

# M.C.C.A.

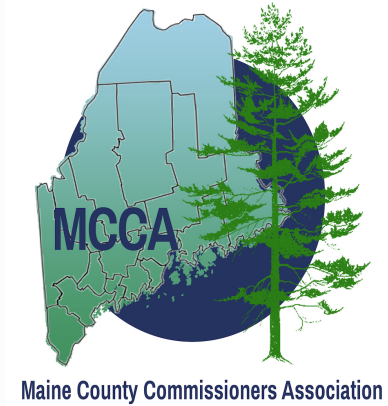
Peter Baldacci, President  
Penobscot County Commissioner

Thomas Coward, Vice President  
Cumberland County Commissioner

Michael Cote, Secretary-Treasurer  
York County Commissioner

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



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## **MCCA Board of Directors' Meeting** **MCCA Offices, November 8, 2017 at 10:00 am** **Agenda**

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of October 11, 2017 Meeting Minutes
- IV. New Business
  - A. Consideration of 2019 Convention Host County
- V. Reports
  - A. Executive Director Report
  - B. Financial Report
  - C. Legislative Report
  - D. Association Reports
  - E. Corrections Report
  - F. Annual Convention Report
  - G. NACo Report
- VI. Other Business
- VII. Adjournment



# M.C.C.A.

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Maine County Commissioners Association  
4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697  
[www.mainecounties.org](http://www.mainecounties.org)

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting Minutes MCCA Offices, October 11, 2017 at 10:00 am

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Peter Baldacci called the meeting to order at 10:32 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

**DIRECTORS PRESENT:** *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Oxford* – Admin. Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. Jim Annis; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *York* – Comm. Michael Cote.

**OTHERS PRESENT:** *Cumberland* – Comm. Steve Gorden; *Knox* – Admin. Andrew Hart; *Lincoln* – Comm. Mary Trescot and Admin. Carrie Kipfer; *EMAD* – Sean Goodwin; *MACCAM* – Bill Collins; *MACT* – David Parkman; *MECCA* – Owen Smith and *MRDA* – Julie Curtis.

**DIRECTORS ABSENT:** *Androscoggin* – Comm. Sally Christner; *Franklin* – Comm. Charles Webster; *Hancock* – Comm. Percy Brown; *Kennebec* – Comm. George Jabar, II; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf and *Washington* – Comm. Chris Gardner.

**STAFF PRESENT:** Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

#### II. Approval of/Additions to the Agenda

Comm. Gorden moved and Comm. Fowler seconded approving the agenda with no additions. The motion was approved unanimously.

### III. Approval of September 8, 2017 Board of Directors' Meeting Minutes

Comm. Fowler moved and Comm. Cote seconded approving the minutes from the Board of Directors' meeting on September 8, 2017 with no changes requested. The motion was passed.

### IV. Old Business

#### A. Consideration of a Training for Commissioners Organized by the Professionalism in Management Committee

The group discussed the subject and decided the highest attendance would be achieved by holding the training in the afternoon on the same day as the annual meeting. Comm. Baldacci suggested focusing on two topics. Comm. Cote said the Committee could meet after lunch today to identify topics which would likely interest commissioners.

#### B. Budget and Finance Committee

President Baldacci entreated at least one commissioner to join the Budget and Finance Committee to assist with the 2018 budget proposal. Comm. Fowler volunteered. Comm. Fournier moved to nominate Comm. Fowler to the committee. Admin. DiBlasi seconded the motion which was approved. The committee will meet in the next few weeks.

### V. New Business

#### A. Consideration of County Government Day in April

Office Manager Lauren Haven requested discussion on the topic to verify interest in the event and encourage a higher level of participation in 2018. In 2017, eight counties were represented and four affiliate associations. Six county managers/administrators attended as well as five of our 58 commissioners. Board members commented the designated day was often not ideal to reach legislators. All agreed more involvement would be generated if the celebration was held on a day when the legislature was in session. Lauren was able to reserve a session day in 2018, Thursday, April 12<sup>th</sup> from 1:00 to 4:00 pm. Comments indicated this date will work well for this event.

#### B. Potential Legislation

Executive Director Charles Pray stated work continued on supplemental jail funding. Administrator Bob Devlin mentioned LR 2571: An Act Regarding Former Residents of Riverview Psychiatric Center Who Are Arrested for Minor Offenses. This bill would establish wards of Riverview Psychiatric Center arrested for minor assault, etc. would remain wards of the mental health facility no matter where they are located.

#### C. Consideration of a Legislative Breakfast

Prior meetings entertained discussion around arranging to meet with and educate legislators at the beginning of the legislative session. Comm. Fowler suggested it would be beneficial to both associations, for MCCA to partner with MSA in hosting their legislative breakfast. Comments around the table included, legislators would be more likely to view the groups as allies, working together if commissioners co-host the event. Legislators would also be more likely to receive one

message. And Sheriff's might be on board if MCCA offers to share in the cost of the event. Mr. Pray will contact MSA Executive Director Mary-Anne LaMarre to explore the possibility.

#### **D. Jail Forum**

Executive Director Charles Pray referred to his monthly report in which he identified pro-active proposals to improve jail funding.

- React to the Administration's as we did this year
- Present a direct request to the Legislature for actual costs related to those individuals controlled by the State, not the statutes
- Lay a foundation for the next Legislature for a recognized coverage of costs

A jail forum with a facilitator, Frank O'Hara, has been scheduled for November 8<sup>th</sup> at 1:00 pm at the MCCA offices. At this meeting, they plan to crunch the numbers and follow up with a Chairs meeting w/CJ&PS to present fair funding for Parole, non-bailed inmates awaiting trial and/or sentencing.

#### **E. Registry of Deeds and the State**

Hancock Registrar of Deeds and MRDA President Julie Curtis alerted commissioners to a new Maine Revenue rule which is expected to eventually have a negative impact on counties. Rule 104 mandates attorney's offices must fill out the form on the Maine Revenue Services website rather than simply file a paper form at the Registry. The Registers of Deeds believe once Rule 104 is in place and most forms are being filed on the Maine Revenue website, the State will move to have the tax collected by the State as well. This would mean a loss of transfer tax revenue to the counties.

Board members commented MRDA would need to show the value of Registry offices performing the screening and collection services and asked to be kept informed. Comm. Baldacci thanked Ms. Curtis for coming to this meeting to explain the issue.

Administrator Scott Cole mentioned Oxford County's pending legislation to consolidate their East and West Registry of Deeds offices to save overhead costs.

### **V. Reports**

#### **A. Executive Director Report**

Executive Director Charles Pray presented his report containing an overview of activities in September. Aside from the convention and matters discussed in other portions of the meeting, he reported on the MMA annual convention, the workforce development boards, the lack of legislative language for marijuana commercial activities in the unorganized territories and the reduction of census funding. Comm. Gorden said there could be a shift in federal dollars due to the census report. He believed a third of Maine citizens are not counted in the census. The Board discussed drafting a letter to congress.

**B. Financial Report**

Office Manager Lauren Haven presented the September financial reports and invited questions. She mentioned the convention was finished, however, not all transactions have been completed. We will have a more complete picture next month. Comm. Fowler moved and Comm. Cote seconded approving the financial reports. The motion was approved.

**C. Legislative Report**

There was no further discussion on legislative matters.

**D. Association Reports**

*EMAD:* Sean Goodwin reported concern over the transition to natural gas. Inventory and reporting fees for oil are collected and used for such things as hazmat training. Natural gas doesn't have the same regulations, thus causing a loss of revenue.

*MACCAM:* Admin. Bill Collins reported the association met at the convention where they voted in the same officers. They are working together with Charles Pray on gathering jail data. Their next meeting date has yet to be determined.

**E. Corrections Report**

There was no further discussion on this topic.

**F. Annual Convention Report**

Office Manager Lauren Haven reported there were 175 people who were registered at the convention as attendees, guests, vendors or speakers. There were 22 paid exhibits and ten sponsors/advertisers who helped pay for various parts of the event. The evaluation forms were compiled and thank you notes were sent to vendors and speakers. The final bill from the convention venue has been received and paid. The total amount due is exactly in line with calculated estimates and well within the 2017 budgeted amount for the line item. Attendance was lower than the last couple of years, but higher attendance is expected in 2018 as we plan to hold a gubernatorial debate. Less than half of the county commissioners attended. Admin. Bill Collins said the convention is part of the county budget and commissioners and other county employees should take advantage of the event. The group was in favor of the debate with the idea that only serious candidates should be invited to participate, and no proxies should be accepted in their place at the debate.

The Convention Planning Committee is scheduled to meet on Friday, October 20<sup>th</sup> in Portland to kick off event planning for the 2018 convention being hosted by Cumberland County at the Double Tree by Hilton in South Portland on September 14, 15 and 16. Several Cumberland County employees have expressed an interest in joining the committee to assist.

**G. NACo Report**

The group discussed Franklin County's notice to withdraw from NACo. In 2018, Maine will no longer be at 100% participation, and will therefore lose their second voting seat on the NACo Board.

The group talked about the proposed tax reform which moves to eliminate property and state income tax. Analysts calculate the changes will hurt more people than it will help. Admin. Pamela Hile made a motion to support opposing the changes, seconded by Admin. Scott Cole. The motion was approved unanimously. The Board requested the MCCA Executive Director write a letter to Maine's representatives to this effect.

## **VI. Other Business**

Lauren Haven said there were Spirit of America sentiments for Androscoggin, Knox, Sagadahoc and Somerset in the office to take, as well as handouts collected at the convention and copies of the group picture taken at the Board of Directors' meeting.

## **VII. Adjournment**

Comm. Cote made a motion to adjourn at approximately 11:40 a.m.; Comm. Fowler seconded the motion, which was approved. The group adjourned to lunch.

