

M.C.C.A.

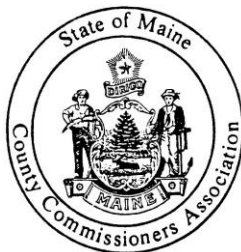
MAINE COUNTY COMMISSIONERS ASSOCIATION

Steven Joy, President
Hancock County

Gary McGrane, Vice President
Franklin County

Roger Moody, Secretary-Treasurer
Knox County

Vacant Position, Interim Executive Director



4 Gabriel Drive, Suite 2.
Augusta, ME 04330
207-623-4697

www.mainecounties.org

MCCA Annual Meeting Minutes

January 9, 2013

Augusta Elks Lodge
397 Civic Center Drive
Augusta, Maine

Attendees:

DIRECTORS: Randall Greenwood of Androscoggin; Norman Fournier of Aroostook; Tom Coward of Cumberland; Gary T. McGrane of Franklin, Steven Joy of Hancock; George Jabar of Kennebec; Roger Moody of Knox; William Blodgett of Lincoln; Peter K. Baldacci of Penobscot; James D. Annis of Piscataquis; Fred Trask of Piscataquis; Charles E. Crosby of Sagadahoc; Robin Frost of Somerset; Amy Fowler of Waldo; Chris Gardner of Washington; Sallie Chandler of York

OTHER COMMISSIONERS: Beth Bell of Androscoggin; Fred Hardy of Franklin; Percy Joe Brown of Hancock; Nancy Rines of Kennebec; Steve Merrill of Oxford; Tom Davis of Penobscot County; Phil Roy of Somerset; Lynda Quinn of Somerset; Michael Cote of York

COUNTY MANAGERS/ADMINISTRATORS: Bill Whitten of Cumberland; Peter Crichton of Cumberland; Bob Devlin of Kennebec; Andrew Hart of Knox; Bill Collins of Penobscot; Pam Hile of Sagadahoc; Earla Haggerty of Somerset; Betsy Fitzgerald of Washington; Scott Cole of Oxford; Patricia Fournier of Androscoggin; Greg Zinser of York

OTHER PARTICIPANTS: Kennebec County Register of Probate, Kathleen Ayers; Sheriff Randy Liberty of Kennebec; Lobbyist Bill Whitten of Cumberland; Owen Smith of the Maine Emergency County Communications Association; John W. O'Connell of the Maine Association of County Clerks; Ruby Hardy of Franklin; Arnie Chandler of York County

STAFF: Risk Pool Manager Malcolm Ulmer and Administrative Assistant Alice Schlosser

1. Introductions – MCCA President and Waldo County Commissioner Amy R. Fowler

- MCCA President Amy Fowler called the meeting to order.

2. Approval of Agenda

- A motion was made to approve the agenda by Phil Roy.
- The motion was seconded by Randall Greenwood.
- The vote was unanimous.

3. Approval of Minutes of December 12, 2012 Meeting

- A motion was made to approve the agenda by Christopher Gardner.
- The motion was seconded by Randall Greenwood
- All were in favor of the motion.

4. Designation of Directors from Each County

- MCCA President Amy Fowler announced the names of designated directors.
- **Commissioners:**
 - Androscoggin – Randall Greenwood
 - Aroostook – Norman Fournier
 - Cumberland - Tim Coward
 - Franklin - Gary McGrane
 - Hancock - Steven Joy
 - Kennebec - George Jabar
 - Knox - Roger Moody
 - Lincoln – William Blodgett
 - Oxford - Steve Merrill
 - Penobscot - Peter Baldacci
 - Piscataquis – James Annis
 - Sagadahoc – Charles Crosby
 - Somerset - Lynda Quinn
 - Waldo – Amy Fowler
 - Washington – Christopher Gardner
 - York - Sallie Chandler
- **Associations:**
 - Maine Association of Registers of Probate - Kathleen Ayer, Kennebec County
 - Maine Emergency County Communications Association - Owen Smith, Waldo County
 - Maine Sheriff’s Association – Sheriff Randall Liberty, Kennebec County
 - Maine Association of County Treasurers – David Parkman, Waldo County
 - Maine Register of Deeds Association - Susan Black, Franklin County
 - Maine Correctional Administrators Association – Mark Westrum, Sagadahoc County
 - Emergency Management Agency Directors Association– Vernon Ouellette, Aroostook County
 - Maine County Clerks, Administrators and Managers Association - Bill Collins, Penobscot County

5. Appointment of Nominating Committee Pursuant to By-laws(Article IV, section 2)

- The nominating committee members are: Peter Baldacci, Christopher Gardner and Steve Merrill.
- The committee members caucused to determine the new nominees.

