

# M.C.C.A.

William Blodgett, President  
Lincoln County

Peter Baldacci, Vice President  
Penobscot County

Thomas Coward, Secretary-Treasurer  
Cumberland County



4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697  
www.maine counties.org

Rosemary Kulow  
Executive Director

Lauren Haven  
Office Manager

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting Minutes 10:00 a.m., April 8, 2015

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President William Blodgett called the meeting to order at 10:02 a.m. The attendees recited the Pledge of Allegiance.

DIRECTORS PRESENT: *Androscoggin* – Comm. Sally Christner proxy for Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward; *Franklin* – Comm. Gary McGrane; *Kennebec* – Comm. George Jabar II; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Admin. Scott Cole proxy for Comm. Steven Merrill; *Piscataquis* – Comm. James Annis; *Sagadahoc* – County Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *York* – Comm. Michael Cote; *MACCAM* – Bill Collins; and *MSA* – Sheriff Todd Brackett.

OTHERS PRESENT: *Cumberland* – Comm. Stephen Gorden and Assistant County Manager Bill Whitten; *Kennebec* – Admin. Bob Devlin; *Knox* – Admin. Andrew Hart; and *Sagadahoc* - Sheriff and MSA President Joel Merry; *Piscataquis* – Interim County Manager Tom Lizotte; *Sagadahoc* – Sheriff Joel Merry; *Somerset* – Admin. Dawn DiBlasi.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Office Manager Lauren Haven.

#### II. Approval of/Additions to the Agenda

*Comm. Moody moved and Comm. Fournier seconded approving the agenda as presented. The motion was approved unanimously.*

### **III. Approval of Meeting Minutes**

*Comm. McGrane **moved** and Comm. Moody **seconded** approving the minutes as written. The **motion** was approved unanimously.*

### **IV. Old Business**

#### **A. Jail Legislation**

Executive Director Rosemary Kulow stated that the portion of LD 234, An Act To Adjust Appropriations and Allocations from the General Fund and Other Funds for the Expenditures of State Government for the Fiscal Year Ending June 30, 2015 regarding supplemental funding for jails, will not be vetoed, but neither will the Governor sign it. The emergency fund legislation will go into effect at 12:00 midnight. The group discussed this topic.

Sheriff Todd Bracket explained that Representative Ricky Long will propose an amendment to LD 186 that includes a three-year “soft landing” which would be reduced by 50% on the second year and another 50% the third year. The group agreed this is not acceptable and discussed educating legislators about the realistic operating costs and sticking to the \$18 million in state funding that can be justified and supported with documentation.

#### **B. New Corrections Committee – Schedule Organizational Meeting**

The conversation continued into this agenda item. Administrator Bill Collins proposed inviting finance advisors, Alex Kimball and Scott Atkins, to meet with the Corrections Committee. Comm. Blodgett said we should try to schedule the meeting in the next two days so we will be prepared to move forward.

#### **C. Discuss County Host of 2016 Annual MCCA Convention**

Penobscot may be a good choice for next year’s convention as they will be celebrating their 200th anniversary. The area is equipped with a convention center and area attractions. Admin. Bill Collins will ask for the Penobscot commissioners’ support and report back to MCCA in May.

### **V. New Business**

#### **A. Authorize Executive Director to Sign Agreement with the Maine Farm Bureau to Lease Office Space**

The group reviewed and discussed the terms of the new office space lease. Rosemary mentioned the price was comparable to the area market price for leased space, and that she had been able to negotiate a lower price than first quoted by the landlord. Comm. Fournier moved that the executive director be authorized to sign the lease, but requested the reference to the Risk Pool be removed from the document. McGrane seconded the motion. Comm. Moody requested amending the motion to also add Rosemary’s name and title. Comm. Jabar

seconded the motion. The vote was seven to six in favor of making these changes and authorizing Ms. Kulow to sign the agreement.

## **B. Discount Prescription Drug Card Program Marketing Agreement**

Rosemary Kulow explained the NACo agreement and invited questions. Administrator Bill Collins asked what the advertising entailed. MCCA would include information about the program on the website, Facebook, newsletter, etc. Comm. McGrane made a **motion** to enter into the agreement, **seconded** by Admin. Collins. The **motion** passed with a unanimous vote.

# **VI. Reports**

## **A. and B. Executive Director's and Financial Reports**

Executive Director Rosemary Kulow welcomed any questions regarding the monthly reports. She reminded the group of the upcoming County Day, scheduled for April 22, 9:00 am to 1:00 pm. Lauren Haven will send an email reminder as well. Admin. Bill Collins made a **motion** to accept the reports as written. The **motion** was seconded by Comm. Moody and the **motion** passed with a unanimous vote.

## **C. Legislative Report**

Asst. County Manager Bill Whitten talked about MCCA's position on some of the LDs, in addition to jail legislation, being discussed by the Legislative Policy Committee:

- LD 1019 HHS-VII Substance Abuse & Adult Mental Health (Oppose)
- LD 564 An Act To Establish Appropriate Parameters for County Borrowing Authority (Support)
- LD 921 An Act To Strengthen the Right of a Victim of Sexual Assault or Domestic Violence B49To Take Necessary Leave from Employment (No position)

## **D. Association Reports**

**MACCAM:** Bill Collins reported the group was meeting more frequently. The next meeting will be here in Augusta on Thursday, April 30<sup>th</sup>.

