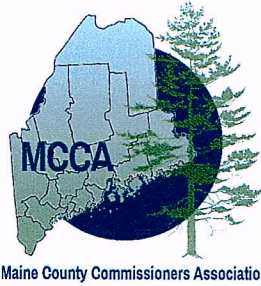


M.C.C.A.

William Blodgett, President
Lincoln County Commissioner

Peter Baldacci, Vice President
Penobscot County Commissioner

Thomas Coward, Secretary-Treasurer
Cumberland County Commissioner



Rosemary Kulow
Executive Director

Lauren Haven
Administrative Assistant

4 Gabriel Drive, Suite 2
Augusta, ME 04330
207-623-4697
www.mainecounties.org

MCCA Board of Directors' Meeting Agenda

10:00 a.m.

Friday, October 10, 2014

- I. Call to Order, Pledge of Allegiance, Introductions & Attendance
- II. Approval of/Additions to the Agenda
- III. Approval of September 10, 2014 Meeting Minutes
- IV. Old Business
- V. New Business
 - A. Authorize Administrative Assistant to Make Bank Deposits when Executive Director is Absent
 - B. Authorize Executive Director to Enter into a Sponsorship Agreement with U.S. Communities Government Purchasing Alliance on behalf of the Maine County Commissioners Association
- VI. Reports
 - A. Executive Director's Report
 - B. Financial Reports
 - C. Legislative Report
 - D. Association Reports
 - E. Corrections Report
 - F. Annual Convention Report
 - G. NACo Report
- VII. Other Business
- VIII. Adjournment



September 10, 2014

Rosemary Kulow
Executive Director
Maine County Commissioners Association
4 Gabriel Dr., Suite 2
Augusta, ME 04330

**RE: U.S. Communities Government Purchasing Alliance — Level A
Sponsorship**

Dear Rosemary:

This letter ("Sponsorship Agreement") summarizes the intent of the U.S. Communities Government Purchasing Alliance ("U.S. Communities") to offer a Level A Sponsorship position to the Maine County Commissioners Association ("County Association"). U.S. Communities shall extend the cooperative contracts that it administers to counties, parishes and boroughs in the State of Maine (collectively, the "Counties"), through the direct endorsement, sponsorship and active marketing of the County Association. This opportunity is made available to the County Association through the U.S. Communities co-founding national sponsors and the endorsement of the National Association of Counties.

Supplier Contracts

U.S. Communities currently offers a number of supplier contracts competitively solicited by lead public agencies on behalf of public agencies nationwide. U.S. Communities will continue to add additional supplier contracts in order to assist public agencies in reducing their costs of purchased goods and services. The current list of U.S. Communities administered contracts may be viewed at our website www.uscommunities.org.

County Association Role

U.S. Communities shall extend to County Association a Level A Sponsorship position which requires the following commitments from the County Association:

1. The County Association shall actively promote and market the U.S. Communities program and supplier contracts to the Counties in order to encourage maximum usage of the supplier contracts by the Counties. The County Association shall use some or all of the following marketing tools:

U.S. Communities Government Purchasing Alliance
2999 Oak Road, Suite 710 • Walnut Creek, California 94597 • 800.635.3993
925.933.9229 • Fax 925.933.8457 • Email: info@uscommunities.org • www.uscommunities.org

- a. Direct mail;
 - b. Newsletter articles;
 - c. Advertising;
 - d. Website information and links;
 - e. Annual and regional meetings; and
 - f. Other media designed to reach the Counties;
2. The County Association authorizes U.S. Communities to use the County Association's name and logo in the promotion of the U.S. Communities program;
 3. The County Association shall establish a web link between County Association's website and the U.S. Communities website;
 4. The County Association shall engage with other sponsors and affinity groups to promote the U.S. Communities program;
 5. The County Association shall establish regular interaction and engage with the National Association of Counties;
 6. The County Association shall provide to U.S. Communities a complete and current list of its affinity membership;
 7. The County Association shall provide a speaking engagement and/or a booth at the County Association's annual conference;
 8. The County Association shall organize and promote to its affinity membership a minimum of two webinars focusing on the U.S. Communities Program per year; and
 9. The County Association shall distribute a minimum of two articles per year promoting the U.S. Communities Program to the County Association's affinity membership.

The County Association understands the importance of this sponsorship and contribution to the success of the U.S. Communities program and the cost savings and other public benefits that will accrue to the Counties as program usage increases. The County Association represents that it shall not enter into any arrangement that may conflict or compete with U.S. Communities or compromise the ability of the U.S. Communities program to increase savings and public benefit through increased program usage.

The objective of this Sponsorship Agreement is to improve participation and usage of the U.S. Communities program by Counties through the active marketing efforts of the County Association. A minimum of fifty percent (50%) of the County Association's active membership, as determined by the County Association and the National Association of Counties, shall be registered and actively using the U.S. Communities program within one (1) year of the Sponsorship Agreement commencement date shown below ("Minimum Threshold"). A County is considered active when it has registered with U.S. Communities and purchases \$5,000 or more in goods and services during each year of the Sponsorship Agreement. If the Minimum Threshold is not achieved, the Sponsorship Agreement shall be converted to a Level B Sponsorship Agreement, unless the County Association requests an extension of time in writing at least thirty (30) days prior to the one year anniversary date and indicates its commitment to achieve the Minimum Threshold within six (6) months ("Extension"). If the Minimum Threshold has not been achieved at the end of the Extension, the Sponsorship Agreement shall automatically be converted to a Level B Sponsorship Agreement.

