POINT LOOKOUT

2018 Catering Menu



The Perfect Solution

This Continuous Coffee Break Is Available From 7:00 am to 4:00 pm Daily. Featuring Fresh Baked Breakfast Pastries, Sliced Fresh Fruit & Assorted Fruit Juices in the Morning and Assorted Sweet & Salty Snacks with Soft Drinks in the Afternoon. Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & an Assorted Tea Selection Will Be Refreshed Throughout the Day.

> All Day \$23 per Guest Half Day \$13 per Guest

The Whole Nine Yards

Late Morning - Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees, Assorted Tea Selection, Still & Sparkling Waters, Assorted Soft Drinks and Fruit Juices, A Selection of Non-Fat Greek Yogurts, Sweet and Salty Granola Bars, Kashi Bars, Fruit Filled Cereal Bars, & Seasonal, Fresh Whole Fruit

Early Afternoon - Assorted Bags of Pretzels & Chips, Grab and Go Snack Boxes with Cheese Wedges, Cured Meats, Fruits & Crackers Refreshed Throughout the Day As Needed.

\$29 per Guest

High Energy Break

A Healthy, Energy-Packed Break Featuring High Protein Bars, Seasonal Whole Fruit, Maple Sugar & Sea Salt Pecans, And Sparkling & Still Poland Spring Waters

\$11 per Guest

Mediterranean Break

Fine Selection of Roasted & Raw Almonds, Cashews, & Pistachios, Paired with a Medley of Oil-Cured and Brined Olives & Dried Fruits, Bottled Still & Sparkling Waters Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection

\$15 per Guest

Ploughman's Break

Toasted Baguette Rounds, Cheese Wedges, Sliced Salami, Assorted Mustards, Bunches of Grapes, Sparkling & Still Spring Water, Wicked Joe's, Locally Roasted, Fair Trade, Organic Coffees & an Assorted Tea Selection

\$17 per Guest

A La Carte Assorted Non-Fat Greek Yogurts \$3.25 Each Granola Bars \$2 Each Kashi Bars \$2.50 Each Assorted Bags of Chips \$2.50 Each Fresh Baked Cookies \$18 per Dozen Assorted Individually Packaged Snacks \$3 Each Fresh Baked Brownies & Dessert Bars \$24 per Dozen Freshly Brewed Iced Tea \$24 per Gallon Lemonade \$24 per Gallon Wicked Joe's Locally Roasted, Organic, \$32 per Gallon Fair Trade Coffee (Regular & Decaf) Bottled Water & Soft Drinks \$2 Each Whoopie Pies \$28 per Dozen



Designed For Two Hours of Service

20 Guest Minimum

<u>Continental Farmer</u>

Bacon, Egg & Cheese Breakfast Sandwich on a English Muffin

Roasted Tomato, Egg & Cheese Breakfast Sandwich on an English Muffin With Farm Fresh Greens (One sandwich per person)

Fresh Sliced Fruit

Steel Cut Oatmeal Bar with Flavored Sugars, Nuts, Dried Cranberries and Raisins

Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees

> Assorted Tea Selection & Assorted Fruit Juices

\$16.50 per Guest

<u>Harbor Side</u>

Freshly Baked Biscuits

Sweet Cream Butter & Local Fruit Preserves

Farm Fresh Scrambled Eggs

Griddle Fried Maine Potatoes & Onions

Hickory Smoked Bacon & Sausage Links

Fresh Sliced Fruit

Wicked Joe's Locally Roasted Fair Trade, Organic Coffees

> Assorted Tea Selection & Assorted Fruit Juices

\$17.50 per Guest

<u>Continental Islander</u>

Freshly Baked Pastries & Muffins

Sweet Cream Butter & Local Fruit Preserves

Bagels with Plain & Flavored Cream Cheese

Fruit Breads

Fresh Sliced Fruit

Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees

> Assorted Tea Selection & Assorted Fruit Juices

\$13 per Guest

<u>Sternman's Breakfast</u>

Fresh Breakfast Breads & Sweet Cream Butter

Farm Fresh Scrambled Eggs

Oven Roasted Maine Potatoes & Onions

Hickory Smoked Bacon & Sausage Links

French Toast Casserole with Fresh, Maine Blueberries & Mascarpone

Fresh Sliced Fruit

Wicked Joe's Locally Roasted Fair Trade, Organic Coffees

> Assorted Tea Selection & Assorted Fruit Juices

\$24.50 per Guest



Designed For Two Hours of Service 20 Guest Minimum

How Do You Like Your Eggs?

