

M.C.C.A.

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MAINE COUNTY COMMISSIONERS ASSOCIATION

Convention Planning Committee Meeting Minutes

MCCA Offices, 4 Gabriel Drive, Augusta

Friday, July 27th at 10:00 am

1. Introductions

Attendance: Barbara Arseneau, Abby Shanor, Deb Tibbetts, Linda Corliss, Suzanna Gallant and Lauren Haven

2. Convention Schedule

The schedule is close to being finalized. The next piece is to determine break out session rooms for the educational sessions. We'll be able to work on placement once the majority of the attendee registration forms have been submitted.

3. Educational Sessions

The group looked at the updated list of educational sessions, Instructors, titles and descriptions. Two educational sessions needed to be replaced before registration could be opened. The MSA session was replaced by, "Drug Impairment in the Workplace" by Scot Mattox of Dirigo Safety. The Muskie School session was replaced with, "It's Hard to Say Good-bye: Terminations from Top Down" by Jim Pross and Amy Dieterich from Skelton Taintor & Abbott.

4. Attendee Registration

Registration opened as soon as all the educational sessions were nailed down. Attendees still will have had plenty of time to register, about two months. Some forms have already been received both online and by paper form.

5. Program Cover

As discussed in prior meetings, anyone who would like to have their cover design considered can upload a picture file or pdf to the CPC web page or send files to Lauren via email. Then committee members will vote for their favorite design and the design with the most votes will be the one selected. The website has already been set up to receive files. Lauren will send out an invitation.

6. Speakers

Firooza Pavri, Director of the Muskie school has been confirmed to speak on Friday night at the opening ceremonies.

The NACo speaker for Saturday lunch will be John Losh who is our membership liaison. He is also the representative who will be running an exhibit booth.

7. Vendors & Sponsors

There are twenty-two vendors/exhibitors/sponsors at this time.

8. Other Updates

Commissioner Amy Fowler from Waldo County visited Point Lookout as a potential location for hosting next year's convention. Point Lookout has submitted a cost estimate. The concern is the cost of the event space. The last four venues have waived the event space fees for us and they make their money on the food and lodging.

9. Next Steps – We still need bag contents and more vendors. We should find out where the bags are located. Linda offered to pick them up.

Lauren will start working on the program. She is collecting bios and pictures now.

10. August Meeting – The group looked at their schedules and decided on Friday, August 17th at 10:00 at the MCCA offices.