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Malcolm L. Ulmer
Risk Manager

December 4, 2019

Aroostook County
Attn: Ryan Pelletier, County Administrator
144 Sweden Street, Suite 1
Caribou, Maine 04736

Re: Brenda Smith v. Aroostook County and Shawn D. Gillen
Docket No.: 1:18-cv-352-NT
Claim No.: 002733-PI-01

Description	Amount
Aroostook County's 50% share of the compromise resolution negotiated on July 16, 2019.	\$87,500.00
Amount Due and Payable by December 23, 2019: \$43,750.00	
Amount Due and Payable by January 31, 2020: \$43,750.00	
Total Amount	\$87,500.00

1-3700

Date: 2/5/20	Amt: 87,500.00
Vendor#: 728	W#: 3
Check#: 46328	

AGREEMENT FOR MEDICAL SERVICES
AT THE
AROOSTOOK COUNTY JAIL

THIS AGREEMENT made this ___ day of _____ by and between, Aroostook County for the Aroostook County Jail a local non-profit, confinement facility, located at 15 Broadway ST , Houlton, State of Maine (hereinafter refer to "ACJ"), and Medpro Associates, a division of D.T. Developers, Inc., a Maine corporation having a place of business in Dover Foxcroft, in the County of Piscataquis and State of Maine (hereinafter referred to as "MEDPRO").

In consideration of the mutual covenants and agreements herein contained, the parties do hereby agree as follows:

I. TERM, PURPOSE & OPTION

A. Term of Agreement

This Agreement is for a period of 11 months starting on 1 August 2019 and ending 30 June 2020.

B. Purpose

To provide a working agreement between ACJ and MEDPRO for the provision of primary medical health care services to the inmates of ACJ and limited health care services to the employees of ACJ. This working agreement outlines health care services, the management of the services, and a system to monitor and evaluate the provision of those services.

C. Option for medical staff passing medication

It is agreed by the parties, that ACJ may desire to have medical staff passing meds at med pass if financial constraints allow before 1 July 2020. If ACJ desires to exercise this option it must notify MEDPRO in writing of its intent to exercise this option signed by the Sheriff and at a price to be negotiated between the Sheriff and the Health Services Administrator.

II. SCOPE OF SERVICES

- A. Responsibilities of MEDPRO: Essential primary health care services will be provided by MEDPRO to inmates who have impaired physical or mental health status. Services to be provided include identification of medical and if applicable, mental health care needs, physical examinations, health care assessment, appropriate medical treatments including ordering prescription medications and if verified mental health medications. Also including laboratory testing and other diagnostic examinations, appropriate referral and coordination with health care providers within the community, and prevention and health care education. The specific provisions of services to be outlined in the health care policy, procedure, and protocol manual.

B. Services To Be Provided.

MEDPRO will provide all services identified herein within the secure portions of the jail building and attached recreation area only for inmates resident in the jail. The services will meet the requirements of Maine laws and regulations. MEDPRO shall have liability insurance for all services and name ACJ as an additional named insured. Proof of insurance will be provided to ACJ.

C. Exceptions to Treatments

- a. MEDPRO will provide health care services to pregnant inmates, but health care services provided to an infant following birth will not be the responsibility of MEDPRO.
- b. Elective Medical Care. MEDPRO will not be responsible for providing elective medical care to inmates. For the purposes of this agreement, "elective medical care" means medical care which, if not provided, would not, in the opinion of MEDPRO's Medical Director, cause the inmate's health to deteriorate or cause definite harm to the inmate's well-being. Any referral for elective medical care must be reviewed by the Jail Administrator or designee prior to provision of such services.
- c. Inmates outside ACJ. Healthcare services are intended only for those inmates in the actual physical custody of ACJ, whether at the jail or other facility, including inmates in hospitals or other non-treatment facilities. Such inmates will be included in the daily population count. As such, inmates on any sort of temporary release, including but not limited to, inmates temporarily released for purposes of attending funerals or other family emergencies, inmates on escape status, inmates on furlough, or inmates on supervised custody who do not sleep at ACJ at night, will not be included in the daily population count. They will not be the responsibility of MEDPRO with respect to furnishing of health care services except for provision of medication to provide continuity of care prior to scheduled release.

D. Nursing Services -Nursing Services are included in this contract.

- a. Screening: Except for extraordinary circumstances, nursing staff will, within 24 hours interview each inmate who is identified as having medical problems to obtain further necessary medical information and to verify the existence of the medical condition. MEDPRO staff will obtain orders for appropriate medical treatment intervention when a medical problem is presented and verified.
- b. Nursing:
 - i. Conduct daily nurse sick call to evaluate and coordinate care for inmates with health problems.
 - ii. Complaint oriented initial inmate health screening and nursing intervention.
 - iii. Schedule and implement laboratory, radiological, other testing.
 - iv. Document nursing care and patient response to treatment.
 - v. Coordination of clinic services.
 - vi. Assist the health care provider with examinations and treatments.
 - vii. Coordinate and implement routine and emergency referrals.

- viii. Provide management of clinic medications and supplies
 - ix. Prepare and store health care related correspondence and medical records.
 - x. Consult/coordinate nursing support of mental health, substance abuse, and other programs.
 - xi. Consult jail health provider to insure appropriate care for health alterations.
 - xii. Coordinate with jail staff/administration facilitating implementation of treatment.
 - xiii. RN -Supervision for any nursing services.
- c. Medication Administration: -Medication Administration Services that are included in this contract.
- i. Medication will continue to be passed by correction officers under ACJ policy and procedure.
- d. Administrative Responsibilities.
- i. MEDPRO will ensure adherence of the health care staff to all federal, State, and municipal laws, ordinances, and rules and regulations, all applicable court orders, all ACJ directives, and all ACJ Policies and Procedures.
 - ii. MEDPRO will ensure that the medical and administrative staff report unusual problems or incidents to the ACJ jail administrator or designee as they occur.
 - iii. MEDPRO will ensure that all inmate grievances about health care are investigated and responded to within the timeframe established by ACJ policies and procedures and ACA and Maine DOC jail standards.
 - iv. MEDPRO will ensure that the health care status of inmates admitted to outside hospitals is reviewed and that the duration of the hospitalization is no longer than medically necessary.
 - v. MEDPRO will ensure that all health care contacts are documented in the inmate health care record in the proper format and in accordance with standard medical practice, ACA standards, and MDOC jail standards.
 - vi. MEDPRO will ensure that a designee is available on-call 24 hours a day, in order to ensure the orderly operation of the health care program.
 - vii. MEDPRO will expend all reasonable efforts to contain health care costs of the inmates.
- E. Provision of Routine Medical Services by Healthcare Provider (PA, NP, MD, DO) Routine Medical Services are included in this contract.
- a. Medical sick call will be held by the Health Care Provider once a week for eight (8) hours during the contract, but will continue until patients scheduled for sick call are seen.
 - b. A history and physical examination will be completed on each inmate within 14 days of admission.
 - c. Referrals for health care will be screened and triaged by the health clinic staff in consultation with the Healthcare provider as necessary
 - d. Referrals regarding inmate medical problems received from correctional officers will be responded to within one business day.
 - e. Routine self-referrals will be responded to no later than the next nursing Sick Call.
 - f. Health Clinic staff will assist the correctional staff by responding to family inquiries re: physical or mental health status within the limits imposed by confidentiality;

response will be within forty-eight (48) hours from day of request, pending completion of a Release of Information signed by the inmate.