**MSA:** Sheriff Todd Brackett said he had nothing further to add, and deferred to MSA President Joel Merry.

## **E. Corrections Report.**

No report was given.

## **F. Annual Convention Report**

Ms. Kulow referred to the section of her Executive Director's report:

The Planning Committee held another meeting Friday, April 3<sup>rd</sup>, at which time the group discussed various topics such as: types of training opportunities, entertainment and activities, the conference theme, potential speakers, and potential vendors and sponsors. The theme that received the most votes from committee members is, "***Hancock County, the Down East Adventure.***"

The next meeting of the planning committee will take place May 1<sup>st</sup> at the conference venue in Bar Harbor to taste the types of food that will be available for the convention. The following meeting will be held Thursday, May 28<sup>th</sup> at 1:00 in Augusta.

Lauren Haven reported that two speakers had been confirmed, Dr. Natalie Ortiz from NACo, and James Katsiaficas of Perkins/Thompson. Hotel reservations can be made at this time. There's a link on the MCCA website with directions on how to get the group rate. MCCA staff is working to make convention registration online with the option of paying online as well.

**F. NACo Report**

No report was given.

**VII. Other Business**

No other business was brought before the Board.

**B. Adjournment**

Comm. McGrane made a ***motion*** to adjourn at 12:17 p.m.; Comm. Fournier seconded the ***motion***, which was unanimously approved. The group adjourned to lunch.

Respectfully submitted,

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MCCA Office Manager, Lauren Haven

Attested:

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MCCA Secretary-Treasurer, Thomas S. Coward

**Attachments:**

# M.C.C.A.

William Blodgett, President  
Lincoln County

Peter Baldacci, Vice President  
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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Executive Director's Report April 3, 2015

#### LEGISLATIVE

These days it's all about the Legislature! The attached summaries show the status of county-related bills and do a bit to explain the county-related bills we're watching.

This month's activity focused on bills concerning the following: supplemental 2015 funding for county jails (LD 234); Kennebec County's acquisition of state property (LD 114); promoting 911 as the primary phone number to report emergencies (LD 339); methadone treatment in jails (LD 1019); Governor's proposed biennial budget); reversing jail consolidation (LD 186); county borrowing authority (LD 564); collective bargaining requirements (LD 530); regional ambulance service provided by York County (LD 166); and confidentiality of records in Registry of Deeds (LD 756); to mention the premier county-related bills.

I have also participated in meetings of the York and Cumberland County legislative delegations and the Rural Caucus. Every Friday, I send out a copy of the Maine Municipal Association's *Legislative Bulletin* for county personnel who are interested in knowing MMA's perspective on proposed legislation and the municipalities' positions on the issues. Most of my time now is spent keeping up to date on legislative activity, attending committee meetings, gathering and preparing information for Legislative committees, preparing and giving testimony, meeting with legislators, and sharing information with MCCA members. I attended the MACCAM meeting in Bangor last week, and we talked a lot about legislation, especially that associated with jails.

#### COUNTY DAY

REMINDER: County Day is at the Hall of Flags at the Maine State House Wednesday, April 22<sup>nd</sup> from 9:00 am – 1:00 pm, and you're invited to sponsor a table for the event. It's your chance to showcase your county, so please contact Lauren ASAP to coordinate your participation with her.

## **ANNUAL CONVENTION**

The Planning Committee held another meeting Friday, April 3<sup>rd</sup>, at which time the group discussed various topics such as: types of training opportunities, entertainment and activities, the conference theme, potential speakers, and potential vendors and sponsors. The theme that received the most votes from committee members is, “*Hancock County, the Down East Adventure.*”

The next meeting of the planning committee will take place May 1<sup>st</sup> at the conference venue in Bar Harbor to taste the types of food that will be available for the convention. The following meeting will be held Thursday, May 28<sup>th</sup> at 1:00 in Augusta.

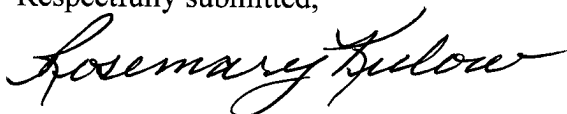
### **Meetings/Events since March 11, 2015 Board of Directors’ Meeting**

March 12	Cumberland County Delegation Meeting at State House, Augusta – 11:30 am
March 20	LPC Conference Call Meeting – 10:00 am
March 23	Public hearing on LD 186 & 195 in CJPS and on LD 564 in SLG – 1:00 pm
March 25	Rural Caucus at State House – 8:00 am Work session in CJPS on LD 186 & 195; public hearing in LCRED on LD 530 – 1:00
March 26	MACCAM meeting in Bangor at Penobscot County Courthouse – 10:00 am
March 27	Work session on LD 186 & 195 in CJPS – 10:00 am
March 30	Work session on LD 564 in SLG – 1:00 pm
March 31	Work session on LD 530 in LCRED – 1:00 pm
April 1	Work sessions on LD 564 & LD 166 in SLG; public hearings on LD 206 & LD 756 in JUD, LD 657 in CJPS, and LD 879 and LD 912 in EUT – all at 1:00 pm.
April 2	Work session in LCRED on LD 767 – 1:00 pm
April 3	LPC conference call meeting – 10:00 am Convention Planning Committee meeting at MCCA office – 1:00 pm
April 6	Public hearings on LD 698, LD 975 & LD 921 in LCRED – 9:30 am

