

M.C.C.A.

Stephen Gorden, President
Cumberland County

Brian Hobart, Vice President
Sagadahoc County

Norm Fournier, Secretary-Treasurer
Aroostook County

Lauren Haven
Administrator



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MAINE COUNTY COMMISSIONERS ASSOCIATION

Board of Directors' Meeting Agenda

May 12th, 2021 10:00 am via Zoom

- I. Call to Order
- II. Attendance: Phone attendees will be requested to introduce themselves.
- III. Approval of the Agenda
- IV. Approval of the Minutes
- V. Officer Reports:
 - A. Finance
 - 1. Financial Report - Lauren Haven
 - 2. Treasurer: Norm Fournier
 - 1. Comments about the state of MCCA finances
 - 2. Budget and Finance Committee – Norm Fournier, Chair
 - B. NACo: Peter Baldacci – Updates on Federal legislation, national programs and resources
 - C. President: Reminder to submit the necessary forms to the Feds to receive \$
- VI. Committee Reports
 - A. Standing Committees:
 - 1. Legislative Policy Committee – Brian Hobart, Chair, James Cohen, Verrill Dana
 - 2. Risk Pool Agency - Norm Fournier and Malcolm Ulmer
 - 3. Affiliate Organization Committee Reports - recognize those in attendance or submitted information.
 - 4. Other
 - B. Ad Hoc Committees:
 - 1. Update on the American Rescue Plan Act (ARPA) discussions between MMA/MCCA: Ryan Pelletier. This is essentially a municipality/county managers discussion on ARPA funding and how, together, they may engage the State into partnering with their ARPA funds for common projects.
 - C. MCCA Staff Reporting – Admin. Lauren Haven
- VII. New Business
- VIII. Adjournment

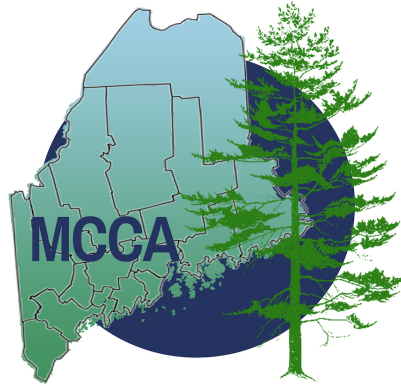
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Maine County Commissioners Association

MAINE COUNTY COMMISSIONERS ASSOCIATION General Membership Meeting Minutes

MCCA Zoom Conference, April 14th, 2021

I., II. Call to Order and Roll Call Attendance

MCCA President Steve Gorden called the meeting to order at approximately 10:00 am. Attendees announced themselves.

DIRECTORS PRESENT:

Aroostook – Comm. Norman Fournier
Cumberland – Comm. Steve Gorden
Kennebec – Admin. Bob Devlin proxy for Comm. George Jabar
Knox – Comm. Sharyn Pohlman
Lincoln – Comm. William Blodgett
Oxford – Admin. Donald Durrah proxy for Comm. Steven Merrill
Penobscot – Comm. Peter Baldacci
Piscataquis – Comm. Wayne Erkinen
Sagadahoc – Comm. Brian Hobart
Somerset – Admin. Dawn DiBlasi proxy for Comm. Newell Graf
Waldo – Comm. Betty Johnson
Washington – Comm. Chris Gardner
York – Comm. Richard Dutremble

OTHERS PRESENT:

Aroostook – Admin. Ryan Pelletier
Hancock – Admin. Scott Adkins
Lincoln – Admin. Carrie Kipfer
Penobscot – Erika Honey
Piscataquis – Comm. Mike Williams
Sagadahoc – Admin. Pam Hile
Somerset – Comm. Robert Sezak
MARF – Kathleen Ayers
MSA – Sheriff Troy Morton

DIRECTORS ABSENT:

Androscoggin – Comm. Noel Madore
Hancock – Comm. William Clark
Kennebec – Comm. George Jabar
Oxford – Comm. Steven Merrill
Somerset – Comm. Newell Graf

STAFF PRESENT:

Risk Pool Manager – Malcolm Ulmer
Lobbyists – James Cohen and Clara McConnell from Verrill Dana
Administrator – Lauren Haven

III. Approval of the Agenda

President Steve Gorden asked if there any additions to the written agenda. There were none. Comm. Hobart moved to approve the agenda which was seconded by Comm. Blodgett and the motion passed. Comm. Gorden stated the agenda was approved.

IV. Approval of the Minutes

Comm. Fournier moved to approve the minutes from the Board of Directors' meeting on March 10th. The motion was seconded by Comm. Dutremble and the motion passed with no revisions.

V. Officer Reports

A. Finance

1. Lauren Haven presented the monthly Financial Reports. Lauren reported she had received payments for all membership dues. She also stated she had submitted the application for the Paycheck Protection Program loan forgiveness through Camden National Bank. Comm. Hobart moved to approve the financial reports seconded by Comm. Fournier, Admin. Pam Hile said it would be better to place the reports on file. The motion passed with no opposition.
2. Treasurer: Norm Fournier Comments about the state of MCCA finances. There was nothing further to report.

B. NACo: Peter Baldacci - Updates on Federal legislation, national programs and resources

Comm. Baldacci said there was nothing more from NACo yet on responses to the questions posed to the U.S. Treasury. The summer meeting had been moved to a location outside of D.C., Prince George County. Some speakers will attend in person, and others would deliver presentations remotely. They will be talking about these funds in great detail. MCCA was notified that Waldo County has withdrawn from NACo membership. Although the MCCA representative, Betty Johnson, was opposed to the decision, she was outvoted by the other two commissioners. NACo has been instrumental in advocating for the millions of dollars from the federal government rescue plan which Waldo County will receive.

The Executive Committee has sent a letter from MCCA supporting a senate bill to allow individuals who are pretrial to retain their Medicaid benefits.

The conversation continued about the use of the federal funding. Comm. Baldacci said counties are not restricted to items and projects in the budget, but we will need to show the impact of COVID. Question about deferred maintenance, Comm. Chris Gardner said modifications may not be possible. We may need new structures. Jails may have programs but there may be need of construction. Comm. Dutremble said they might need a new building for spacing as their Courthouse is not big enough to accommodate social distancing. Comm. Baldacci said we should wait for clarification to avoid being stuck with the bill later. Another idea might be deep cleaning to keep the COVID numbers down. Comm. Baldacci said he recommended making a separate account to pay this money out, such as hazard pay which can be retroactive. Admin. Bob Devlin said there was a reference to not depositing the money into pension funds. Jim Cohen said he would be interested to see how counties would utilize the money, climate action plan, resource council, etc.