Respectfully submitted,

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MCCA Office Manager, Lauren Haven

Attested:

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MCCA Secretary-Treasurer, Michael Cote





# **Maine County Commissioners Association**

## **History of Convention Host Counties**

2002 – Hosted by Cumberland County

2003 - Hosted by York County

2004 - Franklin and Somerset Counties

2005 - Hosted by Androscoggin County

2006 - Hosted by Oxford County

2007 - Hosted by Knox County

2008 - Hosted by Aroostook County

2009 - Hosted by Waldo County

2010 - Hosted by Cumberland County

2011 - Hosted by Penobscot County

2012 - Hosted by Lincoln County

2013 - Hosted by Franklin County

2014 - Hosted by York County

2015 - Hosted by Hancock County

2016 – Hosted by Penobscot County

2017 – Hosted by Oxford County

2018 – Hosted by Cumberland County

2019 -



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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Executive Director's Report

11.08.17

#### State Funds for the Efficient Delivery of Local & Regional Services: Review Panel

State Funds for the Efficient Delivery of Local & Regional Services received funding in the most recent State budget for up to \$3 million dollars in the fy 18-19 budget. The Fund was originally established in 2005 to encourage intergovernmental cooperation on projects resulting in cost-savings and ultimately a reduction in property taxes. The Funds provide monetary assistance to municipalities, counties and other eligible applicants that work together for this purpose. One of the steps in making these funds available is to assemble a review panel, comprised of representatives from the State, Counties, Municipalities and Service Centers communities. The Budget Commissioner George Gervais, Department of Economic & Community Development, (DECD) requests the MCCA provide at least three recommendations for the Governor to consider as his appointment to serve on the review panel to represent County and or regional Government. DECD requested the names by December 1st. The panel's work will most likely occur in March/April 2018.

#### Franklin County:

##### MCCA Budget Committee:

Lauren has initiated review and preparation

##### WIOA Funding:

Update: Letter from the Director Ed Upham, BES, included in your Agenda Book

#### Farm Service Agency (FSA) & Rural Development (RD) State Directors:

U.S. Secretary of Agriculture Perdue announced the Farm Service Agency (FSA) and Rural Development (RD) State Directors, all serving as appointees of President Donald Trump. FSA State Directors help implement USDA policies in planning, organizing, and administering FSA programs in their respective states. They are also responsible for running the day-to-day activities of the state FSA office. Similarly, RD State Directors work to help improve the economy and quality of life in rural America.

**Maine:**

Dave Lavway, served in Deputy Commissioner positions with the State of Maine for the Departments of Agriculture, Conservation, & Forestry and for Administrative & Financial Services, all in addition to his work with the Maine Potato Board, National Potato Council, and Maine Farm Service Agency.

**MMA:**

Stephen W. Gove, Executive Director, Kate Dufour, Director, State & Federal Relations and I have agreed to have an informal conversation this month to see where we can work together. Date and time is suppose to be decided this week.

**Marijuana in the U.T:**

Lack of specific language for social clubs and commercial growers activities. Do the Counties with U.T. want to address the subject in upcoming session – for Commissioners to have same authority as municipalities on approving social clubs and commercial growers. The Legislation vetoed by the Governor included a sharing of revenues to municipalities that had retail and/or commercial establishments.

**Jail Funding / Forum / Pro-Active Proposal(s):**

- o React to the Administration's as we did this year;
  - o Present a direct request to the Legislature for actual costs related to those individuals controlled by the State, Probation, non-bailed inmates awaiting trial and/or sentencing.
  - o Lay a foundation for the next Legislature for a recognized coverage of costs ;
- Suspects the Chief Executive
- § 1.) Will submit no line for Jails in the 2nd year of the budget.
  - § 2.) Will submit a reduced line for the 2nd year of Funding (possibilities)
    - Reduced by an estimated 1% of State wide property tax revenues in lifting CAP.
- o Jail Forum
    - § Crunch the numbers for a "Real Costs" agreement (this is about State Funding – not County to County);
    - § Host a meeting w/CJ&PS Chairs (Committee) to discuss fair funding for Probation, non-bailed inmates awaiting trial and/or sentencing.
    - § Do a Legislative Breakfast - See if MSA is willing to do a Joint County Breakfast
    - § Legislative Day in April (too late to sway opinion on funding)



Charles P Pray  
Executive Director  
Maine County Commissioners Association



PAUL R. LEPAGE  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF LABOR  
BUREAU OF EMPLOYMENT SERVICES  
55 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0055

JOHN BUTERA  
COMMISSIONER

To: Joanna Russell, Executive Director, NWDB  
From: Ed Upham, Director BES  
Re: WIOA title IB py17 funds  
Date: November 1, 2017

Please consider this letter as rescission of my letter dated October 23, 2017 where you were told that PY 2016 WIOA funds and SP funds would not be available after November 30, 2017 and PY 2017 WIOA contracts would not be amended to extend past October 31, 2017. As outlined in my letter of October 26, PY 2016 WIOA funds and SP funds will be available until your contract end dates of June 30, 2018. We are prepared to issue contracts for PY 2017 funds. Attached you will find the full PY2017 allocations for your area.

Please follow the guidance below so we may issue contracts.

- Adult and Dislocated Worker funds: Line item budget and implementation schedules must include plans to expend a minimum of 60% of your full Adult and Dislocated Worker allocation on:
  - a) Occupational Training
  - b) OJT
  - c) Customized Training
  - d) Incumbent Worker Training Classroom Training
  - e) Workplace Training with related instruction
  - f) Entrepreneurial Training
  - g) Transitional Jobs (maximum of 10% of total Adult and Dislocated Worker allocation)
  - h) Job Readiness Training when combined with one of above training services
  - i) Adult Education and Literacy activities including English language acquisition and Integrated Educational Training services when combined with above training services
  - j) Work experience
  - k) Support services needed while in training
- Youth funds: Line item budget and implementation schedules must include the required minimum of 20% of youth funds (excluding Admin) on work experience expenditures.

Please submit line item budgets and implementation schedules to Virginia Carroll and Lisa (Baldassini) Haskell at the Bureau of Employment Services as soon as possible. Contract issuance will occur after receipt, review, and acceptance of line item budgets and implementation schedules.

Please contact me with questions or clarifications.

Sincerely,

Ed Upham  
Director





STATE OF MAINE  
DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT



PAUL R. LEPAGE  
GOVERNOR

GEORGE C. GERVAIS  
COMMISSIONER

October 27, 2017

Charles Pray, Executive Director  
Maine County Commissioners Association  
4 Gabriel Drive, Suite 2  
Augusta, Maine 04330

Dear Mr. Pray,

The Governor has introduced and supported several initiatives aimed at reducing income and property taxes for Maine citizens. Among them is the State's Fund for the Efficient Delivery of Local and Regional Services, which has been revitalized and funded in the current biennium.

The Fund was established in 2005 to encourage intergovernmental cooperation on projects that will result in cost-savings, and ultimately a reduction in property taxes. In support of this, the Fund provides monetary assistance to municipalities, counties and other eligible applicants that work together for this purpose. The State has up to \$3 million available in the 2018-19 biennium for these intergovernmental projects.

One of the steps in making these funds available is to assemble a review panel, comprised of representatives from the state, counties, municipalities and service center communities. I am writing to ask for the Association's assistance in recommending a representative for county and regional governments.

In accordance with the statute, the recommendations will be forwarded to Governor LePage for review and appointment to the panel. To allow time for the review of recommendations and to appoint the selected representatives, I'd like to have the Association's recommendations by December 1, 2017, if not sooner. Please include at least three recommendations for each of the three representative positions.

On behalf of the Governor, the Department of Economic and Community Development (DECD) will be issuing a Request for Proposals in the upcoming weeks. The panel will be responsible for reviewing the proposals, scoring them in accordance with the eligibility criteria, and notifying the applicants of its determinations. Based on the anticipated due date, I expect that work for the panel to occur during late March/April 2018.

For DECD, Director of Community Development Deb Johnson will coordinate the reviews and the awarding of contracts. Feel free to contact either one of us with any questions you have. She may be reached at 624-9817 or at [Deborah.Johnson@Maine.gov](mailto:Deborah.Johnson@Maine.gov).







STATE OF MAINE  
DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT



PAUL R. LEPAGE  
GOVERNOR

GEORGE C. GERVAIS  
COMMISSIONER

We look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke.

George C. Gervais  
Commissioner



# MAINE COUNTY COMMISSIONERS ASSOCIATION

## October 2017 Financial Report

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Attached please find the financial reports for the month of October 2017. The Balance Sheet shows total assets and liabilities at \$146,342.16. This amount includes \$38,811.54 from the money market account for MainePERS employer contributions.

Debits to the bank account in October totaled \$41,176.17, and receipts of \$363.04 were credited to the account. The general fund checking account balance as of October 31<sup>st</sup> was \$74,503.95 as some transactions had not yet cleared.

All 2017 convention transactions have now been completed. Convention revenue totaled \$35,524 accumulated from vendor exhibits, sponsorships and attendee registrations. Payments for this convention totaled \$25,791 making the net income \$9,732.

With about 83% of the year elapsed, approximately 81% of the \$258,321 budgeted revenue has been received. On the expenditure side, \$39,715 was expended in October; and \$198,960, or 77%, had been expended year-to-date.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail and Expenses by Vendor* reports. There are no financial concerns at this time.

Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven  
Office Manager

Accepted by:

Date: November 8, 2017

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Charles Pray, Executive Director

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Peter Baldacci, President

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Thomas Coward, Vice-President

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Michael Cote, Secretary-Treasurer



# **Maine County Commissioners Association Balance Sheet (accrual)**

11/06/2017

As of October 31, 2017

**October  
2017**

## **ASSETS**

### **Current Assets**

#### **Checking/Savings**

MCCA Checking-Savings Bank 74,471.62

Money Market Account 38,811.54

Petty Cash Account 200.00

**Total Checking/Savings 113,483.16**

#### **Accounts Receivable**

Receivables 27,447.00

**Total Accounts Receivable 27,447.00**

**Total Current Assets 140,930.16**

### **Fixed Assets**

RLB0019 - Accumulated Depreciation -2,912.00

RLB0028 - Equipment 6,660.00

RLB0030 - Depreciation 1,664.00

**Total Fixed Assets 5,412.00**

**TOTAL ASSETS 146,342.16**

## **LIABILITIES & EQUITY**

### **Liabilities**

#### **Current Liabilities**

#### **Accounts Payable**

Accounts Payable -620.28

**Total Accounts Payable -620.28**

#### **Other Current Liabilities**

1000-00 - Employee Health Insurance Contr 1,043.11

1001-00 - MainePERS Employee Contribution 111.79

RLB0032 - Accrued Vacation 820.90

**Total Other Current Liabilities 1,975.80**

**Total Current Liabilities 1,355.52**

**Total Liabilities 1,355.52**

### **Equity**

3200-00 - Fund Balance to Current Yr Inc -78,831.00

3900-00 - Earnings 214,549.06

Net Income 9,268.58

**Total Equity 144,986.64**

**TOTAL LIABILITIES & EQUITY 146,342.16**



**Maine County Commissioners Association**  
**Reconciliation Summary**  
**Money Market Account, Period Ending 1**

**11/06/2017**

|  | <b>October 2017</b> |
|--|---------------------|
| <b>Beginning Balance</b>                 | <b>38,808.45</b>    |
| <b>Cleared Transactions</b>              |                     |
| <b>Deposits and Credits - 1 item</b>     | <b>3.09</b>         |
| <b>Total Cleared Transactions</b>        | <b>3.09</b>         |
| <b>Cleared Balance</b>                   | <b>38,811.54</b>    |
| <b>Register Balance as of 10/19/2017</b> | <b>38,811.54</b>    |
| <b>Ending Balance</b>                    | <b>38,811.54</b>    |





**Maine County Commissioners Association**  
**Reconciliation Summary**  
**MCCA Checking-Savings Bank, Period Endi**

11/06/2017

|  | <u>October 2017</u>     |
|--|-------------------------|
| <b>Beginning Balance</b>                 | 115,317.08              |
| <b>Cleared Transactions</b>              |                         |
| <b>Checks and Payments - 19 items</b>    | -41,176.17              |
| <b>Deposits and Credits - 3 items</b>    | 363.04                  |
| <b>Total Cleared Transactions</b>        | <u>-40,813.13</u>       |
| <b>Cleared Balance</b>                   | <u><u>74,503.95</u></u> |
| <b>Uncleared Transactions</b>            |                         |
| <b>Checks and Payments - 1 item</b>      | -34.39                  |
| <b>Deposits and Credits - 1 item</b>     | 2.06                    |
| <b>Total Uncleared Transactions</b>      | <u>-32.33</u>           |
| <b>Register Balance as of 10/31/2017</b> | <u><u>74,471.62</u></u> |
| <b>Ending Balance</b>                    | 74,471.62               |



# Maine County Commissioners Association

## Reconciliation Detail

11/06/2017

MCCA Checking-Savings Bank, Period Ending 10/31/2017

|                                   | Type            | Date  | Name                        | Amount     | Balance    |
|-----------------------------------|-----------------|-------|-----------------------------|------------|------------|
| Beginning Balance                 |                 |       |                             |            | 115,317.08 |
| Cleared Transactions              |                 |       |                             |            |            |
| Checks and Payments - 19 Items    |                 |       |                             |            |            |
|                                   | Bill Pmt -Check | 9/25  | Maine Farm Bureau           | -1,497.17  | -1,497.17  |
|                                   | Bill Pmt -Check | 10/3  | Sunday River Resort         | -20,496.62 | -21,993.79 |
|                                   | Bill Pmt -Check | 10/3  | Penobscot County Treasurer  | -2,188.48  | -24,182.27 |
|                                   | Bill Pmt -Check | 10/3  | Waldo County_               | -1,587.41  | -25,769.68 |
|                                   | Bill Pmt -Check | 10/3  | Spectrum Business/TWC       | -167.15    | -25,936.83 |
|                                   | Bill Pmt -Check | 10/3  | Capitol Computers           | -125.00    | -26,061.83 |
|                                   | Bill Pmt -Check | 10/6  | Bangor Payroll              | -2,410.13  | -28,471.96 |
|                                   | Bill Pmt -Check | 10/13 | Bangor Payroll              | -2,410.13  | -30,882.09 |
|                                   | Bill Pmt -Check | 10/16 | MainePERS                   | -851.55    | -31,733.64 |
|                                   | Bill Pmt -Check | 10/16 | Camden National Bank        | -344.53    | -32,078.17 |
|                                   | Bill Pmt -Check | 10/16 | Country Cafe Catering       | -270.00    | -32,348.17 |
|                                   | Bill Pmt -Check | 10/16 | Haven, Lauren               | -152.49    | -32,500.66 |
|                                   | Bill Pmt -Check | 10/16 | Maine Municipal Association | -116.00    | -32,616.66 |
|                                   | Bill Pmt -Check | 10/16 | Liberty Mutual Insurance    | -57.50     | -32,674.16 |
|                                   | Bill Pmt -Check | 10/16 | Great Falls Insurance Co.   | -13.00     | -32,687.16 |
|                                   | Bill Pmt -Check | 10/20 | Bangor Payroll              | -2,410.13  | -35,097.29 |
|                                   | Bill Pmt -Check | 10/24 | Maine Farm Bureau           | -1,497.17  | -36,594.46 |
|                                   | Bill Pmt -Check | 10/24 | US Bank                     | -281.57    | -36,876.03 |
|                                   | Bill Pmt -Check | 10/27 | Bangor Payroll              | -4,300.14  | -41,176.17 |
| Total Checks and Payments         |                 |       |                             | -41,176.17 | -41,176.17 |
| Deposits and Credits - 3 Items    |                 |       |                             |            |            |
|                                   | Payment         | 10/10 | Lincoln County              | 17.00      | 17.00      |
|                                   | Deposit         | 10/10 |                             | 341.97     | 358.97     |
|                                   | Deposit         | 10/31 |                             | 4.07       | 363.04     |
| Total Deposits and Credits        |                 |       |                             | 363.04     | 363.04     |
| Total Cleared Transactions        |                 |       |                             | -40,813.13 | -40,813.13 |
| Cleared Balance                   |                 |       |                             | -40,813.13 | 74,503.95  |
| Uncleared Transactions            |                 |       |                             |            |            |
| Checks and Payments - 1 item      |                 |       |                             |            |            |
|                                   | Bill Pmt -Check | 10/24 | Staples Credit Plan         | -34.39     | -34.39     |
| Total Checks and Payments         |                 |       |                             | -34.39     | -34.39     |
| Deposits and Credits - 1 item     |                 |       |                             |            |            |
|                                   | Sales Receipt   | 8/9   | Baldacci, Peter K.          | 2.06       | 2.06       |
| Total Deposits and Credits        |                 |       |                             | 2.06       | 2.06       |
| Total Uncleared Transactions      |                 |       |                             | -32.33     | -32.33     |
| Register Balance as of 10/31/2017 |                 |       |                             | -40,845.46 | 74,471.62  |
| Ending Balance                    |                 |       |                             | -40,845.46 | 74,471.62  |



**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through October 2017

11/06/2017  
Accrual Basis

|  | 2017<br>Budget | October<br>2017 | Jan-Oct<br>2017 | \$ Over<br>Budget | % of<br>Budget |
|--|----------------|-----------------|-----------------|-------------------|----------------|
| <b>Income</b>                            |                |                 |                 |                   |                |
| 4100-00 · Convention Income              |                |                 |                 |                   |                |
| 4120-00 · Registration                   | 22,000         | 513             | 18,003          | -3,997            | 82%            |
| 4130-00 · Sponsorship                    | 8,000          |                 | 7,529           | -471              | 94%            |
| 4140-00 · Vendor                         | 17,000         |                 | 9,990           | -7,010            | 59%            |
| 4100-00 · Convention Income - Other      |                |                 | 2               |                   |                |
| <b>Total 4100-00 · Convention Income</b> | <b>47,000</b>  | <b>513</b>      | <b>35,524</b>   | <b>-11,476</b>    | <b>76%</b>     |
| 4300-00 · Dues                           | 143,200        |                 | 143,200         |                   | 100%           |
| 4400-00 · Other Income                   | 750            |                 | 2,663           | 1,913             | 355%           |
| 4500-00 · NACo Roster                    | 500            |                 | 500             |                   | 100%           |
| 4600-00 · MCCA Risk Pool Assessment      | 26,250         |                 | 26,250          |                   | 100%           |
| 4800-00 · MainePERS Surplus Funds        | 7,900          |                 |                 | -7,900            |                |
| 4810-00 · Interest Earned                | 100            | 7               | 90              | -10               | 90%            |
| 4920-00 · Transfer in from Fund Balance  | 32,621         |                 |                 | -32,621           |                |
| <b>Total Income</b>                      | <b>258,321</b> | <b>520</b>      | <b>208,227</b>  | <b>-50,094</b>    | <b>81%</b>     |
| <b>Gross Profit</b>                      | <b>258,321</b> | <b>520</b>      | <b>208,227</b>  | <b>-50,094</b>    | <b>81%</b>     |
| <b>Expense</b>                           |                |                 |                 |                   |                |
| 5000-00 · Payroll Expenses               |                |                 |                 |                   |                |
| 5020-00 · Payroll Fees                   | 2,000          | 147             | 1,532           | -468              | 77%            |
| 5030-00 · FICA                           | 8,300          | 713             | 6,007           | -2,293            | 72%            |
| 5040-00 · MainePERS Contributions        | 7,900          | 852             | 5,095           | -2,805            | 64%            |
| 5050-00 · Salary-Office Manager          | 47,476         | 3,652           | 39,259          | -8,217            | 83%            |
| 5060-00 · Salary-Executive Director      | 53,240         | 6,080           | 44,737          | -8,503            | 84%            |
| <b>Total 5000-00 · Payroll Expenses</b>  | <b>118,916</b> | <b>11,462</b>   | <b>96,630</b>   | <b>-22,286</b>    | <b>81%</b>     |
| 5100-00 · Insurance                      |                |                 |                 |                   |                |
| 5110-00 · Health Insurance               | 22,900         | 921             | 11,172          | -11,728           | 49%            |
| 5120-00 · Commercial, Crime, D&O Ins     | 2,150          | 58              | 1,870           | -280              | 87%            |
| 5130-00 · Workers Comp                   | 600            | 13              | 424             | -176              | 71%            |
| 5140-00 · Unemployment Comp Ins          | 450            |                 | 369             | -81               | 82%            |
| <b>Total 5100-00 · Insurance</b>         | <b>26,100</b>  | <b>992</b>      | <b>13,835</b>   | <b>-12,265</b>    | <b>53%</b>     |
| 6010-00 · Prof. Services                 |                |                 |                 |                   |                |
| 6012-00 · Prof Services - Legal Services | 500            |                 |                 | -500              |                |
| 6013-00 · Financial Audit                |                |                 | 2,250           |                   |                |
| <b>Total 6010-00 · Prof. Services</b>    | <b>500</b>     |                 | <b>2,250</b>    | <b>1,750</b>      | <b>450%</b>    |
| 6030-00 · Lobbying                       |                |                 |                 |                   |                |
| 6031-00 · Lobbying Reg                   | 200            |                 | 200             |                   | 100%           |
| 6032-00 · Lobbying - Contractual         | 20,200         |                 | 20,200          |                   | 100%           |
| <b>Total 6030-00 · Lobbying</b>          | <b>20,400</b>  |                 | <b>20,400</b>   |                   | <b>100%</b>    |
| 6040-00 · NACO Expenses                  |                |                 |                 |                   |                |
| 6041-00 · Conferences                    | 11,030         | 2,600           | 6,562           | -4,468            | 59%            |
| <b>Total 6040-00 · NACO Expenses</b>     | <b>11,030</b>  | <b>2,600</b>    | <b>6,562</b>    | <b>-4,468</b>     | <b>59%</b>     |
| 6050-00 · Education and Training         | 500            | 116             | 496             | -4                | 99%            |