- g. Appropriate medical and mental health interventions will be prescribed, implemented, and documented upon notification of the occurrence and suitably implemented.
- h. Relevant health care management (physical and mental health) issues must be communicated to correctional shift commander during the shift that the care level requirements change.

F. Provision of "On Call" Medical Services"

- a. "On Call" services are health care services provided by MEDPRO outside of regularly scheduled medical personnel hours.
- b. "On Call" personnel will be scheduled and the schedule will be posted with Jail Administrator.
- c. "On Call" personnel will respond by telephone within 10 minutes of receiving the call.
- d. Telephone consultation will be available for urgent and emergency medical care for purposes of this section and the entire agreement. Emergencies are defined as those conditions appearing on Attachment C attached, entitled "Medical Emergency List".
- e. If during telephone consultation, the shift commander believes that on site response is required for the safe care of the inmates, the designated on call staff will respond on site within one hour.
- f. MEDPRO staff member on-call and shift commander may make changes to the time of provision of services as conditions warrant.

G. Coordination and Referral Services:

- a. MEDPRO will make appropriate referrals as required for physical problems of the inmates and contact with referral resources will routinely be made no later than two days after identifying the need for referral.
- b. MEDPRO will assist the correction officers with any after hours emergency referrals within the time frames outlined in "on call" services.
- c. MEDPRO will provide appropriate support and discharge planning for chronic physical health care needs upon release from the facility to any inmate who is released from the jail.
- d. MEDPRO will coordinate services received through external organizations for essential health care needs and communicate these appointments to the appropriate corrections officers.
- e. MEDPRO will coordinate and consult with other confinement facilities to facilitate continuity of care; communicate to receiving facilities, when essential, within 48 hours of transfer, communicate with sending facilities, when essential, within 48 hours of receiving the inmate from that facility excluding weekends and legal holidays - when provided with adequate notice of transfer.
- f. MEDPRO will arrange appropriate medical care with an inmate's private health care provider if deemed necessary by MEDPRO and approved by the Jail Administrator, provided that the cost of said private health care provider's services, and costs associated with transport is paid for either by the inmate or by the inmate's insurance. In no event shall this cost be the responsibility of ACJ nor will it be the responsibility of MEDPRO.

- g. MEDPRO will coordinate and consult with the Mental Health providers contract with ACJ within all applicable rules and regulations.

H. Detox Protocol

MEDPRO will develop, and order the necessary medication for, a Detox Protocol to be administered on-site. The Detox protocol will be approved the MEDPRO's medical director. Costs for medications will be the responsibility of ACJ.

I. Medication Assisted Treatment

MEDPRO will develop, and order the necessary medication for, a Medication Assisted Treatment (MAT) for substance abuse disorder, administered on-site. The MAT protocol will be approved by MEDPRO's medical director. Costs for medication will be the responsibility of ACJ.

J. Provision of Prevention Services.

- a. Prevention services are those services that potentially reduce injury and illness of inmates within the facility. MEDPRO will provide inmates with incidental education required to maintain or improve health and recover or adapt to illness or injury.
- b. Inmate Education
 - i. MEDPRO will provide Patient Encounter Education to adequately inform the inmate of appropriate instructions of how to manage their health and chronic illnesses.
 - ii. MEDPRO will provide written Patient Instructions Forms to adequately inform the inmate of how to maintain health status and manage chronic illnesses.
 - iii. MEDPRO will coordinate STD's, HIV, AIDS testing and education.

K. Employees Health Care: Limited employee health care services will be available on an "as available" basis.

- a. Prevention and Clinical Services.
 - i. MEDPRO will provide initial and ongoing tuberculosis screening/testing in accordance with MCDC guidelines. ACJ will be responsible for the cost of materials to provide screening/testing.
 - ii. MEDPRO will provide Hepatitis B inoculations to new Jail employees, Hepatitis B boosters for all ACJ employees as medically necessary, annual flue shots to all ACJ employees who consent to said shots. ACJ will be responsible for the cost of inoculations.
 - iii. MEDPRO will provide incidental employee health care and injury management (not to include primary health care).
 - iv. MEDPRO will provide emergency health or injury intervention for staff and visitors. Intervention for both staff and visitors will only be until community-based responders arrive or the subject refuses such care and departs the facility.

- v. MEDPRO will provide employee physical examinations, and will provide screenings to determine whether employees may be cleared to wear biohazard or other respiratory masks.
- vi. MEDPRO will maintain records of all employee screenings, immunizations and physicals subject to Federal, State, and local laws and regulations.
- b. Employee Education
 - i. MEDPRO will work with the facility staff to provide educational materials and instruction on a variety of health care issues, including, but not limited to, CPR and first aid; response to an emergency or disaster condition; signs and symptoms of mental illness; alcohol and drug withdrawals; chronic illness; completion of intake screenings; Blood borne Pathogens and Universal Precautions; Basic Medical Situations, Suicide Prevention; Transmission of Communicable Diseases, and other courses as deemed appropriate by MEDPRO and the Jail Administrator.
 - ii. MEDPRO will provide First aid and CPR training to certify jail personnel as first responder or to meet the requirements of the standards of the Maine Department of Corrections.
 - iii. ACJ employees may be included in any in-service offering available to medical staff.
 - iv. MEDPRO will provide training to ACJ personnel about health care policies and procedures.
 - v. ACJ staff will provide training to MEDPRO regarding the ACJ Information Management System.
 - vi. All training provided by MEDPRO will meet all applicable standards. All training will be determined by, at a rate to be negotiated with, the Jail Administrator to be billed separately.
 - vii. MEDPRO will assist with planning, development, implementation of medical and mental health education programs in collaboration with the training officer.

L. Health Care Management Services: MEDPRO will provide those services required to plan, develop, implement, manage, and evaluate the provision of health care service.

