

M.C.C.A.

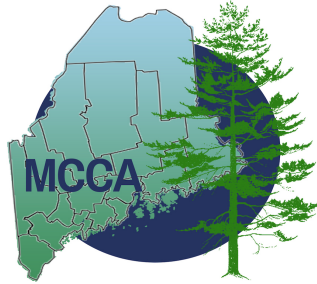
Thomas Coward, President
Cumberland County

Amy Fowler, Vice President
Waldo County

Carol Maines, Secretary-Treasurer
Knox County

Charles Pray
Executive Director

Lauren Haven
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697

www.mainecounties.org

MAINE COUNTY COMMISSIONERS ASSOCIATION

MCCA Board of Directors' Meeting

October 10, 2018 at 10:00 am

MCCA Offices in Augusta

Agenda

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of September 14, 2018 Meeting Minutes
- IV. Old Business
 - A. Bicentennial Project Proposal Update
- V. New Business
 - A. Consideration of a Newly Elected Official Training
 - B. County Government Day in 2019
 - C. Budget and Finance Committee Members
- VI. Reports
 - A. Executive Director and Legislative Report
 - B. Financial Reports
 - C. Association Reports
 - D. Annual Convention Report
 - E. NACo Report
 - F. Strategic Plan Review Committee
- VII. Other Business
- VIII. Adjournment

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MAINE COUNTY COMMISSIONERS ASSOCIATION MCCA Board of Directors' Meeting Minutes Convention of Maine Counties DoubleTree, South Portland, September 14, 2018

I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Thomas Coward called the meeting to order at approximately 9:07 a.m. prior to the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance.

DIRECTORS PRESENT: *Androscoggin* – Admin. Larry Post proxy for Comm. Noel Madore; *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Admin Scott Adkins proxy for Comm. Percy Brown; *Kennebec* – Comm. George Jabar; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Oxford* – Comm. Steven Merrill; *Penobscot* – Comm. Peter Baldacci; *Piscataquis* – Comm. James Annis; *Somerset* – Admin. Dawn DiBlasi proxy for Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; *Washington* – Manager Betsy Fitzgerald proxy for Comm. Chris Gardner; and *York* – Comm. Michael Cote.

OTHERS PRESENT: *Aroostook* – Comm. Paul Adams and Sandra Fournier; *Cumberland* – Comm. Susan Witonis, Comm. Steve Gorden and Manager Jim Gailey; *Kennebec* – Comm. Nancy Rines and Admin. Bob Devlin; *Lincoln* – Admin. Carrie Kipfer; *Oxford* – Interim County Administrator Tom Winsor; *Penobscot* – Comm. Laura Sanborn; *York* – Comm. Sallie Chandler; *MACCAM* – Bill Collins; *MACT* – Dave Parkman; *MECCA* – Owen Smith; guests MaryMel Bryant, Arnold Chandler and State Archivist Dave Cheever.

DIRECTORS ABSENT: *Androscoggin* – Comm. Noel Madore; *Hancock* – Comm. Percy Brown; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Washington* – Comm. Chris Gardner.

STAFF PRESENT: Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

II. Approval of/Additions to the Agenda

Comm. Fournier moved and Manager Betsy Fitzgerald seconded approving the agenda with no additions. The motion was approved unanimously.

III. Approval of August 8, 2018 Board of Directors' Meeting Minutes

Comm. Fournier moved to approve the minutes from the Board of Directors' meeting on August 8, 2018 with revisions. Comm. Blodgett seconded the motion and it passed with no objections.

Comm. Cote abstained from the vote.

IV. Bicentennial Project 2020

Dave Cheever, State Archivist from the office of the Secretary of State proposed the Board of Directors consider taking on a project for the Bicentennial in the Summer of 2020. The first idea is a sailing opportunity. Four teens from each county would be chosen based on whatever criteria the commissioners chose. Two teens would have a chance to sail on a saltwater craft, a "tall ship" for a salt water experience. The trip would be four days with participants boarding for travel to perhaps New London, Portland, and Halifax. Two teens would also be chosen for a whitewater raft trip constituting a fresh water experience.

In both cases, students would be given tablets and go pro cameras to share their experience via social media, Facebook, Snap Chat, Instagram, etc. Interested parties could follow the entire trip through the posts, comments, observations and pictures of the travelers. After their journey, participants would report back to their local commissioners about their adventures.

This would create great press for counties in general, relating a positive and enriching once-in-a-lifetime experience for 64 Maine students not likely to have such an opportunity otherwise. The cost per student would be approximately \$1,000 or \$4,000 per county.

Other ideas were Eastern white pine grove or a time capsule.

Commissioners requested more information be gathered about the details. The group would revisit the item at the October meeting.

V. Reports

A. Executive Director and Legislative Report

Executive Director Charles Pray presented his written report with updates on various topics. The group discussed items on his report, particularly the releasing of funds. It would be beneficial to adopt a universal budget format that would better reflect counties with deficit balances. Comm. Fowler suggested obtaining a report to consolidate the information to be ready to introduce to legislative committees. Grants may be available to pay for this, or it might be a project for the Muskie school. Administrator Scott Adkins recommended utilizing the county finance managers. President Coward said MACCAM would be valuable to the process as well.

The group also talked about potential legislation to ensure parole violators revert back to being the responsibility of the State and not the county.

B. Financial Reports

Office Manager Lauren Haven presented the August financial reports. She mentioned the receipt payments from vendors and attendees registering for the convention. More payments have been expected at the conclusion of the event. The only concerns were related to the convention costs, but we'll have a more accurate picture of the outcome in October. Ms. Haven invited questions about the reports. Hearing none, *Comm. Fournier moved and Comm. Fowler seconded approving the financial reports. The motion was passed unanimously.*

C. Association Reports

MACCAM: Penobscot Admin. Bill Collins stated the wage survey formulated by Laurie Bouchard has been completed and is available now. The Association was planning to meet today at the convention.

MECCA: Communications Director Owen Smith reported there would be training programs in October in West Bath and in Bangor. Registration seemed to be down. He invited people to contact him for more information on the upcoming classes.

D. Annual Convention Report

Office Manager Lauren Haven reported the Convention Planning Committee met on August 17th at the MCCA offices in Augusta, and then by conference call on September 7th. The committee finalized details and last-minute preparations. Special thanks to Babara Arseneau who helped proofread and assemble the convention programs. The committee and county representatives met at the DoubleTree on September 13th to fill the attendee bags, make the badges, set up the check-in station and complete other tasks to be ready to welcome participants in the morning.