|   | 2017<br>Budget | October<br>2017 | Jan-Oct<br>2017 | \$ Over<br>Budget | % of<br>Budget |
|---|----------------|-----------------|-----------------|-------------------|----------------|
| 6100-00 · Bank Charges                    | 50             |                 |                 | -50               |                |
| 6110-00 · Convention Expense              |                |                 |                 |                   |                |
| 6113-00 · Entertainment/Speakers          | 2,500          |                 | 2,450           | -50               | 98%            |
| 6114-00 · MCCA Staff Registration Expense | 1,000          |                 | 996             | -4                | 100%           |
| 6118-00 · Meeting Exp.                    | 30,000         | 20,601          | 22,678          | -7,322            | 76%            |
| 6121-00 · Supplies                        | 500            | 185             | 476             | -24               | 95%            |
| 6124-00 · Commissioner Retirement Plaques | 500            |                 | 191             | -309              | 38%            |
| Total 6110-00 · Convention Expense        | 34,500         | 20,786          | 26,791          | -7,709            | 78%            |
| 6140-00 · Copies-Printing                 |                |                 |                 |                   |                |
| 6142-00 · Directory                       | 100            |                 | 95              | -5                | 95%            |
| 6143-00 · Other Copying or Printing       | 100            |                 |                 | -100              |                |
| Total 6140-00 · Copies-Printing           | 200            |                 | 95              | -105              | 48%            |
| 6145-00 · Dues Expense                    | 1,225          |                 | 1,100           | -125              | 90%            |
| 6150-00 · Equipment - Office              |                |                 |                 |                   |                |
| 6151-00 · Computer Hardware & Software    | 1,000          |                 | 325             | -675              | 33%            |
| 6152-00 · IT Services                     | 1,700          | 125             | 1,250           | -450              | 74%            |
| 6153-00 · Photocopier Lease               | 3,300          | 282             | 2,816           | -484              | 85%            |
| 6154-00 · Printer & Supplies              | 1,000          |                 | 462             | -538              | 46%            |
| 6156-00 · Other                           | 500            |                 |                 | -500              |                |
| Total 6150-00 · Equipment - Office        | 7,500          | 407             | 4,853           | -2,647            | 65%            |
| 6160-00 · Fees                            | 100            |                 | 52              | -48               | 52%            |
| 6170-00 · Meeting Expense                 |                |                 |                 |                   |                |
| 6171-00 · Annual Meeting                  | 1,500          |                 | 1,019           | -481              | 68%            |
| 6172-00 · County Officials' Workshop      | 250            |                 |                 | -250              |                |
| 6173-00 · Monthly                         | 3,500          | 309             | 2,180           | -1,320            | 62%            |
| 6174-00 · Retreat Meeting                 | 800            |                 | 733             | -67               | 92%            |
| 6175-00 · Meetings - Other                | 800            | 26              | 126             | -674              | 16%            |
| Total 6170-00 · Meeting Expense           | 6,850          | 335             | 4,058           | -2,792            | 59%            |
| 6180-00 · Mileage & Travel Expense        | 4,750          | 1,199           | 2,812           | -1,938            | 59%            |
| 6195-00 · Office Space Rental             | 18,000         | 1,497           | 14,972          | -3,028            | 83%            |
| 6215-00 · Postage-Shipping                | 250            | 14              | 74              | -176              | 30%            |
| 6230-00 · Advertising                     | 500            |                 | 203             | -297              | 41%            |
| 6235-00 · Supplies                        | 2,000          | 80              | 842             | -1,158            | 42%            |
| 6240-00 · Telephone, Fax & Internet       |                |                 |                 |                   |                |
| 6241-00 · Cell Phone                      | 1,600          | 60              | 822             | -778              | 51%            |
| 6243-00 · Phone, Fax & Internet           | 2,250          | 167             | 1,675           | -575              | 74%            |
| Total 6240-00 · Telephone, Fax & Internet | 3,850          | 227             | 2,497           | -1,353            | 65%            |
| 6250-00 · Website                         | 100            |                 | 176             | 76                | 176%           |
| 6260-00 · Contingency                     | 1,000          |                 | 262             | -738              | 26%            |
| Total Expense                             | 258,321        | 39,715          | 198,960         | -59,361           | 77%            |
| Net Income                                |                | -39,195         | 9,267           | 9,267             | 100%           |

**Maine County Commissioners Association**  
**Expenses by Vendor Detail**  
October 2017

11:01 AM

11/06/2017

Accrual Basis

|  | Type                        | Date  | Memo                               | Account                             | Amount    | Balance   |
|--|-----------------------------|-------|------------------------------------|-------------------------------------|-----------|-----------|
| <b>Bangor Payroll</b>                      | Bill                        | 10/6  | Office Managers Salary             | 5050-00 · Salary-Office Manager     | 913.00    | 913.00    |
|  | Bill                        | 10/6  | Taxes                              | 5030-00 · FICA                      | 182.64    | 1,095.64  |
|  | Bill                        | 10/6  | Processing fee                     | 5020-00 · Payroll Fees              | 34.65     | 1,130.29  |
|  | Bill                        | 10/6  | ED Salary                          | 5060-00 · Salary-Executive Director | 1,520.00  | 2,650.29  |
|  | Bill                        | 10/13 | Office Managers Salary             | 5050-00 · Salary-Office Manager     | 913.00    | 3,563.29  |
|  | Bill                        | 10/13 | Taxes                              | 5030-00 · FICA                      | 182.64    | 3,745.93  |
|  | Bill                        | 10/13 | Processing fee                     | 5020-00 · Payroll Fees              | 34.65     | 3,780.58  |
|  | Bill                        | 10/13 | ED Salary                          | 5060-00 · Salary-Executive Director | 1,520.00  | 5,300.58  |
|  | Bill                        | 10/20 | Office Managers Salary             | 5050-00 · Salary-Office Manager     | 913.00    | 6,213.58  |
|  | Bill                        | 10/20 | Taxes                              | 5030-00 · FICA                      | 182.64    | 6,396.22  |
|  | Bill                        | 10/20 | Processing fee                     | 5020-00 · Payroll Fees              | 34.65     | 6,430.87  |
|  | Bill                        | 10/20 | ED Salary                          | 5060-00 · Salary-Executive Director | 1,520.00  | 7,950.87  |
|  | Bill                        | 10/27 | Office Managers Salary             | 5050-00 · Salary-Office Manager     | 913.00    | 8,863.87  |
|  | Bill                        | 10/27 | Taxes                              | 5030-00 · FICA                      | 182.65    | 9,046.52  |
|  | Bill                        | 10/27 | Processing fee                     | 5020-00 · Payroll Fees              | 42.65     | 9,089.17  |
|  | Bill                        | 10/27 | ER Health Insurance Contributions  | 5110-00 · Health Insurance          | 921.36    | 10,010.53 |
|  | Bill                        | 10/27 | Payroll for week 10/16 to 10/22/17 | 5060-00 · Salary-Executive Director | 1,520.00  | 11,530.53 |
|  |                             |       |                                    |                                     | 11,530.53 | 11,530.53 |
|  | <b>Total Bangor Payroll</b> |       |                                    |                                     |           |           |
| <b>Camden National Bank</b>                | Bill                        | 10/16 | Thursday Setup Sunday River        | 6118-00 · Meeting Exp.              | 104.56    | 104.56    |
|  | Bill                        | 10/16 | Sunday River Convention            | 6121-00 · Supplies                  | 184.57    | 289.13    |
|  | Bill                        | 10/16 |                                    | 6175-00 · Meetings - Other          | 26.14     | 315.27    |
|  | Bill                        | 10/16 |                                    | 6215-00 · Postage-Shipping          | 14.45     | 329.72    |
|  | Bill                        | 10/16 |                                    | 6235-00 · Supplies                  | 14.81     | 344.53    |
|  |                             |       |                                    |                                     | 344.53    | 344.53    |
| <b>Total Camden National Bank</b>          |                             |       |                                    |                                     |           |           |
| <b>Capitol Computers</b>                   | Bill                        | 10/3  |                                    | 6152-00 · IT Services               | 125.00    | 125.00    |
|  |                             |       |                                    |                                     | 125.00    | 125.00    |
| <b>Total Capitol Computers</b>             |                             |       |                                    |                                     |           |           |
| <b>Country Cafe Catering</b>               | Bill                        | 10/16 |                                    | 6173-00 · Monthly                   | 270.00    | 270.00    |
|  |                             |       |                                    |                                     | 270.00    | 270.00    |
| <b>Total Country Cafe Catering</b>         |                             |       |                                    |                                     |           |           |
| <b>Great Falls Insurance Company</b>       | Bill                        | 10/16 |                                    | 5130-00 · Workers Comp              | 13.00     | 13.00     |
|  |                             |       |                                    |                                     | 13.00     | 13.00     |
| <b>Total Great Falls Insurance Company</b> |                             |       |                                    |                                     |           |           |

