Peter Baldacci, President Penobscot County Commissioner

Thomas Coward, Vice President Cumberland County Commissioner

Michael Cote, Secretary-Treasurer York County Commissioner



Maine County Commissioners Association

4 Gabriel Drive, Suite 2 Augusta, ME 04330 207-623-4697 www.mainecounties.org Charles Pray Executive Director

> Lauren Haven Office Manager

MCCA Board of Directors' Meeting

MCCA Offices, October 11, 2017 at 10:00 am

Agenda

- I. <u>Call to Order, Introductions, Attendance & Pledge of Allegiance</u>
- II. Approval of/Additions to the Agenda
- III. Approval of September 8, 2017 Meeting Minutes
- IV. Old Business
 - A. Consideration of a Training for Commissioners Organized by the Professionalism in Management Committee
 - B. Budget & Finance Committee
- V. New Business
 - A. Consideration of County Government Day in April
 - B. Potential Legislation
 - C. Consider a Legislative Breakfast
 - D. Jail Forum
 - E. Registry of Deeds and the State
- VI. Reports
 - A. Executive Director Report
 - B. Financial Report
 - C. Legislative Report
 - D. Association Reports
 - E. Corrections Report
 - F. Annual Convention Report
 - G. NACo Report
- VII. Other Business
- VIII. Adjournment

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MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting Minutes *Draft*Convention of Maine Counties at Sunday River Resort September 8, 2017

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

Prior to the beginning of the meeting a photo was taken of all county commissioners and county representatives present.

President Peter Baldacci called the meeting to order at 10:10 a.m. The attendees recited the Pledge of Allegiance and all present introduced themselves.

DIRECTORS PRESENT: Aroostook – Comm. Norman Fournier; Cumberland – Comm. Thomas Coward; Kennebec – Comm. George Jabar; Knox – Admin. Andrew Hart proxy for Comm. Carol Maines; Lincoln – Comm. William Blodgett; Oxford – Admin. Scott Cole proxy for Comm. Steven Merrill Penobscot – Comm. Peter Baldacci; Sagadahoc – Admin. Pamela Hile proxy for Comm. Charles Crosby III; Somerset – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; Waldo – Comm. Amy Fowler; and York – Comm. Michael Cote.

OTHERS PRESENT: Androscoggin – Admin. Larry Post; Aroostook – Comm. Paul Adams; Cumberland – Comm. Steve Gorden; Hancock – Rebekah Knowlton; Kennebec – Comm. Nancy Rines and Patsy Crockett; Admin. Bob Devlin; Lincoln – Comm. Mary Trescott, Admin. Carrie Kipfer and guest Carol Blodgett; Penobscot – Comm. Laura Sanborn; Somerset – Comm. Robert Sezak; Waldo – Comm. Betty Johnson; York – Comm. Richard Dutremble and Comm. Sallie Chandler and guest Arnold Chandler; EMAD – Sean Goodwin; MACCAM – Bill Collins; MACT – David Parkman; and NACo Membership Director Andrew Goldschmidt.

DIRECTORS ABSENT: Androscoggin – Comm. Sally Christner; Franklin – Comm. Charles Webster; Hancock – Comm. Percy Brown; Oxford – Comm. Steven Merrill; Piscataquis – Comm. Jim Annis; Sagadahoc – Comm. Charles Crosby III; Somerset – Comm. Newell Graf and Washington – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Fowler moved and Comm. Blodgett seconded approving the agenda with no additions. The motion was approved unanimously.

III. Approval of August 9, 2017 Board of Directors' Meeting Minutes

Comm. Cote moved and Comm. Fowler seconded approving the minutes from the Board of Directors' meeting on August 9, 2017 with no additions. The motion was passed.

IV. New Business

A. Consideration of a December Training Organized by the Professionalism in Management Committee for Commissioners

Comm. Fournier stated he attended the Newly Elected Official Training last December. The subject matter was beneficial, not only to new commissioners, but helpful for seasoned commissioners as well. Comm. Coward said we should certainly continue to have the training at least every other year. Comm. Cote agreed and said the question is whether or not to have the training annually or only offer it on election years. President Baldacci said they could pick a few legislative topics to focus on for the alternate year training and continue to offer the Newly Elected Official Training on election years. Comm. Gorden said it might be difficult to gather all the commissioners for a separate day and maybe we could arrange a training for the afternoon on the day of the annual meeting in January. More commissioners would be likely to attend because it would be convenient.

Comm. Cote mentioned the Professionalism in Management Committee needs one more member and requested interested parties to contact the Executive Committee.

V. Reports

A. Executive Director Report

The group reviewed the written report from Executive Director Charles Pray.

B. Financial Report

Office Manager Lauren Haven presented the August financial reports and invited questions.

<u>Comm. Cote moved and Comm. Fowler seconded approving the financial reports. The motion was approved.</u>

C. Legislative Report

Executive Director Charles Pray joined the MCCA Board of Directors' meeting from the Maine Sheriff's Association meeting happening concurrently. The group discussed the Workforce Investment Board news regarding the letter from Governor LePage to President Trump requesting reducing the three regional workforce boards to one single board. This letter followed the recent rejection to the same request by the Department of Labor. It was an encouraging outcome. The group talked about possible civil action and proposing for counties to handle the funding for training. President Baldacci will also speak with NACo Vice President Greg Cox who will be attending the convention.

D. Association Reports

MACCAM: Admin. Bill Collins reported the association plans to meet Friday at 1:15 after the luncheon speaker.

MACT: Treasurer David Parkman stated there was no official report from the association. The treasurers did have an opportunity to meet with representatives from Machias Savings Bank during the convention.

E. Corrections Report

The group discussed jail funding and the Jail Advisory Committee. Admin. Bob Devlin said nothing has been decided at this point; we need to get rid of old language. It was agreed we need people to participate with a solid understanding of funding and the unique challenges for each county jail. Admin. Scott Cole said we should not lose sight of the big picture regarding the state's responsibility to share in the cost of operating the jails.

Note: In the September MSA meeting, sheriffs were not supportive of the language change.

F. Annual Convention Report

Office Manager Lauren Haven reported the Convention Planning Committee met at Sunday River the day on Thursday to begin setting up. Oxford County had found wonderful volunteers to help with various tasks throughout the event. There were 175 people expected to participate in the convention. There were no income and expense numbers to share at that time. It's likely most bills will be paid before the October meeting.

Lauren mentioned the 2018 convention will be hosted by Cumberland County at the Double Tree by Hilton in South Portland on September 14, 15 and 16. Public Information Officer Amy Carole had already attended a Convention Planning meeting and planned to actively participate in organizing the next event.

G. NACo Report

President Baldacci introduced Andrew Goldschmidt, NACo's Membership Director. Mr. Goldschmidt spoke briefly on PILT (Payment in Lieu of Taxes) being targeted, the flood insurance program, and SALT (State and Local Taxes) being hit hard. The National Association is focused on marketplace fairness to ensure counties will be able to have a share in online commerce as well as local brick and mortar sales purchases.

Mr. Goldschmidt said Daria Daniel is the Associate Legislative Director for Community, Economic and Workforce Development at NACo. She is considered to be the point person as she's responsible for all policy development and lobbying for the association in the areas of housing, community, economic and workforce development.

Comm. Baldacci brought up the Waters of the U.S. In February of 2017, President Trump issued an Executive Order directing EPA and Department of the Army to review and rescind or revise the 2015 Rule. EPA, Department of Army, and the Army Corps of Engineers are in the process of reviewing the 2015 rule and considering a revised definition of "waters of the United States" consistent with the Executive Order.

VI. Other Business

No other business was brought before the Board of Directors at this time.

President Baldacci requested commissioners and county officials spend time with every vendor and exhibitor at the convention as they make the event possible.

VII. Adjournment

Comm. Fowler made a motion to adjourn at approximately 11:15 a.m.; Comm. Blodgett seconded the motion, which was approved. The group adjourned to convention activities.