English Muffins Sliced Fresh Fruit & Berries Chef Attended Egg Station Bacon & Sausage Skillet Potatoes with Caramelized Onions Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection Selection of Fruit Juices

\$18.50 per Guest

\$100.00 Chef Attendant Fee per 75 Guests

Unconventional Continental

Sliced Fresh Fruit & Berries Breakfast Pizza with Roasted Tomatoes & Onions Low Calorie Savory Vegetable & Egg Muffins (50 Calories Each) Granola Bar - House Made Granola, Unsweetened Dried Cranberries, Dried Sour Cherries & Tree Nuts Plain Non Fat Greek Style Yogurt Low Fat & Skim Milk Vegetable Hash with Fresh Herbs & Green Onions Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection Selection of Fruit Juices

\$16.50 per Guest



A La Carte

Priced Per Person Unless Otherwise Noted

Seasonal Whole Fruit	\$2.50
Sliced Fruits & Fresh Berries	\$4.00
Seasonal Ripe Berry Bowl	\$4.00
Non-Fat Greek Yogurt in Assorted Flavors	\$3.25
Bagels & Cream Cheeses	\$32 per Dozen
Farm Fresh Hard Boiled Eggs	\$18 per Dozen
Assorted Cold Cereal & Milk	\$4.00
Quiche Lorraine	\$4.00
Breakfast Pastries, Muffins and Quick Breads	\$3.00
Breakfast Sandwich: Bacon, Egg & Cheese or Tomato, Egg & Cheese with Farm Fresh Greens	\$4.50
Pancakes with Maine Maple Syrup	\$5.00
French Toast Casserole with Blueberries & Mascarpone	\$5.00
Oatmeal Bar ~ Steel-Cut Oatmeal with Maple Sugar Brown Sugar, Honey Sugar, Dried Cranberries, Raisin Walnuts & Raw Almonds	
Bloody Mary or Champagne Mimosa	\$7.00 per Drink



Designed For Two Hours of Service 20 Guest Minimum

Northport Gardens Soup & Salad Bar

Chef's Selection of House Made Soup Freshly Baked Rolls & Sweet Cream Butter Seasonal Farm Fresh Salad with Choice of Dressings Caesar & Ancient Grain Salad Add Marinated, Grilled Chicken Breast \$4.25 per person Add Seasonal, Grilled Fresh Vegetables \$3.00 per person Seasonal Fresh Fruit Salad Assorted Cookies & Dessert Bars Selection of Bottled Water, Soda, Coffees & Teas

\$22 per Guest

Duck Trap Deli

Seasonal Farm Fresh Salad with Choice of Dressings Herbed New Potato Salad Platters of Domestic and Imported Meats & Cheeses Lettuce, Tomatoes, Onions & Pickles Deli Rolls & Sliced Bread Potato Chips Assorted Cookies Selection of Bottled Water, Soda, Coffees & Teas

> *\$21 per Guest Add Soup du Jour ~ \$25 per Guest*



Designed For Two Hours of Service 20 Guest Minimum

South by Southwest

Flour Tortillas & Corn Shells Yellow Tex-Mex Rice Vegetarian Refried Beans Seasoned Black Beans Pulled Pork & Pulled Chicken Seasoned Ground Beef Shredded Lettuce, Cheddar Cheese, Fresh Tomatoes, Onions, Peppers, Sliced Olives & Jalapenos Fresh Salsa, Sour Cream & Guacamole Ranchero Sauce Farm Fresh Garden Salad with Assorted House Made Dressings Churros Served with Iced Tea & Lemonade