6. Nomination and Election of MCCA Officers

- The committee Chair, Peter Baldacci, proposed the following slate of MCCA Officers:
 - President - Steven Joy from Hancock
 - Vice President – Gary McGrane from Franklin
 - Secretary/Treasurer – Roger Moody from Knox
 - A motion to elect the officers was made by Charles Crosby.
 - Seconded by Norman Fournier.
 - The vote was unanimous.

- Chair Peter Baldacci discussed looking at the nomination and election process in a year to give the opportunity for more input for the selection of the entry positions to make sure everyone is aware of the opportunities.
- Newly elected President Steve Joy spoke on the on the following MCCA updates:
 - All members thanked Amy Fowler for her two of service as MCCA President.
 - MCCA has hired Alice Schlosser for the Administrative Assistant position and she started on January 7, 2013.
 - The Executive Director position is being advertised in local newspapers and is posted on the MCCA website.
 - He asked who is going to be on the interview panel for reviewing resumes and selecting the Executive Director?
- Steve Joy suggested creating a policy review committee the bylaws and bring them up to date.

7. New/Old Business

- RHR Smith Inc. Audit Update - Ron Smith gave an update on the MCCA audit after leaving Howe and Cahill.
- Ron talked about the following:
 - Redo the bylaws.
 - Do an audit every two years.
 - Intergovernmental agreement – birth of the Risk Pool- Ron will meet with Malcolm and learn more about the relationship to MCCA
 - He found no evidence of fraud.
 - He wants to meet next month with MCCA to look at finances and create a process for dollars to MCCA from Risk Pool and give an update.
 - He was surprised MCCA is organized as a non-profit and did not go to a 501c3. If it's the wishes to go that route Ron will help to get this done. If we are a 501c3 – we can apply for grants.
 - The audit is completed.
 - Ron said he can talk with Bob Howe's group and work with smaller groups to access the institutional knowledge.
- **Update on Ad Hoc Nominating Committee meeting of 12-19-12 – Penobscot County Commissioner Peter Baldacci**
 - December 19, 2012 Christopher Gardner, Bill Blodgett, Pam Nile, Randall Greenwood and Peter Baldacci met and revised job description.
 - The deadline for applications is Monday, January 21, 2013.
 - We can move forward with the current interview committee members and have this group review applications and interview applicants.
 - It was suggested the nominating committee review the applications and make recommendations. We can meet again for criteria and determine the questions for the interviews.
 - A motion was made by Gary McGrane to move forward with the search and interview team.
 - A second motion was made by Roger Moody.
 - The vote was unanimous.

- **Update on 2013 MCCA Budget Committee meeting of 12-19-12– Knox County Commissioner Roger Moody**
 - The budget committee members are Roger Moody, Steve Joy, and Peter Crichton and Bill Collins.
 - It was recommended by Roger Moody to keep the budget for 2013 the same as 2012.
 - He also noted the dues are unchanged for 2013.
 - We are in a state of transition our costs were buried in the Howe and Cahill account.
 - Risk Pool assessment of \$59,216 is transferred from fund balance to offset what risk pool paid in 2012.
 - It was discussed to reserve some flexibility for managing the funds from a firm to ourselves.
 - Roger Moody stated we should do it cheaper than Howe and Cahill. We do not want to see an increase in taxes and pass it on to the taxpayers of each county.
 - Roger Moody likes Ron Smith’s idea to create a financial committee for dealing with audits and analytical tasks.
 - Any discussion on legal separation of MCCA and Risk Pool can wait to hear from Ron Smith.
 - The lobbying money (\$35,000) is in the budget if we need it. Bill Whitten is handling the lobbying as a volunteer courtesy of Cumberland.
 - It was brought up that the health insurance figure was high.
 - Steve Joy said the budget is setup for a two family health care coverage that includes the Administrative Assistant position and the Executive Director position should we need it.
 - Roger Moody noted we are looking to replace carpet.
 - The motion was made by Phil Roy to accept the budget.
 - The second motion was made by Chris Gardner.
 - Gary McGrane added it’s a good budget to start with and nothing is set in stone.
 - The vote was all in favor and three opposed.
 - The three opposed were: Amy Fowler, Christopher Gardner and Steve Merrill

8. Update on MCCA Legislative Platform - Assistant Cumberland County Manager Bill Whitten

- Bill has met with many of the legislators who understand county government to discuss MCCA’s upcoming legislation.
- We have three bills for this session and have submitted two of them.
- **An Act to Provide Funding to the State Board of Corrections for Certain County Debt:**
 - Mark Dion is the bill sponsor. Senator Stan Gerzofsky is working with the Department of Corrections and he doesn’t think we will get more money.
- **An Act to Change Document Filing Fees for County Registries of Deeds:**
 - This bill is sponsored by Senator Morrison.
 - The bill will increase the filing fee by \$6.00 for the first page state-wide.
 - There was discussion on why the billed failed last year.
 - All the County Commissioners agreed with the \$6.00 fee increase.
 - Steven Joy noted that we pay the Registry of Deeds for holding documents not for copying.