|                                   | Type    | Date  | Memo             | Account                              | Amount    | Balance   |
|-----------------------------------|---------|-------|------------------|--------------------------------------|-----------|-----------|
| Haven, Lauren                     | Bill    | 10/16 |                  | 6173-00 · Monthly                    | 39.02     | 39.02     |
|                                   | Bill    | 10/16 |                  | 6180-00 · Mileage & Travel Expense   | 23.11     | 62.13     |
|                                   | Bill    | 10/16 |                  | 6235-00 · Supplies                   | 30.33     | 92.46     |
|                                   | Bill    | 10/16 |                  | 6241-00 · Cell Phone                 | 60.03     | 152.49    |
|                                   |         |       |                  |                                      | 152.49    | 152.49    |
| Total Haven, Lauren               |         |       |                  |                                      |           |           |
| Liberty Mutual Insurance          | Bill    | 10/16 |                  | 5120-00 · Commercial, Crime, D&O Ins | 57.50     | 57.50     |
|                                   |         |       |                  |                                      | 57.50     | 57.50     |
| Total Liberty Mutual Insurance    |         |       |                  |                                      |           |           |
| Maine Farm Bureau                 | Bill    | 10/24 | Printed by MCCA  | 6195-00 · Office Space Rental        | 1,497.17  | 1,497.17  |
|                                   |         |       |                  |                                      | 1,497.17  | 1,497.17  |
| Total Maine Farm Bureau           |         |       |                  |                                      |           |           |
| Maine Municipal Association       | Bill    | 10/16 | MMA Convention   | 6050-00 · Education and Training     | 116.00    | 116.00    |
|                                   |         |       |                  |                                      | 116.00    | 116.00    |
| Total Maine Municipal Association |         |       |                  |                                      |           |           |
| MainePERS                         | Bill    | 10/16 | Charlie          | 5040-00 · MainePERS Contributions    | 851.55    | 851.55    |
|                                   |         |       |                  |                                      | 851.55    | 851.55    |
| Total MainePERS                   |         |       |                  |                                      |           |           |
| Penobscot County Treasurer        | Bill    | 10/3  |                  | 6041-00 · Conferences                | 1,643.55  | 1,643.55  |
|                                   | Bill    | 10/3  |                  | 6180-00 · Mileage & Travel Expense   | 544.93    | 2,188.48  |
| Total Penobscot County Treasurer  |         |       |                  |                                      | 2,188.48  | 2,188.48  |
| Spectrum Business/TWC             | Bill    | 10/3  |                  | 6243-00 · Phone, Fax & Internet      | 167.15    | 167.15    |
|                                   |         |       |                  |                                      | 167.15    | 167.15    |
| Total Spectrum Business/TWC       |         |       |                  |                                      |           |           |
| Staples Credit Plan               | Bill    | 10/24 |                  | 6235-00 · Supplies                   | 34.39     | 34.39     |
|                                   |         |       |                  |                                      | 34.39     | 34.39     |
| Total Staples Credit Plan         |         |       |                  |                                      |           |           |
| Sunday River Resort               | Bill    | 10/3  | Conference Venue | 6118-00 · Meeting Exp.               | 20,496.62 | 20,496.62 |
|                                   | Deposit | 10/10 | Reimburse        | 4120-00 · Registration               | -246.10   | 20,250.52 |
| Total Sunday River Resort         |         |       |                  |                                      | 20,250.52 | 20,250.52 |
| US Bank                           | Bill    | 10/24 |                  | 6153-00 · Photocopier Lease          | 281.57    | 281.57    |
|                                   |         |       |                  |                                      | 281.57    | 281.57    |
| Total US Bank                     |         |       |                  |                                      |           |           |
| Waldo County                      | Bill    | 10/3  |                  | 6041-00 · Conferences                | 956.09    | 956.09    |
|                                   | Bill    | 10/3  |                  | 6180-00 · Mileage & Travel Expense   | 631.32    | 1,587.41  |
| Total Waldo County                |         |       |                  |                                      | 1,587.41  | 1,587.41  |
| TOTAL                             |         |       |                  |                                      | 39,467.29 | 39,467.29 |



**Maine County Commissioners Association**  
**Transaction Detail by Account**  
October 2017

11:53 AM  
11/06/2017  
Accrual Basis

**MCCA Checking-Savings Bank**

| Date  | Name                          | Memo                               | Amount     | Balance    |
|-------|-------------------------------|------------------------------------|------------|------------|
| 10/1  | Richardson, Melissa           | Deposit                            | 171.30     | 171.30     |
| 10/3  | Penobscot County Treasurer    |                                    | -2,188.48  | -2,017.18  |
| 10/3  | Waldo County_                 |                                    | -1,587.41  | -3,604.59  |
| 10/3  | Sunday River Resort           |                                    | -20,496.62 | -24,101.21 |
| 10/3  | Capitol Computers             |                                    | -125.00    | -24,226.21 |
| 10/3  | Spectrum Business/TWC         |                                    | -167.15    | -24,393.36 |
| 10/6  | Bangor Payroll                | Payroll for week 9/25 to 10/1/17   | -2,410.13  | -26,803.49 |
| 10/10 |                               | Deposit                            | 341.97     | -26,461.52 |
| 10/10 | Lincoln County                |                                    | 17.00      | -26,444.52 |
| 10/13 | Bangor Payroll                | Payroll for week 10/2 to 10/8/17   | -2,410.13  | -28,854.65 |
| 10/16 | Haven, Lauren                 |                                    | -152.49    | -29,007.14 |
| 10/16 | MainePERS                     |                                    | -851.55    | -29,858.69 |
| 10/16 | Liberty Mutual Insurance      |                                    | -57.50     | -29,916.19 |
| 10/16 | Great Falls Insurance Company |                                    | -13.00     | -29,929.19 |
| 10/16 | Camden National Bank          |                                    | -344.53    | -30,273.72 |
| 10/16 | Maine Municipal Association   |                                    | -116.00    | -30,389.72 |
| 10/16 | Country Cafe Catering         |                                    | -270.00    | -30,659.72 |
| 10/20 | Bangor Payroll                | Payroll for week 10/9 to 10/15/17  | -2,410.13  | -33,069.85 |
| 10/24 | US Bank                       |                                    | -281.57    | -33,351.42 |
| 10/24 | Maine Farm Bureau             | Printed by MCCA                    | -1,497.17  | -34,848.59 |
| 10/24 | Staples Credit Plan           |                                    | -34.39     | -34,882.98 |
| 10/27 | Bangor Payroll                | Payroll for week 10/16 to 10/22/17 | -4,300.14  | -39,183.12 |
| 10/31 |                               | Interest                           | 4.07       | -39,179.05 |
|       |                               |                                    | -39,179.05 | -39,179.05 |
| 10/18 |                               | Interest                           | 3.09       | 3.09       |
|       |                               |                                    | 3.09       | 3.09       |
| 10/10 | Lincoln County                |                                    | -17.00     | -17.00     |
|       |                               |                                    | -17.00     | -17.00     |

Total MCCA Checking-Savings Bank  
**Money Market Account**

Total Money Market Account  
**Receivables**

Total Receivables

# Accounts Payable

| Date  | Name                          | Memo                              | Amount     | Balance    |
|-------|-------------------------------|-----------------------------------|------------|------------|
| 10/3  | Penobscot County Treasurer    |                                   | -2,188.48  | -2,188.48  |
| 10/3  | Waldo County _                |                                   | -1,587.41  | -3,775.89  |
| 10/3  | Sunday River Resort           |                                   | -20,496.62 | -24,272.51 |
| 10/3  | Capitol Computers             |                                   | -125.00    | -24,397.51 |
| 10/3  | Spectrum Business/TWC         |                                   | -167.15    | -24,564.66 |
| 10/3  | Penobscot County Treasurer    |                                   | 2,188.48   | -22,376.18 |
| 10/3  | Waldo County _                |                                   | 1,587.41   | -20,788.77 |
| 10/3  | Sunday River Resort           |                                   | 20,496.62  | -292.15    |
| 10/3  | Capitol Computers             |                                   | 125.00     | -167.15    |
| 10/3  | Spectrum Business/TWC         |                                   | 167.15     | 0.00       |
| 10/6  | Bangor Payroll                | Payroll for week 9/25 to 10/1/17  | -2,410.13  | -2,410.13  |
| 10/6  | Bangor Payroll                | Payroll for week 9/25 to 10/1/17  | 2,410.13   | 0.00       |
| 10/13 | Bangor Payroll                | Payroll for week 10/2 to 10/8/17  | -2,410.13  | -2,410.13  |
| 10/13 | Bangor Payroll                | Payroll for week 10/2 to 10/8/17  | 2,410.13   | 0.00       |
| 10/16 | Haven, Lauren                 |                                   | -152.49    | -152.49    |
| 10/16 | Haven, Lauren                 |                                   | 152.49     | 0.00       |
| 10/16 | MainePERS                     |                                   | -851.55    | -851.55    |
| 10/16 | MainePERS                     |                                   | 851.55     | 0.00       |
| 10/16 | Liberty Mutual Insurance      |                                   | -57.50     | -57.50     |
| 10/16 | Liberty Mutual Insurance      |                                   | 57.50      | 0.00       |
| 10/16 | Great Falls Insurance Company |                                   | -13.00     | -13.00     |
| 10/16 | Great Falls Insurance Company |                                   | 13.00      | 0.00       |
| 10/16 | Camden National Bank          |                                   | -344.53    | -344.53    |
| 10/16 | Camden National Bank          |                                   | 344.53     | 0.00       |
| 10/16 | Maine Municipal Association   |                                   | -116.00    | -116.00    |
| 10/16 | Maine Municipal Association   |                                   | 116.00     | 0.00       |
| 10/16 | Country Cafe Catering         |                                   | -270.00    | -270.00    |
| 10/16 | Country Cafe Catering         |                                   | 270.00     | 0.00       |
| 10/20 | Bangor Payroll                | Payroll for week 10/9 to 10/15/17 | -2,410.13  | -2,410.13  |
| 10/20 | Bangor Payroll                | Payroll for week 10/9 to 10/15/17 | 2,410.13   | 0.00       |
| 10/24 | Maine Farm Bureau             | Printed by MCCA                   | -1,497.17  | -1,497.17  |
| 10/24 | US Bank                       |                                   | -281.57    | -1,778.74  |
| 10/24 | US Bank                       |                                   | 281.57     | -1,497.17  |
| 10/24 | Maine Farm Bureau             | Printed by MCCA                   | 1,497.17   | 0.00       |
| 10/24 | Staples Credit Plan           |                                   | -34.39     | -34.39     |