E. NACo Report

Comm. Baldacci reported NACo's Membership Outreach Manager John Losh would be giving a talk at the Saturday luncheon on the many benefits of being a NACo member. He also was expected to have an exhibit booth to be available for convention attendees to ask questions about NACo services and programs.

F. Strategic Plan Review Committee

Executive Director Charles Pray said the strategic plan update is in progress with comments and suggestions having been submitted. The project was still in progress and awaiting further attention from MCCA staff as convention preparations have taken priority. It was expected the project would still be on target to finalize the update before the end of the year.

VI. Other Business

No other business was brought before the Board of Directors.

VII. Adjournment

President Thomas Coward invited a ***motion*** to adjourn at approximately 10:20 a.m. Admin. Scott Adkins made the ***motion*** seconded by Comm. Fowler, and the ***motion*** was unanimously ***approved***. The group adjourned to other convention activities.

Respectfully submitted,

MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Carol Maines



Lauren Haven <lauren.haven@mainecounties.org>

RE: [EXTERNAL SENDER] Bicentennial Project 2020

1 message

Cheever, David <David.Cheever@maine.gov>
To: Lauren Haven <lauren.haven@mainecounties.org>

Fri, Oct 5, 2018 at 10:39 AM

Lauren,

Thanks for the note.

Charlie and I spoke twice about this and I e-mailed to him a number of paragraphs about this. I hope I ended with the caveat that much of this proposal – to become a program – hinges on the solidification of the plans for Tall Ships America to arrive on Maine's coast in July of 2020.

The Tall Ships piece has not been formally agreed upon, but it sure looks as if it will be happening.

A representative from Tall Ships Maine and I are headed to Washington on Tuesday, October 9, to move some of that along. The Rhode Island Congressional delegation hosts a reception for Tall Ships America and invites the nation-ship naval attaches to attend and listen to pitches from prospective host ports. The Tall Ships program will be in the Great Lakes in 2019, and on the East Coast for 2020, when Portland will likely be the last American stop. Since meeting with you, I have been informed that Plymouth, Massachusetts, commemorating 400 years since the pilgrims landed, will not be hosting a Tall Ship in 2020, which makes Maine's bid all the more attractive. The ships need to be somewhere, and where better than the coast of Maine?

We believe that it is likely that Maine will have its choice of the Class A ships – the larger vessels of 300-foot length and greater – and will also serve as a welcome meeting port for a host of the Class B boats.

There are also plans being hatched that will allow the Tall Ships experience to be enjoyed all along the Maine coast, what are referred to as outports, with potential visits to Rockland, Boothbay, Bath, Belfast, Bar Harbor, Bangor, Castine and a couple other harbors where shipbuilding has long been a local industry, but one of statewide and national importance.

Does that help?

Dave

From: Lauren Haven [mailto:lauren.haven@mainecounties.org]
Sent: Friday, October 05, 2018 9:43 AM
To: Cheever, David
Subject: [EXTERNAL SENDER] Bicentennial Project 2020

Good Morning Dave!

Is there any written information available for me to share in the agenda packet for our Board of Directors' meeting? I'd also be happy to share at the meeting any updates you may have. Let me know your thoughts.

Thank you!

Lauren Haven

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MAINE COUNTY COMMISSIONERS ASSOCIATION

Executive Director's Report *October 10, 2018*

Legislative Report:

The calm before the Storm ... We awaits November 6th.

Director's Report

Pursuant to Maine's Constitution, Article IV, Part Third, Section 16, the general effective date for nonemergency laws passed in the 2nd Special Session of the 128th Legislature will be December 13, 2018, the second Thursday.

The Administration will/can issue the remaining allocated revenues, \$3 million in the current formula and an additional \$2.7 million as prescribed by Statute to those counties who experienced shortfalls based on restrictions on increased property tax revenues, also by previous legislative actions on that date.

FY2019-20, 2020-21 Budgets

As reported last month Kennebec County Administrator Bob Devlin, has submitted to the Administration a budget line request of \$18.3 million per year for the next biennium. I appreciate the gathering of, and display of data MACCAM presented us to work with last year. It will be helpful if we remain consistent in our format for Legislators to better see and understand the information we provide them in presenting our case for the State's partnership in covering the services the Counties provide both the State and our citizens therein.

Political Activities

Elections are 27 days away. A new legislature takes office December, 5, 56 days. In 84 days a new Governor will take office on January 2nd.

As mentioned last month number of individuals we dealt with this year will be gone, a number of Legislators will be totally exposed to whole new world of public policy decision making. Committee compositions and members will change. House Floor Leaders, Majority and Minority will be new to their leadership positions with only the Speaker most likely remaining.

For the State Senate, Republican leadership's top two will be gone, Senate President and Majority Leader, due to term limits. If Republicans retain control Senator Hamper, Oxford, and Senate candidate Timberlake, Androscoggin, are rumored to be considering running for the Senate Presidency though neither confirmed their candidacies. Assistant Majority Leader, Senator Volk, Cumberland, has not yet announced rather she will run for a leadership position. On the Democratic side, both Senate Democratic leaders are returning assuming re-elections. Senator Jackson, Aroostook, and Senator Libby, Androscoggin, most likely would become Senate President and Majority Leader if control of the chamber changes.

Through this, we remain a non-partisan and bi-partisan organization and in our efforts to continue to provide all Legislators accurate data and supporting information to assist our legislative cohorts for informed decisions.

Maine Sheriffs Association

The Maine Sheriffs Association and the MCCA/MACCAM meeting to discuss a pro-active effort in approaching the incoming legislature I hope will be ?.

This last session showed if we are in collective agreement we do well, we do very well.

Maine National Alliance on Mental Illness

Below are the outreaches from NAMI Maine and Sheriff Joyce, Cumberland. I just want to keep this on your radar. There has been no further discussion. I had replied we are interested and willing to partake. I have not heard back from either.

The Maine National Alliance on Mental Illness (NAMI) Executive Director Jenna Mehnert, has reached out to Sheriff Joyce and us to discuss organizing a forum on mental illness and incarceration. Mehnert would like to include families, peers, County Commissioners, Sheriffs and Legislators in this forum.

Sheriff Joyce responded he is working through the MSA to do a round table meeting with their Criminal Justice Partners (Courts) in late November (after the election) to discuss how the jails are utilized and if they (the users) could make some changes to be more efficient.

Maine Municipal Association:

The MMA Annual Conference was October 3rd and 4th. Lauren and I attended the opening day session and several breakout sessions. I had discussions with a number of municipal officials and will have several ideas for your consideration as we go into 2019 to continue to build a more cooperative relationship with the MMA and municipal officials at our November meeting.

