

# M.C.C.A.

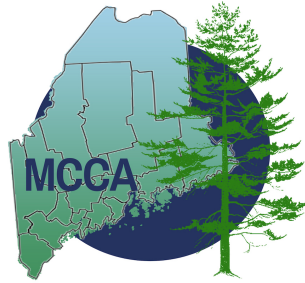
Thomas Coward, President  
Cumberland County

Amy Fowler, Vice President  
Waldo County

Carol Maines, Secretary-Treasurer  
Knox County

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2  
Augusta, ME 04330  
207-623-4697

[www.mainecounties.org](http://www.mainecounties.org)

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### MCCA Board of Directors' Meeting

August 8, 2018 at 10:00 am  
MCCA Offices in Augusta

### Agenda

- I. Call to Order, Introductions, Attendance & Pledge of Allegiance
- II. Approval of/Additions to the Agenda
- III. Approval of July 11, 2018 Meeting Minutes
- IV. Invitation to Join a NACo Steering Committee
- V. Reports
  - A. Executive Director and Legislative Report
  - B. Financial Reports
  - C. Association Reports
  - D. Annual Convention Report
  - E. NACo Report
  - F. Strategic Plan Review Committee
- VI. Other Business
- VII. Adjournment



# M.C.C.A.

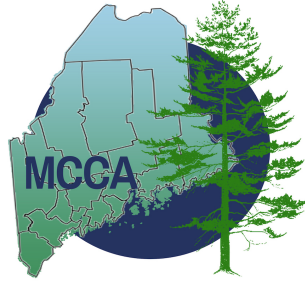
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## MAINE COUNTY COMMISSIONERS ASSOCIATION MCCA Board of Directors' Meeting Minutes MCCA Offices Augusta, July 11, 2018

### I. Call to Order, Introductions, Attendance and Pledge of Allegiance

President Thomas Coward called the meeting to order at approximately 10:25 a.m. following the MCCA Risk Pool meeting. Attendees recited the Pledge of Allegiance and all present introduced themselves. The President welcomed Oxford's Interim County Administrator, Tom Winsor.

**DIRECTORS PRESENT:** *Aroostook* – Comm. Norman Fournier; *Cumberland* – Comm. Thomas Coward; *Hancock* – Comm. Percy Brown; *Knox* – Comm. Carol Maines; *Lincoln* – Comm. William Blodgett; *Penobscot* – Comm. Peter Baldacci; *Waldo* – Comm. Betty Johnson proxy for Comm. Amy Fowler; *Washington* – County Manager Betsy Fitzgerald proxy for Comm. Chris Gardner and *York* – Comm. Michael Cote.

**OTHERS PRESENT:** *Cumberland* – Comm. Steve Gorden; *Lincoln* – Admin. Carrie Kipfer; *MACCAM* – Bill Collins; *MACT* – David Parkman; *MECCA* – Owen Smith; and *Oxford* – Interim County Administrator Tom Winsor.

**DIRECTORS ABSENT:** *Androscoggin* – Comm. Zachary Maher; *Kennebec* – Comm. George Jabar; *Oxford* – Comm. Steven Merrill; *Piscataquis* – Comm. James Annis; *Sagadahoc* – Comm. Charles Crosby III; *Somerset* – Comm. Newell Graf; *Waldo* – Comm. Amy Fowler; and *Washington* – Comm. Chris Gardner

**STAFF PRESENT:** Executive Director Charles Pray, Risk Pool Manager Malcolm Ulmer and Office Manager Lauren Haven.

### II. Approval of/Additions to the Agenda

*Comm. Cote moved and County Manager Betsy Fitzgerald seconded approving the agenda with no additions. The motion was approved unanimously.*

### III. Approval of June 13, 2018 Board of Directors' Meeting Minutes

Comm. Cote moved to approve the minutes from the Board of Directors' meeting on June 13, 2018 with revisions. Comm. Fournier seconded the motion and it passed unanimously.

### IV. Reports

#### A. Executive Director and Legislative Report

Executive Director Charles Pray presented his report with updates on various topics. The group discussed items on his report, particularly LD 1862, HP 1297, *An Act To Establish municipal Cost Components for Unorganized Territory Services*. Mr. Pray mentioned the decision on jail funding was still pending and sheriff's potential participation in the jail funding workshop scheduled for August 8<sup>th</sup> was contingent upon the outcome of the MSA retreat this month. Tom Winsor, long time member of the Appropriations Committee shared some insights. There was also some discussion around working with the next governor to establish a reasonable level of financial support from the state to sustain the criminal justice system.

#### B. Financial Reports

Office Manager Lauren Haven presented the June financial reports. She mentioned the receipt payments from vendors beginning to register for the convention. More payments are expected when attendee registration opens later this month. There were no concerns at this time. Ms. Haven invited questions about the reports. Hearing none, Comm. Blodgett moved and Comm. Cote seconded approving the financial reports. The motion was passed with no opposition.

#### C. Association Reports

**MACCAM:** Penobscot Admin. Bill Collins stated the association members met in Augusta. He reported they talked about jail funding of course, educating incoming legislators this fall, and the challenges of managing unorganized territories. President Coward thanked the group for their work in securing appropriate jail funding, stating that fact-based arguments are particularly effective when stating our case regarding needed funding.

**MACT:** Treasurer David Parkman reported the association would be meeting on July 26<sup>th</sup> in Winslow. They planned to meet with a representative (or representatives) from the Internal Revenue Service.

**MECCA:** Communications Director Owen Smith thanked the Risk Pool for the \$1,500 sponsorship allocated to their association training which will be held in Bath and Bangor. Mr. Smith mentioned the communication centers are training in preparation for the new feature of public access to 911 via text message.

#### D. Annual Convention Report

Office Manager Lauren Haven reported the Convention Planning Committee met on June 15<sup>th</sup> at the MCCA offices in Augusta. The committee has been working on finalizing educational sessions and speakers. Vendor registrations were in progress. Attendee registration will open as soon as the educational session details are confirmed. The Committee is scheduled to meet next on July 27<sup>th</sup> at the MCCA offices. More details can be found in the meeting minutes enclosed in the agenda packet.

## E. NACo Report

Comm. Baldacci reported he and Comm. Fowler will be attending the annual NACo conference in July which will be in Nashville, TN this weekend. He will take part in the Justice & Public Safety Steering Committee meetings, resolutions to Congress, and more. Comm. Fowler will participate in a wide variety of informative meetings, trainings and discussions. There will also be networking opportunities throughout the event with representatives from counties across the United States. He expects to be engaged in discussions about jail issues and the opioid epidemic, successful PILT funding, and cyber security services as a NACo member benefit. The latter, discussed at previous Board of Directors' meetings, involves the partnership with the Multi-State Information Sharing and Analysis Center (MS-ISAC) to promote increased cybersecurity protections for county governments. The MS-ISAC is the US Department of Homeland Security's key resource for cyber threat prevention, protection, response and recovery for state and local governments. At no cost, counties can get involved in this cybersecurity program, which can provide essential services.

## XIII. Other Business

Comm. Gorden brought up the need to improve the relationship between counties and their District Attorney offices. It's important to keep an eye on the number of days a person is at the county jail waiting for their trial. Information sharing, and open communication are other areas with an opportunity for improvement. Administrator Bill Collins suggested we might want to introduce a law giving Maine citizens the right to a speedy trial.

Office manager Lauren Haven reported Androscoggin Comm. and MCCA Board member Zachary Maher had accepted a position as Town Manager for Mechanic Falls which will begin in August. He notified MCCA he will be resigning from his position as County Commissioner later this month. Lauren will inquire about his replacement on the Board.

## XIV. Adjournment

President Thomas Coward invited a motion to adjourn at approximately 11:50 a.m. Comm. Baldacci made the motion seconded by Comm. Maines, and the motion was unanimously approved. The group adjourned to lunch.

Respectfully submitted,



MCCA Office Manager, Lauren Haven

Attested:

MCCA Secretary-Treasurer, Carol Maines



## **NACo Steering Committees**

### **How to Join a Committee**

The president appoints all leaders to the committees and members to standing, ad hoc, advisory, task force and other committees.

The Audit Committee is a committee of the Board of Directors and is composed of Board members. The Board votes to determine who serves on the Audit Committee.

County officials and staff wishing to serve on a Policy Steering Committee must apply through their state associations of counties. After receiving a recommendation from the state association, the NACo president makes the appointment.

Members of Standing Committee and Ad Hoc Committees are appointed by the NACo president. A Presidential Appointment Form is available on NACo's website in April. Persons wishing to be considered for a leadership or committee appointment must complete the application and submit it by the posted deadline.

Appointments are announced by the president during the Annual Business Meeting held during the Annual Conference.

County officials and staff from counties with a population above 500,000 that are NACo members may participate in the Large Urban County Caucus.

County officials and staff from rural counties that are NACo members may participate in the Rural Action Caucus.

Do you have knowledge or expertise on key county issues? Do you want to become involved in the development of national policy issues affecting counties and your residents? Do you want to make your association stronger and more effective as a voice for counties?

Remember: NACo is you – you are an owner and shareholder in the National Association of Counties. Our association exists because of you and is made up of local leaders like you from across the United States. More than 1,300 county officials currently serve on NACo committees. That is why it is essential for you to become involved on a NACo committee. If you want to serve as a member of a NACo policy steering committee, contact your state association of counties.

There are 10 NACo policy steering committees that cover the full range of county policy issues.

### **Policy Steering Committee Nomination Process is Simple**

Here are the important points to remember for participating on a policy steering committee:

- Fill out and submit a nomination form to serve on a NACo policy steering committee to your state association of counties.
- The policy steering committee nomination forms are on the NACo website ([www.naco.org/nomination](http://www.naco.org/nomination)).
- Mark on the nomination form your first and second choice for which policy steering committee you would like to serve.
- Members of NACo affiliate organizations who want to serve on policy steering committees should follow the same process.
- Submit the form to your state association one month before the NACo Annual Conference, which usually occurs in July.
- NACo works to accommodate a nominee's first choice of policy steering committee assignments. Officials cannot transfer membership to another committee during their year of service, or serve on more than one policy steering committee during the year.