Respectfully submitted,	
MCCA Office Manager, Lauren Haven	
Attested:	
MCCA Secretary-Treasurer, Michael Cote	

Maine Registers of Deeds Association

50 State Street Ellsworth, ME 04605

Maine County Commissioners Association 4 Gabriel Drive Augusta, ME 04330

The Maine Revenue Services has made recent changes to the filing of the Transfer Tax form which the Registers of Deeds fear could have negative impact on the counties in the future.

In the past, submitters filed with their deed a transfer tax form which the Registers reviewed, handled the correction of errors, and computed the tax payable. The registers sent 90% of the monies collected to the State and the county has kept the remainder as payment for this service on behalf of the State.

Rule 104 mandates that attorneys' offices Must fill out the form on the Maine Revenue Service web site rather than just file a paper form at the Registry. The rule has a four year phase in period and by 2021 any attorney who files more than 10 forms in a calendar year must fill out the form at the Maine Revenue Service web site. A copy of the form would still be presented to the Registry at the time of recording and the Registry would still review the form and collect the tax. The Registers of Deeds Association submitted comments in opposition to this rule change but were unsuccessful. The benefits to this procedure are to the town assessors who get their information faster and to Maine Revenue as their data base will be filled in by the attorneys and by the Registry staff who are required to complete the recording information section of the form. The downside are to the attorneys and the Registry staff for the same reasons.

In addition, the longtime director of Maine Revenue, David Ledew, has retired and Justin Poirier has been appointed in his place. In the past, Mr. Poirier has indicated his desire to take the registries out of the transfer tax collection process.

The Registers of Deeds believe that once Rule 104 is in place and the majority of forms are being filed on Maine Revenue's web site, the State will move to have the tax collected by the State as well. Obviously, this would mean a loss of transfer tax revenue to the county. The Registers feel that this will not happen for a few years, but definitely believe that it is part of the long term hidden agenda. The chart below shows what the potential impact could be.

Sincerely,

Julie Curtis, President

Julie a. Curtis

Maine Registers of Deeds Association

	2016 Transfe	er Tax Collected	
County	Total Collected	Paid to State	Remained with County
Androscoggin	\$1,765,418.60	\$1,588,876.74	\$176,541.86
Aroostook North	\$410,379.49	\$369,341.55	\$41,037.94
Aroostook South	\$861,724.91	\$775,552.43	\$86,172.48
Cumberland	\$12,156,860.00	\$10,941,173.00	\$1,215,686.00
Franklin	\$609,666.20	\$548,699.58	\$60,966.62
Hancock	\$1,765,299.80	\$1,588,769.82	\$176,529.98
Kennebec	\$1,967,634.00	\$1,766,119.00	\$196,235.00
Knox	\$1,186,306.81	\$1,067,676.13	\$118,630.68
Lincoln	\$1,127,047.90	\$1,014,343.11	\$112,704.79
Oxford East	\$895,519.87	\$805,678.83	\$89,519.87
Oxford West	\$255,079.00	\$229,571.10	\$25,507.90
Penobscot	\$2,580,908.00	\$2,322,817.20	\$258,090.80
Piscataquis	\$448,419.40	\$403,577.46	\$44,841.94
Sagadahoc	\$832,736.30	\$749,462.67	\$83,273.63
Somerset	\$593,800.90	\$534,420.81	\$59,380.09
Waldo	\$690,294.00	\$621,264.60	\$69,029.40
Washington	\$440,873.40	\$396,786.06	\$44,087.34
York	\$7,295,145.00	\$6,565,630.50	\$729,514.50
Total	\$35,883,113.58	\$32,289,760.59	3,587,750.82

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Charles Pray Executive Director

Lauren Haven Office Manager

MAINE COUNTY COMMISSIONERS ASSOCIATION

Executive Director's Report 10.11.17

MCCA Budget Committee

Workforce Development Boards

Registrar of Deeds

Census Funding (Administration have significantly reduced training dollars for the 2020 Census

MMA Convention, scoping meeting with Stephen W. Gove, Executive Director and Kate Dufour, Director, State & Federal Relations

Marijuana & the U.T.: Lack of Specific Legislative Language for commercial Activities.

Franklin County / Withdrawal from NACo

Jail Funding / Forum > Pro-Active Proposal(s):

- o React to the Administration's as we did this year
- Present a direct request to the Legislature for actual costs related to those individuals controlled by the State, not the statutes
- Lay a foundation for the next Legislature for a recognized coverage of costs

Suspect the Chief Executive

- 1. Will submit no line for Jails in the 2nd year of the budget.
- 2. Will submit a reduced line for the 2nd year of Funding (possibilities)
 - Reduced by the estimated 1% of State wide property tax revenues in lifting the CAP.
- o Forum (with a facilitator {Frank O'Hara} November 8th, 1:00 pm to 4:00 pm at MCCA
 - Crunch the numbers
 - Follow up with a Chairs meeting w/CJ&PS to present fair funding for Parole, non-bailed inmates awaiting trial and/or sentencing.

MAINE COUNTY COMMISSIONERS ASSOCIATION

September 2017 Financial Report

Attached please find the financial reports for the month of September 2017. The Balance Sheet shows total assets and liabilities at \$159,285.12. This total includes \$38,808.45 from the money market account for MainePERS employer contributions.

Debits to the bank account in September totaled \$15,170, and receipts of \$7,405.89 were credited to the account. The general fund checking account balance as of October 1st was \$113,821.97 as some transactions had not yet cleared. Deposits included convention revenue in the amount of \$7,195 accumulated through vendor exhibits, sponsorships and attendee registrations. Payment for the convention venue will be reflected in the October reports. This will provide a better picture of the overall convention profit and loss numbers.

With about 75% of the year elapsed, approximately 70% of the \$258,321 budgeted revenue has been received. On the expenditure side, \$17,779 was expended in September; and \$159,245, or 62%, had been expended year-to-date.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail and Expenses by Vendor* reports. There are no financial concerns at this time.

Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,

Laure Han

Lauren Haven Office Manager

Accepted by:	Date: September 8, 2017
Charles Pray, Executive Director	Peter Baldacci, President
Thomas Coward, Vice-President	Michael Cote, Secretary-Treasurer



Maine County Commissioners Association Balance Sheet (accrual)

10/06/2017

As of September 30, 2017

As of coptonisor ou, not	September 2017
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	113,650.67
Money Market Account	38,808.45
Petty Cash Account	200.00
Total Checking/Savings	152,659.12
Accounts Receivable	
Receivables	1,214.00
Total Accounts Receivable	1,214.00
Total Current Assets	153,873.12
Fixed Assets	
RLB0019 · Accumulated Depreciation	-2,912.00
RLB0028 · Equipment	6,660.00
RLB0030 · Depreciation	1,664.00
Total Fixed Assets	5,412.00
TOTAL ASSETS	159,285.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-620.28
Total Accounts Payable	-620.28
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	1,043.11
1001-00 · MainePERS Employee Contribution	111.79
RLB0032 - Accrued Vacation	820.90
Total Other Current Liabilities	1,975.80
Total Current Liabilities	1,355.52
Total Liabilities	1,355.52
Equity	
3200-00 · Fund Balance to Current Yr Inc	-78,831.00
3900-00 · Earnings	214,549.06
Net Income	22,211.54
Total Equity	157,929.60
TOTAL LIABILITIES & EQUITY	159,285.12

Maine County Commissioners Association Reconciliation Summary Money Market Account, Period Ending 09/19/2017

10/06/2017

	September 2017
Beginning Balance	38,805.37
Cleared Transactions	
Deposits and Credits - 1 item	3.08
Total Cleared Transactions	3.08
Cleared Balance	38,808.45
Register Balance as of 09/19/2017	38,808.45
Ending Balance	38,808.45

Maine County Commissioners Association Reconciliation Summary

10/06/2017

MCCA Checking-Savings Bank, Period Ending 10/01/

	Sept 2017
Beginning Balance	123,081.19
Cleared Transactions	
Checks and Payments - 19 items	-15,170.00
Deposits and Credits - 10 items	7,405.89
Total Cleared Transactions	-7,764.11
Cleared Balance	115,317.08
Uncleared Transactions	
Checks and Payments - 1 item	-1,497.17
Deposits and Credits - 1 item	2.06
Total Uncleared Transactions	-1,495.11
Register Balance as of 10/01/2017	113,821.97
New Transactions	
Checks and Payments - 5 items	-24,564.66
Total New Transactions	-24,564.66
Ending Balance	89,257.31