C. President:

American Rescue Plan Act (ARPA) Reminders:

1. Treasury should be transferring ARPA funds during the beginning of May; one question is how may it be invested before Treasury promulgates its rules and regulations for its use?
2. Deadline for disbursing funds: December 31, 2024

Heads Up for Counties w/ UT's: Bureau of Alcoholic Beverages and Lottery - Lauren forwarded the correspondence from Deputy Director Tim Poulin.

1. The records Tim presented do not comport with County information, as to who has licenses in which UT's (i.e. Aroostook County). You may wish to check and communicate with the Department to update records.
2. Enclosed is a copy of a "blanket approval" to consider. It might allow counties to handle all the licenses at one time; thus, removing some bureaucratic repetition throughout the year.

VI. Committee Reports

A. Standing Committees

1. Budget and Finance Committee Norm Fournier, Chair
Comm. Fournier said there was nothing to report.
2. Legislative Policy Committee – Brian Hobart, Chair

Jim Cohen commented on the huge number of bills which have been printed. We are now in the first special session of the legislature. The State is also looking for guidance on using stimulus money. July will be the first supplemental budget effected. Majority basis is needed rather than two-thirds to pass. Technically the legislature is not in session now, but at the end of April the legislature will be called in by the Governor if they have not done it already themselves. Nominations and confirmation hearings by committees are taking place. How long the session will last is not certain. Likely the middle of June, but no one has a firm date. There has been a shortened notice period for public hearings. New bills may not go to public hearing and may be carried over with the hearing occurring later. Of the 1,500 bills there are many duplicates which would ordinarily be taken out. Committees are swamped right now. Its very strange that more bills are being printed. At this point, MCCA has testified on 53 bills with six more planned. Some of these will be letters submitted rather than appearances. Increased probate fees had its public hearing and workshop session and was on its way to being passed.

There was an update on LD 434, *An Act To Clarify The Bonding Authority Of Counties For Capital Maintenance Projects*. The committee passed a version of the bill with a greatly reduced amount from 10th mill to 100th mil. The language was also changed. We have asked to get the revised language so we can decide if want to keep the bill or request that the bill be killed.

Jail standards put in before DOC rulemaking proposal new standards on healthcare. Our concerns were rejected with the statement there would be no cost to counties. Four components are needed to be a substantive rule with cost as a factor. We could prepare an amendment to narrow the bill.

The Criminal Justice Academy has two bills in right now, both requesting a county commissioner on the advisory board. The language is similar in both bills but one has some additions.

The group discussed qualified immunity, homelessness services, and Medicaid for pre-trial individuals. Comm. Baldacci said we sent a letter to support the bill and offered to co-sponsor if necessary.

Admin. Bob Devlin stated there was a one million dollar deficit in the Kennebec County jail budget due to the increased cost of healthcare for inmates, medications, etc. Counties usually have to go to the supplemental to request funding. Jim mentioned if we collectively have an opinion we can express our goals. Steve said we need to keep a close eye on the bill tracker.

Clara said \$15 million and three million supplemental were separate, but the governor put the full \$18 million in the biennial budget which was passed. Sheriff Morton said many jails ran on the positive side because of the COVID impact, but increased cost and regular staffing will come back.

Admin. Dawn DiBlasi said Somerset's medical contract went up half a million dollars. Admin. Bob Devlin said Kennebec County didn't save money because they spent more on contracts and had difficulty with nurse staffing. Admin. Scott Adkins said Sheriff Brackett was working on legislation to address this issue. Steve asked if MACCAM would please talk about this topic at their meeting and get some of those healthcare cost numbers together. We also need to find out if MSA is tracking this. Sheriff Morton offered to help gather those numbers. Ryan Pelletier, current MACCAM president, concurred.

The group thanked Jim and Clara for their hard work.

Comm. Hobart made a motion to accept the report seconded by Comm. Fournier and the motion passed without opposition.

3. Risk Pool Agency - Norm Fournier and Malcolm Ulmer Comm. Fournier said there was nothing to report.

4. Affiliate Organization Committee Reports

MSA: Sheriff Morton reported on the many bills MSA has been following. He thanked the group for continuing to communicate and support the association on important bills being considered. Approximately 128 bills were being followed, dominated by inmate rights. They have given testimony on as many as six different bills in one day. One advantage of webcasting is better accessibility to public hearings as it presents a greater opportunity for people to participate who might not otherwise be able to attend. Sheriff Morton stated LD 375, *An Act To Create Greater Accountability In The Office Of County Sheriff*, sponsored by Senator Keim included a process that makes sense in which the courts were allowed to make decisions regarding unethical behavior. However, the courts apparently do not want any part of it as some believe it may conflict with the constitution. Jail funding bill is still being considered. There is some concern over the timing change from a two-week notice, to a one week notice of a hearing. Troy stated medically assisted treatment (MAT) programs cannot live on grants alone. Counties would have to pay to keep the programs running on a long-term basis. Ideally, the state opioid settlement money could go right to MAT programs, although no beds are being added by any of these bills. Steve said on Tuesday mornings there is a meeting with sheriffs on bills impacting jails and law enforcement. The Sheriff announced MSA has cancelled their annual conference and hopes to organize a dinner in the fall if it is possible to do so.

MACCAM Admin. Ryan Pelletier said they had a meeting last month and voted in new officers including himself, Erika Honey and Betsy Fitzgerald. They were planning to meet next on Thursday April 15th.

MARP - Register of Probate Kathy Ayers reported there is a Probate meeting scheduled for next week. She referred to a bill regarding state attempting to take over the probate courts. Of course, the passing of this bill would not help anyone as it would slow down the process which often needs to be completed immediately due to emergency guardianship situations that occur.

5. Other

B. Ad Hoc Committees

1. Update on American Rescue Plan Act (ARPA) discussions between MMA and MCCA: Ryan Pelletier. This is essentially a municipality/county managers discussion on ARPA funding and how, together, they may engage the State into partnering with their ARPA funds for common projects.

Ryan reported an email had been circulated to city, town and county managers, to encourage conversations among them. Ryan reported on a meeting which occurred on April 5th. After an awkward silence, partnership and leverage came out of the meeting. Whether or not counties can partner on specific projects and really help each other remains to be seen. No commitments can be made at this time; we can only brainstorm. Broadband is the only project which is certain, but the scope is unclear. Approximately \$100 million from the state for broadband will be available so we may want to commit to other projects instead. County by county needs are emphatically different with no global framework, all unique. They agreed to continue to meet and keep the conversation going. MMA asked Hannah Pingree who leads Governor Mills' Office of Policy Innovation and Future Government to join the committee. Ryan will send minutes of the meeting to Lauren for distributions to the group.