## **Appointments by State Associations**

### **Membership of 10 Policy Steering Committees:**

- Agriculture and Rural Affairs
- Community, Economic and Workforce Development
- Environment, Energy and Land Use
- Finance, Pensions and Intergovernmental Affairs
- Health
- Human Services and Education
- Justice and Public Safety
- Public Lands
- Telecommunications and Technology
- Transportation

## **Appointments by NACo President**

- Chair and Vice Chairs of 10 Policy Steering Committees and Subcommittees
- Large Urban County Caucus Chair, Vice Chair and members
- Rural Action Caucus Chair, Vice Chairs and members
- Arts and Culture Commission Chair, Vice Chairs and members
- Defined Contribution and Retirement Advisory Committee Chair, Vice Chair and members
- Healthy Counties Advisory Board Chair, Vice Chairs and members
- Immigration Reform Task Force Chair, Vice Chairs and members
- Information Technology Standing Committee Chair, Vice Chairs and members
- International Economic Development Task Force Chair, Vice Chairs and members
- Membership Standing Committee Chair, Vice Chairs and members
- NACo Finance Standing Committee members
- NACo Financial Services Center Advisory Committee Chair, Vice Chair and members
- Programs and Services Standing Committee Chair, Vice Chairs and members
- Resilient Counties Advisory Board Chair, Vice Chairs and members
- Veterans and Military Services Committee Chair, Vice Chairs and members

## **Policy Steering Committees Cover Issues Important to Counties**

### **AGRICULTURE & RURAL AFFAIRS**

Responsible for all matters pertaining to USDA agriculture, rural development programs, rural renewable energy development, research and extension, food safety, and conservation programs.

### **COMMUNITY, ECONOMIC & WORKFORCE DEVELOPMENT**

Responsible for all matters pertaining to housing, community and economic development, public works, and workforce development including the creation of affordable housing and housing options for different populations, residential, commercial, and industrial development, and building and housing codes.

### **ENVIRONMENT, ENERGY & LAND USE**

Responsible for all matters pertaining to air, water, energy, and land use, including water resources/management, stormwater, pesticides, air quality standards, solid, hazardous, and nuclear waste handling, transport, and disposal, national energy policy, renewable/alternative energy, alternative fuel vehicles, energy facility siting, electricity utility restructuring, pipeline safety, oil spills, superfund/brownfields, eminent domain, land use, coastal management, oceans, parks and recreation.



## **FINANCE, PENSIONS & INTERGOVERNMENTAL AFFAIRS**

Responsible for all matters pertaining to the financial resources of counties, fiscal management, federal assistance, municipal borrowing, county revenues, pensions, the federal budget, federal tax reform, elections and Native American issues.

## **HEALTH**

Responsible for all matters pertaining to public health and healthy communities, including disease and injury prevention, health disparities reduction, health financing, health insurance, Medicaid, Medicare, long-term care, behavioral health services, substance abuse prevention and treatment.

## **HUMAN SERVICES & EDUCATION**

Responsible for all matters pertaining to children's issues, foster care, public assistance and income support, services to senior citizens and individuals with disabilities, immigration policy, social services, and elementary, secondary and post-secondary education.

## **JUSTICE & PUBLIC SAFETY**

Responsible for all matters pertaining to criminal justice and public safety systems, including law enforcement, courts, corrections, homeland security, community crime prevention, juvenile justice and delinquency prevention, emergency management, fire prevention and control, and civil disturbances.

## **PUBLIC LANDS**

Responsible for all matters pertaining to federally-owned public lands including federal land management programs, natural resource revenue sharing payments, payments in lieu of taxes, and property tax immunity concerns.

## **TELECOMMUNICATIONS & TECHNOLOGY**

Responsible for all matters pertaining to telecommunications and technology policy, including the county role as a telecommunications regulator, service provider, and consumer.

## **TRANSPORTATION**

Responsible for all matters pertaining to federal transportation legislation, funding and regulation and its impacts on county government. This includes highway and bridge development, finance and safety, public transit development and finance, transportation planning, airport development and service, passenger and freight railroads, ports and waterways, freight movement, and research and development of new modes of transportation.

## **Caucuses Address Key County Issues**

### **Large Urban County Caucus**

LUCC is a bipartisan coalition of elected county executives and board members from counties with more than 500,000 population. LUCC members work together to identify urban challenges, provide input in developing pragmatic national solutions, and implement grassroots programs that improve their communities.

### **Rural Action Caucus**

RAC is the voice for America's rural counties before Congress and the Administration. County elected officials from rural areas are dedicated to solving many critical issues impacting rural life and development, including infrastructure development, broadband deployment, development of new rural clinics and hospitals, road and bridge construction and maintenance, business development opportunities, and many more county responsibilities.

### **Western Interstate Region**

WIR is affiliated with NACo and is dedicated to the promotion of Western interests within NACo. WIR Board members are nominated by their state association of counties from only Western states.

## **Committees, Task Forces and Advisory Boards Cover Issues Important to Counties**

### **Arts and Culture Commission**

The Arts and Culture Commission demonstrates how the arts can be used by county officials to promote economic development and provide solutions to many of the challenges that they face, through workshop sessions, field trips and special publications.

### **Resilient Counties Advisory Board**

The Resilient Counties initiative is governed by the Resilient Counties Advisory Board, which advises NACo on the development and implementation of the organization's resiliency and sustainability programs. The Advisory Board is made up of leaders from both county government and private organizations, and provides input to ensure that NACo's resiliency programming is timely, innovative and meets the greatest needs of the nation's 3,069 counties.

### **Healthy Counties Advisory Board**

NACo's Healthy Counties is guided by the Healthy Counties Advisory Board, which is comprised of county officials and staff who are health leaders at NACo and corporate partners. The public/private Healthy Counties Advisory Board assists NACo in identifying the priorities and activities of the Healthy Counties Initiative and provides input and expertise on program implementation.

### **International Economic Development Task Force**

This task force facilitates the exchange of information, ideas and resources, and guides NACo programming, concerning county-level engagement in international economic development activities.

### **Next Generation NACo Task Force**

The Next Generation NACo Network provides a grassroots forum for young county officials to network, become engaged in NACo and develop a new generation of association leaders. The network identifies and serves the unique educational and professional development needs of young officials, and draws on the talent, ideas and expertise of young officials to influence NACo's strategic plan and programs and services for the future.

### **Veterans and Military Service Committee**

This committee engages NACo and its members to develop and highlight county best practices and policies to promote innovative programs, services and benefits for our nation's military, veterans and their families.

### **Immigration Reform Task Force**

NACo's Immigration Reform Task Force provides a forum for county officials from across the nation to discuss immigration and its impact on local governments. Although the Task Force does not vote on, or set, policy, it advises NACo's policy steering committees on immigration matters and engages on these matters with federal agencies and coalition partners.



# NACo Steering Committee Nomination Form

This steering committee nomination form should be completed and sent to the executive director of your state association of counties. Appointments are made after the NACo Annual Conference. You may serve on only ONE steering committee and must be from a NACo member county. Only eight individuals from any state (including up to two from any one county) can serve on a particular committee. Please indicate your first choice with #1 and second with #2. NACo will notify you of your appointment in September.

NACo Steering Committees	
<input type="checkbox"/> Agriculture & Rural Affairs	<input type="checkbox"/> Human Services & Education
<input type="checkbox"/> Community, Economic & Workforce Development	<input type="checkbox"/> Justice & Public Safety
<input type="checkbox"/> Environment, Energy & Land Use	<input type="checkbox"/> Public Lands
<input type="checkbox"/> Finance & Intergovernmental Affairs	<input type="checkbox"/> Telecommunications & Technology
<input type="checkbox"/> Health	<input type="checkbox"/> Transportation

Name: \_\_\_\_\_  
first name last name suffix

Job Title: \_\_\_\_\_

County: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

If you are an elected official, please enter date your county term expires: \_\_\_\_ / \_\_\_\_ (mm/yyyy)

How long have you held this office? \_\_\_\_\_ (years)

Political Affiliation: \_\_\_\_ Democrat \_\_\_\_ Republican \_\_\_\_ Non Partisan \_\_\_\_ Independent \_\_\_\_ Other

Are you reasonably free to travel? \_\_\_\_ Yes \_\_\_\_ No

Have you ever served on a NACo steering committee? \_\_\_\_ Yes \_\_\_\_ No

You will not be appointed to serve on a steering committee until you complete and return this form to your state association of counties.

## TO BE COMPLETED BY STATE ASSOCIATION

The State Association President and NACo Board Members from the state concur with this nomination

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# M.C.C.A.

Thomas Coward, President  
Cumberland County

Amy Fowler, Vice President  
Waldo County

Carol Maines, Secretary-Treasurer  
Knox County

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Executive Director's Report *August 8, 2018*

#### **Legislative Report:**

**Current Session:** We are on hold awaiting any word of a return and completion of the current session.

**Jail Funding:** As previously reported the Legislature enacted and the Governor signed the \$12.2 million as original proposed by the Administration as part of a larger budget agreement which was an emergency act, thus effective immediately with those funds being calculated for their disbursement on the formula.

The additional \$6.1 million we secured, which comprised of an additional \$3 million added to the Administration's initial \$12.2 million proposed funding, leveling out with the additional \$3 million we achieved in the first session last year to retain a \$15.2 million allocation to the State's formula, as well as an additional \$3 million of which \$2.7 million plus specifically going to the jails facing serious shortfalls between revenues and budgets assigned as based on the figures we, through the work of the MACCAM and provided to the Criminal Justice and the Appropriations Committees. A remaining amount of about \$270,000 of the latter \$3 million sits in an account in DOC of which is held in reserve for an as of yet determined situation, or situations, of emergency funding needs arises. I am waiting for the initial allocations to be disbursed before I initiate a conversation with DOJ on how we may want to approach the department.

