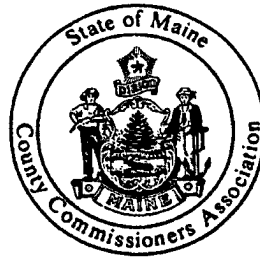


M.C.C.A.

Steven Joy, President
Hancock County

Gary McGrane, Vice President
Franklin County

Roger Moody, Secretary-Treasurer
Knox County



Rosemary Kulow
Executive Director

Lauren Haven
Administrative Assistant

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.maine counties.org

Board of Directors' Meeting Minutes December 11, 2013

I. Call to Order, Introductions and Attendance

President Steve Joy called the meeting to order at 10:45 a.m., and everyone introduced themselves.

DIRECTORS PRESENT: Androscoggin – Commissioner Beth Bell, proxy for Commissioner Randall Greenwood; Aroostook – Commissioner Norman Fournier; Cumberland – Commissioner Thomas Coward; Franklin – Commissioner Gary McGrane; Hancock – Commissioner Steven Joy; Kennebec – Administrator Robert Devlin, proxy for Commissioner George Jabar II; Knox – Commissioner Roger Moody; Lincoln – Commissioner William Blodgett; Oxford – Administrator Scott Cole, proxy for Commissioner Steve Merrill; Penobscot – Commissioner Peter Baldacci; Piscataquis – Marilyn Tourtelotte, proxy for Commissioner James Annis; Sagadahoc – Administrator Pamela Hile, proxy for Commissioner Charles Crosby; Somerset – Commissioner Lynda Quinn; Waldo – Commissioner Amy Fowler; Washington – County Manager Betsy Fitzgerald, proxy for Commissioner Chris Gardner; York – County Manager Greg Zinser, proxy for Commissioner Sallie Chandler; MACCAM – Administrator Bill Collins; MRDA – Pamela Lovley; MARP - Kathleen Ayers; MSA – Sheriff Todd Brackett; MACT – David Parkman; MECCA – Owen Smith; and MCAA – Mark Westrum

OTHERS PRESENT: Cumberland - Assistant Manager Bill Whitten; Knox - Administrator Andrew Hart; Lincoln - Administrator John O'Connell, and Somerset - Administrator Dawn DiBlasi

STAFF PRESENT: Rosemary Kulow, Executive Director; Malcolm Ulmer, Risk Pool Manager; and Lauren Haven, Administrative Assistant

II. Pledge of Allegiance

The group said the Pledge of Allegiance to the Flag.

III. Approval of the Agenda/Additions

The agenda was approved as presented.

IV. Approval of November 13, 2013 Meeting Minutes

Comm. Fournier *moved* and Comm. McGrane *seconded* approval of the November 13, 2013 minutes. The motion was *approved* unanimously.

V. Old Business

A. Approval of Revised Bylaws for Presentation at Annual Meeting

Comm. Fournier commented that a few minor corrections were suggested by Mgr. Fitzgerald. The final draft was presented to the Board of Directors. Comm. Bill Blodgett *moved* to approve the bylaw changes, *seconded* by Comm. Amy Fowler. The vote *passed* with one opposed. The amended bylaws will be circulated to all members for a vote at the January Annual Meeting.

B. Approval of 2014 MCCA Budget for Presentation at Annual Meeting

Executive Director Rosemary Kulow explained the 2014 budget proposal. Comm. Peter Baldacci *moved* to approve the budget as proposed. Comm. Fournier *seconded* the motion and the vote *passed* unanimously. The budget will be presented to the full membership at the January 8th annual meeting.

C. Discussion of Corrections Commission's Recommendations and Report

Corrections Commission Chief of Staff, Bill Whitten, described the conversations that took place at meetings leading up to the acceptance of the report. There were some who felt the number of the members on the Board of Corrections should be changed. That suggestion was defeated with a vote at the December 6th meeting. The outcome of the final meeting culminated with a unanimous vote to accept the report with some changes to be finalized through email before submitting the report to the Criminal Justice Committee. The December 4th deadline for submission had been granted an extension.

There was some discussion about the position MCCA should take and what improvements, if any, would be realized as a result of the report. Comm. Fournier ended the discussion calling it an, "excellent report" and by expressing gratitude to those who spent an exorbitant amount of time and energy working on this project.