1. Bylaws and Policies Committee Norm Fournier, Chair

Comm. Fournier reported a committee meeting had occurred in March which included himself, Comm. Gorden, Comm. Johnson, Comm. Gardner, Comm. Dutremble, Admin. Adkins, to discuss the proposed bylaw changes. These changes were presented at the March meeting with the announcement they would be voted on at the April General Membership meeting for this purpose fulfilling the requirement of giving the group a twenty-day notice of the vote. At the March Board of Directors meeting, attendees voted in favor of bringing the committee recommendations for changes to the existing by-laws.

Comm. Fournier reviewed the highlights of the proposed changes and invited questions. As there was no further discussion, Comm. Fournier made a motion to adopt the committee recommendations for changes to the existing by-laws. Comm. Hobart seconded the motion. A roll call vote was taken with all counties present voting in favor of adoption of the proposed changes. Therefore, the motion passed unanimously.

C. MCCA Staff Reporting Admin. Lauren Haven said there was nothing significant to report.

VII. New Business

VIII. Adjournment BH PB/adjourned

MCCA President Steve Gorden invited a ***motion*** to adjourn at approximately 11:15 p.m. Comm. Hobart made the ***motion*** seconded by Comm. Blodgett, and the ***motion*** was ***approved***.

Respectfully submitted,



MCCA Administrator, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Comm. Norman Fournier

MAINE COUNTY COMMISSIONERS ASSOCIATION

April 2021 Financial Report

Attached please find the financial reports for the month of April 2021. The Balance Sheet shows total assets and liabilities at \$213,509.42. This amount includes \$12,451 from the money market account MCCA established for MainePERS employer contributions, 2021 membership dues in the amount of \$148,354, and the \$2,500 set aside for the annual audit.

Debits to the bank account in April totaled \$12,643.47, and \$18,114.86 was credited to the checking account. The debits were from normal operating expenses during the month and the credits were from membership dues and account interest. At this time, all membership dues have been received and deposited.

Please note, MCCA's Paycheck Protection Program (PPP) loan in the amount of \$26,972 has been completely (100%) forgiven. This has been verified by Assistant Vice President Patricia Harriman at Camden National Bank. Our online account reflects the loan has been resolved as well.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail, Expenses by Vendor*, and *Profit & Loss Previous Year Comparison* reports. Please don't hesitate to contact me with any questions and please let me know if you would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven
Administrator

Accepted by:

Date: May 12, 2021

Norman Fournier, Secretary-Treasurer

Maine County Commissioners Association

Balance Sheet (accrual)

As of April 30, 2021

	April 2021
ASSETS	
Current Assets	
Checking/Savings	
1000-00 · Bank and Cash Accounts	
1010-00 · MCCA Checking-Savings Bank	202,271.81
1020-00 · Money Market Account	12,451.61
1030-00 · Petty Cash Account	200.00
Total 1000-00 · Bank and Cash Accounts	214,923.42
Total Checking/Savings	214,923.42
Accounts Receivable	
1300-00 · Receivables	500.00
Total Accounts Receivable	500.00
Other Current Assets	
1120-00 · Pass Through	-2,500.00
Total Other Current Assets	-2,500.00
Total Current Assets	212,923.42
Fixed Assets	
1200-00 · Fixed Assets	
1210-00 · Accumulated Depreciation	-6,074.00
1220-00 · Equipment	6,660.00
Total 1200-00 · Fixed Assets	586.00
Total Fixed Assets	586.00
TOTAL ASSETS	213,509.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100-00 · Other Current Liabilities	
2120-00 · MainePERS Employee Contribution	506.99
2130-00 · Employee Health Insurance Contr	1,043.11
2140-00 · Accrued Vacation	820.90
Total 2100-00 · Other Current Liabilities	2,371.00
Total Other Current Liabilities	2,371.00
Total Current Liabilities	2,371.00
Total Liabilities	2,371.00
Equity	
3000-00 · Equity Accounts	
3020-00 · Fund Balance to Current Yr Inc	-89,430.00
Total 3000-00 · Equity Accounts	-89,430.00
3100-00 · Earnings	202,198.16
Net Income	98,370.26
Total Equity	211,138.42
TOTAL LIABILITIES & EQUITY	213,509.42

Maine County Commissioners Association
Reconciliation Summary
1020-00 · Money Market Account, Period Ending 04/19/21

	April 2021
Beginning Balance	12,451.06
Cleared Transactions	
Deposits and Credits - 1 item	0.55
Total Cleared Transactions	0.55
Cleared Balance	12,451.61
Register Balance as of 04/19/21	12,451.61
Ending Balance	12,451.61

Maine County Commissioners Association

Reconciliation Summary

1010-00 · MCCA Checking-Savings Bank, Period Ending 04/30/21

	<u>April 2021</u>
Beginning Balance	<u>206,510.82</u>
Cleared Transactions	
Checks and Payments - 14 items	-12,643.47
Deposits and Credits - 4 items	18,114.86
Total Cleared Transactions	<u>5,471.39</u>
Cleared Balance	<u><u>211,982.21</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-9,704.81
Total Uncleared Transactions	<u>-9,704.81</u>
Register Balance as of 04/30/21	<u><u>202,277.40</u></u>
Ending Balance	202,277.40