Maine County Commissioners Association

Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 10/01/2017

10/06/2017

	Туре	Date	Num	Name	Amount	Balance
Beginning Balance						123,081.19
Cleared Transactions						
Checks and Payments - 19 items						
	Bill Pmt -Check	7/13	3829	NACo Public Employee Benefits LLC	-5.00	-5.00
	Bill Pmt -Check	8/30	3842	Abracadabra Productions	-800.00	-805.00
	Bill Pmt -Check		3841	Daniel Taylor	-425.00	-1,230.00
	Bill Pmt -Check		3843	American Awards	-191.40	-1,421.40
	Bill Pmt -Check		EFT	Bangor Payroll	-2,531.68	-3,953.08
	Bill Pmt -Check		3844	Haven, Lauren	-339.96	-4,293.04
	Bill Pmt -Check		3845	MainePERS	-255.64	-4,548.68
	Bill Pmt -Check	9/12		Spectrum Business/TWC	-167.71	-4,716.39
	Bill Pmt -Check		3848	Capitol Computers	-125.00	-4,841.39
	Bill Pmt -Check	9/12		Liberty Mutual Insurance	-57.50	-4,898.89
	Bill Pmt -Check		3847	MCCA Petty Cash	-49.00	-4,947.89
	Check		3846	Kathleen G. Ayers	-45.00	-4,992.89
	Bill Pmt -Check		3849	UPS	-9.62	-5,002.51
	Bill Pmt -Check	9/15		Bangor Payroll	-2,531.73	-7,534.24
	Bill Pmt -Check	9/22		Bangor Payroll	-1,680.53	-9,214.77
	Bill Pmt -Check Bill Pmt -Check	9/25 9/25		Camden National Bank US Bank	-629.08 -281.57	-9,843.85
	Bill Pmt -Check		3850	Great Falls Insurance Company	-132.00	-10,125.42 -10,257.42
	Bill Pmt -Check	9/29		Bangor Payroll	-4,912.58	-10,257.42 -15,170.00
Total Checks and Payments	Bill I III Oneck	3123		Dangor Layron	-15,170.00	-15,170.00
Deposits and Credits - 10 items					-13,170.00	-13,170.00
	Deposit	9/1		Aflac	449.61	449.61
	Deposit	9/1		Machias Savings Bank	952.68	1,402.29
	Deposit	9/12			2,379.00	3,781.29
	Deposit	9/15		NACo	69.20	3,850.49
	Deposit	9/15		Bernstein Shur	300.00	4,150.49
	Payment	9/25		York County	17.00	4,167.49
	Payment	9/25		Knox County	73.00	4,240.49
	Payment	9/29		Oxford County	2,989.00	7,229.49
	Deposit	9/30			5.10	7,234.59
	Deposit	10/1		Richardson, Melissa	171.30	7,405.89
Total Deposits and Credits					7,405.89	7,405.89
Total Cleared Transactions					-7,764.11	-7,764.11
Cleared Balance					-7,764.11	115,317.08
Uncleared Transactions						
Checks and Payments - 1 item						
	Bill Pmt -Check	9/25	3851	Maine Farm Bureau	-1,497.17	-1,497.17
Total Checks and Payments					-1,497.17	-1,497.17
Deposits and Credits - 1 item						
	Sales Receipt	8/9	1921	Baldacci, Peter K.	2.06	2.06
Total Deposits and Credits					2.06	2.06
Total Uncleared Transactions					-1,495.11	-1,495.11
					_	· · · · · · · · · · · · · · · · · · ·

	Туре	Date	Num	Name	Amount	Balance
Register Balance as of 10/01/2017					-9,259.22	113,821.97
New Transactions						
Checks and Payments - 5 items						
	Bill Pmt -Check	10/3	3854	Sunday River Resort	-20,496.62	-20,496.62
	Bill Pmt -Check	10/3	3852	Penobscot County Treasurer	-2,188.48	-22,685.10
	Bill Pmt -Check	10/3	3853	Waldo County_	-1,587.41	-24,272.51
	Bill Pmt -Check	10/3	EFT	Spectrum Business/TWC	-167,15	-24,439.66
	Bill Pmt -Check	10/3	3855	Capitol Computers	-125.00	-24,564.66
Total Checks and Payments					-24,564.66	-24,564.66
Total New Transactions					-24,564.66	-24,564.66
Ending Balance					-33,823.88	89,257.31

Maine County Commissioners Association Profit & Loss Budget vs. Actual

January through September 2017

10/06/2017 Accrual Basis

	2017 Budget	Sept 2017	Jan-Sept 2017	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4120-00 · Registration	22,000	3,425	17,114	-4,886	78%
4130-00 · Sponsorship	8,000	2,753	7,529	-471	94%
4140-00 · Vendor	17,000	1,017	9,990	-7,010	59%
4100-00 · Convention Income - Other			2		
Total 4100-00 ⋅ Convention Income	47,000	7,195	34,635	-12,365	74%
4200-00 · Meeting Income					
4210-00 · Annual Mtg			376		
Total 4200-00 · Meeting Income		•	376		
4300-00 · Dues	143,200		143,200		100%
4400-00 - Other Income	750	69	3,163	2,413	422%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assesssment	26,250			-26,250	
4800-00 · MainePERS Surplus Funds	7,900			-7,900	
4810-00 · Interest Earned	100	8	83	-17	83%
4920-00 · Transfer in from Fund Balance	32,621			-32,621	
Total Income	258,321	7,272	181,457	-76,864	70%
Gross Profit	258,321	7,272	181,457	-76,864	70%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	185	1,385	-615	69%
5030-00 · FICA	8,300	917	5,277	-3,023	64%
5040-00 · MainePERS Contributions	7,900	256	4,243	-3,657	54%
5050-00 · Salary-Office Manager	47,476	4,565	35,607	-11,869	75%
5060-00 · Salary-Executive Director	53,240	7,600	38,657	-14,583	73%
Total 5000-00 · Payroll Expenses	118,916	13,523	85,169	-33,747	72%
5100-00 · Insurance					
5110-00 · Health Insurance	22,900	921	10,251	-12,649	45%
5120-00 · Commercial, Crime, D&O Ins	2,150	58	1,812	-338	84%
5130-00 · Workers Comp	600	132	411	-189	69%
5140-00 · Unemployment Comp Ins	450		369	-81	82%
Total 5100-00 · Insurance	26,100	1,111	12,843	-13,257	49%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit			2,250		
Total 6010-00 · Prof. Services	500		2,250	1,750	450%
6030-00 · Lobbying					
6031-00 ⋅ Lobbying Reg	200		200		100%
6032-00 · Lobbying - Contractual	20,200		20,200		100%
Total 6030-00 · Lobbying	20,400		20,400		100%
6040-00 · NACO Expenses	·		•		
6041-00 · Conferences	11,030		3,962	-7,068	36%