The issue pending, on the latter \$6.1 million, is it was enacted without the emergency enactment clause, requiring a two thirds vote of each chamber, which we did not have the votes in the House (which we need to discuss later). Without the emergency clause that law will become effective Ninety Days after the Legislature adjourns, which, at the moment, as afore mentioned, an adjournment date is unknown and potentially push those revenues into second half of the State's fiscal year, into the 2019 calendar year.

With that understood, we accomplished receiving a State allocation providing the County Jails an appropriation of \$18.3 million. To put this in perspective, of a State-wide projected total operating budget of all fifteen jails of \$90,449,604, we achieved a breakdown of a 79.77% County / 20.23%

State cost share ratio. For the biennium, the additional \$9.1 million represents a 37.3% increase in State revenues from what the Administration had proposed in the initial budget presented to the Legislature in 2017.

**Jail Funding and More: The 129<sup>th</sup> Legislative Version:** Elections are in 90 days. We will have a new Governor, a new legislature with returning and new members, with a number of the players, the individuals we dealt with this year having changed. House Floor Leadership will all be new to their leadership positions with only the Speaker remaining. In the State Senate, the Republican leadership's top two are gone, control yet to be determined, both Democratic leaders returning and if a change in control happens an addition member of Leadership and committee composition changes. This will create a cascade of committee assignments and makeup, all which will determine actions we will need to undertake in a superficial way to address our needs. Our main tasks remain to inform, educate or enlighten members of the role and services County government provides to our joint constituencies. With that said, our need of not only presenting our case in the issues that will arise, our goal is to be non-partisan in a bi-partisan way. On budget items, the goal is always to achieve the two-third of each chamber.

In reference to the MSA and the MCCA/MACCAM meeting to discuss the next legislature, the MSA is working on drafting a legislative package which has met interruptions from competing demands and schedules including the extended un-ending session and events. In this, the MSA has discussed a number of items among themselves of non-budgetary related statutorily changes they would like to address and are working among themselves for a collective agreement on those topics and expect on a timeline we might make our October meeting, on the 10<sup>th</sup> as an agreeable date for us to get together to discuss joint goals in legislation and as the principle organizations representing Counties to strategize a successful approach in introducing a legislative package address County Government.

To this, I have been involved in two specific undertakings, First, State Representative Aaron Frey, Bangor, the Appropriation Committee member who successfully led in the efforts in achieving the funding we did receive, will be in his last term in the House. From a conversation with him where he expressed an interest in continuing to work to resolve the issue on a longer term solution, at his request I met with Sheriff Morton, Bill Collins and their administrative people and Representative Frey for a broader understanding of County operations and needs. Representative Frey was a Board member of the defunct Board of Correction, is an attorney with a fair proportion of clientele frequenting Penobscot's facility. His interest is high and he may well be best suited to lead on a more permanent solution to a shared funding roll.

Second, I've continued to communicate with several Sheriffs and their Executive Director, to keep our channels opened in addressing County offered solutions. \*

I would suggest we, MCCA/MACCAM proceed with putting our package together with the Legislative Committee addressing proposals including the Workforce Boards to return them to a County service, we need to be prepared to address efforts to alter the Probate process to a State appointed position rather we, as an organization, support or oppose those efforts.

## **Director's Report**

### **Strategic Plan – Work in Progress**

**County Certification & Educational Programs:** My meeting with the Muskie School has been delayed due to the Director, Firooza Pavri being unavailable but their interest is high. Along with seeing if we can establish a Certification program there is a possibility the Muskie School may underwrite or provide via an Intern program or a Work Study project an education program on County Governing for Maine Middle and High Schools. Director Pavri has expressed a strong desire to explore these possibilities.

### **Annual Convention:**

**Gubernatorial Forum:** The two unenrolled candidates, advocate, small business owner Alan Caron and Maine Treasurer Terry Hayes have responded they will attend. Auto body repair entrepreneur Republican Shawn Moody's campaign sent a two page questionnaire inquiring as to how the Forum would run, which has been answered, and Attorney General Janet Mills have not committed to attending. The Moody Campaign stated their decision would be evaluated at the last week of August.

**Friday Speaker:** Firooza Pavri, Director of the Muskie School of Public Service had accepted speaking Friday evening but advised me Sunday, due to a family ailment while on her visit home to India has been extended for an unknown period. She suggested it may be advisable to seek another speaker. I would like to hold off and see if Director Pavri's situation changes.

**Maine Municipal Association:** The MMA Annual Conference is scheduled for October 3<sup>rd</sup> and 4<sup>th</sup>, a Wednesday and Thursday. Lauren and I will attend as we continue to foster a better relationship with the organization.





# MAINE COUNTY COMMISSIONERS ASSOCIATION

## July 2018 Financial Report

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Attached please find the financial reports for the month of July 2018. The Balance Sheet shows total assets and liabilities at \$149,041.42. This amount includes \$31,845 from the money market account for MainePERS employer contributions.

Debits to the bank account in July totaled \$14,096, and receipts of \$6,132 were credited to the account. The credits are from registrations and sponsorships received for the convention and a payment from NACo Public Employee Benefits for MCCA's endorsement. The general fund checking account balance as of July 31<sup>st</sup> was \$110,087.29 as some transactions had not yet cleared. With about 58% of the year elapsed, approximately 61% of the \$250,446 budgeted revenue has been received. On the expenditure side, \$18,145 was expended in July, and \$119,854 or 48% had been expended year-to-date.

Additional details of financial transactions appear in the *Profit & Loss Budget vs. Actual, Transaction Detail, Expenses by Vendor, and Profit & Loss Previous Year Comparison* reports. There are no financial concerns to note.

Please don't hesitate to let me know if you have any questions or would like to see anything presented differently in the financial reports.

Respectfully submitted,



Lauren Haven  
Office Manager

Accepted by:

Date: August 8, 2018

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Charles Pray, Executive Director

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Thomas Coward, President

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Amy Fowler, Vice-President

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Carol Maines, Secretary-Treasurer



**Maine County Commissioners Association**  
**Reconciliation Summary**  
**Money Market Account, Period Ending 07/18/18**

	<b>July 2018</b>
<b>Beginning Balance</b>	<b>31,839.90</b>
<b>Cleared Transactions</b>	
<b>Deposits and Credits - 1 Item</b>	<b>5.23</b>
<b>Total Cleared Transactions</b>	<b>5.23</b>
<b>Cleared Balance</b>	<b>31,845.13</b>
<b>Register Balance as of 07/18/18</b>	<b>31,845.13</b>
<b>Ending Balance</b>	<b>31,845.13</b>



**Maine County Commissioners Association**  
**Reconciliation Summary**  
**MCCA Checking-Savings Bank, Period Ending 07/31/18**

	<b>July 2018</b>
<b>Beginning Balance</b>	<b>125,208.36</b>
<b>Cleared Transactions</b>	
<b>Checks and Payments - 15 items</b>	<b>-14,096.93</b>
<b>Deposits and Credits - 8 items</b>	<b>6,132.08</b>
<b>Total Cleared Transactions</b>	<b>-7,964.85</b>
<b>Cleared Balance</b>	<b>117,243.51</b>
<b>Uncleared Transactions</b>	
<b>Checks and Payments - 4 items</b>	<b>-7,156.22</b>
<b>Total Uncleared Transactions</b>	<b>-7,156.22</b>
<b>Register Balance as of 07/31/18</b>	<b>110,087.29</b>
<b>Ending Balance</b>	<b>110,087.29</b>



**Maine County Commissioners Association****Reconciliation Detail**

MCCA Checking-Savings Bank, Period Ending 07/31/18

	Type	Date	Name	Amount	Balance
Beginning Balance					125,208.36
Cleared Transactions					
Checks and Payments - 15 items					
	Bill Pmt -Check	6/22	Haven, Lauren	-113.95	-113.95
	Bill Pmt -Check	7/6	Bangor Payroll	-2,417.61	-2,531.56
	Bill Pmt -Check	7/11	MainePERS	-854.75	-3,386.31
	Bill Pmt -Check	7/11	Country Cafe Catering	-275.00	-3,661.31
	Bill Pmt -Check	7/11	Spectrum Business/TWC	-168.84	-3,830.15
	Bill Pmt -Check	7/11	Capitol Computers	-125.00	-3,955.15
	Bill Pmt -Check	7/11	Maine Municipal Association	-121.03	-4,076.18
	Bill Pmt -Check	7/11	Liberty Mutual Insurance	-57.50	-4,133.68
	Bill Pmt -Check	7/13	Bangor Payroll	-2,417.61	-6,551.29
	Bill Pmt -Check	7/18	Camden National Bank	-329.03	-6,880.32
	Bill Pmt -Check	7/18	US Bank	-288.80	-7,169.12
	Bill Pmt -Check	7/18	Haven, Lauren	-136.10	-7,305.22
	Bill Pmt -Check	7/20	Bangor Payroll	-2,417.61	-9,722.83
	Bill Pmt -Check	7/25	Staples Credit Plan	-41.58	-9,764.41
	Bill Pmt -Check	7/27	Bangor Payroll	-4,332.52	-14,096.93
Total Checks and Payments				-14,096.93	-14,096.93
Deposits and Credits - 8 items					
	Deposit	7/2	Buzz Seating	450.00	450.00
	Deposit	7/2	NACo Public Emp Benefits	1,192.00	1,642.00
	Deposit	7/10	Voya Financial	450.00	2,092.00
	Deposit	7/16	Square	449.61	2,541.61
	Deposit	7/24	Convention Vendors	1,260.00	3,801.61
	Deposit	7/25	Square	1,047.48	4,849.09
	Deposit	7/25	Browntech	1,278.00	6,127.09
	Deposit	7/31	Interest	4.99	6,132.08
Total Deposits and Credits				6,132.08	6,132.08
Total Cleared Transactions				-7,964.85	-7,964.85
Cleared Balance				-7,964.85	117,243.51
Uncleared Transactions					
Checks and Payments - 4 items					
	Bill Pmt -Check	3/27	Maine Farm Bureau	-1,497.17	-1,497.17
	Bill Pmt -Check	4/25	Maine Farm Bureau	-1,497.17	-2,994.34
	Bill Pmt -Check	7/25	Penobscot County Treasurer	-2,664.74	-5,659.08
	Bill Pmt -Check	7/25	Maine Farm Bureau	-1,497.14	-7,156.22
Total Checks and Payments				-7,156.22	-7,156.22
Total Uncleared Transactions				-7,156.22	-7,156.22
Register Balance as of 07/31/18				-15,121.07	110,087.29
Ending Balance				-15,121.07	110,087.29