Maine County Commissioners Association **Reconciliation Detail**

1010-00 - MCCA Checking-Savings Bank, Period Ending 04/30/21

	Type	Date	Name	Amount	Balance
Beginning Balance					206,510.82
Cleared Transactions					
Checks and Payments - 14 items					
	Bill Pmt -Check	3/12	Unlimited Technology	-137.00	-137.00
	Bill Pmt -Check	3/12	Eastern Alliance	-119.00	-256.00
	Bill Pmt -Check	3/26	Verrill	-4,500.00	-4,756.00
	Bill Pmt -Check	3/26	Haven, Lauren	-76.06	-4,832.06
	Bill Pmt -Check	4/2	Bangor Payroll	-993.90	-5,825.96
	Bill Pmt -Check	4/9	Bangor Payroll	-993.90	-6,819.86
	Bill Pmt -Check	4/15	MainePERS	-624.23	-7,444.09
	Bill Pmt -Check	4/15	Spectrum Business/TWC	-181.86	-7,625.95
	Bill Pmt -Check	4/15	Liberty Mutual Insurance	-60.16	-7,686.11
	Bill Pmt -Check	4/16	Bangor Payroll	-993.90	-8,680.01
	Bill Pmt -Check	4/23	Bangor Payroll	-993.90	-9,673.91
	Bill Pmt -Check	4/29	US Bank	-387.96	-10,061.87
	Bill Pmt -Check	4/30	Bangor Payroll	-2,249.70	-12,311.57
	Bill Pmt -Check	4/30	Camden National Bank	-331.90	-12,643.47
Total Checks and Payments				-12,643.47	-12,643.47
Deposits and Credits - 4 items					
	Deposit	4/7		9,717.27	9,717.27
	Deposit	4/9		8,329.00	18,046.27
	Deposit	4/16		63.00	18,109.27
	Deposit	5/2		5.59	18,114.86
Total Deposits and Credits				18,114.86	18,114.86
Total Cleared Transactions				5,471.39	5,471.39
Cleared Balance				5,471.39	211,982.21
Uncleared Transactions					
Checks and Payments - 7 items					
	Bill Pmt -Check	10/24	Treasurer, State Of Maine	-100.00	-100.00
	Bill Pmt -Check	2/26	Maine Farm Bureau	-1,497.17	-1,597.17
	Bill Pmt -Check	3/26	Maine Farm Bureau	-1,497.17	-3,094.34
	Bill Pmt -Check	4/15	Unlimited Technology	-136.50	-3,230.84
	Bill Pmt -Check	4/29	Verrill	-4,900.00	-8,130.84
	Bill Pmt -Check	4/29	Maine Farm Bureau	-1,497.17	-9,628.01
	Bill Pmt -Check	4/29	Haven, Lauren	-76.80	-9,704.81
Total Checks and Payments				-9,704.81	-9,704.81
Total Uncleared Transactions				-9,704.81	-9,704.81
Register Balance as of 04/30/21				-4,233.42	202,277.40
Ending Balance				-4,233.42	202,277.40

Maine County Commissioners Association

Profit & Loss Budget vs. Actual

January 1 through May 2, 2021

Accrual Basis

	2021 Budget	April 2021	Year to Date	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4110-00 · Plaques	400			-400	
4120-00 · Registration	26,000			-26,000	
4130-00 · Sponsorship	10,000			-10,000	
4140-00 · Vendor	9,000			-9,000	
Total 4100-00 · Convention Income	45,400			-45,400	
4300-00 · Dues	148,354		148,353	-1	100%
4400-00 · Other Income	10,000	1,036	4,351	-5,649	44%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	24,063			-24,063	
4810-00 · Interest Earned	100	6	19	-81	19%
Total Income	228,417	1,042	152,723	-75,694	67%
Gross Profit	228,417	1,042	152,723	-75,694	67%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	174	598	-1,402	30%
5030-00 · FICA	4,031	373	1,279	-2,752	32%
5040-00 · MainePERS Contributions	4,215	308	1,318	-2,897	31%
5050-00 · Salary-Administrator	52,695	5,067	17,493	-35,202	33%
Total 5000-00 · Payroll Expenses	62,941	5,922	20,688	-42,253	33%
5100-00 · Insurance					
5110-00 · Health Insurance	12,651	1,007	4,027	-8,624	32%
5120-00 · Commercial, Crime, D&O Ins	2,070	60	241	-1,829	12%
5130-00 · Workers Comp	550		119	-431	22%
5140-00 · Unemployment Comp Ins	240		273	33	114%
Total 5100-00 · Insurance	15,511	1,067	4,660	-10,851	30%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500		13	-487	3%
6013-00 · Financial Audit	4,000			-4,000	
Total 6010-00 · Prof. Services	4,500		13	-4,487	0%
6030-00 · Lobbying					
6032-00 · Lobbying - Contractual	54,000	4,900	18,400	-35,600	34%
Total 6030-00 · Lobbying	54,000	4,900	18,400	-35,600	34%
6040-00 · NACO Expenses					
6041-00 · Conferences	5,465		275	-5,190	5%
Total 6040-00 · NACO Expenses	5,465		275	-5,190	5%
6050-00 · Education and Training	600			-600	
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					

Accrual Basis

	2021 Budget	April 2021	Year to Date	\$ Over Budget	% of Budget
6113-00 · Entertainment/Speakers	6,500			-6,500	
6114-00 · MCCA Staff Registration Expense	500			-500	
6118-00 · Meeting Exp.	32,500			-32,500	
6121-00 · Supplies	300			-300	
6124-00 · Commissioner Retirement Plaques	400			-400	
Total 6110-00 · Convention Expense	40,200			-40,200	
6140-00 · Copies-Printing					
6142-00 · Directory	100	100	100		100%
Total 6140-00 · Copies-Printing	100	100	100		100%
6145-00 · Dues Expense	600		625	25	104%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	300		105	-195	35%
6152-00 · IT Services	1,800	149	583	-1,217	32%
6153-00 · Photocopier Lease	4,500	388	1,552	-2,948	34%
6154-00 · Printer & Supplies	800			-800	
6156-00 · Other	400			-400	
Total 6150-00 · Equipment - Office	7,800	537	2,240	-5,560	29%
6160-00 · Fees	100		35	-65	35%
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	1,000			-1,000	
6172-00 · County Officials' Workshop	5,000			-5,000	
6173-00 · Monthly	3,600	150	150	-3,450	4%
6175-00 · Meetings - Other	2,000			-2,000	
Total 6170-00 · Meeting Expense	11,600	150	150	-11,450	1%
6180-00 · Mileage & Travel Expense	300			-300	
6195-00 · Office Space Rental	19,000	1,497	5,989	-13,011	32%
6215-00 · Postage-Shipping	150	72	89	-61	59%
6230-00 · Advertising	100			-100	
6235-00 · Supplies	1,000		58	-942	6%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	900	75	300	-600	33%
6243-00 · Phone, Fax & Internet	2,800	182	726	-2,074	26%
Total 6240-00 · Telephone, Fax & Internet	3,700	257	1,026	-2,674	28%
6250-00 · Website	200			-200	
6260-00 · Contingency	500			-500	
Total Expense	228,417	14,502	54,348	-174,069	24%

