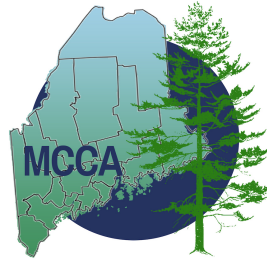


# M.C.C.A.

William Blodgett, President  
Lincoln County Commissioner

Peter Baldacci, Vice President  
Penobscot County Commissioner

Thomas Coward, Secretary-Treasurer  
Cumberland County Commissioner



Maine County Commissioners Association

4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697  
[www.maine counties.org](http://www.maine counties.org)

Rosemary Kulow  
Executive Director

Lauren Haven  
Office Manager

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## **MCCA Board of Directors' Meeting Agenda** **10:00 a.m., July 8, 2015**

- I. Call to Order, Introductions, Attendance, & Pledge of Allegiance**
- II. Approval of/Additions to the Agenda**
- III. Approval of Minutes**
  - A. June 10, 2015 Board of Directors' Meeting Minutes**
- IV. Old Business**
  - A. Legislative Wrap-up**
- V. New Business**
- VI. Reports**
  - A. Executive Director's Report**
  - B. Financial Report**
  - C. Legislative Report**
  - D. Association Reports**
  - E. Corrections Report**
  - F. Annual Convention Report**
  - G. NACo Report**
- VII. Other Business**
- VIII. Adjournment**

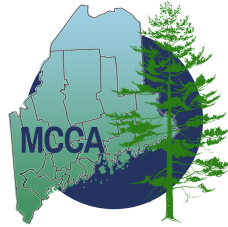


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Lauren Haven  
Office Manager

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting Minutes 10:00 a.m., June 10, 2015

#### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President William Blodgett called the meeting to order at 10:03 a.m. The attendees recited the Pledge of Allegiance.

DIRECTORS PRESENT: *Androscoggin* – Comm. Sally Christner proxy for Comm. Beth Bell; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Tom Coward; *Knox* – Comm. Roger Moody; *Lincoln* – Comm. William Blodgett; *Oxford* – Admin. Scott Cole proxy for Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Admin. Pamela Hile proxy for Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; *York* – Comm. Michael Cote; *MACCAM* – Bill Collins; *MACT* – David Parkman; *MARP* – Kathleen Ayers; *MECCA* – Owen Smith; and *MRDA* – Susan Bulay.

OTHERS PRESENT: *Cumberland* – Comm. Stephen Gorden, County Manager Peter Crichton and Assistant Manager Bill Whitten; *Knox* – Admin. Andrew Hart; *Somerset* – Admin. Dawn DiBlasi and Sheriff Dale Lancaster.

STAFF PRESENT: Executive Director Rosemary Kulow, Risk Pool Manager Malcolm Ulmer, and Office Manager Lauren Haven.

#### II. Approval of/Additions to the Agenda

*Comm. Cote moved and Comm. Fournier seconded approving the agenda as presented. The motion was approved unanimously.*

#### III. Approval of Meeting Minutes

Comm. Moody **moved** and Comm. Fournier **seconded** approving the minutes as written. The **motion** was approved unanimously.

#### **IV. Old Business**

##### **A. Corrections Legislation Update**

Assistant Manager Bill Whitten passed out a handout of the proposed amendment to LD 186 An Act to Reverse Jail Consolidation. The group discussed the amendment and the upcoming vote. At this time it was unclear if the CCA funds were included.

#### **V. New Business**

##### **A. Nomination of Representative to Serve on the 2015-2016 NACo Board of Directors & Vote at NACo Board of Directors' Annual Meeting**

Comm. Fournier **nominated** Comm. Peter Baldacci to be the MCCA representative, **seconded** by Treasurer David Parkman and **passed** with a unanimous vote.

**B. President's Selection of Representative to Pick Up Ballots for Election of NACo Officers** (If state association President will not be picking up ballots, he must write a letter authorizing another person to collect ballots from counties.)

Comm. Fowler **nominated** Comm. Peter Baldacci **seconded** by Comm. Moody and **passed** with a unanimous vote.

##### **C. Appointments/Reappointments to NACo Steering Committees**

Executive Director Rosemary Kulow listed the NACo Steering Committees and the current representatives:

1. Rosemary Kulow – Agriculture & Rural Affairs Steering Committee
2. Bill Whitten and Betsy Fitzgerald – Community, Economic & Workforce Development Steering Committee
3. Peter Baldacci – Public Safety Steering Committee

Comm. Fowler **moved** to re-nominate the current representatives **seconded** by Comm. Bell and the motion **passed** with a unanimous vote.

##### **D. President's Appointment of Ethics Policy Committee**

President Bill Blodgett appointed Comm. Amy Fowler, Comm. Roger Moody, and Comm. Norm Fournier to serve on the Ethics Policy Committee.

##### **E. President's Appointment of Professionalism in County Management Committee**

President Bill Blodgett tabled this agenda item.

##### **F. Selection of Nominee(s) to a Dept. of Corrections' Committee to Update County & Municipal Detention Standards Pursuant to MRSA 34-A §1208**

Comm. Fowler **nominated** Comm. Michael Cote **seconded** by Comm. Fournier and **passed** with a unanimous vote.

## **VI. Reports**

### **A. Executive Director's Report**

### **B. Financial Report**

Executive Director Rosemary Kulow presented her reports and invited questions and comments. Comm. Moody made a **motion** to approve the reports as written. Comm. Fournier seconded the **motion**, which was unanimously approved.

### **C. Legislative Report**

The group reviewed the legislative status chart updates. Assistant Manager Bill Whitten stated that everyone should talk to their legislators and emphasize the talking points that had been developed.

### **D. Association Reports**

**MACCAM:** Bill Collins reported the next meeting will be on Thursday, July 30.

**MACT:** David Parkman stated there was nothing to report.

**MARP:** Kathleen Ayers reported on several bills that will impact probate. There are as many as 30 bills impacting probate court from the Supreme Court. The registrars continue to struggle to keep up with changes and comply with new guidelines.