\$28 per Guest

Point Lookout Pizzeria

Seasonal Farm Fresh Salad with Choice of Dressings Pesto Pasta Salad Gourmet Grilled Flat Bread Pizzas ~ Pepperoni, Garden Vegetable Margherita & Chef's Choice Pizzas House Fried Parmesan Potato Chips Assorted Cookies or Dessert Bars Selection of Bottled Water, Soda, Coffee and Tea

\$23 per Guest

CUSTOM SANDWICH BOARDS

Designed For Two Hours of Service 20 Guest Minimum

Please Choose Two Meat Options & One Vegetarian Option.

Southwestern Roast Beef House Roasted Top Round With Corn Mayo & Charred Bell Peppers

Classic Roast Beef Sandwich House Roasted Top Round with Roasted Tomatoes, Arugula & Horseradish Cream

PLO Italian

Ham, Salami, Provolone, Lettuce, Tomatoes, House-Brined Pickles, Onions, Hot Pepper Relish & Herb Vinaigrette

Pastrami Reuben

House Cured Pastrami, Pickled Cabbage, Swiss Cheese & Honey Dijonnaise on Marble Rye

Sicilian Ham, Salami, Pepperoni, Sundried Tomatoes, Pesto & Fresh Mozzarella

California Turkey Wrap Our Own Slow Roasted Turkey Breast, Lettuce, Tomatoes, Red Onion & Avocado Dressing

Hawaiian Cola Turkey Sandwich Cola Marinated Turkey, Sweet Chili Aioli, Romaine, Pineapple & Cilantro served on Ciabatta

Marinated Grilled Chicken With Tomatoes, Cucumber, Parsley & Lemon Garlic Dressing **Teriyaki Chicken Wrap** Grilled Teriyaki Marinated Chicken, Sweet & Sour Asian Slaw, Almonds & Scallions

Chicken Caesar Wrap Grilled Chicken, Farm Fresh Greens, & Classic Caesar Dressing

Cajun Chicken Wrap With Creamy Ranch, Tomatoes, Red Onion & Farm Fresh Greens

Classic Grilled Cheese With Cheddar, Provolone & American Cheeses

Vegetable Caprese Backyard Farms Tomatoes, Genovese Basil, Fresh Mozzarella & a Balsamic Reduction, Served On a Baguette

Grilled Cheddar With Apple Wood Smoked Bacon, Pear Chutney & Fresh Arugula

Julienned Veggie Wrap Julienned Fresh Vegetables, Fresh Mozzarella & Farm Fresh Greens with a Balsamic Drizzle

Greek Wrap Spinach, Onions, Tomatoes, Artichokes, Feta & a Kalamata Olive Spread Drizzled with Olive Oil

Tofu Ban Mi *(Vegan)* Marinated Tofu, Pickled Vegetables, & Spicy Sweet and Sour Dressing on Crusty French Bread

All Sandwich Boards Are Served With a Farm Fresh Salad with Assorted House Made Dressings, Pasta Salad, Potato Chips & House Brined Pickles, Cookies and Dessert Bars, Coffees & Teas and Assorted Soda & Bottled Water

> *\$22 per Guest Add Soup du Jour \$26 per Guest*



Chef's Action Stations

Sicilian Sidewalk Café

Treat Your Guests to an Assortment of Italian Pasta Dishes Made Right Before Your Very Eyes!