Maine County Commissioners Association
Expenses by Vendor Detail
April 2021

Bangor Payroll

Type	Date	Memo	Account	Amount	Balance
Bill	4/2	Office Managers Salary	5050-00 · Salary-Administrator	1,013.39	1,013.39
Bill	4/2	Taxes	5030-00 · FICA	73.83	1,087.22
Bill	4/2	Processing fee	5020-00 · Payroll Fees	34.00	1,121.22
Bill	4/9	Office Managers Salary	5050-00 · Salary-Administrator	1,013.39	2,134.61
Bill	4/9	Taxes	5030-00 · FICA	73.83	2,208.44
Bill	4/9	Processing fee	5020-00 · Payroll Fees	34.00	2,242.44
Bill	4/16	Office Managers Salary	5050-00 · Salary-Administrator	1,013.39	3,255.83
Bill	4/16	Taxes	5030-00 · FICA	73.83	3,329.66
Bill	4/16	Processing fee	5020-00 · Payroll Fees	34.00	3,363.66
Bill	4/23	Office Managers Salary	5050-00 · Salary-Administrator	1,013.39	4,377.05
Bill	4/23	Taxes	5030-00 · FICA	73.83	4,450.88
Bill	4/23	Processing fee	5020-00 · Payroll Fees	34.00	4,484.88
Bill	4/30	Administrator's Salary	5050-00 · Salary-Administrator	1,013.39	5,498.27
Bill	4/30	Taxes	5030-00 · FICA	77.53	5,575.80
Bill	4/30	Processing fee	5020-00 · Payroll Fees	38.00	5,613.80
Bill	4/30	ER Health Insurance Contributions	5110-00 · Health Insurance	1,006.70	6,620.50
				6,620.50	6,620.50

Total Bangor Payroll

Camden National Bank

Bill	4/29	Email Backup	6152-00 · IT Services	12.00	12.00
Bill	4/29		6142-00 · Directory	100.00	112.00
Bill	4/29	Zoom	6173-00 · Monthly	149.90	261.90
Bill	4/29		6215-00 · Postage-Shipping	70.00	331.90
				331.90	331.90

Total Camden National Bank

Haven, Lauren

Bill	4/29		6241-00 · Cell Phone	75.00	75.00
Bill	4/29		6215-00 · Postage-Shipping	1.80	76.80
				76.80	76.80

Total Haven, Lauren

Liberty Mutual Insurance

Bill	4/15		5120-00 · Commercial, Crime, D&O Ins	60.16	60.16
				60.16	60.16

Total Liberty Mutual Insurance

Maine Farm Bureau

	Type	Date	Memo	Account	Amount	Balance
Total Maine Farm Bureau	Bill	4/29	Printed by MCCA	6195-00 · Office Space Rental	1,497.17	1,497.17
MainePERS					1,497.17	1,497.17
Total MainePERS	Bill	4/15		5040-00 · MainePERS Contributions	308.07	308.07
NACo Public Employee Benefits LLC					308.07	308.07
Total NACo Public Employee Benefits LLC	Deposit	4/7	Deposit	4400-00 · Other Income	-973.27	-973.27
National Association of Counties					-973.27	-973.27
Total National Association of Counties	Deposit	4/16	Live Healthy	4400-00 · Other Income	-63.00	-63.00
Spectrum Business/TWC					-63.00	-63.00
Total Spectrum Business/TWC	Bill	4/15		6243-00 · Phone, Fax & Internet	181.86	181.86
Unlimited Technology					181.86	181.86
Total Unlimited Technology	Bill	4/15		6152-00 · IT Services	136.50	136.50
US Bank					136.50	136.50
Total US Bank	Bill	4/30		6153-00 · Photocopier Lease	387.96	387.96
Verrill					387.96	387.96
Total Verrill	Bill	4/29	Lobbying Services	6032-00 · Lobbying - Contractual	4,900.00	4,900.00
TOTAL					4,900.00	4,900.00
					13,464.65	13,464.65

Maine County Commissioners Association
Expenses by Vendor Detail
April 2021

Bangor Payroll

Type	Date	Memo	Account	Amount	Balance
Bill	4/2	Administrator's Salary	5050-00 · Salary-Administrator	1,013.39	1,013.39
Bill	4/2	Taxes	5030-00 · FICA	73.83	1,087.22
Bill	4/2	Processing fee	5020-00 · Payroll Fees	34.00	1,121.22
Bill	4/9	Administrator's Salary	5050-00 · Salary-Administrator	1,013.39	2,134.61
Bill	4/9	Taxes	5030-00 · FICA	73.83	2,208.44
Bill	4/9	Processing fee	5020-00 · Payroll Fees	34.00	2,242.44
Bill	4/16	Administrator's Salary	5050-00 · Salary-Administrator	1,013.39	3,255.83
Bill	4/16	Taxes	5030-00 · FICA	73.83	3,329.66
Bill	4/16	Processing fee	5020-00 · Payroll Fees	34.00	3,363.66
Bill	4/23	Administrator's Salary	5050-00 · Salary-Administrator	1,013.39	4,377.05
Bill	4/23	Taxes	5030-00 · FICA	73.83	4,450.88
Bill	4/23	Processing fee	5020-00 · Payroll Fees	34.00	4,484.88
Bill	4/30	Administrator's Salary	5050-00 · Salary-Administrator	1,013.39	5,498.27
Bill	4/30	Taxes	5030-00 · FICA	77.53	5,575.80
Bill	4/30	Processing fee	5020-00 · Payroll Fees	38.00	5,613.80
Bill	4/30	ER Health Insurance Contributions	5110-00 · Health Insurance	1,006.70	6,620.50
				6,620.50	6,620.50

Total Bangor Payroll

Camden National Bank

Bill	4/29	Email Backup	6152-00 · IT Services	12.00	12.00
Bill	4/29		6142-00 · Directory	100.00	112.00
Bill	4/29	Zoom	6173-00 · Monthly	149.90	261.90
Bill	4/29		6215-00 · Postage-Shipping	70.00	331.90
				331.90	331.90

Total Camden National Bank

Haven, Lauren

Bill	4/29		6241-00 · Cell Phone	75.00	75.00
Bill	4/29		6215-00 · Postage-Shipping	1.80	76.80
				76.80	76.80