MAINE COUNTY COMMISSIONERS ASSOCIATION

September 2018 Financial Report

Attached please find the financial reports for the month of September 2018. The Balance Sheet shows total assets and liabilities at \$137,903. This amount includes \$31,855 from the money market account for MainePERS employer contributions.

Debits to the bank account in September totaled \$21,960, and receipts of \$4,628 were credited to the account. Most of the deposits were from registrations, exhibitors, advertisers and sponsorships received for the convention. The general fund checking account balance as of September 30 was \$100,435 as some transactions had not yet cleared. Convention transactions are still pending and will likely be completed for inclusion in the next group of reports. Overall, it seems revenue from the convention was lower than anticipated, and expenses were higher than expected. With about 75% of the year elapsed, approximately 74% of the \$250,446 budgeted revenue has been received. On the expenditure side, \$16,693 was expended in September, and \$160,646 or 64% had been expended year-to-date.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail, Expenses by Vendor, and Profit & Loss Previous Year Comparison* reports.

Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven
Office Manager

Accepted by:

Date: October 10, 2018

Charles Pray, Executive Director

Thomas Coward, President

Amy Fowler, Vice-President

Carol Maines, Secretary-Treasurer

Maine County Commissioners Association
Reconciliation Summary
Money Market Account, Period Ending 09/18/18

	September 2018
Beginning Balance	31,850.71
Cleared Transactions	
Deposits and Credits - 1 item	5.24
Total Cleared Transactions	5.24
Cleared Balance	31,855.95
Register Balance as of 09/18/18	31,855.95
Ending Balance	31,855.95

Maine County Commissioners Association
Reconciliation Summary
MCCA Checking-Savings Bank, Period Endi

	September 2018
Beginning Balance	123,026.07
Cleared Transactions	
Checks and Payments - 19 items	-21,960.82
Deposits and Credits - 10 items	4,628.69
Total Cleared Transactions	-17,332.13
Cleared Balance	105,693.94
Uncleared Transactions	
Checks and Payments - 7 items	-5,258.54
Total Uncleared Transactions	-5,258.54
Register Balance as of 09/30/18	100,435.40
Ending Balance	100,435.40

Maine County Commissioners Association

Reconciliation Detail

MCCA Checking-Savings Bank, Period Ending 09/30/18

	Type	Date	Name	Amount	Balance
Beginning Balance					123,026.07
Cleared Transactions					
Checks and Payments - 19 items					
	Bill Pmt -Check	8/29	Fun Enterprises, Inc.	-2,000.00	-2,000.00
	Bill Pmt -Check	8/29	Maine Farm Bureau	-1,497.17	-3,497.17
	Bill Pmt -Check	8/29	Maine Brew Bus	-1,450.00	-4,947.17
	Bill Pmt -Check	8/29	Waldo County_	-1,080.46	-6,027.63
	Bill Pmt -Check	8/29	Waldo County_	-717.06	-6,744.69
	Bill Pmt -Check	8/29	Tina Kelly	-500.00	-7,244.69
	Bill Pmt -Check	8/29	US Bank	-288.80	-7,533.49
	Bill Pmt -Check	9/7	Bangor Payroll	-2,417.61	-9,951.10
	Bill Pmt -Check	9/7	MainePERS	-891.38	-10,842.48
	Bill Pmt -Check	9/7	Haven, Lauren	-198.66	-11,041.14
	Bill Pmt -Check	9/7	Spectrum Business/TWC	-168.54	-11,209.68
	Bill Pmt -Check	9/7	Capitol Computers	-125.00	-11,334.68
	Bill Pmt -Check	9/14	Bangor Payroll	-2,417.61	-13,752.29
	Bill Pmt -Check	9/21	Bangor Payroll	-2,417.61	-16,169.90
	Bill Pmt -Check	9/25	Haven, Lauren	-719.44	-16,889.34
	Bill Pmt -Check	9/25	Camden National Bank	-389.28	-17,278.62
	Bill Pmt -Check	9/25	US Bank	-288.80	-17,567.42
	Bill Pmt -Check	9/25	Liberty Mutual Insurance	-56.83	-17,624.25
	Bill Pmt -Check	9/28	Bangor Payroll	-4,336.57	-21,960.82
Total Checks and Payments				-21,960.82	-21,960.82
Deposits and Credits - 10 items					
	Deposit	9/4	Square	466.63	466.63
	Deposit	9/4		1,500.00	1,966.63
	Deposit	9/11	Square	247.65	2,214.28
	Deposit	9/11		849.00	3,063.28
	Deposit	9/12		450.00	3,513.28
	Deposit	9/13	Square	39.96	3,553.24
	Deposit	9/21	Square	85.22	3,638.46
	Deposit	9/21		712.00	4,350.46
	Deposit	9/24		274.00	4,624.46
	Deposit	9/30		4.23	4,628.69
Total Deposits and Credits				4,628.69	4,628.69
Total Cleared Transactions				-17,332.13	-17,332.13
Cleared Balance				-17,332.13	105,693.94
Uncleared Transactions					
Checks and Payments - 7 items					
	Bill Pmt -Check	3/27	Maine Farm Bureau	-1,497.17	-1,497.17
	Bill Pmt -Check	4/25	Maine Farm Bureau	-1,497.17	-2,994.34

	Type	Date	Name	Amount	Balance
	Bill Pmt -Check	9/25	Maine Farm Bureau	-1,497.17	-4,491.51
	Bill Pmt -Check	9/25	Sable Oaks Golf Club	-418.00	-4,909.51
	Bill Pmt -Check	9/25	Maine Municipal Association	-121.03	-5,030.54
	Bill Pmt -Check	9/25	Maine Municipal Association	-116.00	-5,146.54
	Bill Pmt -Check	9/25	Eastern Alliance	-112.00	-5,258.54
Total Checks and Payments				-5,258.54	-5,258.54
Total Uncleared Transactions				-5,258.54	-5,258.54
Register Balance as of 09/30/18				-22,590.67	100,435.40
Ending Balance				-22,590.67	100,435.40