**Maine County Commissioners Association**  
**Balance Sheet (accrual)**  
As of July 31, 2018

	<u>July 2018</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
MCCA Checking-Savings Bank	110,087.29
Money Market Account	31,845.13
Petty Cash Account	<u>200.00</u>
<b>Total Checking/Savings</b>	<b>142,132.42</b>
Accounts Receivable	
Receivables	<u>1,497.00</u>
<b>Total Accounts Receivable</b>	<b><u>1,497.00</u></b>
<b>Total Current Assets</b>	<b>143,629.42</b>
<b>Fixed Assets</b>	
RLB0019 · Accumulated Depreciation	-2,912.00
RLB0028 · Equipment	6,660.00
RLB0030 · Depreciation	<u>1,664.00</u>
<b>Total Fixed Assets</b>	<b><u>5,412.00</u></b>
<b>TOTAL ASSETS</b>	<b><u><u>149,041.42</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	<u>-725.28</u>
<b>Total Accounts Payable</b>	<b>-725.28</b>
<b>Other Current Liabilities</b>	
1000-00 · Employee Health Insurance Cont	1,043.11
1001-00 · MainePERS Employee Contributi	111.79
RLB0032 · Accrued Vacation	<u>820.90</u>
<b>Total Other Current Liabilities</b>	<b><u>1,975.80</u></b>
<b>Total Current Liabilities</b>	<b><u>1,250.52</u></b>
<b>Total Liabilities</b>	<b>1,250.52</b>
<b>Equity</b>	
3200-00 · Fund Balance to Current Yr Inc	-111,452.00
3900-00 · Earnings	225,271.11
Net Income	<u>33,971.79</u>
<b>Total Equity</b>	<b><u>147,790.90</u></b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>149,041.42</u></u></b>



# **Maine County Commissioners Association** **Profit & Loss Budget vs. Actual**

January through July 2018

Accrual Basis

	Budget	July	Jan-July 2018	\$ Over Budget	% of Budget
<b>Income</b>					
4100-00 · Convention Income					
4110-00 · Plaques	400			-400	
4120-00 · Registration	22,000	1,435	2,193	-19,807	10%
4130-00 · Sponsorship	9,000	1,250	3,250	-5,750	36%
4140-00 · Vendor	11,500	2,250	4,065	-7,435	35%
<b>Total 4100-00 · Convention Income</b>	<b>42,900</b>	<b>4,935</b>	<b>9,508</b>	<b>-33,392</b>	<b>22%</b>
4300-00 · Dues	136,935		136,935		100%
4400-00 · Other Income	4,500	1,192	7,313	2,813	163%
4500-00 · NACo Roster	500			-500	
4600-00 · MCCA Risk Pool Assesssment	26,250			-26,250	
4800-00 · MainePERS Surplus Funds	9,431			-9,431	
4810-00 · Interest Earned	100	10	66	-34	66%
4920-00 · Transfer in from Fund Balance	29,830			-29,830	
<b>Total Income</b>	<b>250,446</b>	<b>6,137</b>	<b>153,822</b>	<b>-96,624</b>	<b>61%</b>
<b>Gross Profit</b>	<b>250,446</b>	<b>6,137</b>	<b>153,822</b>	<b>-96,624</b>	<b>61%</b>
<b>Expense</b>					
5000-00 · Payroll Expenses					
5020-00 · Payroll Fees	2,000	144	1,084	-916	54%
5030-00 · FICA	9,620	733	5,512	-4,108	57%
5040-00 · MainePERS Contributions	9,431	855	5,409	-4,022	57%
5050-00 · Salary-Office Manager	47,951	3,689	27,746	-20,205	58%
5060-00 · Salary-Executive Director	79,040	6,080	45,600	-33,440	58%
<b>Total 5000-00 · Payroll Expenses</b>	<b>148,042</b>	<b>11,500</b>	<b>85,351</b>	<b>-62,691</b>	<b>58%</b>
5100-00 · Insurance					
5110-00 · Health Insurance	11,300	940	6,579	-4,721	58%
5120-00 · Commercial, Crime, D&O Ins	2,054	58	1,749	-305	85%
5130-00 · Workers Comp	550		132	-418	24%
5140-00 · Unemployment Comp Ins	450	121	507	57	113%
<b>Total 5100-00 · Insurance</b>	<b>14,354</b>	<b>1,118</b>	<b>8,967</b>	<b>-5,387</b>	<b>62%</b>
6010-00 · Prof. Services					
6012-00 · Prof Services - Legal Services	500			-500	
6013-00 · Financial Audit	3,000			-3,000	
<b>Total 6010-00 · Prof. Services</b>	<b>3,500</b>			<b>-3,500</b>	
6030-00 · Lobbying					
6031-00 · Lobbying Reg	200		200		100%
<b>Total 6030-00 · Lobbying</b>	<b>200</b>		<b>200</b>		<b>100%</b>
6040-00 · NACO Expenses					
6041-00 · Conferences	6,470	2,016	2,016	-4,454	31%
<b>Total 6040-00 · NACO Expenses</b>	<b>6,470</b>		<b>2,016</b>	<b>-4,454</b>	<b>31%</b>

Accrual Basis

	Budget	July	Jan-July 2018	\$ Over Budget	% of Budget
6050-00 · Education and Training	600			-600	
6100-00 · Bank Charges	50			-50	
6110-00 · Convention Expense					
6113-00 · Entertainment/Speakers	2,500			-2,500	
6114-00 · MCCA Staff Registration Expense	1,340			-1,340	
6118-00 · Meeting Exp.	29,760		500	-29,260	2%
6121-00 · Supplies	500			-500	
6124-00 · Commissioner Retirement Plaques	400			-400	
Total 6110-00 · Convention Expense	34,500		500	-34,000	1%
6140-00 · Copies-Printing					
6142-00 · Directory	100		100		100%
Total 6140-00 · Copies-Printing	100		100		100%
6145-00 · Dues Expense	1,100		1,350	250	123%
6150-00 · Equipment - Office					
6151-00 · Computer Hardware & Software	250		250	0	100%
6152-00 · IT Services	1,700	401	1,151	-549	68%
6153-00 · Photocopier Lease	3,400	289	2,022	-1,378	59%
6154-00 · Printer & Supplies	1,000	37	511	-489	51%
6156-00 · Other	400			-400	
Total 6150-00 · Equipment - Office	6,750	727	3,934	-2,816	58%
6160-00 · Fees	100		65	-35	65%
6170-00 · Meeting Expense					
6171-00 · Annual Meeting	2,000		1,495	-505	75%
6172-00 · County Officials' Workshop	250			-250	
6173-00 · Monthly	2,800	314	1,888	-912	67%
6175-00 · Meetings - Other	750		463	-287	62%
Total 6170-00 · Meeting Expense	5,800	314	3,846	-1,954	66%
6180-00 · Mileage & Travel Expense	2,750	649	799	-1,951	29%
6195-00 · Office Space Rental	19,000	1,497	10,480	-8,520	55%
6215-00 · Postage-Shipping	250		117	-133	47%
6230-00 · Advertising	250			-250	
6235-00 · Supplies	2,000	80	387	-1,613	19%
6240-00 · Telephone, Fax & Internet					
6241-00 · Cell Phone	1,830	75	525	-1,305	29%
6243-00 · Phone, Fax & Internet	2,200	169	1,177	-1,023	54%
Total 6240-00 · Telephone, Fax & Internet	4,030	244	1,702	-2,328	42%
6250-00 · Website	100		40	-60	40%
6260-00 · Contingency	500			-500	
Total Expense	250,446	18,145	119,854	-130,592	48%

**Maine County Commissioners Association**  
**Transaction Detail by Account**  
July 2018 Accrual Basis

**MCCA Checking-Savings Bank**

Date	Name	Memo	Amount	Balance
7/2	Buzz Seating	Deposit	450.00	450.00
7/2	NACo Public Emp Benefits	Deposit	1,192.00	1,642.00
7/6	Bangor Payroll	Payroll for week 6/25 to 7/1/18	-2,417.61	-775.61
7/10		Deposit	450.00	-325.61
7/11	MainePERS		-854.75	-1,180.36
7/11	Liberty Mutual Insurance		-57.50	-1,237.86
7/11	Maine Municipal Association		-121.03	-1,358.89
7/11	Country Cafe Catering		-275.00	-1,633.89
7/11	Capitol Computers		-125.00	-1,758.89
7/11	Spectrum Business/TWC		-168.84	-1,927.73
7/13	Bangor Payroll	Payroll for week 7/2 to 7/8/18	-2,417.61	-4,345.34
7/16	Square	Deposit	449.61	-3,895.73
7/18	US Bank		-288.80	-4,184.53
7/18	Camden National Bank		-329.03	-4,513.56
7/18	Haven, Lauren		-136.10	-4,649.66
7/20	Bangor Payroll	Payroll for week 7/9 to 7/15/18	-2,417.61	-7,067.27
7/24		Deposit	1,260.00	-5,807.27
7/25	Penobscot County Treasurer		-2,664.74	-8,472.01
7/25	Maine Farm Bureau		-1,497.14	-9,969.15
7/25	Staples Credit Plan		-41.58	-10,010.73
7/25		Deposit	1,278.00	-8,732.73
7/25	Square	Deposit	1,047.48	-7,685.25
7/27	Bangor Payroll	Payroll for week 7/16 to 7/22/18	-4,332.52	-12,017.77
7/31		Interest	4.99	-12,012.78
			-12,012.78	-12,012.78
7/18		Interest	5.23	5.23
			5.23	5.23