### **Upcoming Planned Meetings/Events (as of this writing):**

April 10	LPC conference call meeting – 10:00 am Work session on LD 657 in CJPS – 1:00 pm
April 13	Public hearing on LD 658 in CJPS – 1:00 pm
April 15	Public hearing on LD 632 in HHS – 1:00 pm Work session on LD 658 in CJPS
April 16	Cumberland County delegation meeting at State House
April 17	LPC conference call meeting – 10:00 am
April 20	PATRIOTS’ DAY HOLIDAY – office closed
April 22	County Day at the Hall of Flags in the State House
April 24	LPC conference call meeting – 10:00 am
May 1	LPC conference call meeting – 10:00 am Convention Planning Committee meeting – 1:00 pm
May 8	LPC conference call meeting – 10:00 am
May 13	MCCA Board of Directors’ meeting beginning at 9:00 am

Respectfully submitted,



Rosemary Kulow, Executive Director

# MAINE COUNTY COMMISSIONERS ASSOCIATION

## March 2015 Financial Report

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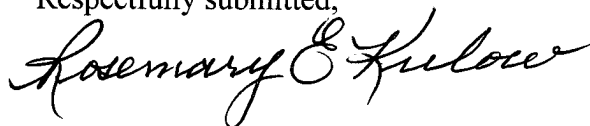
Attached please find the monthly financial reports for the month of March 2015. The Balance Sheet shows total Assets and Liabilities & Equity at \$211,974.34. Debits to the bank account in March totaled \$15,550.52, and \$9,397.40 was deposited that month. The bank balance on March 31<sup>st</sup> was \$213,158.43.

With approximately 25% of the budget year completed, \$141,703 (57%) of the \$246,550 budgeted revenue has been received. We have received payments from NACo for MCCA's work updating the roster, premiums paid for improving membership, and for our marketing of NACo programs. All counties have paid their 2015 MCCA dues. Thank you, Maine counties!

On the expenditure side, \$14,440 (6% of the total budget) was expended in March, for a total of \$47,454 (19%) expended year-to-date. See the *Profit & Loss Budget vs. Actual Month Only* report for details of revenue and expenditures for the year.

Finances are within budget, and there are no problems in any line item at this time. Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,



Rosemary E. Kulow  
Executive Director

Accepted by:

Date: \_\_\_\_\_

\_\_\_\_\_  
William Blodgett, President

\_\_\_\_\_  
Peter Baldacci, Vice-President

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Thomas Coward, Secretary-Treasurer

**Maine County Commissioners Association**  
**Balance Sheet**  
As of March 31, 2015

	<b>March 31 2015</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
MCCA Checking-Savings Bank	212,324.34
Petty Cash Account	200.00
<b>Total Checking/Savings</b>	212,524.34
<b>Accounts Receivable</b>	
Receivables	-550.00
<b>Total Accounts Receivable</b>	-550.00
<b>Total Current Assets</b>	211,974.34
<b>TOTAL ASSETS</b>	<b>211,974.34</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	1,349.75
<b>Total Accounts Payable</b>	1,349.75
<b>Other Current Liabilities</b>	
1000-00 · Employee Health Insurance Contr	-252.46
<b>Total Other Current Liabilities</b>	-252.46
<b>Total Current Liabilities</b>	1,097.29
<b>Total Liabilities</b>	1,097.29
<b>Equity</b>	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	175,844.25
Net Income	94,248.80
<b>Total Equity</b>	210,877.05
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>211,974.34</b>



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04/02/15

**Maine County Commissioners Association**  
**Reconciliation Summary**  
MCCA Checking-Savings Bank, Period Ending 03/31/2015

	<u>March 2015</u>
<b>Beginning Balance</b>	219,307.04
<b>Cleared Transactions</b>	
Checks and Payments - 14 items	-15,550.52
Deposits and Credits - 4 items	9,401.91
<b>Total Cleared Transactions</b>	-6,148.61
 <b>Cleared Balance</b>	 <b>213,158.43</b>
 <b>Uncleared Transactions</b>	
Checks and Payments - 5 items	-839.43
Deposits and Credits - 2 items	5.34
<b>Total Uncleared Transactions</b>	-834.09
 <b>Register Balance as of 03/31/2015</b>	 <b>212,324.34</b>
 <b>New Transactions</b>	
Checks and Payments - 3 items	-2,067.17
<b>Total New Transactions</b>	-2,067.17
 <b>Ending Balance</b>	 <b><u>210,257.17</u></b>

2:26 PM  
04/02/15

**Maine County Commissioners Association**  
**Reconciliation Detail**  
**MCCA Checking-Savings Bank, Period Ending 03/31/2015**