**MECCA:** Owen Smith reported that the amendment to LD 1256 had been approved, the surcharge gill still remained, and there will be training taking place in October.

**MRDA:** Susan Bulay reported the Maine State Archives wants to take over its production, which will save money. Property Fraud Alert is being implemented so that property owners will be notified if a change is attempted with their name on it. A Veteran's Discount program is in place to aid purchases by veterans at local businesses. There is a huge increase in property sales being reported.

### **E. Corrections Report – No report was given.**

### **F. Annual Convention Report**

Office Manager Lauren Haven reported that the Convention Planning Committee met on May 28<sup>th</sup>. The menu and meal prices were finalized. A band was hired for the second night of the convention. The Square account has been set up and tested through the MCCA bank account. The initial deposit of \$5,000 has been sent to Atlantic Oceanside and will be applied to the final balance. The committee will meet again on June 18<sup>th</sup>.

## **G. NACo Report**

Comm. Baldacci reported that the NACo's annual conference will take place the second week of July. There will be an election of officers. NACo is now sharing a more modern and efficient space which better fits their needs. He expects to see Dr. Natalie Ortiz who will be speaking at the convention on criminal justice.

## **VII. Other Business**

No other business was brought before the Board.

## **VIII. Adjournment**

Comm. Fowler made a **motion** to adjourn at 11:05 a.m.; Comm. Fournier seconded the **motion**, which was unanimously approved. The group adjourned to lunch.

Respectfully submitted,

---

MCCA Office Manager, Lauren Haven

Attested:

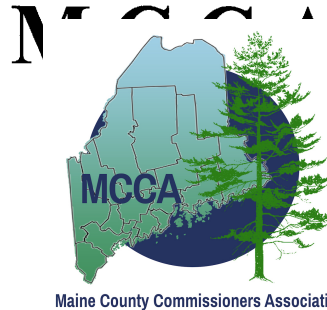
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MCCA Secretary-Treasurer, Thomas S. Coward

William Blodgett, President  
Lincoln County

Peter Baldacci, Vice President  
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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Executive Director's Report July 2, 2015

#### LEGISLATIVE ACTIVITY

I have been busy working on many legislative issues, especially LD 186, during the past month. I assembled and distributed informational documents for legislators to review and consider, followed up on legislative action on other county-related bills and updated their status for MCCA members, lobbied legislators at the State House, hosted LPC conference call meetings, stayed on top of legislative activity, and attempted to keep members as up-to-date and informed as possible about legislative matters.

By now, you should know the results of LD 186 to date, as I distributed the most recent news and documents to folks as the Legislature moved through the process. Now that the House and Senate have both approved a form of LD 186, we are now waiting to see if the Governor will veto the bill, let it become law without his signature, or sign it. If he does veto the bill, the Legislature will most likely consider it on "veto day," July 16<sup>th</sup>.

Main points of LD 186 as adopted are as follows:

- It is an emergency bill, which means that if it becomes law, it becomes effective immediately.
- The Board of Corrections is terminated.
- The Department of Corrections (DOC) assumes authority to review jail performance and disperse state funds.
- The DOC Commissioner has authority to make arrangements to temporarily house inmates in alternative correctional facilities when the inmates, for various reasons, can't be housed in the county jail of jurisdiction.

- In addition to the capped property tax amounts that have funded jails the past several years, counties are allowed to increase revenue from local property tax in accordance with the LD 1 growth factor or 3%, whichever is less.
- “Sending jails” pay the cost of transportation of the inmate to a “receiving jail.”
- The cost of pre-existing medical conditions is the responsibility of the jail in which the medical condition first became known.
- No per diem rate may be charged by receiving jails to sending jails unless the state fails to supply the amount of funding established in statute. If the state does fail to appropriate the statutorily mandated amount to counties for jails, receiving jails may negotiate boarding rates with sending jails, up to a maximum of \$108 per inmate per day.
- Counties may accept custody of prisoners from state institutions.
- Counties may collaborate with other counties to seek grants or establish community corrections programs or initiatives.
- The DOC Commissioner establishes standards, policies and procedures for jails.
- The DOC Commissioner administers the Jail Operations Fund and distributes funds according to a formula. Counties are required to report data to the DOC that is useful for calculating funding distributions to the counties. The DOC Commissioner also considers jail performance when determining funding distributions.
- The DOC Commissioner distributes the state funds among the counties after he/she determines:
  - ✓ the statewide county jail prisoner days for all jails,
  - ✓ the number of days an inmate was in the jail of the county of origin,
  - ✓ the proportion of statewide county jail prisoner days attributable to each county,
  - ✓ the per diem per prisoner reimbursement amount, and
  - ✓ the reimbursement amount for each county based on the county’s proportion of statewide county jail prisoner days multiplied by the per diem per prisoner rate.
- At least 30% of the state funds must be used for community corrections purposes, and the remaining 70% may be used for general prisoner support and jail operations.
- An additional 1% will be added to the 14% surcharge on fines.
- The DOC and county jails must provide an annual report to the Criminal Justice & Public Safety Committee beginning January 15, 2016, at which time it will be determined whether legislation should be submitted to address issues raised by the report and to improve the funding and operation of the jails.
- The DOC may accept custody of inmates transferred to the department from county jails.
- If the DOC houses any prisoners at county jails and the state has appropriated the required amount of state funding to county jails in the fiscal year, counties may charge the DOC no more than \$25 per prisoner per day.
- If, however, during any fiscal year, the state fails to supply the statutorily mandated amount of funds to county jails, county jails may charge the DOC a per diem prisoner boarding rate of up to \$108 per prisoner.
- Annual state funding from the General Fund for county jails is \$12,202,104 for FY16 and \$12,202,104 for FY17. In addition to this amount from the state’s General Fund, Other Special Revenue Funds are available for county jails from the Fines Surcharge Fund in the amount of \$791,384 in FY16 and \$794,008 in FY17.