Garlic Bread Fresh Farm Salad with Orange Honey Vinaigrette Chef Attended Pasta Action Station with Pasta, Assorted Meats & Fresh Vegetables Sautéed in a Variety of Sauces Selection of Bottled Water & Soda Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection Gelato Bar

> \$32 per Guest *50 Guest Minimum*

Build-a-Burger

Have Fun Designing Your Own Lunch! Build Your Own Burger From a Selection of Patty Types & Toppings. Each Burger Is Then Cooked to Order & Served with Maine Potato Wedge Fries, House Made Slaw, Homemade Butterscotch and Fudge Brownies & Assorted Soft Drinks

> \$17 per Guest *50 Guest Maximum*



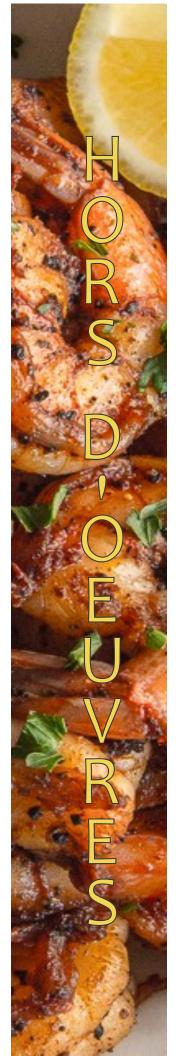
Passed hors d'Oeuvres

Priced per 100 Pieces (Passed hors d'Oeuvres Can Also Be On Stationary Displays)

Falafel Crisp with Tzatziki Sauce	\$225
Maple Glazed Sea Scallops Wrapped in Bacon	\$400
Jerk Steak on a Plantain Chip with Corn Salsa	\$250
Fig and Mascarpone Phyllo Purse	\$275
Asian Beef & Asparagus Roulade	\$225
Smoked Salmon and Cream Cheese Cucumber Bites	\$225
Greek Spanikopita Triangles	\$195
Grilled Coconut Shrimp Bites with Spicy Tahini Dip	\$235
Crostini Topped with Fig Jam, Gorgonzola & Prosciutto	\$225
Vegetable and Kale Pot Sticker with Asian Dipping Sauce	\$195
Vegan Samosas	\$225
Cheddar & Chive Scones with Bacon Bourbon Jam	\$195
Lobster Salad on Crisp Cucumber Round	\$325
Miniature Fresh Fruit Kebabs	\$225
Twice Baked New Potato with Goat Cheese & Caramelized Onions	\$205
Harissa Spiced Chicken Skewer with Local Honey	\$210
Frank in a Blanket	\$160
Parmesan Fried Stuffed Artichoke Hearts	\$195

Stationary hors d'Oeuvres

Jumbo Shrimp with House Made Cocktail Sauce	\$375
Lollipop Lamb Chops with Brazilian Marinade	\$350
Swedish Meatballs	\$175
These Items Are Not Recommended As Passed hors d'Oeuvres.	



Point Lookout Displays

Displays Priced per 25 Guests

Smoked Seafood Presentation

Locally Smoked Salmon, Shrimp, Scallops & Mussels from Ducktrap Farms - Served with Capers, Red Onion, Chopped Hard Boiled Egg & Toasted Baguette Rounds *\$200*

Fruit & Cheese Display

Features Both Local & Imported Artisanal Cheeses, Fresh Seasonal Fruits & Berries and An Assortment of Crackers \$175

Baked Brie

Creamy Brie Wheel, Basket Woven with Puff Pastry & Served with Seasonal Fresh Berries & Toasted Baguette Rounds *\$125*

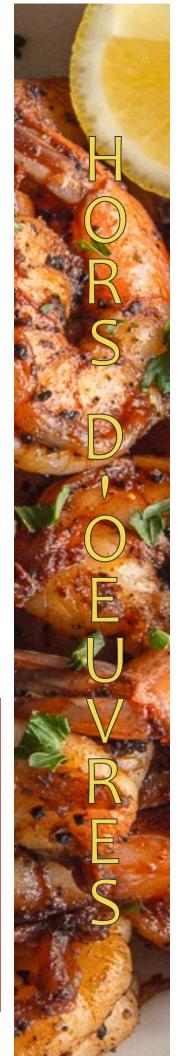
Thai Spring Rolls

Fresh Vegetable Spring Rolls with Basil & Fresh Veggies Served with a Spicy Thai Peanut Sauce *\$195*

Point Lookout is dedicated to bringing the freshest ingredients possible to you & your guests.