Total Haven, Lauren

Liberty Mutual Insurance

Bill	4/15		5120-00 · Commercial, Crime, D&O Ins	60.16	60.16
				60.16	60.16

Total Liberty Mutual Insurance

Maine Farm Bureau

	Type	Date	Memo	Account	Amount	Balance
Total Maine Farm Bureau	Bill	4/29	Printed by MCCA	6195-00 · Office Space Rental	1,497.17	1,497.17
MainePERS					1,497.17	1,497.17
Total MainePERS	Bill	4/15		5040-00 · MainePERS Contributions	308.07	308.07
NACo Public Employee Benefits LLC					308.07	308.07
Total NACo Public Employee Benefits LLC	Deposit	4/7	Deposit	4400-00 · Other Income	-973.27	-973.27
National Association of Counties					-973.27	-973.27
Total National Association of Counties	Deposit	4/16	Live Healthy	4400-00 · Other Income	-63.00	-63.00
Spectrum Business/TWC					-63.00	-63.00
Total Spectrum Business/TWC	Bill	4/15		6243-00 · Phone, Fax & Internet	181.86	181.86
Unlimited Technology					181.86	181.86
Total Unlimited Technology	Bill	4/15		6152-00 · IT Services	136.50	136.50
US Bank					136.50	136.50
Total US Bank	Bill	4/30		6153-00 · Photocopier Lease	387.96	387.96
Verrill					387.96	387.96
Total Verrill	Bill	4/29	Lobbying Services	6032-00 · Lobbying - Contractual	4,900.00	4,900.00
TOTAL					4,900.00	4,900.00
					13,464.65	13,464.65

Maine County Commissioners Association Transaction Detail by Account April 2021

Accrual Basis

1000-00 · Bank and Cash Accounts
1010-00 · MCCA Checking-Savings Bank

Type	Date	Name	Memo	Amount	Balance
Bill Pmt -Check	4/2	Bangor Payroll	Payroll for week 3/22 to 3/28/21	-993.90	-993.90
Deposit	4/7		Deposit	9,717.27	8,723.37
Deposit	4/9		Deposit	8,329.00	17,052.37
Bill Pmt -Check	4/9	Bangor Payroll	Payroll for week 3/29 to 4/4/21	-993.90	16,058.47
Bill Pmt -Check	4/15	MainePERS		-624.23	15,434.24
Bill Pmt -Check	4/15	Liberty Mutual Insurance		-60.16	15,374.08
Bill Pmt -Check	4/15	Unlimited Technology		-136.50	15,237.58
Bill Pmt -Check	4/15	Spectrum Business/TWC		-181.86	15,055.72
Deposit	4/16		Deposit	63.00	15,118.72
Bill Pmt -Check	4/16	Bangor Payroll	Payroll for week 4/5 to 4/11/21	-993.90	14,124.82
Bill Pmt -Check	4/23	Bangor Payroll	Payroll for week 4/12 to 4/18/21	-993.90	13,130.92
Bill Pmt -Check	4/29	Verrill	December	-4,900.00	8,230.92
Bill Pmt -Check	4/29	US Bank		-387.96	7,842.96
Bill Pmt -Check	4/29	Maine Farm Bureau	Printed by MCCA	-1,497.17	6,345.79
Bill Pmt -Check	4/29	Haven, Lauren		-76.80	6,268.99
Bill Pmt -Check	4/30	Camden National Bank		-331.90	5,937.09
Bill Pmt -Check	4/30	Bangor Payroll	Payroll for week 4/19 to 4/25	-2,249.70	3,687.39
				3,687.39	3,687.39
Deposit	4/19		Interest	0.55	0.55
				0.55	0.55
				3,687.94	3,687.94
Payment	4/5	Waldo County		-8,744.00	-8,744.00
Payment	4/9	Piscataquis County		-8,329.00	-17,073.00
				-17,073.00	-17,073.00
Payment	4/5	Waldo County		8,744.00	8,744.00
Deposit	4/7	Waldo County	Deposit	-8,744.00	0.00
Payment	4/9	Piscataquis County		8,329.00	8,329.00
Deposit	4/9	Piscataquis County	Deposit	-8,329.00	0.00
				0.00	0.00
Bill	4/2	Bangor Payroll	Payroll for week 3/22 to 3/28/21	-993.90	-993.90
Bill Pmt -Check	4/2	Bangor Payroll	Payroll for week 3/22 to 3/28/21	993.90	0.00
Bill	4/9	Bangor Payroll	Payroll for week 3/29 to 4/4/21	-993.90	-993.90
Bill Pmt -Check	4/9	Bangor Payroll	Payroll for week 3/29 to 4/4/21	993.90	0.00

Total 1010-00 · MCCA Checking-Savings Bank
1020-00 · Money Market Account

Total 1020-00 · Money Market Account
Total 1000-00 · Bank and Cash Accounts
1300-00 · Receivables

Total 1300-00 · Receivables
1110-00 · Undeposited Funds

Total 1110-00 · Undeposited Funds
2000-00 · Accounts Payable

Type	Date	Name	Memo	Amount	Balance
Bill	4/15	MainePERS		-624.23	-624.23
Bill Pmt -Check	4/15	MainePERS		624.23	0.00
Bill	4/15	Liberty Mutual Insurance		-60.16	-60.16
Bill Pmt -Check	4/15	Liberty Mutual Insurance		60.16	0.00
Bill	4/15	Unlimited Technology		-136.50	-136.50
Bill Pmt -Check	4/15	Unlimited Technology		136.50	0.00
Bill	4/15	Spectrum Business/TWC		-181.86	-181.86
Bill Pmt -Check	4/15	Spectrum Business/TWC		181.86	0.00
Bill	4/16	Bangor Payroll	Payroll for week 4/5 to 4/11/21	-993.90	-993.90
Bill Pmt -Check	4/16	Bangor Payroll	Payroll for week 4/5 to 4/11/21	993.90	0.00
Bill	4/23	Bangor Payroll	Payroll for week 4/12 to 4/18/21	-993.90	-993.90
Bill Pmt -Check	4/23	Bangor Payroll	Payroll for week 4/12 to 4/18/21	993.90	0.00
Bill	4/29	Maine Farm Bureau	Printed by MCCA	-1,497.17	-1,497.17
Bill	4/29	Verrill	December	-4,900.00	-6,397.17
Bill	4/29	Camden National Bank		-331.90	-6,729.07
Bill	4/29	Haven, Lauren		-76.80	-6,805.87
Bill Pmt -Check	4/29	Verrill	December	4,900.00	-1,905.87
Bill Pmt -Check	4/29	US Bank		387.96	-1,517.91
Bill Pmt -Check	4/29	Maine Farm Bureau	Printed by MCCA	1,497.17	-20.74
Bill Pmt -Check	4/29	Haven, Lauren		76.80	56.06
Bill	4/30	US Bank		-387.96	-331.90
Bill Pmt -Check	4/30	Camden National Bank		331.90	0.00
Bill	4/30	Bangor Payroll	Payroll for week 4/19 to 4/25	-2,249.70	-2,249.70
Bill Pmt -Check	4/30	Bangor Payroll	Payroll for week 4/19 to 4/25	2,249.70	0.00
				0.00	0.00
Bill	4/2	Bangor Payroll	Employee Contribution	-79.04	-79.04
Bill	4/9	Bangor Payroll	Employee Contribution	-79.04	-158.08
Bill	4/15	MainePERS		316.16	158.08
Bill	4/16	Bangor Payroll	Employee Contribution	-79.04	79.04
Bill	4/23	Bangor Payroll	Employee Contribution	-79.04	0.00
Bill	4/30	Bangor Payroll	EE MEPRS Retirement Contributions	-79.04	-79.04
				-79.04	-79.04
Bill	4/2	Bangor Payroll	EE Health Insurance Contributions	-48.28	-48.28
Bill	4/9	Bangor Payroll	EE Health Insurance Contributions	-48.28	-96.56
Bill	4/16	Bangor Payroll	EE Health Insurance Contributions	-48.28	-144.84
Bill	4/23	Bangor Payroll	EE Health Insurance Contributions	-48.28	-193.12
Bill	4/30	Bangor Payroll	EE Health Insurance Contributions	193.12	0.00
				0.00	0.00
				-79.04	-79.04