Maine County Commissioners Association Balance Sheet

As of September 30, 2018

	September 2018
Cash Basis	
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	100,435.40
Money Market Account	31,855.95
Petty Cash Account	200.00
Total Checking/Savings	<u>132,491.35</u>
Total Current Assets	132,491.35
Fixed Assets	
RLB0019 · Accumulated Depreciation	-2,912.00
RLB0028 · Equipment	6,660.00
RLB0030 · Depreciation	1,664.00
Total Fixed Assets	<u>5,412.00</u>
TOTAL ASSETS	<u><u>137,903.35</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-42.79
Total Accounts Payable	<u>-42.79</u>
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	1,043.11
1001-00 · MainePERS Employee Contribution	111.79
RLB0032 · Accrued Vacation	820.90
Total Other Current Liabilities	<u>1,975.80</u>
Total Current Liabilities	<u>1,933.01</u>
Total Liabilities	1,933.01
Equity	
3200-00 · Fund Balance to Current Yr Inc	-111,452.00
3900-00 · Earnings	223,391.62
Net Income	24,030.72
Total Equity	<u><u>135,970.34</u></u>
TOTAL LIABILITIES & EQUITY	<u><u>137,903.35</u></u>

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through September 2018

	2018 Budget	Sept 2018	Jan-Sept 2018	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4110-00 · Plaques	400			-400	
4120-00 · Registration	22,000	2,474	24,245	2,245	110%
4130-00 · Sponsorship	9,000	1,700	7,050	-1,950	78%
4140-00 · Vendor	11,500	450	8,102	-3,398	70%
Total 4100-00 · Convention Income	42,900	4,624	39,397	-3,503	92%
4300-00 · Dues	136,935		136,935		100%
4400-00 · Other Income	4,500		8,557	4,057	190%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assessment	26,250			-26,250	
4800-00 · MainePERS Surplus Funds	9,431			-9,431	
4810-00 · Interest Earned	100	15	87	-13	87%
4920-00 · Transfer in from Fund Balance	29,830			-29,830	
Total Income	250,446	4,639	184,976	-65,470	74%
Gross Profit	250,446	4,639	184,976	-65,470	74%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	148	1,410	-590	71%
5030-00 · FICA	9,620	733	7,165	-2,455	74%
5040-00 · MainePERS Contributions	9,431	891	7,013	-2,418	74%
5050-00 · Salary-Office Manager	47,951	3,689	36,045	-11,906	75%
5060-00 · Salary-Executive Director	79,040	6,080	59,280	-19,760	75%
Total 5000-00 · Payroll Expenses	148,042	11,541	110,913	-37,129	75%
5100-00 · Insurance					
5110-00 · Health Insurance	11,300	940	8,458	-2,842	75%
5120-00 · Commercial, Crime, D&O Ins	2,054	57	1,862	-192	91%
5130-00 · Workers Comp	550		132	-418	24%
5140-00 · Unemployment Comp Ins	450	233	740	290	164%
Total 5100-00 · Insurance	14,354	1,230	11,192	-3,162	78%
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	3,000			-3,000	
Total 6010-00 · Prof. Services	3,500			-3,500	
6030-00 · Lobbying					
6031-00 · Lobbying Reg	200		200		100%
Total 6030-00 · Lobbying	200		200		100%
6040-00 · NACO Expenses					
6041-00 · Conferences	6,470		3,661	-2,809	57%
Total 6040-00 · NACO Expenses	6,470		3,661	-2,809	57%

	2018 Budget	Sept 2018	Jan-Sept 2018	\$ Over Budget	% of Budget
6050-00 · Education and Training	600	116	116	-484	19%
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	2,500		2,500		100%
6114-00 · MCCA Staff Registration Expense	1,340		574	-766	43%
6118-00 · Meeting Exp.	29,760	418	2,368	-27,392	8%
6121-00 · Supplies	500	387	387	-113	77%
6124-00 · Commissioner Retirement Plaques	400			-400	
Total 6110-00 · Convention Expense	34,500	805	5,829	-28,671	17%
6140-00 · Copies-Printing					
6142-00 · Directory	100		100		100%
Total 6140-00 · Copies-Printing	100		100		100%
6145-00 · Dues Expense	1,100		1,350	250	123%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	250		250	0	100%
6152-00 · IT Services	1,700	125	1,401	-299	82%
6153-00 · Photocopier Lease	3,400	289	2,599	-801	76%
6154-00 · Printer & Supplies	1,000		511	-489	51%
6156-00 · Other	400			-400	
Total 6150-00 · Equipment - Office	6,750	414	4,761	-1,989	71%
6160-00 · Fees	100		65	-35	65%
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	2,000		1,495	-505	75%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	2,800	17	2,217	-583	79%
6175-00 · Meetings - Other	750		463	-287	62%
Total 6170-00 · Meeting Expense	5,800	17	4,175	-1,625	72%
6180-00 · Mileage & Travel Expense	2,750	141	1,351	-1,399	49%
6195-00 · Office Space Rental	19,000	1,497	13,475	-5,525	71%
6215-00 · Postage-Shipping	250		117	-133	47%
6230-00 · Advertising	250			-250	
6235-00 · Supplies	2,000	688	1,112	-888	56%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,830	75	675	-1,155	37%
6243-00 · Phone, Fax & Internet	2,200	169	1,514	-686	69%
Total 6240-00 · Telephone, Fax & Internet	4,030	244	2,189	-1,841	54%
6250-00 · Website	100		40	-60	40%
6260-00 · Contingency	500			-500	
Total Expense	250,446	16,693	160,646	-89,800	64%

Maine County Commissioners Association
Expenses by Vendor Detail
September 2018

10/05/2018
Accrual Basis

	Type	Date	Memo	Account	Amount	Balance
Bangor Payroll						
	Bill	9/7	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	922.13
	Bill	9/7	Taxes	5030-00 · FICA	183.27	1,105.40
	Bill	9/7	Processing fee	5020-00 · Payroll Fees	34.00	1,139.40
	Bill	9/7	ED Salary	5060-00 · Salary-Executive Director	1,520.00	2,659.40
	Bill	9/14	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	3,581.53
	Bill	9/14	Taxes	5030-00 · FICA	183.27	3,764.80
	Bill	9/14	Processing fee	5020-00 · Payroll Fees	34.00	3,798.80
	Bill	9/14	ED Salary	5060-00 · Salary-Executive Director	1,520.00	5,318.80
	Bill	9/21	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	6,240.93
	Bill	9/21	Taxes	5030-00 · FICA	183.27	6,424.20
	Bill	9/21	Processing fee	5020-00 · Payroll Fees	34.00	6,458.20
	Bill	9/21	ED Salary	5060-00 · Salary-Executive Director	1,520.00	7,978.20
	Bill	9/28	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	8,900.33
	Bill	9/28	Taxes	5030-00 · FICA	183.28	9,083.61
	Bill	9/28	Processing fee	5020-00 · Payroll Fees	46.00	9,129.61
	Bill	9/28	ER Health Insurance Contributions	5110-00 · Health Insurance	939.79	10,069.40
	Bill	9/28	Payroll for week 9/17 to 9/23/18	5060-00 · Salary-Executive Director	1,520.00	11,589.40
Total Bangor Payroll					11,589.40	11,589.40
Camden National Bank						
	Bill	9/25		6121-00 · Supplies	339.29	339.29
	Bill	9/25		6235-00 · Supplies	49.99	389.28
Total Camden National Bank					389.28	389.28
Capitol Computers						
	Bill	9/7		6152-00 · IT Services	125.00	125.00
Total Capitol Computers					125.00	125.00
Eastern Alliance						
	Bill	9/26		5140-00 · Unemployment Comp Ins	112.00	112.00
Total Eastern Alliance					112.00	112.00
Haven, Lauren						
	Bill	9/7		6173-00 · Monthly	16.76	16.76