	2017 Budget	Sept 2017	Jan-Sept 2017	\$ Over Budget	% of Budget
Total 6040-00 · NACO Expenses	11,030		3,962	-7,068	36%
6050-00 · Education and Training	500		380	-120	76%
6100-00 - Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	2,500		2,450	-50	98%
6114-00 · MCCA Staff Registration Expense	1,000	409	996	-4	100%
6118-00 · Meeting Exp.	30,000	331	2,077	-27,923	7%
6121-00 · Supplies	500	165	291	-209	58%
6124-00 · Commissioner Retirement Plaques	500		191	-309	38%
Total 6110-00 · Convention Expense	34,500	905	6,005	-28,495	17%
6140-00 · Copies-Printing					
6142-00 · Directory	100		95	-5	95%
6143-00 · Other Copying or Printing	100			-100	
Total 6140-00 · Copies-Printing	200		95	-105	48%
6145-00 · Dues Expense	1,225		1,100	-125	90%
6150-00 - Equipment - Office					
6151-00 · Computer Hardware & Software	1,000		325	-675	33%
6152-00 · IT Services	1,700	125	1,125	-575	66%
6153-00 - Photocopier Lease	3,300	282	2,534	-766	77%
6154-00 - Printer & Supplies	1,000		462	-538	46%
6156-00 - Other	500			-500	
Total 6150-00 - Equipment - Office	7,500	407	4,446	-3,054	59%
6160-00 · Fees	100		52	-48	52%
6170-00 · Meeting Expense					
6171-00 - Annual Meeting	1,500		1,019	-481	68%
6172-00 · County Officials' Workshop	250		•	-250	
6173-00 · Monthly	3,500		1,871	-1,629	53%
6174-00 · Retreat Meeting	800		733	-67	92%
6175-00 · Meetings - Other	800		100	-700	13%
Total 6170-00 · Meeting Expense	6,850		3,723	-3,127	54%
6180-00 · Mileage & Travel Expense	4,750	76	1,612	-3,138	34%
6195-00 - Office Space Rental	18,000	1,497	13,475	-4,525	75%
6215-00 · Postage-Shipping	250	10	60	-190	24%
6230-00 - Advertising	500		203	-297	41%
6235-00 · Supplies	2,000	22	762	-1,238	38%
6240-00 · Telephone, Fax & Internet	25				
6241-00 · Cell Phone	1,600	60	762	-838	48%
6243-00 · Phone, Fax & Internet	2,250	168	1,508	-742	67%
Total 6240-00 · Telephone, Fax & Internet	3,850	228	2,270	-1,580	59%
6250-00 · Website	100	220	176	76	176%
6260-00 - Contingency	1,000		262	-738	26%
Total Expense	258,321	17,779	159,245	-99,076	62%

ommissioners Association	etail by Account
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Maine County	Transaction