M. Planning for health care services.

- a. MEDPRO will analyze health care demand and develop appropriate staffing patterns.
- b. MEDPRO will analyze health care demand and develop appropriate strategies to implement required health care.
- c. MEDPRO will coordinate and procure appropriate direct service staff including: physician, physician's assistant, nurses, and mental health professional.
- d. MEDPRO will ensure that direct service staff have current licenses, liability insurance, and operate within the limitations of their license to practice.
- e. MEDPRO will provide ACJ with evidence of professional liability insurance for the medical personnel providing services under MEDPRO.
- f. MEDPRO will provide ACJ the appropriate certificates verifying such coverage and will notify ACJ if this insurance is canceled.

- g. Documentation of requirements outlined in d. and e. must be available to ACJ via the Jail Administrator.
- h. MEDPRO will coordinate and procure support staff required to maintain health care.
- i. MEDPRO will develop job descriptions for the medical personnel who deliver services (direct or support) within the facility.
- j. MEDPRO will, communicate on a regular basis, minimum monthly, with the Jail Administrator on emerging medical issues and provide written reports on matters of concern or potential liability.
- k. MEDPRO will, on a scheduled basis, meet at a minimum quarterly with the jail administrative staff to review services and coordinate support requirements for inmate health care.

III STAFFING

A. Staffing Requirements,

- a. MEDPRO will ensure that appropriate staff is available to provide the health care services as defined in this proposal. MEDPRO will provide cost options for the staffing requirements listed below. Full staffing for the detention facility, using only licensed and professionally trained personnel, must be available for the following options.
- b. Nursing Coverage
 - i. MEDPRO will provide RNs, or a combination of RNs and LPNs under appropriate supervision, to conduct daily nurse's sick call, review medical requests, supervise medication administration, and perform other functions as required;
 - ii. 84 Hours per week,
 - iii. Nursing Staff will be on-call for services needed outside infirmary hours.
- c. Medication Administration
 - i. Quality review audits will be performed monthly.
- d. Medical Sick Call
 - i. MEDPRO will provide a Physician or a Physician Extender to provide on-site sick call
 - ii. 8 hours weekly broken into 1 sick call days by MLP.
 - iii. MLP will be on-call for services needed outside of sick call.
- e. Medical Secretary
 - i. MEDPRO will provide a Medical Secretary to manage records and other secretarial duties in the Medical Department.
 - ii. 40 hours weekly.
- f. Administration & Nursing Supervision
 - i. MEDPRO will identify an individual as their Single Point of Contact, a Health Services Administrator, to manage the comprehensive, integrated health care services contract and meet with representatives of ACJ as needed. This Single Point of Contact will be responsible for ensuring that all administrative responsibilities are fulfilled.

- ii. MEDPRO will identify a nurse (RN) to be an Assistant Health Service Administrator/Nursing Supervisor to supervise all Nursing Staff.

- g. Medical Director

- i. MEDPRO will identify a Medical Director who will be responsible for the clinical oversight of all health care services and will ensure the provision of appropriate, quality inmate health care that at a minimum meets ACA and Maine DOC jail standards

B. Clinical Consultation and Supervision.
MEDPRO will insure that appropriate clinical consultation; supervision and support are available to the direct service staff.

C. Additional Provisions

- a. Staffing.

- i. Jail Administrator review .

Employees of MEDPRO'S contract and subcontract personnel shall be subject to review by the Jail Administrator or his designee and approved by the Jail Administrator or designee.

- b. Requirement to Pass Background Investigation.

- i. All health care staff providing services to ACJ inmates must have a pre-approved criminal background check and be licensed to practice in the State of Maine. Background checks will be conducted by the ACJ designated staff or at the direction of the Jail Administrator.
- ii. ACJ will take all reasonable, usual and customary steps necessary to screen health care personnel to ensure that such personnel will not constitute a security risk to ACJ or to the inmates.

IV ADMINISTRATION

- A. Develop policies, procedures, and protocols necessary to provide essential primary health care including essential mental health services.

- a. MEDPRO will provide and maintain a "Medical Office Guide" with guidelines for health care in the medical office.
- b. This manual will ensure that all routine and expected emergency procedures are outlined.
- c. All policies and provision will be cross-referenced with relevant SOP'S of ACJ.
- d. All policies will meet and maintain standards set by the ACA and the MDOC.

- B. Documentation and Record Keeping

- a. A routine method of documentation of care will be adhered to throughout the inmate medical record of this Agreement by MEDPRO.

- b. A written procedure will be developed regarding documentation of medical care and services delivered by any medical personnel.
- c. A written policy and procedure regarding confidentiality and access to inmate medical records will be adhered to by the parties.
- d. A written policy and procedure regarding the storage of medical records will be followed by the parties hereto.
- e. Records generated by MEDPRO in providing services under this agreement belong to ACJ. Copies of records will be provided to MEDPRO upon request.
- f. Health Care Records
 - i. MEDPRO shall maintain complete, accurate and confidential medical, substance abuse and mental health records separate from the PCJ confinement records of the inmate in compliance with HIPPA and all municipal, state and federal regulations and laws.
 - ii. All medical records will meet MDOC standards.
 - iii. All health care service documentation and information will be entered into the ACJ electronic jail management system.
 - iv. The health information will have a separate security level and access will be limited to health care personnel.
 - v. In any criminal or civil litigation where the physical condition of an inmate is at issue, or where medical care is at issue, MEDPRO shall provide the ACJ with access to such records, and upon request, provide copies as authorized by law.
 - vi. MEDPRO will comply with all lawful ACJ Policies and Procedures relating to access to and confidentiality of the health care records.
- g. Service Monitoring:
 - i. MEDPRO has in place a system of tracking service provision (types, amounts, responsiveness to requests, time involved, etc.)
 - ii. Quarterly reports of service provision, problems in health care delivery and planned change(s) will be provided to ACJ via the Jail Administrator by MEDPRO within 30 days following the close of each quarter. The 4th quarter report shall include the final yearly report figures.
 - iii. Documentation and information obtained in tracking both service provision and staffing demands will be used to negotiate changes in the current Agreement if agreed to by the parties.
- h. Health Care Service Evaluation
 - i. The results of the health care service documentation will be evaluated by ACJ in consultation with MEDPRO representatives and will be used to negotiate changes in the current Agreement if agreed to by the parties.

C. Third Party Reimbursement

MEDPRO will assist ACJ in seeking third-party reimbursement for medical services where such reimbursement is available. MEDPRO will share all documentation received on insurance of third party claims with ACJ.

V. RESPONSIBILITIES OF ACJ

A. Assessment:

A medical history and questionnaire is to be completed with all inmates during the admission process or as soon thereafter as possible, Copies will be forwarded to the medical staff.

B. Space and Equipment.

ACJ will provide MEDPRO with the following items, during, the term of the Agreement, without charge.