Administrative Fee Sharing

The County Association shall be reimbursed for its Level A Sponsorship through a percentage share of the administrative fee paid to U.S. Communities. The County Association shall receive a quarterly fee of ten percent (10%) of the quarterly administrative fee received by U.S. Communities from each contract supplier for sales made by Counties within the State of Maine. Additionally, the County Association shall be eligible for the following annual performance bonuses:

- An additional one and one-half percent (1.5%) of the administrative fee paid by each supplier for sales by Counties within Maine when it has achieved an active membership of at least seventy-five percent (75%);
- An additional three percent (3%) of the administrative fee paid by each supplier for sales by Counties within Maine when it has achieved an active membership of at least eighty-seven and one-half percent (87.5%); and
- An additional five percent (5%) of the administrative fee paid by each supplier for sales by Counties within Maine when it has achieved an active membership of at least ninety-five percent (95%).

All performance bonuses shall be paid within forty-five (45) days of the end of the third calendar quarter and based upon active membership achieved over the previous four (4) calendar quarters.

Term of Arrangement

The term of this Sponsorship Agreement will commence on October 1, 2014 and remain in effect for a period of one (1) year. The Sponsorship Agreement will automatically renew for additional one-year terms unless either party gives the other party written notice of its intent not to renew, at least thirty (30) days prior to the anniversary date. Either party may terminate this arrangement at any time by giving the other party one hundred eighty (180) days prior written notice.

We believe that this Level A Sponsorship is a great opportunity to expand the use of U.S. Communities' cost saving contracts among the Counties in Maine while at the same time providing a revenue source to offset the County Association's budget.

Sincerely,

U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

By _____
 Name: _____
 Title: _____
 Date: _____

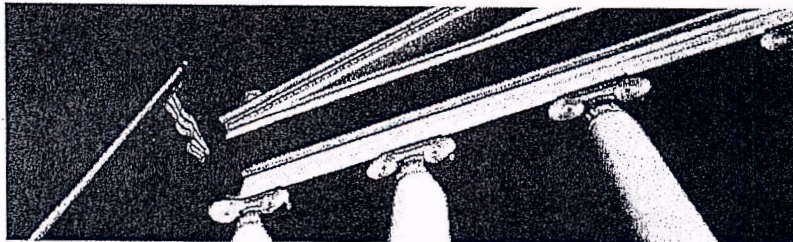
Acknowledged and Agreed to by County Association:

By _____
 Name: _____
 Title: _____
 Date: _____

U.S. Communities

The Leading National Government Purchasing Cooperative

Home > [Government Purchasing](#)



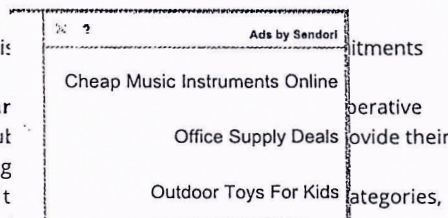
U.S. Communities is the leading national government cooperative purchasing program, providing procurement resources and solutions to local and state government agencies including:

- Cities
- Counties
- Towns
- States
- Special Districts
- Boroughs
- Villages
- Schools, Universities and Colleges

With U.S. Communities, agencies can utilize competitively solicited contracts to help save time and resources while still meeting state, local and federal purchasing requirements. All cooperative purchasing contracts from U.S. Communities have been competitively solicited by a lead public agency and meet our rigorous cooperative standards and supplier commitments. Each supplier commits to delivering their best overall government pricing so you can buy with confidence.

The program delivers savings in time and dollars:

- **No Cost to Participate:** there is no cost to participate and no minimum orders.
- **Best Overall Supplier Government Pricing:** the purchasing power of 90,000 public agencies provides the best overall government pricing.
- **Quality brands:** thousands of top brands and solutions.
- **Integrity and Experience:** U.S. Communities government purchasing cooperative is founded by 5 national sponsors and more than 70 state, city and regional organizations.
- **Oversight by Public Purchasing Professionals:** third party audits ensure program pricing commitments are met and our Advisory Board provides ongoing program leadership and direction.



View our full list of suppliers to start saving and then register to participate — it's quick, easy and completely free.