**Total MCCA Checking-Savings Bank**

**Money Market Account**

**Total Money Market Account**

**Accounts Payable**

7/6	Bangor Payroll	Payroll for week 6/25 to 7/1/18	-2,417.61	-2,417.61
7/6	Bangor Payroll	Payroll for week 6/25 to 7/1/18	2,417.61	0.00

Date	Name	Memo	Amount	Balance
7/11	MainePERS		-854.75	-854.75
7/11	Liberty Mutual Insurance		-57.50	-912.25
7/11	Maine Municipal Association		-121.03	-1,033.28
7/11	Country Cafe Catering		-275.00	-1,308.28
7/11	Capitol Computers		-125.00	-1,433.28
7/11	Spectrum Business/TWC		-168.84	-1,602.12
7/11	MainePERS		854.75	-747.37
7/11	Liberty Mutual Insurance		57.50	-689.87
7/11	Maine Municipal Association		121.03	-568.84
7/11	Country Cafe Catering		275.00	-293.84
7/11	Capitol Computers		125.00	-168.84
7/11	Spectrum Business/TWC		168.84	0.00
7/13	Bangor Payroll	Payroll for week 7/2 to 7/8/18	-2,417.61	-2,417.61
7/13	Bangor Payroll	Payroll for week 7/2 to 7/8/18	2,417.61	0.00
7/18	US Bank		-288.80	-288.80
7/18	US Bank		288.80	0.00
7/18	Camden National Bank		-329.03	-329.03
7/18	Camden National Bank		329.03	0.00
7/18	Haven, Lauren		-136.10	-136.10
7/18	Haven, Lauren		136.10	0.00
7/20	Bangor Payroll	Payroll for week 7/9 to 7/15/18	-2,417.61	-2,417.61
7/20	Bangor Payroll	Payroll for week 7/9 to 7/15/18	2,417.61	0.00
7/25	Maine Farm Bureau		-1,497.14	-1,497.14
7/25	Penobscot County Treasurer		-2,664.74	-4,161.88
7/25	Staples Credit Plan		-41.58	-4,203.46
7/25	Penobscot County Treasurer		2,664.74	-1,538.72
7/25	Maine Farm Bureau		1,497.14	-41.58
7/25	Staples Credit Plan		41.58	0.00
7/27	Bangor Payroll	Payroll for week 7/16 to 7/22/18	-4,332.52	-4,332.52
7/27	Bangor Payroll	Payroll for week 7/16 to 7/22/18	4,332.52	0.00
Total Accounts Payable			0.00	0.00
1000-00 - Employee Health Insurance Contr				
7/6	Bangor Payroll	EE Health Insurance Contributions	-46.42	-46.42
7/13	Bangor Payroll	EE Health Insurance Contributions	-46.42	-92.84
7/20	Bangor Payroll	EE Health Insurance Contributions	-46.42	-139.26

	Date	Name	Memo	Amount	Balance
Total 1000-00 · Employee Health Insurance Contr					
1001-00 · MainePERS Employee Contribution	7/27	Bangor Payroll	EE Health Insurance Contributions	185.62	46.36
	7/27	Bangor Payroll	Payroll for week 7/16 to 7/22/18	-46.36	0.00
				0.00	0.00
	7/6	Bangor Payroll	Employee Contribution	-195.37	-195.37
	7/13	Bangor Payroll	Employee Contribution	-195.37	-390.74
	7/20	Bangor Payroll	Employee Contribution	-195.37	-586.11
	7/27	Bangor Payroll	Employee Contribution	-195.37	-781.48
	7/27	Bangor Payroll	EE MEPPERS Retirement Contributions	781.48	0.00
				0.00	0.00
Total 1001-00 · MainePERS Employee Contribution					
4100-00 · Convention Income					
4120-00 · Registration	7/24	MMEHT	Deposit	-60.00	-60.00
	7/25	Brownntech, Inc.	Deposit	-328.00	-388.00
	7/25	Square	Deposit	-1,047.48	-1,435.48
				-1,435.48	-1,435.48
Total 4120-00 · Registration					
4130-00 · Sponsorship	7/24	Kofile Preservation	Deposit	-500.00	-500.00
	7/24	DiMillo's	Deposit	-250.00	-750.00
	7/25	Brownntech, Inc.	Deposit	-500.00	-1,250.00
				-1,250.00	-1,250.00
Total 4130-00 · Sponsorship					
4140-00 · Vendor	7/2	Buzz Seating	Deposit	-450.00	-450.00
	7/10	Voya Financial	Deposit	-450.00	-900.00
	7/16	Square	Deposit	-449.61	-1,349.61
	7/24	MMEHT	Deposit	-450.00	-1,799.61
	7/25	Brownntech, Inc.	Deposit	-450.00	-2,249.61
				-2,249.61	-2,249.61
				-4,935.09	-4,935.09
Total 4140-00 · Vendor					
Total 4100-00 · Convention Income					
4400-00 · Other Income	7/2	NACo Public Emp Benefits	Deposit	-1,192.00	-1,192.00
				-1,192.00	-1,192.00
Total 4400-00 · Other Income					
4810-00 · Interest Earned	7/18		Interest	-5.23	-5.23
	7/31		Interest	-4.99	-10.22

Total 4810-00 · Interest Earned  
5000-00 · Payroll Expenses  
5020-00 · Payroll Fees

Date	Name	Memo	Amount	Balance
			-10.22	-10.22
7/6	Bangor Payroll	Processing fee	34.00	34.00
7/13	Bangor Payroll	Processing fee	34.00	68.00
7/20	Bangor Payroll	Processing fee	34.00	102.00
7/27	Bangor Payroll	Processing fee	42.00	144.00
			144.00	144.00

Total 5020-00 · Payroll Fees  
5030-00 · FICA

7/6	Bangor Payroll	Taxes	183.27	183.27
7/13	Bangor Payroll	Taxes	183.27	366.54
7/20	Bangor Payroll	Taxes	183.27	549.81
7/27	Bangor Payroll	Taxes	183.23	733.04
			733.04	733.04

Total 5030-00 · FICA  
5040-00 · MainePERS Contributions

7/11	MainePERS		854.75	854.75
			854.75	854.75

Total 5040-00 · MainePERS Contributions  
5050-00 · Salary-Office Manager

7/6	Bangor Payroll	Office Managers Salary	922.13	922.13
7/13	Bangor Payroll	Office Managers Salary	922.13	1,844.26
7/20	Bangor Payroll	Office Managers Salary	922.13	2,766.39
7/27	Bangor Payroll	Office Managers Salary	922.13	3,688.52
			3,688.52	3,688.52

Total 5050-00 · Salary-Office Manager  
5060-00 · Salary-Executive Director

7/6	Bangor Payroll	ED Salary	1,520.00	1,520.00
7/13	Bangor Payroll	ED Salary	1,520.00	3,040.00
7/20	Bangor Payroll	ED Salary	1,520.00	4,560.00
7/27	Bangor Payroll	Payroll for week 7/16 to 7/22/18	1,520.00	6,080.00
			6,080.00	6,080.00
			11,500.31	11,500.31

Total 5060-00 · Salary-Executive Director  
Total 5000-00 · Payroll Expenses  
5100-00 · Insurance  
5110-00 · Health Insurance

7/27	Bangor Payroll	ER Health Insurance Contributions	939.79	939.79
			939.79	939.79

Total 5110-00 · Health Insurance  
5120-00 · Commercial, Crime, D&O Ins



Total 5120-00 · Commercial, Crime, D&O Ins

5140-00 · Unemployment Comp Ins

Total 5140-00 · Unemployment Comp Ins

Total 5100-00 · Insurance

6040-00 · NACO Expenses

6041-00 · Conferences

Total 6041-00 · Conferences

Total 6040-00 · NACO Expenses

6150-00 · Equipment - Office

6152-00 · IT Services

Total 6152-00 · IT Services

6153-00 · Photocopier Lease

Total 6153-00 · Photocopier Lease

6154-00 · Printer & Supplies

Total 6154-00 · Printer & Supplies

Total 6150-00 · Equipment - Office

6170-00 · Meeting Expense

6173-00 · Monthly

Total 6173-00 · Monthly

Total 6170-00 · Meeting Expense

6180-00 · Mileage & Travel Expense

Total 6180-00 · Mileage & Travel Expense

6195-00 · Office Space Rental

Total 6195-00 · Office Space Rental

Date	Name	Memo	Amount	Balance
7/11	Liberty Mutual Insurance		57.50	57.50
			57.50	57.50
7/11	Maine Municipal Association		121.03	121.03
			121.03	121.03
			1,118.32	1,118.32
7/25	Penobscot County Treasurer	Conference Expenses	2,015.79	2,015.79
			2,015.79	2,015.79
			2,015.79	2,015.79
7/11	Capitol Computers		125.00	125.00
7/18	Camden National Bank		276.00	401.00
			401.00	401.00
7/18	US Bank		288.80	288.80
			288.80	288.80
7/18	Camden National Bank		37.49	37.49
			37.49	37.49
			727.29	727.29
7/11	Country Cafe Catering		275.00	275.00
7/18	Haven, Lauren		38.66	313.66
			313.66	313.66
			313.66	313.66
7/25	Penobscot County Treasurer	Conference Travel	648.95	648.95
			648.95	648.95
7/25	Maine Farm Bureau		1,497.14	1,497.14
			1,497.14	1,497.14