| Total Accounts Payable                      |                     |                                    |           |           |  |
|---|---------------------|------------------------------------|-----------|-----------|--|
| 1000-00 · Employee Health Insurance Contr   |                     |                                    |           |           |  |
| Date  | Name                | Memo                               | Amount    | Balance   |  |
| 10/24                                       | Staples Credit Plan |                                    | 34.39     | 0.00      |  |
| 10/27                                       | Bangor Payroll      | Payroll for week 10/16 to 10/22/17 | -4,300.14 | -4,300.14 |  |
| 10/27                                       | Bangor Payroll      | Payroll for week 10/16 to 10/22/17 | 4,300.14  | 0.00      |  |
|   |                     |                                    | 0.00      | 0.00      |  |
| 10/6  | Bangor Payroll      | EE Health Insurance Contributions  | -45.52    | -45.52    |  |
| 10/13                                       | Bangor Payroll      | EE Health Insurance Contributions  | -45.52    | -91.04    |  |
| 10/20                                       | Bangor Payroll      | EE Health Insurance Contributions  | -45.52    | -136.56   |  |
| 10/27                                       | Bangor Payroll      | EE Health Insurance Contributions  | 182.05    | 45.49     |  |
| 10/27                                       | Bangor Payroll      | EE Health Ins Contrib              | -45.49    | 0.00      |  |
|   |                     |                                    | 0.00      | 0.00      |  |
| 10/6  | Bangor Payroll      | Employee Contribution              | -194.64   | -194.64   |  |
| 10/13                                       | Bangor Payroll      | Employee Contribution              | -194.64   | -389.28   |  |
| 10/20                                       | Bangor Payroll      | Employee Contribution              | -194.64   | -583.92   |  |
| 10/27                                       | Bangor Payroll      | Employee Contribution              | -194.64   | -778.56   |  |
| 10/27                                       | Bangor Payroll      | EE MEPRS Retirement Contributions  | 778.56    | 0.00      |  |
|   |                     |                                    | 0.00      | 0.00      |  |
| 10/1  | Richardson, Melissa | Deposit                            | -171.30   | -171.30   |  |
| 10/10                                       | MLU Inc.            | Deposit                            | -95.87    | -267.17   |  |
| 10/10                                       | Sunday River Resort | Reimburse                          | -246.10   | -513.27   |  |
|   |                     |                                    | -513.27   | -513.27   |  |
|   |                     |                                    | -513.27   | -513.27   |  |
| 10/18                                       |                     | Interest                           | -3.09     | -3.09     |  |
| 10/31                                       |                     | Interest                           | -4.07     | -7.16     |  |
|   |                     |                                    | -7.16     | -7.16     |  |
| 10/6  | Bangor Payroll      | Processing fee                     | 34.65     | 34.65     |  |
| 10/13                                       | Bangor Payroll      | Processing fee                     | 34.65     | 69.30     |  |
| 10/20                                       | Bangor Payroll      | Processing fee                     | 34.65     | 103.95    |  |
| 10/27                                       | Bangor Payroll      | Processing fee                     | 42.65     | 146.60    |  |
|   |                     |                                    | 146.60    | 146.60    |  |
| Total 1000-00 · Employee Health Insur Contr |                     |                                    |           |           |  |
| 1001-00 · MainePERS EE Contribution         |                     |                                    |           |           |  |
| Total 1001-00 · MainePERS EE Contribution   |                     |                                    |           |           |  |
| 4100-00 · Convention Income                 |                     |                                    |           |           |  |
| 4120-00 · Registration                      |                     |                                    |           |           |  |
| Total 1001-00 · MainePERS EE Contribution   |                     |                                    |           |           |  |
| Total 4120-00 · Registration                |                     |                                    |           |           |  |
| Total 4100-00 · Convention Income           |                     |                                    |           |           |  |
| 4810-00 · Interest Earned                   |                     |                                    |           |           |  |
| Total 4810-00 · Interest Earned             |                     |                                    |           |           |  |
| 5000-00 · Payroll Expenses                  |                     |                                    |           |           |  |
| 5020-00 · Payroll Fees                      |                     |                                    |           |           |  |
| Total 5020-00 · Payroll Fees                |                     |                                    |           |           |  |

|   | Date  | Name                          | Memo                               | Amount    | Balance   |
|---|-------|-------------------------------|------------------------------------|-----------|-----------|
| <b>5030-00 · FICA</b>                           |       |                               |                                    |           |           |
|   | 10/6  | Bangor Payroll                | Taxes                              | 182.64    | 182.64    |
|   | 10/13 | Bangor Payroll                | Taxes                              | 182.64    | 365.28    |
|   | 10/20 | Bangor Payroll                | Taxes                              | 182.64    | 547.92    |
|   | 10/27 | Bangor Payroll                | Taxes                              | 182.65    | 730.57    |
| Total 5030-00 · FICA                            |       |                               |                                    | 730.57    | 730.57    |
| <b>5040-00 · MainePERS Contributions</b>        |       |                               |                                    |           |           |
|   | 10/16 | MainePERS                     | Charlie                            | 851.55    | 851.55    |
| Total 5040-00 · MainePERS Contributions         |       |                               |                                    | 851.55    | 851.55    |
| <b>5050-00 · Salary-Office Manager</b>          |       |                               |                                    |           |           |
|   | 10/6  | Bangor Payroll                | Office Managers Salary             | 913.00    | 913.00    |
|   | 10/13 | Bangor Payroll                | Office Managers Salary             | 913.00    | 1,826.00  |
|   | 10/20 | Bangor Payroll                | Office Managers Salary             | 913.00    | 2,739.00  |
|   | 10/27 | Bangor Payroll                | Office Managers Salary             | 913.00    | 3,652.00  |
| Total 5050-00 · Salary-Office Manager           |       |                               |                                    | 3,652.00  | 3,652.00  |
| <b>5060-00 · Salary-Executive Director</b>      |       |                               |                                    |           |           |
|   | 10/6  | Bangor Payroll                | ED Salary                          | 1,520.00  | 1,520.00  |
|   | 10/13 | Bangor Payroll                | ED Salary                          | 1,520.00  | 3,040.00  |
|   | 10/20 | Bangor Payroll                | ED Salary                          | 1,520.00  | 4,560.00  |
|   | 10/27 | Bangor Payroll                | Payroll for week 10/16 to 10/22/17 | 1,520.00  | 6,080.00  |
| Total 5060-00 · Salary-Executive Director       |       |                               |                                    | 6,080.00  | 6,080.00  |
| <b>5100-00 · Insurance</b>                      |       |                               |                                    |           |           |
|   |       |                               |                                    | 11,460.72 | 11,460.72 |
| <b>5110-00 · Health Insurance</b>               |       |                               |                                    |           |           |
|   | 10/27 | Bangor Payroll                | ER Health Insurance Contributions  | 921.36    | 921.36    |
| Total 5110-00 · Health Insurance                |       |                               |                                    | 921.36    | 921.36    |
| <b>5120-00 · Commercial, Crime, D&amp;O Ins</b> |       |                               |                                    |           |           |
|   | 10/16 | Liberty Mutual Insurance      |                                    | 57.50     | 57.50     |
| Total 5120-00 · Commercial, Crime, D&O Ins      |       |                               |                                    | 57.50     | 57.50     |
| <b>5130-00 · Workers Comp</b>                   |       |                               |                                    |           |           |
|   | 10/16 | Great Falls Insurance Company |                                    | 13.00     | 13.00     |
| Total 5130-00 · Workers Comp                    |       |                               |                                    | 13.00     | 13.00     |
| <b>Total 5100-00 · Insurance</b>                |       |                               |                                    | 991.86    | 991.86    |