1. Space designated for the Correctional Facility Medical, and, in addition, such equipment as is necessary for the proper operation and conduct of the medical services.
2. ACJ shall also keep and maintain said space in a sanitary manner with secure storage in good order and repair.
3. ACJ shall also keep and maintain said equipment in good order and repair.
4. ACJ shall furnish the Medical Department with such utilities (power, light, heat, telephone, etc.), housekeeping, laundry, and other services required for proper operation of the Medical Department.
5. All necessary supplies for the proper operation and function of the Medical Service, which include equipment and supplies.
6. Office Space for the Health Services Administrator and a Assistant Health Services Administrator/Director of Nursing.

C. Appropriate support for the activities of the Medical Department to include correction staff, transportation of inmates, and additional items as may be provided in the Policy and Procedure manual.

D. Notice regarding known impending transfers and releases to comply with contract requirements,

- a. Notice of new personnel and training sessions at least one month in advance whenever possible. Otherwise notification will be given as soon as known to the Jail Administrator or designee.

E. Accurate daily, monthly, annual inmate demographic information

1. Sentence / Scheduled Release Sheets
2. Cell assignment / housing sheet
3. Any other reports that becomes available if requested by the Health Services Administrator.

F. Medical Service staff Training.

- i. Orientation to the jail for new medical personnel.
- ii. Initial and recurring basic security procedures training for the medical personnel.
- iii. Identification badge and security review.
- iv. Overview of correction operations and tour of the building.
- v. Operation of the phone system.
- vi. Emergency procedures (fire, escape, threats, etc.)
- b. MEDPRO staff shall be allowed to attend selected initial training classes for correction officers.

G. Communication and Coordination.

- a. ACJ designates the Jail Administrator, as the party responsible for notifying the Health Services Administrator about any problems, issues, or concerns with service delivery, and payments pursuant to this agreement.
- b. ACJ will provide a supportive dynamic work environment that will include obtaining Medical personnel recommendations on any policy or procedural matters that would directly affect the operation of the Medical services.

H. Use of Facilities

- a. MEDPRO employees will have the option to meal privileges consistent to that of a corrections officer during their hours of employment.
- b. MEDPRO employees will have access to the Employee Gym & locker rooms during their off hours, subject to the same rules and regulations as ACJ employees.
NEITHER MEDPRO NOR ACJ WILL BE RESPONSIBLE FOR ANY INJURY RESULTING FROM THE USE OF THE GYM.

I. Support

- a. The point of contact for the following issues will be the Jail Administrator or designee.
 - i. Identification Cards.
 - ii. Medical Staff Personnel Clearance
 - iii. Problem Resolution Access
 - iv. Training for jail computer system, if available
- b. Corrections staff assistance with: preparation of inmate sick call; documentation of inmate medical requests; point of contact for telephone support.
 - i. Timely availability of correction staff for escort, when required, to insure security during health related duties.
 - ii. Timely transportation and escort for inmates receiving health care from community resources.
 - iii. The point of contact for MEDPRO activities as "Purchase Agent" for medical supplies and services will be the Jail Administrator. All purchases, with the exception of supplies which fall within the contracted expenses of medical care, must receive prior review and approval from the Jail Administrator.

J. Provision of Ancillary Services & other services not covered by this agreement

Except as may otherwise be specified in this Agreement, ACJ will have the ultimate financial responsibility for all healthcare services provided to inmates including off-site services, pharmacy services, lab services, x-ray services, medical waste, all medical equipment and supplies, office equipment and office supplies.

a. Pharmaceutical Services

- i. MEDPRO shall ensure that all prescription medications are ordered by the appropriate licensed health care professional and the medication administration records are maintained with all applicable standards and laws. MEDPRO shall ensure that the prescription medications ordered adhere to the PCJ Policy and Procedures. MEDPRO shall be responsible for returning any medications not used and ensure proper credit is given for those

medications, ACJ shall also be responsible for any payments do the Pharmaceutical Company that ACJ has agreements with.

b. Laboratory Services

- i. MEDPRO will coordinate with the Lab that ACJ designates. It is the responsibility of ACJ to negotiate Laboratory Service. ACJ will be responsible for all payments do the Laboratory Service Company that ACJ has agreements with.

c. Imaging Services

- i. MEDPRO to coordinate with all Imaging Service provider(s). It is the responsibility of ACJ to negotiate for Imaging Services. ACJ will be responsible for all payments do the Imaging Service Company that ACJ has agreements with.

d. Bio-Waste Management Services

- i. MEDPRO will be responsible for the coordinating the collection, disposal of all medical waste that requires disposal according to federal and State statutes or regulations, MEDPRO will propose a plan for managing the collection and disposal of medical and hazardous waste subject to the approval of the Jail Administrator. ACJ will be responsible for all payments due to the Bio-Waste Management Company for which it has a contract with.

e. Specialty (including hospital) Services

Whenever an inmate requires the services of a medical specialist MEDPRO will be responsible for coordination and scheduling of specialty services and confirm that services are provided in accordance with ACJ policy and procedures. ACJ will be responsible for all costs and payments of claims for provision of such services. Specialty services and care are to be provided on site whenever feasible and ACJ will be responsible for transportation and security coverage whenever services must be provided for off-site.

f. Dental Care

Dental services shall be provided in accordance with ACJ policy and procedures. ACJ will be responsible for all costs for all dental supplies and services.

VI COMPLIANCE

A. Legal Compliance

- i. All MEDPRO contract and subcontract personnel shall comply with all federal, State, and municipal laws, ordinances, rules and regulations, and licensing requirements, all applicable court orders, all ACJ directives, and all ACJ Policies and Procedures.
- ii. All MEDPRO personnel must be licensed and certified appropriate for their positions and functions.
- iii. MEDPRO will provide to ACJ and keep on file all required licenses and certifications, all renewals of licenses and certifications, and any modifications to or restrictions on any licenses or certifications, of staff providing services under this contract.