6235-00 · Supplies

Total 6235-00 · Supplies

6240-00 · Telephone, Fax & Internet

6241-00 · Cell Phone

Total 6241-00 · Cell Phone

6243-00 · Phone, Fax & Internet

Total 6243-00 · Phone, Fax & Internet

Total 6240-00 · Telephone, Fax & Internet

Date	Name	Memo	Amount	Balance
7/18	Camden National Bank		15.54	15.54
7/18	Haven, Lauren		22.44	37.98
7/25	Staples Credit Plan	Risk Pool	41.58	79.56
			79.56	79.56
7/18	Haven, Lauren		75.00	75.00
			75.00	75.00
7/11	Spectrum Business/TWC		168.84	168.84
			168.84	168.84
			243.84	243.84

**Maine County Commissioners Association**  
**Expenses by Vendor Detail**  
**July 2018**

**Bangor Payroll**

Accrual Basis	Date	Memo	Account	Amount	Balance
	7/6	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	922.13
	7/6	Taxes	5030-00 · FICA	183.27	1,105.40
	7/6	Processing fee	5020-00 · Payroll Fees	34.00	1,139.40
	7/6	ED Salary	5060-00 · Salary-Executive Director	1,520.00	2,659.40
	7/13	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	3,581.53
	7/13	Taxes	5030-00 · FICA	183.27	3,764.80
	7/13	Processing fee	5020-00 · Payroll Fees	34.00	3,798.80
	7/13	ED Salary	5060-00 · Salary-Executive Director	1,520.00	5,318.80
	7/20	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	6,240.93
	7/20	Taxes	5030-00 · FICA	183.27	6,424.20
	7/20	Processing fee	5020-00 · Payroll Fees	34.00	6,458.20
	7/20	ED Salary	5060-00 · Salary-Executive Director	1,520.00	7,978.20
	7/27	Office Managers Salary	5050-00 · Salary-Office Manager	922.13	8,900.33
	7/27	Taxes	5030-00 · FICA	183.23	9,083.56
	7/27	Processing fee	5020-00 · Payroll Fees	42.00	9,125.56
	7/27	ER Health Insurance Contributions	5110-00 · Health Insurance	939.79	10,065.35
	7/27	Payroll for week 7/16 to 7/22/18	5060-00 · Salary-Executive Director	1,520.00	11,585.35
				11,585.35	11,585.35
<b>Total Bangor Payroll</b>					
<b>Camden National Bank</b>					
	7/18		6152-00 · IT Services	276.00	276.00
	7/18		6154-00 · Printer & Supplies	37.49	313.49
	7/18		6235-00 · Supplies	15.54	329.03
				329.03	329.03
<b>Total Camden National Bank</b>					
<b>Capitol Computers</b>					
	7/11		6152-00 · IT Services	125.00	125.00
				125.00	125.00
<b>Total Capitol Computers</b>					
<b>Country Cafe Catering</b>					
	7/11		6173-00 · Monthly	275.00	275.00
				275.00	275.00
<b>Total Country Cafe Catering</b>					
<b>Haven, Lauren</b>					
	7/18		6173-00 · Monthly	38.66	38.66
	7/18		6235-00 · Supplies	22.44	61.10

Accrual Basis	Date	Memo	Account	Amount	Balance
Total Haven, Lauren	7/18		6241-00 · Cell Phone	75.00	136.10
Liberty Mutual Insurance				136.10	136.10
Total Liberty Mutual Insurance	7/11		5120-00 · Commercial, Crime, D&O Ins	57.50	57.50
Maine Farm Bureau				57.50	57.50
Total Maine Farm Bureau	7/25		6195-00 · Office Space Rental	1,497.14	1,497.14
Maine Municipal Association				1,497.14	1,497.14
Total Maine Municipal Association	7/11		5140-00 · Unemployment Comp Ins	121.03	121.03
MainePERS				121.03	121.03
Total MainePERS	7/11		5040-00 · MainePERS Contributions	854.75	854.75
MMEHT				854.75	854.75
Total MMEHT	7/24 Deposit		4140-00 · Vendor	-450.00	-450.00
NACo Public Employee Benefits LLC	7/24 Deposit		4120-00 · Registration	-60.00	-510.00
Total NACo Public Employee Benefits LLC	7/2 Deposit		4400-00 · Other Income	-1,192.00	-1,192.00
Penobscot County Treasurer				-1,192.00	-1,192.00
Spectrum Business/TWC	7/25 Conference Expenses		6041-00 · Conferences	2,015.79	2,015.79
Total Spectrum Business/TWC	7/25 Conference Travel		6180-00 · Mileage & Travel Expense	648.95	2,664.74
Staples Credit Plan				2,664.74	2,664.74
Total Staples Credit Plan	7/11		6243-00 · Phone, Fax & Internet	168.84	168.84
US Bank				168.84	168.84
Total US Bank	7/25 Risk Pool		6235-00 · Supplies	41.58	41.58
TOTAL	7/18		6153-00 · Photocopier Lease	41.58	41.58
				288.80	288.80
				288.80	288.80
				16,442.86	16,442.86

**Maine County Commissioners Association**  
**Profit & Loss Prev Year Comparison**  
**July 2018**

	July 2018	July 2017	\$ Change	% Change
<b>Income</b>				
<b>4100-00 · Convention Income</b>				
4120-00 · Registration	1,435.48	945.90	489.58	51.76%
4130-00 · Sponsorship	1,250.00	1,500.00	-250.00	-16.67%
4140-00 · Vendor	2,249.61	3,332.00	-1,082.39	-32.49%
<b>Total 4100-00 · Convention Income</b>	<b>4,935.09</b>	<b>5,777.90</b>	<b>-842.81</b>	<b>-14.59%</b>
4400-00 · Other Income	1,192.00	1,761.35	-569.35	-32.33%
4810-00 · Interest Earned	10.22	8.08	2.14	26.49%
<b>Total Income</b>	<b>6,137.31</b>	<b>7,547.33</b>	<b>-1,410.02</b>	<b>-18.68%</b>
<b>Gross Profit</b>	<b>6,137.31</b>	<b>7,547.33</b>	<b>-1,410.02</b>	<b>-18.68%</b>
<b>Expense</b>				
<b>5000-00 · Payroll Expenses</b>				
5020-00 · Payroll Fees	144.00	147.15	-3.15	-2.14%
5030-00 · FICA	733.04	381.73	351.31	92.03%
5040-00 · MainePERS Contributions	854.75	296.73	558.02	188.06%
5050-00 · Salary-Office Manager	3,688.52	3,652.00	36.52	1.0%
5060-00 · Salary-Executive Director	6,080.00	1,520.00	4,560.00	300.0%
<b>Total 5000-00 · Payroll Expenses</b>	<b>11,500.31</b>	<b>5,997.61</b>	<b>5,502.70</b>	<b>91.75%</b>
<b>5100-00 · Insurance</b>				
5110-00 · Health Insurance	939.79	921.36	18.43	2.0%
5120-00 · Commercial, Crime, D&O Ins	57.50	35.20	22.30	63.35%
5140-00 · Unemployment Comp Ins	121.03	0.00	121.03	100.0%
<b>Total 5100-00 · Insurance</b>	<b>1,118.32</b>	<b>956.56</b>	<b>161.76</b>	<b>16.91%</b>
<b>6030-00 · Lobbying</b>				
6032-00 · Lobbying - Contractual	0.00	2,500.00	-2,500.00	-100.0%
<b>Total 6030-00 · Lobbying</b>	<b>0.00</b>	<b>2,500.00</b>	<b>-2,500.00</b>	<b>-100.0%</b>
<b>6040-00 · NACO Expenses</b>				
6041-00 · Conferences	2,015.79	0.00	2,015.79	100.0%
<b>Total 6040-00 · NACO Expenses</b>	<b>2,015.79</b>	<b>0.00</b>	<b>2,015.79</b>	<b>100.0%</b>
<b>6150-00 · Equipment - Office</b>				
6152-00 · IT Services	401.00	125.00	276.00	220.8%
6153-00 · Photocopier Lease	288.80	281.57	7.23	2.57%
6154-00 · Printer & Supplies	37.49	0.00	37.49	100.0%
<b>Total 6150-00 · Equipment - Office</b>	<b>727.29</b>	<b>406.57</b>	<b>320.72</b>	<b>78.88%</b>
6160-00 · Fees	0.00	5.00	-5.00	-100.0%
<b>6170-00 · Meeting Expense</b>				
6173-00 · Monthly	313.66	270.00	43.66	16.17%
<b>Total 6170-00 · Meeting Expense</b>	<b>313.66</b>	<b>270.00</b>	<b>43.66</b>	<b>16.17%</b>
6180-00 · Mileage & Travel Expense	648.95	0.00	648.95	100.0%
6195-00 · Office Space Rental	1,497.14	1,497.17	-0.03	-0.0%

	July 2018	July 2017	\$ Change	% Change
6235-00 · Supplies	79.56	100.60	-21.04	-20.92%
6240-00 · Telephone, Fax & Internet				
6241-00 · Cell Phone	75.00	60.01	14.99	24.98%
6243-00 · Phone, Fax & Internet	168.84	167.57	1.27	0.76%
Total 6240-00 · Telephone, Fax & Internet	243.84	227.58	16.26	7.15%
Total Expense	18,144.86	11,961.09	6,183.77	51.7%
Net Income	-12,007.55	-4,413.76	-7,593.79	-172.05%

# M.C.C.A.

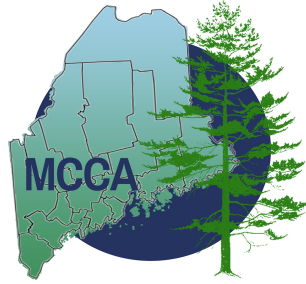
Thomas Coward, President  
Cumberland County

Amy Fowler, Vice President  
Waldo County

Carol Maines, Secretary-Treasurer  
Knox County

Charles Pray  
Executive Director

Lauren Haven  
Office Manager



Maine County Commissioners Association

4 Gabriel Drive, Suite 2

Augusta, ME 04330

207-623-4697

[www.mainecounties.org](http://www.mainecounties.org)

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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### Convention Planning Committee Meeting Minutes

MCCA Offices, 4 Gabriel Drive, Augusta

Friday, July 27<sup>th</sup> at 10:00 am

#### 1. Introductions

Attendance: Barbara Arseneau, Abby Shanor, Deb Tibbetts, Linda Corliss, Suzanna Gallant and Lauren Haven

#### 2. Convention Schedule

The schedule is close to being finalized. The next piece is to determine break out session rooms for the educational sessions. We'll be able to work on placement once the majority of the attendee registration forms have been submitted.