Please don't hesitate to contact me if you have any questions about any county-related bills from the 127<sup>th</sup> Legislative session.

**Meetings/Events since June 10, 2015 Board of Directors' Meeting**

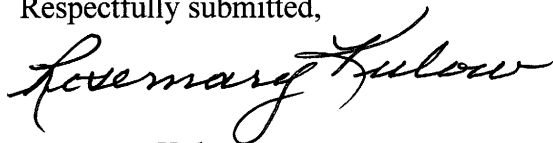
June 11	Legislature
June 17	GPCOG Annual Meeting in Portland
June 22	Legislature
June 23	Legislature
June 30	Legislature
July 1	Government Oversight Committee Meeting in Cross Building

**Upcoming Planned Meetings/Events (as of this writing):**

July 8	MCCA Board meetings
July 10-14	NACo Annual Conference in Charlotte, NC
July 16	Legislature's Veto Day
July 23	Convention Planning Committee meeting
July 30	Open house for MMA's retiring Executive Director, Chris Lockwood
July 30	MACCAM meeting; location to be determined

Now that the Legislative session has mostly concluded, I plan to visit many county commissioner meetings again. I hope to see you soon!

Respectfully submitted,



Rosemary Kulow  
Executive Director



# Current Bills Related to Counties

(Newest Updates in Blue)

BILL	TITLE	COMMITTEE	MCCA LPC POSITION	STATUS
LD 29	An Act To Establish a Local Option Real Estate Transfer Tax	Taxation	OPPOSE	DEAD
LD 82	An Act Concerning Salary of Elected Sheriffs	SLG	NFNA	Adopted as PL 41 4/30/15
LD 114	Resolve, Authorizing the Bureau of General Services To Sell Certain Property to Kennebec County	SLG	SUPPORT	Became Law w/out Gov's signature 6/2/15 PL 20
LD 116	An Act to Expand the Use of TIF Revenue	Taxation	NFNA	DEAD 5/5/15
LD 162	An Act To Protect the Rights of Property Owners	Judiciary	NFNA	DEAD 6/11/15
LD 166	An Act To Allow York County To Better Provide Rescue and Ambulance Services <i>Amendment allows <u>all counties</u> to provide regional rescue service.</i>	SLG	SUPPORT	Carried over 6/30/15
LD 186	An Act To Reverse Jail Consolidation	CJPS	SUPPORT with conditions	Passed to be enacted as amend- ed 6-30-15; waiting for Gov's veto or approval.
LD 195	An Act Regarding County Jails	CJPS	NFNA	Carried over 6- 30-15
LD 206	An Act To Clarify Restrictions on Disclosure of E-9-1-1 System Information	Judiciary	NFNA	Public Law 153 6/10/15
LD 234	An Act To Adjust Appropriations and Allocations from the General Fund and Other Funds for the Expenditures of State Government for the Fiscal Year Ending June 30, 2015	AFA	Support Supplemental 2015 Emergency Jails' Funding	Passed to be enacted 6/23/15.
LD 339	An Act To Clarify That the Telephone Number 9-1-1 Is the Primary Number Advertised or Promoted for Emergency Response Services	EUT	SUPPORT	Adopted as PL 62 May 10 without Gov's signature
LD 342	An Act To Reduce the E-9-1-1 Surcharge	EUT	OPPOSE	DEAD 5/14/15
LD 440	An Act To Create a Secure, Therapeutic Mental Health Unit	CJPS	OPPOSE	Carried over 6-30-15
LD 450	An Act To Amend the Laws Regarding the Fund for the Efficient Delivery of Local and Regional Services	SLG	SUPPORT with conditions	DEAD 3/5/15
LD 519	An Act To Allow Telecommunications Infrastructure Investment in Development Districts for Municipalities and Plantations	TAX	SUPPORT with conditions	DEAD 4/23/15
LD 530	An Act To Improve Public Sector Collective Bargaining Laws	LCRED	OPPOSE	DEAD 4/29/15
LD 564	An Act To Establish Appropriate Parameters for County Borrowing Authority	SLG	SUPPORT	DEAD 5/13/15
LD 594	An Act To Allow the Creation of a Local Option Sales Tax by Referendum	TAX	SUPPORT with conditions; NO POSITION if counties aren't included.	6/1/15 Senate accepted ONTP report; DEAD
LD 632	An Act To Require the State To Administer and Fund the General Assistance Program	HHS	LPC tabled until add'l information is available	DEAD 5/6/15

# Current Bills Related to Counties

(Newest Updates in Blue)