Type	Date	Memo	Account	Amount	Balance
Bill	9/7		6235-00 · Supplies	4.65	21.41
Bill	9/7		6241-00 · Cell Phone	75.00	96.41
Bill	9/7		6180-00 · Mileage & Travel Expense	70.56	166.97
Bill	9/7		6121-00 · Supplies	31.69	198.66
Deposit	9/21	Kalina & Jenn	4120-00 · Registration	-464.00	-265.34
Bill	9/25		6121-00 · Supplies	15.90	-249.44
Bill	9/25		6180-00 · Mileage & Travel Expense	70.56	-178.88
Bill	9/25		6235-00 · Supplies	632.98	454.10
				<u>454.10</u>	<u>454.10</u>
Total Haven, Lauren					
Liberty Mutual Insurance					
Bill	9/25		5120-00 · Commercial, Crime, D&O Ins	56.83	56.83
				<u>56.83</u>	<u>56.83</u>
Total Liberty Mutual Insurance					
Maine Farm Bureau					
Bill	9/25	Printed by MCCA	6195-00 · Office Space Rental	1,497.17	1,497.17
				<u>1,497.17</u>	<u>1,497.17</u>
Total Maine Farm Bureau					
Maine Municipal Association					
Bill	9/25	MMA Convention	6050-00 · Education and Training	116.00	116.00
Bill	9/26		5140-00 · Unemployment Comp Ins	121.03	237.03
				<u>237.03</u>	<u>237.03</u>
Total Maine Municipal Association					
MainePERS					
Bill	9/7		5040-00 · MainePERS Contributions	891.38	891.38
				<u>891.38</u>	<u>891.38</u>
Total MainePERS					
Sable Oaks Golf Club					
Bill	9/25		6118-00 · Meeting Exp.	418.00	418.00
				<u>418.00</u>	<u>418.00</u>
Total Sable Oaks Golf Club					
Spectrum Business/TWC					
Bill	9/7		6243-00 · Phone, Fax & Internet	168.54	168.54
				<u>168.54</u>	<u>168.54</u>
Total Spectrum Business/TWC					
US Bank					
Bill	9/25		6153-00 · Photocopier Lease	288.80	288.80
				<u>288.80</u>	<u>288.80</u>
Total US Bank					
TOTAL				<u>16,227.53</u>	<u>16,227.53</u>

Maine County Commissioners Association
Transaction Detail by Account
September 2018

MCCA Checking-Savings Bank

Type	Date	Name	Memo	Amount	Accrual Basis Balance
Deposit	9/3		Interest	5.43	5.43
Deposit	9/4		Deposit	1,500.00	1,505.43
Deposit	9/4	Square	Deposit	466.63	1,972.06
Bill Pmt-Chk	9/7	Spectrum Business/TWC		-168.54	1,803.52
Bill Pmt-Chk	9/7	Capitol Computers		-125.00	1,678.52
Bill Pmt-Chk	9/7	Haven, Lauren		-198.66	1,479.86
Bill Pmt-Chk	9/7	MainePERS		-891.38	588.48
Bill Pmt-Chk	9/7	Bangor Payroll	Payroll for week 8/27 to 9/2/18	-2,417.61	-1,829.13
Deposit	9/11		Deposit	849.00	-980.13
Deposit	9/11	Square	Deposit	247.65	-732.48
Deposit	9/12		Deposit	450.00	-282.48
Deposit	9/13	Square	Deposit	39.96	-242.52
Bill Pmt-Chk	9/14	Bangor Payroll	Payroll for week 9/3 to 9/9/18	-2,417.61	-2,660.13
Deposit	9/21		Deposit	712.00	-1,948.13
Bill Pmt-Chk	9/21	Bangor Payroll	Payroll for week 9/10 to 9/16/18	-2,417.61	-4,365.74
Deposit	9/21	Square	Deposit	85.22	-4,280.52
Deposit	9/24		Deposit	274.00	-4,006.52
Bill Pmt-Chk	9/25	Eastern Alliance		-112.00	-4,118.52
Bill Pmt-Chk	9/25	Liberty Mutual Insurance		-56.83	-4,175.35
Bill Pmt-Chk	9/25	Maine Municipal Association		-121.03	-4,296.38
Bill Pmt-Chk	9/25	Maine Municipal Association		-116.00	-4,412.38
Bill Pmt-Chk	9/25	Sable Oaks Golf Club		-418.00	-4,830.38
Bill Pmt-Chk	9/25	Camden National Bank		-389.28	-5,219.66
Bill Pmt-Chk	9/25	Haven, Lauren		-719.44	-5,939.10
Bill Pmt-Chk	9/25	US Bank		-288.80	-6,227.90
Bill Pmt-Chk	9/25	Maine Farm Bureau	Printed by MCCA	-1,497.17	-7,725.07
Bill Pmt-Chk	9/28	Bangor Payroll	Payroll for week 9/17 to 9/23/18	-4,336.57	-12,061.64
Deposit	9/30		Interest	4.23	-12,057.41
				-12,057.41	-12,057.41