|   | Date  | Name                        | Memo                        | Amount    | Balance   |
|---|-------|-----------------------------|-----------------------------|-----------|-----------|
| <b>6040-00 · NACO Expenses</b>          |       |                             |                             |           |           |
| <b>6041-00 · Conferences</b>            |       |                             |                             |           |           |
| Total 6041-00 · Conferences             | 10/3  | Penobscot County Treasurer  |                             | 1,643.55  | 1,643.55  |
| Total 6040-00 · NACO Expenses           | 10/3  | Waldo County_               |                             | 956.09    | 2,599.64  |
| <b>6050-00 · Education and Training</b> |       |                             |                             |           |           |
| Total 6050-00 · Education and Training  |       |                             |                             | 2,599.64  | 2,599.64  |
| <b>6110-00 · Convention Expense</b>     |       |                             |                             |           |           |
| 6118-00 · Meeting Exp.                  | 10/16 | Maine Municipal Association | MMA Convention              | 116.00    | 116.00    |
| Total 6118-00 · Meeting Exp.            |       |                             |                             | 116.00    | 116.00    |
| <b>6121-00 · Supplies</b>               |       |                             |                             |           |           |
| Total 6121-00 · Supplies                |       |                             |                             | 20,496.62 | 20,496.62 |
| <b>6150-00 · Equipment - Office</b>     |       |                             |                             |           |           |
| 6152-00 · IT Services                   | 10/3  | Sunday River Resort         | Conference Venue            | 104.56    | 20,601.18 |
| Total 6150-00 · Equipment - Office      | 10/16 | Camden National Bank        | Thursday Setup Sunday River | 20,601.18 | 20,601.18 |
| <b>6152-00 · IT Services</b>            |       |                             |                             |           |           |
| Total 6152-00 · IT Services             | 10/16 | Camden National Bank        | Sunday River Convention     | 184.57    | 184.57    |
| <b>6153-00 · Photocopier Lease</b>      |       |                             |                             |           |           |
| Total 6153-00 · Photocopier Lease       |       |                             |                             | 184.57    | 184.57    |
| <b>6170-00 · Meeting Expense</b>        |       |                             |                             |           |           |
| 6173-00 · Monthly                       |       |                             |                             | 20,785.75 | 20,785.75 |
| Total 6170-00 · Meeting Expense         | 10/3  | Capitol Computers           |                             | 125.00    | 125.00    |
| <b>6175-00 · Meetings - Other</b>       |       |                             |                             |           |           |
| Total 6175-00 · Meetings - Other        |       |                             |                             | 125.00    | 125.00    |
| <b>6177-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6177-00 · Other                   | 10/24 | US Bank                     |                             | 281.57    | 281.57    |
| <b>6178-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6178-00 · Other                   |       |                             |                             | 281.57    | 281.57    |
| <b>6179-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6179-00 · Other                   |       |                             |                             | 406.57    | 406.57    |
| <b>6180-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6180-00 · Other                   | 10/16 | Haven, Lauren               |                             | 39.02     | 39.02     |
| <b>6181-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6181-00 · Other                   | 10/16 | Country Cafe Catering       |                             | 270.00    | 309.02    |
| <b>6182-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6182-00 · Other                   |       |                             |                             | 309.02    | 309.02    |
| <b>6183-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6183-00 · Other                   | 10/16 | Camden National Bank        |                             | 26.14     | 26.14     |
| <b>6184-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6184-00 · Other                   |       |                             |                             | 26.14     | 26.14     |
| <b>6185-00 · Other</b>                  |       |                             |                             |           |           |
| Total 6185-00 · Other                   |       |                             |                             | 335.16    | 335.16    |

| Date  | Name                       | Memo            | Amount          | Balance         |
|-------|----------------------------|-----------------|-----------------|-----------------|
| 10/3  | Penobscot County Treasurer |                 | 544.93          | 544.93          |
| 10/3  | Waldo County               |                 | 631.32          | 1,176.25        |
| 10/16 | Haven, Lauren              |                 | 23.11           | 1,199.36        |
|       |                            |                 | <u>1,199.36</u> | <u>1,199.36</u> |
| 10/24 | Maine Farm Bureau          | Printed by MCCA | 1,497.17        | 1,497.17        |
|       |                            |                 | <u>1,497.17</u> | <u>1,497.17</u> |
| 10/16 | Camden National Bank       |                 | 14.45           | 14.45           |
|       |                            |                 | <u>14.45</u>    | <u>14.45</u>    |
| 10/16 | Haven, Lauren              |                 | 30.33           | 30.33           |
| 10/16 | Camden National Bank       |                 | 14.81           | 45.14           |
| 10/24 | Staples Credit Plan        |                 | 34.39           | 79.53           |
|       |                            |                 | <u>79.53</u>    | <u>79.53</u>    |
| 10/16 | Haven, Lauren              |                 | 60.03           | 60.03           |
|       |                            |                 | <u>60.03</u>    | <u>60.03</u>    |
| 10/3  | Spectrum Business/TWC      |                 | 167.15          | 167.15          |
|       |                            |                 | <u>167.15</u>   | <u>167.15</u>   |
|       |                            |                 | 227.18          | 227.18          |

**6180-00 · Mileage & Travel Expense**

Total 6180-00 · Mileage & Travel Expense

**6195-00 · Office Space Rental**

Total 6195-00 · Office Space Rental

**6215-00 · Postage-Shipping**

Total 6215-00 · Postage-Shipping

**6235-00 · Supplies**

Total 6235-00 · Supplies

**6240-00 · Telephone, Fax & Internet**

6241-00 · Cell Phone

Total 6241-00 · Cell Phone

**6243-00 · Phone, Fax & Internet**

Total 6243-00 · Phone, Fax & Internet

Total 6240-00 · Telephone, Fax & Internet

# M.C.C.A.

Peter Baldacci, President  
Penobscot County

Thomas Coward, Vice President  
Cumberland County

Michael Cote, Secretary-Treasurer  
York County

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



Maine County Commissioners Association  
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## Convention Planning Committee Meeting Minutes

Cumberland County, 142 Federal Street, Portland

Peter Feeney Conference Room

October 20<sup>th</sup>, 2017 at 1:00 pm

### Attendance:

- Abby Shanor, Oxford County
- Amy Carole, Cumberland County
- Barbara Arseneau, Waldo County
- Christian Kuhn, Cumberland County
- Deb Plummer, Cumberland County
- Deborah Tibbetts, Lincoln County
- Diana Messina, Oxford County
- Lauren Haven, MCCA
- Linda Corliss, York County
- Owen Smith, Waldo County
- Susan Witonis, Cumberland County

### 2017 Wrap Up and 2018 Kick Off

The meeting opened with introductions around the table. Lauren welcomed new members to the committee. She referred to the meeting agenda and the report given to the MCCA Board of Directors at their meeting on October 11<sup>th</sup> including attendee numbers, evaluation form results, thank you notes, event pictures and finances. Amy asked how the planning works. She said she is an event planner and would like to handle many of the details without stepping on anyone's toes. Lauren said, each year is different, and she is happy to be as little or as much involved as the host county needs her to be. Her only interest is having the event be successful. Susan Witonis asked if anything had been planned yet. Lauren said only the venue and the dates are set, although the Executive Director wants to hold a gubernatorial debate at some point during the convention which will be a big draw for county commissioners and other attendees.

### The Venue

The group discussed the possibility of changing the venue. However, the MCCA Board of Directors had already approved the DoubleTree proposal, signed the contract and made \$1,000 deposit. Also, vendors present at the 2017 convention received, "Save the Date" cards with the established 2018 dates and location. Lauren was under the impression Cumberland County was comfortable with the choice. Both Commissioner Coward and Commissioner Gorden participated in the meeting in which the Board considered the proposal and voted on the venue.

## **Event Format**

Committee members deliberated about the convention format. The group agreed the educational sessions should offer something for everyone. Lauren said the committee requested suggestions from every department. The Registry of Deeds had worked on arrangements for a speaker, but didn't have enough time to schedule it for 2017. Amy said someone from Kofile Preservation has agreed to speak for their association. Linda Corliss offered to help with the education sessions as this is her forte. Also, she brought up the idea of doing passports to encourage participation. Owen said the committee had considered doing this before but decided against it. Lauren said we held a "High Participation" raffle in 2016 in which people who attended three or more educational sessions were eligible for a drawing for a special prize. Linda suggested having an educational session during the association meetings for those not participating in any of those meetings. All agreed. We could also do a trivia night again which was well received. Todd would probably agree to handle it. Amy said she had contacted some other departments as well and asked for ideas for educational session ideas pertinent to their groups.

## **Keynote Speaker**

The group talked about hiring a keynote speaker. There were a couple of names introduced: Hancock Lumber Company President, Kevin Hancock. Hancock Lumber has been voted one of the best places to work in Maine. And Ty Gagne, who is a survivor of a mountaineering accident and wrote a book on what can be learned from the experience. Owen said we wanted to have a keynote speaker this year and the idea was shot down by the Board of Directors. Lauren said they want a political speaker, and they don't want to pay for the speaker. Amy said they might be willing if Tom Coward is on board with the idea. She will contact him before the next meeting.

## **Changing the Event Schedule**

The group talked about scheduling the speaker or an educational session on Thursday night to get attendees there early. Lauren said the DoubleTree set aside 105 rooms for Thursday night, with an option to expand that number if necessary. Susan Witonis asked what the rate was. Lauren responded \$129. Susan mentioned planning some portion of the event off site. Barbara said they took a trip to Peaks Island when Cumberland County hosted before. Owen said it wouldn't be difficult to bus attendees somewhere. Several folks thought Thompson's Point would be a good spot. Amy said they'd like to do something with food trucks as they are an important part of the Portland culture. Jason from the IT department has a band and they'd be willing to perform. Lauren said if we do that on Thursday, it wouldn't impact the DoubleTree anyway because we don't usually offer dinner on Thursday as part of the event. The DoubleTree minimum is low at \$10,000. Amy said another idea is to have a casino night. Deb Tibbetts said it should be fine if we want to, it's been done successfully at past conventions. Amy said Bill Holmes has volunteered to arrange a golf tournament. Owen said, activities usually take place on Saturday afternoon. Amy will see if the Honor Guard could make a presentation, and Reverend Jeff might be able to come to say a blessing. Deb Tibbetts said they've often had a blessing at the beginning of the convention.

## **Next Steps**

Lauren suggested sending the vendor invitations early. The schedule wouldn't need to affect the vendors if they keep exhibit booths on Friday during the day, and Saturday until noon. The CPC discovered many potential vendors and sponsors are budgeting now for 2018. If we want them to put it on the calendar and set money aside, we should send letters now and follow up in the spring. We could even do an early bird sign up \$20 off if they sign up by April 1<sup>st</sup>. Linda said we could give an early bird discount for attendees too, with different amounts for different stages. Deb Plummer said it's expected by attendees, if they register late they'll have to pay a higher fee. Amy asked for the list of vendors we invite so Cumberland County folks can approach local vendors about donations and sponsorships. She expects to have the attendee bags completed ahead of time, but will not be attending the convention itself as she has planned vacation for those dates.

## **Schedule Next Meeting**

Thursday is better for Cumberland County as the Peter Feeney Conference Room is the best space and not available on Fridays. The group talked about meeting at the DoubleTree and decided it was too soon. We will need to create an outline, and have it approved by the MCCA Board of Directors before we can tell the DoubleTree representatives what we want from them. The group decided on November 16<sup>th</sup> in same room at 10:00 am.