BILL	TITLE	COMMITTEE	MCCA LPC POSITION	STATUS
LD 657	An Act To Provide Enhanced Mental Health Services to the County Prison Population	CJPS	OPPOSE	DEAD in Senate 6/4/15
LD 658	An Act To Allow Text Messaging for Reporting Emergencies	CJPS	SUPPORT	DEAD 5/26/15
LD 698	An Act To Establish a Presumption of Impairment in the Line of Duty for Corrections Officers under the Workers' Compensation Laws	LCRED	OPPOSE	DEAD 4/14/15
LD 756	An Act To Enhance the Address Confidentiality Program Regarding Property Records	JUD	Support Deeds' Position	Passed to be enacted 6/22/15
LD 857	An Act To Prohibit Public Endorsement of Candidates for Office by County Employees and Elected Officials	SLG	OPPOSE	DEAD 5/21/15
LD 899	An Act To Ensure a Stable Percentage of Revenue Sharing for Municipalities	TAX	SUPPORT	DEAD Filed 5/28/15
LD 910	An Act To Fully Fund Municipal Revenue Sharing	TAX	SUPPORT	DEAD Filed 5/28/15
LD 967	An Act To Establish Municipal Cost Components for Unorganized Territory Services To Be Rendered in Fiscal Year 2015-16	TAX	SUPPORT	<b>Public Law 197</b> <b>6/16/15</b>
LD 972	An Act To Provide for the Nonpartisan Election of County Officials	SLG	OPPOSE	DEAD 5/13/15
LD 974	An Act To Provide Compensation to a Corrections Officer Injured by a Patient or Prisoner	LCRED	OPPOSE	DEAD 4/14/15
LD 1013	An Act To Prevent the Shackling of Pregnant Prisoners	CJPS	OPPOSE	<b>Passed to be enacted 6/22/15</b>
LD 1019	The Governor's Proposed Biennial Budget, HHS-VII Substance Abuse & Adult Mental Health (Methadone)	AFA & DHHS	OPPOSE	<b>Public Law 267</b> <b>6-30-15</b>
	Governor's Biennial Budget Change Package	AFA	OPPOSE	\$12.2 million jails' funding remains
LD 1085	An Act To Implement the Recommendations of the Right To Know Advisory Committee Concerning Receipt of a Request for Public Records	JUD	SUPPORT	Passed to be enacted 6/22/15
LD 1086	An Act To Implement the Recommendations of the Right To Know Advisory Committee To Create a Remedy for Unduly Burdensome and Oppressive Requests	JUD	SUPPORT	<b>Public Law 248</b>
LD 1087	An Act To Implement the Recommendations of the Right To Know Advisory Committee Concerning Response Deadlines & Appeals	JUD	SUPPORT	<b>Public Law 249</b>
LD 1088	An Act To Implement Recommendations of the Right To Know Advisory Committee	JUD	SUPPORT	<b>Public Law 250</b>

## Current Bills Related to Counties

(Newest Updates in Blue)

BILL	TITLE	COMMITTEE	MCCA LPC POSITION	STATUS
LD 1155	An Act Concerning Electronic Monitoring and Increased Bail for certain Crimes Involving Violence	CJPS	OPPOSE	DEAD 6/16/15
LD 1159	An Act To Modify the Property Tax Abatement Laws	TAX	OPPOSE	DEAD 5/5/15
LD 1185	An Act To Establish the Municipal Gigabit Broadband Network Access Fund	EUT	Watch	<b>Veto overridden 6/30/15</b>
LD 1190	An Act To Amend the Androscoggin County Charter	TAX	NO POSITION	<b>Carried over 6/30/15</b>
LD 1206	An Act To Allow County Corrections Officers To Participate in the Retired County and Municipal Law Enforcement Officers and Municipal Firefighters Health Insurance Program	SLG	SUPPORT	<b>Carried over 6/30/15</b>
LD 1217	An Act To Require at Least 2 Weeks' Advance Notice of the Work Schedule for Hourly Employees at Certain Businesses	LCRED	Watch	DEAD 5/12/15
LD 1256	An Act To Improve the Safety and Survival of 9-1-1 Callers and First Responders	EUT	Support as amended & agreed to by NENA & MECCA	<b>Public Law 230 6/30/15</b>
LD 1260	Resolve, Requiring the Judicial Department to Study Court Facility Needs in Oxford, Waldo & York Counties	JUD	watch	Passed as amended 5/26/15; <b>placed on Special Approps Table</b>
LD 1325	An Act To Ensure a Public Process When Discontinuing or Abandoning a Public Road	SLG	Oppose, as MMA does	<b>Carried over 6/30/15</b>
LD 1327	Resolve, Authorizing the State Tax Assessor To Convey the Interest of the State in Certain Real Estate in the Unorganized Territory	TAX	watch	<b>Public Law 27 6/16/15</b> without Gov's signature
LD 1387	An Act Regarding the State Board of Corrections (concept draft)	CJPS		<b>Carried over 6/30/15</b>



# MAINE COUNTY COMMISSIONERS ASSOCIATION

## June 2015 Financial Report

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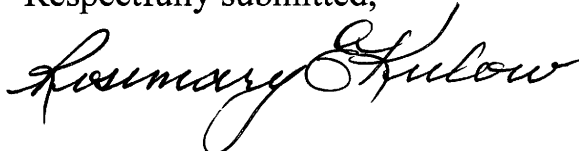
Attached please find the monthly financial reports for the month of June 2015. The Balance Sheet shows total Assets and Liabilities & Equity at \$181,238.95. Debits to the bank account in June totaled \$22,325.59, and \$3.43 of interest income was credited to the account. The bank balance on June 30<sup>th</sup> was \$156,588.95.

With half of the budget year completed, \$166,762 (68%) of the \$246,550 budgeted revenue has been received to-date.

On the expenditure side, \$19,706 (8% of the total budget) was expended in June, for a total of \$101,181 (41%) expended year-to-date. See the *Profit & Loss Budget vs. Actual Month Only* report for details of revenue and expenditures for the year.

Finances are within budget, and there are no problems in any line item at this time. Please don't hesitate to let me know if you have any questions or would like to see anything different in the financial reports.

