 – An Act To Improve Public Sector Collective Bargaining Laws – LABOR, COMMERCE, RESEARCH & ECONOMIC DEVELOPMENT COMMITTEE (LCRED) (OPPOSE; should be left to the discretion of the locality)

This bill amends the municipal public employees' labor relations laws by requiring that all collective bargaining negotiation meetings include a member of the body with final authority to approve the collective bargaining agreement.

### <u>LD 564 – An Act To Establish Appropriate Parameters for County Borrowing Authority – SLG (SUPPORT)</u>

This bill provides that a county may obtain loans up to one ten-thousandth of the county's total property valuation instead of being limited to \$10,000. It repeals the exception for Aroostook County whereby Aroostook County is allowed to obtain loans up to \$95,000, but loans over \$10,000 are limited to the purpose of building, rebuilding, altering or improving county-owned real estate and personal property in that real estate.

# <u>LD 594 – An Act To Allow the Creation of a Local Option Sales Tax by Referendum</u> – <u>TAX</u> (SUPPORT, as long as <u>counties</u> are also eligible to create local option sales tax)

This bill allows a municipality to impose a local option sales tax, which may be seasonal, of no more than 1% by local referendum. Certain items, such as motor vehicles and major household appliances, are excluded from the local option sales tax.

# <u>LR 1852 – the Governor's Proposed Biennial Budget, HHS-VII Substance Abuse & Adult Mental Health – AFA</u> (OPPOSE)

This section of the bill would eliminate funding from Medicaid for Methadone to treat serious addictions to certain drugs.

# <u>LD 632 – An Act To Require the State To Administer and Fund the General Assistance</u> <u>Program – HEALTH & HUMAN SERVICES COMMITTEE (HHS)</u> (Tabled until additional information is available.)

This bill shifts responsibility for the full funding and administration of the general assistance program from municipalities to the Department of Health and Human Services. The bill directs the department to adopt by December 31, 2015 major substantive rules necessary to implement the transfer of responsibilities. The transfer of responsibilities under the bill is effective January 1, 2016.

# <u>LD 657 – An Act To Provide Enhanced Mental Health Services to the County Prison</u> <u>Population</u> presented by Rep. Beavers and Cosponsored by Sen. Dutremble – <u>CJPS</u> (*OPPOSE*)

This bill is a concept draft pursuant to Joint Rule 208 and proposes to increase funding for mental health care services for the county prison population, including educating and training prison employees in behavioral health assessment and protocols on an annual basis. It would also require that every county jail have a mental health worker on site at least 8 hours a day.

<u>LD 658 – An Act To Allow Text Messaging for Reporting Emergencies</u> presented by Rep. Fecteau of Biddeford and cosponsored by Sen. Dutremble, and others – <u>CJPS</u> (<u>SUPPORT</u>)

This bill directs the Public Utilities Commission, Emergency Services Communication Bureau to develop standards and procedures for public safety answering points to accept emergency text messaging from all wireless carriers in the State beginning July 1, 2016. This bill also amends the laws regarding confidentiality of audio recordings of E-9-1-1 calls to apply also to text messages.

<u>LD 698 – An Act To Establish a Presumption of Impairment in the Line of Duty for</u>

<u>Corrections Officers under the Workers' Compensation Laws</u> presented by Rep. Tucker of Brunswick & cosponsored by Sen. Gerzofsky & Rep. Chenette – <u>LCRED</u> (*OPPOSE*)

This bill amends the workers' compensation laws by adding a presumption that heart disease or hypertension suffered by a corrections officer was caused in the course of employment as a corrections officer, similar to the provisions presuming that cancer contracted by a firefighter was caused by exposure to carcinogens through firefighting duties.

<u>LD 767 – An Act To Create Jobs in Aroostook and Washington Counties</u> presented by Rep. McElwee of Caribou & cosponsored by Sen. Edgecomb and others – <u>LCRED</u> (*NO POSITION*)

This bill provides an exception to the Pine Tree Development Zone program employee income requirements for call centers located in Aroostook and Washington counties.



CTS CMES LOS ANGELES CA CORPORATE TRUST SERVICES MAC E2064-05A 333 S GRAND AVE, 5TH FLR LOS ANGELES, CA 90071-1504 213-253-7519 612-316-0869

**VOID 6 MONTHS AFTER ISSUE DATE** 

1021

4990024287

Account Number:

Account Name:

XXXXXXXX7300

**US COMM ADMIN ACCT** 

Date:

February 13, 2015

Two Hundred Fifty Four and 68/100 Dollars

To the Order Of:

MAINE CNTY COMMISSIONERS ASSOC 4 GABRIEL DRIVE SUITE 2 ATTN: ROSEMARY KULOW EXEC DIR AUGUSTA, ME 04330

US COMMUNITIES REBATE DISTRIB: Q4 2014

Amount

\*\*\*\*\*\*\$254.68

Authorized Signature

"OO 29 2774 15" 110 2100918: 4990024287"



#### Rosemary Kulow < rkulow@mainecounties.org >

#### **Pre-Trial Task Force**

1 message

Roger Moody <moody@knoxcountymaine.gov>

Fri, Mar 6, 2015 at 1:24 PM

To: Rosemary Kulow <rkulow@mainecounties.org>, Andrew Hart <ahart@knoxcountymaine.gov>

Hi Rosi,

This is a newspaper article similar to the one I recently read in the BDN. As you'll see, the last sentence says that the Governor and legislative leaders have agreed to form a task force to look into reducing jail time for those awaiting trial. I hope that representatives of MCCA and the MSA can be appointed as task force members. Rosi, is that something you could check into? Should this be added to our MCCA jail discussion on next Wednesday's agenda?

Roger

AUGUSTA, Maine - In her annual State of the Judiciary speech to the Legislature, Maine Chief Justice Leigh Saufley called for a study of the way Maine determines who should be held in jail pending trial.

Saufley said public safety is at risk. "The goals are simple: reduce the financial and human cost of unnecessary incarnation without compromising individual or community safety or the integrity of the criminal justice system," she said.

Saufley said studies have shown that some people are who are not a significant risk to the public are being jailed, while others who should not be allowed back into society before trial are given bail.

Gov. Paul LePage and legislative leaders have agreed to name members of a task force to look into the issue.