# Maine County Commissioners Association Convention Profit and Loss Comparison 2000-2018

|   | Lincoln<br>2000 | Penob<br>2001   | Cumb<br>2002    | York<br>2003    | Franklin<br>& Somer<br>2004 | Andros<br>2005  | Oxford<br>2006  | Knox<br>2007    | Aroost<br>2008  | Waldo<br>2009   | Cumb<br>2010    | Penob<br>2011   | Lincoln<br>2012 | Franklin<br>2013 | York<br>2014    | Hancock<br>2015 | Penob<br>2016   | Oxford<br>2017  | Cumb<br>2018     |
|---|-----------------|-----------------|-----------------|-----------------|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|-----------------|------------------|
| <b>Income</b>                             |                 |                 |                 |                 |                             |                 |                 |                 |                 |                 |                 |                 |                 |                  |                 |                 |                 |                 |                  |
| 4100-00 - Convention Income               |                 |                 |                 |                 |                             |                 |                 |                 |                 |                 |                 |                 |                 |                  |                 |                 |                 |                 |                  |
| 4110-00 - Plaques                         | \$0             | \$0             | \$153           | \$0             | \$18                        | \$0             | \$72            | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$238            | (\$111)         | \$66            | \$0             | \$0             | \$0              |
| 4120-00 - Registration                    | \$2,800         | \$4,341         | \$28,450        | \$30,495        | \$39,954                    | \$25,505        | \$31,719        | \$36,017        | \$25,324        | \$32,659        | \$26,189        | \$31,041        | \$0             | \$39,799         | \$31,170        | \$27,753        | \$18,149        | \$17,627        | \$0              |
| 4130-00 - Sponsorship                     | \$4,638         | \$4,150         | \$6,458         | \$11,041        | \$8,115                     | \$11,200        | \$10,547        | \$10,950        | \$10,450        | \$9,650         | \$11,270        | \$15,800        | \$0             | \$9,258          | \$12,480        | \$6,511         | \$3,800         | \$7,529         | \$0              |
| 4140-00 - Vendor                          | \$0             | \$0             | \$260           | \$80            | \$410                       | \$300           | \$530           | \$0             | \$435           | \$35            | \$0             | \$0             | \$0             | \$0              | \$12,492        | \$11,585        | \$17,552        | \$9,990         | \$0              |
| 4100-00 - Conv Income-Other               | \$23,998        | \$14,676        | \$639           | \$19            | \$2                         | \$0             | \$305           | (\$271)         | \$0             | \$0             | \$1,102         | \$955           | \$63,218        | \$944            | \$0             | \$0             | \$0             | \$2             | \$0              |
| <b>Total 4100-00 - Convention Income</b>  | <b>\$31,436</b> | <b>\$23,167</b> | <b>\$35,960</b> | <b>\$41,634</b> | <b>\$48,499</b>             | <b>\$37,005</b> | <b>\$43,172</b> | <b>\$46,696</b> | <b>\$36,209</b> | <b>\$42,344</b> | <b>\$38,571</b> | <b>\$47,796</b> | <b>\$63,218</b> | <b>\$50,237</b>  | <b>\$56,031</b> | <b>\$45,915</b> | <b>\$39,501</b> | <b>\$35,148</b> | <b>\$0</b>       |
| <b>Total Income</b>                       | <b>\$31,436</b> | <b>\$23,167</b> | <b>\$35,960</b> | <b>\$41,634</b> | <b>\$48,499</b>             | <b>\$37,005</b> | <b>\$43,172</b> | <b>\$46,696</b> | <b>\$36,209</b> | <b>\$42,344</b> | <b>\$38,571</b> | <b>\$47,796</b> | <b>\$63,218</b> | <b>\$50,237</b>  | <b>\$56,031</b> | <b>\$45,915</b> | <b>\$39,501</b> | <b>\$35,148</b> | <b>\$0</b>       |
| <b>Gross Profit</b>                       | <b>\$31,436</b> | <b>\$23,167</b> | <b>\$35,960</b> | <b>\$41,634</b> | <b>\$48,499</b>             | <b>\$37,005</b> | <b>\$43,172</b> | <b>\$46,696</b> | <b>\$36,209</b> | <b>\$42,344</b> | <b>\$38,571</b> | <b>\$47,796</b> | <b>\$63,218</b> | <b>\$50,237</b>  | <b>\$56,031</b> | <b>\$45,915</b> | <b>\$39,501</b> | <b>\$35,148</b> | <b>\$0</b>       |
| <b>Expense</b>                            |                 |                 |                 |                 |                             |                 |                 |                 |                 |                 |                 |                 |                 |                  |                 |                 |                 |                 |                  |
| 6100-00 - Convention Expense              |                 |                 |                 |                 |                             |                 |                 |                 |                 |                 |                 |                 |                 |                  |                 |                 |                 |                 |                  |
| 6111-00 - Copies/Printing                 | \$1,399         | \$1,193         | \$1,848         | \$1,223         | \$1,414                     | \$2,061         | \$1,872         | \$1,795         | \$1,044         | \$740           | \$1,081         | \$1,380         | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6112-00 - Prepayment Host County          | \$0             | \$0             | \$0             | \$0             | \$0                         | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$2,000         | (\$1,000)        | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6113-00 - Entertainment/Speakers          | \$2,125         | \$1,660         | \$4,433         | \$750           | \$2,650                     | \$1,540         | \$1,450         | \$4,468         | \$2,587         | \$2,350         | \$2,475         | \$1,990         | \$0             | \$2,300          | \$5,993         | \$6,968         | \$900           | \$2,450         | \$0              |
| 6114-00 - MCCA Staff Registration         | \$0             | \$0             | \$0             | \$0             | \$0                         | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$961            | \$1,577         | \$869           | \$983           | \$996           | \$0              |
| 6115-00 - Facilities/Food                 | \$21,027        | \$13,770        | \$24,251        | \$26,873        | \$31,029                    | \$16,514        | \$28,162        | \$31,915        | \$20,381        | \$26,707        | \$20,418        | \$23,203        | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6116-00 - Fax                             | \$370           | \$42            | \$267           | \$215           | \$91                        | \$56            | \$34            | \$23            | \$13            | \$2             | \$7             | \$0             | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6117-00 - Labor                           | \$2,872         | \$2,684         | \$2,600         | \$3,678         | \$3,379                     | \$3,879         | \$3,800         | \$1,890         | \$4,157         | \$3,450         | \$3,450         | \$100           | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6118-00 - Meeting Exp.                    | \$11            | \$165           | \$55            | \$0             | \$70                        | \$0             | \$693           | \$645           | \$556           | \$95            | \$833           | \$0             | \$177           | \$24,314         | \$28,635        | \$24,761        | \$17,572        | \$21,678        | \$1,000          |
| 6119-00 - Plaques                         | \$470           | \$370           | \$525           | \$342           | \$424                       | \$386           | \$605           | \$614           | \$115           | \$126           | \$284           | \$168           | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6120-00 - Postage                         | \$193           | \$218           | \$456           | \$249           | \$613                       | \$479           | \$523           | \$918           | \$486           | \$320           | \$27            | \$24            | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6121-00 - Supplies                        | \$308           | \$558           | \$546           | \$237           | \$733                       | \$3,539         | \$444           | \$390           | \$181           | \$550           | \$629           | \$31            | \$173           | \$3,059          | \$2,309         | \$1,115         | \$389           | \$478           | \$0              |
| 6122-00 - Telephone                       | \$207           | \$104           | \$134           | \$50            | \$21                        | \$23            | \$16            | \$25            | \$16            | \$19            | \$11            | \$37            | \$0             | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6123-00 - Travel & Lodging                | \$857           | \$74            | \$206           | \$269           | \$167                       | \$393           | \$78            | \$824           | \$2,012         | \$996           | \$554           | \$1,917         | \$278           | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| 6124-00 - Retirement Plaques              | \$0             | \$0             | \$0             | \$0             | \$0                         | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$273            | \$35            | \$260           | \$250           | \$191           | \$0              |
| 6110-00 - Conv Expense - Other            | \$0             | \$0             | \$0             | \$0             | \$0                         | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$40,949        | \$0              | \$0             | \$0             | \$0             | \$0             | \$0              |
| <b>Total 6110-00 - Convention Expense</b> | <b>\$29,838</b> | <b>\$20,838</b> | <b>\$35,321</b> | <b>\$33,885</b> | <b>\$40,590</b>             | <b>\$28,871</b> | <b>\$37,678</b> | <b>\$43,446</b> | <b>\$31,548</b> | <b>\$35,356</b> | <b>\$29,769</b> | <b>\$28,850</b> | <b>\$43,577</b> | <b>\$29,906</b>  | <b>\$38,549</b> | <b>\$33,913</b> | <b>\$20,094</b> | <b>\$25,792</b> | <b>\$1,000</b>   |
| <b>Total Expense</b>                      | <b>\$29,838</b> | <b>\$20,838</b> | <b>\$35,321</b> | <b>\$33,885</b> | <b>\$40,590</b>             | <b>\$28,871</b> | <b>\$37,678</b> | <b>\$43,446</b> | <b>\$31,548</b> | <b>\$35,356</b> | <b>\$29,769</b> | <b>\$28,850</b> | <b>\$43,577</b> | <b>\$29,906</b>  | <b>\$38,549</b> | <b>\$33,913</b> | <b>\$20,094</b> | <b>\$25,792</b> | <b>\$1,000</b>   |
| <b>Net Income</b>                         | <b>\$1,598</b>  | <b>\$2,329</b>  | <b>\$639</b>    | <b>\$7,750</b>  | <b>\$7,909</b>              | <b>\$8,134</b>  | <b>\$5,494</b>  | <b>\$3,250</b>  | <b>\$4,661</b>  | <b>\$6,988</b>  | <b>\$8,802</b>  | <b>\$18,946</b> | <b>\$19,641</b> | <b>\$20,331</b>  | <b>\$17,482</b> | <b>\$12,002</b> | <b>\$18,407</b> | <b>\$9,357</b>  | <b>(\$1,000)</b> |