- iv. The Jail Administrator or designee may dismiss MEDPRO contract and subcontract personnel at his or her discretion when the Jail Administrator has reason to believe the MEDPRO member has comprised the safety and/or security of ACJ or violated the law. The Jail Administrator will brief the Health Services Administrator in the event that an MEDPRO provider is dismissed to inform him/ her of the reasons for the dismissal.
- v. The Jail Administrator or designee reserves the discretion to require MEDPRO personnel to leave the premises of ACJ and to prohibit admittance to the facility of any individual. Should the Jail Administrator or designee require any MEDPRO personnel to leave the premises for reasons other than identified in this contract, the Jail Administrator or designee shall immediately notify the Health Services Administrator and both parties agree to meet within (5) five business days to formalize a joint plan to resolve said issue(s).
- vi. All staffing hours and medical services activities must be documented. Additional requirements for staffing due to increased demand for services will be reflected in separate documentation. Payment for additional services will be based upon the separate documentation that must be agreed to by the parties.
- vii. Staffing Patterns. Staffing
 - 1. Health Care Provider (Physician Assistant, Nurse Practitioner, and Physician) licensed in Maine with clinical supervision, when required, by a competent physician. The health care provider will provide a period of clinical services of (8) hours once a weekly to hold "sick call" for the inmates. The health care provider will be available to the jail health and administrative staff for consultation at other times.
 - 2. A nurse will be on site (84) hours weekly. A Registered Nurse or Licensed Practical Nurse licensed in Maine and supervised by a Registered Nurse.
 - 3. Physician licensed to practice in Maine will provide supervision of medical care, phone consultation and will (when medical conditions require) provide on site evaluations.
 - 4. Registered Nurse licensed to practice in Maine will provide supervision of nursing care, phone consultation and will (when medical conditions require) provide on site evaluation.
 - 5. Medical Secretary will provide 40 hours of documentation management, answering the phone, and other secretarial duties.
- viii. When additional staffing is required due to additional medical services, services will be documented and billed at the hourly rates listed in VII Contract Costs, B. Additional Costs.

- ix. Witness, Court Appearance, and Expenses responding to subpoenas on behalf of ACJ and confined inmates, all MEDPRO personnel flat rate of \$60 hour will be billed as additional service.
- x. ACJ reserves the right to refuse to allow any employee, agent, subcontractor or representative of MEDPRO admittance to the jail and participation under this Agreement (i) if said party has a criminal record and / or is charged with a criminal offense, the penalty for which could be incarceration in a state or county correctional facility; (ii) if said party is not duly licensed to perform the services required of him / her under this Agreement; and (iii) if said party does not perform up to the expectations and standards set forth in this Agreement.

B. Outside Auditing

MEDPRO will cooperate with any outside auditor that ACJ may employ to examine the delivery of health care against established standards. ACJ will be responsible for any costs of an independent auditor.

VII CONTRACT COSTS

A. Contracted Services. The total cost for providing contracted services to the inmates within the secure perimeter of the ACJ will be as follows:

- i. 1 August 2019 to 30 June 2020 ACJ will pay MEDPRO, \$26,506.00 per month for a yearly total cost of \$291,599.00

B. Additional Charges: The services that are not provided in the above contracted fee include; unscheduled on site visits (Routine / Emergency); cost of services provided by external resources (equipment, supplies; emergency, specialty care, bedside care - services normally associated with hospital / nursing home); clinic facilities or any service not included in the contract herein.

- 1. Additional services that are required by increased demand i.e. changes mandated by County, State or Federal law and/or regulation, will be billed separately for the amount of service required as outlined herein.
- 2. Non-Contract Services. During the length of the contract, the below rates will be offered to ACJ for all situations where Extended hours or Emergency Call-ins become necessary and must be requested by the Shift Commander.

Pricing of Additional Services Provider Type Extended Per Hour Available

Provider Type	Extended Per Hour	Emergency Call in
Physician (MD/DO)	\$150.00	\$200.00
Physician Extender (PA/NP)	\$150.00	\$200.00
Physician Extender (PA/NP) MH	\$250.00	\$300.00
Physicians Assistant (PA)	\$150.00	\$200.00
Registered Nurse (RN)	\$ 60.00	\$ 65.00

Licensed Practical Nurse (LPN)	\$ 50.00	\$ 55.00
CNA Medication Technician	\$ 35.00	\$35.00

*These fees are per hour - or any portion of an hour

C, Education sessions will be billed at the rate negotiated between the Health Services Administrator and Jail Administrator.

D. Payment

1. The payment of fees will be made during the first fifteen (15) days of each month of contracted services. Payments received after the 30th, a late payment fee of 0.023 %, per day (8.395% per year), will be assessed for each day the payment is late and will be added with the next statement.
2. In the event that this agreement should terminate on a date other than the first of or last day of any calendar month, compensation will be prorated accordingly for the shortened month.

E. Attendance at court proceedings or time accrued in responding to subpoenas and document requests at a flat rate of \$60 per hour.

F. Off site services not included under contracted services will be billed separately at a rate as noted above.

IX. RESOLUTION OF DISPUTES

Any problems that cannot be resolved between the Health Services Administrator and the Jail Administrator will be reviewed promptly by Board of Commissioners of Aroostook County. Payment other than disputed amounts shall not be withheld pending problem resolution.

The parties will mediate any disputes not resolved to the parties' satisfaction before a neutral mediator. The parties will share equally the costs of the mediator. The mediator will establish procedural and substantive rules for the mediation.

X. INSURANCE COVERAGE

A. Insurance Coverage:

a. MEDPRO shall have in place the following insurance coverage:

- i. A general commercial liability insurance policy that covers tort claims against MEDPRO and MEDPRO's staff relating to its performance of work under the terms of the contract and naming ACJ as an additional insured, with a limit of no less than \$1,000,000.00 per occurrence and a total policy limit of no less than \$3,000,000.00;
- ii. A professional liability insurance policy that covers claims against MEDPRO and MEDPRO's staff relating to its performance of work under the terms of the contract and naming ACJ as an additional insured, with a limit of no less than \$1,000,000.00 per occurrence and a total policy limit of no less than \$3,000,000.00;

- iii. MEDPRO will maintain coverage as excess above the underlying commercial general liability insurance, workers' compensation and employer's liability insurance, and professional liability insurance policies required by this agreement. This coverage will provide excess liability limits in an amount not less than Three Million Dollars (\$3,000,000) per occurrence, applicable to claims arising from bodily injury, personal injury (including death) and property damage.
 - b. Continuing Coverage
 - i. MEDPRO shall provide continuing insurance coverage to cover the claims described in X. Insurance Coverage, A Insurance, using professional liability insurance and umbrella liability policies subject to the same ACJ review and approval provisions for a period sufficient to meet any applicable statutory obligations or 6 years, whichever is greater.
 - c. Proof of Coverage, Changes in Coverage
 - i. MEDPRO must submit proof of insurance coverage consistent with the requirements herein before the signing of the contract. ACJ has the right to review any insurance policies procured by MEDPRO at any time after the parties execute the contract and until MEDPRO'S performance under the contract is complete. MEDPRO must promptly notify ACJ of any changes in insurance coverage, and ACJ will have the right to approve any such changes. ACJ will not unreasonably withhold such approval.
 - d. Employee-Related Insurance
 - i. Before signing the contract, MEDPRO must have in place, and must submit proof of the following insurance coverage: Worker's Compensation Insurance in compliance with Maine law, Unemployment Insurance in compliance with federal or and Maine law, and any other employee insurance required by federal or Maine law.