REGISTER
or Sign In

Solutions

BY SUPPLIER ([show all ->](#))

BY CATEGORY

- Facilities
- Office & School
- Specialty
- Technology

GOVERNMENT PURCHASING

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- Resources
- Shop
- Solutions
- Contact Us
- Education Purchasing
- Government Purchasing
- Nonprofit
- Go Green Program
- Innovation Exchange

How to Get Started

1. **Register with U.S. Communities**
2. **Request Contact from suppliers you would like to purchase from.** They will contact you to set up an account or connect your existing account to your U.S. Communities registration.
3. **Shop Online or Contact Supplier to begin purchasing.**

Save On

- Office Supplies
- Janitorial and Cleaning Supplies
- Office and Education Furniture
- Copiers, Printers and Office Machines
- Equipment Rental
- Temporary Staffing
- Maintenance, Hardware and Paint Supplies
- Technology Solutions, Software and Equipment
- Electrical and Lighting
- Safety and Emergency Preparedness
- Roofing
- Telecommunications
- Uniforms or Branded Clothing
- Park, Playground and P.E. Equipment
- Auto Parts
- Science and Lab Supplies

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U.S. Communities was founded in 1996 as a partnership between the Association of School Business Officials, the National Association of Counties, the National Institute of Governmental Purchasing, the National League of Cities and the United States Conference of Mayors.

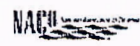
U.S. Communities is the leading national government purchasing cooperative, providing world class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutes, and nonprofits looking for the best overall supplier government pricing.

The program offers:

- **No User Fees** – no costs or fees to participate.
- **Best Overall Supplier Government Pricing** – by combining the potential cooperative purchasing power of up to 90,000 public agencies, you are able to access the best overall supplier government pricing.
- **Quality Brands** – thousands of the best brands in a wide variety of categories, services and solutions.
- **Integrity and Experience** – unlike other government cooperative purchasing organizations, U.S. Communities national government purchasing cooperative is founded by 5 national sponsors and over 90 state, city and regional organizations.
- **Oversight by Public Purchasing Professionals** – our third party audits on contracts ensure that program pricing commitments are met, with benchmark analyses against other suppliers and retailers to guarantee participants the best overall value.

Get started with U.S. Communities Government Purchasing Cooperative today! Register to participate with U.S. Communities government purchasing cooperative now – it's quick, easy and completely free – and learn how to purchase under any of our competitively solicited contracts.

Founded By:



Additional Resource

The U.S. Communities contract can be found on



ProcureSource
Official Supplier of the U.S. Government

U.S. COMMUNITIES | NATIONAL COOPERATIVE PURCHASING PROGRAM



Getting Started

- Program Overview
- How It Works
- FAQs



Why Use U.S. Communities

- What Makes Us Different
- Webinars & Events
- Supplier Commitments



Discounts on Brands

- Products & Suppliers
- Online Marketplace
- Solicitations



Over 55,000 agencies trust U.S.

- Who Uses U.S. Communities
- Cooperative Standards
- State Statutes

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About U.S. Communities

How It Works

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U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

- Each lead public agency awards its contract to a supplier after a competitive solicitation process designed to ensure that Participating Public Agencies receive the highest quality products and services at the lowest possible prices.
- Once the lead public agency has awarded a contract with the supplier, the lead public agency allows other Participating Public Agencies in need of similar products and services to make purchases through the existing contract through U.S. Communities. This ensures that all Participating Public Agencies have access to the same terms and conditions of the existing competitively solicited contract.
- U.S. Communities does not issue the solicitation for the contracts or participate in the bid selection process with suppliers. However, once the contract is in place it works with both the lead public agency and the supplier to ensure that the contract is administered properly through routine audits as well as additional oversight measures to ensure Participating Public Agencies are receiving the quality products and services of the highest quality and at the lowest prices.
- Through U.S. Communities, all contracts are available to state and local government agencies, public and private K-12 school districts and higher education organizations, and nonprofit businesses.

Authority to Use

When a Lead Public Agency issues a solicitation, it contains language based on the lead jurisdiction "Joint Powers Authority" or "Cooperative Procurement" program. Applying these competitive principles satisfies the competitive bid requirements for most state and local government agencies.

State statutes and, if applicable, local ordinances generally allow one government agency to purchase from contracts competitively solicited by another government agency. This requires the consent of the supplier, the Lead Public Agency and government agency purchasing from the Lead Public Agency contract. U.S. Communities contracts are established to meet both the competitive solicitation and consent requirements. Public agencies accessing U.S. Communities consent to a Master Intergovernmental Cooperative Purchasing Agreement (MICPA).

No Cost to Use

Public agencies pay no costs and are charged no fees to participate. The suppliers pay a minimum administrative fee to participate through U.S. Communities. This pays for operating expenses and offsets costs incurred by national and state sponsors.

Best Government Pricing

U.S. Communities does not have a most favored customer requirement. Suppliers are required to match pricing lower than U.S. Communities only for agencies that would otherwise be eligible for lower pricing through another contract vehicle. This requirement ensures that agencies are offered the best government pricing through U.S. Communities. Contracts are non-exclusive and discretionary, so an agency can choose to use any contract that, in their sole discretion, is in their best interest.

Quick Start Guide

Are you registered with U.S. Communities, but need more information on the next steps to start saving with suppliers? This detailed guide to learn more.

[Quick Start Guide](#)

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About U.S. Communities

What Makes Us Different

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Setting the Standard for Procurement Resources and Solutions

U.S. Communities Government Purchasing Alliance is a government purchasing cooperative that reduces the cost of goods and services by aggregating the purchasing power of public agencies nationwide. U.S. Communities provides world class procurement resources and solutions to local and state government agencies, school districts (K-12), higher education, and nonprofits. Our participants have access to a broad line of competitively solicited contracts with best in class national suppliers.