#### 3. Educational Sessions

The group looked at the updated list of educational sessions, Instructors, titles and descriptions. Two educational sessions needed to be replaced before registration could be opened. The MSA session was replaced by, "Drug Impairment in the Workplace" by Scot Mattox of Dirigo Safety. The Muskie School session was replaced with, "It's Hard to Say Good-bye: Terminations from Top Down" by Jim Pross and Amy Dieterich from Skelton Taintor & Abbott.

#### 4. Attendee Registration

Registration opened as soon as all the educational sessions were nailed down. Attendees still will have had plenty of time to register, about two months. Some forms have already been received both online and by paper form.

## 5. Program Cover

As discussed in prior meetings, anyone who would like to have their cover design considered can upload a picture file or pdf to the CPC web page or send files to Lauren via email. Then committee members will vote for their favorite design and the design with the most votes will be the one selected. The website has already been set up to receive files. Lauren will send out an invitation.

## 6. Speakers

Firooza Pavri, Director of the Muskie school has been confirmed to speak on Friday night at the opening ceremonies.

The NACo speaker for Saturday lunch will be John Losh who is our membership liaison. He is also the representative who will be running an exhibit booth.

## 7. Vendors & Sponsors

There are twenty-two vendors/exhibitors/sponsors at this time.

## 8. Other Updates

Commissioner Amy Fowler from Waldo County visited Point Lookout as a potential location for hosting next year's convention. Point Lookout has submitted a cost estimate. The concern is the cost of the event space. The last four venues have waived the event space fees for us and they make their money on the food and lodging.

## 9. Next Steps – We still need bag contents and more vendors. We should find out where the bags are located. Linda offered to pick them up.

Lauren will start working on the program. She is collecting bios and pictures now.

## 10. August Meeting – The group looked at their schedules and decided on Friday, August 17<sup>th</sup> at 10:00 at the MCCA offices.



# M.C.C.A.

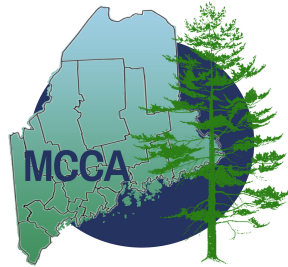
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Office Manager



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## MAINE COUNTY COMMISSIONERS ASSOCIATION

### 2018 Convention of Maine Counties Registration Form September 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> at the DoubleTree by Hilton in Portland

Attendee Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please Print)

County: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_  
(Please enter an email address for each guest for convention information updates.)

Guest Names as they should appear on their badge: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Billing Contact if different from Attendee: \_\_\_\_\_ Phone: \_\_\_\_\_

**Registration and Payment** can be submitted online at the MCCA website: [www.maine counties.org](http://www.maine counties.org). Click on Convention of Maine Counties. The convention schedule and updates will be posted on the same page. Or

**Mail** your completed registration form and check to: Maine County Commissioners Association  
4 Gabriel Drive, Suite 2  
Augusta, Maine 04330

**Checks** should be made payable to: **Maine County Commissioners Association**

**Door Prizes:** Each county provides two door prize gifts to be raffled during the convention.

**Where is the Venue?** The DoubleTree is located at 363 Maine Mall Road, Portland, Maine 04106. Directions are available at [mainecounties.org](http://mainecounties.org) click on Convention of Maine Counties or at <http://doubletree3.hilton.com>.  
**Hotel Accommodations:** Plenty of space is available for all attendees to stay at the DoubleTree in Portland. To make reservations by phone, please call 800-560-7753 by August 13<sup>th</sup> and mention the Maine County Commissioners room block to get the discounted group rate. When booking online, use group code, "MCC".

**MCCA Annual Convention Refund Policy:** To receive a meal refund, MCCA staff must be notified of any cancellations at least two weeks prior to the convention. The deadline is August 30<sup>th</sup>, 2018. The registration fee is non-refundable, but the transfer of registration from one county representative to another is acceptable. Please coordinate all registration transfers with MCCA staff.

*Note: The online prices are about 2.9% +.30 more than paying by check. This is the fee charged by the payment processor.*

Attendees	Check Price	Online Price	Number #	Total \$
County Representative Registration	\$55	\$56.90		
Guest Registration	\$25	\$26.03		
<b>Meals</b> Priced Per Person				
Friday Big Breakfast Buffet	\$27	\$28.08		
Friday Salad & Sandwich Buffet Lunch	\$30	\$31.17		
Friday Executive Dinner Buffet	\$49	\$50.72		
Saturday Big Breakfast Buffet	\$27	\$28.08		
Saturday Artisan Flatbread Pizza Buffet	\$31	\$32.20		
Saturday Plated Dinner Entrée Choices	Name(s) for meal choices			
New York Sirloin with Cabernet Demi Glaze	\$48	\$49.69		
Roasted Herb Chicken Statler & Marsala Cream	\$34	\$35.29		
Tuscan Seafood Risotto (Scallops, Shrimp & Salmon)	\$40	\$41.46		
Sunday Big Breakfast Buffet	\$27	\$28.08		



Grand Total \$ \_\_\_\_\_

**Deadline:** Registration forms and payments should be received by August 30<sup>th</sup>, 2018.

Thank you!

Please direct questions to Lauren Haven.  
 Phone: 207-623-4697  
 Cell: 207-213-3384  
 Email: [lauren.haven@mainecounties.org](mailto:lauren.haven@mainecounties.org)

*We look forward to seeing you at the 2018 Convention of Maine Counties!*

## 2018 Convention of Maine Counties Educational Session and Activity Sign-up Form

DoubleTree by Hilton Portland, September 14, 15, & 16

Please indicate your preference of educational sessions and fun activities below. These choices do not lock you into attending a specific activity or educational session. They will simply provide an estimated number of attendees for each session or activity. Submit a form for each county employee and each guest.

Name: \_\_\_\_\_

### Friday

#### 8:30 am Friday, September 14 (Please check one.)

- ☐ *"Helping Employees Succeed When Performance is Suffering"* by Alyssa Tibbetts & Pat Dunn, JBGH
- ☐ I'm planning to attend the MCCA Board of Directors' meeting at 9:00 am.

#### 10:30 am Friday, September 14 (Please check one.)

- ☐ *"The Tangled Web of the FMLA, ADA & Workers Compensation"* by Tim O'Brien, Libby O'Brien Kingsley & Champion
- ☐ I'm planning to attend an association meeting at 10:00 am.

#### 1:45 pm Friday, September 14 (Please check one.)

- ☐ *"Evolution and Status of FirstNet in Maine"* by David Maxwell, FirstNetME Project and Bruce Fitzgerald of AT&T/FirstNet
- ☐ *"County Investments in Investment Grade Corporate Bonds and Federal Government Securities, and Related Investment Types Allowed Under Maine law"* by Richard Davies and Kennebec Savings Bank
- ☐ *"Eating Well: Growing Food Security through Education and Volunteer Efforts"* by Kathy Savoie from U-Maine Cooperative Extension

#### 3:15 pm Friday, September 14 (Please check one.)

- ☐ *"How Counties Can Play an Important Role in Combating Domestic Violence"* by Faye Luppi, Violence Intervention Partnership Cumberland County
- ☐ *"How to Survive an Inspection"* by Michael LaPlante, Maine Dept of Labor, Bureau of Labor Standards
- ☐ *"Gubernatorial Forum"* Organized by Charles Pray, Executive Director of MCCA featuring leading candidates who have been invited to answer questions about their position on various issues.

## Saturday

### 8:15 am Saturday, September 15 (Please check one.)

- ☐ "Records Preservation Workshop" by Jim Harper, PFA - Kofile Technologies
- ☐ "Our Unconscious Biases at Work: Science and Solutions" by Linda McGill, Bernstein Schur
- ☐ "Drug Impairment in the Workplace" by Scot Mattox, Dirigo Safety

### 10:00 am Saturday, September 15 (Please check one.)

- ☐ "Property Tax Abatement and Appeals" by Nichole Philbrick, Maine Revenue Service
- ☐ "Supported Decision-Making in Maine" by Nell Brimmer, Disability Rights Maine
- ☐ "It's Hard to Say Good-bye: Terminations from Top Down" by Jim Pross and Amy Dieterich, Skelton Taintor & Abbott

### Activities Saturday Afternoon, September 15 (check one.)

- ☐ **Golf Tournament** at the Sable Oaks Golf Club. Get a team assembled and ready to win! Thanks to Bill Holmes for organizing this event. Tee time is 1:30. FMI visit [www.MaineCounties.org/golf-tournament-2018](http://www.MaineCounties.org/golf-tournament-2018).



- ☐ **Visit Pineland Farms:** Only ½ hour drive to experience the beautiful hiking trails, take a farm tour, play disc golf, see the one-acre perennial, herb and veggie garden, check out the equestrian center, meet the farm animals, visit the education center, and of course, enjoy the farm market.



- ☐ **National Weather Service Tour:** Only a half an hour drive from the DoubleTree you can enjoy a guided tour of the facility in Gray starting at 2:00 pm. Get answers to questions about climate change, weather forecasting, and storm prediction technology!



- ☐ **Maine Brew Bus Tour:** Transportation will be provided for up to 22 participants to visit local breweries, learn about the craft process, and enjoy some very tasty samples! Must be over 21 and bring ID.



- ☐ **Maine Mall:** Find shopping and Entertainment opportunities galore with over one hundred popular stores to choose from right across the street! Plan to see the action at the new hotspot **Round1** offering bowling, arcade games, billiards, darts, ping pong and much more.



- ☐ **Relax at the Hotel** in your room, at the lounge, heated pool, or fitness center.