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September 2017

## Announced Payonal P	ontombor 2017					
9/1 Bangor Payroll Payroll for week 8/21 to 8/27/17 2.531,73 2.531,73 2.531,73 2.531,73 2.531,73 2.531,73 2.531,73 2.531,73 2.531,88 3.7 3.2 3.		Date		Memo	Amount	Balance
9/1 Bangor Payroll Payroll for week 8/21 to 8/27/17 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 2,531,73 3,23 <	MCCA Checking-Savings Bank	ı				
9/1 Methias Savings Bank Deposit 449.61 - 2, 49.61 - 2, 49.61 - 2, 49.61 - 2, 49.61 - 4,		1/6	Bangor Payroll	Payroll for week 8/21 to 8/27/17	-2,531.73	-2,531.73
911 Machies Savings Bank Deposit Payroll for week 8/28 to 9/3/17 2,531.68 -1, 952.88 -1, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -3, 45.00 -4, 45.00		9/1	Aflac	Deposit	449.61	-2,082.12
9/6 Bangor Payroll Payroll for week 8/28 to 9/2/17 -2,531.88 -3, 950 9/12 Kathleen G. Ayers 9/12 ManePERS -45,00 -3, 99,00 9/12 MCCA Petty Cash Printed by MCCA -69,00 -4, 90,00 9/12 MCCA Petty Cash Printed by MCCA -125,00 -4, 90,00 9/12 Activation Computers Printed by MCCA -125,00 -4, 167,71 9/12 Spectrum Business/TWC Deposit -125,00 -4, 167,71 9/12 Spectrum Business/TWC Deposit -132,00 -2, 167,71 9/12 Bangor Payroll Payroll for week 8/11 to 9/17/17 -1,69,20 -2, 167,71 9/15 Bangor Payroll Payroll for week 8/11 to 9/17/17 -1,880,53 -6, 132,00 9/25 Camden National Bank Payroll for week 8/11 to 9/17/17 -1,880,50 -1, 1380,52 9/25 Mine Farm Bureau Printed by MCCA for Recordkeeping -1,497,17 -2,531,73 -4, 132,00 9/26 Mine Farm Bureau Printed by MCCA for Recordkeeping -1,497,17 -2,531,73 -2, 10 -10, 10, 10, 11,00 -10, 2,300 -10, 10, 10, 11,00 -10, 10, 10, 11,00 -10, 10, 10, 11,00		9/1	Machias	Deposit	952.68	-1,129.44
9/12 Kathleen G. Ayers 9/12 Haven, Lauren 9/12 Haven, Lauren 9/12 Haven, Lauren 9/12 Capitol Computers 9/12 Capitol Computers 9/12 Spectrum Business/TWC 9/12 Spectrum Bureau 9/12 Spectrum Business/TWC 9/12 Spectr		8/6		Payroll for week 8/28 to 9/3/17	-2,531.68	-3,661.12
9/12 Haven, Lauren 9/12 Haven, Lauren 9/12 Haven, Lauren 9/12 Labry Mutual Insurance 9/12 Capitol Computers 9/12 Capitol Capitol Computers 9/12 Capitol Computers 9/13 Capitol Computers 9/14 Capitol Computers 9/14 to 9		9/12			-45.00	-3,706.12
9/12 MainePERS 9/12 Liberty Mittat Insurance 9/12 Liberty Mittat Insurance 9/12 Liberty Mittat Insurance 9/12 Liberty Mittat Insurance 9/12 Captiol Computers 9/12 Captiol Computers 9/12 Spectrum Business/TWC 9/12 Spectrum Business/TWC 9/12 Bangor Payoll 9/15 Bangor Payoll 9/15 Bangor Payoll 9/15 Bangor Payoll 9/15 Marco 9/15 Bangor Payoll 9/15 Maine Farm Bureau 9/15 Maine Farm Bureau 9/15 Knox County 9/25 Knox County 9/25 Knox County 9/25 Knox County 9/26 Maine Farm Bureau 9/18 Payroll for week 9/18 to 9/24/17 9/25 Maine Farm Bureau 9/26 Maine Farm Bureau 9/27 Fard Fallisen Gampany 9/28 Maine Farm Bureau 9/28 Maine Farm Bureau 9/28 Maine Farm Bureau 9/29 Maine Farm Bureau 9/29 Maine Farm Bureau 9/20 Maine Gampany 9/20 Main		9/12			-339,96	-4,046.08
9/12 Liberty Mutual Insurance 9/12 Liberty Mutual Insurance 9/12 Liberty Mutual Insurance 9/12 Captiol Computers 9/12 Captiol Computers 9/12 Captiol Computers 9/12 Spectrum Business/TWC 9/12 Spectrum Business/TWC 9/12 Bangor Payroll 9/15 Bangor Payroll 9/15 Bangor Payroll 9/15 Bangor Payroll 9/15 Great Falls Insurance Company 9/15 MACo 9/15 Bangor Payroll 9/15 Great Falls Insurance Company 9/15 Maine Farm Bureau 9/16 Maine Farm Bure		9/12			-255.64	-4,301.72
9/12 MCCA Petty Cash Printed by MCCA - 4-9:00 - 4-9:02 B9/12 UPS 9/12 UPS 9/12 Spectrum Business/TWC Deposit - 125:00 - 4-9:02 B9/13 Bangor Payroll Borosit Bangor Payroll Borosit Bangor Payroll Borosit Bangor Payroll Borosit Bank Businese Company By25 Great Falls Insurance Company By25 Maine Farm Bureau Bureau Britan Bureau Britan Bureau Britan Bureau Britan Bureau Britan Bureau Britan Britan Bureau Britan Brita		9/12			-57.50	-4,359.22
9/12 Capital Computers 9/12 UPS 9/12 UPS 9/12 UPS 9/12 UPS 9/15 Bernstein Shurr Deposit 2,379,00 2-2,392,00 2-2,392,		9/12		Printed by MCCA	-49.00	-4,408.22
9/12 UPS 9/12 Spectrum Business/TWC 9/12 Spectrum Business/TWC 9/12 Spectrum Business/TWC 9/12 Bernstein Shur 9/12 Bernstein Shur 9/12 Bernstein Shur 9/12 Bargor Payroll 9/12 Bargor Payroll 9/12 Bardor Payroll 9/12 Bardor Payroll 9/12 Bardor Payroll 9/12 Bardor Payroll 9/12 Maine Farm Bureau 9/12 Maine Farm Bureau 9/12 Maine Farm Bureau 9/12 Morod County 9/12 Morod County 9/12 Bargor Payroll 9/12 Maine Farm Bureau 9/13 Minerest 9/14 Bargor Payroll 11 Minerest 9/14 Bargor Payroll 11 Inherest 9/14 Minerest 9/15 Maine Farm Bureau 9/15 Maine Farm Bureau 9/16 Payroll for week 9/18 to 9/24/17 9/10 -6/1 9/10 Ayors 9/10 Minerest 9/10 Ayors 9/10 Ayor		9/12			-125.00	-4,533.22
9/12 Spectrum Business/TWC 9/12 Bemstein Shur 9/15 Bemstein Shur 9/15 Bemstein Shur 9/15 Bangor Payroll 9/15 Great Falls Insurance Company 9/15 Maine Farm Bureau 9/15 Forck County 9/16 Falls Insurance Company Payroll for week 9/18 to 9/24/17 4/19/12.58 10, 10, 10, 10, 10, 10, 10, 10, 10, 10,		9/12			-9.62	-4,542.84
9/12 Deposit 2,379,00 -2, 231,73 -4, 300,00 9/15 Bangor Payroll Payroll for week 9/4 to 9/10/17 -2,531,73 -4, 300,00 9/15 NACo Deposit -6,920 -4, 300,00 9/22 Bangor Payroll Payroll for week 9/11 to 9/17/17 -1,680,53 -6, 29,08 9/25 Great Falls Insurance Company Payroll for week 9/11 to 9/17/17 -1,680,53 -6, 29,08 9/25 Carden National Bank -132,00 -6, 29,08 -6, 29,08 9/25 Maine Farm Bureau Printed by MCCA for Recordkeeping -1,497,17 -8, 39,00 9/25 Knox County Payroll for week 9/18 to 9/24/17 -4,912,58 -10, 30,00 9/29 Oxford County Payroll for week 9/18 to 9/24/17 -4,912,58 -10, 542,31 9/29 Bangor Payroll Interest -10,542,31 -10, 542,31 9/12 Kathleen G. Ayers -45,00 -45,00 9/12 Kathleen G. Ayers -45,00		9/12			-167.71	-4,710.55
9/15 Bernstein Shur Deposit 2, 2,531.73 4, 9/15 MACo 9/15 NACo 9/15 NACo 9/22 Bangor Payroll 9/25 Great Falls Insurance Company 9/25 Great Falls Insurance Company 9/25 Great Falls Insurance Company 9/25 Camden Nationat Bank 9/25 Camden Nationat Bank 9/25 Camden Nationat Bank 9/25 Camden Nationat Bank 9/25 Maine Farm Bureau 9/25 Maine Farm Bureau 9/25 Mone Farm Bureau 9/25 Mone County 9/26 Mone County 9/29 Oxford County 9/29 Oxford County 9/29 Bangor Payroll Interest 9/30 Interest 9/18 Interest 3.08 9/12 Kathleen G. Ayers 9/12 Kathleen G. Ayers 9/12 Kathleen G. Ayers 9/12 Kathleen G. Ayers 9/15 Mone Farm Bureau 9/15 Mone Farm Bureau 9/16 Mone Farm Bureau 9/17 Mone Farm Bureau 9/26 Mone Farm Bureau 9/26 Mone Farm Bureau 9/26 Mone Farm Bureau 9/27 Mone Farm Bureau 9/28 Mone Farm Bureau 9/29 Oxford County 9/29 Mone Farm Bureau 9/20 Mone Farm Bureau 9		9/12		Deposit	2,379.00	-2,331.55
9/15 Bangor Payroll Payroll for week 9/4 to 9/10/17 - 2,531.73 - 4, 9/15 NACo 9/22 Bangor Payroll Payroll for week 9/11 to 9/17/17 - 1,680.53 - 6, 9/25 Great Falls Insurance Company 9/25 Great Falls Insurance Company 9/25 Camden National Bank 9/25 Camden National Bank 9/25 Camden National Bank 9/25 Maine Farm Bureau 9/25 Maine Farm Bureau 9/25 Knox County 9/25 County 9/26 County 9/26 County 9/26 County 9/26 County 9/27 Camden National Bank 9/28 County 9/29 County 9/29 County 9/29 County 9/20 C		9/15		Deposit	300.00	-2,031.55
9/15 NACo Deposit		9/15		Payroll for week 9/4 to 9/10/17	-2,531.73	-4,563.28
9/22 Bangor Payroll Payroll for week 9/11 to 9/17/17 -1,680.53 -6, 9/25 Great Falls Insurance Company 9/25 Camden National Bank 9/25 US Bank 9/25 Maine Farm Bureau Printed by MCCA for Recordkeeping 17,00 -6, 9/25 York County 9/25 York County 9/25 Mox County 9/25 Mox County 9/29 Oxford County 9/30 Interest 5.10 -10, 10,542.91 -10,		9/15		Deposit	69.20	-4,494.08
9/25 Great Falls Insurance Company 9/25 Camden National Bank 9/25 Camden National Bank 9/25 US Bank 9/25 Maine Farm Bureau 9/25 Mine Farm Bureau 9/25 Frox County 9/29 Cyrord County 9/29 Gydord County 9/29 Bangor Payroll 1nterest 9/18 Rathleen G. Ayers 9/12 Kathleen G. Ayers 9/13 Kathleen G. Ayers 9/14 Kathleen G. Ayers 9/15 Kathleen G. Ayers		9/22		Payroll for week 9/11 to 9/17/17	-1,680.53	-6,174.61
9/25 Camden National Bank 9/25 US Bank 9/25 US Bank 9/25 Maine Farm Bureau Printed by MCCA for Recordkeeping -1,497.17 -3, 17.00 -8, 17.		9/52			-132.00	-6,306.61
9/25 US Bank 9/25 Maine Farm Bureau Printed by MCCA for Recordkeeping -1,497.17 -8, 17.00 -8, 17		9/25	Camden		-629.08	-6,935.69
9/25 Maine Farm Bureau Printed by MCCA for Recordkeeping -1,497.17 -8, 9/25 York County 9/25 York County 9/25 Knox County 9/29 Oxford County 9/29 Bangor Payroll Payroll for week 9/18 to 9/24/17 -4,912.58 -10, 9/30 Interest 5.10 -10, 10, 10, 10, 10, 10, 10, 10, 10, 10,		9/25			-281.57	-7,217.26
9/25 York County 9/25 Knox County 9/26 Knox County 9/29 Oxford County 9/29 Bangor Payroll 9/30 Interest 9/30 9/18 Interest 9/18 Sathleen G. Ayers 9/12 Kathleen G. Ayers		9/52		Printed by MCCA for Recordkeeping	-1,497.17	-8,714.43
9/25 Knox County 73.00 -8, 2,989.00 -5, 9/29 Bangor Payroll 9/29 Bangor Payroll 9/30 Interest 9/30 Interest 9/18 Kathleen G. Ayers 9/12 Kathleen G. Ayers		9/52			17.00	-8,697.43
9/29 Oxford County 9/29 Bangor Payroll 9/29 Bangor Payroll 9/30 Interest 9/30 Interest 9/30 Interest 10,542.91 -10, -10,542.91		9/25			73.00	-8,624.43
9/29 Bangor Payroll for week 9/18 to 9/24/17 -4,912.58 -10, Interest 5.10 -10, -10,542.91 -10,542.91		9/28			2,989.00	-5,635.43
9/30 Interest 5.10 -10, -10,542.91 -10, -10,54		9/58		Payroll for week 9/18 to 9/24/17	-4,912.58	-10,548.01
9/18 Interest 3.08 3.08 3.08 3.08 3.08 3.08 3.08 3.08		06/6		Interest	5.10	-10,542.91
9/18 Interest 3.08 3.08 9/12 Kathleen G. Ayers -45.00 9/12 Kathleen G. Ayers 45.00	Total MCCA Checking-Savings Bank				-10,542.91	-10,542.91
9/18 Interest 3.08 3.08 9/12 Kathleen G. Ayers -45.00 9/12 Kathleen G. Ayers 45.00	Money Market Account					
3.08 9/12 Kathleen G. Ayers -45.00 9/12 Kathleen G. Ayers 45.00		9/18		Interest	3.08	3.08
9/12 Kathleen G. Ayers 9/12 Kathleen G. Ayers 45.00	Total Money Market Account				3.08	3.08
Kathleen G. Ayers -45.00 Kathleen G. Ayers 45.00	Receivables					
Kathleen G. Ayers 45.00		9/12	Kathleen		-45.00	-45.00
		9/12	Kathleen		45.00	0.00