Total 2000-00 · Accounts Payable

2100-00 · Other Current Liabilities

2120-00 · MainePERS Employee Contribution

Total 2120-00 · MainePERS Employee Contribution

2130-00 · Employees Health Insurance Contr

Total 2130-00 · Employee Health Insurance Contr

Total 2100-00 · Other Current Liabilities

Accrual Basis

4400-00 · Other Income

Total 4400-00 · Other Income

4810-00 · Interest Earned

Total 4810-00 · Interest Earned

5000-00 · Payroll Expenses

5020-00 · Payroll Fees

Total 5020-00 · Payroll Fees

5030-00 · FICA

Total 5030-00 · FICA

5040-00 · MainePERS Contributions

Total 5040-00 · MainePERS Contributions

5050-00 · Salary-Administrator

Total 5050-00 · Salary-Administrator

Total 5000-00 · Payroll Expenses

5100-00 · Insurance

5110-00 · Health Insurance

Total 5110-00 · Health Insurance

5120-00 · Commercial, Crime, D&O Ins

Total 5120-00 · Commercial, Crime, D&O Ins

Total 5100-00 · Insurance

6030-00 · Lobbying

Type	Date	Name	Memo	Amount	Balance
Deposit	4/7	NACo Public Employee Benefits LLC	Deposit	-973.27	-973.27
Deposit	4/16	National Association of Counties_	Live Healthy	-63.00	-1,036.27
				-1,036.27	-1,036.27
Deposit	4/19		Interest	-0.55	-0.55
				-0.55	-0.55
Bill	4/2	Bangor Payroll	Processing fee	34.00	34.00
Bill	4/9	Bangor Payroll	Processing fee	34.00	68.00
Bill	4/16	Bangor Payroll	Processing fee	34.00	102.00
Bill	4/23	Bangor Payroll	Processing fee	34.00	136.00
Bill	4/30	Bangor Payroll	Processing fee	38.00	174.00
				174.00	174.00
Bill	4/2	Bangor Payroll	Taxes	73.83	73.83
Bill	4/9	Bangor Payroll	Taxes	73.83	147.66
Bill	4/16	Bangor Payroll	Taxes	73.83	221.49
Bill	4/23	Bangor Payroll	Taxes	73.83	295.32
Bill	4/30	Bangor Payroll	Taxes	77.53	372.85
				372.85	372.85
Bill	4/15	MainePERS		308.07	308.07
				308.07	308.07
Bill	4/2	Bangor Payroll	Office Managers Salary	1,013.39	1,013.39
Bill	4/9	Bangor Payroll	Office Managers Salary	1,013.39	2,026.78
Bill	4/16	Bangor Payroll	Office Managers Salary	1,013.39	3,040.17
Bill	4/23	Bangor Payroll	Office Managers Salary	1,013.39	4,053.56
Bill	4/30	Bangor Payroll	Administrator's Salary	1,013.39	5,066.95
				5,066.95	5,066.95
				5,921.87	5,921.87
Bill	4/30	Bangor Payroll	ER Health Insurance Contributions	1,006.70	1,006.70
				1,006.70	1,006.70
Bill	4/15	Liberty Mutual Insurance		60.16	60.16
				60.16	60.16
				1,066.86	1,066.86

Accrual Basis	Type	Date	Name	Memo	Amount	Balance
6032-00 · Lobbying - Contractual						
Total 6032-00 · Lobbying - Contractual	Bill	4/29	Verrill	Lobbying Services	4,900.00	4,900.00
Total 6030-00 · Lobbying					4,900.00	4,900.00
6140-00 · Copies-Printing						
6142-00 · Directory					4,900.00	4,900.00
Total 6142-00 · Directory	Bill	4/29	Camden National Bank		100.00	100.00
Total 6140-00 · Copies-Printing					100.00	100.00
6150-00 · Equipment - Office						
6152-00 · IT Services					100.00	100.00
Total 6152-00 · IT Services	Bill	4/15	Unlimited Technology		136.50	136.50
6153-00 · Photocopier Lease	Bill	4/29	Camden National Bank	Email Backup	12.00	148.50
Total 6153-00 · Photocopier Lease					148.50	148.50
Total 6150-00 · Equipment - Office	Bill	4/30	US Bank		387.96	387.96
6170-00 · Meeting Expense					387.96	387.96
6173-00 · Monthly					536.46	536.46
Total 6173-00 · Monthly	Bill	4/29	Camden National Bank	Zoom	149.90	149.90
Total 6170-00 · Meeting Expense					149.90	149.90
6195-00 · Office Space Rental					149.90	149.90
6215-00 · Postage-Shipping	Bill	4/29	Maine Farm Bureau	Printed by MCCA	1,497.17	1,497.17
Total 6195-00 · Office Space Rental					1,497.17	1,497.17
6240-00 · Telephone, Fax & Internet						
6241-00 · Cell Phone	Bill	4/29	Camden National Bank		70.00	70.00
Total 6215-00 · Postage-Shipping	Bill	4/29	Haven, Lauren		1.80	71.80
6243-00 · Phone, Fax & Internet					71.80	71.80
Total 6241-00 · Cell Phone	Bill	4/29	Haven, Lauren		75.00	75.00
6243-00 · Phone, Fax & Internet					75.00	75.00
Total 6243-00 · Phone, Fax & Internet	Bill	4/15	Spectrum Business/TWC		181.86	181.86
Total 6240-00 · Telephone, Fax & Internet					181.86	181.86
					256.86	256.86