Respectfully submitted,



Rosemary E. Kulow  
Executive Director

Accepted by:

Date: \_\_\_\_\_

\_\_\_\_\_  
William Blodgett, President

\_\_\_\_\_  
Peter Baldacci, Vice-President

\_\_\_\_\_  
Thomas Coward, Secretary-Treasurer





**Maine County Commissioners Association**  
**Balance Sheet**  
As of June 30, 2015

	<b>June 2015</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
MCCA Checking-Savings Bank	156,588.95
Petty Cash Account	200.00
<b>Total Checking/Savings</b>	<u>156,788.95</u>
<b>Accounts Receivable</b>	
Receivables	24,450.00
<b>Total Accounts Receivable</b>	<u>24,450.00</u>
<b>Total Current Assets</b>	<u>181,238.95</u>
<b>TOTAL ASSETS</b>	<u><u>181,238.95</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	-717.42
<b>Total Accounts Payable</b>	<u>-717.42</u>
<b>Other Current Liabilities</b>	
1000-00 · Employee Health Insurance Contr	-398.85
1001-00 · MainePERS Employee Contribution	146.39
<b>Total Other Current Liabilities</b>	<u>-252.46</u>
<b>Total Current Liabilities</b>	<u>-969.88</u>
<b>Total Liabilities</b>	-969.88
<b>Equity</b>	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	175,841.44
<b>Net Income</b>	65,583.39
<b>Total Equity</b>	<u>182,208.83</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>181,238.95</u></u>



11:50 AM  
07/02/15

**Maine County Commissioners Association**  
**Reconciliation Summary**  
MCCA Checking-Savings Bank, Period Ending 06/30/2015

	<u>June 2015</u>
<b>Beginning Balance</b>	178,911.11
<b>Cleared Transactions</b>	
<b>Checks and Payments - 15 items</b>	-22,325.59
<b>Deposits and Credits - 1 item</b>	<u>3.43</u>
<b>Total Cleared Transactions</b>	<u>-22,322.16</u>
 <b>Cleared Balance</b>	 <u><u>156,588.95</u></u>
 <b>Register Balance as of 06/30/2015</b>	 156,588.95
<b>Ending Balance</b>	156,588.95



**Maine County Commissioners Association**  
**Reconciliation Detail**  
MCCA Checking-Savings Bank, Period Ending 06/30/2015

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
<b>Beginning Balance</b>					<b>178,911.11</b>
<b>Cleared Transactions</b>					
<b>Checks and Payments - 15 items</b>					
	5/28	3532	Maine Farm Bureau Build Assoc	-1,497.17	-1,497.17
	5/28	3534	Macomber Farr & Whitten	-852.00	-2,349.17
	5/28	3533	Country Cafe Catering	-270.00	-2,619.17
	6/2	3536	Atlantic Oceanside	-5,000.00	-7,619.17
	6/2	3537	Capitol Computers/Main Security	-550.00	-8,169.17
	6/2	3535	Gorham Leasing Group	-164.35	-8,333.52
	6/5		Bangor Payroll	-1,848.08	-10,181.60
	6/10	3540	Country Cafe Catering	-270.00	-10,451.60
	6/10	3538	Kulow, Rosemary	-117.21	-10,568.81
	6/10	3539	Haven, Lauren	-89.97	-10,658.78
	6/12		Bangor Payroll	-1,848.08	-12,506.86
	6/18	3541	Maine Farm Bureau Build Assoc	-1,497.17	-14,004.03
	6/18	EFT	Bank of Maine	-961.68	-14,965.71
	6/19		Bangor Payroll	-2,154.65	-17,120.36
	6/26		Bangor Payroll	-5,205.23	-22,325.59
Total Checks and Payments				-22,325.59	-22,325.59
<b>Deposits and Credits - 1 item</b>					
	6/30			3.43	3.43
Total Deposits and Credits				3.43	3.43
Total Cleared Transactions				-22,322.16	-22,322.16
Cleared Balance				-22,322.16	156,588.95
Register Balance as of 06/30/2015				-22,322.16	156,588.95
<b>Ending Balance</b>				<b>-22,322.16</b>	<b>156,588.95</b>



**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through June 2015

	Budget	June 2015	Year to Date 2015	\$ Over Budget	% of Budget
<b>Income</b>					
<b>4100-00 · Convention Income</b>					
4120-00 · Registration	30,000			-30,000	
4130-00 · Sponsorship	12,500			-12,500	
4140-00 · Vendor	12,500			-12,500	
<b>Total 4100-00 · Convention Income</b>	<b>55,000</b>			<b>-55,000</b>	
4300-00 · Dues	140,240		140,240		100%
4400-00 · Other Income	500		1,000	500	200%
4500-00 · NACo Roster	500		500		100%
4600-00 · MCCA Risk Pool Assessment	25,000		25,000		100%
4810-00 · Interest Earned	50	3	22	-28	44%
4920-00 · Transfer in from Fund Balance	25,260			-25,260	
<b>Total Income</b>	<b>246,550</b>	<b>3</b>	<b>166,762</b>	<b>-79,788</b>	<b>68%</b>
<b>Gross Profit</b>	<b>246,550</b>	<b>3</b>	<b>166,762</b>	<b>-79,788</b>	<b>68%</b>
<b>Expense</b>					
<b>5000-00 · Payroll Expenses</b>					
5020-00 · Payroll Fees	1,850	140	856	-994	46%
5030-00 · FICA	7,750	583	3,620	-4,130	47%
5050-00 · Salary - Administrative Asst	37,000	2,827	17,668	-19,332	48%
5060-00 · Salary - Executive Director	74,000	5,871	34,948	-39,052	47%
<b>Total 5000-00 · Payroll Expenses</b>	<b>120,600</b>	<b>9,421</b>	<b>57,092</b>	<b>-63,508</b>	<b>47%</b>
<b>5100-00 · Insurance</b>					
5110-00 · Health Insurance	20,000	1,635	9,907	-10,093	50%
5120-00 · Commercial, Crime, D&O Ins	2,000		1,687	-313	84%
5130-00 · Workers Comp	600		514	-86	86%
5140-00 · Unemployment Comp Ins	500		224	-276	45%
<b>Total 5100-00 · Insurance</b>	<b>23,100</b>	<b>1,635</b>	<b>12,332</b>	<b>-10,768</b>	<b>53%</b>
<b>6010-00 · Prof. Services</b>					
6011-00 · Prof Services-Bookkeeping	250			-250	
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	1,800			-1,800	
<b>Total 6010-00 · Prof. Services</b>	<b>2,550</b>			<b>-2,550</b>	
<b>6030-00 · Lobbying</b>					
6031-00 · Lobbying Reg	300		200	-100	67%
6032-00 · Lobbying - Contractual	2,000			-2,000	