If it's local that you crave, please speak to your catering manager to find out what is in season & available from our Maine Certified Organic Farm.

We are always happy to customize menus to suit your needs.



THE FARMER'S TABLE CUSTOM DINNER BUFFETS

Freshly Baked Rolls & Sweet Cream Butter Chef's Selection of Starch and Vegetable Wicked Joe's Locally Roasted, Organic, Fair Trade Coffees Assorted Tea Selection Point Lookout Dessert Display

Please Select One Salad Option & Two to Four Entrees Below.

SALAD CHOICES

Arugula, Red Onion, Almonds, Strawberries & Local Goat Cheese with a Honey-Orange Vinaigrette Spinach, Pinenuts, Dried Cranberries, Garbonzo Beans with a Honey-Lemon Dressing Seasonal Caesar Salad Farm Fresh Greens with Kale, Shaved Brussel Sprouts, Broccoli, Cabbage, Chicory & Roasted Pepitas with Poppy Seed Dressing Seasonal Point Lookout Farms Garden Salad with House Made Dressings

<u>ENTRÉE CHOICES</u>

Boneless Pork Chop with Fresh Apple Chutney Roasted Pork Loin with Balsamic Caramelized Onions & Fennel BBQ St. Louis Style Pork Ribs Cuban Mojo Marinated Pork Tenderloin Fresh Herb Crusted Haddock with Artichoke, Lemon & Feta Butter Roasted Salmon with Chive Butter Honey Garlic Salmon Pan Seared Cod with White Wine Tomato Basil Sauce Blackened Haddock with Balsamic Roasted Tomatoes Grilled Flank Steak with Chimichurri Korean Braised Beef Short Ribs Beer Braised Beef Brisket with Caramelized Onions Osso Bucco Style Braised Beef Short Ribs Chili Rubbed Flank Steak with Maple Bourbon Butter Chicken Breast Florentine with Artichokes Grilled Chicken Thighs with Spicy Whiskey Peach BBQ Sauce Seared Chicken Breast Parmesan Sweet & Sour Chicken Seared Chicken with Tomato Basil Cream Sauce Creamy Lemon Parmesan Chicken Piccata Rotisserie Style Roast Chicken Grilled Chicken Breast with Tomato-Mozzarella Bruschetta Spinach & Roasted Carrot Lasagna (Vegetarian) Grilled Eggplant Rollatini with Spicy Marinara (Vegetarian) Creamy Riccotta, Corn and Tomato Baked Ziti (Vegetarian) Mac & Cheese with Stewed Tomatoes & Spinach (Vegetarian) Grilled Zucchini "Steaks" with Caramelized Onion & Tomato Bourbon BBQ Sauce (Vegan) Polenta Cake with Roasted Tomato and Mushroom Ragout (Vegan) Kung Pao Chickpeas with Jasmine Rice (Vegan)

> Choose 2 Entrées \$32 per Guest Choose 3 Entrées \$38 per Guest Choose 4 Entrées \$44 per Guest

To Accommodate All of Your Guests, We Recommend Choosing One Vegetarian Option.*



SPECIALTY BUFFETS

Designed For Two Hours of Service

Downeast Lobster Bake

Fresh Baked Rolls & Butter Maine Mussels Steamed with Spanish Onion & White Wine New England Clam Chowder Seasonal Farm Green Salad with Assorted Dressings Steamed 1 1/4 LB Maine Lobster with Drawn Butter Grilled, Marinated Chicken Breast Oven Roasted Potatoes Corn on the Cob (Seasonal) Fresh Fruit Cobbler with Whipped Cream Sliced Watermelon (Seasonal) Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection

\$66 per Guest

Cantina Positano

Seared Chicken Breast with Eggplant Bruschetta Haddock Toscana with Tomato, Onion, Lemon & Caper Relish Stuffed Shells with Chunky Marinara Garlic & Parmesan Roasted Potatoes Sautéed Swiss Chard with Artichokes & Garlic Arugula, Tomato & Fresh Mozzarella Salad with House Made Herb Vinaigrette Spinach & Roasted Pepper Salad with House Made Orange Vinaigrette Sliced Focaccia & Italian Loaf Garlic Bread Gelato Bar Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection

\$38 per Guest



SPECIALTY BUFFETS

Designed For Two Hours of Service

Neighborhood BBQ

Grilled Angus Beef Burgers, Veggie Burgers, Hot Dogs & BBQ Chicken Breasts Herbed Potato Salad Seasonal Farm Fresh Salad with Choice of House Made Dressings Roasted Corn & Black Bean Salad Lettuce, Tomatoes, Sliced Onions & Pickles Cheese, Rolls & Condiments Sliced Watermelon (Seasonal) Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection Assorted Cookies & Dessert Bars

\$25.50 per Guest

Best of American BBQ

Pulled Pork with Kansas City & Carolina Gold BBQ Sauces Honey Citrus Grilled Chicken Thighs BBQ Rubbed Slow Roasted Brisket BBQ Vegetarian Baked Beans Seasonal Garden Salad with Choice of House Made Dressings Sweet & Sour Bean Salad Roasted Corn with Chili Lime Vinaigrette Farm Fresh Braised Seasonal Greens Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection Point Lookout Dessert Buffet

\$38 per Guest



SPECIALTY BUFFETS

Designed For Two Hours of Service

Build Your Own Pizza

This "fired-up" experience gives guests a chance to participate in the preparation of their own personalized Pizza - perfect for warm summer & autumn nights.

Point Lookout Farms Seasonal Salad Fresh Fruit Salad Soup du Jour Assorted Local Gelatos Assorted Soft Drinks, Sparkling & Still Waters & Fruit Juices Wicked Joe's Locally Roasted, Fair Trade, Organic Coffees & Assorted Tea Selection

Interactive Pizza Station - Guests Choose Their Own Toppings from Point Lookout Farms Veggies, House-Made, Smoked Meats & Local Cheeses. Personalized Pizzas Are Then Baked in Our Kitchen & Delivered to Guests.

\$35 per Guest

50 Guest Maximum

The Orient Express

This Eastern Inspired Buffet Is Perfect For Groups Who Have Dietary Restrictions.

Fresh Rolls with Sweet Cream Butter Farm Fresh Salad with Choice of House Made Dressings Roasted Tempe (Vegan) Jasmine Scented Rice Lo Mein Noodles Farm Fresh Stir Fried Vegetables Grilled Chicken Breast Gulf Shrimp Skewers Coconut Curry Sauce Thai Peanut Sauce Szechuan Sauce Wicked Joe's Locally Roasted, Organic, Fair Trade Coffees & Assorted Tea Selection Point Lookout Dessert Presentation

\$37 per Guest



Late Night Slide

This display of freshly made sliders is delivered and set up in your Hospitality Cabin for your guests' enjoyment.

Maine Lobster Salad Sliders Grilled Chicken, BBQ Onion & Cheddar Sliders Maine Crabmeat Sliders Vegetable Crudite Kettle Cooked Potato Chips Fresh Baked Cookies

\$16 per Guest

S'Mores & More

Enhance any menu with this time honored favorite.

Includes Fire Pits Stocked with Wood, Marshmallows, Toasting Sticks, Assorted Candy Bars & Graham Crackers

\$8 per Guest

House Brands

Cruzan Aged Light Rum Cutty Sark Blended Scotch Canadian Club Evan William's Bourbon Svedka Vodka Bombay Original Gin Sauza Blanco Tequila Allen's Triple Sec

Select Brands

Gosling's Rum Bacardi Light Rum Captain Morgan's Rum Malibu Dewar's White Label Scotch Seagram's 7 Jack Daniels Jim Beam Absolute Vodka Tanqueray Gin Jose Cuervo Gold Tequila Allen's Triple Sec Kaluha

<u> Premium Brands</u>

Mount Gay Eclipse Rum Myers's Original Dark Rum Jameson Irish Whiskey Crown Royal Maker's Mark Knob Creek Johnnie Walker Red Glenlevit Single Malt Scotch Grey Goose Vodka Ketel One Vodka Bombay Sapphire Gin 1800 Silver Tequila Cointreau

Fixed Rate Bars

Priced per number of guests

Fully equipped and designed to assist you with your budget guidelines.