- **An Act to Ensure Public Safety Through Adequate Funding for the E-9-1-1 System.**

- Bill Whitten spoke to Representative Barry Hobbins and Representative Charles Theriault and they advised against submitting this bill.
- Bill's recommendation is to pull or kill the bill.
- The motion was made by Amy Fowler to kill the bill.
- The motion was seconded by Chris Gardner
- The motion passed unanimously.

- **Do we want Bill Whitten to do the lobbying for MCCA?**

- Steve Joy stated at present we do not have a lobbyist and we should ask Bill to lobby for MCCA
- There was discussion to develop a legislative committee
- The members of the legislative committee are: Amy Fowler, Chris Gardner, Peter Baldacci, Bill Blodgett, Scott Cole, Pam Hile, Sheriff Randy Liberty, Charles Crosby, Bill Whitten, Steve Joy, Gary McGrane and Roger Moody.
- Bill Whitten will work with Alice to get legislative information to MCCA members.

9. Update on 2013 Annual Convention of Maine Counties – Franklin County Treasurer Mary Frank

- Mary Frank, the Chair of the committee was unable to attend and Fred Hardy spoke on her behalf.
- Mary has reserved a block of rooms. Fred encouraged members to contact Sugarloaf Hotel to reserve a room for the conference.
- Alice will be attending the upcoming meeting on Wednesday, January 16 and will update the MCCA members or they can contact Mary Frank.

10. Board of Corrections/Corrections Workgroup update – Mark Westrum and Michael Tausek

- The Directors had an on-going discussion on about where do we go with the BOC and the future of our jails.

11. LURC update – Aroostook County Commissioner Norman Fournier

- They met in Machias and have solicited proposal from 3 counties Washington, Aroostook and Piscataquis.
- Norman Fournier said once notified each county has 90 days to fill its slot on the LUPC Board.

12. PSAP Update – Waldo County Communications Director Owen Smith

- The 911 bureau will not push laws for fire protocols.

13. Association Reports

- **MACCAM** will offer to help with transition initiatives at MCCA.
 - Two initiatives to tackle are education and the legislative policy committee.

14. Treasurer's Report – Franklin County Commissioner Gary McGrane,

- The 2012 budget was outlined and summited with the 2013 budget.
- All were in favor.

15. Right to Know Advisory Committee Report – Hancock County Commissioner Joe Brown

- Joe Brown has a six page report and asked Alice Schlosser to send the link out.

16. NACO Report – Penobscot County Commissioner Peter Baldacci

- There is a legislative conference in DC on March 2, 2013. Peter will report back after that.

17. By-Laws Change - Composition of MCCA Board

- Steve Joy of Hancock suggested we dedicate a meeting to update the bylaws in February or March.
 - We can continue with a 24 member board or go back to a 16 member board.
 - The by-laws were last updated in the 80's.
 - It's in the bylaws now to notify all commissioners 20 days in advance in case a vote is needed.
 - Norm Fournier is appointed as Chair of the Policy Review Committee
 - Nancy Rines and Roger Moody volunteered to be on the committee.
 - Norm Fourier will work with Betsy Fitzgerald and roger Moody on bylaws to expand or delete items before the Policy Review Committee meets.
 - There was some discussion on who can vote on the by-law updates
 - Under the current by-laws only the delegates from each county can vote.
- Joe Brown said there is a commissioner's seat on the 911 council.
 - Joe made a motion to nominate Amy Fowler saying she is well versed on these issues.
 - The motion was seconded by Lynda Quinn.
 - The vote was unanimous.
 - Gary McGrane recognized Joe Brown's motion and the second and the members' vote and suggested that we adhere to our nomination process before taking a vote.
 - Joe Brown did not withdraw his nomination.

18. Adjournment

- The motion to adjourn was at 12:00 - Steve Joy made a motion to adjourn the motion was seconded by Amy Fowler, the motion was unanimous.