Total MCCA Checking-Savings Bank
Money Market Account

Deposit	9/19		Interest	5.24	5.24
				5.24	5.24

Total Money Market Account

Accounts Payable

Type	Date	Name	Memo	Amount	Balance
Bill	9/7	MainePERS		-891.38	-891.38
Bill	9/7	Capitol Computers		-125.00	-1,016.38
Bill	9/7	Haven, Lauren		-198.66	-1,215.04
Bill	9/7	Spectrum Business/TWC		-168.54	-1,383.58
Bill	9/7	Spectrum Business/TWC		168.54	-1,215.04
Bill	9/7	Capitol Computers		125.00	-1,090.04
Bill	9/7	Haven, Lauren		198.66	-891.38
Bill	9/7	MainePERS		891.38	0.00
Bill	9/7	Bangor Payroll	Payroll for week 8/27 to 9/2/18	-2,417.61	-2,417.61
Bill	9/7	Bangor Payroll	Payroll for week 8/27 to 9/2/18	2,417.61	0.00
Bill	9/14	Bangor Payroll	Payroll for week 9/3 to 9/9/18	-2,417.61	-2,417.61
Bill	9/14	Bangor Payroll	Payroll for week 9/3 to 9/9/18	2,417.61	0.00
Bill	9/21	Bangor Payroll	Payroll for week 9/10 to 9/16/18	-2,417.61	-2,417.61
Bill	9/21	Bangor Payroll	Payroll for week 9/10 to 9/16/18	2,417.61	0.00
Bill	9/25	Eastern Alliance		112.00	112.00
Bill	9/25	Liberty Mutual Insurance		-56.83	55.17
Bill	9/25	Liberty Mutual Insurance		56.83	112.00
Bill	9/25	Maine Municipal Association		121.03	233.03
Bill	9/25	Maine Municipal Association		-116.00	117.03
Bill	9/25	Maine Municipal Association		116.00	233.03
Bill	9/25	Sable Oaks Golf Club		-418.00	-184.97
Bill	9/25	Sable Oaks Golf Club		418.00	233.03
Bill	9/25	Camden National Bank		-389.28	-156.25
Bill	9/25	Camden National Bank		389.28	233.03
Bill	9/25	Haven, Lauren		-719.44	-486.41
Bill	9/25	Haven, Lauren		719.44	233.03
Bill	9/25	US Bank		-288.80	-55.77
Bill	9/25	US Bank		288.80	233.03
Bill	9/25	Maine Farm Bureau	Printed by MCCA	-1,497.17	-1,264.14
Bill	9/25	Maine Farm Bureau	Printed by MCCA	1,497.17	233.03
Bill	9/26	Eastern Alliance		-112.00	121.03
Bill	9/26	Maine Municipal Association		-121.03	0.00
Bill	9/28	Bangor Payroll	Payroll for week 9/17 to 9/23/18	-4,336.57	-4,336.57
Bill	9/28	Bangor Payroll	Payroll for week 9/17 to 9/23/18	4,336.57	0.00
Total Accounts Payable				0.00	0.00

Type	Date	Name	Memo	Amount	Balance
Bill	9/7	Bangor Payroll	EE Health Insurance Contributions	-46.42	-46.42
Bill	9/14	Bangor Payroll	EE Health Insurance Contributions	-46.42	-92.84
Bill	9/21	Bangor Payroll	EE Health Insurance Contributions	-46.42	-139.26
Bill	9/28	Bangor Payroll	EE Health Insurance Contributions	185.62	46.36
Bill	9/28	Bangor Payroll	Payroll for week 9/17 to 9/23/18	-46.36	0.00
Total 1000-00 - Employee Health Insur Contr				0.00	0.00
1001-00 - MainePERS Employee Cont					
Bill	9/7	Bangor Payroll	Employee Contribution	-195.37	-195.37
Bill	9/14	Bangor Payroll	Employee Contribution	-195.37	-390.74
Bill	9/21	Bangor Payroll	Employee Contribution	-195.37	-586.11
Bill	9/28	Bangor Payroll	Employee Contribution	-195.37	-781.48
Bill	9/28	Bangor Payroll	EE MEPERS Retirement Contributions	781.48	0.00
Total 1001-00 - MainePERS Employee Cont				0.00	0.00
4100-00 - Convention Income					
4120-00 - Registration					
Deposit	9/4	Square	Deposit	-466.63	-466.63
Deposit	9/11	Strout, Emery D. & Sharon D.	Deposit	-306.00	-772.63
Deposit	9/11	Kennebec County	Wilson	-382.00	-1,154.63
Deposit	9/11	Lincoln County	Blodgett	-161.00	-1,315.63
Deposit	9/11	Square	Deposit	-247.65	-1,563.28
Deposit	9/13	Square	Deposit	-39.96	-1,603.24
Deposit	9/21	Haven, Lauren	Kalina & Jenn	-464.00	-2,067.24
Deposit	9/21	Adkins, Scott	Lori Adkins	-138.00	-2,205.24
Deposit	9/21	Knox County	B.Sylvester, K.Robinson	-110.00	-2,315.24
Deposit	9/21	Square	Deposit	-85.22	-2,400.46
Deposit	9/24	Richardson, Melissa	Guest Fees	-74.00	-2,474.46
Total 4120-00 - Registration				-2,474.46	-2,474.46
4130-00 - Sponsorship					
Deposit	9/4	Wheeler & Arey, PA	Deposit	-1,500.00	-1,500.00
Deposit	9/24	Ayers, Kathleen	Collection	-200.00	-1,700.00
Total 4130-00 - Sponsorship				-1,700.00	-1,700.00
4140-00 - Vendor					
Deposit	9/12	Androscoggin Bank	Exhibit	-450.00	-450.00
Total 4140-00 - Vendor				-450.00	-450.00
4100-00 - Convention Income					
4810-00 - Interest Earned					
Deposit	9/3		Interest	-5.43	-5.43

	Type	Date	Name	Memo	Amount	Balance
Total 4810-00 · Interest Earned	Deposit	9/19		Interest	-5.24	-10.67
	Deposit	9/30		Interest	-4.23	-14.90
					-14.90	-14.90
5000-00 · Payroll Expenses	Bill	9/7	Bangor Payroll	Processing fee	34.00	34.00
	Bill	9/14	Bangor Payroll	Processing fee	34.00	68.00
	Bill	9/21	Bangor Payroll	Processing fee	34.00	102.00
	Bill	9/28	Bangor Payroll	Processing fee	46.00	148.00
Total 5020-00 · Payroll Fees					148.00	148.00
5030-00 · FICA	Bill	9/7	Bangor Payroll	Taxes	183.27	183.27
	Bill	9/14	Bangor Payroll	Taxes	183.27	366.54
	Bill	9/21	Bangor Payroll	Taxes	183.27	549.81
	Bill	9/28	Bangor Payroll	Taxes	183.28	733.09
Total 5030-00 · FICA					733.09	733.09
5040-00 · MainePERS Confs	Bill	9/7	MainePERS		891.38	891.38
					891.38	891.38
Total 5040-00 · MainePERS Confs						
5050-00 · Salary-Office Manager	Bill	9/7	Bangor Payroll	Office Managers Salary	922.13	922.13
	Bill	9/14	Bangor Payroll	Office Managers Salary	922.13	1,844.26
	Bill	9/21	Bangor Payroll	Office Managers Salary	922.13	2,766.39
	Bill	9/28	Bangor Payroll	Office Managers Salary	922.13	3,688.52
Total 5050-00 · Salary-Office Manager					3,688.52	3,688.52
5060-00 · Salary-Executive Director	Bill	9/7	Bangor Payroll	ED Salary	1,520.00	1,520.00
	Bill	9/14	Bangor Payroll	ED Salary	1,520.00	3,040.00
	Bill	9/21	Bangor Payroll	ED Salary	1,520.00	4,560.00
	Bill	9/28	Bangor Payroll	Payroll for week 9/17 to 9/23/18	1,520.00	6,080.00
Total 5060-00 · Salary-Executive Director					6,080.00	6,080.00
Total 5000-00 · Payroll Expenses					11,540.99	11,540.99
5100-00 · Insur						
5110-00 · Health Insur	Bill	9/28	Bangor Payroll	ER Health Insurance Contributions	939.79	939.79
					939.79	939.79
Total 5110-00 · Health Insur						