Date	Name	Memo	Amount	Balance
9/12	Knox County	:	73.00	73.00
9/18	York County		17.00	90.00
9/18	Cumberland County Maine		17.00	107.00
9/20	Oxford County		2,989.00	3,096.00
9/25	York County		-17.00	3,079.00
9/25	Knox County		-73.00	3,006.00
9/26	Lincoln County		17.00	3,023.00
9/29	Oxford County		-2,989.00	34.00
			34.00	34.00
1/6	Bangor Payroll	Payroll for week 8/21 to 8/27/17	-2,531.73	-2,531.73
1/6	Bangor Payroll	Payroll for week 8/21 to 8/27/17	2,531.73	0.00
8/6	Bangor Payroll	Payroll for week 8/28 to 9/3/17	-2,531.68	-2,531,68
8/6	Bangor Payroll	Payroll for week 8/28 to 9/3/17	2,531.68	0.00
9/12	MCCA Petty Cash	Printed by MCCA	-49.00	-49.00
9/12	Haven, Lauren		-339.96	-388.96
9/12	Haven, Lauren		339.96	-49.00
9/12	MainePERS		-255.64	-304.64
9/12	MainePERS		255.64	-49.00
9/12	Liberty Mutual Insurance		-57.50	-106.50
9/12	Liberty Mutual Insurance		57.50	49.00
9/12	Capitol Computers		-125.00	-174.00
9/12	MCCA Petty Cash	Printed by MCCA	49.00	-125.00
9/12	Capitol Computers		125.00	0.00
9/12	UPS		-9.62	-9.62
9/12	UPS		9,62	0.00
9/12	Spectrum Business/TWC		-167.71	-167.71
9/12	Spectrum Business/TWC		167.71	0.00
9/15	Bangor Payroll	Payroll for week 9/4 to 9/10/17	-2,531.73	-2,531.73
9/15	Bangor Payroll	Payroll for week 9/4 to 9/10/17	2,531.73	0.00
9/22	Bangor Payroll	Payroll for week 9/11 to 9/17/17	-1,680.53	-1,680.53
9/22	Bangor Payroll	Payroll for week 9/11 to 9/17/17	1,680.53	0.00
9/25	Maine Farm Bureau	Printed by MCCA for Recordkeeping	-1,497.17	-1,497.17
9/25	Great Falls Insurance Company		-132.00	-1,629.17
9/25	Great Falls Insurance Company		132.00	-1,497.17
9/25	Camden National Bank		-629.08	-2,126.25
9/25	Camden National Bank		629.08	-1,497.17

Total Receivables Accounts Payable

	Date Name	Memo	Amount	Balance
	9/25 US Bank		-281.57	-1,778.74
	9/25 US Bank		281.57	-1,497.17
	9/25 Maine Farm Bureau	Printed by MCCA for Recordkeeping	1,497.17	0.00
	9/29 Bangor Payroll	Payroll for week 9/18 to 9/24/17	-4,912.58	-4,912.58
	9/29 Bangor Payroll	Payroll for week 9/18 to 9/24/17	4,912.58	0.00
Total Accounts Payable			0.00	0.00
1000-00 · Employee Health Insurance Contr				
	9/1 Bangor Payroll	EE Health Insurance Contributions	-45.52	-45.52
	9/8 Bangor Payroll	EE Health Insurance Contributions	-45.52	-91.04
	9/15 Bangor Payroll	EE Health Insurance Contributions	-45.52	-136.56
	9/22 Bangor Payroll	EE Health Insurance Contributions	-45.52	-182.08
	9/29 Bangor Payroll	EE Health Insurance Contributions	182.05	-0.03
	9/29 Bangor Payroll	Adjustment	0.03	0.00
Total 1000-00 · Employee Health Insurance Contr			0.00	0.00
1001-00 · MainePERS Employee Contribution				
	9/1 Bangor Payroll	Employee Contribution	-73.04	-73.04
	9/8 Bangor Payroll	Employee Contribution	-73.04	-146.08
	9/15 Bangor Payroll	Employee Contribution	-73.04	-219.12
	9/22 Bangor Payroll	Employee Contribution	-924.24	-1,143.36
	9/29 Bangor Payroll	Employee Contribution	-194.64	-1,338.00
	9/29 Bangor Payroll	EE MEPERS Retirement Contributions	1,338.00	0.00
Total 1001-00 · MainePERS Employee Contribution			0.00	0.00
4100-00 · Convention income 4120-00 · Registration				
	9/12 Tibbetts, Deborah	Guest	-27.00	-27.00
	9/12 Hancock County	Clark & Knowiton	-285.00	-312.00
	9/12 Knox County	Convention registration	-73.00	-385.00
	9/18 York County	Luncheon Meal-Friday	-17.00	-402.00
	9/18 Cumberland County Maine	Luncheon Meal-Friday	-17.00	-419.00
	9/20 Oxford County	Convention Registration Oxford	-2,989.00	-3,408.00
	9/26 Lincoln County	Luncheon Meal-Friday	-17.00	-3,425.00
Total 4120-00 · Registration			-3,425.00	-3,425.00
	9/1 Machiae Savinds Bank	Deposit	-952 68	-952 68
	_		-500 00	-1 452 68
		Deposit	-1,000.00	-2.452.68
		Conv. Bag Sponsor	-300.00	-2,752.68

	Date	Name	Memo	Amount	Balance
Total 4130-00 · Sponsorship				-2,752.68	-2,752.68
4140-00 · Vendor					
	9/1 Aflac		Deposit	-449.61	-449.61
	9/12 Nation	Nationwide Mutual Insurance Company	Deposit	-567.00	-1,016.61
Total 4140-00 · Vendor				-1,016.61	-1,016.61
Total 4100-00 · Convention Income				-7,194.29	-7,194.29
4400-00 · Other Income					
	9/15 NACo		Deposit	-69.20	-69.20
Total 4400-00 · Other Income				-69.20	-69.20
4810-00 · Interest Earned					
	9/18		Interest	-3.08	-3.08
	08/6		Interest	-5.10	-8.18
Total 4810-00 · Interest Earned				-8.18	-8.18
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees					
	9/1 Bangol	Bangor Payroll	Processing fee	34.65	34.65
	9/8 Bango	Bangor Payroll	Processing fee	34.65	69.30
	9/15 Bangol	Bangor Payroll	Processing fee	34.65	103.95
	9/22 Bangol	Bangor Payroll	Processing fee	34.65	138.60
	9/29 Bangoi	Bangor Payroll	Processing fee	46.65	185.25
Total 5020-00 - Payroll Fees				185.25	185.25
5030-00 · FICA					
	9/1 Bangol	Bangor Payroll	Тахеѕ	182.64	182.64
	9/8 Bangol	Bangor Payroll	Taxes	182.59	365.23
	9/15 Bango	Bangor Payroll	Taxes	182.64	547.87
	9/22 Bangol	Bangor Payroll	Taxes	182.64	730.51
	9/29 Bangoi	Bangor Payroll	Taxes	186.13	916.64
Total 5030-00 · FICA				916.64	916.64
5040-00 · MainePERS Contributions					
	9/12 MainePERS	ERS		255.64	255.64
Total 5040-00 · MainePERS Contributions				255.64	255.64
	9/1 Bandol	Bangor Payroll	Office Managers Salary	913.00	913.00
		Bangor Payroll	Office Managers Salary	913.00	1,826.00
	9/15 Bangol	Bangor Payroll	Office Managers Salary	913.00	2,739.00
	9/22 Bangoi	Bangor Payroll	Office Managers Salary	913.00	3,652.00
	9/29 Bangor	Bangor Payroll	Office Managers Salary	913.00	4,565.00