	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						219,307.04
Cleared Transactions						
Checks and Payments - 14 items						
	2/26	3499	Maine Farm Bureau Build Assoc	✓	-1,382.00	-1,382.00
	2/26	3501	Staples Credit Plan	✓	-225.46	-1,607.46
	2/26	3502	Time Warner Cable	✓	-167.59	-1,775.05
	3/6		Bangor Payroll	✓	-1,852.08	-3,627.13
	3/12	3505	Country Cafe Catering	✓	-270.00	-3,897.13
	3/12	3506	Kulow, Rosemary	✓	-219.37	-4,116.50
	3/12	3504	Gorham Leasing Group	✓	-164.35	-4,280.85
	3/12	3507	Haven, Lauren	✓	-94.32	-4,375.17
	3/13		Bangor Payroll	✓	-1,849.89	-6,225.06
	3/20		Bangor Payroll	✓	-1,848.08	-8,073.14
	3/24	3508	Bank of Maine	✓	-1,260.29	-9,333.43
	3/24	3511	Cybercopy	✓	-788.00	-10,121.43
	3/24	3509	Capitol Computers	✓	-275.00	-10,396.43
	3/27		Bangor Payroll	✓	-5,154.09	-15,550.52
Total Checks and Payments					-15,550.52	-15,550.52
Deposits and Credits - 4 items						
	3/9	63608	Penobscot County	✓	8,765.00	8,765.00
	3/20		National Association of Counties	✓	132.40	8,897.40
	3/31			✓	4.51	8,901.91
	3/31		National Association of Counties	✓	500.00	9,401.91
Total Deposits and Credits					9,401.91	9,401.91
Total Cleared Transactions					-6,148.61	-6,148.61
Cleared Balance					-6,148.61	213,158.43
Uncleared Transactions						
Checks and Payments - 5 items						
	12/31				-0.08	-0.08
	2/26	3500	State of Maine_Hall of Flags		-100.00	-100.08
	2/26	3503	Maine Sheriffs Association		-75.00	-175.08
	3/4	3510	York County		-500.00	-675.08
	3/31	3512	Gorham Leasing Group		-164.35	-839.43
Total Checks and Payments					-839.43	-839.43
Deposits and Credits - 2 items						
	12/31				2.89	2.89
	1/31				2.45	5.34
Total Deposits and Credits					5.34	5.34

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04/02/15

**Maine County Commissioners Association**  
**Reconciliation Detail**  
MCCA Checking-Savings Bank, Period Ending 03/31/2015

	Date	Num	Name	Clr	Amount	Balance
Total Uncleared Transactions					-834.09	-834.09
Register Balance as of 03/31/2015					-6,982.70	212,324.34
<b>New Transactions</b>						
<b>Checks and Payments - 3 items</b>						
	4/1	3513	Maine Farm Bureau Build Assoc		-1,497.17	-1,497.17
	4/1	3514	Nat'l Council of County Assoc Exec		-500.00	-1,997.17
	4/1	3515	Maine Municipal Association		-70.00	-2,067.17
Total Checks and Payments					-2,067.17	-2,067.17
Total New Transactions					-2,067.17	-2,067.17
Ending Balance					-9,049.87	210,257.17

**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through March 2015

	Budget	March 2015	YTD 2015	\$ Over Budget	% of Budget
<b>Income</b>					
4100-00 · Convention Income					
4120-00 · Registration	30,000			-30,000	
4130-00 · Sponsorship	12,500			-12,500	
4140-00 · Vendor	12,500			-12,500	
<b>Total 4100-00 · Convention Income</b>	<b>55,000</b>			<b>-55,000</b>	
4300-00 · Dues	140,240	8,765	140,240		100%
4400-00 · Other Income	500	132	951	451	190%
4500-00 · NACo Roster	500	500	500		100%
4600-00 · MCCA Risk Pool Assesssment	25,000			-25,000	
4810-00 · Interest Earned	50	5	12	-38	24%
4920-00 · Transfer in from Fund Balance	25,260			-25,260	
<b>Total Income</b>	<b>246,550</b>	<b>9,402</b>	<b>141,703</b>	<b>-104,847</b>	<b>57%</b>
<b>Expense</b>					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,850	140	412	-1,438	22%
5030-00 · FICA	7,750	564	1,761	-5,989	23%
5050-00 · Salary - Administrative Asst	37,000	2,827	8,481	-28,519	23%
5060-00 · Salary - Executive Director	74,000	5,538	16,615	-57,385	22%
<b>Total 5000-00 · Payroll Expenses</b>	<b>120,600</b>	<b>9,069</b>	<b>27,269</b>	<b>-93,331</b>	<b>23%</b>
5100-00 · Insurance					
5110-00 · Health Insurance	20,000	1,635	5,001	-14,999	25%
5120-00 · Commercial, Crime, D&O Ins	2,000		171	-1,829	9%
5130-00 · Workers Comp	600			-600	
5140-00 · Unemployment Comp Ins	500		112	-388	22%
<b>Total 5100-00 · Insurance</b>	<b>23,100</b>	<b>1,635</b>	<b>5,284</b>	<b>-17,816</b>	<b>23%</b>
6010-00 · Prof. Services					
6011-00 · Prof Services-Bookkeeping	250			-250	
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	1,800			-1,800	
<b>Total 6010-00 · Prof. Services</b>	<b>2,550</b>			<b>-2,550</b>	
6030-00 · Lobbying					
6031-00 · Lobbying Reg	300			-300	
6032-00 · Lobbying - Contractual	2,000			-2,000	
<b>Total 6030-00 · Lobbying</b>	<b>2,300</b>			<b>-2,300</b>	