U.S. Communities' rigorous supplier commitments ensure our supplier partners offer their best supplier government pricing. Third party audits are performed on all contracts and benchmarking analyses ensure ongoing value. Most importantly, U.S. Communities adheres to a stringent competitive selection process for all contracts offered through the program.

U.S. Communities is proud to be the only government purchasing cooperative organization founded by public agencies for public agencies. Additionally, U.S. Communities is overseen by an Advisory Board of key public procurement professionals.

U.S. Communities Brochure

**We
Set the
Standard**
for Cooperative
Purchasing
Solutions.

Today more than 55,000 registered agencies, educational institutions and nonprofits utilize U.S. Communities contracts to procure more than 1.4 billion dollars in products and services annually.

Each month more than 500 participants register their organization to simplify the procurement process. This continuing growth is fueled by the program's proven track record of delivering excellent procurement solutions.

U.S. COMMUNITIES | NATIONAL COOPERATIVE PURCHASING PROGRAM

**Getting Started**

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- How It Works
- FAQs

**Why Use U.S. Communities**

- What Makes Us Different
- Webinars & Events
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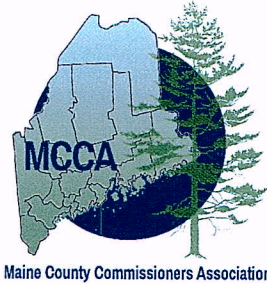
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MAINE COUNTY COMMISSIONERS ASSOCIATION

Executive Director's Report October 10, 2014

Strategic Planning

The Strategic Planning Committee charged subcommittee chairpersons to identify the strategies, timelines, and responsible parties for each of the goals in her/his category and submit them to the Executive Director by October 1st. MCCA staff will compile the work for the full Strategic Planning Committee to review at a meeting in mid-October, when additional changes will be made, as necessary. MCCA staff will prepare the full, draft strategic plan for the Board of Directors to review and consider at its November 12th meeting.

NACo Northeast Region

At the monthly conference call for NACo's Northeast Region, NACo's legislative staff updated participants about current legislation. Deborah Cox said that all eyes were on the House who was poised to pass the continuing resolution for the budget to avoid a government shutdown. Jessica Monahan reported that it is most likely that the Highway Trust Fund and MAP 21 Surface Transportation Act will not be reauthorized before Congress reconvenes in January 2015. Deb Cox also said that Congress has not yet acted to fund PILT, but NACo is pushing for it to be adopted with sufficient funding.

Julie Ufner spoke about the Waters of the U.S. legislation and how NACo has been front and center on this contentious issue. HR 5078, which passed in the House, prohibits the bill from passing and requires state agencies to consult with local governments, including counties, before implementing rules. However, the bill remains in line for Appropriations. The EPA is urging counties to send letters in support of the proposed rule; however, many counties are opposed to the implementation of this rule, which would place extraordinary burdens on local government.

NACo President, Rikki Hokama's, transportation initiatives include long-term transportation funding legislation, which is of great value to the Northeast states. The northeast grid is the oldest in the U.S. and in most need of repair/replacement. This initiative would expand the current two-year funding cycle to make it possible to complete large scale transportation projects within existing approved resources. The 2015 NACo Legislative Conference will focus on lobbying congresspersons on transportation funding.

We, in the Northeast region, should increase our participation on and pay attention to NACo steering and standing committees. **Whenever possible, counties should increase their representation on all NACo committees to ensure that Maine has a voice in national policy-making.**

Annual Convention

Please see the attached sheet which shows revenue and expenditures for the convention to-date.

2015 Budget

Over the past couple of weeks, I have been preparing a 2015 draft budget proposal for MCCA. The Budget & Finance Committee explained that they would like to see another zero-based budget with actual, projected expenditures and revenues shown, rather than simply a percentage increase from one year to the next. The committee asked me to prepare a budget that shows a 2-3% increase in employee compensation, with actual estimated costs for benefits and all other projected costs. The committee would like MCCA to use less fund balance, if possible, and asked to see a budget that includes funding at the same level for contracted lobbying.

I will have the draft budget proposal ready and distributed to the Budget & Finance Committee a week prior to November 12th, at which time the committee will meet to discuss the proposed budget. The budget will be presented to the Board of Directors at the December 10th meeting.