XI. ADDITIONAL PROVISIONS

A. Exclusive Contract:

During the term of this Agreement, the parties agree that MEDPRO shall have the exclusive right to provide medical personnel to staff the Jail Medical Department as required under this Agreement.

B. Force Majeure

ACJ will excuse the performance of any obligation by MEDPRO under this Agreement in the event that performance of that obligation by MEDPRO is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophic, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute (each a Force Majeure Event), provided that any such Force Majeure Event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, MEDPRO. ACJ will extend the time period for performance of the obligation excused under this section by the period of the excused

delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

C. Hiring of Staff

ACJ and MEDPRO agree that they will not hire a current or former employee of the other until 6 months after the last day worked for the other, unless agreed upon by both parties.

D. Indemnification:

- a. MEDPRO shall be, and remain, responsible to ACJ for all its acts or omissions in connection with the duties and services under this Agreement, which result in damage or injury to persons or property. MEDPRO shall, within the limits of certified professional liability coverage, hold ACJ harmless of, from, and against, and shall defend ACJ against, and shall indemnify ACJ from all costs, expenses, claims, or liability which are asserted against or incurred by, or recovered by virtue of, arising out of or in connection with any acts or omissions of MEDPRO in the performance of its duties under this Agreement.
- b. ACJ shall be, and remain responsible to MEDPRO for all its acts or omissions in connection with the duties and services under this Agreement, which result in damage or injury to persons or property. ACJ shall hold MEDPRO harmless of, from, and against, and shall defend MEDPRO against, and shall indemnify MEDPRO from all cost's, expenses, claims, or liabilities which are asserted against or incurred by, or recovered by virtue of, arising out of or in connection with any acts or omissions of ACJ in the performance of its duties under this Agreement.

E. Confidential Information

The parties acknowledge that in the course of performing their responsibilities under this agreement, they may be exposed to or acquire information which is proprietary and confidential to the party or its' affiliated companies or their agents. Any and all information of one party in any form obtained by the other party or its' employees, agents or representatives in the course of performing this agreement shall be deemed to be proprietary and confidential information of such party. The parties agree to hold such information in strict confidence and not to copy, reproduce, sell, assign, license, market, transfer, give or otherwise disclose such information to third-parties or to use such information for any purpose whatsoever, without the express written permission of the other party, other than for the provision of services hereunder, and to advise each of their employees, agents and representatives of their obligation to keep such information confidential.

F. Notice:

All notices or other written communication provided for under this Agreement will be mailed to the respective address below.

For Medpro Associates:

For ACJ:

Terry Thulow

Sheriff Shawn Gillen

Medpro Associates
P.O. Box 94
Dover-Foxcroft, Maine 04426

Aroostook County Sheriff's Department
22 School ST, Suite 216
Houlton, ME 04730

Copies to:

Commander Craig Clossey, Jail Administrator
Aroostook County Jail
15 Broadway ST
Houlton, ME 04730

G. Assignment

This Agreement may not be assigned or otherwise transferred by either party without the prior written consent of the other. Any permitted assignee shall assume all obligations of its assignor under this Agreement.

H. Amendment

No alteration, modification, or change in the provisions of this Agreement shall be effective unless reduced to writing and executed by the parties.

I. Governing Law

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Maine, without regard to any choice of the parties. Any legal actions must be commenced in the Courts of the State of Maine.

J. Breach of Contract

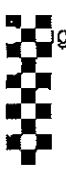
MEDPRO and ACJ agree that should either party commit a material breach of this agreement, non of the following actions by either party shall considered a waiver of such breach:

- Failure to demand strict performance of any provision of the Agreement;
- Acceptance of full or partial performance of the provisions of the Agreement;
- Failure to exercise any available remedy.

K. Severability

The invalidity or unenforceability of any particular provision or part thereof of this Agreement shall not affect the remainder of said provision or any other provisions, and this Agreement shall be constructed in all respects as if such invalid or unenforceable provision or part thereof had been omitted.

L. Section Headings



The titles to sections in this Agreement are solely for convenience of the Parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

M. Independent Contractor:

- a. MEDPRO hereby agrees with ACJ that it is contracting with ACJ as an independent contractor and that any personnel supplied to ACJ by MEDPRO hereunder are not employees of ACJ and are employees, agents or subcontractors of MEDPRO.

N. Termination:

- a. This Agreement may be terminated upon written notice by either party to the party who breaches a material term or condition of this Agreement. A breach of a material term or condition of this Agreement can be cured by the breaching party's performance (including but not limited to payment of monetary amount owed) within 30 days after receipt in writing from the other party of notice of such breach.
- b. This Agreement may be terminated without cause by either party by the party seeking to terminate said Agreement giving to the other party a written ninety (90) day notice of its intent to terminate this Agreement.
- c. In the event that ACJ decides to terminate this Agreement, payments will continue through this ninety (90) day period without penalty. If at the end of this ninety (90) day period a replacement has not been found, payments plus a 10% per day accrued fee will be added to regular charges at the time, until a final termination has been reached.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers hereunto duly authorized, in duplicate, as of the day and year above written

Signed:

Raymond Pettit
County Administrator

Joseph P. ...
President of DT Developers, Inc.

[Signature]
Sheriff

ATTACHMENT A

I. Health Care Categories

- a. Medically Necessary - Acute:
 - i. The category consists of acute illness, accident or development of a health condition to include those that are of an emergency and life threatening nature.

The titles to sections in this Agreement are solely for convenience of the Parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

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- a. MEDPRO hereby agrees with ACJ that it is contracting with ACJ as an independent contractor and that any personnel supplied to ACJ by MEDPRO hereunder are not employees of ACJ and are employees, agents or subcontractors of MEDPRO.

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Signed:


 County Administrator

 President of DT Developers, Inc.


 Sherriff

ATTACHMENT A

I. Health Care Categories

- a. Medically Necessary - Acute:
 - i. The category consists of acute illness, accident or development of a health condition to include those that are of an emergency and life threatening nature.

- b. Acute Fatal - Full recovery: A health problem that without treatment has immediate potential for fatal outcome and treatment is reasonably expected to produce a full recovery.
- c. Maternity Care - pre-natal, pre-natal and post-natal care for mother; pre- and pre-natal care for the child*
- d. Acute Fatal - Non-full recovery: A health problem that without treatment has immediate potential for fatal outcome and treatment will produce less than a full recovery but is reasonably expected to achieve a stable and functional recovery.

Note: Certain items of maternal / fetal testing and related care may require pre-approval. Medically Necessary - Acute: Medically Necessary care will be routinely provided to inmates. Any MEDPRO health service staff may authorize care and treatment at this level.