**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through March 2015

	Budget	March 2015	YTD 2015	\$ Over Budget	% of Budget
<b>6040-00 · NACO Expenses</b>					
6041-00 · Conferences	8,400	927	1,642	-6,758	20%
<b>Total 6040-00 · NACO Expenses</b>	8,400	927	1,642	-6,758	20%
<b>6050-00 · Education and Training</b>	500		145	-355	29%
<b>6100-00 · Bank Charges</b>	50		1	-49	2%
<b>6110-00 · Convention Exp.</b>					
6113-00 · Entertainment/Speakers	5,000	500	1,000	-4,000	20%
6114-00 · MCCA Staff Registration Expense	1,000			-1,000	
6118-00 · Meeting Exp.	26,000	3	82	-25,918	0%
6121-00 · Supplies	3,250			-3,250	
<b>Total 6110-00 · Convention Exp.</b>	35,250	503	1,082	-34,168	3%
<b>6135-00 · Commissioner Retirement Plaques</b>	600			-600	
<b>6140-00 · Copies-Printing</b>					
6142-00 · Directory	825	788	788	-37	96%
6143-00 · Other Copying or Printing	150			-150	
<b>Total 6140-00 · Copies-Printing</b>	975	788	788	-187	81%
<b>6145-00 · Dues Expense</b>	1,500		1,100	-400	73%
<b>6150-00 · Equipment - Office</b>					
6151-00 · Computer Hardware & Software	1,500	105	204	-1,296	14%
6152-00 · IT Services	3,250	275	825	-2,425	25%
6153-00 · Photocopier Lease	2,000	329	657	-1,343	33%
6154-00 · Printer & Supplies	1,700		140	-1,560	8%
6155-00 · Telephone System	200			-200	
6156-00 · Other	500			-500	
<b>Total 6150-00 · Equipment - Office</b>	9,150	709	1,826	-7,324	20%
<b>6160-00 · Fees</b>	150	43	43	-107	29%
<b>6170-00 · Meeting exp.</b>					
6171-00 · Annual Meeting	1,500		1,272	-228	85%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,000	312	620	-2,380	21%
6174-00 · Retreat Meeting	1,500			-1,500	
6175-00 · Meetings - Other	800		100	-700	13%
<b>Total 6170-00 · Meeting exp.</b>	7,050	312	1,992	-5,058	28%
<b>6180-00 · Mileage &amp; Travel Expense</b>	4,000	277	459	-3,541	11%
<b>6195-00 · Office Space Rental</b>	18,375		4,261	-14,114	23%

**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through March 2015

	<b>Budget</b>	<b>March 2015</b>	<b>YTD 2015</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
6215-00 · Postage-Shpping	350	53	55	-295	16%
6230-00 · Advertising	1,000			-1,000	
6235-00 · Supplies	2,500		799	-1,701	32%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,800	124	373	-1,427	21%
6242-00 · Conference Call Line	100			-100	
6243-00 · Phone, Fax & Internet	3,000		335	-2,665	11%
<b>Total 6240-00 · Telephone, Fax &amp; Internet</b>	<b>4,900</b>	<b>124</b>	<b>708</b>	<b>-4,192</b>	<b>14%</b>
6250-00 · Website	250			-250	
6260-00 · Contingency	3,000			-3,000	
<b>Total Expense</b>	<b>246,550</b>	<b>14,440</b>	<b>47,454</b>	<b>-199,096</b>	<b>19%</b>

**Maine County Commissioners Association**  
**Transaction Detail by Account**  
March 2015

**MCCA Checking-Savings Bank**

Type	Date	Num	Name	Amount	Balance
Check	3/4	3510	York County	-500.00	-500.00
Bill Pmt -Check	3/6		Bangor Payroll	-1,852.08	-2,352.08
Payment	3/9	63608	Penobscot County	8,765.00	6,412.92
Bill Pmt -Check	3/12	3504	Gorham Leasing Group	-164.35	6,248.57
Bill Pmt -Check	3/12	3505	Country Cafe Catering	-270.00	5,978.57
Bill Pmt -Check	3/12	3506	Kulow, Rosemary	-219.37	5,759.20
Bill Pmt -Check	3/12	3507	Haven, Lauren	-94.32	5,664.88
Bill Pmt -Check	3/13		Bangor Payroll	-1,849.89	3,814.99
Bill Pmt -Check	3/20		Bangor Payroll	-1,848.08	1,966.91
Payment	3/20		National Association of Counties	132.40	2,099.31
Bill Pmt -Check	3/24	3508	Bank of Maine	-1,260.29	839.02
Bill Pmt -Check	3/24	3509	Capitol Computers	-275.00	564.02
Bill Pmt -Check	3/24	3511	Cybercopy	-788.00	-223.98
Bill Pmt -Check	3/27		Bangor Payroll	-5,154.09	-5,378.07
Payment	3/31		National Association of Counties	500.00	-4,878.07
Bill Pmt -Check	3/31	3512	Gorham Leasing Group	-164.35	-5,042.42
Deposit	3/31			4.51	-5,037.91
Total MCCA Checking-Savings Bank				-5,037.91	-5,037.91