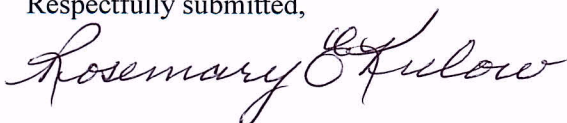
Meetings/Events since September 10, 2014 BOD Meeting

Sept. 11	Convention Planning Committee meeting in Augusta
Sept. 12	BOC Strategic Planning Meeting in Portland
Sept. 15	MCCA Budget & Finance Committee conference call meeting
Sept. 17	NACo Northeast Region conference call meeting
Oct. 1	MMA Convention in Augusta
Oct. 2	MMA Convention in Augusta
	Risk Pool training for correctional officers at Knox County Jail, Rockland
Oct. 7	Piscataquis County Commissioners' meeting in Dover-Foxcroft

Upcoming Planned Meetings/Events:

Oct. 10-11	MCCA Annual Convention in Ogunquit, York County
Oct. 15	Aroostook County Commissioners' meeting in Houlton
Oct. 16	Board of Corrections Finance Committee meeting in Augusta
Oct. 17	MCCA Strategic Planning Committee meeting in Augusta
Oct. 21	Oxford County Commissioners' meeting in South Paris
	Board of Corrections meeting in Augusta
Oct. 23	MACCAM meeting at MCCA in Augusta
Oct. 23-27	Executive Director in Virginia
Oct. 28	Lauren Haven's one-year anniversary with MCCA
Nov. 6	MCCA Corrections Task Force meeting
Nov. 12	MCCA Risk Pool and Board of Directors' meetings

Respectfully submitted,



Rosemary E. Kulow, Executive Director

**2014 MCCA ANNUAL CONVENTION
FINANCIAL STATEMENT**

INCOME ACCT. NO.	INCOME ACCOUNT	ADOPTED 2014 BUDGET	Received To Date	Balance Outstanding	Percentage Received
4100-00	Convention Income				
4120-00	Registration	\$ 40,000	\$ 31,109	\$ (2,089)	
4125-00	Vendors		\$ 10,980		105%
4130-00	Sponsors	\$ 9,000	\$ 10,642	\$ (1,642)	118%
4140-00	Other Income			\$ -	
TOTAL INCOME		\$ 49,000	\$ 52,731	\$ (3,731)	108%
EXPENSE ACCT. NO.	EXPENSE ACCOUNT	ADOPTED 2014 BUDGET	Expended To Date	Balance Remaining	Percentage Expended
6110-00	Convention Expense				
6112	Prepayment to Host County				
6113	Entertainment/Speakers	\$ 5,000		\$ 5,000	0%
6114	Executive Dir. Regis.	\$ 1,000	\$ 672	\$ 328	67%
6118	Meeting Expense	\$ 25,500	\$ 5,260	\$ 20,240	21%
6121	Supplies	\$ 3,000	\$ 27	\$ 2,973	1%
6135	Commissioner Retire. Plaques	\$ 500		\$ 500	0%
TOTAL EXPENDITURES		\$ 35,000	\$ 5,959	\$ 29,041	17%

MAINE COUNTY COMMISSIONERS ASSOCIATION

September 2014 Financial Report

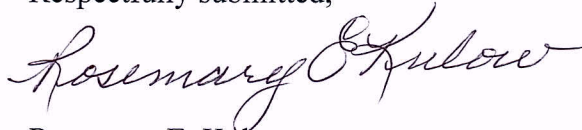
Attached please find the monthly financial reports for the month of September 2014. The Balance Sheet shows total assets and liabilities equaling \$190,249.98 that includes \$200 available in petty cash. Please note that \$52,731 has been received for the Annual Convention this year, which is \$3,731 more than estimated. Total debits to the bank account for the month of September equaled \$12,797, and the bank balance on September 30th was \$191,219.18.

With 75% of the year complete, the report shows that \$219,396 (87%) of the \$252,650 budgeted revenue has been received, and \$148,473 (59%) has been expended year-to-date. A total of \$12,797, or 5%, of the total budget was expended in September. Annual Convention expenses as of September 30th were \$5,959 (17.3% of budgeted), and most of the convention expenditures will be paid and posted in October.

All budgetary accounts are well within budget, and there are no areas of concern at this time.

Please do not hesitate to let me know if you have any questions.

Respectfully submitted,



Rosemary E. Kulow
Executive Director

Accepted by:

William Blodgett, President

Peter Baldacci, Vice-President

Thomas Coward, Secretary-Treasurer

Date: _____

Maine County Commissioners Association

Balance Sheet

As of September 30, 2014

	<u>Sep 30, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
MCCA Checking-Savings Bank	189,735.18
Petty Cash Account	200.00
Total Checking/Savings	189,935.18
Accounts Receivable	
Receivables	314.80
Total Accounts Receivable	314.80
Total Current Assets	190,249.98
TOTAL ASSETS	190,249.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-298.71
Total Accounts Payable	-298.71
Other Current Liabilities	
1000-00 · Employee Health Insurance Contr	-5,199.30
1001-00 · MainePERS Employee Contribution	14.04
Total Other Current Liabilities	-5,185.26
Total Current Liabilities	-5,483.97
Total Liabilities	-5,483.97
Equity	
3200-00 · Fund Balance to Current Yr Inc	-59,216.00
3900-00 · Earnings	184,024.87
Net Income	70,925.08
Total Equity	195,733.95
TOTAL LIABILITIES & EQUITY	190,249.98