Questions should be directed to Lauren Haven at phone: 207-623-4697, cell phone: 207-213-3384, or by email: [lauren.haven@mainecounties.org](mailto:lauren.haven@mainecounties.org). *We look forward to seeing you at the 2018 Convention of Maine Counties!*

# POINT LOOKOUT

NORTHPORT, MAINE

## Maine County Commissioners Association Sept 26-29, 2019

<u>Description</u>	<u>Total Room Nights</u>		<u>Average Cost*</u>	<u>Pretax Total</u>	<u>9% Tax</u>	<u>Total</u>	
<u>Accommodations</u>			Government Per Diem				
One Bedroom Queen Studio Cabin	30	1	\$93.00	\$ 2,790.00	\$ 251.10	\$ 3,041.10	
One Bedroom King Studio Cabin	15	1	\$93.00	\$ 1,395.00	\$ 125.55	\$ 1,520.55	
Two Bedroom Double, One Bath Cabin	18	1	\$186.00	\$ 3,348.00	\$ 301.32	\$ 3,649.32	
Two Bedroom Queen, Two Bath Cabin	64	1	\$186.00	\$ 11,904.00	\$ 1,071.36	\$ 12,975.36	
Three Bedroom Cabin	10	1	\$279.00	\$ 2,790.00	\$ 251.10	\$ 3,041.10	
<b>Lodging Total</b>	15 Cabins Thu/70 Fri/50 Sat			\$ 22,227.00		\$ 24,227.43	
<b>Concessions: Group Rate 3 days pre/post, extended Government Per Diem for cabins, 1 Complimentary 1-Bedroom King Cabin, 1 Complimentary 2-Bedroom/2-Bath Cabin (2 nights each)</b>							
Standard Cabin Amenities include: Linens, sheets, towels, microwave, coffee maker, mini fridge, wireless internet, DVD player.							
While staying with us, guests are encouraged to use the on site fitness center, bowling center and hiking trails.							
			Cost	Food Total	Gratuify/ Svc Chg	Tax	Catering Total
<u>Dining/Catering/Meals</u>						Tax Exempt	
Breakfast: Continental Sat	175	1	\$12.50	\$ 2,187.50	\$ 437.50		\$ 2,625.00
Breakfast: Continental Sun	70	1	\$12.50	\$ 875.00	\$ 175.00		\$ 1,050.00
Coffee Refresh \$32 per gal (150ppl)	10	2	\$32.00	\$ 640.00	\$ 128.00		\$ 768.00
Lunch Buffet:	175	2	\$19.00	\$ 6,650.00	\$ 1,330.00		\$ 7,980.00
Reception Food: Summit/Fri	175	1	\$9.00	\$ 1,575.00	\$ 315.00		\$ 1,890.00
Dinner Buffet: Hedges/Fri	175	1	\$30.00	\$ 5,250.00	\$ 1,050.00		\$ 6,300.00
Reception Food: Hedges/Sat	125	1	\$8.00	\$ 1,000.00	\$ 200.00		\$ 1,200.00
Dinner Buffet: Hedges/Sat	125	1	\$28.00	\$ 3,500.00	\$ 700.00		\$ 4,200.00
Bartenders							\$ 500.00
Bar Options available upon request							
<b>Dining Subtotal</b>				\$ 21,677.50			\$ 26,513.00
<b>** Dining Costs are estimated, final menu choices are due 30 days prior to event, price will vary depending on final meal option chosen.</b>							
<b>** A service charge of 18% of the total food &amp; beverage revenue will be added, which will be provided to wait staff employees, service employees and/or service bartenders. An admin fee of 2% of total food &amp; beverage revenue &amp; applicable taxes will be added. This admin fee is retained by the resort and is not a tip, gratuity or service charge for any employee and is not the property of the employees providing service to you. An 8% State sales tax will also apply to all food &amp; beverage charges. A 5.5% state tax will apply to AV.</b>							
<u>Conference Fees</u>							
Hedges Hall & Pavilion: Fri, Sat, Sun (Staff Fee charge only if \$24k min F&B)	1	2.5	\$2,500.00	\$ 6,250.00	discounted		\$ 750.00
The Summit: Fri Reception	1	1	\$5,500.00	\$ 5,500.00	discounted		Waived
Bowling Center: Sat for 2 Hours	1	1	\$500.00	\$ 500.00	discounted		\$ 250.00
Vendor Tables \$25 ea includes Power	15	1	\$25.00	\$ 375.00	\$ 1.38		\$ 376.38
Audio-Visual Charges (tbd)				\$ -	\$ -		\$ -
				\$ -	\$ -		\$ -
<b>Conference Subtotal</b>							\$ 1,376.38
Shuttle Service per vehicle per hour			\$100.00	\$ -	n/a		\$ -
<b>Transportation Subtotal</b>							\$ -
<b>SUBTOTAL</b>							\$ 27,889.38
<b>Conference &amp; Meals Estimate:</b>							\$ 27,889.38

Lodging Estimate at Top/Conference Estimate at Bottom - both in Green

## Maine County Commissioners Association Convention Profit and Loss Comparison

	Waldo 2009	Cumb 2010	Penob 2011	Lincoln 2012	Franklin 2013	York 2014	Hancock 2015	Penob 2016	Oxford 2017	Cumb 2018
<b>Income</b>										
<b>4100-00 · Convention Income</b>										
4110-00 · Plaques	\$0	\$0	\$0	\$0	\$238	(\$111)	\$66	\$0	\$0	\$0
4120-00 · Registration	\$32,659	\$26,199	\$31,041	\$0	\$39,799	\$31,170	\$27,753	\$18,149	\$17,627	\$0
4130-00 · Sponsorship	\$9,650	\$11,270	\$15,800	\$0	\$9,256	\$12,480	\$6,511	\$3,800	\$7,529	\$0
4140-00 · Vendor	\$35	\$0	\$0	\$0	\$0	\$12,492	\$11,585	\$17,552	\$9,990	\$0
4100-00 · Conv Income-Other	\$0	\$1,102	\$955	\$63,218	\$944	\$0	\$0	\$0	\$2	\$0
<b>Total 4100-00 · Convention Income</b>	<b>\$42,344</b>	<b>\$38,571</b>	<b>\$47,796</b>	<b>\$63,218</b>	<b>\$50,237</b>	<b>\$56,031</b>	<b>\$45,915</b>	<b>\$39,501</b>	<b>\$35,148</b>	<b>\$0</b>
<b>Total Income</b>	<b>\$42,344</b>	<b>\$38,571</b>	<b>\$47,796</b>	<b>\$63,218</b>	<b>\$50,237</b>	<b>\$56,031</b>	<b>\$45,915</b>	<b>\$39,501</b>	<b>\$35,148</b>	<b>\$0</b>
<b>Gross Profit</b>	<b>\$42,344</b>	<b>\$38,571</b>	<b>\$47,796</b>	<b>\$63,218</b>	<b>\$50,237</b>	<b>\$56,031</b>	<b>\$45,915</b>	<b>\$39,501</b>	<b>\$35,148</b>	<b>\$0</b>
<b>Expense</b>										
<b>6110-00 · Convention Expense</b>										
6111-00 · Copies/Printing	\$740	\$1,081	\$1,380	\$0	\$0	\$0	\$0	\$0	\$0	
6112-00 · Prepayment Host County	\$0	\$0	\$0	\$2,000	(\$1,000)	\$0	\$0	\$0	\$0	
6113-00 · Entertainment/Speakers	\$2,350	\$2,475	\$1,990	\$0	\$2,300	\$5,993	\$6,968	\$900	\$2,450	
6114-00 · MCCA Staff Registration	\$0	\$0	\$0	\$0	\$961	\$1,577	\$809	\$983	\$996	
6115-00 · Facilities/Food	\$26,707	\$20,418	\$23,203	\$0	\$0	\$0	\$0	\$0	\$0	
6116-00 · Fax	\$2	\$7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
6117-00 · Labor	\$3,450	\$3,450	\$100	\$0	\$0	\$0	\$0	\$0	\$0	
6118-00 · Meeting Exp.	\$95	\$833	\$0	\$177	\$24,314	\$28,635	\$24,761	\$17,572	\$21,678	\$1,000
6119-00 · Plaques	\$126	\$284	\$168	\$0	\$0	\$0	\$0	\$0	\$0	
6120-00 · Postage	\$320	\$27	\$24	\$0	\$0	\$0	\$0	\$0	\$0	
6121-00 · Supplies	\$550	\$629	\$31	\$173	\$3,059	\$2,309	\$1,115	\$389	\$476	
6122-00 · Telephone	\$19	\$11	\$37	\$0	\$0	\$0	\$0	\$0	\$0	
6123-00 · Travel & Lodging	\$996	\$554	\$1,917	\$278	\$0	\$0	\$0	\$0	\$0	
6124-00 · Retirement Plaques	\$0	\$0	\$0	\$0	\$273	\$35	\$260	\$250	\$191	
6110-00 · Conv Expense - Other	\$0	\$0	\$0	\$40,949	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total 6110-00 · Convention Expense</b>	<b>\$35,356</b>	<b>\$29,769</b>	<b>\$28,850</b>	<b>\$43,577</b>	<b>\$29,906</b>	<b>\$38,549</b>	<b>\$33,913</b>	<b>\$20,094</b>	<b>\$25,792</b>	<b>\$1,000</b>
<b>Total Expense</b>	<b>\$35,356</b>	<b>\$29,769</b>	<b>\$28,850</b>	<b>\$43,577</b>	<b>\$29,906</b>	<b>\$38,549</b>	<b>\$33,913</b>	<b>\$20,094</b>	<b>\$25,792</b>	<b>\$1,000</b>
<b>Net Income</b>	<b>\$6,988</b>	<b>\$8,802</b>	<b>\$18,946</b>	<b>\$19,641</b>	<b>\$20,331</b>	<b>\$17,482</b>	<b>\$12,002</b>	<b>\$19,407</b>	<b>\$9,357</b>	<b>(\$1,000)</b>