	Date Name	Memo	Amount	Balance
Total 5050-00 · Salary-Office Manager			4,565.00	4,565.00
5060-00 · Salary-Executive Director				
	9/1 Bangor Payroll	ED Salary	1,520.00	1,520.00
	9/8 Bangor Payroll	ED Salary	1,520.00	3,040.00
	9/15 Bangor Payroll	ED Salary	1,520.00	4,560.00
	9/22 Bangor Payroll	ED Salary	1,520.00	6,080.00
	9/29 Bangor Payroll	Payroll for week 9/18 to 9/24/17	1,520.00	7,600.00
Total 5060-00 · Salary-Executive Director			7,600.00	7,600.00
Total 5000-00 - Payroll Expenses			13,522.53	13,522.53
5100-00 · Insurance				
5110-00 · Health Insurance				
	9/29 Bangor Payroll	ER Health Insurance Contributions	921.36	921.36
Total 5110-00 · Health Insurance			921.36	921.36
5120-00 · Commercial, Crime, D&O Ins				
	9/12 Liberty Mutual Insurance		57.50	57.50
Total 5120-00 · Commercial, Crime, D&O Ins			57.50	57.50
5130-00 · Workers Comp				
	9/25 Great Falls Insurance Company		132.00	132.00
Total 5130-00 · Workers Comp			132.00	132.00
Total 5100-00 · Insurance			1,110.86	1,110.86
6110-00 · Convention Expense				
6114-00 · MCCA Staff Registration Expense				
	9/12 Haven, Lauren		163.05	163.05
	9/25 Camden National Bank		246.10	409.15
Total 6114-00 · MCCA Staff Registration Expense			409.15	409.15
6118-00 · Meeting Exp.				
	9/12 MCCA Petty Cash	Sunday River Photo Booth	49.00	49.00
	9/12 Kathleen G. Ayers	Golf Outing at the 2017 Convention	45.00	94.00
	9/25 Camden National Bank		237.15	331.15
Total 6118-00 · Meeting Exp.			331.15	331.15
6121-00 · Supplies				
	9/12 Haven, Lauren		41.06	41.06
	9/25 Camden National Bank		123.93	164.99
Total 6121-00 · Supplies			164.99	164.99
Total 6110-00 · Convention Expense			905.29	905.29
6150-00 · Equipment - Office				
6152-00 · IT Services				

	Date Name	Memo	Amount	Balance
	9/12 Capitol Computers		125.00	125.00
Total 6152-00 · IT Services			125.00	125.00
6153-00 · Photocopier Lease				
	9/25 US Bank		281.57	281.57
Total 6153-00 · Photocopier Lease			281.57	281.57
Total 6150-00 · Equipment - Office			406.57	406.57
6180-00 - Mileage & Travel Expense				
	9/12 Haven, Lauren		75.82	75.82
Total 6180-00 · Mileage & Travel Expense			75.82	75.82
6195-00 - Office Space Rental				
	9/25 Maine Farm Bureau	Printed by MCCA for Recordkeeping	1,497.17	1,497.17
Total 6195-00 · Office Space Rental			1,497.17	1,497.17
6215-00 · Postage-Shipping				
	9/12 UPS		9.62	9.62
Total 6215-00 · Postage-Shipping			9.62	9.62
6235-00 · Supplies				
	9/25 Camden National Bank		21.90	21.90
Total 6235-00 · Supplies			21.90	21.90
6240-00 - Telephone, Fax & internet				
6241-00 · Cell Phone				
	9/12 Haven, Lauren		60.03	60.03
Total 6241-00 · Cell Phone			60.03	60.03
6243-00 · Phone, Fax & Internet				
	9/12 Spectrum Business/TWC		167.71	167.71
Total 6243-00 · Phone, Fax & internet			167.71	167.71
Total 6240-00 · Telephone, Fax & Internet			227.74	227.74
TOTAL			0.00	0.00

Maine County Commissioners Association Expenses by Vendor Detail	ers Associa etail	ıtion				1:48 PM 10/06/2017
	Туре	Date	Memo	Account	Amount	Accrual basis Balance
Bangor Payroll		1/6	Office Managers Salary	5050-00 - Salary-Office Manager	913.00	913.00
		9/1	Taxes	5030-00 · FICA	182.64	1.095.64
	Bill	9/1	Processing fee	5020-00 · Payroll Fees	34.65	1,130.29
	Bill	9/1	ED Salary	5060-00 · Salary-Executive Director	1,520.00	2,650.29
	Bill	8/6	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	3,563.29
	Bill	8/6	Taxes	5030-00 · FICA	182.59	3,745.88
	Bill	8/6	Processing fee	5020-00 · Payroll Fees	34.65	3,780.53
	Bill	8/6	ED Salary	5060-00 · Salary-Executive Director	1,520.00	5,300.53
	Bill	9/15	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	6,213.53
	Bill	9/15	Taxes	5030-00 · FICA	182.64	6,396.17
	Bill	9/15	Processing fee	5020-00 · Payroll Fees	34.65	6,430.82
	Bill	9/15	ED Salary	5060-00 · Salary-Executive Director	1,520.00	7,950.82
	Bill	9/22	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	8,863.82
	Bill	9/22	Taxes	5030-00 · FICA	182.64	9,046.46
	Bill	9/22	Processing fee	5020-00 · Payroll Fees	34.65	9,081.11
	Bill	9/22	ED Salary	5060-00 · Salary-Executive Director	1,520.00	10,601.11
	Bill	9/29	Office Managers Salary	5050-00 · Salary-Office Manager	913.00	11,514.11
	Bill	9/29	Taxes	5030-00 · FICA	186.13	11,700.24
	Bill	9/29	Processing fee	5020-00 · Payroll Fees	46.65	11,746.89
	Bill	9/29	ER Health Insurance Contributions	5110-00 · Health Insurance	921.36	12,668.25
	Bill	9/29	Payroll for week 9/18 to 9/24/17	5060-00 · Salary-Executive Director	1,520.00	14,188.25
Total Bangor Payroll				•	14,188.25	14,188.25
Camden National Bank						
	Bill	9/25		6114-00 · MCCA Staff Registration Expens	246.10	246.10
	Bill	9/25		6118-00 · Meeting Exp.	237.15	483.25
	Bill	9/25		6121-00 · Supplies	123.93	607.18
	Bill	9/25		6235-00 · Supplies	21.90	629.08
Total Camden National Bank				•	629.08	629.08
	E	9/12		6152-00 · IT Services	125.00	125.00
Total Capitol Computers				•	125.00	125.00

	Туре	Date	Memo	Account	Amount	Balance
Great Falls Insurance Company					1	
	Bill	9/25		5130-00 · Workers Comp	132.00	132.00
Total Great Falls Insurance Company					132.00	132.00
Haven, Lauren						
	Bill	9/12		6121-00 · Supplies	41.06	41.06
	Bill	9/12		6114-00 · MCCA Staff Registration Expens	163.05	204.11
	Bill	9/12		6180-00 · Mileage & Travel Expense	75.82	279.93
	Bill	9/12		6241-00 · Cell Phone	60.03	339.96
Total Haven, Lauren					339.96	339.96
Liberty Mutual Insurance						
	Bill	9/12		5120-00 · Commercial, Crime, D&O Ins	57.50	57.50
Total Liberty Mutual Insurance					57.50	57.50
Maine Farm Bureau						
	Bill	9/25	9/25 Printed by MCCA for Recordkeeping	6195-00 · Office Space Rental	1,497.17	1,497.17
Total Maine Farm Bureau					1,497.17	1,497.17
MainePERS						
	Bill	9/12		5040-00 · MainePERS Contributions	255.64	255.64
Total MainePERS					255.64	255.64
MCCA Petty Cash						
	Bill	9/12	Sunday River Photo Booth	6118-00 · Meeting Exp.	49.00	49.00
Total MCCA Petty Cash					49.00	49.00
NACo						
	Deposit	9/15	Deposit	4400-00 · Other Income	-69.20	-69.20
Total NACo					-69.20	-69.20
Spectrum Business/TWC						
	Bill	9/12		6243-00 · Phone, Fax & Internet	167.71	167.71
Total Spectrum Business/TWC					167.71	167.71
UPS						
	Bill	9/12		6215-00 · Postage-Shipping	9.62	9.62
Total UPS					9.62	9.62
US Bank						
	Bill	9/25		6153-00 · Photocopier Lease	281.57	281.57
Total US Bank				-	281.57	281.57
TOTAL					17,663.30	17,663.30

Peter Baldacci, President Penobscot County

Thomas Coward, Vice President Cumberland County

Michael Cote, Secretary-Treasurer York County



Maine County Commissioners Association 4 Gabriel Drive, Suite 2 Augusta, ME 04330 207-623-4697 www.mainecounties.org Charles Pray Executive Director

> Lauren Haven Office Manager

MAINE COUNTY COMMISSIONERS ASSOCIATION

Convention of Maine Counties Update October 11, 2017

1. 2017 Convention Numbers

There were 175 people at the convention registered as attendees, guests, vendors or speakers. There were 22 paid exhibits and ten sponsors/advertisers who helped pay for various parts of the event.