Charged amount will be based on guaranteed attendance, or the actual number of guests, whichever is greater.

Full Service Bars

One Hour Fixed Rate Bar Second & Third Hour Each Additional Hour House \$19.00 House \$9.00 House \$8.00 Select \$22.00 Select \$10.00 Select \$9.00 Premium \$23.00 Premium \$11.00 Premium \$10.00

Beer & Wine Only

One Hour Fixed Rate Bar Second & Third Hour Each Additional Hour

\$14.00 \$7.00 \$6.00

Host & Cash Bars

Priced per Drink

Host Bars: Fully equipped. The amount charged will be based on the number of drinks consumed. Point Lookout adds a 18% service charge, and a 2% administrative fee to all food and beverage for all banquet events. The administrative fee is retained by Point Lookout and is not a tip, gratuity or service charge for service employees. Price includes a 8% Maine State sales tax.

Cash Bars: Full Setup, Including Fruit & Mixers.

Wine: Beer: Cocktails: House \$6.00 Domestic \$5.00 House \$7.00

Import/Microbrew \$6.00 Select \$8.00 Premium \$10.00

A \$100 Bartender Fee is Applied for Each Bartender Needed **Ask Your Catering Manager About Customizing Your Liquor Selections**



Our Service

The Catering team at Point Lookout Resort welcomes the opportunity to serve you. Our goal is to provide guests with exceptional food, top-notch service, and a pleasant atmosphere. Our professional coordinators and experienced staff will focus on the many details of your meeting or special event to ensure it's success.

Guarantee Policy

Meal guarantees are the minimum number to be provided and charged to the group. Meal guarantees are required ten (10) working days prior to the scheduled function. If no guarantee is provided, the original estimate or the actual number served, which ever is greater, will be the number for which you will be charged. Once a guarantee is submitted, Point Lookout will prepare for that number of meals with a 5% allowance for additional guests. If the guest count goes higher than the 5% allowance, within the 7 day guarantee period, there will be a 10% Catering surcharge. All meeting room assignments are subject to change. Should the number in your party change considerably, we reserve the right to move your group to a more appropriately sized room or location.

Miscellaneous

Prior approval is required to affix materials to the walls, floors or ceilings. In the event this is done without authorization, all damages will be assessed and charged to master account. Day functions require a deposit of twenty-five percent (25%) of the estimated cost of the function or the meeting room rental, whichever is greater. Cancellations must be received 14 days prior to the scheduled event or forfeiture of deposit will occur. Total amount is due upon completion of your event. Upon request, extra staff will be charged at a rate of \$35.00 per server, per hour. Off-site catering charges will be set by the Dining Operations Manager. Point Lookout does not assume responsibility for personal property left in meeting rooms or in banquet space. Liquor Policy: Point Lookout reserves the right to refuse alcohol to any party in accordance with Maine State laws. As a component of our responsible consumption policy, all bars will have a maximum duration of five (5) hours.

Pricing

Point Lookout adds a 18% service charge, and a 2% administrative fee to all food and beverage for all banquet events. The administrative fee is retained by Point Lookout and is not a tip, gratuity or service charge for service employees. An 8% Maine state tax will be added. A 5.5% Maine State sales tax will be added to all Audio Visual rentals. If a selection with a minimum number of guests is chosen for groups with less than that minimum, the minimum number still holds. For example, a group with 10 guests requesting a menu with a minimum of 20 guests, will be charged for 20 guests. Prices are subject to change.

Billing

A master account will be set up to cover the planned Food and Beverage functions and any other charges authorized by the meeting planner. Authorizations to sign items to the master account must be specified on the signed contact. Group participants must settle charges to their individual accounts. All billing is due upon departure unless a Master Account has been established and direct billing form has been filled out and approved.