**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through June 2015

	<b>Budget</b>	<b>June 2015</b>	<b>Year to Date 2015</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Total 6030-00 · Lobbying</b>	2,300		200	-2,100	9%
<b>6040-00 · NACO Expenses</b>					
6041-00 · Conferences	8,400	490	3,939	-4,461	47%
<b>Total 6040-00 · NACO Expenses</b>	8,400	490	3,939	-4,461	47%
<b>6050-00 · Education and Training</b>	500		145	-355	29%
<b>6100-00 · Bank Charges</b>	50		1	-49	2%
<b>6110-00 · Convention Exp.</b>					
6113-00 · Entertainment/Speakers	5,000		1,000	-4,000	20%
6114-00 · MCCA Staff Registration Expense	1,000		160	-840	16%
6118-00 · Meeting Exp.	26,000	5,000	5,133	-20,867	20%
6121-00 · Supplies	3,250			-3,250	
<b>Total 6110-00 · Convention Exp.</b>	35,250	5,000	6,293	-28,957	18%
<b>6135-00 · Commissioner Retirement Plaques</b>	600			-600	
<b>6140-00 · Copies-Printing</b>					
6142-00 · Directory	825		788	-37	96%
6143-00 · Other Copying or Printing	150			-150	
<b>Total 6140-00 · Copies-Printing</b>	975		788	-187	81%
<b>6145-00 · Dues Expense</b>	1,500		1,100	-400	73%
<b>6150-00 · Equipment - Office</b>					
6151-00 · Computer Hardware & Software	1,500		303	-1,197	20%
6152-00 · IT Services	3,250	550	1,650	-1,600	51%
6153-00 · Photocopier Lease	2,000	164	986	-1,014	49%
6154-00 · Printer & Supplies	1,700		280	-1,420	16%
6155-00 · Telephone System	200			-200	
6156-00 · Other	500			-500	
<b>Total 6150-00 · Equipment - Office</b>	9,150	714	3,219	-5,931	35%
<b>6160-00 · Fees</b>	150		43	-107	29%
<b>6170-00 · Meeting exp.</b>					
6171-00 · Annual Meeting	1,500		1,272	-228	85%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,000	309	1,538	-1,462	51%
6174-00 · Retreat Meeting	1,500			-1,500	
6175-00 · Meetings - Other	800		159	-641	20%
<b>Total 6170-00 · Meeting exp.</b>	7,050	309	2,969	-4,081	42%
<b>6180-00 · Mileage &amp; Travel Expense</b>	4,000	316	1,616	-2,384	40%



**Maine County Commissioners Association**  
**Profit & Loss Budget vs. Actual**  
January through June 2015

	<b>Budget</b>	<b>June 2015</b>	<b>Year to Date 2015</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>6195-00 · Office Space Rental</b>	18,375	1,497	8,753	-9,622	48%
<b>6215-00 · Postage-Shpping</b>	350		71	-279	20%
<b>6230-00 · Advertising</b>	1,000			-1,000	
<b>6235-00 · Supplies</b>	2,500	23	1,211	-1,289	48%
<b>6240-00 · Telephone, Fax &amp; Internet</b>					
<b>6241-00 · Cell Phone</b>	1,800	115	721	-1,079	40%
<b>6242-00 · Conference Call Line</b>	100			-100	
<b>6243-00 · Phone, Fax &amp; Internet</b>	3,000	168	670	-2,330	22%
<b>Total 6240-00 · Telephone, Fax &amp; Internet</b>	4,900	283	1,391	-3,509	28%
 <b>6250-00 · Website</b>	 250	 18	 18	 -232	 7%
<b>6260-00 · Contingency</b>	3,000			-3,000	
<b>Total Expense</b>	<b>246,550</b>	<b>19,706</b>	<b>101,181</b>	<b>-145,369</b>	<b>41%</b>



## Maine County Commissioners Association Transaction Detail by Account

June 2015

Date	Num	Name	Memo	Amount
6/2	3535	Gorham Leasing Group	Lease #ME1827	-164.35
6/2	3536	Atlantic Oceanside	Initial Convention Deposit	-5,000.00
6/2	3537	Capitol Computers	May and June 2015	-550.00
6/5		Bangor Payroll	Payroll for week 5/25 to 5/31/15	-1,848.08
6/10	3538	Kulow, Rosemary	Executive Director Expenses	-117.21
6/10	3539	Haven, Lauren		-89.97
6/10	3540	Country Cafe Catering	BOD Meeting Lunch	-270.00
6/12		Bangor Payroll	Payroll for week 6/1 to 6/7/15	-1,848.08
6/18	3541	Maine Farm Bureau Build Assoc	Office Rent	-1,497.17
6/18	EFT	Bank of Maine	Visa Payment	-961.68
6/19		Bangor Payroll	Payroll for week 6/8 to 6/14/15	-2,154.65
6/26		Bangor Payroll	Payroll for week 6/15 to 6/21/15	-5,205.23
6/30			Interest	3.43
				<u>-19,702.99</u>
6/2		Atlantic Oceanside	Initial Convention Deposit	-5,000.00
6/2	77856 & 7	Capitol Computers	May and June 2015	-550.00
6/2		Gorham Leasing Group	Lease #ME1827	-164.35
6/2	3535	Gorham Leasing Group	Lease #ME1827	164.35
6/2	3536	Atlantic Oceanside	Initial Convention Deposit	5,000.00
6/2	3537	Capitol Computers	May and June 2015	550.00
6/5	2015-23	Bangor Payroll	Payroll for week 5/25 to 5/31/15	-1,848.08
6/5		Bangor Payroll	Payroll for week 5/25 to 5/31/15	1,848.08
6/10		Kulow, Rosemary	Executive Director Expenses	-117.21
6/10		Haven, Lauren		-89.97
6/10		Country Cafe Catering	BOD Meeting Lunch	-270.00
6/10	3538	Kulow, Rosemary	Executive Director Expenses	117.21
6/10	3539	Haven, Lauren		89.97
6/10	3540	Country Cafe Catering	BOD Meeting Lunch	270.00