VI. New Business

A. Consideration of Proposed Position Statement on LD 211 – An Act to Amend the Laws Governing the Limitation of County Assessments

Oxford Administrator Scott Cole explained the proposed legislation. The bill changes the definition of "property growth factor" and the formula using state valuation data rather than municipal reporting based on the assessed valuation of real and personal property. President Steve Joy called a straw vote whether to support LD 211. The vote *avored* keeping the status quo until a better formula was proposed. Executive Director Rosemary Kulow was asked to document MCCA's position to that effect.

VII. Reports

A. Executive Director's Report

Subjects mentioned were as follows:

- MCCA 2014 Directors
- Logo Contest
- Legislative Mandates Working Group
- MCCA Newsletter

- MCCA Website
- Annual Meeting
- Rosemary's Vacation
- Meetings/Events since November 13, 2013 BOD Meeting
- Upcoming Planned Meetings/Events

Executive Director Rosemary Kulow proposed that in order to achieve cleaner accounting practices the two bank accounts, the Convention Account and the MCCA general fund should be consolidated. President Steve Joy *moved* to approve the said consolidation, *seconded* by Secretary-Treasurer Roger Moody and the vote *passed* to approve this change. Comm. Roger Moody stated that he was in agreement with the line items on the financial report. He also noted that in light of the Executive Director's thorough written financial analysis and explanations each month, he didn't feel it was necessary to expound further with a separate, verbal Treasurer's Report during monthly MCCA meetings.

B. Legislative Platform Report

No report was received at the meeting.

C. Association Reports

- Maine Sheriffs' Association representative, Todd Brackett, announced the annual meeting January 15th and 16th at the Holiday Inn by the Bay where there will be trainings offered on the challenges of medical marijuana, civil process, and the legal aspects of corrections. There will a vendor show and a special guest speaker, Janine Driver of the Body Language Institute who will be making a presentation. The conference will end with an awards banquet and ceremony on the 16th. People can register at the MSA website. The MCCA website has a link to the page as well.
- Maine Association of County Treasurers – David Parkman mentioned the illness of one of the County Treasurers.
- Maine Association of Registers of Probate, Kathleen Ayers stated that their association elected Joanne Carpenter as their President. Secondly, an association clerk was recently training people in new technology.
- MACCAM, Bill Collins, mentioned the association elected Betsy Fitzgerald as their President.
- Maine Register of Deeds Association, Pam Lovley, explained that revenue had increased in November in comparison to the last November due to the law change.
- MECCA Owen Smith spoke about training involving three sites that was provided by the Risk Pool. In the upcoming months NextGen 911 will be a required training for all staff to be completed by the fall of 2014. These trainings are being scheduled at this time.
- MCAA Mark Westrum talked about DSI phone services and the potential loss in revenue due to a fee cap being imposed. This came about after a class action law suit involving the FCC on the basis that inmate phone call charges should be more closely controlled.

D. Board of Corrections Report

Mark Westrum explained funding and budgeting challenges saying they need to vote on a fiscal year budget and then submit a supplemental request with the understanding they will only get funded on the 2013 level in 2014. It's important to establish a growth rate for future budgeting.

E. Annual Convention Report

Greg Zinser explained that they have a contract for rooms for which a deposit is expected. They are hoping to bring in a prominent speaker. Last year the Governor spoke.

F. NACo Report

Commissioner Peter Baldacci mentioned NACo has a winter meeting scheduled, but he does not plan to attend.

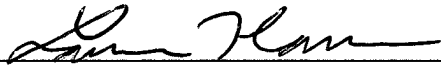
VIII. Other Business

No other business was brought before the board.

IX. Adjournment

Motion for adjournment was made by Comm. Amy Fowler, *seconded* by Comm. Gary McGrane, and approved unanimously at 12:15 p.m. The group adjourned to lunch.

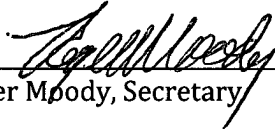
Respectfully submitted,



Lauren Haven, Administrative Assistant

Date: 1-8-14

Attested:



Roger Moody, Secretary

Date: 1-8-14