2. Medically Necessary - Chronic:

- a. The category includes conditions that, if untreated during the period of incarceration, will be life threatening; or lead to a significant deterioration or loss of function or health; or result in unnecessary suffering. The determination risk associated with these conditions will be made by MEDPRO health care staff.
 - i. Chronic Fatal - Improved with treatment: A health problem that without treatment has immediate potential for fatal outcome and treatment is reasonably expected to produce improvement in quality of life and life span.
 - ii. Comfort Care - Hospice care and terminal pain management
 - iii. Dental Care - Determined to seriously affect health during incarceration
 - iv. Proven effective preventive care: Immunizations, Physical Examinations, Communicable disease testing.
 - v. Acute fatal - Full return to health: A health problem that without treatment has immediate potential for fatal outcome and treatment is reasonably expected to produce a full recovery.
 - vi. Acute nonfatal - Incomplete return to health: A health problem that without treatment has immediate potential for fatal outcome and treatment will produce less than a full recovery but is reasonably expected to achieve a stable and functional recovery.

Note: Medically Necessary - Chronic: Medically Necessary care will generally be provided to inmates by MEDPRO staff subject to periodic utilization review by the facility health care provider. Any MEDPRO health care provider may authorize care and treatment at this level within the guidelines of utilization review.

3. Medically Acceptable not Medically Necessary:

- a. The category consists of those illnesses, injuries or health conditions which do not require treatment and are usually of a minor and / or self limiting nature.
 - i. Acute nonfatal - one time treatment and / or repetitive treatment may / may not be effective
 - ii. Chronic nonfatal - repetitive treatment may / may not be effective Medically Acceptable not Medically Necessary: Medically Acceptable care may be provided to inmates by MEDPRO staff subject to authorization for care and treatment of these conditions. At this level the authorization will be determined on a case-by-case basis.

- b. Acute condition
 - i. On-site service; must be authorized by the facility health care provider.
 - ii. Off-site service; will require authorization by the facility health care provider and authorization by MEDPRO Medical Director.
 - iii. Concurrence of security administration and financial support from the inmate is required.
- c. Chronic condition
 - i. On-site service; must be authorized by the facility health care provider. **
 - ii. Off-site service; must be approved by the facility health care provider and authorization by MEDPRO Medical Director and Utilization Review.
 - iii. Concurrence of security administration and financial support from the inmate is required. Evaluation by Utilization Review Required
- 4. Limited or No Medical Value: Care and treatment of an individual at this level will not be authorized. The category consists of those illnesses, injuries or health conditions which: do not usually require any treatment or; are associated with activities that are not consistent with behavior permitted while incarceration in the facility; do not improve with accepted treatment measures.
 - a. Acute nonfatal - recovers without treatment
 - b. Infertility services
 - c. Low effectiveness preventive care
 - d. Fatal or nonfatal - additional treatment causes minimal or no improvement
 - e. Convenience of the inmate, family and / or provider. Additional factors evaluated with respect to any decision concerning approval of medical therapy, particularly when the issue is in the category - Medically Acceptable not Medically Necessary, are:
 - i. The global necessity of the treatment
 - ii. Urgency of the treatment needs
 - iii. The conditions' status
 - iv. Any prior response to other treatment
 - v. Risk / benefit ratio
 - vi. Nature of condition as pre-existing issue.
 - vii. Is the condition a pre-confinement issue?
 - viii. Available alternatives
 - ix. The period of incarceration remaining
 - x. Cost /Benefit Ratio

**ATTACHMENT C
MEDICAL EMERGENCY LIST**

- 1. The following list of emergent conditions will be used as a guideline to determine if emergency care is warranted. Any individual that presents with symptoms noted will be provided with immediate emergency care and the correctional staff will take immediate action to contact the person "On Call". Although the list of conditions is not exhaustive, any inmate with the specific symptoms or signs noted below for these conditions will be provided with emergency care. When emergent transfer to the hospital emergency room is determined by medical staff to be necessary

correction, nursing staff will notify the hospital Emergency Room and Emergency Medical Services to arrange ambulance transportation. Emergency medical conditions - and the associated symptoms that will require an immediate request for ambulance response (prior to contacting "On Call" medical staff) are indicated by "**",

- a. Allergic Reaction *
 - i. Severe respiratory distress.
 - ii. Unable to speak in full sentence.
 - iii. Symptoms of shock or cardiac distress.
- b. Asthma *
 - i. Severe respiratory distress.
 - ii. Unable to speak in full sentence.
 - iii. Symptoms of shock or cardiac distress.
- c. Abdominal Pain
 - i. Grossly bloody stool.
 - ii. Severe abdominal pain.
 - iii. Severe Dehydration.
- d. Burns*
 - i. Any third degree or airway burn.
 - ii. Large area (>10% BSA) second degree.
 - iii. Radiation or electrical burn.
 - iv. Symptoms of shock, respiratory or cardiac distress.
- e. Detoxification / Withdrawal
 - i. Lethargic, confused, comatose or convulsive patient.
 - ii. Severe Dehydration, uncontrolled vomiting, diarrhea.
 - iii. Symptoms of shock, respiratory or cardiac distress.
- f. Cardiac Emergency
 - i. Unremitting cardiac pain and severe risk factors (prior heart surgery / attack, use of nitroglycerine - with no relief,
 - ii. Angina and a poor response to initial treatment.
 - iii. Symptoms of shock.
- g. Diabetic Emergency
 - i. Lethargic, comatose or convulsive patient contact.
 - ii. Symptoms of shock, respiratory or cardiac distress.
 - iii. Glucose below 40 after treatment.
- h. Eye Emergency*
 - i. Imbedded objects.
 - ii. Penetrating injuries.
 - iii. Chemical burns.
- i. Heat Emergency
 - i. High fever (greater than 102 degrees).
 - ii. Absent sweating.
 - iii. Confusion, delirium, hypotension.
- j. Hematemesis Emergency
 - i. Emesis of large amount of gross blood (> 120 ml).
 - ii. Extreme abdominal pain.
 - iii. Symptoms of shock or severe dehydration.

- k. Respiratory Emergency*
 - i. Severe respiratory distress. (rate > 40 or < 10)
 - ii. Unable to speak in full sentence.
 - iii. Symptoms of shock or cardiac distress.
- l. Orthopedic Emergency
 - i. Impaired circulation, shock, hemorrhages.
 - ii. Displaced fracture, dislocations.
 - iii. Spinal or skull fracture.
- m. Seizure Emergency*
 - i. Repetitive/persistent seizures.
 - ii. Severe respiratory distress. (rate > 40 or < 10)
 - iii. Symptoms of shock or cardiac distress.
- n. Suicide Emergency
 - i. Ingestion of lethal substance.
 - ii. Other injury described as emergency.
 - iii. Symptoms of shock, respiratory or cardiac distress.
- o. Wound Emergency
 - i. Laceration penetrating body cavity, joints, or muscles.
 - ii. Loss of large amount of gross blood (> 120 ml).
 - iii. Symptoms of shock, respiratory or cardiac distress.