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through September 2014

75%

	2014 Budget	Sept Only	Jan to Sept	\$ Over Budget	% of Budget
Income					
4100-00 · Convention Income					
4120-00 · Registration	40,000	19,885	31,109	-8,891	78%
4130-00 · Sponsorship	9,000	8,300	10,980	1,980	122%
4140-00 · Vendor		5,727	10,642		
Total 4100-00 · Convention Income	49,000	33,912	52,731	3,731	108%
4200-00 · Meeting Income			65		
4300-00 · Dues	140,240		140,240		100%
4400-00 · Other Income	250	333	824	574	330%
4500-00 · NACo Roster	750		500	-250	67%
4600-00 · MCCA Risk Pool Assessment	25,000		25,000		100%
4810-00 · Interest Earned	30	4	36	6	120%
4920-00 · Transfer in from Fund Balance	37,380			-37,380	
Total Income	252,650	34,249	219,396	-33,254	87%
Gross Profit	252,650	34,249	219,396	-33,254	87%
Expense					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	1,700	140	1,263	-437	74%
5030-00 · FICA	8,000	554	5,324	-2,676	67%
5040-00 · MainePERS-EE Contributions	975			-975	
5050-00 · Salary - Administrative Asst	35,000	2,692	25,250	-9,750	72%
5060-00 · Salary - Executive Director	72,000	5,538	52,192	-19,808	72%
5070-00 · IRS			572		
Total 5000-00 · Payroll Expenses	117,675	8,924	84,601	-33,074	72%
5100-00 · Insurance					
5110-00 · Health Insurance	19,000	-994	9,089	-9,911	48%
5120-00 · Commercial, Crime, D&O Ins	2,000		1,788	-212	89%
5130-00 · Workers Comp	850		558	-292	66%
5140-00 · Unemployment Comp Ins	500	117	468	-32	94%
Total 5100-00 · Insurance	22,350	-877	11,903	-10,447	53%
6010-00 · Prof. Services					
6011-00 · Prof Services-Bookkeeping	500			-500	
6012-00 · Prof Services - Legal Services	1,000			-1,000	
6013-00 · Financial Audit	3,600		3,600		100%
Total 6010-00 · Prof. Services	5,100		3,600	-1,500	71%

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through September 2014

	2014 Budget	Sept Only	Jan to Sept	\$ Over Budget	% of Budget
6030-00 · Lobbying					
6031-00 · Lobbying Reg	400			-400	
6030-00 · Lobbying - Other	2,364			-2,364	
Total 6030-00 · Lobbying	2,764			-2,764	
 6040-00 · NACO Expenses					
6041-00 · NACo Conference	12,500	102	7,856	-4,644	63%
6042-00 · NACo Database work	250			-250	
Total 6040-00 · NACO Expenses	12,750	102	7,856	-4,894	62%
 6050-00 · Education and Training	1,500		138	-1,362	9%
6100-00 · Bank Charges	100	4	8	-92	8%
6110-00 · Convention Exp.					
6113-00 · Entertainment/Speakers	5,000			-5,000	
6114-00 · Executive Director - Conv Reg	1,000		672	-328	67%
6118-00 · Meeting Exp.	25,500		5,260	-20,240	21%
6121-00 · Supplies	3,000	27	27	-2,973	1%
Total 6110-00 · Convention Exp.	34,500	27	5,959	-28,541	17%
 6135-00 · Commissioner Retirement Plaques	500			-500	
6140-00 · Copies-Printing					
6142-00 · Directory	1,000		739	-261	74%
6143-00 · Other Copying or Printing	250			-250	
Total 6140-00 · Copies-Printing	1,250		739	-511	59%
 6145-00 · Dues Expense	1,500		1,300	-200	87%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	2,000		700	-1,300	35%
6152-00 · IT Services	3,000	275	2,435	-565	81%
6153-00 · Photocopier Lease	1,800	164	1,479	-321	82%
6154-00 · Printer & Supplies	1,500		1,099	-401	73%
6155-00 · Telephone System	500		93	-407	19%
6156-00 · Other			40		
6150-00 · Equipment - Office - Other	2,000		127	-1,873	6%
Total 6150-00 · Equipment - Office	10,800	439	5,973	-4,827	55%
 6160-00 · Fees	150		86	-64	57%

Maine County Commissioners Association
Profit & Loss Budget vs. Actual
January through September 2014

	2014 Budget	Sept Only	Jan to Sept	\$ Over Budget	% of Budget
6170-00 · Meeting exp.					
6171-00 · Annual Meeting	1,500		907	-593	60%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	3,000	311	2,074	-926	69%
6174-00 · Retreat Meeting	2,136	1,986	2,136	0	100%
6175-00 · Meetings - Other	300		724	424	241%
6170-00 · Meeting exp. - Other			45		
Total 6170-00 · Meeting exp.	7,186	2,297	5,886	-1,300	82%
6180-00 · Mileage & Travel Expense	5,000	86	2,501	-2,499	50%
6195-00 · Office Space Rental	17,100	1,382	12,438	-4,662	73%
6215-00 · Postage-Shpping	500		150	-350	30%
6230-00 · Advertising	2,000		500	-1,500	25%
6235-00 · Supplies	4,300	123	1,198	-3,102	28%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,675	124	1,071	-604	64%
6242-00 · Conference Call Line	100			-100	
6243-00 · Phone, Fax & Internet	3,600	166	2,566	-1,034	71%
Total 6240-00 · Telephone, Fax & Internet	5,375	290	3,637	-1,738	68%
6250-00 · Website	250			-250	
Total Expense	252,650	12,797	148,473	-104,177	59%
Net Income		21,452	70,923	70,923	100%