	Type	Date	Name	Memo	Amount	Balance
5120-00 · Commercial, Crime, D&O Ins						
Total 5120-00 · Commercial, Crime, D&O Ins	Bill	9/25	Liberty Mutual Insurance		56.83	56.83
5140-00 · Unemployment Comp Ins						
Total 5140-00 · Unemployment Comp Ins	Bill	9/26	Eastern Alliance		112.00	112.00
Total 5100-00 · Insur	Bill	9/26	Maine Municipal Association		121.03	233.03
6050-00 · Education and Training						
Total 6050-00 · Education and Training	Bill	9/25	Maine Municipal Association	MMA Convention	116.00	116.00
6110-00 · Convention Expense						
6118-00 · Meeting Exp.	Bill	9/25	Sable Oaks Golf Club		418.00	418.00
Total 6118-00 · Meeting Exp.	Bill	9/25	Sable Oaks Golf Club		418.00	418.00
6121-00 · Supplies						
Total 6121-00 · Supplies	Bill	9/7	Haven, Lauren		31.69	31.69
Total 6110-00 · Convention Expense	Bill	9/25	Camden National Bank		339.29	370.98
6150-00 · Equipment - Office						
6152-00 · IT Services	Bill	9/25	Haven, Lauren		15.90	386.88
Total 6152-00 · IT Services	Bill	9/25	Haven, Lauren		386.88	386.88
Total 6110-00 · Convention Expense	Bill	9/25	Haven, Lauren		804.88	804.88
6153-00 · Photocopier Lease						
Total 6153-00 · Photocopier Lease	Bill	9/7	Capitol Computers		125.00	125.00
Total 6150-00 · Equipment - Office	Bill	9/7	Capitol Computers		125.00	125.00
6170-00 · Meeting Expense						
6173-00 · Monthly	Bill	9/25	US Bank		288.80	288.80
Total 6173-00 · Monthly	Bill	9/25	US Bank		288.80	288.80
Total 6170-00 · Meeting Expense	Bill	9/25	US Bank		413.80	413.80
6180-00 · Mileage & Travel Expense						
Total 6173-00 · Monthly	Bill	9/7	Haven, Lauren		16.76	16.76
Total 6170-00 · Meeting Expense	Bill	9/7	Haven, Lauren		16.76	16.76
6180-00 · Mileage & Travel Expense	Bill	9/7	Haven, Lauren		16.76	16.76
Total 6180-00 · Mileage & Travel Expense	Bill	9/7	Haven, Lauren		70.56	70.56

Type	Date	Name	Memo	Amount	Balance
Bill	9/25	Haven, Lauren		70.56	141.12
				141.12	141.12
Bill	9/25	Maine Farm Bureau	Printed by MCCA	1,497.17	1,497.17
				1,497.17	1,497.17
Bill	9/7	Haven, Lauren		4.65	4.65
Bill	9/25	Camden National Bank		49.99	54.64
Bill	9/25	Haven, Lauren		632.98	687.62
				687.62	687.62
Bill	9/7	Haven, Lauren		75.00	75.00
				75.00	75.00
Bill	9/7	Spectrum Business/TWC		168.54	168.54
				168.54	168.54
				243.54	243.54

Total 6180-00 · Mileage & Travel Expense
6195-00 · Office Space Rental

Total 6195-00 · Office Space Rental
6235-00 · Supplies

Total 6235-00 · Supplies
6240-00 · Telephone, Fax & Internet
6241-00 · Cell Phone

Total 6241-00 · Cell Phone
6243-00 · Phone, Fax & Internet

Total 6243-00 · Phone, Fax & Internet
Total 6240-00 · Telephone, Fax & Internet

Maine County Commissioners Association
Profit & Loss Prev Year Comparison
September 2018

	Sep 2018	Sep 2017	\$ Change	% Change
Income				
4100-00 · Convention Income				
4120-00 · Registration	2,474.46	3,425.00	-950.54	-27.75%
4130-00 · Sponsorship	1,700.00	2,752.68	-1,052.68	-38.24%
4140-00 · Vendor	450.00	1,016.61	-566.61	-55.74%
Total 4100-00 · Convention Income	4,624.46	7,194.29	-2,569.83	-35.72%
4400-00 · Other Income	0.00	69.20	-69.20	-100.0%
4810-00 · Interest Earned	14.90	8.18	6.72	82.15%
Total Income	4,639.36	7,271.67	-2,632.31	-36.2%
Gross Profit	4,639.36	7,271.67	-2,632.31	-36.2%
Expense				
5000-00 · Payroll Expenses				
5020-00 · Payroll Fees	148.00	185.25	-37.25	-20.11%
5030-00 · FICA	733.09	916.64	-183.55	-20.02%
5040-00 · MainePERS Contributions	891.38	255.64	635.74	248.69%
5050-00 · Salary-Office Manager	3,688.52	4,565.00	-876.48	-19.2%
5060-00 · Salary-Executive Director	6,080.00	7,600.00	-1,520.00	-20.0%
Total 5000-00 · Payroll Expenses	11,540.99	13,522.53	-1,981.54	-14.65%
5100-00 · Insurance				
5110-00 · Health Insurance	939.79	921.36	18.43	2.0%
5120-00 · Commercial, Crime, D&O Ins	56.83	57.50	-0.67	-1.17%
5130-00 · Workers Comp	0.00	132.00	-132.00	-100.0%
5140-00 · Unemployment Comp Ins	233.03	0.00	233.03	100.0%
Total 5100-00 · Insurance	1,229.65	1,110.86	118.79	10.69%
6050-00 · Education and Training	116.00	0.00	116.00	100.0%
6110-00 · Convention Expense				
6114-00 · MCCA Staff Registration Expense	0.00	409.15	-409.15	-100.0%
6118-00 · Meeting Exp.	418.00	331.15	86.85	26.23%
6121-00 · Supplies	386.88	164.99	221.89	134.49%
Total 6110-00 · Convention Expense	804.88	905.29	-100.41	-11.09%
6150-00 · Equipment - Office				
6152-00 · IT Services	125.00	125.00	0.00	0.0%
6153-00 · Photocopier Lease	288.80	281.57	7.23	2.57%
Total 6150-00 · Equipment - Office	413.80	406.57	7.23	1.78%
6170-00 · Meeting Expense				
6173-00 · Monthly	16.76	0.00	16.76	100.0%
Total 6170-00 · Meeting Expense	16.76	0.00	16.76	100.0%
6180-00 · Mileage & Travel Expense	141.12	75.82	65.30	86.13%
6195-00 · Office Space Rental	1,497.17	1,497.17	0.00	0.0%
6215-00 · Postage-Shipping	0.00	9.62	-9.62	-100.0%
6235-00 · Supplies	687.62	21.90	665.72	3,039.82%
6240-00 · Telephone, Fax & Internet				
6241-00 · Cell Phone	75.00	60.03	14.97	24.94%
6243-00 · Phone, Fax & Internet	168.54	167.71	0.83	0.5%
Total 6240-00 · Telephone, Fax & Internet	243.54	227.74	15.80	6.94%
Total Expense	16,691.53	17,777.50	-1,085.97	-6.11%
Net Income	-12,052.17	-10,505.83	-1,546.34	-14.72%