2. Convention Evaluation Forms

Evaluation forms were collected at the convention and online through the website. Please see the following page for a compilation of the results.

3. Thank You Notes

Thank you notes have been sent out to participating sponsors, speakers and vendors.

4. Convention Pictures

Thanks to all who have sent their photos, a slideshow of convention pictures has been posted on the MCCA website. Copies of the group photo taken at the Board of Directors' meeting are available.

5. Finances

a. Sunday River Resort Bill

The final bill from the convention venue has been received and paid. The total amount due is exactly in line with calculated estimates and well within the 2017 budgeted amount for the line item.

b. Financial Update

Following is a profit and loss snapshot as of 10-10-17. The final numbers won't vary much from this. Please note \$1,000 reflected here was spent to secure the 2018 venue.

Maine County Commissioners Association Convention Profit and Loss

January through December 2017

oundary amough December 2011	
	TOTAL :
▼ Income	
▼ 4100-00 · Convention Income	
4120-00 · Registration	17,643.77 ◀
4130-00 · Sponsorship	7,529.18
4140-00 · Vendor	9,990.31
4100-00 · Convention Income - Other	2.06
Total 4100-00 · Convention Income	35,165.32
Total Income	35,165.32
Gross Profit	35,165.32
Expense	
▼ 6110-00 · Convention Expense	
6113-00 · Entertainment/Speakers	2,450.00
6114-00 · MCCA Staff Registration Expense	996.03
6118-00 · Meeting Exp.	22,573.87
6121-00 · Supplies	291.09
6124-00 · Commissioner Retirement Plaques	191.40
Total 6110-00 · Convention Expense	26,502.39
Total Expense	26,502.39
Net Income	8,662.93

6. Kickoff to 2018 Convention Planning

A meeting is scheduled for Friday, October 20th in Cumberland County to discuss the results of the 2017 convention and begin sketching out the plan for 2018. The next event is scheduled for September 14, 15 and 16 at the DoubleTree by Hilton in South Portland. As the dates were determined prior to this year's convention, every vendor who attended received a, "save the date" card with the 2018 information.

2017 Convention of Maine Counties Evaluation Form Results

Sunday River Resort September 8, 9 & 10

Following are the average ratings for each session or category with "1" being the lowest rating and "5" being the highest rating indicating the overall satisfaction of attendees. Comments are listed as written.

1:30	pm Friday, September 8
4.5	"EMA Q&A Panel" by Darren Woods (Aroostook EMA), Allyson Hill (Oxford EMA) and Tim Hardy (Franklin EMA)
	Comments:
4	"Surviving Floods" by Sue Baker, CFM, NFIP State Coordinator, Dept. of Agriculture, Conservation $\&$ Forestry
	Comments:
5	"Nationwide – Planning for Disaster and Preparing for the Future" by Steven M. Calandra, Vice President, Nationwide Retirement Institute
	Comments:
3:15	pm Friday, September 8
4	"Easy and Inexpensive Interactive Maps for Emergency Planning and Response" by Dr. Tora Johnson,
	Comments:
4.5	"Cyber Attack Recovery and Prevention" Eugene Kipniss, Senior Program Specialist, MS-ISAC, Center for Internet Security
	Comments:
3	"One Voice – Emergency Management and the Media – Not Your Grandparent's News," by Sharon Deveau Handy
	Comments:
5:00	pm Friday, September 8
43	"K-9 Disaster Response" by Deputy Steve Witham and K-9 Samson
7.0	Very interesting.
	Comments: Very interesting.
8:15	am Saturday, September 9
5	"Active Shooters" by Erik Ulmen, Protective Security Advisor, Rhode Island, Department of Homeland Security
	Comments: Valuable information. Great class! Instructor was very informative.
4	"The Local Update of Census Addresses (LUCA)" by James Crisp, Geographer, U.S. Census Bureau
	Comments. Good talk.

3.5	Weather Analysis - Understanding Maine's Weather Threats" by John Jensenius, Warning Coordination Meteorologist at the National Weather Service
C	Comments:
10:00	am Saturday, September 9
	Leadership in the Employment Setting: Maximizing Productivity" by Peter Marchesi from Wheeler & Arey and MCCA Risk Pool Manager Malcolm Ulmer
	Comments: Very good!! Marchesi is always great! Many thanks to Lauren for IT assistance. Unfortunately, I did not feel this course was helpful. What attorney Marchesi was suggesting could not work in a government, union environment.
4.5 S	Secretary of State Matthew Dunlap
	Comments: Good Info. Very easy to listen to. Humor. Good Speaker.
3 N	VACo First Vice President Greg Cox, Supervisor of San Diego County, CA
C	Comments: Too Long. Could not hear most of delivery. Very nice of Mr. Cox to come from CA! Very long speech.
Activi	ties Saturday Afternoon, September 9
4	Golf
	Comments:
	Sunday River Adventures GREAT. I was unsure where to get tickets, did not know I need to attend lunch until Comments: after. Luckily someone with tickets showed up. Very nice ride.
	Disc Golf
	Comments:
	Disc & Zip
	Comments:
	Scenic Bus Ride Bus driver very good
	Comments:
5 (Chondola Ride Nice! Scenic lift was a wonderful ride!
	Comments:
In Ger	neral:
4.8 V	Venue - Sunday RiverExcellent. Beds were complained about as uncomfortable and they were trip hazards.
	Comments: Very good. Very nice, clean. Bed were not comfy - pillows were flat. Plenty of space and well placed.
	Meal Choices Good. Very Good. Outstanding. Something for everyone. I'm picky and never went away hungry.
	'omments'

	Meal Quality Chicken Fri dinner tough. Okay, Very Good, Great food, Best in 23 years.			
4.4	I had the italian option Friday night & thought it was delicious. Some had chicken & were still hungry.			
	Comments: Both dinners (salmon), friday lunch, & breakfast were great. There wasn't much of a meal if you chose			
	chicken.			
3.5	Educational Session Topics Too limited. Not varied, not organized - really missed opportunity to educate.			
3.3	Many people from my county chose not to attend due to the high EMA focus of classes.			
	Comments: Very good. Nothing that interested me or would help in my position (probate). I liked the theme.			
	different than years past,			
4	Educational Session Quality Okay. Poor, Very good.			
	Educational Session Quanty			
	Comments:			
4.1	Activities Offered Good. Plenty of choices at Sunday River.			
	Comments:			
4.4	Entertainment Okay. Dan Taylor was great! Very good. Great! Friday night singer was outstanding.			
7.7	00 as George 9			
	Comments: The singer was amazing and the magician was comical!			
Suggestions for next year: Jail Funding, Health Insurance. Work with the local county in preparing this meeting.				
~ ~ BB'	out on the region of the regio			
Spec	ions more varied & need more presenters & more topics, suggestions mental health, drugs, jail overcrowd.			
0000	ono more varied a need more presenters a more topics, suggestions montal neathr, druge, juit oversiona.			
Koon	up the good work. Offer more classes that are applicable to ALL departments of county government to choose from.			
Also, how about some "fun" classes? Maine Municipal Association offers some light, informative classes. Thank you to the				
committee for all your hard work!				

Thank you for participating in the 2017 Convention of Maine Counties!

*