Maine County Commissioners Association

Profit & Loss Prev Year Comparison

April 2021

Accrual Basis

	April 2021	April 2020	\$ Change	% Change
Income				
4400-00 · Other Income	1,036.27	0.00	1,036.27	100.0%
4810-00 · Interest Earned	0.55	13.53	-12.98	-95.94%
Total Income	1,036.82	13.53	1,023.29	7,563.12%
Gross Profit	1,036.82	13.53	1,023.29	7,563.12%
Expense				
5000-00 · Payroll Expenses				
5020-00 · Payroll Fees	174.00	178.00	-4.00	-2.25%
5030-00 · FICA	372.85	968.05	-595.20	-61.48%
5040-00 · MainePERS Contributions	308.07	763.45	-455.38	-59.65%
5050-00 · Salary-Administrator	5,066.95	4,919.35	147.60	3.0%
5060-00 · Salary-Executive Director	0.00	7,976.75	-7,976.75	-100.0%
Total 5000-00 · Payroll Expenses	5,921.87	14,805.60	-8,883.73	-60.0%
5100-00 · Insurance				
5110-00 · Health Insurance	1,006.70	1,006.70	0.00	0.0%
5120-00 · Commercial, Crime, D&O Ins	60.16	0.00	60.16	100.0%
Total 5100-00 · Insurance	1,066.86	1,006.70	60.16	5.98%
6030-00 · Lobbying				
6032-00 · Lobbying - Contractual	4,900.00	0.00	4,900.00	100.0%
Total 6030-00 · Lobbying	4,900.00	0.00	4,900.00	100.0%
6140-00 · Copies-Printing				
6142-00 · Directory	100.00	0.00	100.00	100.0%
Total 6140-00 · Copies-Printing	100.00	0.00	100.00	100.0%
6150-00 · Equipment - Office				
6152-00 · IT Services	148.50	146.50	2.00	1.37%
6153-00 · Photocopier Lease	387.96	0.00	387.96	100.0%
6154-00 · Printer & Supplies	0.00	111.98	-111.98	-100.0%
Total 6150-00 · Equipment - Office	536.46	258.48	277.98	107.54%
6170-00 · Meeting Expense				
6173-00 · Monthly	149.90	0.00	149.90	100.0%
Total 6170-00 · Meeting Expense	149.90	0.00	149.90	100.0%
6195-00 · Office Space Rental	1,497.17	1,497.17	0.00	0.0%
6215-00 · Postage-Shipping	71.80	0.00	71.80	100.0%
6235-00 · Supplies	0.00	17.96	-17.96	-100.0%
6240-00 · Telephone, Fax & Internet				
6241-00 · Cell Phone	75.00	75.00	0.00	0.0%
6243-00 · Phone, Fax & Internet	181.86	177.09	4.77	2.69%
Total 6240-00 · Telephone, Fax & Internet	256.86	252.09	4.77	1.89%
Total Expense	14,500.92	17,838.00	-3,337.08	-18.71%

Municipal/County American Rescue Plan (ARP) Act Revenue Collaboration Discussion

April 29, 2021

Attendees: James Gailey, Cumberland County; Andrew Hart, Knox County; Carrie Kipfer, Lincoln County; Nathan Poore, Falmouth; Martin Puckett, Presque Isle; Laurie Smith, Kennebunkport; Steve Gordon, Maine County Commissioners Association; and Kate Dufour, Maine Municipal Association.

Guests: Heather Johnson, DECD Commissioner and Hannah Pingree, Director of the Office of Innovation and the Future.

Notes: **Expanding Broadband.** The first part of the meeting included a presentation from Commissioner Johnson and Director Pingree gauging municipal/county interest in leveraging the state, county and municipal funds necessary to expand broadband services throughout the state. Commissioner Johnson spoke about [LD 1484](#), *An Act To Enhance the ConnectMaine Authority's Capacity To Provide World-class Internet*, which is sponsored by Sen. Richard Bennett of Oxford County and strongly supported by Governor Janet Mills. The legislation creates a new entity, the Maine Connectivity Authority (MCA), with the mission of expanding affordable broadband throughout the state.

The MCA is structured to address three barriers to universal access, which include the lack of: (1) physical infrastructure, especially in rural communities necessary to ensure reliable access to high speed internet, which is due in large part to low population densities that make private sector investment unprofitable; (2) digital literacy necessary to understand and utilize emerging technology; and (3) affordability. To the affordability point, according to the Pew Charitable Trusts four in 10 adults with incomes below \$30,000 do not have broadband access.

While LD 1484 creates a new entity, ConnectMaine will continue to operate under the umbrella of the MCA. For that reason, Commissioner Johnson urged communities to continue to work with ConnectMaine on broadband projects.

Depending on how quickly the connectivity plan is rolled out, the fiscal note on the project is estimated to run from \$129 million to \$400 million. Additional updates on the plan are expected the week of May 17.

The working group's response to the MCA proposal was generally positive. However, two issues of note were raised. Pointing to other federal level measures to fund the expansion of broadband services throughout the country, some members of the group questioned whether it would be more prudent to use municipal and county ARP funds to address other local issues and needs.

Questions were also raised with the members of the seven-member board created to oversee the MCA. While the board includes representation from the PUC, DECD, the state's information officer, consumers, and industry professionals,

absent from the list are the voices of local government partners. Commissioner Johnson expressed an interest in working with local officials and welcomed opportunities to continue the dialogue as the program is implemented, provided it is enacted by the Legislature.

Future of the Group. The group also discussed whether to continue meeting. As a result the discussion, the group's charge will be expanded to provide the feedback necessary to help MMA and MCCA develop the tools, training and materials municipal and county officials will need to navigate the terms of the ARP program and use of federal revenue.

The group also discussed expanding its membership to ensure that municipal and county officials from across the state are aware of this effort and the opportunity to contribute to the process. As result, MMA will draft a letter for review by the group inviting all municipalities to participate in the group's discussion.

To address concerns that a blanket invitation could make meetings unmanageable, the group also decided that each meeting should focus on particular topic, thereby potentially mitigating participation rates. The topics of interest mentioned at the April 29 meeting included: (1) how to engage community members in the discussion of the use of the federal funding; (2) affordable and workplace housing; (3) homelessness; (4) wastewater and other infrastructure improvements, as allowed under the Act; and (5) broadband expansion. It is likely the list of topics will grow as more local leaders participate in the process.

Next Steps: MMA will draft letter for input from the working group. To help facilitate the scheduling of future meetings, MMA is suggesting the group meet the mornings of a set day of the month. To get the discussion going, MMA is proposing 9 a.m. the third Thursday of the month.