2018 Convention of Maine Counties

Evaluation Form Results

The number in the box is the average rating from 1 to 5, one being the lowest rating and five being the highest rating based on the evaluation forms submitted by paper and online. Participant comments on the right are verbatim.

Friday Morning, September 14

COMMENTS

- 4.2 "Helping Employees Succeed when Performance is Suffering" by Alyssa Tibbetts
- 4.7 "The Tangled Web of FMLA, ADA & Workers Comp" Tim O'Brien Kingsley & Champion

Very knowledgeable speaker

1:45 pm Friday, September 14

- 4.5 "FirstNet in Maine" by David Maxwell, Bruce Fitzgerald and Lori Stone, First Responder Network Authority
- 5 "Investment Opportunities for Counties" by Richard Davies
- 3 "Eat Well: Growing Food Security" by Kathy Savoie Nutrition Educator, U-Maine Cooperative Extension

I thought this might be a more "wellness" related topic.

3:15 pm Friday, September 14

- 5 "Combating Domestic Violence" by Faye Luppi, Project Director, Violence Intervention Partnership
- 4.7 "How to Survive an Inspection" Mike LaPlante, SafetyWorks
- 2.5 "Gubernatorial Forum"

I was very disappointed that the Democratic and Republican candidates did not attend...

8:15 am Saturday, September 15

- 2 "Records Preservation Workshop" by Kofile Technologies
- 5 "Our Unconscious Biases at Work" by Linda McGill
- 4.4 "Drug Impairment in the Workplace" by Scot Mattox

The two gentlemen were very entertaining but needed to have more options for preserving records

Great class.

Was basic and the presenter seemed to lose track of her presentation - kept going back to what should have been a previous thought. Excellent presentation

10:00 am Saturday, September 15

- 4.3 "Property Tax Abatement & Appeals" by Nichole Philbrick
- "Supported Decision-Making in Maine" by Nell Brimmer
- 5 "It's Hard to Say Good-bye: Terminations from Top Down" Skelton Taintor & Abbott

Great speaker
Great message.
Very insightful

Inspiring and so relevant
Really hard to hear most of what he said.
Good message
Very good story and lesson

Lunch Speakers

- 5 Kevin Hancock, Hancock Lumber

Excellent speaker. However, the group may want to consider bringing in speakers that have successfully managed municipalities

4 NACo's John Losh, Membership Outreach Manager

Comments: Snorer. Good Could hear him better than last years' speaker

Activities Saturday Afternoon, September 15

☐ Golf

Comments: _____

4 National Weather Service

Comments: _____

4.8 Maine Brew Bus Excellent tour and demonstration of small businesses thriving in Maine

Comments: Fun & interesting. Great time. Excellent. Good time. Great time.

☐ Pineland Farms

In General:

3.9 Venue

Meeting rooms good. Great place, employees very attentive. Excellent. Should have been in Downtown Portland. I thought it was a great place for the workshops but the rooms were dirty and mine even had urine and toilet paper in the toilet when I checked in. Didn't get room cleaned either day I was there... Mold & dirt on many surfaces. Hotel was nice, good parking, centrally located. Nice place, but no way to close the drapes.

3.8 Meal Choices

Food was awesome! Quality of food for the price was very disappointing. Friday's breakfast buffet was cold the rest were good. Very expensive for choice. Good. A little pricey, but the food was very good.

3.8 Meal Quality

Food at cocktail hour very disappointing. If you were not first in line, choices were nonexistent - sandwiches on Friday noon, deserts on Friday dinner, and Saturday lunch.. Breakfast was poor. Friday lunch was really bad! Soup & sandwich for \$30. Horrible. Very good. Breakfast wasn't good.

4.6 Educational Session Topics

Great classes. Good. Very good topics. Glad to see more options.

4.5 Educational Session Quality

Great education programs. Issues were plentiful. OK-better than some years in the past. Good. Good selection and speakers. Good.

4.3 Activities Offered

Should have provided bus to Oxford Casino. Good though I didn't participate in any. Good. More diverse options, but overall good.

4.1 Entertainment

The casino games and workers were so fun! Too loud. Friday night was great. Didn't attend Saturday night. Loved casino night. Vegas & trivia fun but it would've been nice to win gift cards. The prizes were junk. Vegas & trivia fun but it would've been nice to win gift cards. The prizes were junk. Okay - really loud. Great. Shorter may be better in the future. Things seemed to drag on a bit. Very fun time. Wish the band had played until 11 pm.

Suggestions for next year:

Break out sessions are always tough to get something for everyone. Do not have a solution for this but need better variety. Keep it as informative and broad range of educational programs. AV equipment worked poorly in 2 of 3 sessions I attended. Need to pre-test. Let the host county host it! Why didn't we see more of Cumberland County? Seems like MCCA took over the event too much. Offer a casino trip it's close enough or maybe some events at the hotel so you don't need to leave.