**Receivables**

Payment	3/9	63608	Penobscot County	-8,765.00	-8,765.00
Invoice	3/20	1963	National Association of Counties	132.40	-8,632.60
Payment	3/20		National Association of Counties	-132.40	-8,765.00
Credit Memo	3/24	1961	York County	-500.00	-9,265.00
Invoice	3/31	1962	National Association of Counties	500.00	-8,765.00
Payment	3/31		National Association of Counties	-500.00	-9,265.00
Total Receivables				-9,265.00	-9,265.00

**Accounts Payable**

Bill	3/6	2015-10	Bangor Payroll	-1,852.08	-1,852.08
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# Maine County Commissioners Association Transaction Detail by Account

March 2015

Type	Date	Num	Name	Amount	Balance
Bill Pmt -Check	3/6		Bangor Payroll	1,852.08	0.00
Bill	3/12		Gorham Leasing Group	-164.35	-164.35
Bill Pmt -Check	3/12	3504	Gorham Leasing Group	164.35	0.00
Bill	3/12		Country Cafe Catering	-270.00	-270.00
Bill Pmt -Check	3/12	3505	Country Cafe Catering	270.00	0.00
Bill	3/12		Kulow, Rosemary	-219.37	-219.37
Bill Pmt -Check	3/12	3506	Kulow, Rosemary	219.37	0.00
Bill	3/12		Haven, Lauren	-94.32	-94.32
Bill Pmt -Check	3/12	3507	Haven, Lauren	94.32	0.00
Bill	3/13	2015-11	Bangor Payroll	-1,849.89	-1,849.89
Bill Pmt -Check	3/13		Bangor Payroll	1,849.89	0.00
Bill	3/20	2015-12	Bangor Payroll	-1,848.08	-1,848.08
Bill Pmt -Check	3/20		Bangor Payroll	1,848.08	0.00
Bill	3/24		Bank of Maine	-1,260.29	-1,260.29
Bill Pmt -Check	3/24	3508	Bank of Maine	1,260.29	0.00
Bill	3/24		Capitol Computers	-275.00	-275.00
Bill Pmt -Check	3/24	3509	Capitol Computers	275.00	0.00
Bill	3/24		Cybercopy	-788.00	-788.00
Bill Pmt -Check	3/24	3511	Cybercopy	788.00	0.00
Bill	3/27	2015-13	Bangor Payroll	-5,154.09	-5,154.09
Bill Pmt -Check	3/27		Bangor Payroll	5,154.09	0.00
Bill	3/31		National Council of County Assoc Exec	-500.00	-500.00
Bill	3/31		Maine Farm Bureau Building Association	-1,497.17	-1,997.17
Bill	3/31		Maine Municipal Association	-70.00	-2,067.17
Bill	3/31		Gorham Leasing Group	-164.35	-2,231.52
Bill Pmt -Check	3/31	3512	Gorham Leasing Group	164.35	-2,067.17
Total Accounts Payable				-2,067.17	-2,067.17
1000-00 · Employee Health Insurance Contr					
Bill	3/6	2015-10	Bangor Payroll	-268.34	-268.34
Bill	3/13	2015-11	Bangor Payroll	-268.34	-536.68



**Maine County Com. sioners Association**  
**Transaction Detail by Account**  
March 2015

	Type	Date	Num	Name	Amount	Balance
Total 1000-00 · Employee Health Insurance Contr	Bill	3/20 2015-12		Bangor Payroll	-268.34	-805.02
	Bill	3/27 2015-13		Bangor Payroll	1,073.36	268.34
	Bill	3/27 2015-13		Bangor Payroll	-268.34	0.00
					0.00	0.00
1001-00 · MainePERS Employee Contribution	Bill	3/6 2015-10		Bangor Payroll	-146.39	-146.39
	Bill	3/13 2015-11		Bangor Payroll	-146.39	-292.78
	Bill	3/20 2015-12		Bangor Payroll	-146.39	-439.17
	Bill	3/27 2015-13		Bangor Payroll	-146.39	-585.56
	Bill	3/27 2015-13		Bangor Payroll	585.56	0.00
					0.00	0.00
4400-00 · Other Income	Invoice	3/20 1963		National Association of Counties	-132.40	-132.40
					-132.40	-132.40
4500-00 · NACo Roster	Invoice	3/31 1962		National Association of Counties	-500.00	-500.00
					-500.00	-500.00
4810-00 · Interest Earned	Deposit	3/31			-4.51	-4.51
					-4.51	-4.51
5000-00 · Payroll Expenses	Bill	3/6 2015-10		Bangor Payroll	32.00	32.00
	Bill	3/13 2015-11		Bangor Payroll	32.00	64.00
5020-00 · Payroll Fees	Bill	3/20 2015-12		Bangor Payroll	32.00	96.00
	Bill	3/27 2015-13		Bangor Payroll	44.00	140.00