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Maine County Commissioners Association
Reconciliation Summary
MCCA Checking-Savings Bank, Period Ending 09/30/2014

	<u>Sep 30, 14</u>
Beginning Balance	174,303.04
Cleared Transactions	
Checks and Payments - 18 items	-17,332.03
Deposits and Credits - 8 items	34,248.17
Total Cleared Transactions	16,916.14
 Cleared Balance	 191,219.18
 Uncleared Transactions	
Checks and Payments - 2 items	-1,484.00
Total Uncleared Transactions	-1,484.00
 Register Balance as of 09/30/2014	 189,735.18
 New Transactions	
Checks and Payments - 3 items	-383.78
Total New Transactions	-383.78
 Ending Balance	 189,351.40

Maine County Commissioners Association
Reconciliation Detail
MCCA Checking-Savings Bank, Period Ending 09/30/2014

	Date	Num	Name	Amount	Balance
Beginning Balance					174,303.04
Cleared Transactions					
Checks and Payments - 18 items					
	8/20	3409	Bristol Area Lions Club	-150.00	-150.00
	8/27	3414	Penobscot County Treasurer	-1,894.20	-2,044.20
	8/27	3410	Maine Farm Bureau Building Association	-1,382.00	-3,426.20
	8/27	3412	Staples Credit Plan	-59.21	-3,485.41
	9/3	3415	Time Warner Cable	-165.72	-3,651.13
	9/3	3416	Gorham Leasing Group	-164.35	-3,815.48
	9/5		Bangor Payroll	-1,835.64	-5,651.12
	9/11	3422	Leigh Tillman	-1,544.52	-7,195.64
	9/11	3419	Capitol Computers	-275.00	-7,470.64
	9/11	3420	Country Cafe Catering	-248.50	-7,719.14
	9/11	3418	Kulow, Rosemary	-161.22	-7,880.36
	9/11	3421	Haven, Lauren	-138.54	-8,018.90
	9/11	3417	Maine Municipal Association	-117.00	-8,135.90
	9/12		Bangor Payroll	-1,835.58	-9,971.48
	9/16	3423	Bank of Maine	-564.73	-10,536.21
	9/19		Bangor Payroll	-1,835.58	-12,371.79
	9/26		Bangor Payroll	-4,956.70	-17,328.49
	9/30			-3.54	-17,332.03
Total Checks and Payments				-17,332.03	-17,332.03
Deposits and Credits - 8 items					
	9/8		National Association of Counties	178.80	178.80
	9/9			13,713.00	13,891.80
	9/11			8,320.00	22,211.80
	9/17			153.75	22,365.55
	9/23			7,576.00	29,941.55
	9/25			2,306.00	32,247.55
	9/30			3.62	32,251.17
	9/30			1,997.00	34,248.17
Total Deposits and Credits				34,248.17	34,248.17
Total Cleared Transactions				16,916.14	16,916.14
Cleared Balance				16,916.14	191,219.18
Uncleared Transactions					
Checks and Payments - 2 items					
	9/24	3424	Maine Farm Bureau Building Association	-1,382.00	-1,382.00
	9/24	3425	Maine Municipal Association	-102.00	-1,484.00
Total Checks and Payments				-1,484.00	-1,484.00

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Maine County Commissioners Association
Reconciliation Detail
MCCA Checking-Savings Bank, Period Ending 09/30/2014

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
Total Uncleared Transactions				-1,484.00	-1,484.00
Register Balance as of 09/30/2014				15,432.14	189,735.18
New Transactions					
Checks and Payments - 3 items					
	10/1	3427	Time Warner Cable	-165.65	-165.65
	10/1	3426	Gorham Leasing Group	-164.35	-330.00
	10/1	3428	Staples Credit Plan	-53.78	-383.78
Total Checks and Payments				-383.78	-383.78
Total New Transactions				-383.78	-383.78
Ending Balance				15,048.36	189,351.40

