

M.C.C.A.

Thomas Coward, President
Cumberland County

Amy Fowler, Vice President
Waldo County

Carol Maines, Secretary-Treasurer
Knox County

Charles Pray
Executive Director

Lauren Haven
Office Manager



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MAINE COUNTY COMMISSIONERS ASSOCIATION MCCA Board of Directors' Meeting Minutes MCCA Offices Augusta, June 13, 2018

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Thomas Coward called the meeting to order at approximately 10:30 a.m. following the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Percy Brown; *Kennebec* – Admin. Bob Devlin proxy for Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Somerset* - Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; *Washington* – County Manager Betsy Fitzgerald proxy for Comm. Chris Gardner and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Cumberland* – Comm. Steve Gorden; *Knox* – Admin. Andrew Hart; *Lincoln* – Admin. Carrie Kipfer; *MACCAM* – Bill Collins; *MACT* – David Parkman; and *MSA* – Sheriff Todd Brackett and Jail Admin. Richard Wurpel.

DIRECTORS ABSENT: *Androscoggin* – Comm. Zachary Maher; *Kennebec* – Comm. George Jabar; *Oxford* – Comm. Steven Merrill; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* - Comm. Newell Graf; and *Washington* – Comm. Chris Gardner

STAFF PRESENT: Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Fowler moved and Comm. Cote seconded approving the agenda with no additions. The motion was approved unanimously.

III. Approval of May 9, 2018 Board of Directors' Meeting Minutes

Comm. Cote **moved** to approve the minutes from the Board of Directors' meeting on May 9, 2018 with revisions. Comm. Fowler **seconded** the **motion** and it **passed unanimously**.

IV. Consider Continuing to Endorse the NACo Discount Prescription Drug Card Program

The group looked at the updated Discount Prescription Drug Card Program contract. Office Manager Lauren Haven said NACo had planned to complete this update in 2017 and is just now following through with the paperwork. MCCA staff requested authorization for Executive Director Charles Pray to sign the new contract.

Meeting attendees asked a few questions including if there is a cost to counties. Lauren said it's free for NACo member counties to participate. It's also free to county residents. It was also asked if NACo has been making payments to MCCA for the number of Maine participants. Lauren said yes, quarterly distributions are received, although the program could be utilized more heavily. Comm. Gorden asked if the program covered dental. Lauren said dental prescriptions are discounted and they offer a dental service plan for a small fee. More details and links are on the MCCA website. Lauren agreed to email the group information about the offered plans. Comm. Baldacci **moved** to authorize Executive Director Charles Pray to sign the updated NACo Discount Prescription Drug Card Program contract on behalf of MCCA. Comm. Fowler **seconded** the **motion** and it **passed unanimously**.

V. Reports

A. Executive Director and Legislative Report

Executive Director Charles Pray presented his report. The group discussed items on his report, particularly jail funding and the consequences of the lack of adequate funding including the current cash flow crisis in some of the jails. Mr. Pray said we should arrange for a press availability with representatives from MCCA, MSA and MACCAM to keep attention on the urgency of the topic. Comm. Fowler suggested creating bullet points to keep everyone unified. Mr. Pray said we could give the media a set of questions to ask so we could have the answers ready. Comm. Baldacci said the Board should endorse it. Comm. Fowler **moved** to approve the press availability as the best course of action at this stage. Comm. Cote **seconded** the **motion** and it **passed unanimously**.

B. Financial Reports

Office Manager Lauren Haven presented the May financial reports. She mentioned the receipt of a check in the amount of \$563 which was a personal contribution from former Oxford Administrator, Scott Cole, for an actuarial study he requested from MainePERS on the cost to upgrade the MCCA plan to include a cost of living adjustment. Ms. Haven invited questions about the reports. Hearing none, Comm. Baldacci **moved** and Comm. Fowler **seconded** approving the financial reports. The **motion** was **passed** with no opposition.

C. Association Reports

MACCAM: Penobscot Admin. Bill Collins stated the association members met in Kennebec County on Monday. Attendees included three county employee alumni who visited. Of course, the main topic of discussion was jail funding followed by

MACT: Treasurer David Parkman said there was nothing to report.

MECCA: Communications Director Owen Smith emailed MCCA staff requesting the Board recognize MECCA's appreciation of the \$1,500 sponsorship from the Risk Pool for training.

MSA: Sheriff Todd Brackett reported MSA would have a retreat in Eastport in July in preparation for the jail funding workshop with MCCA and MACCAM in August. He said MSA is now transitioning from a contracted executive director to a hired employee filling this role.

D. Annual Convention Report

Office Manager Lauren Haven reported the Convention Planning Committee met on May 31st at the MCCA offices in Augusta. The committee working on educational sessions and speakers. Most of the educational sessions have been nailed down. Attendee registration will open as soon as the schedule is complete. The Committee is scheduled to meet next on June 15th at the MCCA offices. More details can be found in the meeting minutes enclosed in the agenda packet.

E. NACo Report

Comm. Baldacci reported he and Comm. Fowler will be attending the annual NACo conference in July which will be in Nashville, TN this year. He will take part in the Justice & Public Safety Steering Committee meetings, resolutions to Congress, and more. Comm. Fowler will participate in a wide variety of informative meetings, trainings and discussions. There will also be networking opportunities throughout the event with representatives from counties across the U.S.

XIII. Other Business

County Admin. Dawn DiBlasi announced Comm. Newell Graf was appointed by Governor LePage to the Efficient Delivery of Local & Regional Services Review Panel upon the recommendation of the MCCA Board of Directors in 2017. Other recommendations were: York County Commissioner Michael Cote, Cumberland County Commissioner Steve Gorden, and Sagadahoc County Administrator Pamela Hile. There was no news on other appointments.

XIV. Adjournment

*President Thomas Coward invited a **motion** to adjourn at approximately 11:45 a.m. Comm. Brown made the **motion** seconded by Comm. Cote, and the **motion** was unanimously **approved**.*
The group adjourned to lunch.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Carol Maines