Maine County Commissioners Association  
Transaction Detail by Account  
March 2015

	Type	Date	Num	Name	Amount	Balance
Total 5020-00 · Payroll Fees					140.00	140.00
<b>5030-00 · FICA</b>						
	Bill	3/6 2015-10		Bangor Payroll	143.46	143.46
	Bill	3/13 2015-11		Bangor Payroll	141.27	284.73
	Bill	3/20 2015-12		Bangor Payroll	139.46	424.19
	Bill	3/27 2015-13		Bangor Payroll	139.46	563.65
Total 5030-00 · FICA					563.65	563.65
<b>5050-00 · Salary - Administrative Asst</b>						
	Bill	3/6 2015-10		Bangor Payroll	706.73	706.73
	Bill	3/13 2015-11		Bangor Payroll	706.73	1,413.46
	Bill	3/20 2015-12		Bangor Payroll	706.73	2,120.19
	Bill	3/27 2015-13		Bangor Payroll	706.73	2,826.92
Total 5050-00 · Salary - Administrative Asst					2,826.92	2,826.92
<b>5060-00 · Salary - Executive Director</b>						
	Bill	3/6 2015-10		Bangor Payroll	1,384.62	1,384.62
	Bill	3/13 2015-11		Bangor Payroll	1,384.62	2,769.24
	Bill	3/20 2015-12		Bangor Payroll	1,384.62	4,153.86
	Bill	3/27 2015-13		Bangor Payroll	1,384.62	5,538.48
Total 5060-00 · Salary - Executive Director					5,538.48	5,538.48
Total 5000-00 · Payroll Expenses					9,069.05	9,069.05
<b>5100-00 · Insurance</b>						
<b>5110-00 · Health Insurance</b>						
Total 5110-00 · Health Insurance	Bill	3/27 2015-13		Bangor Payroll	1,635.09	1,635.09
					1,635.09	1,635.09
Total 5100-00 · Insurance					1,635.09	1,635.09

Maine County Commissioners Association  
Transaction Detail by Account  
March 2015

	Type	Date	Num	Name	Amount	Balance
6040-00 · NACO Expenses						
6041-00 · Conferences						
Total 6041-00 · Conferences	Bill	3/24		Bank of Maine	926.97	926.97
					926.97	926.97
Total 6040-00 · NACO Expenses					926.97	926.97
6050-00 · Education and Training						
Total 6050-00 · Education and Training	Bill	3/31		Maine Municipal Association	70.00	70.00
					70.00	70.00
6110-00 · Convention Exp.						
6113-00 · Entertainment/Speakers						
Total 6113-00 · Entertainment/Speakers	Check	3/4	3510	York County	500.00	500.00
	Credit Memo	3/24	1961	York County	500.00	1,000.00
					1,000.00	1,000.00
6118-00 · Meeting Exp.						
Total 6118-00 · Meeting Exp.	Bill	3/12		Haven, Lauren	3.40	3.40
					3.40	3.40
Total 6110-00 · Convention Exp.					1,003.40	1,003.40
6140-00 · Copies-Printing						
6142-00 · Directory						
Total 6142-00 · Directory	Bill	3/24		Cybercopy	788.00	788.00
					788.00	788.00
Total 6140-00 · Copies-Printing					788.00	788.00

Maine County Commissioners Association  
Transaction Detail by Account  
March 2015

	Type	Date	Num	Name	Amount	Balance
6145-00 · Dues Expense						
Total 6145-00 · Dues Expense	Bill	3/31		National Council of County Assoc Exec	500.00	500.00
					500.00	500.00
6150-00 · Equipment - Office						
6151-00 · Computer Hardware & Software						
Total 6151-00 · Computer Hardware & Software	Bill	3/24		Bank of Maine	105.49	105.49
					105.49	105.49
6152-00 · IT Services						
Total 6152-00 · IT Services	Bill	3/24		Capitol Computers	25.00	25.00
	Bill	3/24		Capitol Computers	250.00	275.00
					275.00	275.00
6153-00 · Photocopier Lease						
Total 6153-00 · Photocopier Lease	Bill	3/12		Gorham Leasing Group	164.35	164.35
	Bill	3/31		Gorham Leasing Group	164.35	328.70
					328.70	328.70
Total 6150-00 · Equipment - Office					709.19	709.19
6160-00 · Fees						
Total 6160-00 · Fees	Bill	3/24		Bank of Maine	42.60	42.60
					42.60	42.60
6170-00 · Meeting exp.						
6173-00 · Monthly						
Total 6173-00 · Monthly	Bill	3/12		Country Cafe Catering	270.00	270.00
	Bill	3/12		Haven, Lauren	41.69	311.69
					311.69	311.69

Maine County Commissioners Association  
Transaction Detail by Account  
March 2015