Maine County Commissioners Association

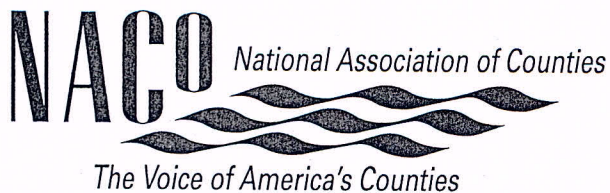
Expenses by Vendor Detail

September 2014

	Date	Memo	Amount	Balance
Bangor Payroll				
	9/5	Administrative Assistant Salary	673.08	673.08
	9/5	Taxes	138.46	811.54
	9/5	Processing fee	32.00	843.54
	9/5	Executive Directors Salary	1,384.62	2,228.16
	9/5	EE deductions for health Insurance	-248.48	1,979.68
	9/12	Administrative Assistant Salary	673.08	2,652.76
	9/12	Taxes	138.40	2,791.16
	9/12	Processing fee	32.00	2,823.16
	9/12	Executive Directors Salary	1,384.62	4,207.78
	9/12	EE deductions for health Insurance	-248.48	3,959.30
	9/19	Administrative Assistant Salary	673.08	4,632.38
	9/19	Taxes	138.40	4,770.78
	9/19	Processing fee	32.00	4,802.78
	9/19	Executive Directors Salary	1,384.62	6,187.40
	9/19	EE deductions for health Insurance	-248.48	5,938.92
	9/25	Administrative Assistant Salary	673.08	6,612.00
	9/25	Taxes	138.41	6,750.41
	9/25	Processing fee	44.00	6,794.41
	9/25	Executive Directors Salary	1,384.62	8,179.03
	9/25	EE deductions for health Insurance	-248.42	7,930.61
			<u>7,930.61</u>	<u>7,930.61</u>
Total Bangor Payroll				
Bank of Maine				
	9/17	Walmart	-11.55	-11.55
	9/17	Shaws Wharf - Lunch	412.50	400.95
	9/17	Strategic Retreat Supplies	28.84	429.79
	9/17	Easel Pads	50.56	480.35
	9/17	Copy Paper	84.38	564.73
			<u>564.73</u>	<u>564.73</u>
Total Bank of Maine				
Capitol Computers				
	9/11	Cloud Backup	25.00	25.00
	9/11	IT Services	250.00	275.00
			<u>275.00</u>	<u>275.00</u>
Total Capitol Computers				
Country Cafe Catering				
	9/11	September BOD Meeting	248.50	248.50
			<u>248.50</u>	<u>248.50</u>
Cumberland County				
	9/23	T.Coward,P.Crichton,N.Daniels,D.Gurney,G.Ja	-2,168.00	-2,168.00
	9/25	Amy Fickett	-79.00	-2,247.00
			<u>-79.00</u>	<u>-2,247.00</u>
Total Cumberland County				
			<u>-2,247.00</u>	<u>-2,247.00</u>

Maine County Commissioners Association
Expenses by Vendor Detail
September 2014

	<u>Date</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
Gorham Leasing Group				
	9/30	Photocopier Lease - Monthly	164.35	164.35
Haven, Lauren				
	9/11	Cell Phone Reimbursement	49.23	49.23
	9/11	Banner Logo Replacement	27.23	76.46
	9/11	BOD Sept Meeting	62.08	138.54
Total Haven, Lauren			138.54	138.54
Kulow, Rosemary				
	9/11	Executive Director Mileage	86.22	86.22
	9/11	Cell Phone Reimbursement	75.00	161.22
Total Kulow, Rosemary			161.22	161.22
Leigh Tillman				
	9/11	Facilitator	1,544.52	1,544.52
Libby O'Brien Kingsley & Champion, LLC				
	9/9	Dinner Wine Sponsor	-1,500.00	-1,500.00
	9/9	1/4 page ad	-400.00	-1,900.00
Total Libby O'Brien Kingsley & Champion, LLC			-1,900.00	-1,900.00
Maine Farm Bureau Building Association				
	9/24	Rent	1,382.00	1,382.00
Maine Municipal Association				
	9/11	Unemployment Compensation Quarters 4	117.00	117.00
	9/24	2014 MMA Convention Registration & Meals	102.00	219.00
Total Maine Municipal Association			219.00	219.00
NACo				
	9/17	NACo Membership Bonus - Franklin County Jo	-153.75	-153.75
Staples Credit Plan				
	9/30	Office Supplies	53.78	53.78
Time Warner Cable				
	9/30	Phone Fax & Internet	165.65	165.65
TOTAL			<u>8,547.15</u>	<u>8,547.15</u>



State Associations of Counties Benefit from NACo Initiative!

September 05, 2014

Ms. Rosemary Kulow
Executive Director
Maine County Commissioners Association
4 Gabriel Drive, Suite #2
Augusta, ME 04330

Dear Rosemary:

During NACo's Legislative Conference, Feb. 26—March 2, 1999, a membership initiative plan was presented to the NACo Executive Committee and Board for approval. The plan was unanimously approved to reward State Associations of Counties with \$2,000 bonuses to 100 percent NACo membership states.

As part of the initiative, states that have not reached 100 percent will be rewarded with a 25 percent of dues bonus for any new members that join NACo and subsequent \$2,000 bonus if they achieve 100 percent status (to be paid monthly).

Congratulations on your stellar work in helping Maine to increase NACo County membership within the state. Your **\$153.75** check is enclosed to honor the valued participation of Maine's Counties in NACo (Franklin County joined NACo). This bonus may be used for any purpose that you feel is important, although the Membership Committee and the NACo Board did mention some ideas to help financially disadvantaged Counties. Suggestions were made to help County officials attend NACo conferences or supplement NACo dues for Counties that are more financially in need.

NACo looks forward to many years of participation from Maine's Counties!

Best regards,

A handwritten signature in black ink that reads 'Matt Chase'. The signature is written in a cursive, flowing style.

Matt Chase
Executive Director

Maine County September 11, 2014 Check No 000105746

Document No.	Date	Description	Net Amount
09052014	09/05/14	NACo Board Approved Membership Bonus Program	153.75

National Association of Counties	Total	153.75
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