WHEELER & AREY, P.A.
ATTORNEYS AND COUNSELORS AT LAW
Twenty-Seven Temple Street
Waterville, Maine 04901
TELEPHONE 207-660-9201
FAX 207-660-9202

April 23, 2020

HAND DELIVERED

Ryan Pelletier, County Administrator
Aroostook County
144 Sweden Street, Suite 1
Caribou, ME 04736

Re: Van Accident - 4/4/19

Dear Ryan:

As you know, we obtained a 100% recovery in this matter of \$83,334.76, representing the full amount paid by Aroostook County for medical services received from inmates resulting from the above-referenced matter. Settlement proceeds disbursement is as follows:

Gross Proceeds	\$83,334.76
Less attorneys fees (1/3)	<u>-\$27,500.47</u>
Net to Client	\$55,834.29

I am pleased to enclose our trust account check in the amount of \$55,834.29. I am also enclosing copies of the payment advices confirming the amounts paid on behalf of each inmate and the total amount. I emailed you copies of the actual checks yesterday.

This matter has now reached a final conclusion. Should you have any questions, please don't hesitate to let me know.

Very truly yours,

PETER T. MARCHESI

PTM/dc
Enc.
CC: Shawn Gillen (w/out enc.)

PETER T. MARCHESI
(207) 660-9205
peter@wheelerlegal.com

Clyde L. Wheeler
1924-2009

CASSANDRA S. SHAFFER
(207) 660-9204
cshaffer@wheelerlegal.com

WHEELER & AREY, P.A.
ATTORNEYS AND COUNSELORS AT LAW
Twenty-Seven Temple Street
Waterville, Maine 04901
TELEPHONE 207-660-9201
FAX 207-660-9202

October 26, 2020


Ryan Pelletier, County Administrator
Aroostook County
144 Sweden Street, Suite 1
Caribou, ME 04736

Re: AB v. Aroostook County Grievance Proceeding

Dear Ryan:

This will confirm that Aroostook County paid Wheeler & Arey, P.A., the sum of \$15,165.00 in legal fees and associated expenses in connection with the above-referenced grievance proceeding, including formal arbitration and mediation.

Thank you for your attention to this matter.


Very truly yours,

PETER T. MARCHESI

PTM/dc



**SCHEDULING AND PRODUCTION
REQUEST FOR PAYMENT**

Please Remit To: thyssenkrupp Elevator Corporation
PO Box 3796
Carol Stream, IL 60132-3796

Attn: Bryan Jandreau
County Of Aroostook
144 Sweden St Ste 1
Caribou ME, 04736-2137

Date	Terms	Reference ID	Customer Reference # / PO
July 26, 2019	Immediate	ACIA-1LIQ1GU	
Total Contract Price:			\$6,901.00
Down Payment:			(50%) \$3,450.50

For inquiries regarding your contract or services provided by thyssenkrupp Elevator, please contact your local account manager at +1 207 3037809. To make a payment by phone, please call 401-642-2617 with the reference information provided below.

Current and former service customers can now pay online at:
<https://secure.billtrust.com/thyssenkruppelevator/ig/one-time-payment>

Thank you for choosing thyssenkrupp Elevator. We appreciate your business.

Please detach the below section and provide along with payment.

Customer Name:	County Of Aroostook	Remit To:
Location Name:	Detention/Jail Building	thyssenkrupp Elevator Corporation
Customer Number:	122064	PO Box 3796
Quote Number:	2019-2-722569	Carol Stream, IL 60132-3796
Reference ID:	ACIA-1LIQ1GU	
Remittance Amount:	\$3,450	



F.W. Webb Company
 Caribou, ME 04736
 207-498-2526

117612

ORIGINAL INVOICE

Customer P.O. Number 7785			Invoice No. 64453625
Customer No. 117612	Ship Via WEBB TRUCK	Date Shipped 09/12/19	Invoice Date 09/13/19
Ship To COUNTY OF AROOSTOOK 26 COURT STREET HOULTON, ME 04730			

P:1908 / T:10 / S:


 COUNTY OF AROOSTOOK
 144 SWEDEN ST STE 1
 CARIBOU ME 04736-2137



Ordered	Shipped	B.O.	Description	Line #	Net Price	Extension	
1	1	0	WTR HTR BOILERMATE 41GAL COMM BOIWH7C 53051	(1)	2,093.83	2,093.83	
<p>APPROVED FOR PAYMENT</p> <p>By <u><i>Paulson</i></u></p> <p>Date <u>9/19/19</u></p> <p>Purchase Order No. <u>7785</u></p> <p>Charge Account No. <u>110365234645 \$2093.83</u></p>					<p>Date: <u>10/9/19</u> Amt: <u>2093.83</u></p> <p>Vendor#: <u>106</u> W#: <u>19</u></p> <p>Check#: <u>39544</u></p>		
<p>Materials purchased hereon are subject to terms and conditions on back hereof. OP-002-1, REV.0</p>					Freight/Handling	Tax	Subtotal
					0.00	0.00	2,093.83
							2,093.83

PAY THIS AMOUNT

COUNTY OF AROOSTOOK

County Commissioners' Office
 144 Sweden Street, STE 1
 Caribou, Maine 04736
 Tel: 207-493-3318
 Bryan Jandreau, Facilities & IT Director
 bryan.jandreau@aroostook.me.us

PURCHASE ORDER

Aroostook County Government

PO 7785



Vendor

F W Webb
 420 Main Street
 Caribou ME 04736

*******SHIP TO:**
 County of Aroostook
 26 Court Street
 Houlton ME 07430
 Dan Bouchard

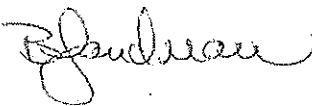
SHIPPING METHOD	ORDER DATE	DELIVERY DATE
Houlton Maine	9/12/19	

AMOUNT	DISCRIPTION	STOCK	UNIT	TOTAL
1	WTR HTR Boilermate 41 gallon Comm	BOIWHC		\$ 2,093.83
	53051 Quote #64453625			
	Minus Credit on account of 4/16/19			\$ (17.64)
	Tax Exempt # E45061			
	EIN # 01-6000003			

SUBTOTAL	
SALES TAX	exempt
Sub Total	\$ 2,076.19

1. Please send copy of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship and/or preform services as specified.
4. Send all correspondence to:

COUNTY OF AROOSTOOK
 144 SWEDEN ST, STE 1
 CARIBOU, ME 04736
 TEL: 207-493-3318
 FAX: 207-493-3491


 approved
 09/12/19

OFFICE USE ONLY: 110365234645

Bryan Jandreau, Facilities & IT Director