Total MCCA Checking-Savings Bank  
Accounts Payable

# Maine County Commissioners Association Transaction Detail by Account

June 2015

Date	Num	Name	Memo	Amount
6/12	2015-24	Bangor Payroll	Payroll for week 6/1 to 6/7/15	-1,848.08
6/12		Bangor Payroll	Payroll for week 6/1 to 6/7/15	1,848.08
6/18		Maine Farm Bureau Build Assoc	Office Rent	-1,497.17
6/18	3541	Maine Farm Bureau Build Assoc	Office Rent	1,497.17
6/18		Bank of Maine	Visa Payment	-961.68
6/18	EFT	Bank of Maine	Visa Payment	961.68
6/19	2015-25	Bangor Payroll	Payroll for week 6/8 to 6/14/15	-2,154.65
6/19		Bangor Payroll	Payroll for week 6/8 to 6/14/15	2,154.65
6/26	2015-26	Bangor Payroll	Payroll for week 6/15 to 6/21/15	-5,205.23
6/26		Bangor Payroll	Payroll for week 6/15 to 6/21/15	5,205.23
Total Accounts Payable				0.00
<b>1000-00 · Employee Health Insurance Contr</b>				
6/5	2015-23	Bangor Payroll	EE Health Insurance Contributions	-268.34
6/12	2015-24	Bangor Payroll	EE Health Insurance Contributions	-268.34
6/19	2015-25	Bangor Payroll	EE Health Insurance Contributions	-268.34
6/26	2015-26	Bangor Payroll	EE Health Insurance Contributions	1,073.33
6/26	2015-26	Bangor Payroll	EE Health Insurance Contributions	-268.31
Total 1000-00 · Employee Health Insurance Contr				0.00
<b>1001-00 · MainePERS Employee Contribution</b>				
6/5	2015-23	Bangor Payroll	Employee Contribution	-146.39
6/12	2015-24	Bangor Payroll	Employee Contribution	-146.39
6/19	2015-25	Bangor Payroll	Employee Contribution	-167.71
6/26	2015-26	Bangor Payroll	Employee Contribution	-148.33
6/26	2015-26	Bangor Payroll	EE MEPERS Retirement Contrib	608.82
Total 1001-00 · MainePERS Employee Contribution				0.00
<b>4810-00 · Interest Earned</b>				
6/30			Interest	-3.43
Total 4810-00 · Interest Earned				-3.43
<b>5000-00 · Payroll Expenses</b>				
<b>5020-00 · Payroll Fees</b>				

**Maine County Commissioners Association  
Transaction Detail by Account**

June 2015

				Date	Num	Name	Memo	Amount
				6/5	2015-23	Bangor Payroll	Processing fee	32.00
				6/12	2015-24	Bangor Payroll	Processing fee	32.00
				6/19	2015-25	Bangor Payroll	Processing fee	32.00
				6/26	2015-26	Bangor Payroll	Processing fee	44.00
								<u>140.00</u>
Total 5020-00 · Payroll Fees				6/5	2015-23	Bangor Payroll	Taxes	139.46
5030-00 · FICA				6/12	2015-24	Bangor Payroll	Taxes	139.46
				6/19	2015-25	Bangor Payroll	Taxes	162.76
				6/26	2015-26	Bangor Payroll	Taxes	141.59
Total 5030-00 · FICA								<u>583.27</u>
5050-00 · Salary - Administrative Asst				6/5	2015-23	Bangor Payroll	Administrative Assistant Salary	706.73
				6/12	2015-24	Bangor Payroll	Administrative Assistant Salary	706.73
				6/19	2015-25	Bangor Payroll	Administrative Assistant Salary	706.73
				6/26	2015-26	Bangor Payroll	Administrative Assistant Salary	706.73
Total 5050-00 · Salary - Administrative Asst								<u>2,826.92</u>
5060-00 · Salary - Executive Director				6/5	2015-23	Bangor Payroll	Executive Directors Salary	1,384.62
				6/12	2015-24	Bangor Payroll	Executive Directors Salary	1,384.62
				6/19	2015-25	Bangor Payroll	Executive Directors Salary	1,689.21
				6/26	2015-26	Bangor Payroll	Executive Directors Salary	1,412.31
Total 5060-00 · Salary - Executive Director								<u>5,870.76</u>
Total 5000-00 · Payroll Expenses								<u>9,420.95</u>
5100-00 · Insurance								
5110-00 · Health Insurance								
Total 5110-00 · Health Insurance				6/26	2015-26	Bangor Payroll	ER Health Insurance Contrib	1,635.09
Total 5100-00 · Insurance								<u>1,635.09</u>
6040-00 · NACO Expenses								<u>1,635.09</u>

## June 2015

	Date	Num	Name	Memo	Amount
6041-00 · Conferences					
Total 6041-00 · Conferences	6/18		Bank of Maine	NACo Conference	490.00
Total 6040-00 · NACO Expenses					490.00
6110-00 · Convention Exp.					490.00
6118-00 · Meeting Exp.					
Total 6118-00 · Meeting Exp.	6/2		Atlantic Oceanside	Initial Convention Deposit	5,000.00
Total 6110-00 · Convention Exp.					5,000.00
6150-00 · Equipment - Office					5,000.00
6152-00 · IT Services					
Total 6152-00 · IT Services	6/2	77856 & 7	Capitol Computers	IT Services	550.00
6153-00 · Photocopier Lease					550.00
Total 6153-00 · Photocopier Lease	6/2		Gorham Leasing Group	Photocopier Lease - Monthly	164.35
Total 6150-00 · Equipment - Office					164.35
6170-00 · Meeting exp.					714.35
6173-00 · Monthly					
Total 6173-00 · Monthly	6/10		Haven, Lauren	BOD Meeting	38.63
Total 6170-00 · Meeting exp.	6/10		Country Cafe Catering	BOD Meeting Lunch	270.00
6180-00 · Mileage & Travel Expense					308.63
Total 6180-00 · Mileage & Travel Expense	6/10		Kulow, Rosemary	Executive Director Mileage	51.30
6195-00 · Office Space Rental	6/18		Bank of Maine	NACo Conference Travel	264.70
Total 6195-00 · Office Space Rental	6/18		Maine Farm Bureau Build Assoc	Rent	316.00
Total 6195-00 · Office Space Rental					1,497.17
					1,497.17