	Type	Date	Num	Name	Amount	Balance
Total 6170-00 · Meeting exp.					311.69	311.69
<b>6180-00 · Mileage &amp; Travel Expense</b>						
	Bill	3/12		Kulow, Rosemary	144.37	144.37
	Bill	3/24		Bank of Maine	132.24	276.61
Total 6180-00 · Mileage & Travel Expense					276.61	276.61
<b>6195-00 · Office Space Rental</b>						
	Bill	3/31		Maine Farm Bureau Building Association	1,497.17	1,497.17
Total 6195-00 · Office Space Rental					1,497.17	1,497.17
<b>6215-00 · Postage-Shpping</b>						
	Bill	3/24		Bank of Maine	52.99	52.99
Total 6215-00 · Postage-Shpping					52.99	52.99
<b>6240-00 · Telephone, Fax &amp; Internet</b>						
<b>6241-00 · Cell Phone</b>						
	Bill	3/12		Kulow, Rosemary	75.00	75.00
	Bill	3/12		Haven, Lauren	49.23	124.23
Total 6241-00 · Cell Phone					124.23	124.23
Total 6240-00 · Telephone, Fax & Internet					124.23	124.23
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

**Maine County Commissioners Association**  
**Expenses by Vendor Detail**  
March 2015

	<b>Date</b>	<b>Account</b>	<b>Amount</b>	<b>Balance</b>
<b>Bangor Payroll</b>				
	3/6	5050-00 · Salary - Administrative Asst	706.73	706.73
	3/6	5030-00 · FICA	143.46	850.19
	3/6	5020-00 · Payroll Fees	32.00	882.19
	3/6	5060-00 · Salary - Executive Director	1,384.62	2,266.81
	3/13	5050-00 · Salary - Administrative Asst	706.73	2,973.54
	3/13	5030-00 · FICA	141.27	3,114.81
	3/13	5020-00 · Payroll Fees	32.00	3,146.81
	3/13	5060-00 · Salary - Executive Director	1,384.62	4,531.43
	3/20	5050-00 · Salary - Administrative Asst	706.73	5,238.16
	3/20	5030-00 · FICA	139.46	5,377.62
	3/20	5020-00 · Payroll Fees	32.00	5,409.62
	3/20	5060-00 · Salary - Executive Director	1,384.62	6,794.24
	3/27	5050-00 · Salary - Administrative Asst	706.73	7,500.97
	3/27	5030-00 · FICA	139.46	7,640.43
	3/27	5020-00 · Payroll Fees	44.00	7,684.43
	3/27	5060-00 · Salary - Executive Director	1,384.62	9,069.05
	3/27	5110-00 · Health Insurance	1,635.09	10,704.14
Total Bangor Payroll			10,704.14	10,704.14
<b>Bank of Maine</b>				
	3/24	6180-00 · Mileage & Travel Expense	132.24	132.24
	3/24	6215-00 · Postage-Shpping	52.99	185.23
	3/24	6041-00 · Conferences	926.97	1,112.20
	3/24	6151-00 · Computer Hardware & Software	105.49	1,217.69
	3/24	6160-00 · Fees	42.60	1,260.29
Total Bank of Maine			1,260.29	1,260.29
<b>Capitol Computers</b>				
	3/24	6152-00 · IT Services	25.00	25.00
	3/24	6152-00 · IT Services	250.00	275.00
Total Capitol Computers			275.00	275.00
<b>Country Cafe Catering</b>				
	3/12	6173-00 · Monthly	270.00	270.00
Total Country Cafe Catering			270.00	270.00
<b>Cybercopy</b>				
	3/24	6142-00 · Directory	788.00	788.00
Total Cybercopy			788.00	788.00
<b>Gorham Leasing Group</b>				
	3/12	6153-00 · Photocopier Lease	164.35	164.35

**Maine County Commissioners Association**  
**Expenses by Vendor Detail**  
**March 2015**

	<b>Date</b>	<b>Account</b>	<b>Amount</b>	<b>Balance</b>
	3/31	6153-00 · Photocopier Lease	164.35	328.70
Total Gorham Leasing Group			328.70	328.70
<b>Haven, Lauren</b>				
	3/12	6241-00 · Cell Phone	49.23	49.23
	3/12	6173-00 · Monthly	41.69	90.92
	3/12	6118-00 · Meeting Exp.	3.40	94.32
Total Haven, Lauren			94.32	94.32
<b>Kulow, Rosemary</b>				
	3/12	6180-00 · Mileage & Travel Expense	144.37	144.37
	3/12	6241-00 · Cell Phone	75.00	219.37
Total Kulow, Rosemary			219.37	219.37
<b>Maine Farm Bureau Build Assoc</b>				
	3/31	6195-00 · Office Space Rental	1,497.17	1,497.17
Total Maine Farm Bureau Build Assoc			1,497.17	1,497.17
<b>Maine Municipal Association</b>				
	3/31	6050-00 · Education and Training	70.00	70.00
Total Maine Municipal Association			70.00	70.00
<b>National Council of County Assoc Exec</b>				
	3/31	6145-00 · Dues Expense	500.00	500.00
Total Nat'l Council of County Assoc Exec			500.00	500.00
<b>TOTAL</b>			<b>16,006.99</b>	<b>16,006.99</b>