Maine County Commissioners Association  
Transaction Detail by Account

June 2015

Date Num Name			Memo	Amount
6235-00 · Supplies				
Total 6235-00 · Supplies				
6240-00 · Telephone, Fax & Internet				
6241-00 · Cell Phone				
Total 6241-00 · Cell Phone				
6243-00 · Phone, Fax & Internet				
Total 6243-00 · Phone, Fax & Internet				
Total 6240-00 · Telephone, Fax & Internet				
6250-00 · Website				
Total 6250-00 · Website				
6/10		Haven, Lauren	Cutlery	2.11
6/18		Bank of Maine	Stapler& Newspaper	21.08
				23.19
6/10		Kulow, Rosemary	Cell Phone Reimbursement	65.91
6/10		Haven, Lauren	Cell Phone Reimbursement	49.23
				115.14
6/18		Bank of Maine	TWC	167.73
				167.73
				282.87
6/18		Bank of Maine	Domain Renewal	18.17
				18.17





## Maine County Commissioners Association Expenses by Vendor Detail June 2015

Date	Memo	Account	Amount	Balance
<b>Atlantic Oceanside</b>				
6/2	Initial Convention Deposit	6118-00 · Meeting Exp.	5,000.00	5,000.00
			5,000.00	5,000.00
<b>Bangor Payroll</b>				
6/5	Administrative Assistant Salary	5050-00 · Salary - Administrative Asst	706.73	706.73
6/5	Taxes	5030-00 · FICA	139.46	846.19
6/5	Processing fee	5020-00 · Payroll Fees	32.00	878.19
6/5	Executive Directors Salary	5060-00 · Salary - Executive Director	1,384.62	2,262.81
6/12	Administrative Assistant Salary	5050-00 · Salary - Administrative Asst	706.73	2,969.54
6/12	Taxes	5030-00 · FICA	139.46	3,109.00
6/12	Processing fee	5020-00 · Payroll Fees	32.00	3,141.00
6/12	Executive Directors Salary	5060-00 · Salary - Executive Director	1,384.62	4,525.62
6/19	Administrative Assistant Salary	5050-00 · Salary - Administrative Asst	706.73	5,232.35
6/19	Taxes	5030-00 · FICA	162.76	5,395.11
6/19	Processing fee	5020-00 · Payroll Fees	32.00	5,427.11
6/19	Executive Directors Salary	5060-00 · Salary - Executive Director	1,689.21	7,116.32
6/26	Administrative Assistant Salary	5050-00 · Salary - Administrative Asst	706.73	7,823.05
6/26	Taxes	5030-00 · FICA	141.59	7,964.64
6/26	Processing fee	5020-00 · Payroll Fees	44.00	8,008.64
6/26	Executive Directors Salary	5060-00 · Salary - Executive Director	1,412.31	9,420.95
6/26	ER Health Insurance Contributions	5110-00 · Health Insurance	1,635.09	11,056.04
			11,056.04	11,056.04
<b>Bank of Maine</b>				
6/18	NACo Conference	6041-00 · Conferences	490.00	490.00
6/18	Stapler& Newspaper	6235-00 · Supplies	21.08	511.08
6/18	TWC	6243-00 · Phone, Fax & Internet	167.73	678.81
6/18	NACo Conference Travel	6180-00 · Mileage & Travel Expense	264.70	943.51
6/18	Domain Renewal	6250-00 · Website	18.17	961.68
			961.68	961.68
<b>Total Bangor Payroll</b>				
<b>Bank of Maine</b>				
<b>Total Bank of Maine</b>				

# Maine County Commissioners Association Expenses by Vendor Detail June 2015

	Date	Memo	Account	Amount	Balance
<b>Capitol Computers/Main Security</b>					
Total Capitol Computers/Main Security	6/2	IT Services	6152-00 · IT Services	550.00 550.00	550.00 550.00
<b>Country Cafe Catering</b>					
Total Country Cafe Catering	6/10	BOD Meeting Lunch	6173-00 · Monthly	270.00 270.00	270.00 270.00
<b>Gorham Leasing Group</b>					
Total Gorham Leasing Group	6/2	Photocopier Lease - Monthly	6153-00 · Photocopier Lease	164.35 164.35	164.35 164.35
<b>Haven, Lauren</b>					
Total Haven, Lauren	6/10	Cell Phone Reimbursement	6241-00 · Cell Phone	49.23	49.23
	6/10	BOD Meeting	6173-00 · Monthly	38.63	87.86
	6/10	Cutlery	6235-00 · Supplies	2.11	89.97
				89.97	89.97
<b>Kulow, Rosemary</b>					
Total Kulow, Rosemary	6/10	Executive Director Mileage	6180-00 · Mileage & Travel Expense	51.30	51.30
	6/10	Cell Phone Reimbursement	6241-00 · Cell Phone	65.91	117.21
				117.21	117.21
<b>Maine Farm Bureau Building Association</b>					
Total Maine Farm Bureau Building Association	6/18	Rent	6195-00 · Office Space Rental	1,497.17 1,497.17	1,497.17 1,497.17
<b>TOTAL</b>				<b>19,706.42</b>	<b>19,706.42</b>